

MINUTES OF THE TOWN OF WAYNESVILLE BOARD OF ALDERMEN

Regular Meeting September 13, 2022

THE WAYNESVILLE BOARD OF ALDERMEN held a regular meeting on Tuesday, September 13, 2022, at 6:00 p.m. in the Town Hall Board Room located at 9 South Main Street Waynesville, NC.

A. CALL TO ORDER

Mayor Gary Caldwell called the meeting to order at 6:05 pm with the following members present:

Mayor Gary Caldwell
Mayor Pro Tem Julia Freeman
Alderman Jon Feichter
Alderman Chuck Dickson
Alderman Anthony Sutton

The following staff members were present:

Rob Hites, Town Manager
Eddie Ward, Town Clerk
Town Attorney Martha Bradley
Misty Hagood, Finance Director
Jeff Stines, Public Services Director
David Adams, Police Chief
Luke Kinsland, Interim Parks and Recreation Director
Beth Gilmore, DWAC Director
Joey Webb, Fire Chief
Chris Mehaffey, Assistant Fire Chief
Elizabeth Teague, Development Services Director

Members of the media:

Becky Johnson, The Mountaineer
Cory Vaillancort, Smoky Mountain News

A. CALL TO ORDER

1. Welcome/Calendar/Announcements

Mayor Gary Caldwell welcomed everyone and reminded everyone of the upcoming events in the next few weeks including the Power of Pink 5K on September 24th, Haywood March for life on October 1st, and the Church Street Art & Craft show on October 8th.

Town Manager Rob Hites announced that due to the recent threats that have been made to the elected officials, and Public Service employees, the Police feels it necessary to follow the lead of Haywood County and begin to use metal detection for people entering the Board Room. He reminded everyone that it is nothing personal, but it is for the protection of everyone in attendance.

B. PUBLIC COMMENT

Dick Young, 191 Meadow Street, Waynesville, NC

Mr. Young spoke to the Board concerning reestablishing the truck route on Walnut Street and Haywood Street around Main Street to protect the new pavement and Pigeon Street.

Carol Brennan 285 Assembly Street, Waynesville, NC

Ms. Brennan expressed her concerns about speeding and dangerous traffic on Assembly Street. She asked for a mirror to be placed to be able to see around a curve on the Street.

Sherry Lewis (Morgan) 437 Boundary Street, Waynesville, NC

Ms. Morgan stated her objections to the Harm Reduction program, homelessness, and the funding of Helping Hands not profit organization. She also said she did not agree with Town Attorney Martha Bradley's decision on 160-D.

Janet Kronberg 268 Assembly Street Waynesville, NC

Ms. Kronberg presented the challenges and possible solutions to speeding on Assembly and East Street. She compared the street to a roller coaster.

Tom Duffy 1013 East Street, Waynesville, NC

Mr. Duffy described the traffic pattern on Assembly Street and worries about the traffic that will be added when the Sunnyside development is completed. He asked that the Board consider speed tables be placed on the street to slow traffic.

Glenn Kavanaugh 657 East Street, Waynesville, NC

Mr. Kavanaugh expressed his frustrations concerning the placement of speed tables on East Street.

Michael Arwine 129 Mill Street

Mr. Arwine told the Board that recently no parking signs have been placed in front of his house and is getting ticketed for parking on the street. He said that is the only place that he can park.

C. ADDITIONS OR DELETIONS TO THE AGENDA

A motion was made by Alderman Chuck Dickson, seconded by Alderwoman Julia Freeman, to move item 6 - Public Hearing on CDBG Infrastructure Grant – in order to hold the Public Hearing first. The motion cleared unanimously

D. CONSENT AGENDA

All items below are routine by the Board of Aldermen and will be enacted by one motion. There will be no separate discussion on these items unless a Board member so requests. In which event, the item will be removed from the Consent Agenda and considered with other items listed in the Regular Agenda.

