



Town of Waynesville, NC

Board of Aldermen Regular Meeting

Town Hall, 9 South Main Street, Waynesville, NC 28786

Date: April 11th, 2023 Time: 6:00 p.m.

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(828) 452-2491 cpoolton@waynesvillenc.gov

A. CALL TO ORDER - Mayor Gary Caldwell

1. Welcome/Calendar/Announcements

B. PUBLIC COMMENT

C. ADDITIONS OR DELETIONS TO THE AGENDA

D. CONSENT AGENDA

All items below are routine by the Board of Aldermen and will be enacted by one motion. There will be no separate discussion on these items unless a Board member so requests. In which event, the item will be removed from the Consent Agenda and considered with other items listed in the Regular Agenda.

2. a. Adoption of minutes of the March 28th, 2023 Regular meeting

Motion: To approve the consent agenda as presented.

E. PRESENTATION

3. Resolution Opposing HB 264 that changes Waynesville's Method of Elections from Nonpartisan to Partisan.

- Rob Hites Town Manager

Motion: Adopt the Resolution

4. Staff Report on Buffers and Pollinators and request to selectively limit mowing.

- Elizabeth Teague, Planning Director

Motion: Approve staff initiative to send out postcard and post "no-mow" areas.

F. PUBLIC HEARING

5. Public Hearing to consider a Community Development Block Grant (CDBG) application for \$2,500,000 in utility infrastructure improvements in South Waynesville.

- Karen Kiehna, McGill and Associates

6. Public Hearing to consider a text amendment to Chapter 14, Article IV, Taxicabs to include provisions related to pedicabs/rickshaws in the Waynesville Code of Ordinances.

- Olga Grooman, Land Use Administrator & Lt. Chris Chandler

Motion: To adopt the Ordinance as presented (or as amended).

7. Public Hearing to amend the Town’s charter to change its method of elections to that of staggered four-year terms and change its “style of governing board” to that of Town Council.

- Rob Hites, Town Manager

Motion: Move to consider an ordinance amending Article 2. Sections 2.1 and 2.3 of the Town’s Charter at the April 25, 2023 Board Meeting.

G. NEW BUSINESS

8. Department Head and Assistant Department Head Career Track.

- Rob Hites, Town Manager

Motion: To adopt the Career Track for Department Heads and Assistant Department Heads.

9. Proposals to conduct Studies on Electric Rates and Upcoming Contract

- Rob Hites, Town Manager

Motion: Approve the proposals for a “Load Forecast” and a “Cost of Service Study”.

10. RAC Appointment

- Luke Kinsland, Recreation Director

Motion: To approve Linda Lee’s application and replace a vacancy term that ends in June 2024.

11. Lighting Package for Russ Avenue Widening Project

- Jeff Stines, Public Services Director

Motion: To award the purchase of poles and led lighting for the Russ Avenue Project to Border States for \$120,846.00.

12. Main Street Bump Out Budget Amendment

- Jesse Fowler, Assistant Town Manager

Motion: To approve budget amendment No. 18, Ordinance No. O-18-23

H. COMMUNICATION FROM STAFF

13. Manager's Report

- Town Manager, Rob Hites

14. Town Attorney Report

- Town Attorney, Martha Bradley

I. COMMUNICATIONS FROM THE MAYOR AND BOARD

J. ADJOURN



TOWN OF WAYNESVILLE

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 16 South Main Street
 Waynesville, NC 28786
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CALENDAR April 2023

2023	
Tuesday April 25 TH	Board of Aldermen Meeting – Regular Session
Friday, May 5 th	Art After Dark gallery stroll 6-9pm
Tuesday May 9 TH	Board of Alderman Meeting – Regular Session
Monday May 23 RD	Board of Aldermen Meeting – Regular Session
Monday May 29 TH	Town Offices Closed – Memorial Day
Friday June 2 nd	Art After Dark gallery stroll 6-9pm
Tuesday June 13 TH	Board of Aldermen Meeting – Regular Session
Tuesday June 27 TH	Board of Aldermen Meeting – Regular Session
Friday, June 30 th	Mountain Street Dance-on Main Street in front of the courthouse 6-8:30pm
Tuesday, July 4 TH	Stars & Stripes Kids Parade and July 4 th celebration
Tuesday, July 4 TH	Town Offices Closed – Independence Day
Friday, July 7 th	Art After Dark gallery stroll 6-9pm
Tuesday July 11 TH	Board of Aldermen Meeting – Regular Session
Friday, July 14	Mountain Street Dance-on Main Street in front of the courthouse 6-8:30pm
Tuesday July 25 TH	Board of Aldermen Meeting – Regular Session
Friday, August 4 th	Mountain Street Dance-on Main Street in front of the courthouse 6-8:30pm and Art After Dark gallery stroll 6-9pm
Tuesday August 8 TH	Board of Aldermen Meeting – Regular Session
Tuesday August 22 ND	Board of Aldermen Meeting – Regular Session
Friday, September 1 st	Art After Dark gallery stroll 6-9pm
Monday September 4 TH	Town Offices Closed – Labor Day
Tuesday September 12 TH	Board of Aldermen Meeting – Regular Session
Tuesday September 26 TH	Board of Aldermen Meeting – Regular Session
Friday, October 6 th	Art After Dark gallery stroll 6-9pm
Tuesday October 10 TH	Board of Aldermen Meeting – Regular Session
Saturday October 14 th	Church Street Art and Craft Show 40 th Anniversary
Tuesday October 24 TH	Board of Aldermen Meeting – Regular Session
Tuesday October 31 st	Treats on the Street
Friday, November 3 rd	Art After Dark gallery stroll 6-9pm
Friday November 10 th	Town Offices Closed- Veterans Day
Tuesday November 14 TH	Board of Aldermen Meeting – Regular Session
Tuesday November 28 TH	Board of Alderman Meeting- Regular Session
Friday, December 1 st	Art After Dark gallery stroll 6-9pm and Christmas Tree Lighting
Monday, December 4 th	Christmas Parade
Saturday, December 9 th	Night Before Christmas
Tuesday December 12 TH	Board of Aldermen Meeting – Regular Session
December 22 nd , 26 th	Town Closed – Christmas Holidays

Board and Commission Meetings – April 2023

ABC Board	ABC Office – 52 Dayco Drive	April 18 3 rd Tuesday 10:00 AM
Board of Adjustment	Town Hall – 9 S. Main Street	April 4-CANCELLED 1 st Tuesday 5:30 PM
Cemetery Commission	Public Services Building	January, March-CANCELLED, July, and October 3 rd Tuesday 2:00 PM
Downtown Waynesville Commission	Municipal Building – 16 South Main Street	April 18 3 rd Tuesday 8:30 AM
Firefighters Relief Fund Board	Fire Station 1 – 1022 N. Main Street	Meets as needed; <i>No meeting currently scheduled</i>
Historic Preservation Commission	Town Hall – 9 S. Main Street	April 5 1 st Wednesday 2:00 PM
Planning Board	Town Hall – 9 S. Main Street	April 17 3 rd Mondays 5:30 PM
Public Art Commission	Town Hall – 9 S. Main Street	April 13 2 nd Thursdays 4:00 PM
Recreation & Parks Advisory Commission	Rec Center Office – 550 Vance Street	April 19 3 rd Wednesday 5:30 PM
Waynesville Housing Authority	Waynesville Towers – 65 Church Street	April 11 2 nd Tuesday 5:30 PM

MINUTES OF THE TOWN OF WAYNESVILLE BOARD OF ALDERMEN
Regular Meeting
March 28, 2023

THE WAYNESVILLE BOARD OF ALDERMEN held a regular meeting on Tuesday, March 28, 2023, at 6:00 pm. in the Town Hall Board Room located at 9 South Main Street Waynesville, NC.

A. CALL TO ORDER

Mayor Gary Caldwell called the meeting to order at 6:05 pm with the following members present:

Mayor Gary Caldwell
Aldерwoman Julia Freeman
Alderman Chuck Dickson
Alderman Jon Feichter
Alderman Anthony Sutton

The following staff members were present:

Rob Hites, Town Manager
Jesse Fowler, Assistant Town Manager
Candace Poolton, Town Clerk
Martha Bradley, Town Attorney
Police Chief, David Adams
Joey Webb, Fire Chief
Chris Mehaffey, Assistant Fire Chief
Misty Hagood, Finance Director
Jeff Stines, Director of Public Services
Elizabeth Teague, Planning Director
Olga Grooman, Land Use Administrator
Sharon Agostini, Tax Collector

Members of the media:

Becky Johnson, The Mountaineer
Cory Vaillancourt, The Smoky Mountain News

Others present:

Adeline Wolfe, Mountain Housing Opportunities
Lake Silver, Congressional Representative for Congressman Edwards

1. Welcome/Calendar/Announcements

Mayor Gary Caldwell welcomed everyone and had no announcements. He introduced Lake Silvers, Congressional Representative for Congressman Chuck Edwards to the seven Western counties in North Carolina.

Mr. Silvers thanked the Board for having him and said he is looking forward to providing constituent services for the Town. He added that on April 12th, Congressman Edwards will be in Waynesville.

B. PUBLIC COMMENT

Jon Nowakowski- 101 East St Waynesville: Mr. Nowakowski said that he feels the Town is giving too much money to developers. He said that we need more affordable housing, but because of the tax rate, housing is less affordable. He added that because Mountain Housing Opportunities already has 1100 rentals, they do not need more funding.

C. ADDITIONS OR DELETIONS TO THE AGENDA

Mayor Caldwell stated with no additions or deletions to the agenda, he asked for a motion to approve the consent agenda.

D. CONSENT AGENDA

All items below are routine by the Board of Aldermen and will be enacted by one motion. There will be no separate discussion on these items unless a Board member so requests. In which event, the item will be removed from the Consent Agenda and considered with other items listed in the Regular Agenda.

2.
 - a. Adoption of minutes of the February 14th, 2023 Regular meeting
 - b. Adoption of minutes of the February 28th, 2023 Board Retreat
 - c. Whole Blooming Thing Special Event Permit
 - d. Sarge’s 18th Annual Dog Walk Special Event Permit
 - e. Waynesville Main Street Mile Special Event Permit

A motion was made by Alderman Anthony Sutton seconded by Alderman Chuck Dickson, to approve the Consent Agenda as presented. The motion passed unanimously.

E. CALL FOR PUBLIC HEARING

3. Resolution of Intent to amend the Town’s charter to change it method of elections to that of staggered four-year terms and change its “style of governing board” to that of Town Council
 - Rob Hites, Town Manager

Town Manager Rob Hites reminded the Board of the motion made at the Board Retreat regarding changing the name from “Board of Aldermen” to “Town Council” and to introduce staggered terms at the next election. To begin that process, Mr. Hites presented a Resolution of Intent tonight, which must be passed before holding

a public hearing to discuss these changes. He said to make changes to the charter, they must follow G.S. 160A, Sections 101 and 102, and this is the first step.

A motion was made by Alderman Chuck Dickson, seconded by Alderman Anthony Sutton, to adopt a "Resolution of Intent" as written to set a public hearing for April 11th, 2023, at 6:00 pm in the Town Hall Board Room to consider two charter amendments, (1) to change the terms of office of member of the council and (2) to change the style of the governing board to that of Town Council. The motion passed unanimously.

4. Call for a Public Hearing for April 11, 2023 to consider a text amendment to Article IV, Taxicabs to include provisions related to pedicabs/rickshaws in the Waynesville Code of Ordinances.
 - Olga Grooman, Land Use Administrator

Land Use Administrator, Olga Grooman, reported that an applicant approached them wanting to start a rickshaw business. The applicant plans to give tours and provide transportation services on a hybrid bicycle powered rickshaw, also known as a pedicab. This mobile business does not fall under any zoning use categories. However, it involves driving on public streets and transporting passengers. Ms. Grooman added that Vehicle registration requirements would not be applicable to rickshaws/pedicabs, but the permitting process and police monitoring will be similar to approval of taxicabs to ensure traffic, public, and passengers' safety. She said that safety measures include requirements that operators undergo a background checks and fingerprinting, and that the rickshaw/pedicab be initially inspected and then again at the permit renewal by the police annually. Ms. Grooman said that the Development staff have reached out to other jurisdictions to get their input on regulations and potential issues.

A motion was made by Alderman Anthony Sutton, seconded by Alderwoman Julia Freeman, to call for a Public Hearing for April 11, 2023 to consider the text amendment to Article IV, Taxicabs to include regulations related to pedicabs/rickshaws in the Waynesville Code of Ordinances. The motion passed unanimously.

5. Call for a Public Hearing for April 11, 2023, to consider a Community Development Block Grant (CDBG) application for an estimated 2.5 million dollars in water and sewer infrastructure improvements in south Waynesville.
 - Elizabeth Teague, Planning Director

Planning Director, Elizabeth Teague, reported that the Town has been working with McGill and to evaluate and design water and sewer infrastructure replacement in south Waynesville. Ms. Teague requested that the Board hold a Public Hearing to get public input, then they will move forward with the CDBG Grant application. She added that this infrastructure replacement project will benefit 780 people in the areas of Sawyer, Hendrix, Franklin, and Muse Streets. 60% of those residents are low to moderate income.

A motion was made by Alderwoman Julia Freeman, seconded by Alderman Chuck Dickson, to call for a Public Hearing for April 11, 2023, on a CDBG grant application, and to schedule a presentation and final draft approval for the April 25, 2023, Board of Aldermen Meeting. The motion passed unanimously.

F. PUBLIC HEARING

6. Public Hearing: Mountain Housing Opportunities Affordable Housing Incentive Adjustment

- Jesse Fowler, Assistant Town Manager

A motion was made by Alderman Anthony Sutton, seconded by Alderwoman Julia Freeman, to open the Public Hearing at 6:23pm. The motion passed unanimously.

Assistant Town Manager, Jesse Fowler, reported that in 2021, the Board approved \$167,154 worth of Affordable Housing Policy incentives to be used for sewer infrastructure for the Mountain Housing Opportunities low-income housing project on Howell Mill Road. It took a few years for MHO to secure funding for the project-prices have since increased, which is why MHO is asking the Board to increase the incentive amount to \$284,000 to meet the new increased costs. \$184,000 will be reimbursed to the Town of Waynesville Sewer Fund.

Alderman Jon Feichter asked who will be supplying electric service. Mr. Hites replied that Duke Energy would be supplying service because they have corridor rights, but that he could double check with Duke to see if the Town could potentially provide power to this project area. Alderman Feichter also asked about the timeline for when citizens could start leasing. Ms. Adeline Wolfe replied that construction would start in August, and would last 16 months, then people could begin leasing. There was discussion about the size of the apartments and how much rent would be-there will be 84 units total ranging widely in cost. Alderman Feichter asked if the property would be tax exempt. Ms. Wolfe replied that for now, that is the plan, but she is willing to discuss that potentially changing in the future if needed.

Public Comment:

Jon Nowakowski- 101 East St Waynesville: Mr. Nowakowski asked if the \$284,000 is in addition to the original \$167,154? Mr. Hites clarified that \$284,000 is the total amount being given to MHO, \$184,000 of that which will be essentially given back to the Town's sewer fund.

A motion was made by Alderman Chuck Dickson, seconded by Alderman Anthony Sutton, to close the Public Hearing at 6:45pm. The motion passed unanimously.

A motion was made by Alderman Anthony Sutton, seconded by Alderman Chuck Dickson amend the Affordable Housing Incentive granted to Mountain Housing Opportunities in the amount of \$284,000 for the purpose of extending sanitary sewer infrastructure across Howell Mill Road. The motion was passed unanimously.

A motion was made by Alderman Anthony Sutton, seconded by Alderman Chuck Dickson, to approve the Budget Amendment No. 16, Ordinance O-15-23 in the amount of \$284,000. The motion was passed unanimously.

G. NEW BUSINESS

7. Request by Bill Knight to reduce the speed limit on Henson Drive from 35 mph to 20 mph.

- Rob Hites, Town Manager

Town Manager Rob Hites reported that Henson Road is difficult to navigate at 35mph. Trash cans are being knocked over and residents feel that speed is unsafe.

A motion was made by Alderman Chuck Dickson, seconded by Alderwoman Julia Freeman, to reduce the speed limit on Henson Road from 35 to 20 mile per hour. The motion passed unanimously.

8. Budget Amendments for the increase in gas and diesel prices

- Misty Hagood, Finance Director

Finance Director, Misty Hagood, reported that gas and diesel prices continue to rise, so they need a budget increase to get through the end of the year.

A motion was made by Alderwoman Julia Freeman, seconded by Alderman Chuck Dickson, to approve the attached Amendment to the 2022-2023 Budget Ordinance. The motion passed unanimously.

A motion was made by Alderman Anthony Sutton, seconded by Alderwoman Julia Freeman, to approve the Resolution Amending the Financial Operating Plan for the Garage Internal Service Fund. The motion passed unanimously.

9. Report on Apparatus Needs: Fire Department

- Joey Webb, Fire Chief & Chris Mehaffey, Assistant Fire Chief

Assistant Fire Chief, Chris Mehaffey, reported that the newest engine the Town has is 10 years old, the second oldest is 13 years old. He said 25% of the time, one or both engines are out of service during the year. The backups are almost 30 years old. Maintenance costs keep increasing and the fire trucks are aging out. He added that if they were to order a new engine today, it would take 2-5 years to receive it.

Fire Chief Joey Webb found a truck that is currently in production that a Kentucky fire department defaulted on, and it meets the requirements of the Town's fire department. He said it would be ready by July of 2023. Mr. Webb would like for the Board to approve the purchase of this engine, which is much needed. He added that the total amount needed to purchase and outfit this truck would be \$800,000. Mr. Webb said there is a sense of urgency because several other dealers are trying to purchase the same truck. Mr. Hites said that Ms. Hagood, Finance Director, said the Town can move forward with the purchase order.

A motion was made by Alderman Anthony Sutton, seconded by Alderwoman Julia Freeman to adopt the Ordinance No. O-14-23, Amendment No. 17 in the amount of \$800,000. The motion passed unanimously.

A motion was made by Alderman Anthony Sutton, seconded by Alderman Chuck Dickson to approve Reimbursement Resolution R-05-23 declaring the intent to reimburse expenditures in the amount of \$800,000. The motion passed unanimously.

10. Resolution Requesting the Haywood County Board of Commissioners to increase the Town's Fire District Tax from six (6) to eight (8) cents.

- Joey Webb, Fire Chief

Fire Chief, Joey Webb, reviewed the home insurance savings for homeowners within and outside of their district. He said for a home valued at \$250,000, they would save \$300 a year. He added that the fire tax rate has been at 6 cents since 1979, and the amount of calls answered has increased. Mr. Webb said he would like to approach County Commissioners with a resolution stating they would like to raise the fire tax rate by 2 cents. He said that most other fire districts are already raising the tax rate to 10 cents. Chief Webb said at this point in time he feels that 8 cents is enough.

A motion was made by Alderman Chuck Dickson, seconded by Alderman Anthony Sutton, to approve the attached resolution requesting the Haywood County Board of Commissioners increase the Fire District Tax from six (6) to eight (8) cents per \$100 valuation. The motion passed unanimously.

11. Budget Amendment to the Water Fund for treatment chemicals

- Misty Hagood, Finance Director

Finance Director, Misty Hagood, reported that the cost of chemicals used to treat the Town's water is up 50% from this time last year.

A motion was made by Alderman Anthony Sutton, seconded by Alderman Jon Feichter, to approve the attached Budget Amendment No. 15, Ordinance O-13-23 in the amount of \$75,000. The motion passed unanimously.

12. Report on Unpaid Property Taxes/Yearly Tax Advertisement in Local Newspaper

- Sharon Agostini, Tax Collector

Tax Collector, Sharon Agostini, reported that she has been increasing the amount of written, email, and phone call delinquent notices to delinquent taxpayers.

Alderman Chuck Dickson said that publishing names in the paper may not be effective, but wage and rent garnishments will be.

A motion was made by Alderman Chuck Dickson, seconded by Alderman Anthony Sutton, to approve the yearly tax advertisements in The Mountaineer in accordance with N. C. G. S.105-369. The motion was passed unanimously.

13. Conduit Install for Queens Farm Subdivision

- Jeff Stines, Public Services Director

Public Services Director, Jeff Stines, reported that utilities are being installed and grading is being done at the Queen's Farm sub-division. Mr. Stines said he reached out to three contractors to look at the cost of installing

the necessary conduit to accommodate the power infrastructure for the subdivision. He said the lowest bidder was Southern Appalachian Grading.

A motion was made by Alderman Chuck Dickson, seconded by Alderwoman Julia Freeman, to award the bid of installing the underground conduit in the Queens Subdivision to Southern Appalachian Grading in the amount of \$75,000. The motion passed unanimously.

14. Grant Manager Position Description- Pay and Classification

- Rob Hites, Town Manager

Town Manager Rob Hites reminded the Board that at the Retreat, they voted to create a Grant Manager position. After thorough research, staff created a job description and pay range of \$47,819-\$76,511. He said staff would hire based on experience and education.

A motion was made by Alderman Jon Feichter, seconded by Alderman Chuck Dickson, to approve the Position Description and Pay Classification for the Grant Manager position. The motion passed unanimously.

15. Human Resource Director Pay and Classification Description

- Rob Hites, Town Manager

Town Manager Rob Hites reminded the Board that the Town had previously had a Human Resources Director in the past. He said the pay range is \$61,200-\$106,080. He said staff would hire based on experience and education.

A motion was made by Alderman Anthony Sutton, seconded by Alderwoman Julia Freeman, to approve the Position Description and Pay Classification for the Human Resources Director. The motion passed unanimously.

16. Water Treatment Plant Valve Install

- Jeff Stines, Public Services Director

Public Services Director, Jeff Stines, reported that they need to replace 12 existing 24" basin gate valves. He said that McGill handled the bidding process for this project. Mr. Stines said that Carolina Specialties got the bid because the other company did not provide a 5% bid bond, which was a requirement.

A motion was made by Alderman Anthony Sutton, seconded by Alderman Chuck Dickson, to award the bid of valve installation at the Water Treatment Plant to Carolina Specialties in the amount of \$153,745.14. The motion passed unanimously.

17. Recommendation to Remove a Member of the Waynesville Public Art Commission

- Jesse Fowler, Assistant Town Manager

Assistant Town Manager, Jesse Fowler, reported that Sam McCarson, a member of the Waynesville Public Art Commission (WPAC), has not been attending meetings. He added that at the last WPAC meeting, the

Commission members voted unanimously to recommend that Sam McCarson be removed from WPAC due to repeated absences.

Alderwoman Julia Freeman asked Mr. Fowler for clarification on how to handle members that will show up to meetings, then leave during meetings. Mr. Fowler responded that Advisory Boards and Committees serve at the pleasure of the Board, so members can be removed at any time.

A motion was made by Alderman Chuck Dickson, seconded by Alderman Anthony Sutton, to remove Sam McCarson from the Waynesville Public Art Commission. The motion passed unanimously.

H. COMMUNICATION FROM STAFF

18. Manager's Report

- Town Manager, Rob Hites

Assistant Town Manager, Jesse Fowler, reported that he received a last-minute special event permit for the annual Cross Walk for the First Baptist Church. This event will be next Friday, the 7th, and will require a rolling roadblock of Main Street.

A motion was made by Alderman Chuck Dickson, seconded by Alderman Anthony Sutton, to approve the special event permit for the annual Cross Walk. The motion passed unanimously.

Police Chief David Adams reported that there will be the annual Easter Egg Hunt at Vance Street Park on Saturday, April 8th 10am-12pm.

Town Manager Rob Hites reminded the Board that there will be a dedication of the greenway bridge, Thursday, March 30th at 4pm. He also reported that staff will be fixing the drainage issue at the All Abilities playground. He added that the Rec Center will no longer has any full-time lifeguards in two weeks.

19. Town Attorney Report

- Town Attorney, Martha Bradley

Nothing to report.

I. COMMUNICATIONS FROM THE MAYOR AND BOARD

Alderman Jon Feichter said thank you to the Development team and Haywood Waterways for the magnet they sent out to residents that states how to properly dispose of waste, etc.

J. ADJOURN

A motion was made by Alderwoman Julia Freeman, seconded by Alderman Chuck Dickson, to adjourn at 7:47pm. The motion passed unanimously.

ATTEST:

Gary Caldwell, Mayor

Robert W. Hites, Jr. Town Manager

Candace Poolton, Town Clerk

**TOWN OF WAYNESVILLE BOARD OF ALDERMEN
REQUEST FOR BOARD ACTION
Meeting Date: 4/11/23**

SUBJECT Resolution Opposing HB 264 that changes Waynesville's Method of Elections from Nonpartisan to Partisan.

AGENDA INFORMATION:

Agenda Location: New Business
Item Number:
Department: Board
Contact: Rob Hites
Presenter: Rob Hites

BRIEF SUMMARY: Rep. Pless has introduced HB 264 in the NC House that would change all municipal elections in Haywood and Madison Counties from being conducted on a nonpartisan to a partisan basis. Last year he introduced a similar bill (HB 988) attempting to change Haywood County's municipal governments and school board to a partisan basis. The bill passed the House and was referred to the Senate Rules Committee where no action was taken. Rep. Pless did not consult with or notify any of the affected governments to determine the impact of the legislation. All of the municipal governments potentially impacted by the bill have expressed their opposition to the legislation. The Resolution that is attached emphasizes the Waynesville Board's opposition the bill.

MOTION FOR CONSIDERATION: Adopt the Resolution

FUNDING SOURCE/IMPACT: The impact will be to politicize the of the activities of a local government that has been governed without a partisan label for decades.

ATTACHMENTS: Resolution

MANAGER'S COMMENTS:

Adopt the resolution and work with other local governments to be present at the meeting of the House Local Government Committee when the bill is on the agenda.

RESOLUTION NO. R-07-23

**OPPOSITION TO
HB 264 “AN ACT REQUIRING THAT MUNICIPAL ELECTIONS CURRENTLY
CONDUCTED ON A NONPARTISAN BASIS BE CONDUCTED ON A PARTISAN
BASIS IN HAYWOOD COUNTY and MADISON COUNTIES ”.**

WHEREAS, the General Assembly enacted a Charter for the Town of Waynesville that designates it elections as nonpartisan; and

WHEREAS, the Board of Aldermen have governed the Town in a fair and impartial manner for decades under a nonpartisan form of government; and

WHEREAS, the election of nonpartisan Board of Aldermen assures the citizens of the Town that its government is operated on an effective and efficient manner carrying out the business of the Town without regard to the influence of political parties; and

WHEREAS, the nonpartisan nature of its government ensures that partisan politics will not enter into its relationships with members of the General Assembly and members of the Executive Branch of the State of North Carolina; and

WHEREAS, nonpartisan elections were adopted by a majority of North Carolina municipalities in order to eliminate the practice of choosing municipal appointed officials and businesses on the basis of their political affiliation; and

WHEREAS, House Bill 264 was introduced on March 24, 2023, without the Town of Waynesville being notified by its sponsoring representative; and

WHEREAS, one of the principal foundations of America’s democracy is government by consent of the governed; and

WHEREAS, introduction of this bill is a direct challenge to a local government’s democratic right to choose the manner in which it is governed.

