



Town of Waynesville, NC

Board of Aldermen Regular Meeting

Town Hall, 9 South Main Street, Waynesville, NC 28786

Date: November 8th, 2022 Time: 6:00 p.m.

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(828) 452-2491 eward@waynesvillenc.gov

A. CALL TO ORDER - Mayor Gary Caldwell

1. Welcome/Calendar/Announcements

B. PUBLIC COMMENT

C. ADDITIONS OR DELETIONS TO THE AGENDA

D. CONSENT AGENDA

All items below are routine by the Board of Aldermen and will be enacted by one motion. There will be no separate discussion on these items unless a Board member so requests. In which event, the item will be removed from the Consent Agenda and considered with other items listed in the Regular Agenda.

2.
 - a. Adoption of minutes of the October 11th, 2022 Regular meeting
 - b. Gateway to the Smokies Half Marathon/Mighty Four Miler to benefit Riley Howell Foundation Fund
 - c. Turkey Jam and Resource Fair

Motion: To approve the consent agenda as presented.

E. PRESENTATION

3. Recognition of Josh Evan's promotion to Captain
 - Fire Chief Joey Webb
4. Waynesville 1% Fiscal Year 21/22/Report
 - Lynn Collins, Executive Director Haywood TDA

F. CALL FOR PUBLIC HEARING

5. Call for a Public Hearing to be held on December 13, 2022, to consider a Text Amendment to Land Development Standards Section 12.3, the Flood Damage Prevention Ordinance.
 - Byron Hickox, Land Use Administrator

Motion: To call for a Public Hearing to be held on Tuesday December 13, 2022, or as closely thereafter as possible, in the Town Hall Board Room located at 9 South Main Street Waynesville, to consider a Text Amendment to Land Development Standards Section 12.3 – the Flood Damage Prevention Ordinance.

6. Call for a Public Hearing for December 13, 2022 to consider a rezoning request from Hazelwood Urban Residential (H-UR) to Hazelwood Urban Residential Mixed-Use Overlay-2 (H-UR-MX-O-2) District for five (5) properties off S. Main Street.
 - Olga Grooman, Planner

Motion: To call for a Public Hearing to be held on Tuesday December 13, 2022, or as closely thereafter as possible, in the Town Hall Board Room located at 9 South Main Street Waynesville, to consider a rezoning request from Hazelwood Urban Residential (H-UR) to Hazelwood Urban Residential Mixed-Use Overlay-2 (H-UR-MX-O-2) District for five (5) properties off S. Main Street.

7. Call for a Public Hearing for December 13, 2022 to consider Land Development Standards (LDS) text amendments related to Chapter 160D additions and general revisions, multiple sections of LDS
 - Olga Grooman, Planner

Motion: To call for a Public Hearing to be held on Tuesday December 13, 2022, or as closely thereafter as possible, in the Town Hall Board Room located at 9 South Main Street Waynesville, to consider Land Development Standards (LDS) text amendments related to Chapter 160D additions and general revisions, multiple sections of LDS.

8. Call for a Public Hearing for December 13, 2022 to consider the text amendment related to , Section 8.4 Buffer Yards of the Land Development Standards (LDS).
 - Elizabeth Teague, Development Services Director

Motion: To call for a Public Hearing to be held on Tuesday December 13, 2022, or as closely thereafter as possible, in the Town Hall Board Room located at 9 South Main Street Waynesville, to consider the text amendment related to Section 8.4 Buffer Yards of the Land Development Standards.

G. PUBLIC HEARING

9. Text amendment related to cottages and conservation subdivision designs Sections 2.5.3, 15.9, and 17.3, and 17.4 of the Land Development Standards (LDS)
 - Olga Grooman, Planner

1. ***Motion: To find that the Ordinance is consistent with the 2035 Comprehensive Plan and that it is reasonable and in the public interest.***

2. ***Motion: To adopt the Ordinance O-33-22 as presented (or as amended).***

10. Public Hearing to consider text amendments related to Land Development Standards Chapter 6 pertaining to Roadway Infrastructure

- Elizabeth Teague, Development Services Director
- Candace Hladek
- Mark Teague

1. ***Motion: To find the attached ordinance as presented (or amended) consistent with the 2035 Comprehensive Plan and that it is reasonable and in the public interest.***

2. ***Motion: To adopt Ordinance O-35-22 as presented (or amended) to amend the text of the Town's Land Development Standards***

H. NEW BUSINESS

11. Purchase Laptops for Criminal Investigation Division

- Det. Sgt. Tamara VanderDay

Motion: To approve Ordinance O-34-22, Amendment 5 to the 2022/2023 Budget for the Police Department's request to use \$9,153.85 of the Unauthorized Substance Use Tax to purchase 5 Lenovo ThinkPad T14s Gen 2 laptops.