2. Adoption of minutes of the August 9, 2022 Regular meeting

Haywood March for Life Special Events Permit

Power of Pink Special Events Permit

Trunk or Treat Special Event Permit

Hazelween Special Event Permit

Church Street Art and Craft Show

A Motion was made by Alderman Anthony Sutton, seconded by Alderman Chuck Dickson, to approve the Consent Agenda as presented. The motion passed unanimously.

E. PUBLIC HEARING

2. Public Hearing on CDBG Infrastructure Grant

- Elizabeth Teague, Development Services Director

A motion was made by Alderman Anthony Sutton, seconded by Alderwoman Julia Freeman, to open the public hearing at 6:26 pm. The motion carried unanimously.

Development Services Director Elizabeth Teague stated that the Public Hearing is to consider a Community Development Block Grant (CDBG) application for \$2,000,000 in utility infrastructure improvements as part of the South Waynesville Sanitary Systems Improvements Project.

Ms. Teague stated that as part of their work for the Town, McGill and Associates has identified a potential CDBG grant opportunity to improve sewer infrastructure by replacing deteriorating sewer lines and appurtenances and eliminating infiltration and inflow of stormwater into the Town's sewer system. She introduced Ms. Karen Kiehna, and Joel Storrow of McGill and Associates to present information on the project, a proposed CIP budget, and answer questions from the Board and public.

Ms. Kiehna gave the following presentation.

Funding of McGill Associates were present to discuss the purpose of the public hearing for the Town of Waynesville's CDBG-I funding application. Karen Kiehna stated that the purpose of the public hearing was to obtain citizen's views and to respond to funding proposals and answer any questions posed by citizens. Ms. Kiehna also stated that the public hearing must cover the Town's community development needs, development of the proposed activities, and a review of program compliance before the submission of the Town's CDBG-I funding application to the state of the North Carolina.

The Town proposes to request funding from NCDEQ'S CDBG-I program for South Waynesville Sanitary Sewer System Improvements Project. The proposed project will meet the following community and housing needs of Town by replacing deteriorated sewer lines and appurtenances for purposes of eliminating infiltration and inflow. The project area includes South Main Street, Allens Creek Road, Browning Road, Hendrix Street, Franklin Street, Norman Street, Chelsea Road, Putman Street, Sawyer Street, Polk Street, Avery Street, Red Oak Lane, Muse Street, Burris Lane, Clay Street, Francis Street, Long Street and Caravan Road.

The purpose of the CDBG-I grant program is to improve the quality of life for low to moderate income people by providing a safe, clean environment and clean drinking water through water and sewer infrastructure improvements and extensions of service.

- To benefit a residential area where at least 51% of the beneficiaries are low to moderate income as defined by the United States Department of Housing and Urban Development.
- To perform eligible activities.
- To minimize displacement, and
- Provide displacement assistance as necessary.

For the fiscal year of 2022 the CDBG-I funding available is expected to be \$20,000,000.00, and each the maximum available grant \$2.0 million over a 3-year period. Applications for funding are received September 30, 2022.

The CDBG program can fund a wide variety of community development activities. The State of North Carolina has chosen to fund several activities: water and sewer infrastructure, neighborhood revitalization, COVID-19 related projects, and economic development projects that lead to job creation or retention. The infrastructure program, or CDBG-I program can fund a range of water and sewer infrastructure and economic development activities, including, but not limited to the, following:

Water:

- Projects that resolve water loss in distribution systems.
- Projects that extend public water to areas with contaminated wells.
- Projects that extend water lines to areas with dry wells.
- Projects that assist with low water pressure in public water systems.
- Projects that regionalize two or more water systems.
- Project that rehabilitate or replace a water treatment plant.

Wastewater:

- Projects that resolve inflow and infiltration to collection systems and surcharges from pumps stations and manholes.
- Projects that extent public sewer to areas with failed septic tanks.
- Projects that rehabilitate a wastewater treatment plant to allow for greater efficiency/compliance with regulations.

