

TOWN OF WAYNESVILLE DRIVEWAY PERMIT



www.waynesvillenc.gov

Development Services Department
9 South Main Street, Suite 110
Waynesville, NC 28786
T: (828) 456-8647

Public Services Department
129 Legion Drive
Waynesville, NC 28786
T: (828) 456-3706

**\$150
permit fee
applies**

LOCATION OF PROPERTY:

Building Permit # (if applicable) _____

Address _____

PIN _____

DEVELOPMENT TYPE: Residential Commercial Industrial Other _____

ZONING DISTRICT: _____

DRIVEWAY: Proposed width _____ feet, connects to _____
Street Name

AGREEMENT:

I, the undersigned property owner or applicant on behalf of the named property owner, request permission to construct driveway(s) on public right-of-way at the above location(s) and agree to the following:

- Construct the driveway(s) in absolute conformance with current Town standards and approved plans
- Provide necessary sight distance easements if deemed necessary by the Town
- Promptly repair areas disturbed by construction in Town rights-of-way
- Provide and be responsible for work zone traffic control measures, flaggers, and other warning devices for the protection of traffic in and adjacent to a Town right-of-way
- Maintain driveway(s) in a manner so as not to interfere with or endanger public travel
- Indemnify and save harmless the Town of Waynesville from all damages and claims that may result from this construction
- No signs or objects will be placed on or over the public right of way other than those approved by the Town
- Notify the Town 24 hours in advance to beginning work

I understand that any permit issued based on this application becomes void if construction of the driveway(s) is not completed within one (1) year of the approval date shown on the permit.

Owner _____

Applicant _____

Address _____

Address _____

Phone _____

Phone _____

Signature _____

Signature _____

Date _____

Date _____

**PROVIDE A SKETCH OF PROPOSED DRIVEWAY(S) OR ATTACH SITE PLAN OF DRIVEWAY LOCATION(S).
CALL (828) 456-3706 FOR ADDITIONAL INFORMATION.**

CALL (828) 456-8647 TO SCHEDULE AN INSPECTION BEFORE AND AFTER POURING THE DRIVEWAY

Permit issued on (date) _____

Approved by (Public Services Official) _____

PRELIMINARY INSPECTION (prior to pour):

- Driveway Width _____ ft.
- Apron Length (*minimum 10 ft from the edge of the traveled way*) _____ ft.
- Apron Material: _____
- Driveway Separation from Other Driveways (*if applicable*) _____ ft.
- Driveway Separation Waived by (*authorized Administrator*) _____
Engineering documents must be provided.
- Distance Between the Front Wall/Garage Door to the Back of Sidewalk Along the Driveway (*minimum 25 ft to prevent blocking the sidewalk when parking*) _____ ft.
- Is the Street an Alley? Yes No (*circle*) *If yes, see section 9.8.3.D(4) of the LDS.*
- Joint Driveway? (serves **2 abutting properties**) Yes No (*circle*)
- Shared Driveway? (serves **3 or fewer structures**) Yes No (*circle*)
- Drainage Adequate? Yes No (*circle*)
- Curb/Gutter Adequate? Yes No (*circle*)
- Sight Area Maintained (*sight triangle*)? Yes No (*circle*)

Comments: _____

Result: Pass Fail (*circle*) Inspector: _____ Date: _____

FINAL INSPECTION (post pour):

- Apron Width _____ ft.
- Apron Length (*minimum 10 ft from the edge of the traveled way*) _____ ft.
- Apron Material: _____
- Driveway Separation from Other Driveways (*if applicable*) _____ ft.
- Driveway Separation Waived by (*authorized Administrator*) _____
Engineering documents must be provided.
- Distance Between the Front Wall/Garage Door to the Back of Sidewalk Along the Driveway (*minimum 25 ft to prevent blocking the sidewalk when parking*) _____ ft.
- Is the Street an Alley? Yes No (*circle*) *If yes, see section 9.8.3.D(4) of the LDS.*
- Joint Driveway? (serves **2 abutting properties**) Yes No (*circle*)
- Shared Driveway? (serves **3 or fewer structures**) Yes No (*circle*)
- Drainage Adequate? Yes No (*circle*)
- Curb/Gutter Adequate? Yes No (*circle*)
- Sight Area Maintained (*sight triangle*)? Yes No (*circle*)

