



**Date:** 06/02/2022

**From:** Human Resources Department

**Position:** Equipment Operator – Water/Sewer Maintenance

**Hours:** Monday – Friday 7:00 a.m. – 4:00 p.m.  
(Must be able to respond to on-call situations and emergencies as they arise after hours and weekends)

**Salary:** \$32,753.62 Annual/\$15.74 hourly, 5 % Salary increase following a successful 6-month probation period

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### **GENERAL DESCRIPTION OF CLASS**

The purpose of the class is to operate equipment for the Town's Water/Sewer Maintenance Division, to perform general maintenance work in support of other Public Works operations and projects, and to perform other work as assigned. This class works according to some procedures but decides how or when to do things; work is reviewed regularly by supervisor.

### **ESSENTIAL TASKS**

The tasks listed below are those that represent the majority of the time spent working in this class. Management may assign additional tasks related to the type of work of the class as necessary.

Manually loads / unloads materials onto vehicles as needed.

Serves as crew leader, providing instruction and leadership of water maintenance workers as assigned.

Ensures crew members' compliance with all applicable policies, procedures, and standards of safety.

Performs maintenance work in support of other Public Works functions, including but not limited to installing utility pipe, assisting with road construction and repair, leveling grades, mowing grass, clearing right-of-ways, etc.

Operate trucks, trailers, etc.; operates a jack hammer and other power and hand tools as needed.

## **CLASS TITLE: EQUIPMENT OPERATOR**

Inspects equipment to ensure proper and safe working condition; reports defects or required maintenance to the supervisor.

Performs routine maintenance and cleaning of assigned tools and equipment.

Performs all duties in accordance with applicable policies, procedures, laws, regulations, and standards of quality and safety.

Maintains accurate records of work performed.

### **PEOPLE INVOLVEMENT:**

Requires speaking or signaling to people to convey or exchange information of a general nature.

### **INVOLVEMENT WITH THINGS:**

Requires leading, operating or repairing complex machinery or equipment that requires extended training and experience, such as tractors, heavy mowers, trucks, etc. Involves operations of limited scope.

### **REASONING REQUIREMENTS:**

Requires performing semi-routine work following procedures with occasional problems.

### **MENTAL REQUIREMENTS:**

Requires doing clerical, manual or technical tasks prescribed by standard practices but which may require computation, the use of several procedures, and the use of independent judgments with obvious choices; requires normal attention for accurate results.

### **VOCATIONAL/EDUCATIONAL PREPARATION:**

Requires high school diploma, GED equivalent or specialized vocational training.

### **SPECIAL CERTIFICATIONS AND LICENSES:**

Must possess a valid North Carolina commercial driver's license with appropriate endorsements.

### **EXPERIENCE REQUIREMENTS:**

Requires over three months and up to and including six months of experience in the operation of motorized vehicles and in the collection of trash and refuse.

### **PHYSICAL AND DEXTERITY REQUIREMENTS:**

Requires heavy work that involves exerting between 50 and 75 pounds of force on a recurring basis and over 100 pounds of force on a frequent basis. Must be able to perform basic life operational functions of climbing, balancing, stooping, kneeling,

**CLASS TITLE: EQUIPMENT OPERATOR**

crouching, crawling, reaching, standing, walking, pushing, pulling, lifting, fingering, grasping, feelings, and repetitive motion.

**ENVIRONMENTAL HAZARDS:**

The job may risk exposure to bright/dim light, dusts and pollen, extreme heat and/or cold, wet or humid conditions, extreme noise levels, vibration, fumes and/or noxious odors, traffic, moving machinery, electrical shock, toxic/caustic chemicals, disease / pathogens.

**SENSORY REQUIREMENTS:**

The job requires normal visual acuity and field of vision, hearing and speaking abilities, depth perception.

**JUDGMENTS AND DECISIONS:**

Responsible for guiding others, requiring a few decisions affecting a few co-workers; works in a stable environment with clear and uncomplicated written/oral instructions but with some variations from the routine.

The Town of Waynesville is an Equal Opportunity Employer. ADA requires the Town to provide reasonable accommodations to qualified individuals with disabilities. Prospective and current employees are invited to discuss accommodations.

**Interested applicants may submit an application to:**

**Town of Waynesville,  
Brittany Angel, HR Coordinator  
Human Resources Department  
16 S. Main Street  
Waynesville, NC 28786  
Or via email to [bangel@waynesvillenc.gov](mailto:bangel@waynesvillenc.gov)  
Applications will be accepted until filled**