The Town is seeking an amount in CDBG-I funds not to exceed two million dollars (\$2,000,000.00) for the South Waynesville Sanitary Sewer System Improvements Project. The purpose of the Town's request is to replace deteriorated sewer lines and appurtenances for purposes of eliminating infiltration and inflow. The project area includes South Main Street, Allens Creek Road, Browning Road, Hendrix Street, Franklin Street, Norman Street, Chelsea Road, Putman Street, Sawyer Street, Polk Street, Avery Street, Red Oak Lane, Muse Street, Burris Lane, Clay Street, Francis Street, Long Street and Caravan Road if time and budget allows.

The project proposed by the Town of Waynesville was identified in the Capital Improvement Plan/Asset Management Plan) updated 2022. Informal community meetings were held in the project area to inform citizens of the potential project and get feedback from the residents.

A total of 100% of the CDBG- I funding will be used to benefit Low to Moderate Income (LMI) people. The project area in the Town of Waynesville has been determined to have an area-wide percentage of 64.74%. The project area includes Census Tract 921200, Block Group 3, which includes: South Main Street, Allens Creek Road, Browning Road, Hendrix Street, Franklin Street, Norman Street, Chelsea Road, Putman Street, Sawyer Street, Polk Street, Avery Street, Red Oak Lane, Muse Street, Burris Lane, Clay Street, Francis Street, Long Street and Caravan Road.

The range of activities covered by the CDBG-I funds for the South Waynesville Sanitary Sewer System Improvements Project includes:

- Construction
- Environmental Review
- Engineering Design
- Construction Administration and observation.
- Legal activities.
- Surveying.
- Grant Administration.

If Town of Waynesville is awarded a CDBG-I grant, the town is required to adhere to federal procurement requirements and other federal regulations which include:

- American with Disabilities Act/Section 504 Survey
- Davis-Bacon & Related Labor Acts
- Adoption/Submittal of a Citizen’s Participation Plan
- Adoption/Submittal of an Equal Opportunity Plan
- Adoption/Submittal of a Fair Housing Plan
- Adoption/Submittal of a Language Access Plan
- Adoption/Submittal of a Relocation Assistance Plan
- Adoption/Submittal of a Section 3 Plan
- Excess Force Provision

The State of North Carolina requires that the if the Town of Waynesville receives CDBG grant funding that the town will certify that they will comply with the requirements of the general displacement and relocation policy for CDBG grant funding. This policy assists low to moderate income people with costs associated with relocation or displacement, should such relocation become necessary due to the project activities. CDBG funds can be used for those costs, if necessary. If no displacement and relocation will occur as a result of the proposed CDBG grant activity, then the Town of Waynesville confirms that during this public hearing.

In the past, the Town has applied for and received the following completed CDBG project:

- List Name of Projects:
South Waynesville Sanitary Sewer System Improvements Project, with outputs of
 - o Replacement or rehabilitation of 7,250 LF of 8” sewer line,
 - o Replacement or rehabilitation of 750 LF of 10” sewer line,
 - o Replace or repair 35 manholes, and
 - o Replace all necessary appurtenances, and outcome of
 - o Reduced inflow and Infiltration (I and I, and Tract 921200, Block Group 3.

The Town will submit its CDBG-I application for South Waynesville Sanitary Sewer System Improvements Project on September 30, 2022. The CDBG-I application will be available for review during normal business hours at 9 S. Main Street, Waynesville, North Carolina 28786. Additional information is available from Elizabeth Teague, Development Services Director, at 828-456-2004, or at the 9 S. Main Street, Waynesville, NC 28786.

Should you have any complaints or grievances regarding the subject public hearing, they should be addressed to the addressee mentioned above within fifteen (15) business days or by October 4, 2022, written complaints and/or grievances will be sent by the Town/City/County within fifteen (15) business days, where practicable.

