



Town of Waynesville, NC

Board of Aldermen Special Called Meeting

Municipal Building, 16 South Main Street, Waynesville, NC 28786

Date: May 2, 2022 Time: 5:30 p.m.

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- A. CALL TO ORDER - Mayor Gary Caldwell**
Welcome/Calendar/Announcements
- B. Review of Proposed General Fund Budget**
 - 1. General Fund Revenue Highlights
 - 2. General Fund Capital Requests
- C. Proposed Salary Increases**
 - 1. Proposed Implementation of Remaining Pay Plan
 - 2. Proposed Cost of Living Adjustments
- D. Review of Enterprise Funds**
 - 1. Enterprise Funds Highlights
 - 2. Enterprise and Internal Services Funds Capital Requests
- E. American Recovery Plan (ARP) Review**
- F. General Board Discussion**
- G. Other Business**
- H. Adjourn**



Budget Workshop

MAY 2, 2022

General Fund

Proposed 2022-2023 Budget

Revenues	FY21 Actual	FY22 Budget	FY23 Proposed Budget	Change
Taxes-Ad Valorem Current Year	\$ 6,072,291	\$ 6,293,557	\$ 7,104,600	\$ 811,043
Taxes-Ad Valorem Previous Years	\$ 386,086	\$ 171,600	\$ 203,750	\$ 32,150
Other Taxes and License	\$ 3,759,531	\$ 3,756,380	\$ 4,320,150	\$ 563,770
Unrestricted Intergovernmental	\$ 808,561	\$ 884,250	\$ 785,500	\$ (98,750)
Restricted Intergovernmental	\$ 385,728	\$ 468,100	\$ 410,000	\$ (58,100)
Permits And Fees	\$ 229,760	\$ 283,000	\$ 287,200	\$ 4,200
Sales And Services - Other	\$ 140,903	\$ 146,100	\$ 132,100	\$ (14,000)
Sales And Services - Fire Protection	\$ 369,437	\$ 375,000	\$ 467,000	\$ 92,000
Sales And Services - Garbage Fees	\$ 763,598	\$ 774,000	\$ 645,000	\$ (129,000)
Sales And Services - Rec & Parks	\$ 191,524	\$ 713,200	\$ 437,250	\$ (275,950)
All Other Revenues	\$ 236,429	\$ 134,000	\$ 149,100	\$ 15,100
Investment Income	\$ 4,103	\$ -	\$ 4,500	\$ 4,500
Other Financing Sources	\$ 1,419,751	\$ 1,902,000	\$ 1,420,600	\$ (481,400)
Fund Balance	\$ -	\$ 1,233,866	\$ 959,564	\$ (274,302)
Revenue Totals	\$ 14,767,702	\$ 17,135,053	\$ 17,326,314	\$ 191,261
Department	FY21 Actual	FY22 Budget	FY23 Proposed Budget	Change
Governing Board	\$ 36,017	\$ 42,640	\$ 51,679	\$ 9,039
Administration	\$ 195,663	\$ 343,443	\$ 246,089	\$ (97,354)
Downtown	\$ -	\$ -	\$ 191,515	\$ 191,515
Finance	\$ 213,094	\$ 245,199	\$ 291,733	\$ 46,534
Police Department	\$ 4,873,326	\$ 5,471,290	\$ 5,595,730	\$ 124,440
Misc. Police Grant	\$ 26,977	\$ 40,000	\$ -	\$ (40,000)
Fire Department	\$ 1,760,856	\$ 2,629,732	\$ 2,787,245	\$ 157,513
Street and Sanitation	\$ 2,194,972	\$ 2,891,702	\$ 3,160,525	\$ 268,823
Powell Bill	\$ 400,857	\$ 540,000	\$ 380,000	\$ (160,000)
Cemetery	\$ 183,283	\$ 291,495	\$ 360,365	\$ 68,870
Planning & Code Enforcement	\$ 819,951	\$ 923,598	\$ 1,135,490	\$ 211,892
Special Appropriations	\$ 374,618	\$ 553,502	\$ 180,000	\$ (373,502)
Parks And Recreation	\$ 2,531,908	\$ 2,719,467	\$ 2,541,443	\$ (178,024)
Recreation Special Programs	\$ 29,670	\$ 55,000	\$ 17,500	\$ (37,500)
Debt Service	\$ 389,481	\$ 387,985	\$ 387,000	\$ (985)
Operating Transfers	\$ 110,000	\$ -	\$ -	\$ -
Expenditure Totals	\$ 14,140,673	\$ 17,135,053	\$ 17,326,314	\$ 191,261