12. Zoning Board of Adjustment and historic Preservation Commission Application

- Jesse Fowler, Assistant Town Manager

1. ***Motion: To appoint Judi Donovan to the Historic Preservation Commission for a term that will end June 30,2025***

2. ***Motion: to interview the applicant, Judi Donovan, for an appointment to the Zoning Board of Adjustment at the position of Alternate***

I. COMMUNICATION FROM STAFF

13. Manager's Report

- Town Manager, Rob Hites

14. Town Attorney Report

- Town Attorney, Martha Bradley

J. COMMUNICATIONS FROM THE MAYOR AND BOARD

K. CLOSED SESSION

- Town Manager Rob Hites

1. Enter into closed session for the purpose of discussing matters under NC GS § 143-318.11(a)(5) Potential Land Acquisition

Motion: To enter into Closed Session for the purpose of discussing matters under NCGS §143-318.11(a)(5) Potential Land Acquisition

2. Enter into Closed Session For discussion of the annual evaluation of the Town Manager NCGS §143-318.11(a)(6) – Personnel

Motion: To enter into closed session for annual evaluation of Town Manager

L. ADJOURN



TOWN OF WAYNESVILLE

PO Box 100
 16 South Main Street
 Waynesville, NC 28786
 Phone (828) 452-2491 • Fax (828) 456-2000
www.waynesvillenc.gov

CALENDAR November 2022

2022	
Tuesday November 11	Town Offices Closed – Veterans Day
Thursday & Friday 24 - 25	Town Closed Thanksgiving Holiday
Sunday December 4	Hazelwood Christmas Parade – 3:00 pm
Monday December 5	Waynesville Christmas Parade – Main Street - 6:00 pm
Saturday December 10	Night Before Christmas – Main Street – 6:00 pm – 9:00 pm
Tuesday December 13	Board of Aldermen Meeting – Regular Session
Saturday December 17	Night Before Christmas – 6:00 am – 9:00 pm
December 23, 24 & 27th	Town Closed – Christmas Holidays

Board and Commission Meetings – November 2022

ABC Board	ABC Office – 52 Dayco Drive	November 15 3 rd Tuesday 10:00 AM
Board of Adjustment	Town Hall – 9 S. Main Street	November 8 1 st Tuesday 5:30 PM
Cemetery Commission	Public Services Building	January, March, July, and October 3 rd Tuesday 2:00 PM
Downtown Waynesville Advisory Committee	Municipal Building – 16 South Main Street	November 15 3 rd Tuesday
Firefighters Relief Fund Board	Fire Station 1 – 1022 N. Main Street	Meets as needed; <i>No meeting currently scheduled</i>
Historic Preservation Commission	Town Hall – 9 S. Main Street	November 2 1 st Wednesday 2:00 PM
Planning Board	Town Hall – 9 S. Main Street	November 21 3 rd Mondays 5:30 PM
Public Art Commission	Town Hall – 9 S. Main Street	November 10 2 nd Thursdays 4:00 PM
Recreation & Parks Advisory Commission	Rec Center Office – 550 Vance Street	November 16 3 rd Wednesday 5:30 PM
Waynesville Housing Authority	Waynesville Towers – 65 Church Street	November 8 2 nd Tuesday 3:30 PM

MINUTES OF THE TOWN OF WAYNESVILLE BOARD OF ALDERMEN

Regular Meeting

October 11, 2022

THE WAYNESVILLE BOARD OF ALDERMEN held a regular meeting on Tuesday October 11, 2022 at 6:00 pm. in the Town Hall Board Room located at 9 South Main Street Waynesville, NC.

A. CALL TO ORDER

Mayor Pro Tem Julia Freeman called the meeting to order at 6:00 pm with the following members present:

Mayor Pro Tem Julia Freeman
Alderman Jon Feichter
Alderman Anthony Sutton
Alderman Chuck Dickson

Mayor Gary Caldwell was absent.

