



ADVERTISEMENT FOR TOWN ATTORNEY

The Waynesville Board of Aldermen are soliciting candidates for the Town's Attorney. The position is of a contractual nature. The Town Attorney does not serve as a Town Employee. The Board is seeking an attorney whose practice is located in Haywood and or its contiguous counties. The candidate is expected to have experience in most civil areas of North Carolina law including litigation.

The Town's Code of Ordinances specifies that the Town Attorney shall:

- Defend suits against the town.
- Advise the mayor, board of aldermen and other town official with respect to the affairs of the town.
- Draft legal documents relating to the affairs of the town.
- Inspect and pass upon agreements, contracts, franchises, and other instruments with which the town may be concerned.
- Attend meetings of the Board of Aldermen; and
- Perform other duties as the board may direct.

You may apply through letter to the Mayor and Board of Aldermen accompanied by any additional materials that would more fully describe your qualifications for the position. Your letter should include:

- Brief statement of your experience in the practice of law.
- Areas of personal expertise.
- Education or experience in urban law such as planning, zoning, condemnation, personnel law, minimum housing and code enforcement, environmental law, regulation of streets and sidewalks.

The Board will review the applications and will conduct interviews of the final candidates

Applications must be submitted by Friday July 2nd, 2021. They may be sent in electronic or paper formats. Please submit your application to Robert Hites, Town Manager, PO Box 100 Waynesville, 28786 or electronically to rhites@wayensvillenc.gov. Please contact Rob Hites at 828-452-2491 should you have any questions.