Comments: _____

Result: Pass Fail (*circle*) Inspector: _____ Date: _____

DRIVEWAY MUST NOT INTERFERE WITH LIGHTS, TRAFFIC SIGNAL POLES, SIGNS, FIRE HYDRANTS, CROSSWALKS, DRAINAGE SYSTEMS, AND OTHER STREET STRUCTURES OR MUNICIPAL FACILITIES.

Driveway Width:

Required driveway width pertains to the measurement at the sidewalk. At other points the width may vary.

- Driveways serving **single family and duplex residences** should have a minimum width of 10 feet and shall not exceed a maximum width of 18 feet.

Non-Residential and Multi-Family Driveways:

- One-way drives shall have a minimum width of 12 feet and not exceed a maximum width of 18 feet.
- Two-way drives shall have a minimum width of 18 feet and not exceed a maximum width of 24 feet.
- Driveways entering industrial property may be up to 36 feet in width with the approval of the Administrator.

Driveway Spacing:

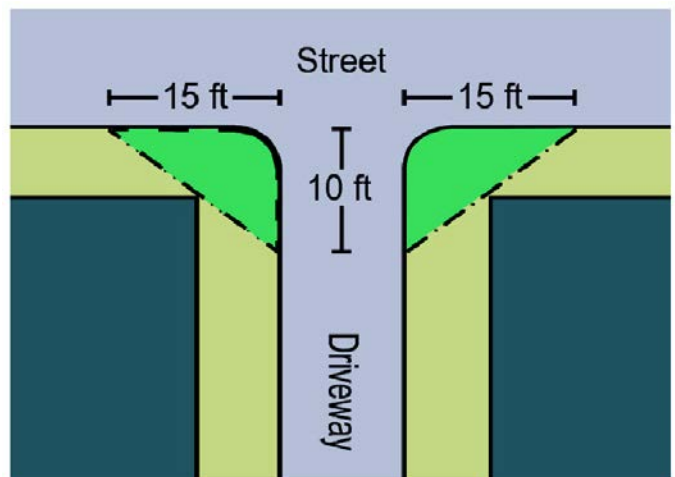
Access separation between driveways shall be measured from inside edge to inside edge of driveways. Access separation between a driveway and intersecting street shall be measured from the nearest edge of the driveway to the intersection right-of-way lines.

District Category	Applicable Districts	Driveway Spacing (Min)
Residential—Low Density (RL)	CC-RL, EN-RL, FC-RL, HT-RL	40 ft. (75 ft. between driveways and streets)
Residential—Medium Density (RM)	CP-RM, D-RM, HM-RM, SW-RM	No minimum.
Neighborhood Residential (UR)	AC-NR, LL-NR, MS-NR, N-NR, PS-NR, PC-NR, RC-NR, SS-NR, WS-NR	No minimum.
Urban Residential (UR)	EW-UR, H-UR, HM-UR	No minimum.
Neighborhood Center (NC)	PS-NC, RC-NC, NM-BD	100 ft. (100 ft. between driveways and streets) or as determined by AASHTO Standards or NCDOT permit.
Business District (BD)	CBD, SM-BD, H-BD	50 ft. (100 ft. between driveways and streets) or as determined by AASHTO Standards or NCDOT permit.
Regional Center (RC)	RA-RC, DJ-RC, NC-RC	150 ft. (250 ft. between driveways and streets) or as determined by AASHTO Standards or NCDOT permit.
Commercial Industrial (CI)	CI	50 ft. (150 ft. between driveways and streets) or as determined by AASHTO Standards or NCDOT permit.

Example of a Good Driveway



Sight Visibility Triangle



Reference: Land Development Standards, Section 9.8- Driveway Access

SITE DRAWING (or attach the plan)