The following staff members were present:

Rob Hites, Town Manager
Eddie Ward, Town Clerk
Martha Bradley, Town Attorney
David Adams, Police Chief
Olga Grooman, Planner
Elizabeth Teague, Development Services Director
Police Chief David Adams
Assistant Police Chief Brandon Gilmore
Fire Chief Joey Webb
Assistant Fire Chief Chris Mehaffey
Finance Director, Misty Hagood
Interim Recreation Director Luke Kinsland

The following media representative was present:

Becky Johnson, Mountaineer

1. Welcome/Calendar/Announcements

Mayor Pro Tem Julia Freeman welcomed everyone and reminded the Board of the upcoming events: Apple Festival, Hazelween, Treats on the Street, and Trunk or Treat.

B. PUBLIC COMMENT

David McHenry, 334 Howell Street, told the Board that if traffic calming devices was discussed in the future for Howell Street, he would like to address that item.

Sherry Morgan, 437 Boundary Street, expressed her concerns about low barrier shelter motels, homeless, and asked for an apology from the Board because of comments made at the last meeting.

Wanda Brooks, 63 North Hill Street, spoke to the Board concerning residents right for speech.

C. ADDITIONS OR DELETIONS TO THE AGENDA

Alderman Chuck Dickson asked to add agenda item concerning authorizing the Town Manager to allow 2 hours of paid leave for employees to be able to vote in the November 8 election.

D. CONSENT AGENDA

All items below are routine by the Board of Aldermen and will be enacted by one motion. There will be no separate discussion on these items unless a Board member so requests. In which event, the item will be removed from the Consent Agenda and considered with other items listed in the Regular Agenda.

2. i. Adoption of minutes of the October 11, 2022 Regular Meeting
- ii. Adoption of the Hazelwood Christmas Parade Special Event Application

A motion was made by Alderman Anthony Sutton, seconded by Alderman Jon Feichter to approve the Consent Agenda as presented. The motion passed unanimously.

E. PRESENTATION

3. Waynesville & Waynesville Rural Insurance Rating Report
 - Fire Chief Joey Webb

Fire Chief Joey Webb explained to the Board that the Waynesville Fire Department has completed its routine inspection. This inspection is conducted by officials with the Department of Insurance Office of State Fire Marshal (OSFM.) As part of the North Carolina Response Rating System (NCRRS), This inspection looks for proper staffing levels, sufficient equipment, proper maintenance of equipment, communication capabilities and availability of a water source.

The NCRRS rating system ranges from one (highest) to 10 (not recognized as a certified fire department by the state), with most rural departments falling into the 9S category. Chief Webb said that while lower ratings do not necessarily indicate poor service, a higher rating does suggest that a department is overall better equipped to respond to fires in its district. Higher ratings can also significantly lower homeowners' insurance rates in that fire district.

Chief Webb referred the Board to the reports in their agenda packets and explained the different areas of inspections and earned credits and credits available. The Town of Waynesville Fire Department was rated an overall 4 after the inspections.

F. CALL FOR PUBLIC HEARING

4. Call for a Public Hearing for November 8, 2022 to consider the text amendment related to cottages and conservation subdivision designs, Sections 2.5.3, 15.9, and 17.3 of the Land Development Standards (LDS).
 - Olga Grooman, Planner

Ms. Olga Grooman told the Board that the Planning Board had taken action to create a Subdivision Subcommittee at the November 15, 2021 meeting. One of the focus areas was the 2035 Plan Goal to preserve

Waynesville's natural and cultural resources in the context of rapid development. It was determined by the group that alternative subdivision options, such as tiny homes, as well as conservation subdivisions, would create opportunities for developers, preserve additional open space, and provide a variety of housing options.

Ms. Grooman asked the Board to hold a Public Hearing to consider a text amendment related to cottages and conservation subdivision designs as recommended by the Planning Board.

A motion was made by Alderman Chuck Dickson, seconded by Alderman Anthony Sutton, to call for a Public Hearing to be held on November 8, 2022 at 6:00 pm or as closely thereafter as possible, in the Town Hall Board Room located at 9 South Main Street, to consider the text amendment related to cottages and conservation subdivision designs, Sections 2.5.3, 15.9, and 17.3 of the Land Development Standards.