A motion was made by Alderman Chuck Dickson, seconded by Alderman Anthony Sutton, to close the Public Hearing at 6:46 pm. The motion carried unanimously.

A motion was made by Alderman Chuck Dickson, seconded by Alderwoman Julia Freeman, to approve the application for a Community Development Block Grant (CDBG), Resolution R-25-22, for \$2,000,000.00. The motion passed unanimously.

F. PROCLAMATION

2. Constitution Week - September 17th – 23rd 2022
 - Mayor Gary Caldwell

Mayor Caldwell read a Proclamation commemorating the Constitution Week,

G. PRESENTATION

4. Report on Recreation Program
 - Luke Kinsland, Interim Parks and Recreation Director

Mr. Luke Kinsland, Interim Parks and Recreation Director, reported to the Board that there are many new and upcoming programs, events, collaborations, partnerships, and projects that will meet the demands of our citizens. He said there are many new programs such as RecTrac, WebTrac, and programs available through their insurance. Mr. Kinsland explained that new fitness instructors have been hired and parts for the fitness machines are becoming more available. Overall class attendance is up along with personal training appointments.

Currently, there are many contracted sports happening this fall including soccer leagues, Tuscola girl's tennis, Mountaineer Little League, SMAC swim, and judo. The Recreation Center hosted their first Summer Day Camp in two years, and a new after school program has been started and is going well.

Maintenance Projects and Greenway Development include a new pedestrian bridge connecting the greenway will be completed in October, and the 9.0-acre tract will be finished by the end of 2023. Mr. Kinsland told the Board that work will be done to correct drainage problems in the dog park and All Abilities Playground. The tennis courts and gym floors will be redone and tree trimming, and pressure washing will give the facility a much-needed face lift.

Mr. Kinsland reported on some of the challenges the Center is facing. Staffing remains the biggest, especially in the aquatic's natatorium. The lack of certified lifeguards puts the Center at risk of having to close the pool. Staff is working together to come up with solutions for recruiting and retaining lifeguards. He said that there doesn't seem to be a quick solution to our lifeguard shortage. Raising part time pay may help attract the position more, but it also might not. The staff will continue to try everything in their power to keep the pool open. The

Recreation Center Advisory Board has agreed that this program is of more significant value than other pool programs.

Mayor Gary Caldwell asked for a 10-minute break at 7:14 pm and resumed the meeting at 7:25 pm.

H. CALL FOR PUBLIC HEARING

5. Call for a Public Hearing to consider a request for Annexation for property at 00, Waynesville, NC 28786, PIN 8615-41-3728
 - Elizabeth Teague, Development Services Director

Ms. Elizabeth Teague, Development Services Director, stated that the Town received the attached Petition for Annexation of contiguous area from Mary Boswell, Executrix for the Willison Estate. This 0.4-acre property is within the Town's Extraterritorial Jurisdiction and lies within the Ninevah Neighborhood Residential District (N-NR) district. The Estate wishes to annex for future connection to Town services

A motion was made by Alderman Chuck Dickson, seconded by Alderman Anthony Sutton, to adopt Resolution R-24-22 and to consider an ordinance to approve the annexation of described property. The motion carried unanimously.

A motion was made by Alderman Chuck Dickson, seconded by Alderman Anthony Sutton, to call for a Public Hearing to be held on Tuesday October 11, 2022 at 6:00 pm or as closely thereafter as possible in the Town Hall Board Room located at 9 South Main Street, Waynesville for consideration of annexation of property located on Oakdale Road, PIN 8615-41-3728. The motion was passed unanimously.