NOW THEREFORE BE IT RESOLVED that the Waynesville Board of Aldermen that is opposes HB 264 with the strongest language possible; and

BE IT FURTHER RESOVED, that the Waynesville Board of Aldermen respectfully requests that this bill be withdrawn from the House docket and not considered by either the House or Senate of the North Carolina General Assembly.

CERTIFICATION

This resolution was duly passed on April 11, 2023, by the Town of Waynesville Board of Aldermen.

Gary Caldwell, Mayor

SEAL:

Attest: _____
Candace Poolton, Clerk

**TOWN OF WAYNESVILLE BOARD OF ALDERMEN
REQUEST FOR BOARD ACTION
Meeting Date: April 11, 2023**

SUBJECT: Staff Report on Buffers and Pollinators and request to selectively limit mowing.

AGENDA INFORMATION:

Agenda Location: New Business
Item Number:
Department: Development Services
Contact: Elizabeth Teague, Planning Director
Presenter: Elizabeth Teague, Planning Director

BRIEF SUMMARY: a report for the Board on the importance of stream buffers and their benefits to pollinators, and a request to encourage selective mowing during mid-April through May.

MOTION FOR CONSIDERATION:

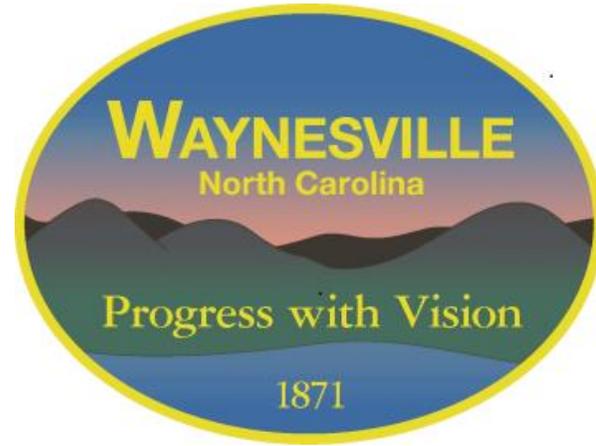
1. Approve staff initiative to send out postcard and post “no-mow” areas.

FUNDING SOURCE/IMPACT: N/A

ATTACHMENTS:

1. Powerpoint presentation handout

MANAGER’S COMMENTS AND RECOMMENDATIONS: Staff wants to inform board of reasons for not mowing certain areas and providing public information.

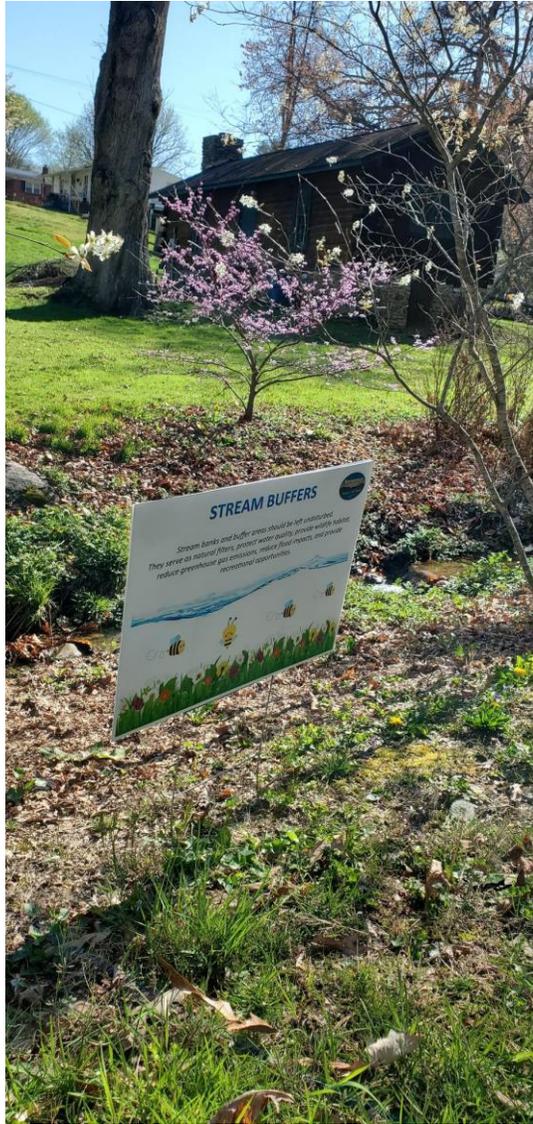
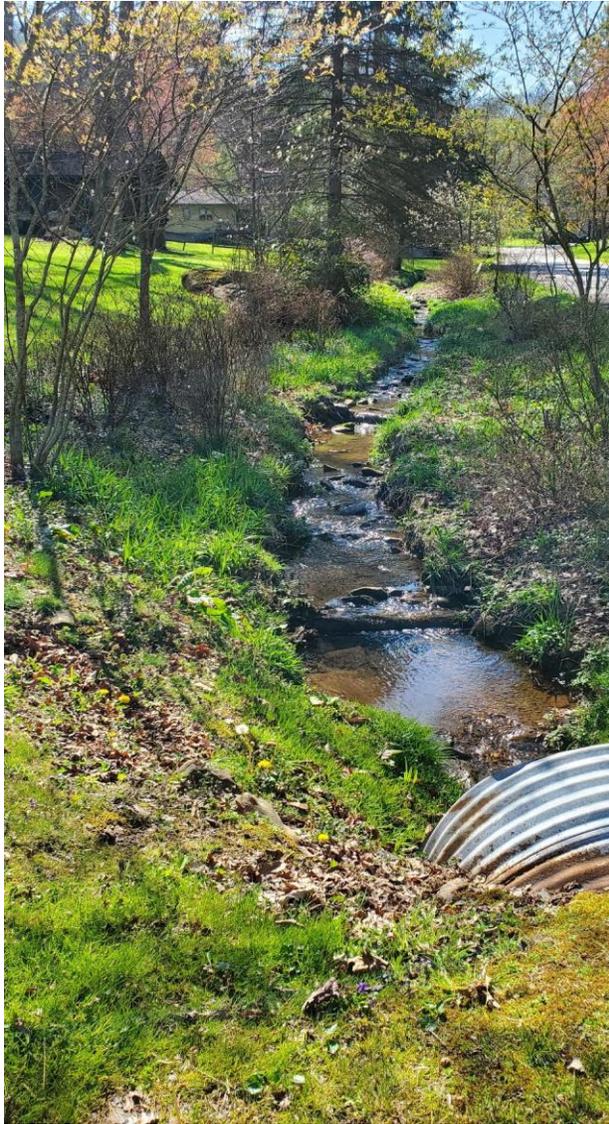


Report to Board on
Buffers and Pollinators Initiative
April 11, 2023
Development Services Department
Stormwater Program

Stream Buffers

- A riparian buffer is a vegetated area bordering a body of water, such as a stream, lake or pond.
- In North Carolina, DWR has in place riparian buffer rules protecting vegetated areas adjacent to intermittent and perennial streams, lakes, reservoirs, ponds, estuaries, and modified streams.
- Riparian buffers filter stormwater runoff before it enters the stream.
 - vegetated areas closest to water stabilize the streambank, controls erosion, and provides shade and habitat for aquatic life.
 - vegetation acts like a filter and sponge to remove, transform, or store nutrients and other pollutants.
 - outer reaches of the vegetated buffer slow and spread out the flow of water over the land, trapping sediment and attached pollutants.
 - vegetation within buffers provide flood control and protect property.

-NC Department of Environmental Quality, Division of Water Resources



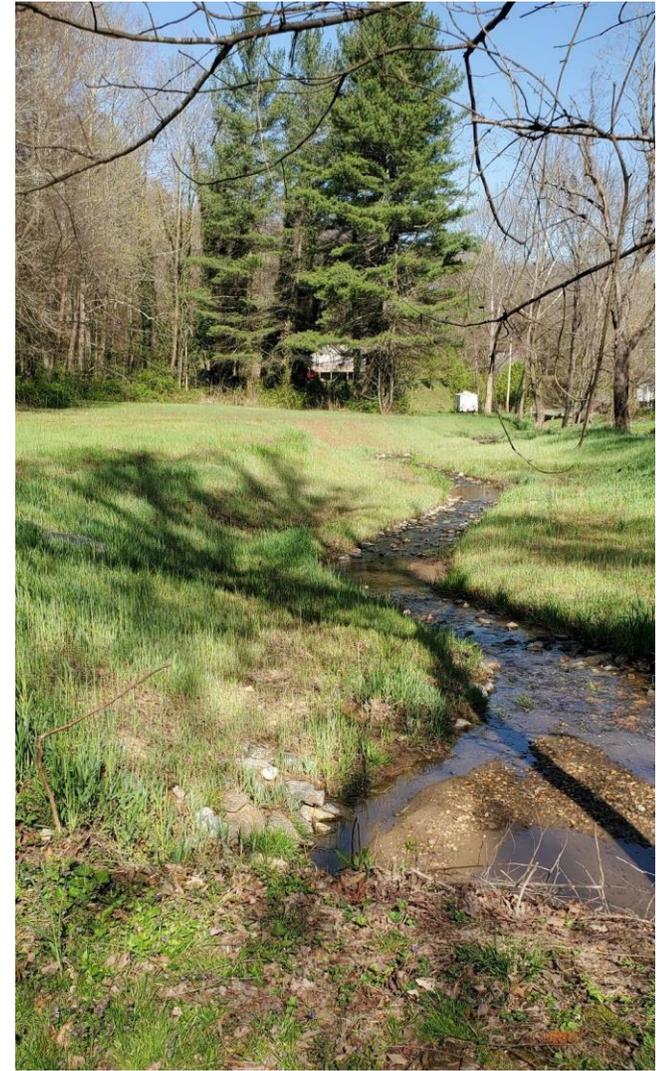
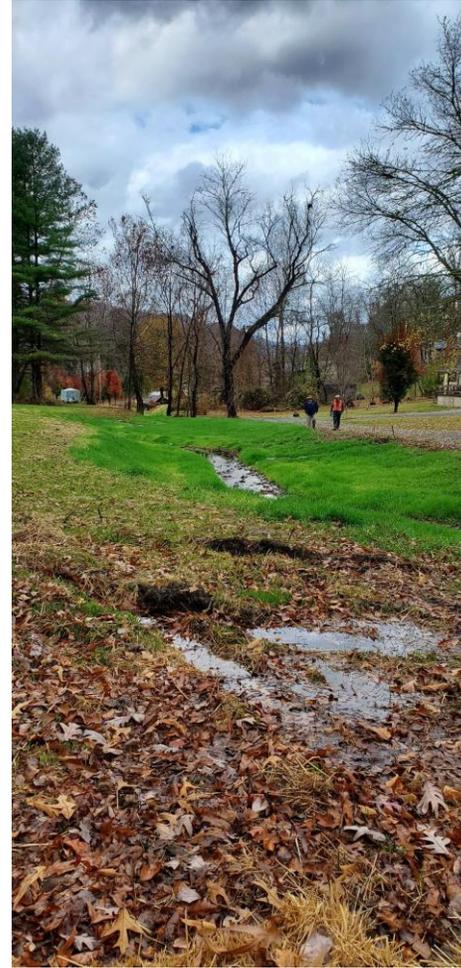
STREAM BUFFERS



Stream banks and buffer areas should be left undisturbed. They serve as natural filters, protect water quality, provide wildlife habitat, reduce greenhouse gas emissions, reduce flood impacts, and provide recreational opportunities.



East Street Park Buffer Restoration



Waynesville Rules for Stream Buffers

- No dumping within 30 feet of a stream or any body of water
- No storage areas may encroach into buffer
- An undisturbed buffer of a minimum of 30' from the centerline and a maximum of 25' from the top of bank of any perennial streams shall be maintained.
- undisturbed buffer zone twenty-five (25) feet wide or of sufficient width to confine visible siltation within the twenty-five (25) percent of the buffer zone nearest
- The riparian stream buffers shall be left intact, which means that removal of trees, or other vegetation, or disturbance of soils within this buffer is prohibited when grading.
- Development that falls under stormwater regulations shall keep built-upon area at a minimum of thirty (30) feet landward of all perennial and intermittent surface waters. ***

-Waynesville Code of Ordinances and Land Development Standards

***Town Stormwater Management requirements (LDS 12.5)
re-enforce stream buffers, and promote swales, raingardens,
and planted areas.



- Rain water is absorbed better and faster
- Plants increase infiltration and improve water quality
- Vegetation can stabilize eroding areas and decrease runoff by enhanced absorption
- Maintains shade cover that keep mountain streams cool

Benefits to Pollinators

- The movement of pollen must occur for plants to be fertilized and produce fruits, seeds, and new plants.
- Some plants are self-pollinating; others by pollen carried by wind or water; and others are pollinated by insects and animals - such as bees, wasps, moths, butterflies, birds, flies and small mammals, including bats.
- Native bees are particularly important for apple, blueberry and other fruit agriculture.
- Bee Pollinator populations are declining.



NPS

I DIDN'T KNOW THAT!
Planting for Pollinators

We need pollinators.
Pollinators are responsible for 1 out of 3 bites of food we take each day.

Pollinators need our help.
Worldwide pollinator populations are declining due to habitat loss and pesticides.

Native plants support pollinators.
Pollinators and native plants have evolved together and they need each other to survive.

You can help pollinators!

- 1 Plant a Native Pollinator Garden
- 2 Reduce or eliminate your use of pesticides.
- 3 Buy local and buy organic.

idkt!
go.nps.gov/idkt

The infographic features a light blue background with illustrations of a hummingbird, a bee, a butterfly, and various flowers. A dashed line connects the three action steps to the 'You can help pollinators!' heading.

Alternatives to lawns support pollinators,
 These can be incorporated into
 landscaping in select areas.



MAIN STREET | Stormwater Flow-through Native Plant Palette

PERENNIALS



TREES



SHRUBS

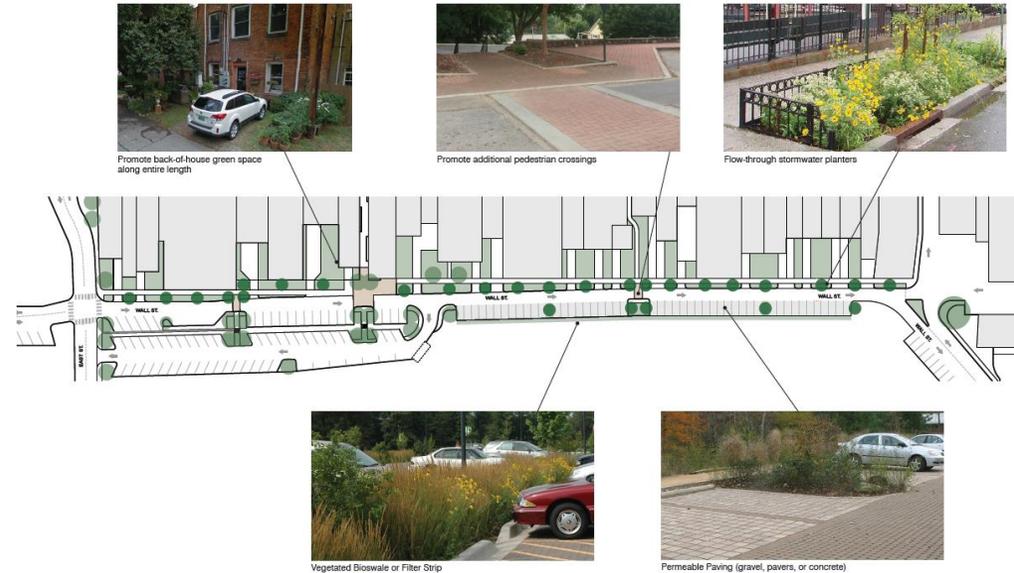


GRASSES



Nelson Byrd
 Woltz
 Landscape Architects

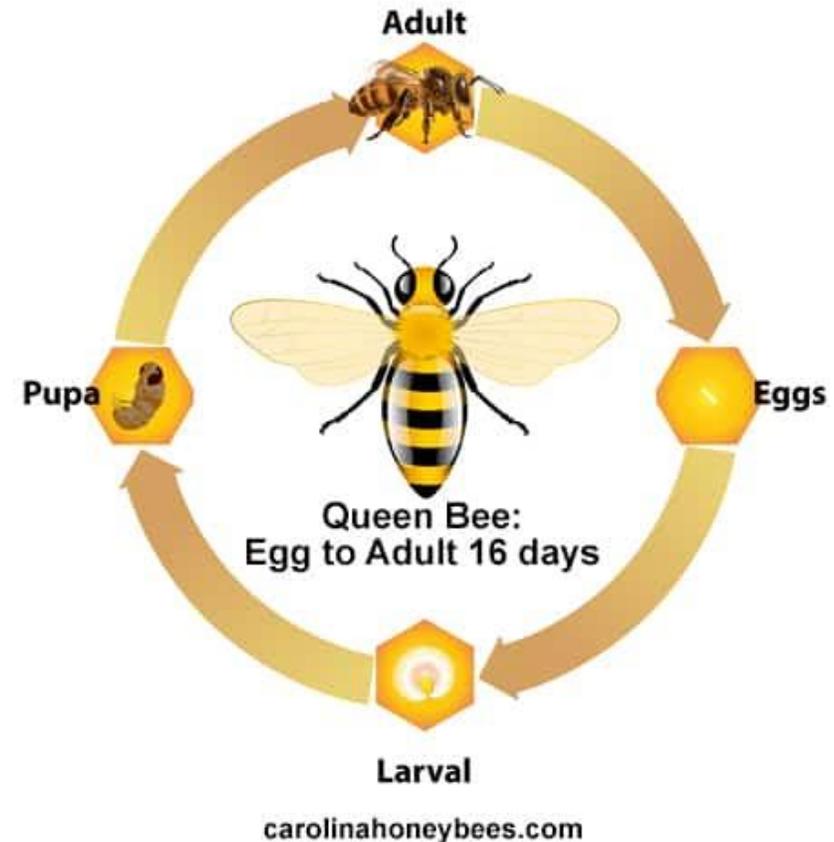
WALL STREET | Concepts



Nelson Byrd Woltz
 Landscape Architects

April-May

- The life cycle of honeybees consists of four stages: eggs, larva, pupa and adult. This entire process varies amongst different bees. It takes about 16 days for the queen, 18 to 22 days for worker bees and 24 days for drones.
- Most types of bees and other insects are active by **April**. Their activities include foraging for food, protecting their nest and pollinating.
- USDA Forest Service study showed that different lawn mowing frequencies influenced bee abundance and diversity. Their study found that bee abundance increased when lawns were mown every other week.





Town activities and policies are good for Pollinators:

- Enforcement of buffer requirements, sedimentation and erosion control, and landscape requirements protect existing vegetation and promote new plantings as part of development and redevelopment.
- Use of native plants, shrubs and trees in landscape design.
- Preservation of wetland areas, civic and green space requirements
- Use of greenways and park space for plantings and stream buffer enhancements.

Staff Request:

Preserve buffers and support pollinator regeneration

- Understand that “no mow” areas along streams are being left undisturbed on purpose to protect water quality and support pollinating insects.
- Allow staff to scale back on mowing in selected public areas from late April through May in order to allow flowering plants to bloom and provide bees and other pollinators with nectar and pollen to feed themselves and their offspring during a critical time in their life cycle and in the pollination of other plants.
- Promote community participation to pause or reduce mowing during the month of May, allowing flowers to bloom to help early season pollinators.
- Allow code enforcement to extend compliance period of Ordinance 26-51, “growth of weeds or grass over 10 inches” during Mid April - May for participating property owners.

Work with
Haywood Waterways
To send out postcards
to the residents:

Pause for Pollinators

Let Things Go Wild!!!

- Protects pollinator habitat
- Reduces emissions
- Saves time on yardwork

Late April to the end of May are critical weeks in the life cycle of pollinators.

Delay your spring mowing or select areas to leave undisturbed. Stream banks and buffer areas should especially be left alone to protect water quality too!



www.beecityusa.org/no-mow-may

www.waynesvillenc.gov/departments/development-services/stormwater-management

www.haywoodwaterways.org/stormwater



**TOWN OF WAYNESVILLE BOARD OF ALDERMEN
REQUEST FOR BOARD ACTION**

Meeting Date: April 11, 2023

SUBJECT: Public Hearing to consider a Community Development Block Grant (CDBG) application for \$2,500,000 in utility infrastructure improvements in South Waynesville.

AGENDA INFORMATION:

Agenda Location: New Business
Item Number:
Department: Development Services
Contact: Elizabeth Teague, Development Services Director
Presenter: Karen Kiehna, McGill and Associates

BRIEF SUMMARY: As part of their work for the Town, McGill and Associates has re-evaluated a potential CDBG grant opportunity to improve Town infrastructure, the Board must hold a public hearing to get community input. Karen Kiehna of McGill and Associates will present information on the project, a proposed CIP budget, and answer questions from the Board and public. The Board will then have to approve the application at the April 25th, 2023 meeting.

MOTIONS FOR CONSIDERATION:

1. Motion to Open the Public Hearing
2. Motion to Close the Public Hearing

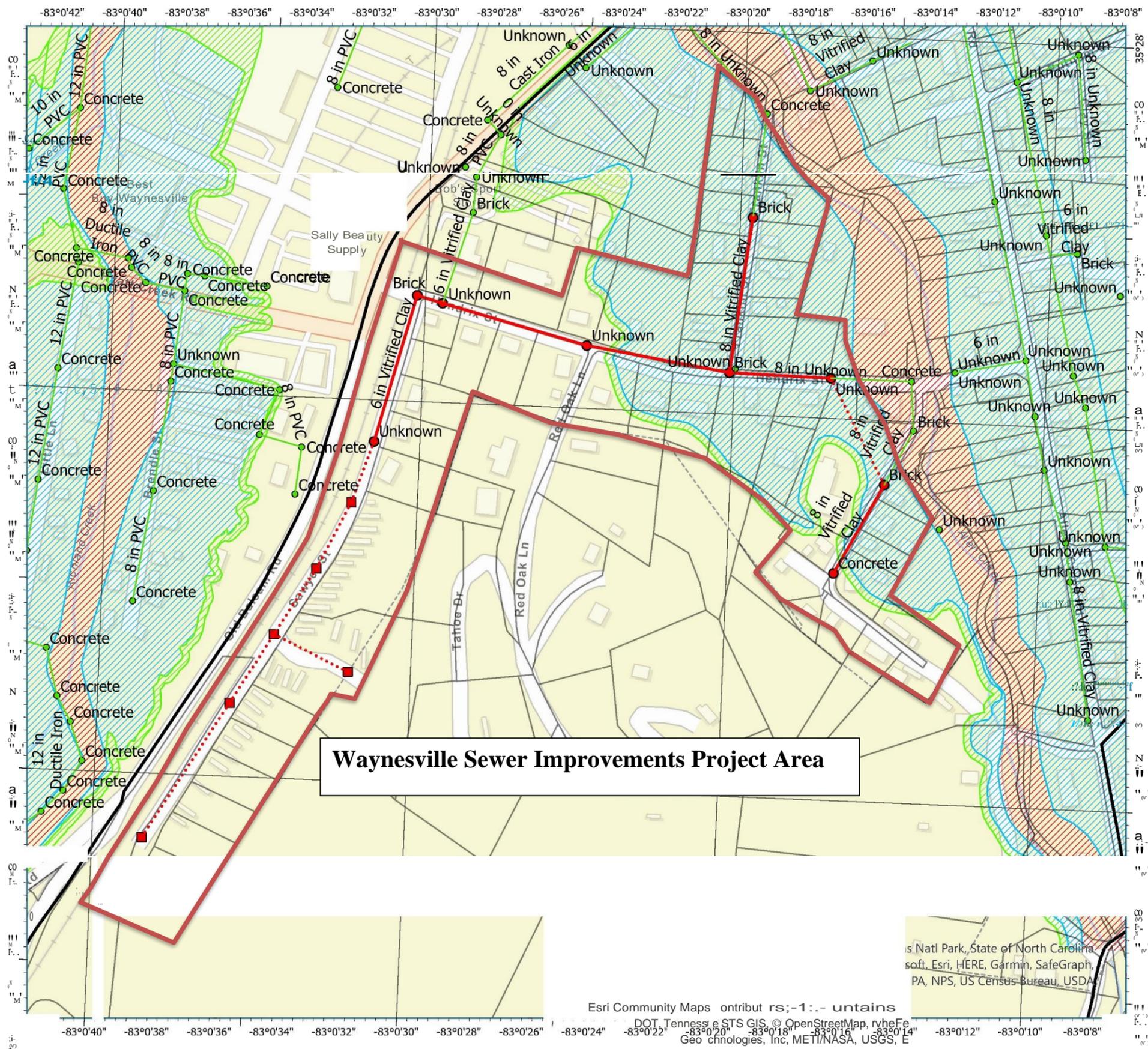
FUNDING SOURCE/IMPACT: This particular CDBG grant would provide 100% funding for replacement of water and sewer lines in the area of Sawyer, Hendrix, and Muse Streets.

ATTACHMENTS: Grant Program Overview and Maps

MANAGER'S COMMENTS AND RECOMMENDATIONS: This project will assist the Town in addressing the SOC and improve water and sewer infrastructure in a lower income neighborhood.

