



Date: 01/03/2021

Position: Horticulture Specialist

Department: Outside Facilities

Salary: \$33,900.00 w/5% increase after successful 6mth. probation

Hours: 7:00am- 4:00pm

GENERAL DESCRIPTION

Performs a variety of horticultural duties involved in the preparation, maintenance, planning, and design of landscape for the Town of Waynesville facilities and grounds. This class is responsible for tree planting and care, landscape design and installation. In addition, the Horticultural Specialist will perform routine maintenance tasks included but not limited to weed control, pruning, seasonal planting, mulching and debris clean up.

ESSENTIAL TASKS

- Perform proper care of Town landscapes and grounds to include trimming, edging, weeding, pruning of trees and shrubs, application of herbicides, pesticides and fungicides and application of seeds, bulbs, plants, mulch, and fertilizers, clears debris and undergrowth, etc. as necessary; operate weed eaters, power edgers, power mowers, loaders, backhoe, backpack sprayers, shoves, hand tools and related landscape equipment as required.
- Inspect assigned areas for plant damage, disease, soil erosion, or landscape problems; identify plants, insects, pests, and diseases as appropriate; recommend corrective actions such as removal of plants or remedial treatments as appropriate.
- General overall Town landscape and grounds upkeep, cleanup, and tidiness.
- Assist in the development and implementation of new landscape plans.
- Manually loads/unloads materials on and off vehicles as needed.
- Perform routine maintenance and cleaning of assigned tools and equipment.

DATA INVOLVEMENT:

Requires coordinating or determining time, place or sequence of operations or activities based on analysis of data or information and may implement and report on operations and activities.

PEOPLE INVOLVEMENT:

Requires supervising or leading others by determining work procedures, assigning duties, maintaining harmonious relations, and promoting efficiency.

INVOLVEMENT WITH THINGS:

Requires handling or using machines, tools or equipment requiring moderate instruction and experience, such as computers, landscape / heavy equipment, power tools.

REASONING REQUIREMENTS:

Requires performing supervisory work involving policy and guidelines, solving both people- and work-related problems.

MATHEMATICAL REQUIREMENTS:

Requires using mathematics involving the practical application of fractions, percentages, ratios and proportions, or measurements, logarithmic or geometric construction. May use algebraic solutions of equations and inequalities; descriptive statistics; deductive geometry, plane, and solid, and rectangular coordinates; mathematical classifications or schemes.

LANGUAGE REQUIREMENTS:

Requires reading technical instructions, procedures, manuals, and charts to solve practical problems; composing routine reports and specialized reports, forms, and business letters with proper format; speaking compound sentences using normal grammar and word form.

MENTAL REQUIREMENTS:

Requires doing specialized technical or entry-level professional work requiring general understanding of operating policies and procedures and their application to problems not previously encountered; application of specialized technical or professional principles and practices or the use of a wide range of administrative methods in the solution of problems; requires normal attention with short periods of concentration for accurate results and occasional exposure to unusual pressure.

VOCATIONAL/EDUCATIONAL PREPARATION:

Requires associate degree, vocational technical degree or specialized training that is equivalent to satisfactory completion of two years of college education with emphasis in horticulture or closely related field.

SPECIAL CERTIFICATIONS AND LICENSES:

Must possess a valid state driver's license.

Must possess or be able to obtain a N.C. Pesticide Applicator License.

EXPERIENCE REQUIREMENTS:

Work requires one year of experience in horticulture and/or landscaping to acquire technical skills required in the performance of horticulture duties such as pruning, plant cultivation, plant selection, plant disease identification and application of pesticides, herbicides, and fertilizers.

Or an equivalent combination of relevant education and/or experience.

PHYSICAL AND DEXTERITY REQUIREMENTS:

Requires medium-to-heavy work that involves walking, standing, stooping, lifting, digging, pushing, or raising objects and involves exerting between 20 and 50 pounds of force on a recurring basis and 50 to 100 pounds of force on an occasional basis.

ENVIRONMENTAL HAZARDS:

The job may risk exposure to bright/dim light, dusts and pollen, extreme heat and/or cold, wet or humid conditions, fumes and/or noxious odors, traffic, moving machinery, toxic/caustic chemicals.

SENSORY REQUIREMENTS:

The job requires normal visual acuity and field of vision, depth perception, texture perception, hearing and speaking abilities, and color perception.

JUDGMENTS AND DECISIONS:

Responsible for actions of others, requiring almost constant decisions affecting co-workers, customers, or others in the general public; works in a moderately fluid environment with guidelines and rules, but frequent variations from the routine.

ADA COMPLIANCE

The Town of Waynesville is an Equal Opportunity Employer. ADA requires the Town to provide reasonable accommodations to qualified individuals with disabilities. Prospective and current employees are invited to discuss accommodations.

Interested applicants may submit an application to:

**Town of Waynesville,
Brittany Angel, HR Coordinator
Human Resources Department
16 S. Main Street
Waynesville, NC 28786**

Or via email to bangel@waynesvillenc.gov

Applications will be accepted until February 3, 2022