I. OLD BUSINESS

6. Traffic Calming Devices for East Street and Locust Drive
 - Joey Webb, Fire Chief

Fire Chief Joey Webb said that Town Manager Hites had asked him to chair a committee to look at traffic calming. He said that on the committee there are two representatives from the Police Department, two representatives from the Fire Department, two from Public Services and two from J. M. Teague Engineering. The committee met and had discussions concerning the implementation of traffic calming devices. He said discussion included responding to resident concerns and reducing unsafe speeds on local roadways. Traffic calming devices benefit overall safety goals by reducing crash frequency and severity. To further ensure the goal of community safety, emergency vehicle response times should always be considered where vertical speed control mechanisms (e.g., speed humps, speed tables) are used. To meet these goals, it was determined that an effective solution is to prioritize the use of speed "cushions" instead of speed humps and speed tables, especially on higher volume roadways and designated emergency response routes.

Chief Webb explained that speed cushions are speed humps or speed tables that include wheel cutouts to allow larger vehicles (e.g., emergency vehicles) to pass unaffected, while reducing passenger car speeds. Speed cushions extend across one direction of travel from the centerline, with longitudinal gaps provided to allow wide wheelbase vehicles to avoid going over the hump. Speed cushions are typically 12 feet long, 3 inches at their highest point, and a minimum of 6 feet wide. They create a gentle vertical rocking motion encouraging motorists

to slow to a safe speed at or below the speed limit, while enabling fire trucks and ambulances to pass relatively unimpeded. He said the committee felt that speed cushions would be a good fit for East Street and Locust Street.

Chief Webb added that traffic calming phase II mitigation reports for East Street and Locust Drive have been amended to substitute speed humps/tables for speed cushions.

A motion was made by Alderman Anthony Sutton, seconded by Alderman Chuck Dickson to install speed cushions on East Street and Locust Drive. The motion passed unanimously.

J. NEW BUSINESS

7. Contract for Services with Helping Hands of Haywood

- Town Attorney Martha Bradley

Attorney Bradley stated that Ms. Nicole Kott had been involved in a serious accident causing the operation of Helping Hands of Haywood to come into question by not being able to provide a succession plan or receipts that are needed for the last quarterly installment of funding. Attorney Bradley said she feels that the Board needs to be pro-active and suspend funding to the organization pending the ability to come back into compliance with the terms of the contract.

A motion was made by Alderman Anthony Sutton, seconded by Alderman Jon Feichter, to suspend payments to Helping Hands of Haywood pending receipt and review of quarterly receipts due for second quarter of 2022 and documents requested by letter from the Town Manager dated August 31, 2022. The motion cleared unanimously.

8. Pigeon Street Budget Amendment

- Jeff Stines, Public Services Director

Jeff Stines, Public Services Director, explained to the Board that during the installation of the utilities on Pigeon Street, the contractor found some other utilities that were in conflict of the proposed path of the waterline being installed, causing the waterline to be moved to an adjacent location of the original plan. He asked for a Budget Amendment in the amount of \$28,266.24 for payment of the stone/asphalt during the construction due to the movement of the waterline.

A motion was made by Alderman Chuck Dickson, seconded by Alderwoman Julia Freeman, to approve Ordinance O-30-22 in the amount of \$28,266.24 to the 2022-2023 Budget for the payment of the change order due to utility conflicts and approve movement of the monies to the ARP funding source. The motion passed unanimously.

9. Adoption of three resolutions to apply for grants under the American Rescue Plan Act's (ARPA) Stormwater Funding Program

- Development Services Director, Elizabeth Teague

Ms. Teague reported to the Board that Development Services had contracted Withers-Ravenel Engineering Firm to assist the Town with three applications for the new ARPA Stormwater Funding Program administered by the NC Department of Environmental Quality (NC DEQ). There will be three grant applications:

1. **Planning Grant to update the existing 2008 Stormwater Master Plan and create a new Comprehensive Stormwater Master Plan.** The plan would include asset inventory and assessment, implement a broad study to identify stormwater-related improvements on Town properties, study where the sewer system is penetrating the stormwater system and other long-range planning aspects.
2. **Construction Grant for the Public Services Facility Stormwater Retrofit Project.** It will include identifying potential intercepts and rerouting several existing storm drains on the property to improve water quality in Shelton Branch.
3. **Construction Grant for the Waynesville Greenway Park Bioretention Retrofit Project.** The purpose of this project is to reconstruct the existing bioretention area considering the current water table, soil, runoff volume, and topography to improve water quality in Richland Creek.