Waynesville 2023 CDBG-I Proposed Project

- Maximum Funding Per Project \$3,000,000
- A minimum of 51% of the Project Area Residents must be Low- to Moderate Income
 - Current estimate is 80%
- Location
 - Haywood Street
 - Franklin Street
 - Muse Street
 - Sawyer Street
- Proposed Project Activities
 - Water Distribution System Improvements
 - 1,255 Linear Feet 6" DIP Water Main
 - 215 linear Feet 2" PVC Water Mian
 - 38 New Water Service Connections
 - 4 New Water Hydrants
 - Sewer Collection System Improvements
 - 1,760 Linear Feet, 8" Gravity Sewer Line Extension
 - 2,215 Linear Feet, 8" Gravity Sewer Line Replacement
 - 4 New Gravity Sewer Manholes
 - 9 Replacement Gravity Sewer Manholes
 - 37 New Sewer Taps
 - 37 New Sewer Cleanouts



Project Map

Sewer Mains

- Existing
- To Be Replaced
- ⋯ Proposed Sewer Mains

Sewer Manholes

- Existing
 - To Be Replaced
 - Proposed Sewer Manholes
- Project Area Parcels

C:::J Census Block Group Boundary

Flood Hazard Area

- Floodway
- 100 Year Floodplain
- 500 Year Floodplain

Waynesville Sewer Improvements Project Area

is Natl Park, State of North Carolina
 soft, Esri, HERE, Garmin, SafeGraph,
 PA, NPS, US Census Bureau, USDA

Esri Community Maps ontribut rs;-1:- untains

DOT Tennessee eSTS GIS © OpenStreetMap, ryheFe
 Geo chnologies, Inc, METI/NASA, USGS, E



NOTICE OF PUBLIC HEARING
RELATIVE TO APPLICATION
BY TOWN OF WAYNESVILLE
FOR FUNDING UNDER THE HOUSING AND COMMUNITY
DEVELOPMENT ACT OF 1974, AS AMENDED

Notice is hereby given that the Town of Waynesville will conduct a public hearing on April 11, 2023 at 6:00 PM, or as soon thereafter as the agenda will allow, in the Town Hall Board Room located at 9 South Main Street, Waynesville, NC 28786 relative to the intention of the Town Board of Aldermen to apply for FY2022 CDBG funding under Title I of the Housing and Community Development Act.

Town of Waynesville intends to submit an application for a grant of approximately Two Million Seven Hundred Fifty Thousand Dollars (\$2,750,000) in CDBG Infrastructure funds for Sanitary Sewer System Improvements and Public Water System Improvements Project, which will replace deteriorated sewer lines and appurtenances for purposes of eliminating infiltration and inflow and extend sanitary sewer lines including residential connections and extend public water lines including hydrants, and residential taps. The project area includes Franklin Street, Hendrix Street, Muse Street, Explorer Street, and Sawyer Street.

The following is a tentative list of proposed activities and an estimated budget. The final application will be reviewed at the public hearing.

Infrastructure Improvements and
Grant Administration Estimated Budget \$2,750,000.00

The proposed project will provide benefits to an estimated 106 persons, 80% of whom are low- and moderate-income individuals based on door-to-door income surveys performed by Town of Waynesville staff and McGill Associates staff. No individuals will be displaced, nor will any require temporary relocation assistance as a result of the proposed project.

Citizens will be given the opportunity to provide oral and written comments on the Town's past and proposed use of CDBG funds at the public hearing. All interested citizens are encouraged to attend.

If additional information is needed, please contact the Development Services Director, Elizabeth Teague at 9 S. Main Street, Waynesville, NC 28786, 828-456-2004 or eteague@waynesvillenc.gov. Formal written complaints or comments concerning the application process that are submitted to the Development Services Director prior to or following the public hearing will be responded to within fifteen (15) working days by April 26, 2023. A copy of the completed project application will be available for public review after April 26, 2023, at the Town of Waynesville, Development Services Office, 9 S. Main Street, Waynesville, NC 28786.

Persons with disabilities or who otherwise need assistance should contact Elizabeth Teague, Development Services Director, at 9 S. Main Street, Waynesville, NC 28786. or eteague@waynesvillenc.gov, TDD # 711 or 800-735-2962 or Relay North Carolina by September 10, 2022. Accommodations will be made for all who request assistance with participating in the public hearing.

This information is available in Spanish or any other language upon request. Please contact Elizabeth Teague, Development Services Director, at 828-456-2004, or at the 9 S. Main Street, Waynesville, NC 28786 for accommodations for this request.

Esta información está disponible en español o en cualquier otro idioma bajo petición. Por favor, póngase en contacto con Elizabeth Teague, Development Services Director, al 828-456-2004 o en 9 S. Main Street, Waynesville, NC 28786, de alojamiento para esta solicitud.



**TOWN OF WAYNESVILLE BOARD OF ALDERMEN
REQUEST FOR BOARD ACTION
Meeting Date: April 11, 2023**

SUBJECT: Public Hearing to consider a text amendment to Chapter 14, Article IV, Taxicabs to include provisions related to pedicabs/rickshaws in the Waynesville Code of Ordinances.

AGENDA INFORMATION:

Agenda Location: New Business
Item Number:
Department: Development Services, Police Department
Contact: Olga Grooman, Chris Chandler
Presenter: Olga Grooman, Chris Chandler

BRIEF SUMMARY:

The Development Services Department received a request for a rickshaw business in Waynesville. The applicant plans to give tours and provide transportation services on a hybrid bicycle powered rickshaw, also known as a pedicab. This mobile business does not fall under any zoning use categories. However, it involves driving on public streets and transporting passengers.

Development Services staff met with Police Chief D. Adams and Senior Lieutenant C. Chandler to discuss this business request and decided to add the pedicab-related provisions to the current Taxicab Ordinance because they involve transporting passengers on public streets. The additions would include but not limited to definition of a pedicab/rickshaw, mandatory fire extinguisher and first aid kit requirement, prohibiting pedicabs on sidewalks, and a permit process with driver's background check, fingerprinting, and annual vehicle inspection by the police.

MOTIONS FOR CONSIDERATION:

1. Motion to adopt the Ordinance as presented (or as amended).

FUNDING SOURCE/IMPACT:

N/A

ATTACHMENTS:

1. Staff Report
2. Proposed Text Amendment

MANAGER'S COMMENTS AND RECOMMENDATIONS:

Board of Aldermen Staff Report

Subject: Pedicabs text amendment
Ordinance Section: Chapter 14, Article IV of the Waynesville Code of Ordinances
Applicant: Staff initiated text amendment; Development Services and Police Departments
Meeting Date: April 11, 2023

Background

Due to a request to start a pedicab, also known as a rickshaw, business in Waynesville, the Development Services and Police Department worked together to include provisions related to pedicabs/rickshaws into Chapter 14, Article IV, Taxicabs of the Waynesville Code of Ordinances, because pedicabs involve transporting passengers on public streets.

Vehicle registration requirements (such as license tags) would not be applicable to rickshaws/pedicabs, but the permitting process and police monitoring will be similar to approval of taxicabs to ensure traffic, public, and passengers' safety. This includes requirements that operators undergo a background check and fingerprinting, and that the rickshaw/pedicab be initially inspected and at annual permit renewal by the police. Drivers will also be issued a permit card to operate in Town and will be required to have an emergency kit and keep a passenger manifest.

In our research, the staff has reached out to several jurisdictions and reviewed existing ordinances of other municipalities (Charleston, SC, Asheville, Charlotte, Raleigh, Wilmington, Oxford, and City of Lenoir).

Staff Recommended Text Changes:

The proposed text amendments include the following changes:

- Definition of a pedicab/rickshaw
- Applicability of the taxicab ordinance as appropriate
- Proper marking for day and night
- Mandatory first aid kit, fire extinguisher, and passenger manifest requirements
- Prohibiting operation on sidewalks
- Compliance with traffic laws
- Permit process: driver's fingerprinting, background check, initial and annual vehicle inspection requirements, permit card

Staff submits the proposed changes for the adoption by the Board of Aldermen **in red**.

Attachments

1. Proposed Text Amendment

Recommended Motions

1. Motion to adopt the Ordinance as presented (or as amended)

ORDINANCE NO. O-17-23

**AN ORDINANCE AMENDING THE TEXT OF THE
TOWN OF WAYNESVILLE CODE OF ORDINANCES**

WHEREAS, the Town of Waynesville has the authority, pursuant to Article 10A, § 20-280 of the North Carolina General Statutes, to regulate transportation services; and

WHEREAS, Chapter § 160A-304 of the North Carolina General Statutes allows municipalities to “regulate all vehicles operated for hire in the city;” and

WHEREAS, the Board of Aldermen adopted the 2035 Comprehensive Plan to “enable the growth of a vibrant, healthy, and successful community,” and find that pedicab/rickshaw businesses will boost tourism activities in Waynesville; and

WHEREAS, the Board of Aldermen desire to provide fair and equitable procedures for businesses and ensure public benefit; and

WHEREAS, the Board of Aldermen desire to provide public safety within the Town; and

WHEREAS, after notice duly given, a public hearing was held on April 11, 2023, at the regularly scheduled meeting of the Board of Aldermen;

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE TOWN OF WAYNESVILLE, MEETING IN REGULAR SESSION ON APRIL 11, 2023, AND WITH A MAJORITY OF THE BOARD MEMBERS VOTING IN THE AFFIRMATIVE, THE FOLLOWING:

That the Taxicabs Ordinance be amended as follows with revisions **in red** and deletions in strikethrough (~~example~~):

ARTICLE IV. TAXICABS¹ AND PEDICABS

Sec. 14-96. Definitions.

The following words, terms, and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning.

Certificate means a certificate of public convenience and necessity issued by the chief of police or his designee, authorizing the holder thereof to conduct a taxicab, pedicab, or rickshaw business within the city.

Driver's license means a license issued by the state granting a person the privilege to drive up the roadways in the state pursuant to G.S. 20-7.

Driver's permit means the license issued by the taxicab inspector to any person to enable that person to drive a taxicab, pedicab, or rickshaw upon the streets of the Town of Waynesville.

For-hire vehicle means and includes any full-sized station wagon or van style vehicle, not equipped with a taximeter used for the purpose of transporting passengers for a set charge or fee, based upon the origin or destination requested. For the purposes of this chapter, the term "for-hire vehicle" shall not include "taxicab" or "limousine" as herein reached.

Holder means a person to whom the certificate of public convenience and necessity has been issued.

Insignia means a non-transferable dated window decal to provide exterior identification that a particular taxicab has a valid certificate associated with it.

Limousine means and includes a full size chauffeur-driven sedan, often equipped with a glass partition separating the driver and passenger compartments, which is not equipped with a taximeter, and for which set charges or fees for use are based on the period of hours or days the vehicle is used and not on the number of miles operated or the origin or destination requested. For the purposes of this chapter, the term "limousine" shall not include "for-hire" vehicle or "taxicab" as herein defined.

Manifest means a daily record prepared by a taxicab or pedicab driver of all trips made by the driver, showing the time and place of origin, destination, and number of passengers.

Pedicab means a bicycle or rickshaw or any other opened or closed vehicle with three (3) or more wheels operated by one (1) individual for-hire for the purpose of, or capable of, transporting passengers in seats or a platform made a part of the pedicab. This definition shall not include animal-drawn carts, bicycle trailers for personal use, or a bicycle built for two (2) where the operators are seated one behind the other.

Rate card means a card with the rates and fares that are clearly printed and presentable upon request of any person considering transportation by the taxicab or pedicab.

Taxicab means a motor vehicle regularly engaged in the business of carrying passengers for hire, having a seating capacity of less than six persons and not operated on a fixed route.

Taxicab inspector means the person designated by the chief of police who is charged with the duties required under this chapter, including the inspection and licensing of taxicabs, pedicabs, and drivers thereof.

Taxi permit means a permit issued by the chief of police or his designee to an individual allowing them to operate a taxi or limousine within the city limits.

¹Ord. No. O-09-18 , adopted June 12, 2018, amended art. IV in its entirety, in effect repealing §§ 14-96—14-105 and enacting similar provisions in lieu thereof as §§ 14-96—14-101 and 14-103—14-116. Inasmuch as sections so numbered already exist, the provisions have been redesignated as §§ 14-96—14-105.10 at the discretion of the editor. Former art. IV, §§ 14-96—14-105 derived from Ord. No. 6-07, §§ 1—10, adopted Feb. 13, 2007.

(Ord. No. O-09-18 , 6-12-2018)

Sec. 14-97. Taxicab and pedicab businesses governed.

This article shall govern the operation of those taxicab and pedicab businesses operating within the corporate limits of the town.

(Ord. No. O-09-18 , 6-12-2018)

Sec. 14-98. Taxicab inspector.

- (a) There is hereby created the office of taxicab inspector who shall be designated by the chief of police.
- (b) The taxicab inspector is charged with the duties required under this chapter and in general shall be responsible for the inspection of taxicabs and pedicabs, and the licensing of the drivers thereof.
- (c) The taxicab inspector shall advise the police chief with respect to matters covered or incidentally involved in the operation or administration of this chapter.

(Ord. No. O-09-18 , 6-12-2018)

Sec. 14-99. Inspection of vehicles; vehicle license; maintenance.

- (a) *Initial inspection.* Prior to the use and operation of any vehicle under the provisions of this article, it shall be thoroughly examined and inspected by the police department and found to comply with the state safety and equipment requirements.

When the police department finds that the vehicle has met said requirements the taxicab inspector will approve the taxicab or a pedicab for use by the service. It will be the responsibility of the owner of each taxicab or pedicab to ensure that it is serviced and mechanically sound.

- (b) *Periodic inspections.* Every vehicle operating under this article may be periodically inspected by the police department at such intervals as established by the taxicab inspector to ensure the continuing maintenance of safe operating condition, but at least once a year.
- (c) *Condition of vehicles.* Every vehicle operating under this article shall be kept in a clean and sanitary condition.
- (d) *Emergency supplies.* Every vehicle operating under this article must have a first aid kit reasonably calculated to provide emergency medical aid to injured persons and fire extinguisher inside/on a vehicle at all times.
- (e) *Proper marking.* A pedicab shall be appropriately marked for day and night time operations.
- (f) *Operation on sidewalks.* It shall be unlawful to operate or park a pedicab or any other vehicle upon the sidewalks in the town.
- (g) *Traffic flow.* Every pedicab shall be operated in compliance with all applicable federal, state and local traffic laws. Pedicabs shall be operated in a manner as to be a part of the normal traffic flow. Slower moving pedicabs shall safely pull temporarily to the side so as to prevent unnecessary delays to following traffic.

(Ord. No. O-09-18 , 6-12-2018)

Sec. 14-100. Accident reports.

Every accident involving the operation of a taxicab or pedicab shall be reported to the taxicab inspector within 72 hours of the accident. The certificate holder for the taxicab or pedicab involved in an accident and the driver of the taxicab so involved shall be jointly and individually responsible for making the required report. The taxicab inspector shall determine whether the damage renders the vehicle unsafe for operation and, if so, shall immediately order the vehicle out of service until repaired and reinspected.

(Ord. No. O-09-18 , 6-12-2018)

Sec. 14-101. Identification on vehicles.

Each taxicab shall bear on the roof thereof an electrically lighted sign or device bearing the name of the owner or taxicab company. In addition to the lighted sign, each cab must display the same information on each side of the vehicle.

(Ord. No. O-09-18 , 6-12-2018)

Sec. 14-102. Depots or terminals.

Each depot or terminal used by a certificate holder for his or her taxicabs shall be used in compliance with the zoning ordinance.

- (1) Be kept in a clean, safe and sanitary condition.
- (2) Have sufficient private off-street parking to accommodate those vehicles owned, operated and controlled by the certificate holder during times of nonuse.

(Ord. No. O-09-18 , 6-12-2018)

Sec. 14-103. Rates of fare; rate card.

Each taxicab must clearly display a rate card in the taxicab for each customer or potential customer to view. A rate list will also be displayed at each taxi lot. Each individual company will determine the rates and the company will not vary from their posted rates. If the rates are established per mile then the operator of the taxi must keep the odometer clean and clear for the customer to inspect.

(Ord. No. O-09-18 , 6-12-2018)

Sec. 14-104. Receipts.

The driver of any taxicab or pedicab shall, upon the request, of any passenger, render to such passenger a receipt upon which shall be the name of the owner, the amount of the charges, mileage traveled, and the date of the transaction.

(Ord. No. O-09-18 , 6-12-2018)

Sec. 14-105. Drivers.

- (a) No person shall drive a vehicle for hire as a taxicab or pedicab without a valid driver's license issued by the state authorizing said person to drive a taxicab and in addition a permit issued by the chief of police or his designee. **A driver of a pedicab shall possess a valid driver's license as well.** No person who owns or has authority and control over a vehicle shall permit any other person to drive the vehicle for hire as a taxicab unless that driver has such a permit. There will be a \$5.00 fee for the permit.
- (b) Application for a permit under this section shall be made to the taxicab inspector, who may deny the application for failure to meet the terms and conditions of this article, but who shall, upon the applicant's meeting the terms and conditions of this article, issue a permit upon giving of the oath required in subsection (c). Fingerprinting of the applicant is required. The application for a permit shall include a fingerprint card(s) containing the fingerprints of the applicant made by and under the supervision of the town police department.
- (c) Every applicant shall show under oath that he/she has not within the last three years of the date of application:

- (1) Been convicted of a violation of any federal or state law relating to possession for sale or sale of any intoxicating alcoholic beverage or controlled substance;
- (2) Been convicted of two or more DWI violations within a three-year period;
- (3) Been in violation of federal law or state relating to prostitution; nor
- (4) Been a habitual violator of traffic laws or ordinances.

Any permit issued upon a false oath by an applicant will be immediately revoked upon receipt of evidence of a falsity thereof. Any permit issued under this section may be revoked at any time by the taxicab inspector upon a showing that at the time of application any statement made by the applicant was false or because of occurrences after the issuance of the permit showing that the permittee could not at that time truthfully give the oath required in this section.

- (d) It shall be unlawful for any driver or owner of a taxicab or pedicab to engage in selling of alcoholic beverages, controlled substance, or solicit business for any other unlawful purpose.
- (e) Every applicant shall be subject to a national criminal background check with the state division of criminal information (DCI), pursuant to G.S. 160A-304, and also with the United States Department of Justice through the use of Federal Bureau of Investigation records. All applicants must submit their names, date of birth, sex, gender and race. Furthermore, the costs and expenses related to such checks, if any, as well as costs and expenses related to fingerprint checks shall be the responsibility of the applicant, said costs and expenses to be paid in advance with the filing of the application for a permit under this article.

(Ord. No. O-09-18 , 6-12-2018)

Sec. 14-105.1. Manifest.

- (a) Every driver shall maintain a daily manifest upon which are recorded trips that are made each day showing time and place of origin and destination of each trip, and all such completed manifests shall be returned to the owner by the driver at the conclusion of his tour of duty. Each entry on the manifest must be made immediately upon completion of each trip.
- (b) Every holder of certificate of public convenience and necessity shall retain and preserve all manifests in a safe place for at least two years and made available to the police department for examination at any time.

(Ord. No. O-09-18 , 6-12-2018)

Sec. 14-105.2. Certificate of public conveyance and necessity.

- (a) No person or business shall operate or permit a taxicab or pedicab owned or controlled by him or it to be operated as a vehicle for hire within the town without having first applying for and obtaining a certificate of public conveyance and necessity from the taxicab inspector. The information to be provided on and with such application is as follows:
 - (1) The name and address of the applicant.
 - (2) The number of vehicles to be operated or controlled by the applicant and the location of proposed taxi lots or terminals.
 - (3) A sworn statement by applicant in the same form as set forth under section 14-105(c) herein. Furthermore, any certificate issued under this paragraph shall be subject to revocation upon a showing that those matters set forth under subsection 14-105(c) apply to applicant.
 - (4) Proof of financial responsibility as required by G.S. 20-280.
 - ~~(5) The owner of each vehicle used as a taxicab shall purchase the appropriate privilege license from the town for each vehicle at the prevailing rate. The cost of this license is subject to change without prior notification.~~

(Ord. No. O-09-18 , 6-12-2018)

Sec. 14-105.3. Transfer.

No taxicab or pedicab certificate, including certificates existing on the effective date of the ordinance from which this section derives, shall be transferred except upon application by the transferee to the taxicab inspector, with the transferee meeting all requirements of this chapter, including the requirements of section 14-104. For a partnership or association, the admission of a new partner or associate shall constitute a transfer.

(Ord. No. O-09-18 , 6-12-2018)

Sec. 14-105.4. Penalties and enforcement actions.

Unless provided for elsewhere in this chapter, all other violations shall subject the offender to a civil penalty and, where applicable, suspension of any certificate of public convenience and necessity as provided elsewhere in this chapter as follows:

- (1) For the first offense, a civil penalty will be assessed in the amount of \$100.00.
- (2) In the event there is more than one violation with any 30-day period, then the civil penalty shall be increased for each additional violation over one during such period as follows:
 - a. The date of the first violation shall establish the beginning for the initial 30-day period. The next violation within that 30-day period shall be considered a second violation and subject the offender to a civil penalty of \$250.00.
 - b. Third and subsequent violations within the same 30-day period shall subject the offender to a civil penalty of \$500.00 for each violation.
- (3) Once the 30-day period has run from the "first violation" the next violation shall be considered the first violation for establishing a new "first violation" period.
- (4) The levying of civil penalties shall be initiated by any police officer or the taxicab inspector giving written notice of the infraction committed to the vehicle for hire owner or driver, along with a statement that a civil penalty is being imposed.
- (5) Civil penalties shall be paid within 15 days of the issue date to the finance department. If not paid within the 15 days of the date of issue an additional \$50.00 delinquency charge will be added for each 15 days thereafter upon nonpayment until paid in full.

(Ord. No. O-09-18 , 6-12-2018)

Sec. 14-105.5. Suspension or revocation.

- (a) A certificate issued under the provisions of this article may be revoked or suspended by the taxicab inspector if the holder therefore has:
 - (1) Violated any of the provisions of this article.
 - (2) Violated any state or federal statutes pertaining to the operation of taxicabs.
- (b) Suspension or revocation shall be immediately effective upon written notice being given to the holder at which time the holder shall cease operations. Upon receiving notice of suspension or revocation the holder shall be given notice of said action and may appear before the chief of police or his designee.
- (c) No certificate of public convenience and necessity may be sold, assigned, or otherwise transferred.
- (d) The taxicab inspector shall suspend for a period not to exceed six months a taxicab certificate, either wholly or for any given number of taxicabs, for the failure of the certificate holder or certificate holder's driver to substantially comply with all provisions of this chapter; provided, that the certificate holder may correct a

failure to comply with the provisions of this chapter within ten days following notice of violation from the taxicab inspector. **The same provisions apply to pedicabs.**

- (e) The taxicab inspector shall revoke for a period of one year a certificate, either wholly or for any given number of taxicabs **or pedicabs**, for any of the following reasons:
 - (1) The certificate holder's certificate has been suspended twice within a 13-month period.
 - (2) The certificate holder is convicted of:
 - a. A felony involving bodily injury or use of a deadly weapon;
 - b. A violation of any federal or state statute or town ordinance relating to the possession or sale of alcoholic beverages;
 - c. A violation of any federal or state statute or regulation or town ordinance relating to prostitution; or
 - d. Any federal or state statute or town ordinance relating to the use, possession or sale of drugs.
 - (3) The taxicab inspector finds that the certificate holder submitted or caused to be submitted false or misleading information on the application for a certificate or any related documents.

(Ord. No. O-09-18 , 6-12-2018)

Sec. 14-105.6. Appeals.

- (a) Upon finding by the taxicab inspector that a taxicab **or pedicab** certificate should be suspended or revoked pursuant to section 14-104, the certificate holder shall be given a written notification thereof and informed of the manner in which the finding may be appealed by hand delivery or certified mail, return receipt requested.
- (b) The certificate holder may appeal the suspension or revocation of a certificate by filing with the taxicab inspector, within ten working days after receipt of the taxicab inspector's decision a written notice of appeal. The notice of appeal shall set forth the reasons why the certificate holder believes the suspension or revocation to be improper. If no appeal is filed within the prescribed time, the decision of the taxicab inspector shall be final and the certificate holder shall immediately surrender the certificate to the taxicab inspector.
- (c) Upon timely receipt of a notice of appeal, the taxicab inspector shall fix a reasonable time, within ten working days after the receipt thereof, for a hearing of an appeal and shall give notice to all parties of the time and place for a hearing. The police chief may call witnesses and the certificate holder may bring representatives that may aid in their appeal. Within ten working days after the date of the hearing, the police chief shall render a decision on the appeal. The decision of the police chief shall be final.

(Ord. No. O-09-18 , 6-12-2018)

Sec. 14-105.7. Surrender.

When a taxicab **or pedicab** certificate is revoked or suspended, the operation of each vehicle as a taxicab subject to such revocation or suspension shall cease, and the certificate and insignia for such vehicle shall be surrendered immediately to the taxicab inspector. In addition, when any certificate holder permanently retires all vehicles subject to a certification, the certificate for such vehicles shall be considered abandoned and will be void. The certificate holder shall immediately surrender each certificate and insignia to the taxicab inspector. Such retired certificates may not be restored by any means other than through application for a new certificate as provided in this chapter.

(Ord. No. O-09-18 , 6-12-2018)

Sec. 14-105.8. Fees.

Fees, as established by the town board and listed in the annual schedule of fees and charges, to cover the administrative costs of a certificate and certification of drivers shall be made to the taxicab inspector at the time of the applications.

(Ord. No. O-09-18 , 6-12-2018)

Sec. 14-105.9. Application of provisions to for-hire vehicles.

Unless otherwise provided, all provisions of this chapter shall apply to for-hire vehicles and the owners and operators thereof.

(Ord. No. O-09-18 , 6-12-2018)

Sec. 14-105.10. Provisions not applicable to limousines.

No provision of this chapter shall apply to limousines or to the owners or operators thereof.

(Ord. No. O-09-18 , 6-12-2018)



TOWN OF WAYNESVILLE

Development Services Department

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www.waynesvillenc.gov

FOR PUBLICATION IN THE MOUNTAINEER: March 29 and April 5 Editions

Date: March 21, 2023

Contact: Olga Grooman (828) 356-1172

Notice of Public Hearing

Town of Waynesville Board of Aldermen

The Town of Waynesville Board of Aldermen will hold a **public hearing on April 11, 2023 at 6:00 pm**, in the Town Hall Board Room, located at 9 South Main Street, Waynesville, NC, to consider the text amendment to Article IV, Taxicabs to include regulations related to pedicabs/rickshaws in the Waynesville Code of Ordinances.

For more information contact the Development Services Department at: (828) 356-1172, email: ogrooman@waynesvillenc.gov, mail: 9 South Main Street, Suite 110, Waynesville, NC 28786.

**TOWN OF WAYNESVILLE BOARD OF ALDERMEN
REQUEST FOR BOARD ACTION
Meeting Date: 4/11/2023**

SUBJECT Public Hearing to amend the Town’s charter to change its method of elections to that of staggered four-year terms and change its “style of governing board” to that of Town Council.

AGENDA INFORMATION:

Agenda Location:

Item Number: Old business

Department: Governing Board

Contact: Martha Bradley

Presenter: Rob Hites

BRIEF SUMMARY At the Board’s annual retreat Alderman Dickson recommended that the Town Board change its method of elections to that of “staggered terms”. After an election for four open seats the two candidates that poll the highest votes serve four-year terms and the two members that poll the third and fourth most votes be selected for two- year terms. For all elections thereafter, the voters would elect two candidates to office every four years. The motion was adopted unanimously. Reference in State statute is GS 160A-101 (4).