5. Call for a Public Hearing for November 8, 2022 to consider the text amendment related to Roadway Standards, Sections 6.5, 6.6, 6.7, and 6.8 of the Land Development Standards (LDS).
 - Elizabeth Teague, Development Services Director

Ms. Elizabeth Teague, Development Services Director, stated that the Town had contracted with J. M. Teague to update the Town's Roadway Standards as part of on-going work to update the Land Development Standards relative to 160D, subdivision requirements, and implementation of the Comprehensive Plan. J. M. Teague worked with several staff members in the development of these recommendations and presented to the Planning Board in June and approved in September.

Ms. Teague asked the Board to hold a Public Hearing to consider the text amendment related to Roadway Standards, LDS Section 6.5 – 6.8 as recommended by the Planning Board.

A motion was made by Alderman Anthony Sutton, seconded by Alderman Chuck Dickson, to call for a Public Hearing to be held on November 8, 2022 at 6:00 pm or as closely thereafter as possible, in the Town Hall Board Room located at 9 South Main Street, to consider the text amendment related to Roadway Standards, Sections 6.5, 6.6, 6.7, and 6.8 of the Land Development Standards (LDS). The motion passed unanimously.

G. NEW BUSINESS

6. Converting two part-time positions into a full-time position for Parks & Recreation
 - Luke Kinsland, Interim Parks and Recreation Director

Mr. Luke Kinsland, Interim Parks and Recreation Director, explained to the Board the currently there is a part-time employee that has been consistently working 40 hours a week at the inside maintenance position for over a year now. The reason is a lack of applicants for an existing part time opening that is still open. He said that in order to comply with the Affordable Care Act regulations, the Town is required to offer this employee health insurance and pay into this employee's retirement benefits even though they are classified as part-time. Mr. Kinsland said that he is requesting that the Board approve converting the two existing part-time inside maintenance positions into a single full-time position

A motion was made by Alderman Chuck Dickson, seconded by Alderman Jon Feichter, to approve converting part-time positions into one full-time position. The motion passed unanimously.

- 7. Renewal of Hazard Mitigation Plan
 - Travis Donaldson, Haywood County Emergency Management

Mr. Travis Donaldson told the Board the Town along with western counties and municipalities have drafted a “Hazard Mitigation Plan” for the region. This plan is a requirement of the State of North Carolina. This is a guideline for the region to provide operating procedures for addressing natural and man-made hazards for which we are susceptible. He went over the goals of the Mitigation Plan.

1. Increase Public Awareness of hazard mitigation and hazard risk
2. Enhance or create new policies that will help reduce the damaging effects of all hazards including natural, man-made and technological hazards
3. Increase capabilities to support and implement effective mitigation measures
4. Identify and mitigate development and infrastructure in known hazards areas and consider the risks, impacts, and potential mitigation measures to incorporate if proposing to build new structures in known hazard areas.
5. Encourage conservation of natural environments including forests, surface waters, wetlands, floodplains, and stream corridors.
6. Improve emergency service capabilities by identifying and seeking funding for necessary equipment as well as fostering regional cooperation for response and recovery.

Mr. Donaldson stated that by signing and adopting the Hazard Mitigation Plan funding opportunities will be opened both pre and post hazard response. All municipalities, school system and Haywood County has adopted this plan.

A motion was made by Alderman Anthony Sutton, seconded by Alderman Chuck Dickson, to adopt Resolution R-26-22 for renewal of Hazard Mitigation Plan as presented. The motion cleared unanimously.

- 8. Budget Amendment for Grant Awards
 - Misty Hagood, Finance Director

Ms. Misty Hagood, Finance Director, reported that several departments have been awarded grants that require a budget amendment in order to record the revenue and expend the funds, and asked the Board to approve the Budget Amendment.

TDA Grants

- Night Before Christmas \$4,000
- Fall Decorations \$4,000
- Mtn. Street Dances \$4,725
- Art After Dark \$2,000
- Hazelwood Christmas Lights \$4,000
- DWAC Website Development \$7,000
- Christmas Decorations \$16,250

- Photography/Videography \$7,500
- Hazelwood Christmas Lights \$4,000
- Richland Creek Greenway-Mountain Creek \$87,781

North Carolina Dept. of Environmental Quality

- Waynesville Public Charging \$20,000

A motion was made by Alderman Jon Feichter, seconded by Alderman Anthony Sutton, to approve Ordinance O-33-22, Amendment 4 to the 2022-2023 Budget as presented. The motion was approved unanimously.