Ms. Teague said the deadline to submit the applications is September 30, 2022, and the resolutions are a mandatory part of the application package. The NC DEQ has provided specific resolution templates for applicants.

A motion was made by Alderman Chuck Dickson, seconded by Alderwoman Julia Freeman, to adopt the Planning Grant Resolution for a Comprehensive Stormwater Master Plan. The motion passed unanimously.

A motion was made by Alderman Chuck Dickson, seconded by Alderman Anthony Sutton, to adopt the Construction Grant Resolution for the Public Services Facility Stormwater Retrofit Project. The motion carried unanimously.

A motion was made by Alderman Chuck Dickson, seconded by Alderman Jon Feichter, to adopt the Construction Grant Resolution for the Waynesville Greenway Park Bioretention Retrofit Project. The motion passed unanimously.

10. Budget Amendment to reflect FEMA Assistance to Firefighters Grant Revenue and Expenditure
 - Assistant Fire Chief Chris Mehaffey

Chris Mehaffey, Assistant Fire Chief told the Board that the Waynesville Fire Department was awarded a FEMA FY 2021 Assistance to Firefighters Grant in the amount of \$103,619.04 for the purchase of 14 sets of structural firefighting gear, 48 sets of wildland gear, and 48 wildland fire shelters.

A motion was made by Alderman Anthony Sutton, seconded by Alderman Jon Feichter to approve the Ordinance Number O-29-22 Amendment 2 to the 2022-2023- Budget for the purchase of 14 sets of structural firefighting gear, 48 sets of wildland gear, and 48 wildland fire shelters. The motion passed unanimously.

11. Approve purchase of John Deere 344L Compact Wheel Loader on State Contract
- Town Manager Rob Hites

Manager Hites said that the Board had approved \$160,000.00 to purchase a front-end loader for the Waste Treatment Plant to replace an outdated one. The staff has found a loader on State Contract that is in inventory and does not have to be preordered. The purchase price is \$159,300.00. Staff asks that the Board approve the purchase so they can take advantage of the equipment being readily available.

A motion was made by Alderwoman Julia Freeman, seconded by Alderman Anthony Sutton, to approve the purchase of a John Deere 344L Compact Wheel Loader for a price of \$159,300 from James River Equipment Company. The motion carried unanimously.

12. Closing of State Revolving Loan
- Town Manager Rob Hites

Manager Hites said the Town is preparing to close the \$24,545,900 State Revolving Loan that will fund the majority of the Wastewater Treatment Plan improvements. One of the closing documents is a resolution formally accepting the loan offer. Another stipulation of the loan is that the borrowing unit pay a 2% loan processing fee at closing. That fee amounts to \$490,918. The fee has been budgeted.

A motion was made by Alderwoman Julia Freeman, seconded by Alderman Anthony Sutton to approve Resolution R-23-22 accepting the State Revolving Loan in the amount of \$24,545,900.00. The motion passed unanimously.

Manager Hites received a late Special Permit Application for the Historic Preservation Commission Cemetery tour on October 15, 2022. The Cemetery Committee will hold a Special Meeting on September 14th to discuss allowing the tour to be held in Greenhill Cemetery. The Aldermen will need to meet to approve the Permit for the tour.

K. COMMUNICATION FROM STAFF
Manager's Report

- Manager Rob Hites

No communication from the staff.