The second charter amendment was recommended by Alderman Sutton. He requested that the Charter be amended to change the “Style of the Governing Board” from Board of Aldermen to the more gender neutral “Town Council”. The motion was adopted unanimously. Reference in State Statute is GS 160A-101 (3)

During their March 28th meeting, the Board of Aldermen adopted a “Resolution of Intent” to amend Sections 2.1 Governing Body and 2.3 Board of Aldermen Term of Office of the Town’s Charter and set a Public Hearing on April 11, 2023, at 6:00 p.m. to receive public input on the proposal (in accordance with NC GS 160A- 102).

MOTION FOR CONSIDERATION: Move to consider an ordinance amending Article 2. Sections 2.1 and 2.3 of the Town’s Charter at the April 25,2023 Board Meeting.

FUNDING SOURCE/IMPACT: General

ATTACHMENTS: Resolution of Intent, Proposed Ordinance

MANAGER’S COMMENTS AND RECOMMENDATIONS : Conduct Public Hearing in accordance with NC GS 160A-102.

RESOLUTION NO. R-06-23

**RESOLUTION OF INTENT TO CHANGE THE TOWN'S METHOD OF
CONDUCTING ELECTIONS AND THE NAME OF ITS GOVERNING BOARD**

WHEREAS, the Town of Waynesville is an incorporated political subdivision of the State of North Carolina; and

WHEREAS, on February 24, 2023, the Board of Aldermen voted unanimously to consider two amendments to its Charter in accordance with GS 160A, Chapter 4, Article 5, Part 4 ("Modification of Form of Government"); and

WHEREAS, in order to provide continuity of governance, the Board moved to amend Sec. 2.3 ("Board of Aldermen Term of Office") and Section 3.1 ("Regular municipal elections of its Charter") to elect Town board members for a four (4) year term with two members being elected every two years in an off-year cycle in accordance with GS 160A-101(4); and

WHEREAS, the Board voted to amend Section 2.1 Governing body to change the style of the governing board to that of Town Council in order to provide a gender-neutral title for the Town's governing body in accordance with GS 160A-101(3).

NOW, THEREFORE be it resolved by the Board of Aldermen, in accordance with NCGS Chapter 160A-102, a public hearing will be held on the above-mentioned charter amendments on April 11, 2023, at 6:00 pm or shortly thereafter in the Waynesville's Board Room located at 9 South Main Street, Waynesville, NC.

Adopted this the 28th day of March 2023.

ATTEST:


Gary Caldwell, Mayor


Candace Poolton, Town Clerk

ORDINANCE NO.O-16-23

ORDINANCE AMENDING THE TOWN CHARTER GOVERNING THE METHOD OF CONDUCTING ELECTIONS AND THE NAME OF ITS GOVERNING BOARD

WHEREAS, the Town of Waynesville is an incorporated political subdivision of the State of North Carolina and.

WHEREAS, on February 24, 2023, the Board of Aldermen voted unanimously to consider two (2) amendments to its Charter in accordance with NCGS 160A, Chapter 4. Article 5, Part 4. Modification of Form of Government and.

WHEREAS, GS 160A-101.(3) Style of the governing board. permits a municipal governing body to amend the name of its governing board and.

WHEREAS, GS 160A-101.(4) Terms of Office. permits a municipal government to amend its charter to change its method of conducting elections and.

WHEREAS, in accordance with GS 160A-102, Board adopted a “Resolution of Intent” to change its “method of elections” and “style of governing body” and.

WHEREAS, in accordance with GS 160A-102, the Board conducted a public hearing on April 11, 2023, to consider amending Section 2.1 “Governing body.” to change the “Style of the governing board” to that of “Town Council” in order to provide a gender-neutral title for the Town’s governing body in accordance with GS 160A-101(3) and consider amending Section 3.1 “Regular municipal elections.” to provide for elections to be held on “staggered terms”, that being two members elected for a four (4) year term every two (2) odd numbered years.

NOW, THEREFORE be it ordained by the Board of Aldermen, in accordance with GS160A-102, that Section 2.1 Governing Body of the Town Charter be amended as follows:

The mayor and ~~board of aldermen~~ Town Council elected and constituted as herein set forth, shall be the governing body of the town. On behalf of the town, and in conformity with applicable laws, the mayor and ~~board~~ council may provide for the exercise of all municipal powers , and shall be charged with the general government of the town and.

Be it further ordained that in accordance with GS 160A-101.(4) that Article III. Elections. Section 3.1 Regular Municipal Elections of the Town Charter be amended as follows:

Regular municipal elections shall be held in the town every four years in odd-numbered years and shall be conducted in accordance with the uniform municipal election laws of North Carolina. Starting with the 2023 municipal election, the town shall change its method of elections to that of “staggered terms”. The Haywood County Board of Elections will conduct a municipal election for four (4) members of the town governing board. After the Board of Elections has certified the election, the candidates obtaining the highest vote total shall serve a four (4) year term and the candidates obtaining the lowest vote total shall serve a two (2) year term. Thereafter, the Town will conduct a municipal election every two years for its members, each serving a four-year term. The mayor and members of the governing board shall be elected according to the nonpartisan election method.

Adopted this the 25th day of April 2023.

ATTEST:

Gary Caldwell, Mayor

Candace Poolton, Town Clerk

- § 160A-88. Reserved for future codification purposes.
- § 160A-89. Reserved for future codification purposes.
- § 160A-90. Reserved for future codification purposes.
- § 160A-91. Reserved for future codification purposes.
- § 160A-92. Reserved for future codification purposes.
- § 160A-93. Reserved for future codification purposes.
- § 160A-94. Reserved for future codification purposes.
- § 160A-95. Reserved for future codification purposes.
- § 160A-96. Reserved for future codification purposes.
- § 160A-97. Reserved for future codification purposes.
- § 160A-98. Reserved for future codification purposes.
- § 160A-99. Reserved for future codification purposes.
- § 160A-100. Reserved for future codification purposes.

Part 4. Modification of Form of Government

§ 160A-101. Optional forms.

Any city may change its name or alter its form of government by adopting any one or combination of the options prescribed by this section:

- (1) Name of the corporation:
The name of the corporation may be changed to any name not deceptively similar to that of another city in this State.
- (2) Style of the corporation:
The city may be styled a city, town, or village.
- (3) Style of the governing board:
The governing board may be styled the board of commissioners, the board of aldermen, or the council.
- (4) Terms of office of members of the council:
Members of the council shall serve terms of office of either two or four years. All of the terms need not be of the same length, and all of the terms need not expire in the same year.
- (5) Number of members of the council:
The council shall consist of any number of members not less than three nor more than 12.
- (6) Mode of election of the council:

- a. All candidates shall be nominated and elected by all the qualified voters of the city.
- b. The city shall be divided into single-member electoral districts; council members shall be apportioned to the districts so that each member represents the same number of persons as nearly as possible, except for members apportioned to the city at large, if any; the qualified voters of each district shall nominate and elect candidates who reside in the district for seats apportioned to that district; and all the qualified voters of the city shall nominate and elect candidates apportioned to the city at large, if any.
- c. The city shall be divided into single-member electoral districts; council members shall be apportioned to the districts so that each member represents the same number of persons as nearly as possible, except for members apportioned to the city at large; and candidates shall reside in and represent the districts according to the apportionment plan adopted, but all candidates shall be nominated and elected by all the qualified voters of the city.
- d. The city shall be divided into electoral districts equal in number to one half the number of council seats; the council seats shall be divided equally into "ward seats" and "at-large seats," one each of which shall be apportioned to each district, so that each council member represents the same number of persons as nearly as possible; the qualified voters of each district shall nominate and elect candidates to the "ward seats"; candidates for the "at-large seats" shall reside in and represent the districts according to the apportionment plan adopted, but all candidates for "at-large" seats shall be nominated and elected by all the qualified voters of the city.
- e. The city shall be divided into single-member electoral districts; council members shall be apportioned to the districts so that each member represents the same number of persons as nearly as possible, except for members apportioned to the city at large, if any; in a nonpartisan primary, the qualified voters of each district shall nominate two candidates who reside in the district, and the qualified voters of the entire city shall nominate two candidates for each seat apportioned to the city at large, if any; and all candidates shall be elected by all the qualified voters of the city.

If either of options b, c, d or e is adopted, the council shall divide the city into the requisite number of single-member electoral districts according to the apportionment plan adopted, and shall cause a map of the districts so laid out to be drawn up and filed as provided by G.S. 160A-22 and 160A-23. No more than one half of the council may be apportioned to the city at large. An initiative petition may specify the number of single-member electoral districts to be laid out, but the drawing of district boundaries and apportionment of members to the districts shall be done in all cases by the council.

(7) Elections:

- a. Partisan. – Municipal primaries and elections shall be conducted on a partisan basis as provided in G.S. 163-291.
 - b. Nonpartisan Plurality. – Municipal elections shall be conducted as provided in G.S. 163-292
 - c. Nonpartisan Election and Runoff Election. – Municipal elections and runoff elections shall be conducted as provided in G.S. 163-293.
 - d. Nonpartisan Primary and Election. – Municipal primaries and elections shall be conducted as provided in G.S. 163-294.
- (8) Selection of mayor:
- a. The mayor shall be elected by all the qualified voters of the city for a term of not less than two years nor more than four years.
 - b. The mayor shall be selected by the council from among its membership to serve at its pleasure.
- Under option a, the mayor may be given the right to vote on all matters before the council, or he may be limited to voting only to break a tie. Under option b, the mayor has the right to vote on all matters before the council. In both cases the mayor has no right to break a tie vote in which he participated.
- (9) Form of government:
- a. The city shall operate under the mayor-council form of government in accordance with Part 3 of Article 7 of this Chapter.
 - b. The city shall operate under the council-manager form of government in accordance with Part 2 of Article 7 of this Chapter and any charter provisions not in conflict therewith. (1969, c. 629, s. 2; 1971, c. 698, s. 1; c. 1076, s. 1; 1973, c. 426, s. 19; c. 1001, ss. 1, 2; 1975, c. 19, s. 64; c. 664, s. 6; 2017-6, s. 3; 2018-146, ss. 3.1(a), (b), 6.1.)

§ 160A-102. Amendment by ordinance.

By following the procedure set out in this section, the council may amend the city charter by ordinance to implement any of the optional forms set out in G.S. 160A-101. The council shall first adopt a resolution of intent to consider an ordinance amending the charter. The resolution of intent shall describe the proposed charter amendments briefly but completely and with reference to the pertinent provisions of G.S. 160A-101, but it need not contain the precise text of the charter amendments necessary to implement the proposed changes. At the same time that a resolution of intent is adopted, the council shall also call a public hearing on the proposed charter amendments, the date of the hearing to be not more than 45 days after adoption of the resolution. A notice of the hearing shall be published at least once not less than 10 days prior to the date fixed for the public hearing, and shall contain a summary of the proposed amendments. Following the public hearing, but not earlier than the next regular meeting of the council and not later than 60 days from the date of the hearing, the council may adopt an ordinance amending the charter to implement the amendments proposed in the resolution of intent.

The council may, but shall not be required to unless a referendum petition is received pursuant to G.S. 160A-103, make any ordinance adopted pursuant to this section effective only if approved by a vote of the people, and may by resolution adopted at the same time call a special election for the purpose of submitting the ordinance to a vote. The date fixed for the special election shall be the next date permitted under G.S. 163-287(a) that is more than 70 days after adoption of the ordinance.

Within 10 days after an ordinance is adopted under this section, the council shall publish a notice stating that an ordinance amending the charter has been adopted and summarizing its contents and effect. If the ordinance is made effective subject to a vote of the people, the council shall publish a notice of the election in accordance with G.S. 163-287, and need not publish a separate notice of adoption of the ordinance.

The council may not commence proceedings under this section between the time of the filing of a valid initiative petition pursuant to G.S. 160A-104 and the date of any election called pursuant to such petition. (1969, c. 629, s. 2; 1971, c. 698, s. 1; 1973, c. 426, s. 20; 1979, 2nd Sess., c. 1247, s. 11; 2014-111, s. 18; 2017-6, s. 3; 2018-146, ss. 3.1(a), (b), 6.1.)

§ 160A-103. Referendum on charter amendments by ordinance.

An ordinance adopted under G.S. 160A-102 that is not made effective upon approval by a vote of the people shall be subject to a referendum petition. Upon receipt of a referendum petition bearing the signatures and residence addresses of a number of qualified voters of the city equal to at least 10 percent of the whole number of voters who are registered to vote in city elections according to the most recent figures certified by the State Board of Elections or 5,000, whichever is less, the council shall submit an ordinance adopted under G.S. 160A-102 to a vote of the people. The date of the special election shall be fixed on a date permitted by G.S. 163-287. A referendum petition shall be addressed to the council and shall identify the ordinance to be submitted to a vote. A referendum petition must be filed with the city clerk not later than 30 days after publication of the notice of adoption of the ordinance. (1969, c. 629, s. 2; 1971, c. 698, s. 1; 1979, 2nd Sess., c. 1247, ss. 13, 15; 2013-381, s. 10.27; 2017-6, s. 3; 2018-146, ss. 3.1(a), (b), 6.1.)

§ 160A-104. Initiative petitions for charter amendments.

The people may initiate a referendum on proposed charter amendments. An initiative petition shall bear the signatures and resident addresses of a number of qualified voters of the city equal to at least ten percent (10%) of the whole number of voters who are registered to vote in city elections according to the most recent figures certified by the State Board of Elections or 5,000, whichever is less. The petition shall set forth the proposed amendments by describing them briefly but completely and with reference to the pertinent provisions of G.S. 160A-101, but it need not contain the precise text of the charter amendments necessary to implement the proposed changes. The petition may not propose changes in the alternative, or more than one integrated set of charter amendments. Upon receipt of a valid initiative petition, the council shall call a special election on the question of adopting the charter amendments proposed therein, and shall give public notice thereof in accordance with G.S. 163-287. The date of the special election shall be fixed on a date permitted by G.S. 163-287. If a majority of the votes cast in the special election shall be in favor of the proposed changes, the council shall adopt an ordinance amending the charter to put them into effect. Such an ordinance shall not be subject to a referendum petition. No initiative petition may be filed (i) between the time the council initiates proceedings under G.S. 160A-102 by publishing a notice of hearing on proposed charter amendments and the time proceeding under that section have been carried to a conclusion either through adoption or rejection of a proposed ordinance or lapse of time, nor (ii) within one year and six months following the effective date of an ordinance amending the city charter pursuant to this Article, nor (iii) within one year and six months following the date of any election on charter amendments that were defeated by the voters.

The restrictions imposed by this section on filing initiative petitions shall apply only to petitions concerning the same subject matter. For example, pendency of council action on

amendments concerning the method of electing the council shall not preclude an initiative petition on adoption of the council-manager form of government.

Nothing in this section shall be construed to prohibit the submission of more than one proposition for charter amendments on the same ballot so long as no proposition offers a different plan under the same option as another proposition on the same ballot. (1969, c. 629, s. 2; 1971, c. 698, s. 1; 1973, c. 426, s. 21; 1979, 2nd Sess., c. 1247, ss. 12, 14; 2013-381, s. 10.28; 2017-6, s. 3; 2018-146, ss. 3.1(a), (b), 6.1.)

§ 160A-105. Submission of propositions to voters; form of ballot.

A proposition to approve an ordinance or petition shall be printed on the ballot in substantially the following form:

"Shall the ordinance (describe the effect of the ordinance) be approved?

YES

NO"

The ballot shall be separate from all other ballots used at the election.

If a majority of the votes cast on a proposition shall be in the affirmative, the plan contained therein shall be put into effect as provided in this Article. If a majority of the votes cast shall be against the proposition, the ordinance or petition proposing the amendments shall be void and of no effect. (1969, c. 629, s. 2; 1971, c. 698, s. 1.)

§ 160A-106. Amendment of charter provisions dependent on form of government.

The authority conferred by this Article to amend charter provisions within the options set out in G.S. 160A-101 also includes authority to amend other charter provisions dependent on the form of city government to conform them to the form of government amendments. By way of illustration and not limitation, if a charter providing for a five-member council is amended to increase the size of the council to seven members, a charter provision defining a quorum of the council as three members shall be amended to define a quorum as four members. (1971, c. 698, s. 1.)

§ 160A-107. Plan to continue for two years.

Charter amendments adopted as provided in this Article shall continue in force for at least two years after the beginning of the term of office of the officers elected thereunder. (1969, c. 629, s. 2; 1971, c. 698, s. 1.)

§ 160A-108. Municipal officers to carry out plan.

It shall be the duty of the mayor, the council, the city clerk, and other city officials in office, and all boards of election and election officials, when any plan of government is adopted as provided by this Article or is proposed for adoption, to comply with all requirements of this Article, to the end that all things may be done which are necessary for the nomination and election of the officers first to be elected under the new plan so adopted. (1969, c. 629, s. 2; 1971, c. 698, s. 1.)

§ 160A-109. Effective date.

The council may submit new charter amendments proposed under this Article at any regular or special municipal election, or at a special election called for that sole purpose. Any amendment affecting the election of city officers shall be finally adopted and approved at least 90 days before the first election for mayor or council members held thereunder. (1969, c. 629, s. 2; 1971, c. 698, s. 1.)

Sec. 3.1. - Regular municipal elections; conduct.

Regular municipal elections shall be held in the town every four years in odd-numbered years, and shall be conducted in accordance with the uniform municipal election laws of North Carolina. The mayor and members of the board shall be elected according to the nonpartisan election method.



TOWN OF WAYNESVILLE

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FOR PUBLICATION IN THE MOUNTAINEER: March 29 and April 5 Editions

Date: March 22, 2023

Contact: Jesse Fowler (828)452-2491

Notice of Public Hearing Town of Waynesville Board of Aldermen

The Town of Waynesville Board of Aldermen will hold a **Public Hearing on April 11, 2023 at 6:00 pm**, in the Town Hall Board Room, located at 9 South Main Street, Waynesville, NC, to consider two charter amendments, (1) to change the terms of office of members of the Board and (2) to change the style of the governing board to that of Town Council.

For more information contact the Administrative Department at: (828) 452-2491, email: jfowler@waynesvillenc.gov , mail: 16 South Main Street, Waynesville, NC 28786.

TOWN OF WAYNESVILLE BOARD OF ALDERMEN
REQUEST FOR BOARD ACTION
Meeting Date: 4/11/23

SUBJECT Department Head and Assistant Department Head Career Track

AGENDA INFORMATION:

Agenda Location: New Business

Item Number:

Department: Administration

Contact: Rob Hites

Presenter: Rob Hites

BRIEF SUMMARY The Town's Career Track does not include a system for rewarding department heads and their Assistants for in-service training and certifications. With no means of achieving increases through Career Track, department heads only receive pay adjustments when the Town grants a COLA. In order to provide a system where department heads are eligible for monetary advancement, we have drafted a "Career Track" for their classification. It is essential for department heads to stay "up to date" on changes in their career field. The career track is designed to provide an incentive for them to attend seminars, training, regional and statewide conferences and personal enhancement such as supervisory training.

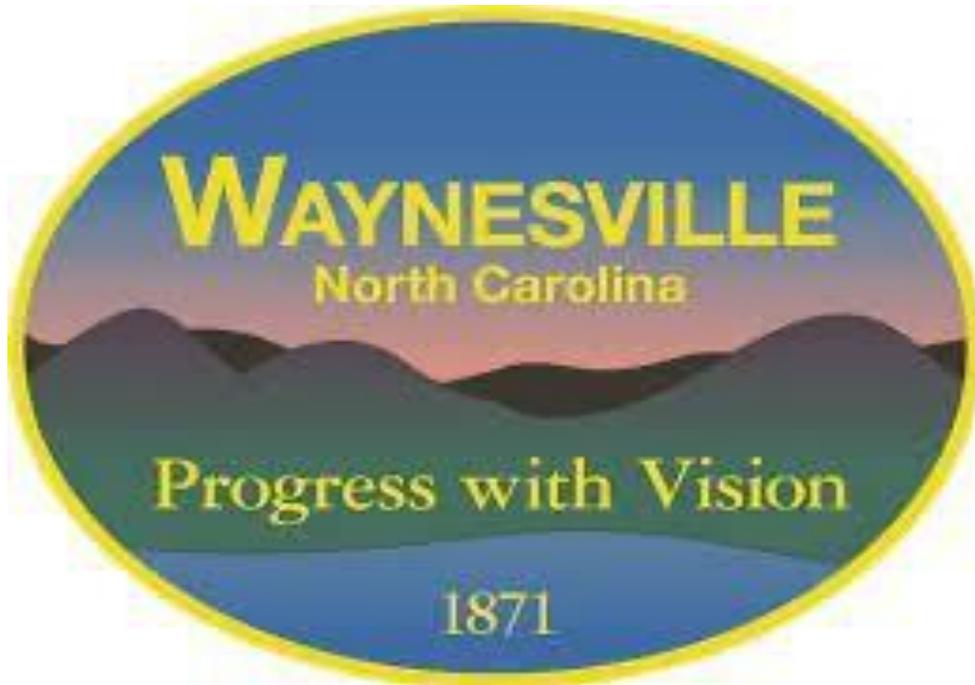
MOTION FOR CONSIDERATION: Adopt the Career Track for Department Heads and Assistant Department Heads

FUNDING SOURCE/IMPACT: All funds

ATTACHMENTS: Career Track for Department Heads and Assistant Department Heads.

MANAGER'S COMMENTS AND RECOMMENDATIONS When we carried out the pay plan, we found that department heads and Assistant Department Heads had not received increases in compensation for a number of years. Another issue I discovered is department heads and their assistants had not been attending training sessions, conferences, and seminars in their career fields. They weren't aware of advances and grant opportunities that would benefit the Town. Over the past six years we have replaced all but two department heads and two Assistant Department Heads. The appointment of new department heads and assistants provides the Town with the opportunity to bring new ideas and programs to the Town. Providing an incentive for department heads and Assistants to stay on top of their career fields is money well spent. I recommend you adopt the "Department Head and Assistant Department Head Career Track".

Career Development Program



Department Heads
and Assistant
Department Heads

Town of
Waynesville
February 2023

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Career Development Program
Town of Waynesville

PURPOSE & DELIVERABLES

PURPOSE: The purpose of this document is to establish guidelines and requirements for monetary compensation for the Department Heads of the Town of Waynesville.

CAREER TRACK OUTLINE: A supporting document within the framework that serves as a guide for the training and various classes to earn an increase, along with a performance evaluation from the Town Manager.

TRAINING FORM: A document that is completed by the department head after training hours and classes have been completed. Along with any certificates.

ENHANCEMENT HOURS AND TRAINING: These hours and continuing education can only be deemed by the Town Manager and shall be recorded in the Training Form document towards training hours required to receive a merit increase.

Department Head

In order for to qualify for an increase, you must have at least (40) hours of continuing education and training in any or all of the following areas. Department Heads must complete a course in supervisory training or provide a certification showing that they have completed a course in supervisory training within the next eighteen months in order to be eligible for an monetary increase.

- A. Training hours to be completed within your position. (Minimum: Forty (40) Hours)
 - a. Municipal Administration
 - b. Supervisor training
 - c. Combination of training that is focused on your career field offered through the UNC School of Government or similar agencies (you may include seminars you attended during your annual conferences by including seminar materials such as power points, handouts etc.)

Upon completion of required training and successful evaluation completed by the Town Manager each department head shall qualify for a career track increase. The percentage will be based on the amount approved in the budget for each year.



Career Development Program
Town of Waynesville

TRAINING FORM

NAME: _____

DATE: _____

DESCRIPTION OF TRAINING COMPLETED

HOURS COMPLETED: _____

DESCRIPTION OF CERTIFICATES, WEBINARS, ETC. COMPLETED

HOURS COMPLETED: _____

EMPLOYEE SIGNATURE: _____

ENHANCEMENT HOURS AND TRAINING

UNC School of Government Scholarship Opportunities

UNC School of Government is the largest university based local government training, advisory, and research organization in the United States. The School of Government serves more than 12,000 public officials each year. UNC School of Government offers a variety of classes with differing price points. Most courses are in Chapel Hill, but there are a few seminars offered in Western North Carolina. Below are some scholarship opportunities:

The Local Foundation of North Carolina

The Local Foundation of North Carolina offers scholarships to local government employees who are also a member of Civic Federal Credit Union or Local Government Federal Credit Union. If the applicant is approved for a scholarship, the foundation tries to fund:

- 100% of the cost if less than \$1,000
- 75% of the cost if between \$1,000- \$2,000
- 50% of the cost if the cost is greater than \$2,000

Contact: Crystal Prevatte, Program Manager

Email: scholarships@localfoundationnc.org

Center for Public Leadership and Governance (CPLG) Discounts:

Members of groups with five or more attendees can each receive 20% off the registration fee.

To obtain the discount, email registration@sog.unc.edu or call 919.966.4414.

Western Carolina University Local Governance Training Program (LGTP)

Since its inception in 1984, the Local Government Training Program (LGTP) at Western Carolina University in Cullowhee has addressed the training needs of public officials and personnel in the 26 westernmost counties of North Carolina. The LGTP brings courses from the UNC School of Government in Chapel Hill to the western part of the state.

There are discounts available if the Town of Waynesville was to provide the facilities for a training course or if the Finance Department had a majority of attendees

Contact: Bob Boylan, Director of the LGTP

Email: rcboylan@email.wcu.edu

<https://www.wcu.edu/engage/regional-development/local-government-training-program-lgtp/lgtp-calendar.aspx>

* The following link is the Scholarship Opportunities webpage from the UNC School of Government: <https://www.sog.unc.edu/courses/scholarship-opportunities>

Educational Opportunities

Haywood Community College (HCC)

HCC offers courses and non- credit learning opportunities. In- state residents students carrying 16 credit hours or less are charged \$76 per- credit hour, a three-credit hour course would therefore cost \$228, not including fees. For the 2022-2023 academic year, there is a \$40 charge in fees per semester and textbooks on average cost \$140 per class. The non- credit learning opportunities ranged from \$79- \$395.

<https://www.haywood.edu>

<https://www.ed2go.com/haywood/SearchResults.aspx?CategoryId=1382%2c1383%2c1384%2c1385%2c1386%2c1387%2c1388%2c1389%2c1390%2c1381&CurrPage=1>

Western Carolina University (WCU)

WCU offers courses and other online professional development opportunities. WCU's in- resident cost per- credit hour cost is \$181.91; this includes tuition and fees. As classes are typically three credit hours, each class would cost \$545.73. The cost is for the 2022-2023 academic year, for a part- time student, and does not include the cost of textbooks or other supplies. The online Professional Development Certificate prices ranged from \$1,200-\$1,800 based off subject matter and hours. Below is the link to WCU's home page as well as a link to the Professional Development Training in Accounting.