9. Capital Purchase Approval – Fire Department

- Chris Mehaffey, Assistant Fire Chief
- Captain Cody Parton, Emergency Management

Mr. Chris Mehaffey, Assistant Fire Chief, referred the Board to their packets and gave a brief history of the instances where swift water rescues were performed. He introduced Mr. Cody Parton, Emergency Management to describe the type of equipment that is needed in the event of a water rescue.

Mr. Parton explained the process receiving four bids for a rescue boat and gave a description of the one that is being requested. The boat is compatible with those throughout the state, and this has the capability of assisting neighboring counties or towns with interchangeable parts, and expedient repairs if needed.

A motion was made by Alderman Anthony Sutton, seconded by Alderman Chuck Dickson, to approve the capital purchase and approve higher bid due to specifications. The motion passed unanimously.

10. Historic Preservation Commission Applicants

- Rob Hites, Town Manager

After the Boards and Commission vacancies were filled in July, there were still unfilled vacancies on the Historic Preservation Commission. We readvertised for those vacancies and have received two applications for consideration. This will complete the Historic Preservation Commission membership.

A motion was made by Alderman Chuck Dickson, seconded by Alderman Jon Feichter, to appoint Glenn Duerr to the Historic Preservation Commission to serve a term of three years ending June 30, 2025. The votes included yays from Alderman Chuck Dickson, Alderman Jon Feichter, Alderman Anthony Sutton, and Mayor Pro Tem Julia Freeman. The motion passed unanimously.

11. Renewal of Forest Steward’s Contract to manage Watershed

- Rob Hites, Town Manager

Manager Hites said that Forest Steward’s has been performing forest management and academic research in Waynesville’s watershed for several years. They conduct surface water quality testing and forest management practices such as thinning of white pine to encourage growth of hardwoods, and removal of non-native species such as Oriental Bittersweet. The Board recently approved the NC Forest Service and Forest Service to conduct

several small, controlled burns to help re-establish a mature Oak canopy in the watershed. They propose a \$42,000 per annum contract, the same as contract amount as the last two years.

They have a long- range plan to restore the watershed to its appearance prior to the logging practices of the past centuries. Their water quality test sites provide the Town with important information as to the health of the streams that feed the lake. Manager Hites said the Town’s partnership with Forest Stewards provides the Town with an important contact with the academic community. Manager Hites told the Board that the partnership with Forest Stewards also provides the Town with an important contact with the academic community.

A motion was made by Alderman Chuck Dickson, seconded by Alderman Jon Feichter, to approve the Forest Steward’s contract in the amount of \$42,000.00 to manage the watershed. The motion was approved unanimously.

12. Request of Travis Crisp for Town to Lease and pave parking area beside 237 Depot Street (old Clayton building).
- Rob Hites, Town Manager

Travis and Morgan Crisp have purchased 237 Depot Street from James Clayton. In addition to this purchase, they have either purchased or leased many of the buildings on Depot Street and on the southwest side of Depot Street. To increase the number of off- street parking spaces in Frog Level, Mr. Crisp requests that the Town lease the private lot adjacent to the building on 237 Depot St. on a long- term basis, pave, and light it and take it over as a public parking lot.

Manager Hites said that in 2018 the Board requested Mr. Clayton lease this parcel to the Town in order to maximize the off- street parking in Frog Level. Preston Gregg designed a parking lot for both the current lot and Mr. Clayton’s lot. The main lot yielded 25 spaces and Mr. Clayton’s lot yielded an additional 15 spaces. The 2018 estimate for paving alone yielded \$2,108 per space in the main lot and \$1,852 for the Clayton lot. The lighting estimate for the main lot was \$1,280 per space or \$32,000. The Clayton Lot is more compact and should be cheaper to illuminate. We have estimated the current cost of paving the Clayton Lot at \$35,000 or \$2,333 per space. The cost of lighting fixtures has risen dramatically so I have estimated the cost of lighting at \$4,000 per fixture or \$24,000. Total project cost of the lot including lighting would be approximately \$59,000. The estimated completion of the paving and lighting would be next spring.

Alderman Jon Feichter asked about the cost of leasing the lot. Manager Hites said the only cost to the Town would be the paving and the illumination. There will be no lease payments.

