

Development Services Department, Application Deadlines: Fiscal Year 2023

Deadlines are scheduled to meet notification requirements and are generally 18-25 days prior to the regular meeting. Special called hearings are scheduled on a case by case basis. For information, please contact the Development Services Office at (828) 456-8647.

LDS Compliance, signs, administrative permits, occupancy or building permits:

- No deadline to submit documents.
- Occupancy and Building Permits will not be issued without confirmation of LDS Compliance.

Zoning Board of Adjustment: regular meeting is on the first Tuesday of every month (Appeals, Variances)

| Meeting Date | Documents Submission Deadline |
|-----------------|-------------------------------|
| July 5, 2022 | June 16, 2022 |
| August 2 | July 14 |
| September 6 | August 18 |
| October 4 | September 15 |
| November 1 | October 13 |
| December 6 | November 17 |
| January 3, 2023 | December 15, 2022 |
| February 7 | January 19 |
| March 7 | February 16 |
| April 4 | March 16 |
| May 2 | April 13 |
| June 6 | May 18 |
| July- TBD | TBD |

Historic Commission: regular meeting is on the first Wednesday of every month (Certificate of Appropriateness, Designation of Historic Landmarks/Districts)

| Meeting Date | Documents Submission Deadline |
|---------------------|--------------------------------------|
| July 6, 2022 | June 16, 2022 |
| August 3 | July 14 |
| September 7 | August 18 |
| October 5 | September 15 |
| November 2 | October 13 |
| December 7 | November 17 |
| January 4, 2023 | December 15, 2022 |
| February 1 | January 12 |
| March 1 | February 9 |
| April 5 | March 16 |
| May 3 | April 13 |
| June 7 | May 18 |
| July 5 | June 15 |

Planning Board: regular meeting is on the third Monday of every month (Special Use Permits, Major Site Plan Review, Major Subdivision Preliminary Plat, Text Amendments, Map Amendment/Rezoning, Conditional District).

Advance meetings with staff and/or technical review are required prior to submittal deadline.

| Meeting Date | Documents Submission Deadline |
|---------------------|--------------------------------------|
| July 18, 2022 | June 30, 2022 |
| August 15 | July 28 |
| September 19 | August 31 |
| October 17 | September 29 |
| November 21 | November 3 |
| December 19 | December 1 |
| January 16, 2023 | December 19, 2022 |
| February 20 | February 2 |
| March 20 | March 2 |
| April 17 | March 30 |
| May 15 | April 27 |
| June 19 | June 1 |
| July 17 | June 29 |