<https://www.wcu.edu> <https://careertraining.ed2go.com/wcu/business-accounting-programs/>

Other Training Opportunities

MUNIS

Munis Financial Management offers integrated applications for powerful performance. Munis can help local governments and school districts ensure accountability, make informed decisions, and increase financial transparency through:

- Real-time insight into business processes
- Operational efficiency and responsiveness
- Consistency of data
- Improved financial controls

MUNIS offers online training on different subject, from how to use the software to customer service.

<https://www.tylertech.com>

ElectriCities

ElectriCities is a not-for-profit membership organization of municipally owned electric utilities that are spread across North Carolina, South Carolina, and Virginia. ElectriCities advocates for public power communities at the state and federal levels, and provide several administrative, technical, legal, and legislative services to support our members. They offer a variety of online training options for members, from utility billing to customer service.

Contact: April Broughton, Supervisor of Educational Programs

Email: abrought@electricities.org

<https://www.electricities.com>

**TOWN OF WAYNESVILLE BOARD OF ALDERMEN
REQUEST FOR BOARD ACTION
Meeting Date: 4/11/23**

SUBJECT Proposals to conduct Studies on Electric Rates and Upcoming Contract

AGENDA INFORMATION:

Agenda Location: New Business
Item Number:
Department: Administration
Contact: Rob Hites
Presenter: Rob Hites

BRIEF SUMMARY In preparation for the negotiation of a new wholesale power contract in 2024, The Town needs three studies to be conducted, a “Cost of Service Study”, a “Load Forecast” and the preparation of a “Request for Proposals for a Power Supply Contract”. We recommend that the Board approve the “Cost of Service” and Load Forecast” now and fund the “Request for Proposals” as part of the upcoming budget. Ms. Hagood and I need to have the “Cost of Service” and Load Forecast” carried out as soon as possible to determine what percentage of an electric rate increase we need to recommend. During the winter, Santee Cooper charged the Town with a sizable “Fuel Adjustment Charge” which resulted in the Town expending the remaining funds from its “purchase power” budget in March. Fuel Adjustment Charges are added to the Town’s wholesale power bill when Santee Cooper has to use expensive alternative fuels such as natural gas, coal or power from another utility to provide power to its system.” The studies will determine whether the amount of power being used by the Town will increase over the next year and , if so , how much we need to increase the rates for both the remainder of this fiscal year and the upcoming fiscal year. They will form the basis for the RFP that we will send out in 2024.

MOTION FOR CONSIDERATION: Approve the proposals for a “Load Forecast” and a “Cost of Service Study”.

FUNDING SOURCE/IMPACT: The Professional Services line item in the current Electric Budget has the necessary funds to pay for the studies.

ATTACHMENTS: Proposals

MANAGER’S COMMENTS: The “Load Forecast” will be used by the bidders to calculate the Town’s power needs over the next ten years. It will consider new loads such as the Queen’s Farm Development and BiLo Apartments. The Cost-of-Service Study will help us determine the percentage increase that we will recommend both for the remainder of the current fiscal year and the next year. We have asked Santee Cooper for an explanation of why they had to resort to a sizable fuel adjustment charge during a mild winter. Did they have a significant outage in one or more of their main generating facilities? Can we expect Santee Cooper to require these expensive alternative generating sources during periods of temperature extremes next year?



UTILITY TECHNOLOGY

Engineers-Consultants

Town of Waynesville

Proposal

The Town of Waynesville currently has a power supply contract with Santee Cooper. The current contract is scheduled to expire on December 31, 2026. A new power supply contract will start on 1/1/2027

UTECH is providing this proposal to the Town to issue the Request for Proposals (RFP) for Power Supply. As part of the RFP for Power Supply, UTECH will include a new load forecast, which is a critical part of the RFP. Additionally, UTECH will provide a Cost of Service study to assist the Town to develop a Rate Stabilization Fund and to develop new rates for the new power supply contract. Below are the details of the proposal:

- RFP for Power Supply for the Town of Waynesville – Budget estimate \$70,000
 - Develop time line
 - Develop and issue RFP
 - Analyze proposals with transmission costs and risks
 - Meet with bidders – clarification on bids
 - Negotiations
 - Present recommendation to town
 - Contract negotiations / attorney fees / transmission agreements outside this scope

- Develop new Load Forecast – Budget estimate \$30,000
 - New load forecast - needed for the RFP
 - Santee Cooper has requested a load forecast

- Cost of Service Study – Budget estimate \$50,000
 - Develop rates needed
 - Current contract with Santee Cooper
 - Rate stabilization fund for jump to the new power supply contract
 - Develop new rates for new power supply contract

**TOWN OF WAYNESVILLE BOARD OF ALDERMEN
REQUEST FOR BOARD ACTION
Meeting Date: April 11, 2023**

SUBJECT: Appoint new member to recreation advisory commission.

AGENDA INFORMATION:

Agenda Location: New Business
Item Number:
Department: Recreation
Contact: Luke Kinsland, Director
Presenter: **Luke Kinsland**

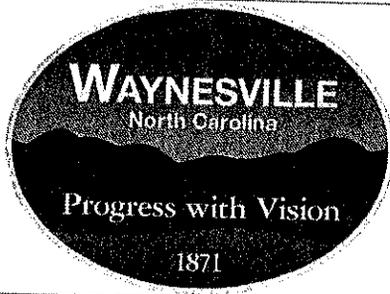
BRIEF SUMMARY: We are asking to fill one vacancy for the recreation advisory commission from the approved motion to replace an absent member months ago. We have received one application in a two-month period. This would replace the current vacancy term ending in June 2024.

MOTION FOR CONSIDERATION: To approve Linda Lee's application and replace a vacancy term that ends in June 2024.

FUNDING SOURCE/IMPACT: n/a

ATTACHMENTS:

MANAGER'S COMMENTS AND RECOMMENDATIONS: Linda Lee currently serves on the Historic Preservation Commission. With her current experience with the Town, I believe she would make a good fit.



TOWN OF WAYNESVILLE, NORTH CAROLINA

Application for Appointment to Boards/Commissions

Please return to the Town Clerk's office.

16 South Main Street, P.O. Box 100, Waynesville, NC 28786

(828) 452-2491

cpoolton@waynesvillenc.gov

Additional Pages and/or a resume may be attached but is not required

NAME Linda Ann Lee
STREET ADDRESS 12 Nature Lane
MAILING ADDRESS waynesville, NC 28786
PHONE 845-527-0868
E-MAIL CampBranch1@outlook.com

Please consider me for appointment to the following board(s) or commission(s):

- Alcoholic Beverage Control Board
Board of Adjustment
Firemen's Relief Fund Board
Historic Preservation Commission
Planning Board
Public Art Commission
Recreation & Parks Advisory Commission
Waynesville Housing Authority
Cemetery Committee

**As of July 27, 2021, the Board of Aldermen now require applicants to any Board and Commission required by statute to be interviewed by the Board of Aldermen. These Boards and Commissions are the Planning Board, Zoning Board of Adjustment, Alcohol Beverage Control Board, and the Waynesville Housing Authority.

I am interested in serving on this board or commission because: I aspire to be very active and involved with my fellow Board Members on the Recreation and Parks Commission, enhancing and encouraging social interaction in the Parks, Recreation Facilities and Programs, assuring that the Quality

I have experience/expertise in the following areas and/or have served on the following board or commission:

I have a sincere interest concerning Recreation and Parks Projects. Currently I have been on the Waynesville Historic Preservation Commission for 4 years and have thoroughly enjoyed our projects and working as a team with my fellow Board Members. I feel that I can contribute the following to this board or commission: My sense of responsibility to the Board, Town and Citizens and my interest in the enhancing, beautification and desire to contribute to the Quality of Life decisions the Board enjoys.

Tell us about yourself and your background: I'm Linda Ann Lee. I have lived on Camp Branch Road for 13 years. I'm slowly renovating my home. I'm a Wound Care Nurse in a Facility in Asheville. Nurse for 22 years. Love team work, enjoy contributing. Easy going Excellent sense of humor!
If a vacancy exists and I qualify for appointment, I will be contacted for my permission to the appointment. If I am chosen, I will faithfully execute my duty on the selected board or commission.

Signature Linda Ann Lee Date 4.4.2023

TOWN OF WAYNESVILLE BOARD OF ALDERMAN
REQUEST FOR BOARD ACTION
Meeting Date: April 11, 2023

SUBJECT: Lighting Package for Russ Avenue Widening Project

AGENDA INFORMATION:

Agenda Location: New Business
Department: Electric
Item Number:
Contact: Jeff Stines
Presenter: Jeff Stines

BRIEF SUMMARY: The Russ Avenue Widening Project is set to begin in August 2023. The lighting upgrade will be the Town's responsibility for purchase and install from Walnut Street to the Howell Mill Road/Russ Avenue Intersection.

MOTION FOR CONSIDERATION: To award the purchase of poles and led lighting for the Russ Avenue Project to Border States for \$120,846.00.

FUNDING SOURCE/IMPACT: Electric Capital Budget



4/4/23

Misty Hagood, Finance Director

Date

ATTACHMENTS:

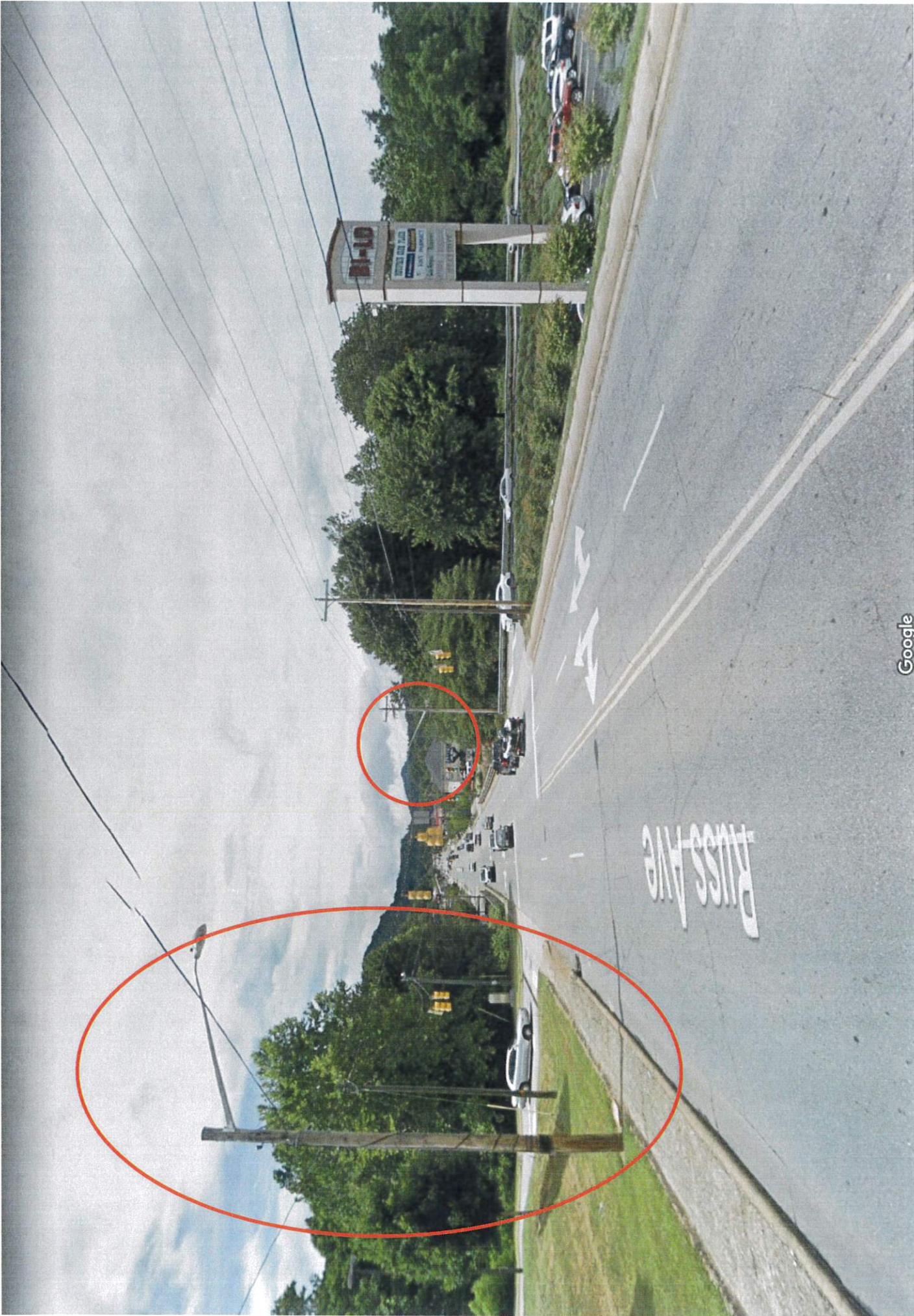
- Bid Tabulation
- Proposal from Border States

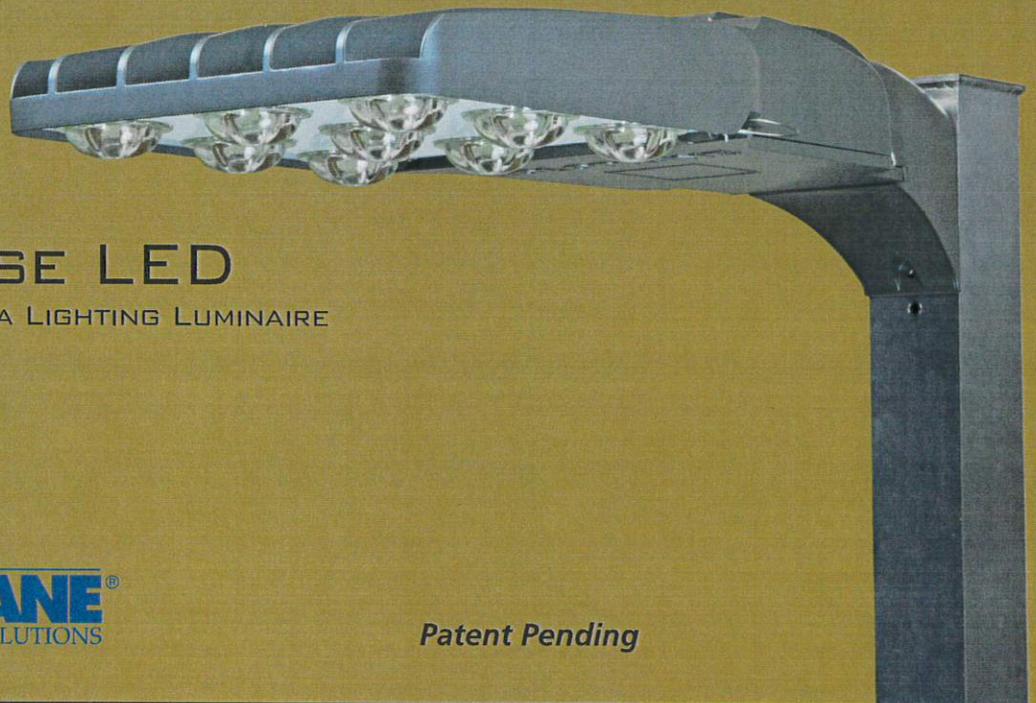
MANAGER'S COMMENTS AND RECOMMENDATIONS:

TOWN OF WAYNESVILLE
 Bid Tabulation for Russ Avenue Lighting
 Thursday, March 30, 2023



	Border States	Graybar
Holophane Lighting to include: (7) Teardrop LED P30 lights, (7) Bishop's Crook decorative poles, (7) 20 ft.. Aluminum poles and (25) Mongoose LED medium roadway lamps with skirt	\$68,396.00	\$102,909.78
Shakespeare 35 ft, round, tapered composite poles (25)	\$52,450.00	No Bid
	\$120,846.00	\$102,909.78





MONGOOSE LED

ROADWAY AND AREA LIGHTING LUMINAIRE


HOLOPHANE[®]
LEADER IN LIGHTING SOLUTIONS

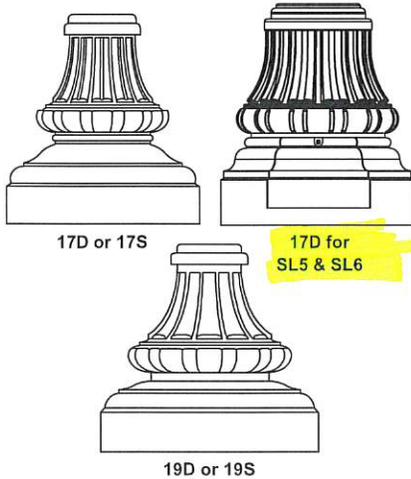
Patent Pending

**AcuityBrands**

Catalog Number	
Notes	Type

WDA

Wadsworth Aluminum Pole



SPECIFICATIONS

General Description

The lighting post shall be all aluminum, one-piece construction, with a classic tapered and fluted base design.

Materials

- The base and fluted tapered cast shaft shall be heavy wall, cast aluminum produced from certified ASTM 356.1 ingot per ASTM B-179 or ASTM B26.
- The straight shafts shall be extruded from aluminum, ASTM 6061 alloy.
- The tapered shaft shall be extruded from aluminum, ASTM 6063 alloy, spun to a tapered shape.
- All hardware shall be tamper resistant stainless steel
- Anchor bolts to be completely hot dip galvanized.

Construction

- The shaft shall be double welded to the base casting and shipped as one piece for maximum structural integrity.
- The shaft shall be welded inside the base casting at the top of the access door, and externally where the shaft exits the base.
- All welding shall be per ANSI/AWS.

Dimensions

- The post height shall range from 8' to 22' with a 17 or 19" diameter base.
- At the top of the post, an integral tenon with a transitional donut shall be provided for luminaire mounting.

Installation

- The post shall be provided with four, hot dip galvanized L-type anchor bolts.
- A door shall be provided in the base for anchorage and wiring access.
- A grounding screw shall be provided inside the base opposite the door.

Warranty

1-Year Limited. This is the only warranty provided and no other statements in this specification sheet create any warranty of any kind. All other express and implied warranties are disclaimed. Complete warranty terms located at: www.acuitybrands.com/support/warranty/terms-and-conditions

IMPORTANT INSTALLATION NOTES:

- **Do not** erect poles without having fixtures installed.
- Factory-supplied templates must be used when setting anchor bolts. Acuity Brands Lighting will not accept claim for incorrect anchorage placement due to failure to use factory template.
- If poles are stored outside, all protective wrapping must be removed immediately upon delivery to prevent finish damage.
- Acuity Brands Lighting is not responsible for the foundation design.

Note: Actual performance may differ as a result of end-user environment and application.
Specifications subject to change without notice.

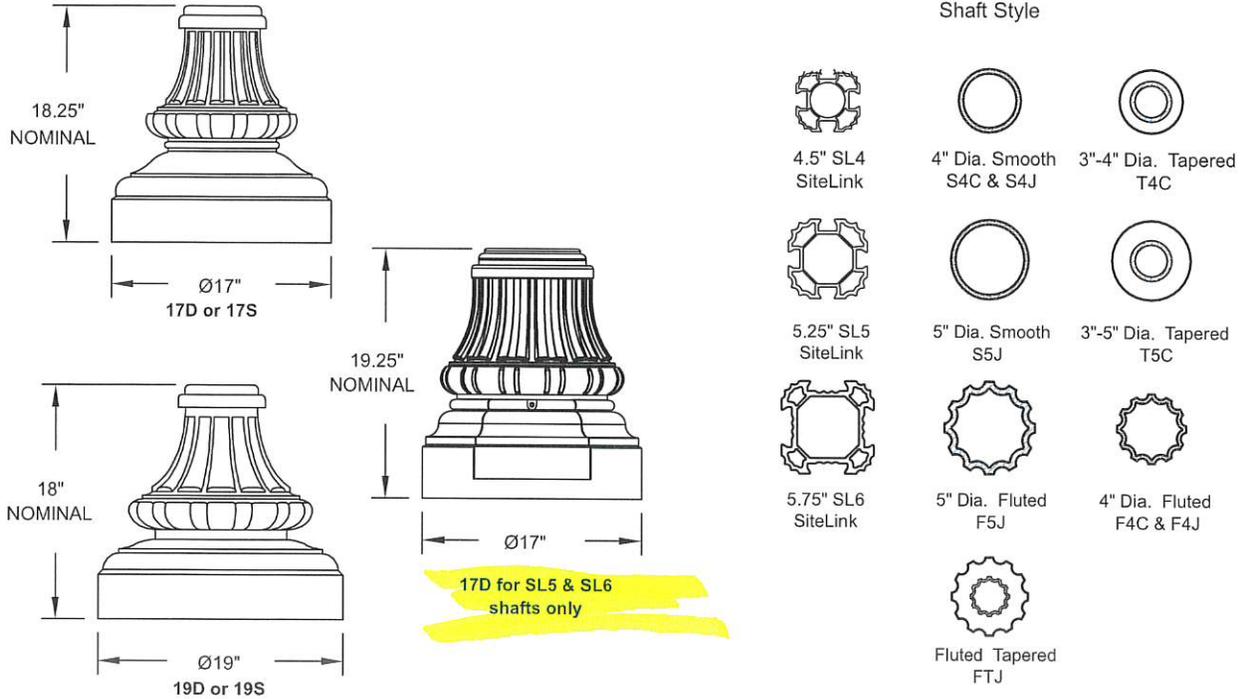
ORDERING INFORMATION

Example: WDA 14 S4C 17D C03 BK

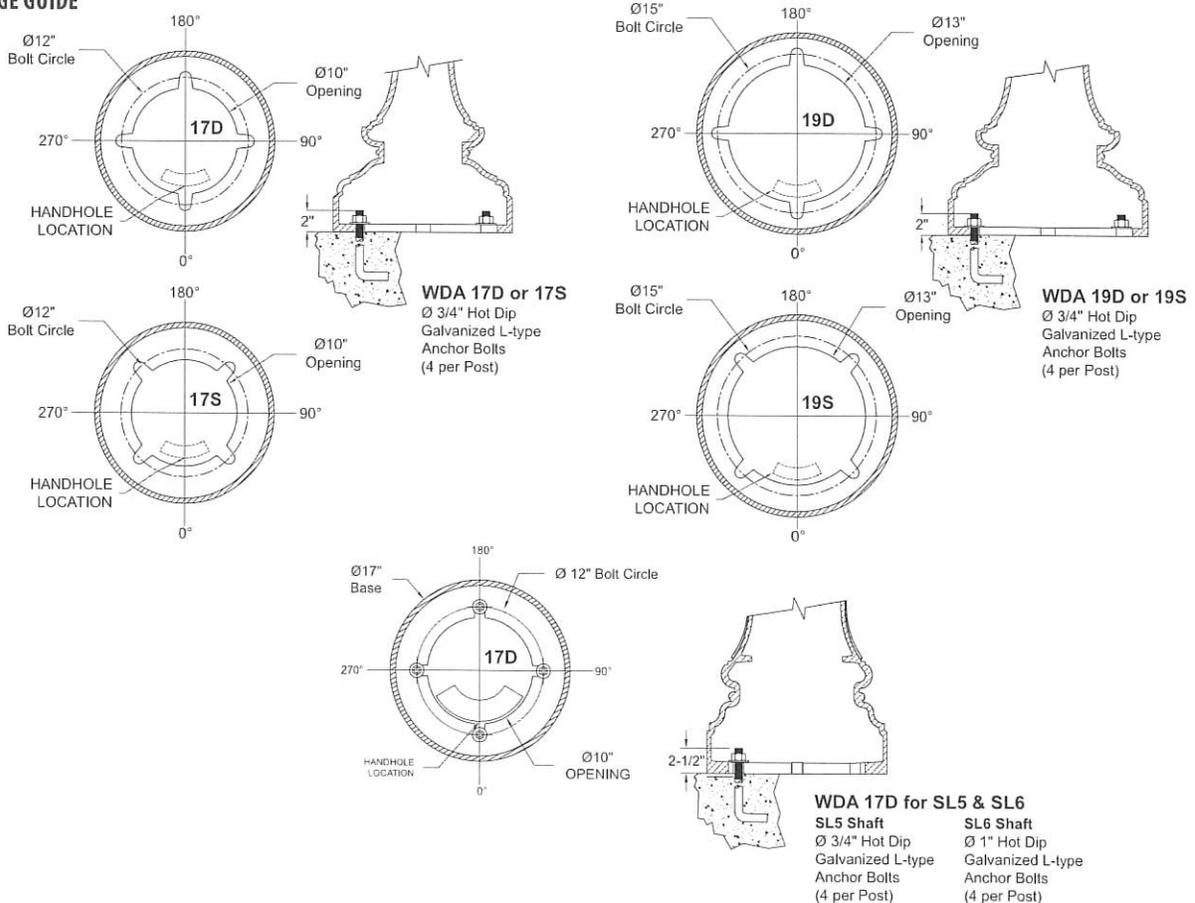
Post	Height	Shaft Style	Base	Tenon
WDA Wadsworth Aluminum Pole	08 8 Feet	Fluted Shaft	17D 17" Base, Diamond Pattern Bolt Circle	PLN ¹ Plain pole top pole - no tenon
	09 9 Feet	FTJ Fluted Tapered (Cast), .25	17S 17" Base, Square Pattern Bolt Circle	C03 3X3 Tenon, (actual size 2.88 O.D. x 3" LG.)
	10 10 Feet	F4C 4" Diameter Fluted, .125 Wall		C04 3X4 Tenon, (actual size 2.88 O.D. X 4" LG.)
	11 11 Feet	F4J 4" Diameter Fluted, .25 Wall	19D 19" Base, Diamond Pattern Bolt Circle	C05 3X5 Tenon, (actual size 2.88 O.D. X 5" LG.)
	12 12 Feet	F5J 5" Diameter Fluted, .25 Wall		C06 3X6 Tenon, (actual size 2.88 O.D. X 6" LG.)
	13 13 Feet	SiteLink Shaft	19S 19" Base, Square Pattern Bolt Circle	C08 3X8 Tenon, (actual size 2.88 O.D. X 8" LG.)
	14 14 Feet	SL4 4.5" .156 Wall		C09 3X9 Tenon, (actual size 2.88 O.D. X 9" LG.)
	15 15 Feet	SL5 5.25" .25 Wall	NOTE: 1. Available with SL4, SL5 and SL6 shaft styles only 2. Available with FSJ and SSJ shaft styles only	C12 3X12 Tenon, (actual size 2.88 O.D. X 12" LG.)
	16 16 Feet	SL6 5.75" .25 Wall		C14 3X14 Tenon, (actual size 2.88 O.D. X 14" LG.)
	17 17 Feet	Smooth Shaft		E08 ² 3-1/2X8 Tenon, (actual size 3.5 O.D. X 8" LG.)
	18 18 Feet	S4C 4" Diameter .125 Wall		G12 ² 4-3/8X12 Tenon, (actual size 4.38 O.D. X 12" LG.)
	19 19 Feet	S4J 4" Diameter .25 Wall		H10 ² 4-1/2X10 Tenon, (actual size 4.5 O.D. X 10" LG.)
	20 20 Feet	SSJ 5" Diameter .25 Wall		VGP ² VGC Plate
	21 21 Feet	Tapered Shaft		
22 22 Feet	T4C 3" to 4" Diameter .125 Wall			
	T5C 3" to 5" Diameter .125 Wall			
	NOTE: Refer to Pole Guide on page 4 for height based on Shaft Style			