18. Town Attorney Report
- Town Attorney Martha Bradley

No communication from the Town Attorney

L. COMMUNICATIONS FROM THE MAYOR AND BOARD

No communications from the Mayor and Board

M. CLOSED SESSION

A motion was made by Aldermen Anthony Sutton, seconded by Alderwoman Julia Freeman, to enter into closed session at 8:03 pursuant to G.S. 143-318.11(a)(3) to discuss: (1) pending litigation in the matter of 22-CVS-854 involving the following parties: Town of Waynesville, Haywood County, Register of Deeds of Haywood, David Lee Hall, Janice Sheehan Hall, Douglas Edward Gosnell, and Melissa Graves Gosnell; (2) potential litigation involving the following parties: Town of Waynesville and Dandy Dog Properties, LLC; and (3) to consult with an attorney to protect the attorney-client privilege.

A motion was made by Alderman Anthony Sutton, seconded by Alderwoman Julia Freeman, to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee. The motion carried unanimously.

A motion was made by Alderman Anthony Sutton, seconded by Alderwoman Julia Freeman to go into open session at 9:05 pm. The motion carried unanimously.

N. CONTINUANCE

A motion was made by Alderman Anthony Sutton, seconded by Alderman Chuck Dickson, to continue the meeting until 5:15 pm on Thursday September 15th 2022 in the Town Hall Board Room located at 9 South Main Street. The motion carried unanimously.

Mayor Gary Caldwell called the continued meeting to order at 5:16 pm on Thursday September 15, 2022.

Members Present:

Mayor Gary Caldwell
Alderman Chuck Dickson
Alderman Jon Feichter

Members Absent:

Alderwoman Julia Freeman
Alderman Anthony Sutton

Staff Present:

Rob Hites, Town Manager
Eddie Ward, Town Clerk
Byron Hickox, Land Use Administrator
Misty Hagood, Finance Director

1. Receive a request from the Historic Preservation Commission for a permit to hold a special event at Greenhill Cemetery on October 15, 2022 from 3:00 pm – 5:00 pm.
 - Byron Hickox, Land Use Administrator

Mr. Hickox presented the information for the 7th Annual Historic Preservation Commission Greenhill Cemetery Tour. He stated that the Cemetery Committee had met earlier in the day and approved the event. He explained to the Board how the tour works, about the shuttle bus, and parking.

A motion was made by Alderman Chuck Dickson, seconded by Alderman Jon Feichter, to approve the Special Permit Application for the Historic Preservation Commission to be held on October 15, 2022. The motion carried unanimously.

2. Approve the minutes of the Public Hearing regarding a CDBG Infrastructure Grant held on September 13, 2022
 - Misty Hagood, Finance Director

Ms. Hagood asked the Board to approve Ordinance O-31-22 to establish a budget for a project to be funded by the Coronavirus State and Local Fiscal Recovery Funds of H. R. 1319 American Rescue Plan Act of 2021 (ARP/CSLFR).

A motion was made by Alderman Jon Feichter, seconded by Alderman Chuck Dickson, to approve O-31-22 to establish a budget for a project to be funded by the Coronavirus State and Local Fiscal Recovery Funds of H. R. 1319 American Rescue Plan Act of 2021 (ARP/CSLFR.) The motion passed unanimously.

Ordinance O-32-22 was brought before the Board by Ms. Hagood to fund the Special Appropriations \$35,000.00 because of the suspension of the funding of Helping Hands of Haywood.

A motion was made by Alderman Chuck Dickson, seconded by Mayor Gary Caldwell to approve Or-32-22 in the amount of \$35,000.00 to fund the Special Appropriations due to the suspension of the funding of Helping Hands of Haywood. The motion passed with two yays (Alderman Chuck Dickson, and Mayor Gary Caldwell) and one nay (Alderman Jon Feichter).

With no further business a motion was made by Alderman Jon Feichter, seconded by Alderman Chuck Dickson, to adjourn the meeting at 5:34 pm. The motion passed unanimously.

ATTEST:

Gary Caldwell, Mayor

Robert W. Hites, Town Manager

Eddie Ward, Town Clerk