General Fund Revenue Highlights

- Decrease in Recreation revenues due to COVID = \$275,900
- Decrease in Commercial Sanitation since stopping dumpster service = \$174,000
- Decrease in Utility Franchise Tax = \$99,400
- Increase in Sales Tax (budgeting 5% increase from current actual) = \$568,620
- Increase in Fire Taxes in outside districts = \$92,000
- Increase if Residential Sanitation goes up \$1 per month = \$45,000
- Increase if raise taxes 2 cents to \$0.4592 = \$304,000

General Fund Capital Requests

Capital Outlay	FY2023 - Dept Requests	FY 2023 Recommended	ARP Recommended
Police Department			
Dispatch Center Upgrade	\$124,869.71	\$ -	\$ 124,870.00
Bldg. Expansion SRT Room	\$105,000.00	\$ 65,000.00	
Tsunami 360 Surveillance	\$20,865.00	\$ -	
Polaris Ranger Crew XP 1000	\$27,011.11	\$ -	\$ 27,011.11
Refurbished Bearcat G2	\$179,725.00	\$ -	
Dodge Charger Police Rated Sedan - 3	\$79,617.00	\$ 79,617.00	
Dodge Durango Pursuit AWD - 1	\$33,198.00	\$ 33,198.00	
Ford Interceptor - 1	\$32,800.27	\$ 32,800.27	
Ford Police Rated F-150	\$33,993.82	\$ 33,993.82	
Dodge Charger Patrol Ready Package - 3	\$36,300.00	\$ 36,300.00	
SUV Patrol Ready Package - 3	\$36,300.00	\$ 36,300.00	
Fire Department			
Station 2	\$5,000,000.00	\$ 400,000.00	
Equipment	\$75,000.00	\$ 75,000.00	
Street and Sanitation			
Recycle Truck	\$145,000.00	\$ 145,000.00	
asphalt roller	\$80,000.00	\$ 80,000.00	
Wren Way Slide Mitigation	\$350,000.00	\$ -	
Oakdale Rd Bridge Maint. (replacement)	\$420,000.00	\$ -	
Rear Load Garbage Truck	\$220,000.00	\$ -	
Sweeper Truck	\$300,000.00	\$ -	
New Boom for Knuckle Boom Truck	\$90,000.00	\$ 90,000.00	
Powell Bill			
Traffic Calming Devices	\$100,000.00	\$ 75,000.00	
Milling for Paving/Striping	\$200,000.00	\$ 200,000.00	
Dump Truck (2 1/2 Ton)	\$180,000.00	\$ -	
Cemetery			
New Stand Mower w/Attachments	\$15,000.00	\$ 15,000.00	
Camera System Upgrade	\$30,000.00	\$ 30,000.00	
Planning and Code Enforcement			
Truck for new Inspector	\$40,000.00	\$ 40,000.00	
Parks And Recreation			
Vehicles	\$50,000.00	\$ -	
HVAC system at WRC	\$14,000.00	\$ 14,000.00	
Fencing at All-Abilities Playground	\$25,000.00	\$ 25,000.00	
Roof repair dugouts and press box	\$48,000.00	\$ -	
Lights at skatepark	\$18,000.00	\$ 18,000.00	
Skatepark Pavilion	\$100,000.00	\$ -	
Playground at East Street Park	\$43,000.00	\$ -	
Storage Unit at WRC	\$24,000.00	\$ -	
Rec Park Site Specific Plan	\$2,400,000.00	\$ -	
WRC pool deck	\$250,000.00	\$ -	
Greenway	unknown	\$ -	
Solar on Rec Center	\$275,400.00	\$ -	
Downtown			
Bumpouts	\$50,000.00	\$ 17,500.00	
Main St Pavilion	\$152,000.00	\$ -	
Total General Fund Capital:	\$11,404,079.91	\$1,541,709.09	\$151,881.11

