



# Rental Information



## Multipurpose Rooms

<u>Item</u>	<u>Cost</u>	<u>Capacity</u>	<u>Location</u>
One Multipurpose Room	\$52	58	WRC
Two Multipurpose Rooms	\$120	130	WRC
Kitchen	\$88	N/A	WRC
Kitchen plus one room	\$135	58	WRC
Kitchen plus two rooms	\$200	130	WRC
Cafeteria (max \$265 for 24 hrs)	\$56	125	OA

Rentable for two hours at a time.

## Picnic Shelters

<u>Item</u>	<u>Location</u>	<u>Cost</u>
Bi-Lo Shelter	Recreation Park	\$50
Dutch Fisher Park	Dutch Fisher Park (does not include the field)	\$50
East Street Shelter	East Street Park	\$50
Vance Street Shelter	Vance Street Park	\$50

Rentable for the following blocks of time:  
8 am to 12 noon / 1 to 5 pm

## Softball Fields

<u>Item</u>	<u>Cost for all day</u>	<u>Cost per night only</u>	<u>Location</u>
Vance Street Field	\$115	\$55	Vance Street Park

## Gymnasiums

<u>Item</u>	<u>Space</u>	<u>Cost</u>	<u>Capacity</u>	<u>Location</u>
WRC Gym	Half of gym	\$70	354	WRC
WRC Gym	Full gym	\$140	709	WRC
<u>Item</u>	<u>Space</u>	<u>Cost</u>	<u>Capacity</u>	<u>Location</u>
Old Armory Gym	Full Gym	\$84	300	Old Armory

Rentable for the following blocks of time:  
10 am to 12 noon / 1 to 3 pm / 4 to 6 pm

(applicable to the building operating hours for that day)

## Greenspace or Park

- Please indicate the location on the other side.
- The cost is the greater amount of \$50 or \$2 per person attending the event.
- Advertising signs for the event are not permitted in the park.

## Base Camp on the Go Festival Fees

- Up to 50 participants—\$100 per hour
- 51 to 100 participants—\$200 per hour
- 101 plus participants—\$250 per hour

2 hour minimum with a \$250 refundable damage deposit.  
Renter responsible for additional fees if crowd exceeds the anticipated number.

## Bleacher Rental

- 1 set (5 rows for 24 hours) - \$40

***See additional information on back***

Revised: 3.3.22

# Cancellation Policy:

A \$25 surcharge is still applied with any cancellation.

Date requested: \_\_\_\_\_ Time: \_\_\_\_ to \_\_\_\_ Place requested: \_\_\_\_\_  
Name (last): \_\_\_\_\_ (first): \_\_\_\_\_  
Total fee: \_\_\_\_\_ Deposit Fee: (this is non-refundable) \_\_\_\_\_ Remaining Amount: \_\_\_\_\_  
Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone # (day): \_\_\_\_\_ (evening): \_\_\_\_\_ email: \_\_\_\_\_  
Special Requirements: \_\_\_\_\_  
Total amount of people at the event: \_\_\_\_\_

## Rules and Regulations

- No alcohol beverages allowed.
- Please place all trash in trash cans.
- Your reservation time begins and ends at the times that you have scheduled. This includes set up time and clean up time. If more time is needed then the time must be purchased.
- If you are paying for Multipurpose Room B then you do not have access to the kitchen.
- Rental of any part of Multipurpose Rooms A and / or B does not allow use of the rest of the Center.
- Deposits will NOT be refunded unless weather was the factor in not having the event.
- Teacher / leaders are to monitor children and enforce rules of Center at ALL times.
- Room rentals does not include usage of the game room, gym, pool or any other area of the Waynesville Recreation Center other than the rented room.

## Pool Rules

### **Personnel on Duty**

- Lifeguards will be on duty with whistle, rescue tube and first aid kit.

### **Diving Rules**

- All dives must be in a forward position
- No diving in shallow water. Diving only allowed in 8 feet deep section. No flips or back dives off the side of the pool.
- No diving or jumping from starting blocks.

### **Pool Rules**

- All swimmers must wear a bathing suit.
- No one is allowed outside pool area in a bathing suit.
- Non-toilet trained children must wear a swim diaper.
- Patrons with children under 5 years old must be in the pool with the child.
- Snorkels are prohibited unless used by an adult.
- Water wings, US Coast Guard approved life jacket and suits with built in flotation devices are permitted in the large pool provided a parent is beside the child at all times.
- Water wings, life jackets and other flotation devices are allowed in the small pool.
- Running, dunking, pushing or horseplay are prohibited.

- Lifeguards will be on duty at all times, however, parents or care givers are responsible for the safe behavior of their children.
- No food, drink, gum, smoking or chewing tobacco permitted in the pool area.
- Improper conduct, profane language or gestures are prohibited.
- No swimming in and out of railings on the ramp.

### **Water Slide Rules**

- Patrons must be 48" tall or able to pass a swim test in order to use the slide.
- Patrons must be lying on their back or sitting down in the feet first position.
- Only one person permitted on the slide at a time.
- Exit pool immediately after using the slide.
- Stopping, changing positions or forming chains are prohibited.
- No life jackets or other flotation devices are allowed.
- Patrons are not permitted to ride with children on their laps, nor can they catch their children at the bottom of the slide.

Please note that the following signs are prohibited within the jurisdiction of the Town of Waynesville:

1. Off-premise signs
2. Portable or movable signs
3. Signs attached to utility poles or other roadside appurtenances

I have read the rules and policies: \_\_\_\_\_

## **For office use only:**

Copies to: \_\_\_\_\_ Programs Supervisor Issued by: \_\_\_\_\_  
\_\_\_\_\_ Chief of Police \_\_\_\_\_ Administrative Supervisor Title: \_\_\_\_\_  
\_\_\_\_\_ Maintenance \_\_\_\_\_ Front Desk Date: \_\_\_\_\_  
\_\_\_\_\_ Facility File \_\_\_\_\_ Athletics Supervisor \_\_\_\_\_  
\_\_\_\_\_ Aquatics Supervisor \_\_\_\_\_ Other: \_\_\_\_\_