There was discussion about the unpaved parking lot next to the Armory. The Board would like a cost estimate on upgrading that lot also. Manager Hites said this could be discussed at the next Board Retreat.

A motion was made by Alderman Anthony Sutton, seconded by Alderman Chuck Dickson, to authorize the staff to negotiate a long- term lease for the vacant lot adjacent to Depot Street (Pin # 8615-28-7644) with Travis Crisp and the railroad and return to the Board for further action. The motion passed unanimously.

13. Alderman Chuck Dickson said that the off-year voting is traditionally lower, and he would like to everyone who is eligible to get a chance to vote.

A motion was made by Alderman Chuck Dickson, seconded by Alderman Jon Feichter to authorize the Town Manager to grant each employee two hours of paid leave for voting in the upcoming November election, including early voting. The motion passed unanimously.

H. COMMUNICATION FROM STAFF

Manager's Report

- Rob Hites, Town Manager

Manager Hites reported that the Town has been authorized to construct the first phase of the electric charging stations. The stations are small and are meant to charge less than 100 miles. The locations include two at the Recreation Center, and two ports at the Montgomery St center which is replacing two that are already installed there. He said that there had been no indication as to when the fast chargers will be installed.

14. Town Attorney Report

- Martha Bradley, Town Attorney

Attorney Bradley had nothing to report.

I. COMMUNICATIONS FROM THE MAYOR AND BOARD

The Mayor and Board had nothing to report.

J. CLOSED SESSION

14. Closed session to discuss matters relating to the location or expansion of industries or other businesses in the area served by the public body, including agreement on a tentative list of economic development incentives that may be offered by the public body in negotiations pursuant to N.C. Gen. Stat. § 143-318.11(a)(4).

15. To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee.

A motion was made by Alderman Anthony Sutton, seconded by Alderman Jon Feichter, to enter closed session at 7:08pm for discussion of the above items. The motion cleared unanimously.

A motion was made by Alderman Chuck Dickson, seconded by Alderman Anthony Sutton, to return to regular session at 7:34pm. The motion passed unanimously.

With no further business, a motion was made by Alderman Chuck Dickson, seconded by Alderman Anthony Sutton, to adjourn the meeting at 7:35 pm. The motion carried unanimously.

ATTEST:

Gary Caldwell, Mayor

Robert W. Hites, Jr. Town Manager

Eddie Ward, Town Clerk



Application for Special Events Permit

I. General Information

EVENT NAME: Gateway to the Smokies Half Marathon/Mighty Four Miler to Benefit Riley Howell Foundation Fund

EVENT DATE(S): April 1, 2023
 Note: If event is more than three days in duration, and not in the public right-of-way, you will also need a temporary event permit. Contact the Waynesville Police Dept. at 828-456-5363 for more information.

LOCATION: Starts on Main Street at Branner Ave; Finishes on Boundary Street

IF THIS EVENT IS A PARADE OR ROAD RACE: Please provide a full route description and map

SET-UP TIME (START/END): 6:00-8:00 AM

EVENT HOURS: 8:00 AM-12:00 PM

DISMANTLE HOURS (START/END): 11:00 AM-1:00 PM

ESTIMATED ATTENDANCE: 500

BASIS ON WHICH THIS ESTIMATE IS MADE: Previous experience

COMPREHENSIVE GENERAL LIABILITY INSURANCE REQUIRED: \$1,000,000. Please attach proof of insurance (or applicable rider).

II. Applicant and Sponsoring Organization Information

SPONSORING ORGANIZATION NAME: Glory Hound, Inc. dba Glory Hound Events

ARE YOU A NON PROFIT CORPORATION?	No	If yes, are you	501c(3)	501c(6)	Place of Worship
	<input checked="" type="checkbox"/>	Yes			

APPLICANT NAME: Greg Duff TITLE: President

ADDRESS: PO Box 19256 CITY: Asheville STATE: NC ZIP 28815

PHONE: 828-400-5868 FAX#: _____ EMAIL: greg@gloryhoundevents.com

ON-SITE CONTACT: Same TITLE: _____

ADDRESS: _____

PHONE #: _____ CELL PHONE #: _____ EMAIL: _____

III. Brief Description of Event

Glory Hound Events, in partnership with the Riley Howell Foundation, will produce this event for the second year. We will use the same start/finish and courses as previous years. All profits from the 4-mile event will go to the Riley Howell Foundation. The course designer and past race director, Kevin Fitzgerald, works with our company and will play a major role in the event. The races will start 15 minutes apart and finish near the old armory with the post-race activities in Boundary Street.