Proposed Salary Increases

- Inflation for last 12 months ended March 2022 is 8.5%
- Proposed Increases
 - 2% COLA for all employees 7/1/22
 - Remaining 60% of Pay Plan 1/1/2023
 - 2%/5% Career Track for all employees

	2% COLA - 7/1/22	60% Pay Plan - 1/1/23	Career Track	Benefits	Total Increase
General Fund	\$ 121,797.13	\$ 80,590.29	\$ 137,207.16	\$ 84,253.41	\$ 423,847.99
Water Fund	\$ 13,553.16	\$ 22,636.75	\$ 14,276.95	\$ 12,520.83	\$ 62,987.68
Sewer Fund	\$ 15,708.56	\$ 14,845.89	\$ 16,319.64	\$ 11,629.46	\$ 58,503.55
Electric Fund	\$ 5,871.30	\$ 5,546.33	\$ 6,099.65	\$ 4,346.04	\$ 21,863.32
Garage	\$ 2,664.37	\$ 3,940.48	\$ 2,796.46	\$ 2,332.47	\$ 11,733.78
Public Services	\$ 9,702.64	\$ 9,990.20	\$ 10,096.50	\$ 7,390.74	\$ 37,180.08
Total	\$ 169,297.15	\$ 137,549.94	\$ 186,796.37	\$ 122,472.94	\$ 616,116.39

Enterprise Funds

Enterprise Funds Overview

ACCOUNT DESCRIPTION	WATER				SEWER				ELECTRIC		
	FY22 Budget	FY23 Proposed	Change		FY22 Budget	FY23 Proposed	Change		FY22 Budget	FY23 Proposed	Change
Restricted Intergovernmental	\$ 180,000	\$ 330,000	\$ 150,000		\$ 150,000	\$ 240,000	\$ 90,000		\$ -	\$ -	\$ -
Utility Revenue	\$ 3,360,000	\$ 3,160,000	\$ (200,000)		\$ 3,554,000	\$ 3,477,000	\$ (77,000)		\$ 9,918,150	\$ 9,601,000	\$ (317,150)
All Other Revenues	\$ 1,000	\$ 2,000	\$ 1,000		\$ 7,900	\$ 2,000	\$ (5,900)		\$ 717,040	\$ 14,500	\$ (702,540)
Other Financing Sources	\$ 634,763	\$ 181,892	\$ (452,871)		\$ 705,786	\$ -	\$ (705,786)		\$ 95,664	\$ 417,165	\$ 321,501
TOTAL REVENUE	\$ 4,175,763	\$ 3,673,892	\$ (501,871)		\$ 4,417,686	\$ 3,719,000	84%		\$ 10,730,854	\$ 10,032,665	\$ (698,189)
Maintenance	\$ 2,489,788	\$ 1,503,138	\$ (986,650)		\$ 1,637,867	\$ 1,354,473	83%		\$ 2,728,264	\$ 1,872,805	\$ (855,459)
Treatment	\$ 1,195,485	\$ 1,710,464	\$ 514,979		\$ 1,920,589	\$ 1,909,217	99%		\$ -	\$ -	\$ -
Power Purchases	\$ -	\$ -	\$ -		\$ -	\$ -	0%		\$ 5,863,500	\$ 6,030,000	\$ 166,500
Administration and Finance	\$ 490,490	\$ 460,290	\$ (30,200)		\$ 479,230	\$ 455,310	95%		\$ 863,490	\$ 854,260	\$ (9,230)
Debt Service	\$ -	\$ -	\$ -		\$ 380,000	\$ -	0%		\$ -	\$ -	\$ -
Operating Transfers	\$ -	\$ -	\$ -		\$ -	\$ -	0%		\$ 1,275,600	\$ 1,275,600	\$ -
TOTAL EXPENSES	\$ 4,175,763	\$ 3,673,892	\$ (501,871)		\$ 4,417,686	\$ 3,719,000	84%		\$ 10,730,854	\$ 10,032,665	\$ (698,189)

Enterprise Funds Highlights

- Decrease in all Utility Revenues from lower collections and less consumption
- Large increases in price of supplies
- Capital requests are high but needed to keep infrastructure in good condition
- Suggest using ARP Funds for some water and sewer capital
- Proposed increases
 - 3% Water
 - 10% Sewer
 - 5% Electric