Finish	Options	Welded Provisions	Accessories: Order as separate catalog number.
BK Black	DBB Factory installed direct burial base	EXXX ³ Provision for eye bolt	Anchor Bolt Sets: AB-27-4 ⁴ 1" Anchor bolt set, galvanized steel AB-31-4 3/4" Anchor bolt set, galvanized steel
BZ Bronze	FGB GFI receptacle assembly inside base	LXXX ³ Large provision	Direct Burial Bases: ADBB1R4 ⁵ 17" Galvanized steel direct burial base ADBB1R7 ⁵ 20" Galvanized steel direct burial base
CMC Customer matched color		RXXX ³ Receptacle provision	
CTBS Standard color to be determined	GRD 1/2 Brass grounding lug	SXXX ³ Small provision	Templates: TMP-85 12" Bolt Circle, (for 17D Base Option) TMP-157 12" Bolt Circle, (for 17S Base Option) TMP-98 15" Bolt Circle, (for 19D Base Option) TMP-158 15" Bolt Circle, (for 19S Base Option) TMP40010 12" Bolt Circle, (for 17D Base Option): for SiteLink Shafts only Breakaway Kits & Transpo Couplings: BWKT 1700R 1200BC 075AB xx For use with 17" base, excludes SiteLink. Breakaway Kit for 3/4" anchor bolts, includes Bearing Plate and Skirt (xx=finish). Transpo breakaway couplings shipped as separate line item (TRANSP0-SPM4075XL) TRANSP0-SPM4075XL Transpo breakaway couplings for BWKT 1700R 1200BC 075AB BWKT 1700R 1200BC 100AB xx For use with 17" base, only SiteLink. Breakaway Kit for 1" anchor bolts, includes Bearing Plate and Skirt (xx=finish). Transpo breakaway couplings shipped as separate line item (TRANSP0-SPM4100XL) TRANSP0-SPM4100XL Transpo breakaway couplings for BWKT 1700R 1200BC 100AB BWKT 1900R 1500BC 075AB xx For use with 19". Breakaway Kit for 3/4" anchor bolts, includes Bearing Plate and Skirt (xx=finish). Transpo breakaway couplings shipped as separate line item (TRANSP0-SPM4075XL) TRANSP0-SPM4075XL Transpo breakaway couplings for BWKT 1900R 1500BC 075AB NOTE: 4 For use with SL6 poles. 5 Base moment cannot exceed 3800 ft. lbs. Must validate wind load calculation. Not available with SL5 and SL6 Shaft styles.
DB Dark Blue	RALxxxxSDCR RAL Super Durable Corrosion Resistant, 80% Gloss Paint, replace xxx with RAL number.	SBORXXX ³ Occupancy sensor provision	
GH Graphite		NOTE: 3 Replace ""XXX"" with height from grade (inches), can be up to 3 digits. Must use whole numbers. Leading zeros are not used. Replace Y with orientation from hand hole (A=0, B=90, C=180, D=270). Add multiple provisions as necessary to cover each location. Must validate EPA restrictions for banners.	
GN Green			
GR Gray			
PP Prime Painted			
SL Silver			
WH White			

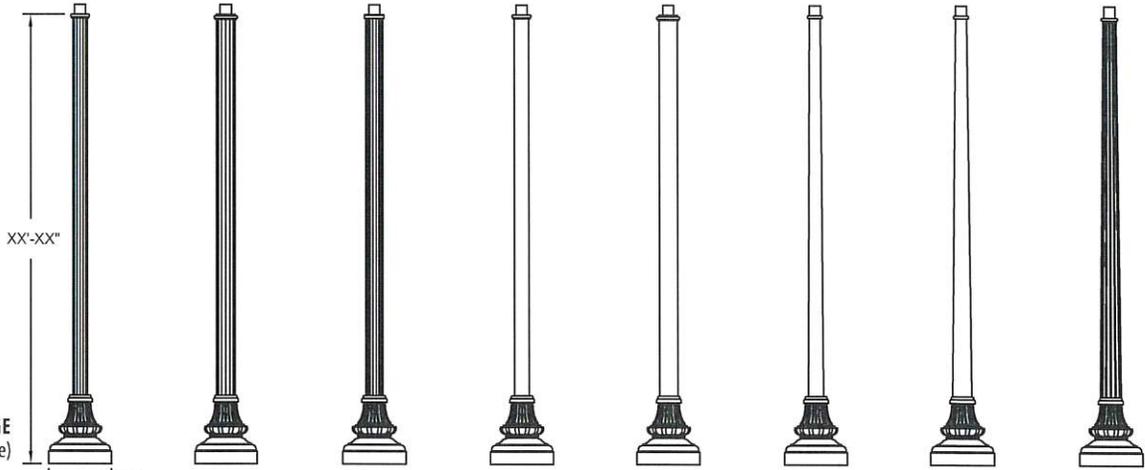
DIMENSIONAL DATA



ANCHORAGE GUIDE

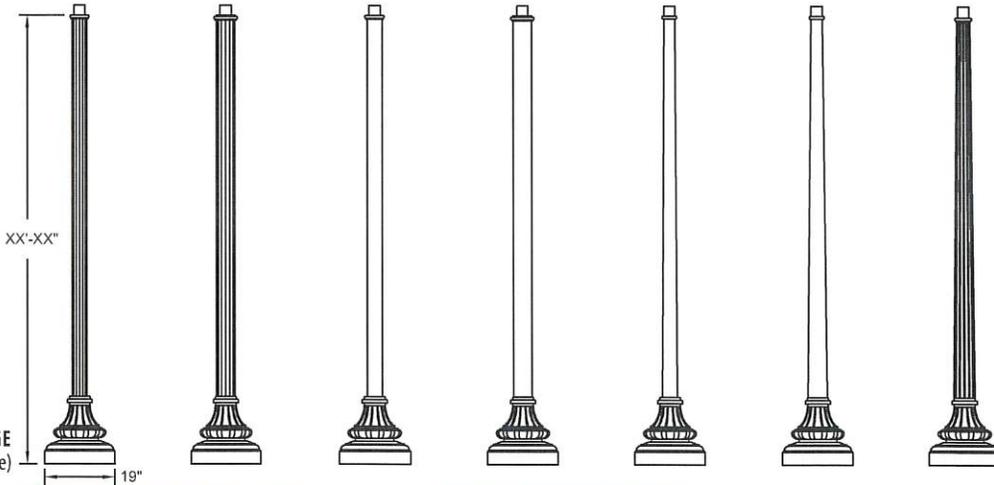


POLE GUIDE



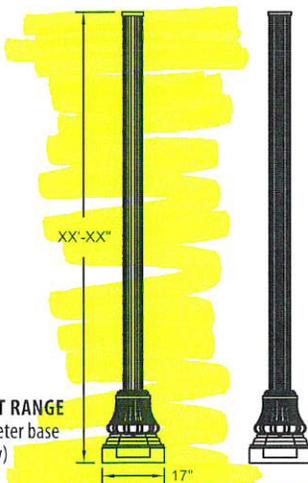
POLE HEIGHT RANGE
(For 17" diameter base)

F4C & F4J	F5J	SL4	S4C & S4J	S5J	T4C	T5C	FTJ
8' to 14'	10' to 16'	8' to 16'	8' to 14'	10' to 16'	8' to 14'	10' to 16'	8', 10', 12', 14' Only



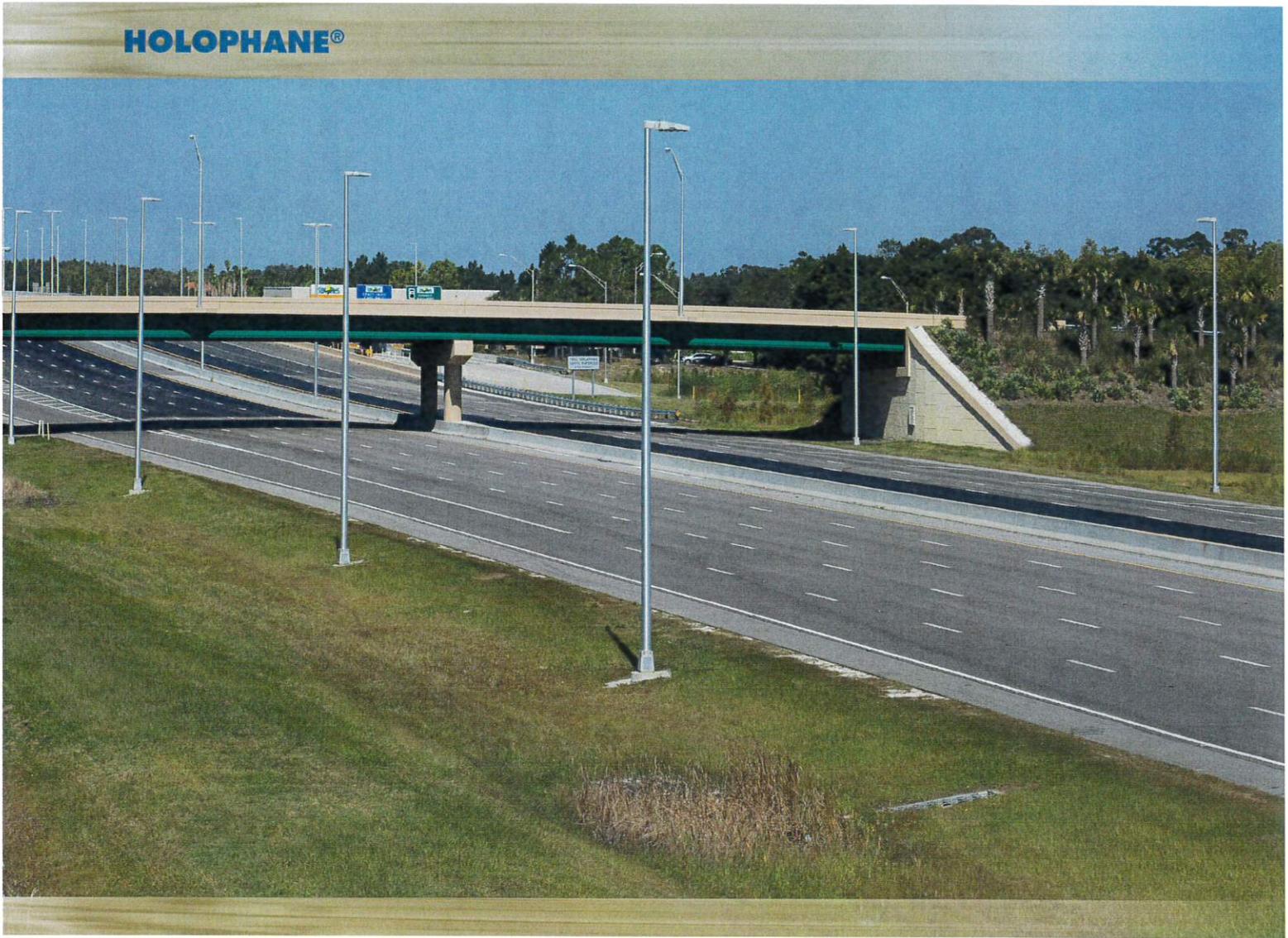
POLE HEIGHT RANGE
(For 19" diameter base)

F4C & F4J	F5J	S4C & S4J	S5J	T4C	T5C	FTJ
8' to 14'	10' to 16'	8' to 14'	10' to 16'	8' to 14'	10' to 16'	8', 10', 12', 14' Only



POLE HEIGHT RANGE
(For 17" diameter base
SL5 & SL6 only)

SL5	SL6
8' to 22'	8' to 22'



MONGOOSE LED

ROADWAY AND AREA LIGHTING LUMINAIRE

THE MONGOOSE LED ROADWAY AND AREA LIGHTING PRODUCT PROVIDES SIGNIFICANT ENERGY AND MAINTENANCE SAVINGS VS. HID LUMINAIRES. IT OFFERS THE ULTIMATE IN APPLICATION FLEXIBILITY WITH A UNIQUELY DESIGNED ADVANCED OPTICAL SYSTEM AND ATTRACTIVE APPEARANCE. THIS COMBINED WITH MULTIPLE LIGHTING DISTRIBUTIONS, MOUNTING OPTIONS, AND THE ABILITY TO TILT THE FIXTURE OFFERS UNEQUALLED PERFORMANCE IN A DIVERSE SET OF APPLICATIONS RANGING FROM INTERSTATES TO PARKING LOTS.

The use of LED's within traditional street and area lighting applications is becoming a wide spread consideration when lighting design and selection is being performed. In order to take advantage of technology performance advancements, it is essential that the lighting system choice come from a reputable supplier where comprehensive engineering and testing has been conducted. Holophane has undergone extensive research and development to ensure reliability of our luminaires utilizing LED technology so as to provide exceptional value to our customers.





FEATURES AND BENEFITS

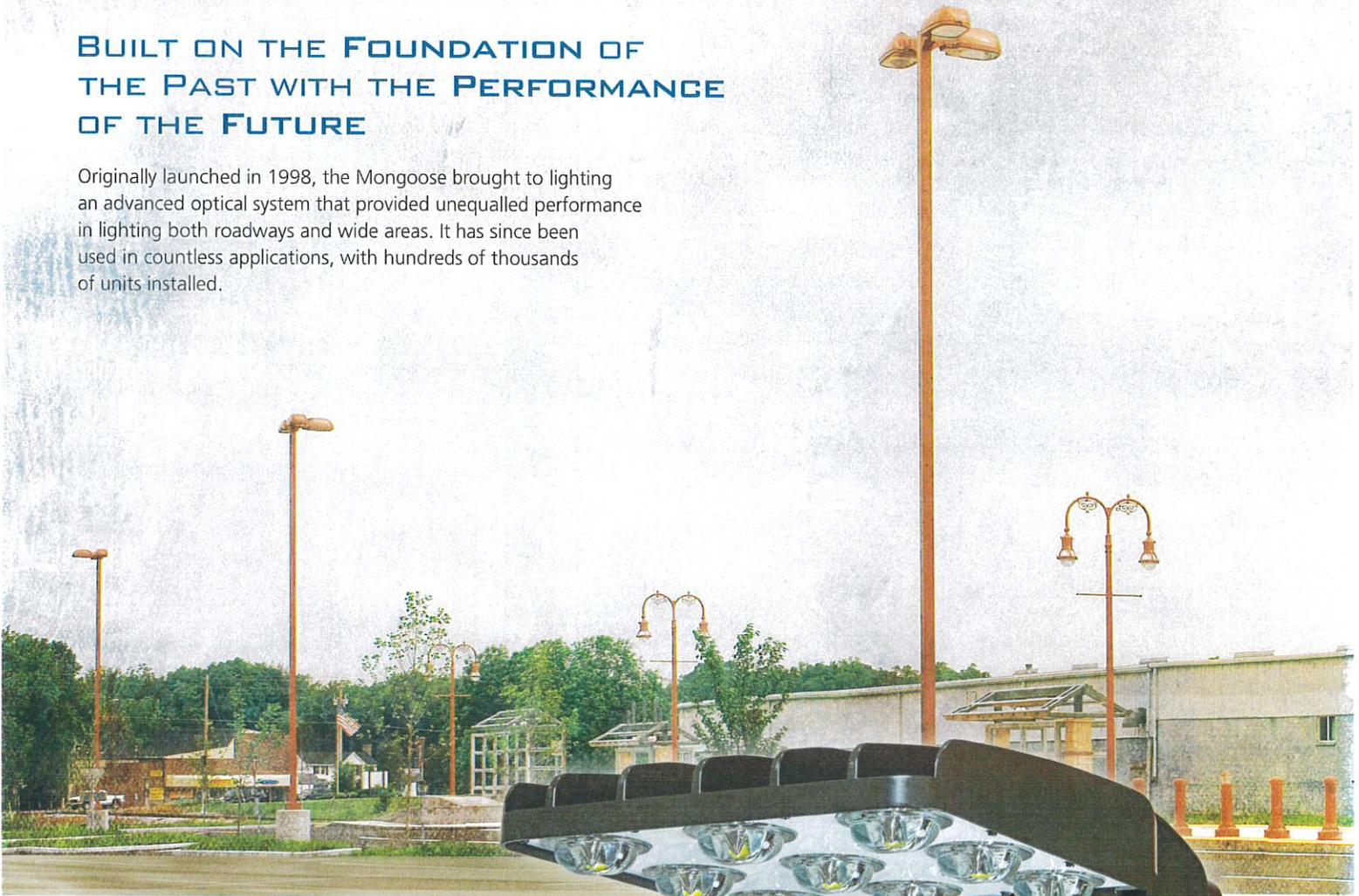
- Multiple lumen packages to replace 150 – 1000 watt HPS and 175 – 1000 watt MH luminaires
- IP66 rated glass optics ensure longevity and minimize dirt depreciation
- Integrated controls reduce energy cost
- Area and roadway lighting distributions
- Multiple mounting configurations for added flexibility
- Fixture tilt from 0 – 45 degrees allows optimal lighting performance
- Extremely long life with low maintenance reduces operating costs

TYPICAL APPLICATIONS

- Interstate Highways and Municipal Streets
- Residential Areas
- Campuses
- Military Bases
- Industrial Parks
- Hotels/Resorts
- Bridges
- Municipal Parks
- Recreation Centers
- Parking Lots

BUILT ON THE FOUNDATION OF THE PAST WITH THE PERFORMANCE OF THE FUTURE

Originally launched in 1998, the Mongoose brought to lighting an advanced optical system that provided unequalled performance in lighting both roadways and wide areas. It has since been used in countless applications, with hundreds of thousands of units installed.



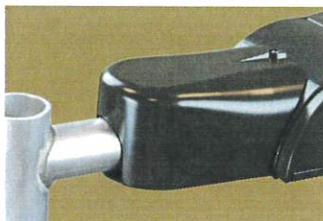
MONGOOSE LED

- ❑ **REDUCING ENERGY** cost up to 60%
- ❑ **REDUCING MAINTENANCE** cost by a minimum of 50%
- ❑ Significantly **IMPROVES VISIBILITY** with white light

Multiple lighting distributions & mounting options combined with the ability to tilt the fixture offer unequalled performance and flexibility in a diverse set of applications ranging from interstates to parking lots.



VERTICAL TENON MOUNT
Attaches to 2" Vertical Tenon



HORIZONTAL ARM MOUNT
Attaches to 2" Horizontal Arm



ARCHITECTURAL MOUNT
Attaches to Square Pole

MONGOOSE LED OPTICS

Forward Throw Type 4



Area Type 5

Narrow

Medium

Wide

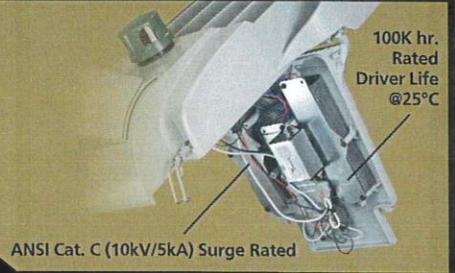
IP65 Rated Electrical Enclosure

High Tilt Mounting 27° - 45°

Prismatic Glass Optics
IP66 Rated Light Engines

Stainless Hinge Pins with Security Cable

REMOVABLE POWER DOOR

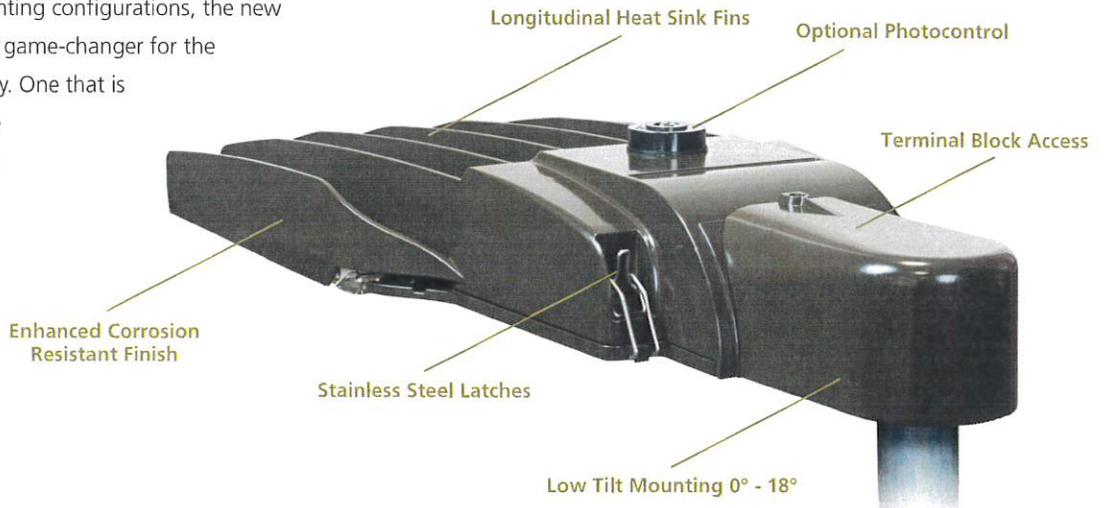


100K hr.
Rated
Driver Life
@25°C

ANSI Cat. C (10kV/5kA) Surge Rated

INDUSTRY LEADING DESIGN

From durable, high performance glass optics and highly engineered thermal management, to tilt options, tool-less entry and multiple mounting configurations, the new Mongoose LED is a true game-changer for the outdoor lighting industry. One that is ultimately worthy of the name and legacy of the Holophane Mongoose.



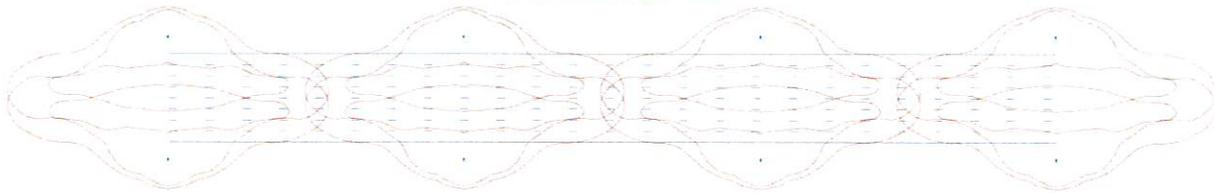
ROADWAY LIGHTING PERFORMANCE

For customers who use offset roadway lighting, the Mongoose LED is the next generation of the well-established Mongoose product. In addition to the wider pole spacing, reduced install costs for pipe and wire, and the reduced pole cost that are hallmarks of traditional offset lighting, the LED Mongoose will provide at least 30% reduction in energy cost, coupled with a minimum of 50% reduction in maintenance cost while extending fixture life to 100K hrs.

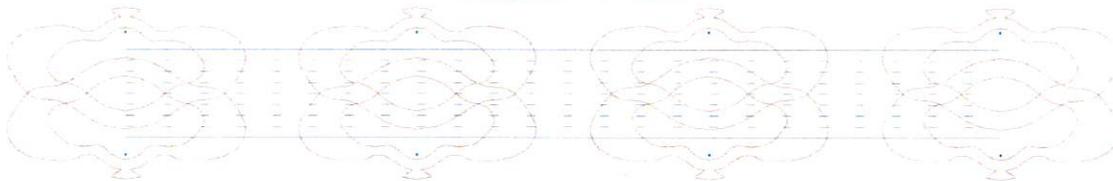
VISUALIZATION OF APPLIED LUMENS

.8 FC Maintained, ave:min=3:1, max:min 6:1, 8 Lanes, Opposite, 20' Setback, 45' Mounting height

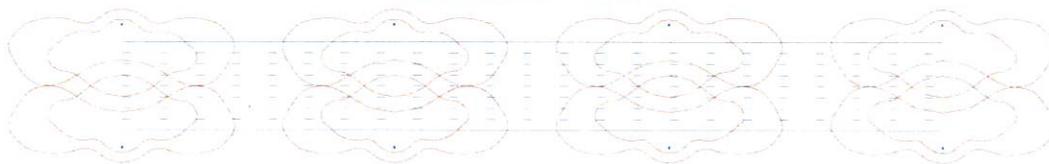
HID Mongoose



MGLED – 7 COB



MGLED LED – 6 COB



SYSTEM COMPARISON:

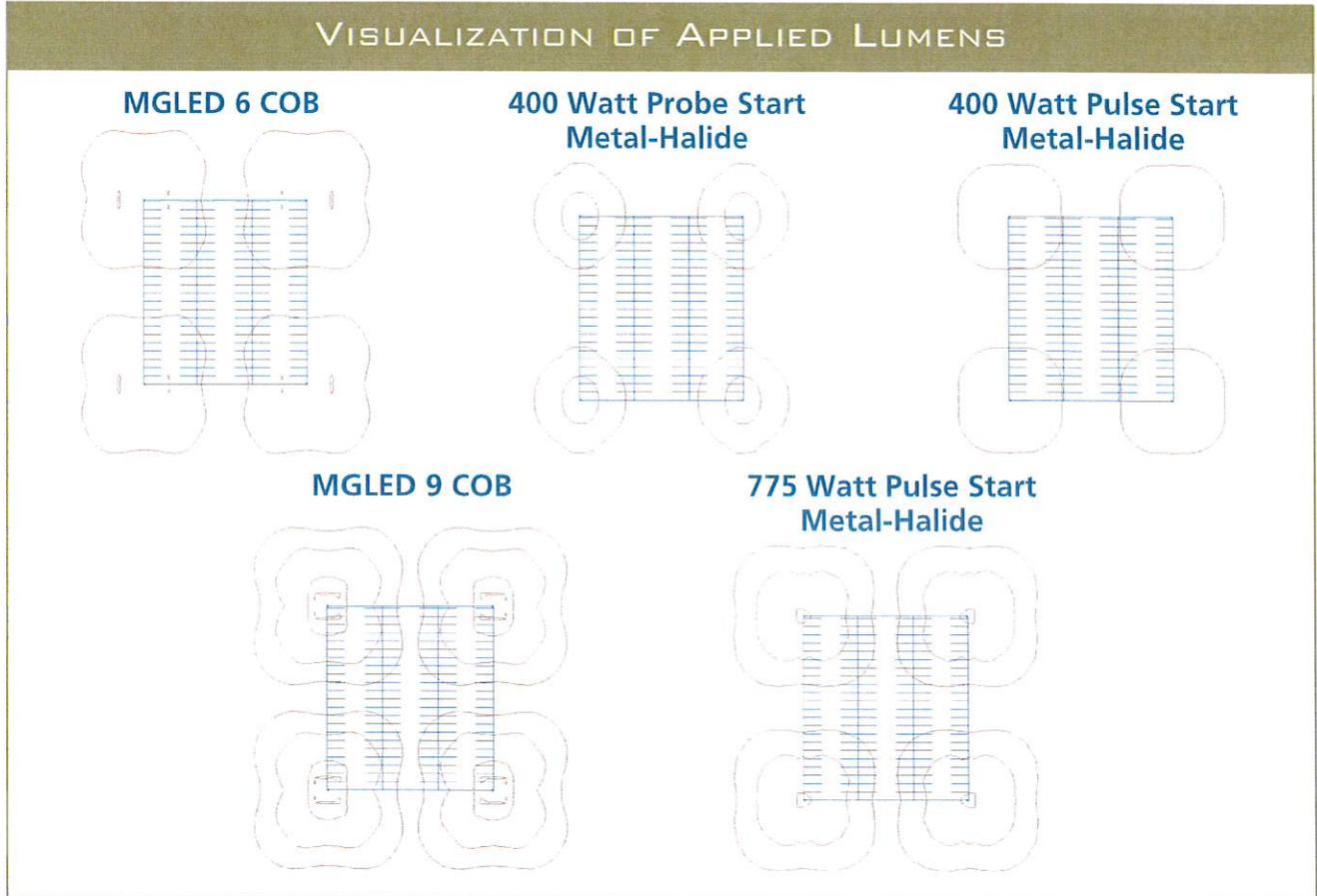
Luminaire Performance	400W HPS Mongoose	MGLED 7 COB	MGLED 6 COB
Pole Spacing	325	320	300
Input Power	465	288	249
Energy Reduction	Baseline	38%	46%

Up to **46% Energy Savings**

Long life – **20 year** service life

AREA LIGHTING PERFORMANCE

For commercial area lighting, the Mongoose LED provides a very attractive and flexible alternative to traditional shoebox and cobrahead luminaires, while achieving a 30% reduction in energy cost, coupled with a minimum of 50% reduction in maintenance cost while extending fixture life to 100K hrs.



SYSTEM COMPARISONS:

Description	MGLED 6 COB	400 Watt Probe Start Metal-Halide	400 Watt Pulse Start Metal-Halide
Average	0.56 fc	0.51 fc	0.52 fc
Max/Min.	6.1:1	3.9:1	6.3:1
Avg./Min.	3.5:1	2.2:1	2.2:1
Input Power	249	465	465
Energy Reduction	46%	Baseline	Baseline

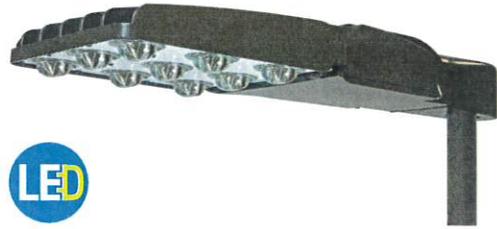
Description	MGLED 9 COB	775 Watt Pulse Start Metal-Halide
Average	0.84 fc	0.83 fc
Max/Min.	6.1:1	3.6:1
Avg./Min.	3.5:1	2.2:1
Input Power	363	845
Energy Reduction	57%	Baseline

Up to **57% Energy Savings**
Reduce Maintenance **50%**

CONTROL SOLUTIONS

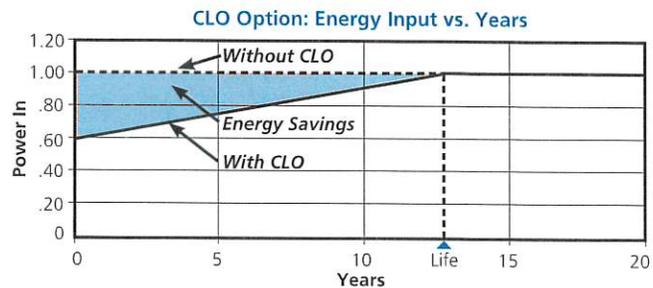
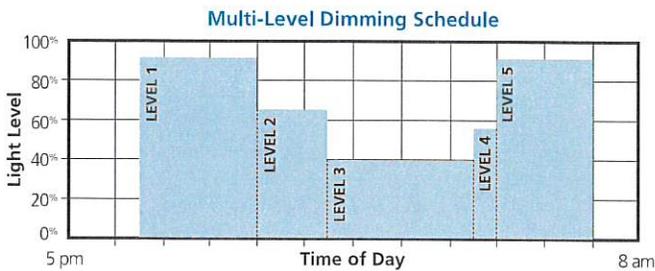
A lighting strategy that incorporates modern energy efficient lighting with advanced controls allows customers to realize significant advantages over lighting-only installations.

- Applying lighting controls saves 25% - 40% in annual energy costs
- Controls allow the fixture to produce only the necessary amount of light, and only when it is needed
- The right control strategy also has a positive impact on maintenance costs.
- Running the fixtures at less than 100% light output, lowers operating temps, slowing depreciation rates on electronic components
- Turning fixtures off when they are not needed reduces burn hours and extends installed fixture life



	FEATURE	EXPLANATION	FIXTURE OPTION
REDUCE ENERGY, EXTEND AND PROTECT	NEMA 3 Pin Photocontrol Receptacle	ANSI standard locking style receptacle that accepts 3 pin controls for On/Off operation	P3
	NEMA 5 Pin Photocontrol Receptacle	ANSI standard locking style receptacle that accepts 3 pin controls, as well as 5 pin controls. The 5 pin controls provide fixture dimming.	P5
	Dimmable Driver	Fixture is supplied with a 0-10 volt dimming driver. Control device is provide by others	DM
	Premium Solid State Photocontrol	Premium Dark to Light®, solid state approved locking style photocontrol with 10 year rated life and 5 year warranty	PCSS
	Extreme Long Life Solid State Photocontrol	Premium Dark to Light®, solid state approved locking style photocontrol with 20 year rated life and 10 year warranty	PCL1, PCL3, PCL4
	Remote Wireless Monitoring & Control (On/Off/Dim)	Fixture is supplied with a ROAM dimming control module and 0-10 volt dimming driver installed. The ROAM smart photocontrol and additional hardware and services must be purchased separately.	DE, VE
	Factory Preset Multi-Level Dimming	On board 0-10 volt device that is preprogrammed to provide up to 5 dimming levels and five time periods scheduled as requested by the customer. (See ML chart below)	ML*
Constant Lumen Output	On board programming that initially dims the fixture and then gradually increases the input power to compensate for LED lumen depreciation over time. (See CLO chart below)	CLO*	

* These options are available upon request, additional customer information is required. Please contact Infrastructure TSG.

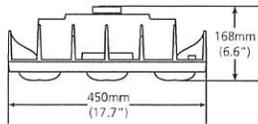
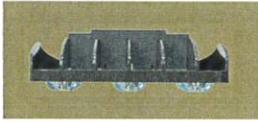


APPLICATIONS

The Mongoose LED is the most technologically advanced luminaire available for roadway and area lighting applications. The Mongoose LED provides an energy-saving and sustainable solution for applications that typically used 150-400 watt HPS luminaires and 175-1000 watt MH luminaires.

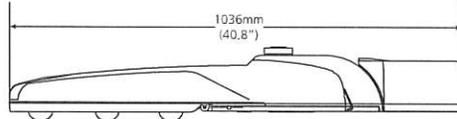


DIMENSIONAL DETAILS

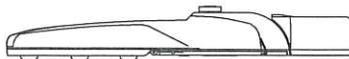


Mongoose LED

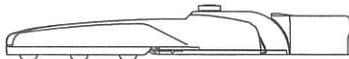
Maximum Weight: 120-277V = 50lbs.; 347, 400V = 60lbs.
Maximum E.P.A.: 2.05 sq. ft.



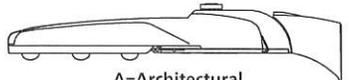
MOUNTING OPTIONS



V=Vertical Tenon
 Attaches to 2" Vertical Tenon

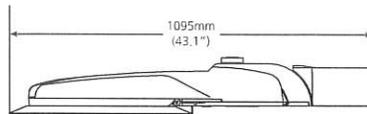
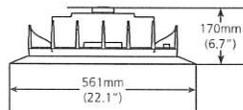


H=Horizontal Arm
 Attaches to 2" Horizontal Arm

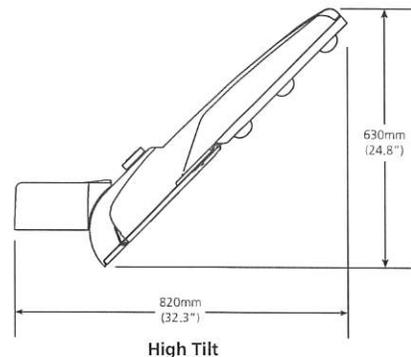


A=Architctural
 Attaches to Square Pole

UPLIGHT SKIRT OPTION



TILT OPTION



High Tilt

PERFORMANCE SPECIFICATIONS

Optical

Performance is comparable to 150-1000 watt HID. IP66 rated borosilicate glass optics ensure longevity and minimize dirt depreciation. 4,000K CCT, 70 CRI Min. or optional 5,000K CCT, 70 CRI Min. Available with Narrow Roadway, Medium Roadway, Wide Roadway, Forward Throw, and Area Type lighting distributions. Optional Uplight Skirt ensures no light above 90°.

Electrical

LED light engines are rated > 100,000 at 25°C, L70. Electronic driver has an expected life of 100,000 hours at 25°C. Robust ANSI/IEEE C62.4 Category C (1 OKV/5kA) fixture protection is provided by a specially designed Acuity surge protection device.

Mechanical

Rugged low copper diecast aluminum coupled with a rigorous 5-stage pretreatment, epoxy basecoat and polyester topcoat yield a finish that achieves a scribe creepage rating of 8 after 5,000 hours of salt spray. Removable "power door" facilitates product installation and maintenance. Corrosion resistant stainless steel latches ensure secure closure over the long fixture life. Multiple mounting configurations allow for attachment to horizontal mast arms, pole top tenons, and direct mounting to square poles. All Mountings are 3G vibration rated per ANSI C136 Adjustable fixture tilt from 0-45 degrees provides flexibility to optimize lighting performance

Controls

Premium solid state locking-style photocontrol - PCSS (10 year rated life). Extreme long life solid state locking-style photocontrol - PCLL (20 year rated life). Multi-level dimming. DE and VE options allow the fixture to be dimmed using the ROAM control system

Warranty & Standards

5 Year limited warranty. Full warranty terms located at: http://www.acuitybrands.com/customerresources/terms_and_conditions.aspx
 Rated for -40°C to 40°C ambient
 CSA Certified to US and Canadian standards

ORDERING INFORMATION

PREFERRED SELECTIONS:

Most Frequently Ordered Catalog Numbers

MGLED 1 LUMINAIRE MGLED	9 2 NUMBER OF LED'S 4 5 6 7 8 9	5K 3 COLOR TEMP 4K 5K	AH 4 VOLTAGE AS AH	N 5 OPTICS N M W F A	H 6 TILT RANGE H L	V 7 MOUNTING V H A	K 8 COLOR G H K N W Z
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CATALOG NUMBERS FOR ENTIRE PRODUCT OFFERING

(Pricing and lead times may be affected)



STEP 1: LUMINAIRE MGLED Mongoose LED	STEP 4: VOLTAGE AS Auto-sensing voltage (120-277V) AH Auto-sensing voltage (347-480V)	STEP 7: MOUNTING V Vertical Tenon H Horizontal Arm A Architectural	STEP 9: STANDARD OPTIONS NL NEMA Label P3 3 PIN NEMA Photocontrol Receptacle P5 5 PIN NEMA Photocontrol Receptacle DM 0V-10V Dimmable Driver DE ROAM Concierge/Enterprise VE ROAMview PCSS DSS 120-277V Photocontrol PCL1 DLL 120V Photocontrol PCL3 DLL 347V Photocontrol PCL4 DLL 480V Photocontrol US Uplight Skirt (DLC Approved) SP Individual Unit/Sample Pack
STEP 2: NUMBER OF LED'S 4 4 COB 5 5 COB 6 6 COB 7 7 COB 8 8 COB 9 9 COB	STEP 5: OPTICS N Narrow Roadway M Medium Roadway W Wide Roadway F Forward Throw (Type 4) A Area (Type 5)	STEP 8: COLOR G Gray W White H Graphite Z Bronze K Black N Green	STEP 10: SPECIAL OPTIONS* ML Multi-Level Dimming CLO Constant Lumen Output
STEP 3: COLOR TEMPERATURE 4K 4,000 Kelvin 5K 5,000 Kelvin	STEP 6: TILT RANGE H High (27° - 45°) L Low (0° - 18°)	 *Colors are just a representation. Custom colors are available upon request.	*Additional information is required from the customer. Please contact Infrastructure TSG for assistance.

OPERATING CHARACTERISTICS

The Mongoose LED is a direct replacement for installed high intensity discharge (HID) luminaires. The chart below gives general guidance on replacement of the Mongoose LED to HID luminaires.

Replacing	Typical Wattage	MGLED Unit	Absolute Lumens	LED Wattage	LPW	Savings
1000 HPS	1100	MGLED9	38,181	367	104	67%
1000 MH	1070	MGLED8	34,068	328	104	69%
400 HPS	464	MGLED7	30,046	290	104	38%
400 MH	464	MGLED6	25,609	245	105	47%
250 HPS	295	MGLED5	21,514	206	104	30%
250 MH	298	MGLED4	17,357	168	103	43%





Shakespeare

A valmont BRAND

B-SERIES

Composite Light pole

B-Series

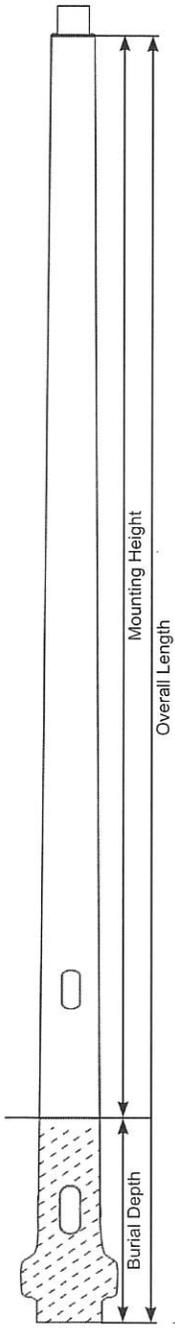
Direct Burial

ROUND TAPERED COMPOSITE LIGHT POLE DIRECT BURIAL INSTALLATION

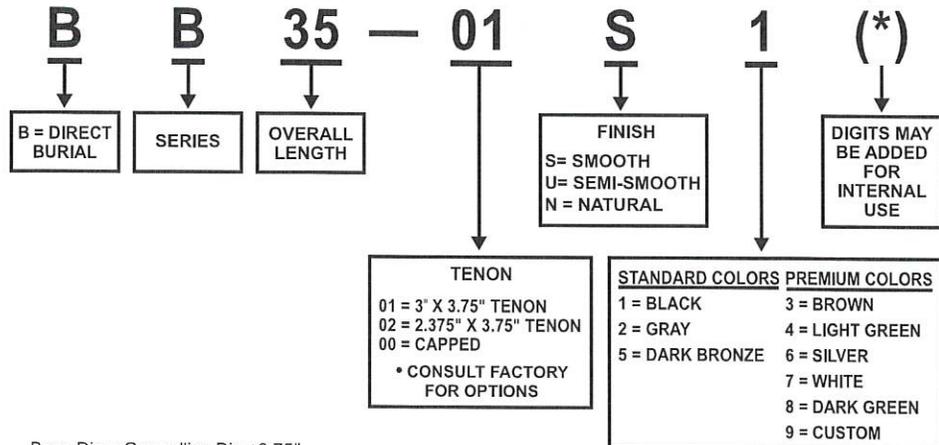
SHAKESPEARE B-SERIES DIRECT BURIAL POLES

OVERALL LENGTH	MOUNTING HEIGHT	BURIAL DEPTH	TIP DIAMETER	GROUNDLINE DIAMETER	WEIGHT
24	20	4	6.4	8.9	132
25	21	4	6.4	9.1	137
26	22	4	6.4	9.2	142
27	23	4	6.4	9.4	148
28	24	4	6.4	9.5	153
30	25	5	6.4	9.6	158
31	26	5	6.4	9.8	163
32	27	5	6.4	9.9	168
33	28	5	6.4	10.0	173
34	29	5	6.4	10.2	177
35	30	5	6.4	10.3	183
37	31	6	6.4	10.5	187
38	32	6	6.4	10.6	191
39	33	6	6.4	10.7	196
40	34	6	6.4	10.9	200
41	35	6	6.4	11.0	205
43	36	7	6.4	11.1	213
44	37	7	6.4	11.3	220
45	38	7	6.4	11.4	236
46	39	7	6.4	11.6	261
47	40	7	6.4	11.7	287

- Mounting heights to 40 feet
- Smooth, semi-smooth or natural finish
- 3 standard and 5 special architectural colors available
- High performance UV and weather-resistant pigmented resin system with an additional pigmented polyurethane coating.
- Tenon top or Drilled and Capped
- Standard 2-1/2" x 5" handhole located 18" above grade
- Standard 2 EA - 2-1/2" x 6" wire access hole 24" below grade
- Anti-rotation flare structurally integrated into the pole base during manufacture
- Poles are individually identified with a permanent embossed tag located 9" from tip.
- Sleeved individually for shipment
- Lightweight, easy to install, saves money



ORDERING INFORMATION



Base Dia. = Groundline Dia + 3.75"



ROUND TAPERED COMPOSITE LIGHT POLE - DIRECT BURIAL INSTALLATION

SPECIFICATIONS

1. Lighting poles shall be fiberglass reinforced composite per Shakespeare design.
2. Wind loading shall be calculated for the appropriate wind velocity with a 3 second gust factor per ASCE.
3. Effective projected area (EPA) is the actual area adjusted with the appropriate drag coefficient (shape factor) to result in an equivalent area having a drag coefficient equal to one (1) using ANSI 136.20

MATERIALS

1. The round tapered pole shall be constructed by the filament winding process from thermosetting polyester resin and contain a minimum of 65 percent "E" type fiberglass by weight. The filament windings shall be continuously applied with uniform tension and shall be placed on the pole helically at low angles to provide axial strength. Additional windings shall be placed on the pole in a circular manner to provide compressive strength.
2. The resin to make the pole shall be ultraviolet resistant and pigmented approximately the same color as the final coating to be applied. A highly weather resistant, pigmented, polyurethane coating shall be applied to the pole. The coating shall have a minimum thickness of 1.5 mils.
3. The poles shall be flame resistant per ASTM D635. Specimens must cease to burn before the gauge mark of 100mm (3.9 inches) is reached.
4. (If applicable) The poles shall be delivered predrilled and capped (if applicable) to accommodate the lighting fixture(s) or mast arm(s) specified.
5. (If applicable) Tenons shall be permanently bonded to the fiberglass shaft and shall be hot-dipped galvanized steel to ASTM A153 or shall be 6061-T6 or A356-T6 aluminum.
6. The handhole opening shall be 2.5" x 5". The handhole cover is attached with a 1/4" socket head screw.

IDENTIFICATION & PACKAGING

- Each pole shall bear an identification tag which shall list the model, catalog number, month and year of manufacture.
Each pole shall be individually packaged for protection during shipping.

TESTING

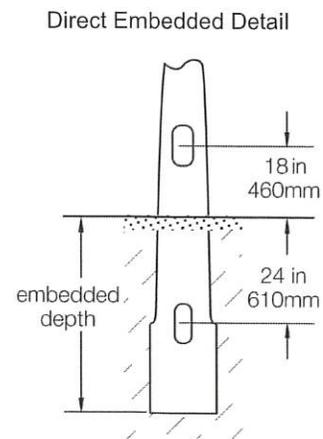
The surface shall have been tested for a minimum of 5000 hours of accelerated testing in accordance with ASTM G154 (UV-A Lamp 340 NM wavelength 130° F, cycle lamp 4 hours on, 4 hours off) with the following performance results:

- Fiber exposure: None | Cracking: None | Chalking: None | Color: Slight dulling may occur

WIND LOADING DATA

Wind speed (mph) values calculated as per ANSI C136.20 for a 3-second gust factor.

OVERALL LENGTH	MOUNTING HEIGHT	LUMINAIRE MAX WEIGHT (LBS.)	90 MPH	100 MPH	110 MPH	120 MPH	130 MPH	140 MPH	150 MPH
24	20	300	23.1	18.5	15.1	12.5	10.3	8.6	7.1
25	21	300	22.8	18.2	14.9	12.3	10.1	8.4	6.9
26	22	300	21.8	17.4	14.2	11.7	9.6	7.9	6.5
27	23	300	20.9	16.7	13.6	11.2	9.1	7.4	6.1
28	24	300	20.0	16.0	13.0	10.6	8.6	7.0	5.7
30	25	300	19.3	15.3	12.4	10.1	8.2	6.6	5.4
31	26	300	18.5	14.7	11.9	9.6	7.7	6.2	5.0
32	27	300	17.8	14.1	11.5	9.2	7.3	5.9	4.7
33	28	300	17.2	13.6	11.0	8.8	6.9	5.5	4.4
34	29	300	16.6	13.1	10.6	8.3	6.6	5.2	4.1
35	30	300	16.0	12.6	10.2	8.0	6.2	4.9	3.8
37	31	300	15.4	12.2	9.8	7.6	5.9	4.6	3.5
38	32	300	14.9	11.8	9.4	7.2	5.6	4.3	3.2
39	33	300	14.5	11.4	9.0	6.9	5.3	4.0	2.9
40	34	300	14.0	11.0	8.6	6.6	5.0	3.7	2.7
41	35	300	13.6	10.6	8.3	6.3	4.7	3.4	2.4
43	36	300	13.1	10.3	7.9	5.9	4.4	3.2	2.2
44	37	300	12.1	9.5	7.2	5.3	3.8	2.7	1.7
45	38	300	12.5	9.7	7.3	5.4	3.9	2.7	1.7
46	39	300	15.1	11.7	8.8	6.6	4.9	3.6	2.5
47	40	300	14.6	11.5	8.6	6.4	4.7	3.4	2.3



valmont
COMPOSITE STRUCTURES

Catalog Number	
Notes	Type

ESPL2

Esplanade® Teardrop Pedestrian Roadway LED Pendant



Description

The Esplanade luminaire is styled to replicate the "teardrop" luminaires that lighted boulevards in the first half of the 1900s. Designed for light control and ease of installation and maintenance, the Esplanade has a precision optical system for true street lighting performance.

Mounting Style (Leveling Fitter Options)

Three mounting versions are available.

- An arm mount version which is provided with two U-bolts with washers and nuts and two leveling set screws that lock the housing to a 2 inch nominal (2-3/8" O.D.) horizontal arm and allow a +/- 5 degree adjustment from horizontal to the cover.
- A pendant mount version (either 1.25NPT or 1.5NPT) which threads to a vertical NPT male threaded pipe fitting and is locked in place by a stainless steel set screw.
- A QSM (Quick Lock Stem Mounting), which consists of a vertical stem with flared top that mounts into a matching QSM fitter or arm. The QSM mount can aid in installation speed as it is a quicker installation than the other mounting methods.

Note: the QSM style is compatible with the following leveling fitters:

- Boston Harbor Decorative Arm Fitter (BHDF)
- GlasWerks Decorative Arm Fitter (GWDF)
- West Liberty Decorative Arm Fitter (WLDF)
- Ball Style Decorative Arm Fitter (BADF)

Electrical/ Reflector Assembly

The electrical / reflector assembly hinges down from the wiring chamber for ease in wiring and to facilitate the removal of the electrical module. The assembly is secured in place by a stainless steel latch. The unitized electrical module consists of the electronic driver and components mounted to an aluminum plate that is easily removed by loosening two screws in the base of the housing. The disconnect plug connects the ballast to the terminal block in the wiring chamber.

Refractor / Door Assembly

The cast aluminum door supports a teardrop, bowl or sag shaped, thermal resistant borosilicate glass refractor that controls the light to provide an I.E.S. asymmetric (teardrop, bowl and sag glass) and symmetric (bowl and sag glass) distribution. I.E.S. asymmetric cut off distribution is available on the bowl glass with the decorative deep skirt option and the sag glass with either the decorative shallow or deep skirt option. The refractor assembly and decorative skirt (when applicable) assembly hinges from the electrical/ reflector assembly and is latched by a tamper-resistant, color matched bracket and with nut assembly.

Driver

LED programmable dimmable driver located in the upper electrical housing.

Finish/ Material

- Rigorous multi-stage pre-treating and painting process yields a finish that achieves a scribe creepage rating of 8 (per ASTM D1654) after over 5000 hours exposure to salt fog chamber (operated per ASTM B117) on standard and RAL finish options.
- RAL (RALxxxxSDCR) paint colors are Super Durable Corrosion Resistant, 80% gloss.

Certification

CSA listing suitable for wet location up to 40°C. Consult factory for details.

BUY AMERICAN ACT

This product is assembled in the USA and meets the Buy America(n) government procurement requirements under FAR, DFARS and DOT regulations. Please refer to www.acuitybrands.com/resources/buyamerican for additional information.