Enterprise Funds and Internal Service Funds Capital Requests

Capital Outlay	FY2023 - Dept Requests	FY 2023 Recommended	ARP Recommended
Garage			
Column Lifts	\$40,000.00		\$ 40,000.00
F350 to replace 1004	\$62,000.00	\$ -	\$ 62,000.00
Total Garage:	\$102,000.00	\$ -	\$ 102,000.00
Asset Services			
Truck to replace Volt (Volt becomes travel vehicle)	\$35,000.00	\$ -	
Camera Upgrades at Public Works	\$30,000.00	\$ 30,000.00	
Public Works Paving	\$30,000.00	\$ -	
HVAC Replacement	\$25,000.00	\$ 25,000.00	
New Tractor with snow removal equipment	\$35,000.00	\$ -	\$ 35,000.00
Misc Outside Capital Improvements	\$10,000.00	\$ -	
Asset Services Total:	\$165,000.00	\$ 55,000.00	\$ 35,000.00
Water Fund			
Small excavator	\$30,000.00		\$ 30,000.00
Skid Steer	\$55,000.00		
Install New Pumps Browning Branch Pump Station	\$30,000.00	\$ 30,000.00	
Valve insertions	\$100,000.00	\$ 100,000.00	
Misc. line replacements	\$100,000.00		
Fire Hydrant Replacement	\$50,000.00		
Repaint CT Chamber & backwash tanks	\$300,000.00	\$ -	\$ 300,000.00
Valves at Water Plant	\$150,000.00	\$ 150,000.00	\$ -
Maintenance Building	\$50,000.00		
Entry Gates	\$120,000.00	\$ 120,000.00	
Water Fund Total:	\$985,000.00	\$ 400,000.00	\$ 330,000.00
Sewer Fund			
Sewer Vac Truck 2023	\$450,000.00	\$ -	
I&I	\$200,000.00	\$ -	\$ 200,000.00
Manholes	\$40,000.00	\$ -	\$ 40,000.00
Line Replacement	\$40,000.00	\$ 40,000.00	
Polaris Ranger	\$20,000.00	\$ -	
Z-Track Mower	\$13,000.00	\$ 13,000.00	
Rubber Tire Loader	\$160,000.00	\$ 160,000.00	
Piping for Digester	\$180,000.00	\$ -	
Sewer Fund Total:	\$1,103,000.00	\$ 213,000.00	\$ 240,000.00
Electric Fund			
Polaris Ranger	\$27,000.00		
Walnut Street DOT project	\$950,000.00		
Russ Ave DOT project	\$600,000.00		
Sunny Side 115 new homes	\$500,000.00	\$ 500,000.00	
Electric manholes	\$50,000.00	\$ 50,000.00	
AMI System for meters	unknown	\$ 60,000.00	
EV Charging Stations	\$100,000.00	\$ -	
Electric Fund Total:	\$2,227,000.00	\$ 550,000.00	\$ -

ARP Review

ARP FUNDS	
Project Description	Appropriation
Police Department vehicles	\$250,000.00
Fire Department vehicles	\$80,000.00
Roll out garbage cans	\$309,000.00
Helping Hands	\$35,000.00
Storm sewer on Kentucky Avenue	\$90,000.00
Greenways for bridge	\$265,911.00
Water project Pigeon Street	\$398,500.00
Wastewater I&I mitigation	\$150,000.00
Subtotal	\$1,578,411.00
Unassigned	\$1,653,499.78
TOTAL ALLOCATION 1 & 2	\$3,231,910.78
Proposed in 22-23 once 2nd allocation is received	
Column Lifts for Garage	\$40,000.00
F350 for Garage	\$62,000.00
Small Excavator	\$30,000.00
Repaint CT Chamber & backwash tanks at water plant	\$300,000.00
I&I and manholes	\$240,000.00
New tractor with snow removal equipment	\$35,000.00
Helping Hands Year 2	\$35,000.00
Dispatch Center Upgrade	\$124,870.00
Sewer sliplining to mitigate I&I	\$300,000.00
Total	\$1,166,870.00
Unassigned	\$486,629.78