Warranty

5-year limited warranty. This is the only warranty provided and no other statements in this specification sheet create any warranty of any kind. All other express and implied warranties are disclaimed. Complete warranty terms located at: www.acuitybrands.com/support/customer-support/terms-and-conditions

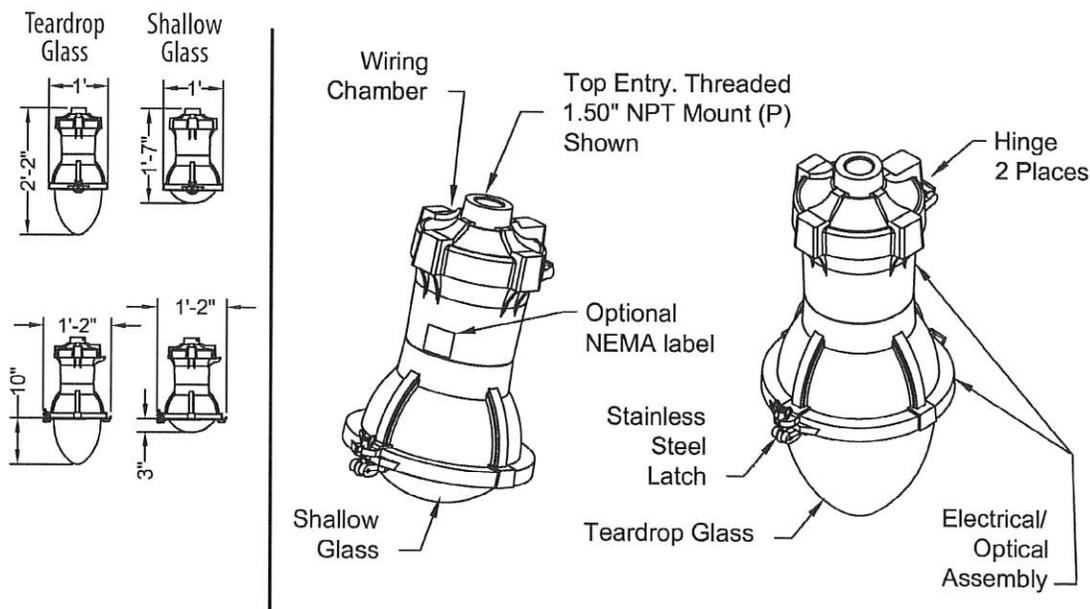
Note: Actual performance may differ as a result of end-user environment and application.

All values are design or typical values, measured under laboratory conditions at 25 °C.

Specifications subject to change without notice.



DIMENSIONAL DATA



Maximum Weight - 49 lbs

Maximum Effective Projected Area - ESPL2 1.43 ft², ESPL2 SS 1.64 ft², ESPL2 DS 1.8 ft²

ORDERING INFORMATION

EXAMPLE: ESPL2 P20 40K MVOLT QSM BK TG3 DS

Series	LED Performance Package	Color Temperature	Voltage	Mounting	Finish	Optic
ESPL2 Esplanade Teardrop Pedestrian Roadway LED Pendant	P10 27W: 3,600 lumens	30K 3000 CCT 40K 4000 CCT	MVOLT Auto-sensing voltage (120 thru 277V) 50/60 HZ	NPT 1.5 NPT pendant mount	BK Black	SG4 Shallow Glass Asymmetric
	P20 38W: 4,700 lumens	50K 5000 CCT			GN Green	
	P30 51W: 6,000 lumens	HVOLT Auto-sensing voltage (347 thru 480V) 50/60 HZ	QSM QSM Quick lock stem mount	WH White	TG4 Teardrop Glass Asymmetric	
	P40 77W: 9,100 lumens			BZ Bronze	TG5 Teardrop Glass Symmetric	
	P50 120W: 12,400 lumens			CTBS CMC = Custom Paint Match Process		
<i>Note: Refer to Page 5 for performance details</i>						
RALxxxxSDCR RAL Super Durable Corrosion Resistant, 80% Gloss Paint, replace xxxx with RAL number.						

Options

Control Options	Skirt Options	NEMA Wattage Label Options	Prewire Lead Options
PR3 NEMA Twist Lock Photocontrol Receptacle (3 pin)	DS 25 inch Diameter Deep Skirt, refer to page 4 for zero upright options	NL1X1 1"x1" for wattage label	L1H 1.5' prewired leads
PR7 NEMA Twist Lock Dimming photocontrol receptacle - 7 PIN	SS 23 inch Diameter Shallow Skirt, refer to page 4 for zero upright options	NL2X2 2"x2" for wattage label	L03 3' prewired leads
PR3E Externally mounted NEMA twistlock photocontrol receptacle (3 pin) on the Fitter		NL3X3 3"x3" for wattage label	L10 10' prewired leads
PR7E Externally mounted NEMA twistlock photocontrol dimming receptacle (7 pin) on the Fitter			L20 20' prewired leads
PCLL Long Life DTL Twistlock Photocontrol for Solid State, Fail Off, MVOLT			L25 25' prewired leads
P34 Long Life DTL Twistlock Photocontrol for Solid State, Fail Off, 347V			L30 30' prewired leads
P48 Long Life DTL Twistlock Photocontrol for Solid State, Fail Off, 480V			
SH Shorting cap			

Accessories: Order as separate catalog number.

SPDPLUGIN	Replacement surge protector 120-277V
SPDPLUGIN-48	Replacement surge protector 347-480V

Lumen Ambient Temperature (LAT) Multipliers

Use these factors to determine relative lumen output for average ambient temperatures from 0-40°C (32-104°F).

Average Lumen Ambient Temperature (LAT) Multipliers			
°C	°F	Lumen Multiplier	LED Packages
0	32	1.07	P10, P20, P30, P40, P50
5	41	1.06	
10	50	1.04	
15	59	1.03	
20	68	1.02	
25	77	1.00	
30	86	0.98	
35	95	0.97	
40	104	0.95	

Projected LED Lumen Maintenance

Data references the extrapolated performance projections for the platforms noted in a 25°C ambient, based on 10,000 hours of LED testing (tested per IESNA LM-80-08 and projected per IESNA TM-21-11).

To calculate LLF, use the lumen maintenance factor that corresponds to the desired number of operating hours below. For other lumen maintenance values, contact factory.

Lumen Maintenance - LLD (same for all LED packages)							
Hours	0	25,000	36,000	50,000	60,000	75,000	100,000
Factor	1	0.91	0.88	0.85	0.83	0.79	0.74

The italicized data is extrapolated beyond the TM-21 standard.

$$E = (LM) \times (CU) \times (LAT) \times (LLD)$$

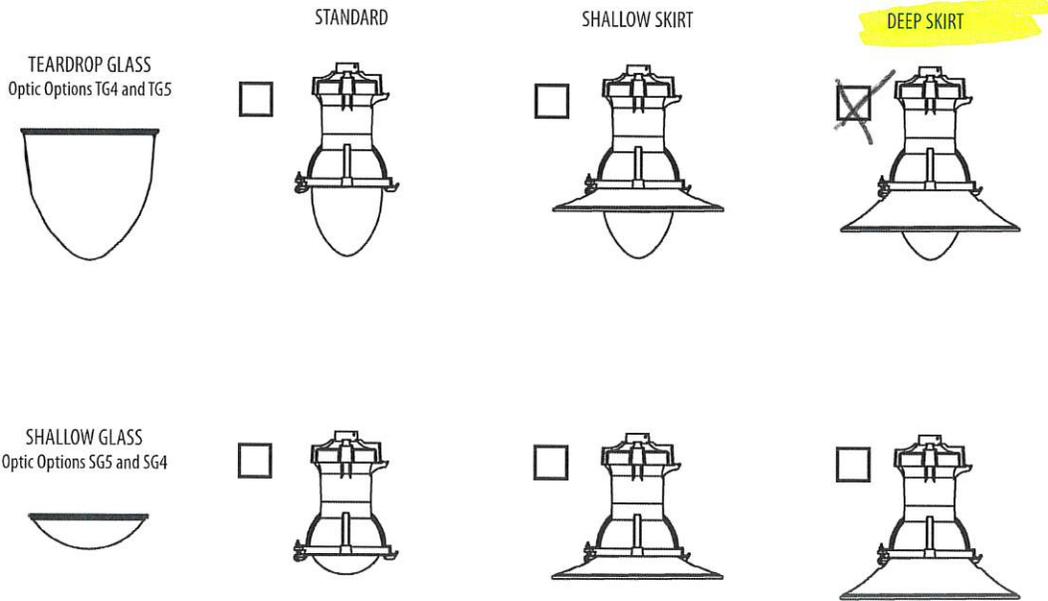
LM and CU are obtained from published photometry.

OPTIONS MATRIX

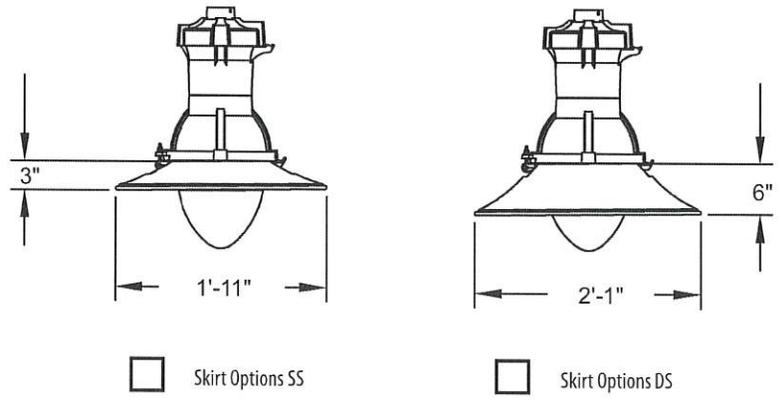
OPTIONS		Performance Package					Voltage		Optics											
		P10	P20	P30	P40	P50	MVOLT	HVOLT	SG4	SG5	TG4	TG5	PR3	PR7	PR3E	PR7E	PCLL	P34	P48	SH
Performance Package	P10		N	N	N	N	Y	N	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
	P20	N		N	N	N	Y	N	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
	P30	N	N		N	N	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
	P40	N	N	N		N	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
	P50	N	N	N	N		Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Voltage	MVOLT	Y	Y	Y	Y	Y		N	Y	Y	Y	Y	Y	Y	Y	Y	Y	N	N	Y
	HVOLT	N	N	Y	Y	Y	N		Y	Y	Y	Y	Y	Y	Y	Y	N	Y	Y	Y
Optics	SG4	Y	Y	Y	Y	Y	Y	Y		N	N	N	Y	Y	Y	Y	Y	Y	Y	Y
	SG5	Y	Y	Y	Y	Y	Y	Y	N		N	N	Y	Y	Y	Y	Y	Y	Y	Y
	TG4	Y	Y	Y	Y	Y	Y	Y	N	N		N	Y	Y	Y	Y	Y	Y	Y	Y
	TG5	Y	Y	Y	Y	Y	Y	Y	N	N	N		Y	Y	Y	Y	Y	Y	Y	Y
Options	PR3	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y		N	N	N	Y	Y	Y	Y
	PR7	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	N		N	N	Y	Y	Y	Y
	PR3E	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	N	N		N	Y	Y	Y	Y
	PR7E	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	N	N	N		Y	Y	Y	Y
	PCLL	Y	Y	Y	Y	Y	Y	N	Y	Y	Y	Y	Y	Y	Y	Y		N	N	N
	P34	Y	Y	Y	Y	Y	N	Y	Y	Y	Y	Y	Y	Y	Y	Y	N		N	N
	P48	Y	Y	Y	Y	Y	N	Y	Y	Y	Y	Y	Y	Y	Y	Y	N	N		N
SH	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	N	N	N		

MATRIX KEY
 N = Combination Not available
 Y = Valid Option Combination

MARK APPROPRIATE BOX FOR TRIM OPTIONS



SKIRT DIMENSIONS



PERFORMANCE DATA

Lumens - Standard Unit

LED Package	Distribution	System Watts	30K (3000K, 70 CRI)					40K (4000K, 70 CRI)					50K (5000K, 70 CRI)				
			Lumens	LPW	B	U	G	Lumens	LPW	B	U	G	Lumens	LPW	B	U	G
P10	TG4	27	3,451	128	1	3	2	3,621	134	1	3	2	3,621	134	1	3	2
	TG5		3,681	136	2	3	2	3,862	143	2	3	2	3,862	143	2	3	2
	SG5		3,431	127	2	3	2	3,601	133	2	3	2	3,601	133	2	3	2
	SG4		3,126	116	1	3	2	3,280	121	1	3	2	3,280	121	1	3	2
P20	TG4	38	4,517	119	1	3	2	4,739	125	1	3	2	4,739	125	1	3	2
	TG5		4,817	127	3	3	2	5,055	133	3	3	2	5,055	133	3	3	2
	SG5		4,491	118	2	3	2	4,712	124	2	3	2	4,712	124	2	3	2
	SG4		4,091	108	1	3	2	4,293	113	1	3	2	4,293	113	1	3	2
P30	TG4	51	5,751	113	1	3	2	6,035	118	2	3	3	6,035	118	2	3	3
	TG5		6,134	120	3	3	2	6,436	126	3	3	2	6,436	126	3	3	2
	SG5		5,718	112	3	3	2	6,000	118	3	3	2	6,000	118	3	3	2
	SG4		5,209	102	1	3	2	5,466	107	2	3	3	5,466	107	2	3	3
P40	TG4	77	8,690	113	2	3	3	9,118	118	2	3	3	9,118	118	2	3	3
	TG5		9,268	120	3	3	3	9,725	126	3	3	3	9,725	126	3	3	3
	SG5		8,641	112	3	3	3	9,067	118	3	3	3	9,067	118	3	3	3
	SG4		7,871	102	2	3	3	8,259	107	2	3	3	8,259	107	2	3	3
P50	TG4	120	11,857	99	2	3	3	12,442	104	2	3	3	12,442	104	2	3	3
	TG5		12,646	105	4	3	3	13,269	111	4	3	3	13,269	111	4	3	3
	SG5		11,791	98	3	3	3	12,372	103	3	3	3	12,372	103	3	3	3
	SG4		10,740	90	2	3	3	11,270	94	2	3	3	11,270	94	2	3	3

Lumens- with Deep Skirt (DS) option

LED Package	Distribution	System Watts	30K (3000K, 70 CRI)					40K (4000K, 70 CRI)					50K (5000K, 70 CRI)				
			Lumens	LPW	B	U	G	Lumens	LPW	B	U	G	Lumens	LPW	B	U	G
P10	TG4	27	2,797	104	1	1	1	2,935	109	1	1	1	2,935	109	1	1	1
	TG5		2,927	108	2	1	1	3,071	114	2	1	1	3,071	114	2	1	1
	SG5		2,522	93	1	0	0	2,646	98	1	0	0	2,646	98	1	0	0
	SG4		2,399	89	1	0	1	2,517	93	1	0	1	2,517	93	1	0	1
P20	TG4	38	3,661	96	1	1	1	3,841	101	1	1	1	3,841	101	1	1	1
	TG5		3,831	101	2	2	1	4,020	106	2	2	1	4,020	106	2	2	1
	SG5		3,301	87	1	0	0	3,464	91	2	0	0	3,464	91	2	0	0
	SG4		3,140	83	1	0	1	3,295	87	1	0	1	3,295	87	1	0	1
P30	TG4	51	4,661	91	1	1	1	4,891	96	1	1	1	4,891	96	1	1	1
	TG5		4,878	96	2	2	1	5,118	100	3	2	1	5,118	100	3	2	1
	SG5		4,203	82	2	0	0	4,410	86	2	0	0	4,410	86	2	0	0
	SG4		3,998	78	1	0	1	4,195	82	1	0	1	4,195	82	1	0	1
P40	TG4	77	7,043	91	1	2	1	7,390	96	1	2	1	7,390	96	1	2	1
	TG5		7,365	96	3	2	1	7,728	100	3	2	1	7,728	100	3	2	1
	SG5		6,352	82	2	0	1	6,665	87	2	0	1	6,665	87	2	0	1
	SG4		6,050	79	1	0	1	6,349	82	1	0	1	6,349	82	1	0	1
P50	TG4	120	9,610	80	2	2	2	10,084	84	2	2	2	10,084	84	2	2	2
	TG5		10,049	84	3	2	2	10,545	88	3	2	2	10,545	88	3	2	2
	SG5		8,667	72	3	0	1	9,095	76	3	0	1	9,095	76	3	0	1
	SG4		8,256	69	2	0	1	8,663	72	2	0	1	8,663	72	2	0	1

PERFORMANCE DATA

Lumens - with Shallow Skirt (SS) option

LED Package	Distribution	System Watts	30K (3000K, 70 CRI)					40K (4000K, 70 CRI)					50K (5000K, 70 CRI)				
			Lumens	LPW	B	U	G	Lumens	LPW	B	U	G	Lumens	LPW	B	U	G
P10	TG4	27	3,137	116	1	2	1	3,291	122	1	2	1	3,291	122	1	2	1
	TG5		3,474	129	2	2	1	3,646	135	2	2	1	3,646	135	2	2	1
	SG5		3,100	115	2	0	1	3,253	120	2	0	1	3,253	120	2	0	1
	SG4		2,769	103	1	0	1	2,905	108	1	0	1	2,905	108	1	0	1
P20	TG4	38	4,105	108	1	2	1	4,308	113	1	2	1	4,308	113	1	2	1
	TG5		4,547	120	3	2	1	4,771	126	3	2	1	4,771	126	3	2	1
	SG5		4,058	107	2	0	1	4,258	112	2	0	1	4,258	112	2	0	1
	SG4		3,623	95	1	0	1	3,802	100	1	0	1	3,802	100	1	0	1
P30	TG4	51	5,227	102	1	2	1	5,485	108	1	2	1	5,485	108	1	2	1
	TG5		5,790	114	3	3	1	6,075	119	3	3	1	6,075	119	3	3	1
	SG5		5,167	101	3	0	1	5,421	106	3	0	1	5,421	106	3	0	1
	SG4		4,614	90	1	0	1	4,841	95	1	0	1	4,841	95	1	0	1
P40	TG4	77	7,898	103	2	3	2	8,288	108	2	3	2	8,288	108	2	3	2
	TG5		8,748	114	3	3	2	9,179	119	3	3	2	9,179	119	3	3	2
	SG5		7,809	101	3	0	1	8,194	106	3	0	1	8,194	106	3	0	1
	SG4		6,983	91	2	0	2	7,328	95	2	0	2	7,328	95	2	0	2
P50	TG4	120	11,857	90	2	3	2	11,309	94	2	3	2	11,309	94	2	3	2
	TG5		12,646	99	4	3	2	12,525	104	4	3	2	12,525	104	4	3	2
	SG5		11,791	89	3	0	2	11,180	93	3	0	2	11,180	93	3	0	2
	SG4		10,740	79	2	0	2	9,999	83	2	0	2	9,999	83	2	0	2

TOWN OF WAYNESVILLE BOARD OF ALDERMEN

REQUEST FOR BOARD ACTION

Meeting Date: April 11, 2023

SUBJECT: Main Street Bump Out Budget Amendment

AGENDA INFORMATION

Agenda Location: New Business
Item Number:
Department: Administration
Contact: Jesse Fowler, Assistant Town Manager
Presenter: Jesse Fowler, Assistant Town Manager

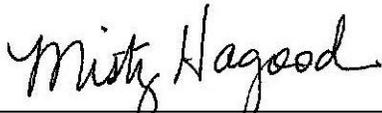
BRIEF SUMMARY

In the current budget year, the Board of Aldermen has approved \$17,500 in the Downtown Budget for the installation of bump outs on Downtown Main Street. The Board also approved \$20,000 in the Development Services budget for the purpose of Downtown improvements. The Town was also awarded a \$7,000 grant in March through the Medford Fund for the purpose of installing bump outs. We currently have these three different sources of funding to construct bump outs in the Downtown corridor and in order to proceed we are requesting a budget amendment to transfer the money from the Development Services account into the Downtown budget, while adjusting the current budget to reflect the money we will receive through the Medford grant.

MOTION FOR CONSIDERATION

- Motion to approve budget amendment No. 18, Ordinance No. O-18-23.

FUNDING SOURCE/IMPACT



Misty Hagood, Finance Director

4/5/23

Date

ATTACHMENTS

- Budget Amendment No 18, Ordinance No. O-18-23
- Nelson Byrd Waltz Streetscape Plan Bump Out Section

MANAGER'S COMMENTS

This project has been approved by the Downtown Waynesville Commission and our current budget is \$44,500. Our intention is to install 4 bump outs on main street which are highlighted on page 4 in the attached section of the streetscape plan designed by Nelson Byrd Waltz, adopted by the Town in 2019. Cost for this project are fluctuating, and so while our intent is to install 4 bump outs these cost may require us to scale the project back to 2 bump outs.

MAIN STREET

MAIN STREET | Wood Bench Options

BENCHES - MAIN ST.

A durable teak wood bench would tie into the existing site furnishings. Depending on location and spatial arrangement, the bench could be ordered in 4', 5', or 6' lengths from Country Casual Teak



Existing Main Street 4' wood benches



Monarch - Country Casual



Herringbone - Country Casual



Foxhall - Country Casual



Meridian - Country Casual

BENCHES - FROG LEVEL

A wood bench with a steel frame would tie into the industrial depot aesthetic of Frog Level and provide extended durability



Landscape Forms - Plainwell



Victor Stanley - FB 324

MAIN STREET | Furniture Options

PLANTERS

Mid-block planters allow for more impactful street planting with room for tree planting and larger floral displays than free-standing planters. With proper soil and plant materials these planters can provide stormwater management, filtering and infiltrating stormwater from the road.



Midblock Flow-through - Philadelphia, PA

While we do not recommend free-standing planters on main street to decrease clutter on the sidewalk, where relevant, a larger custom planter could be made to fit specific site conditions. We propose a simple steel and wood planter be made by a local artisan.



Locally Manufactured Wood Planter

WASTE RECEPTACLES

A wood slat covered receptacle consistent with the existing standard could be used for replacements or to match new benches.



Landscape Forms - Gretchen

LIGHTING

If possible, we suggest updating the existing street lamps with an LED fixture for fewer and easier bulb replacements and to maintain the charming quality these lamps provide downtown



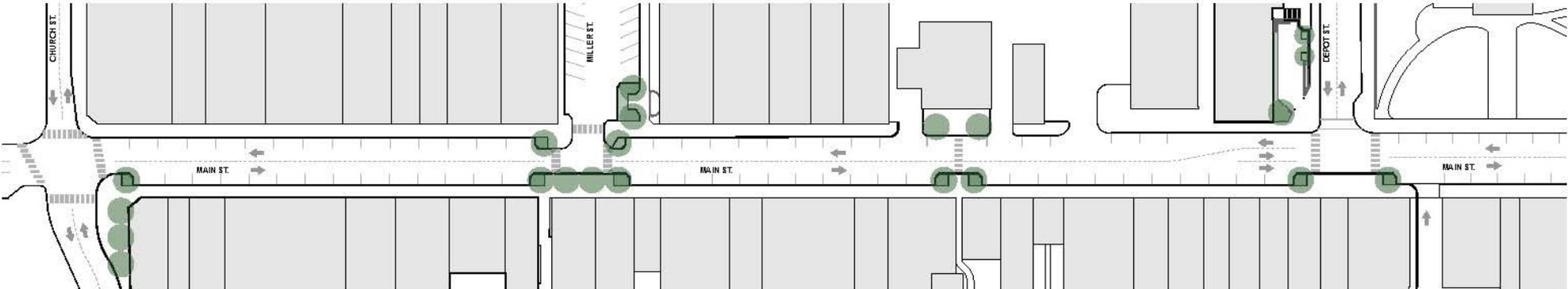
Existing Street Lamps

MAIN STREET | Mid-Block Planter Bump-outs

Proposed locations for bump-out planters and tree planting between Church St. and Depot St.

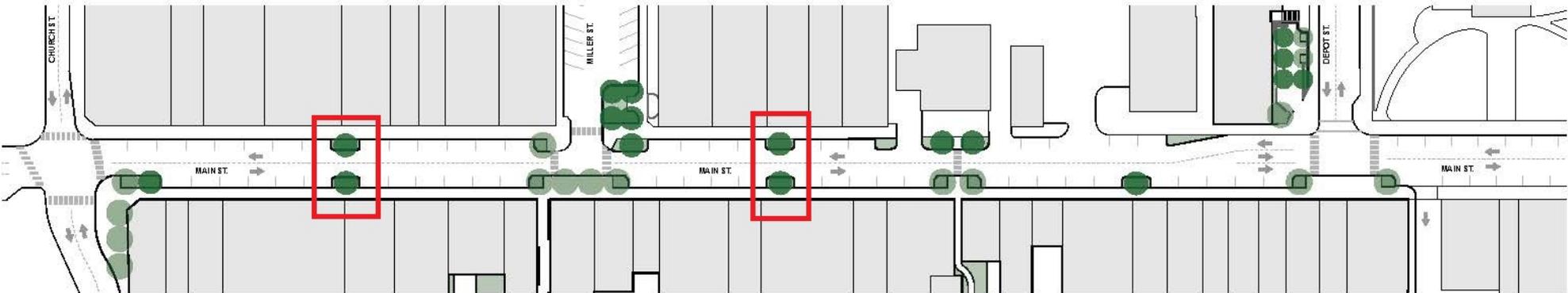
EXISTING

13 street trees
64 parking spaces



PROPOSED

19 street trees
55 parking spaces



MAIN STREET | Stormwater Strategies

MID-BLOCK BUMP-OUT



Mid-block Flow-through Planted diagram from NACTO (National Association of City Transportation Officials)



Midblock Flow-through - Philadelphia Green Streets



Roadside Bioswale - Portland, OR



Water Retention and Traffic Calming - San Francisco Better Streets

MAIN STREET | Mid-Block Planter Bump-outs

Conceptual view of Main Street with Mid-block bump-out, flow-through planters

EXISTING

- free-standing planters not visible from the road
- small planters take up space on sidewalk
- long distances between street tree groupings



PROPOSED

- mid-block tree and understory planting provides visual green corridor along length of Main St.
- adjustments to curb allows for stormwater infiltration in cleansing
- beautify street and sidewalk with adequate space for native planting
- bumpouts provide additional traffic calming



MAIN STREET | Stormwater Flow-through Native Plant Palette

PERENNIALS



Asclepias tuberosa - Butterfly Weed



Aster curtisii - Curtis Aster



Coreopsis pubescens - Star Tickseed



Liatris spicata - Bazing Star



Lobelia cardinalis - Cardinal Flower



Monarda didyma - Scarlet beebalm



Echinacea purpurea - Purple Coneflower



Rudbeckia hirta - Blackeyed Susan



Solidago 'Solar Cascade' - Short's Goldenrod

TREES



Nyssa Sylvatica - Black Gum

SHRUBS



Ilex glabra - Inkberry



Vaccinium acutissimum - Lowbush Blueberry

GRASSES



Sporobolus heterolepis - Prairie Dropseed



Schizachyrium scoparium - Little Blue Stem

Ordinance No. O-18-13

Amendment No. 18 to the 2022-2023 Budget Ordinance

WHEREAS, the Board of Aldermen of the Town of Waynesville, wishes to amend the 2022-2023 Budget Ordinance.

NOW, THEREFORE, BE IT ORDAINED by the Board of Aldermen of the Town of Waynesville that the 2022-2023 Budget Ordinance be amended as follows:

General Fund:

Increase the following revenues:

Misc. Grant	\$ 7,000
-------------	----------

Amend the following appropriations:

Development Services	(\$20,000)
Downtown	27,000

Adopted this 11th day of April 2023.

Town of Waynesville

Gary Caldwell
Mayor

Attest:

Candace Poolton
Town Clerk

Approved As To Form:

Martha Sharpe Bradley
Town Attorney