IV. Street Closure Request (Attach map of the Street Closure)

List any street(s) (or lanes of streets) requiring temporary street closure as a result of this event.

Include street name(s) indicating beginning and endpoints of the closing, day, date and time of closing and reopening:

1. Boundary Street from Depot St to Branner Avenue (4/2, 6 AM-1 PM)

2.

3.

V. Event Details

YES NO

Does the event involve the sale or **use of alcoholic beverages**?
If yes, has the ABC permit been obtained? Yes No Please provide a graphic of the area where alcoholic beverages will be purchased or consumed (i.e. beer garden layout)

Does the event involve the **sale of food**? _____
If "YES", has the health department been notified? _____ Have you applied for a temporary permit? _____

Does the event involve the **sale of non-food items**? If "YES" have you applied for a privilege license? _____

Will there be **musical entertainment** at your event? IF "YES" provide the following information:
Number of Stages: _____ Number of Band(s): _____ Amplification? Yes

Note: If amplification is used, you will be required to perform a pretest for compliance with the noise ordinance.

Do you plan to use an existing **occupied building**? Address _____

Do you plan to use an existing **vacant building**? Address _____

Will there be any **tents or canopies** in the proposed event site? Please provide the following information:
Approx. Number of Tents: 5-10 Will any tent exceed 400 sq. feet in area? X NO YES

Does the event involve the use of **pyrotechnics**? Explain _____

Will you provide **portable toilets** for the general public attending your event? IF SO, how many and where will they be located? 5-10 at Wells Event Center and finish area

Will you require **electrical hookup** for the event? Generators? Yes

Will you require **access to water** for the event? Explain _____

Will **admission fees** be charged to attend this event? If "YES", provide the amount(s) of all tickets. See Page 4

Will **fees be charged to vendors** to participate in this event? If "YES", please provide the amount(s).

Will **signs and/or banners** be displayed as part of the event? If "YES" have you applied for a sign permit? Not yet

Will **inflatable parade balloons** be used for the event? Provide details if necessary.

VI. Additional Questions

How will **parking** be accommodated for this event? Primary-Courthouse parking deck; secondary-street parking as available

Notes:

- 1. Parking and buildings involved may be examined for ADA compliance.
- 2. You may be required to provide a shuttle if the event places undue demands on surrounding parking areas.

How will **trash** be contained and removed during and after the event? We will utilize a trash/recycling service

Volunteers: Will you require Civilian Police Volunteers for your event? Yes, please

Apply for this permit at least 60 days prior to your special event. (30 days for a neighborhood street closing)

Return to:
Jessie Fowler, Assistant Town Manager
Town of Waynesville
16 S. Main Street, P.O. Box 100, Waynesville, NC 28786
Telephone: (828) 452-2491
Fax No. : (828) 456-2000
Email Address: jfowler@waynesvillenc.gov

VIII. Special Information for Applicants

- * Do not announce, advertise or promote your event until you have an approved and signed permit.
- * You will be required to notify property owners affected by the event at the time a special events permit is issued with a copy of any correspondence provided to the Town for the permit file.
- * **Only chalk may be used on streets – no permanent paint. No permanent alterations to the street will be permitted.**
- * The Town has an ordinance prohibiting the use of tobacco and e-cigarettes in the business districts and all parks of the Town. The Applicant is to communicate this information to all vendors and participants. Permanent signs are in place in these districts and parks.
- * The Town has an ordinance allowing animals at festivals. Any incidents should be reported to the Police Department.
- * The Applicant shall be responsible for hiring and paying off-duty law enforcement officers, or reimbursing the Town for the costs of providing on-duty law enforcement officers, to appropriately police street closures. For festivals, the Applicant shall be additionally responsible for hiring and paying off-duty law enforcement officers, or reimbursing the Town for the costs of providing city staff, including but not limited to: on-duty law enforcement officers, to provide internal festival security and for hiring and paying necessary emergency medical technicians.
- * The Assistant Town Manager, in consultation with the Waynesville Police Department, shall determine the number of officers needed to appropriately monitor street closures and for internal security, and with the Fire Department to determine the number of emergency medical technicians needed, and the time when such services shall commence and end.

FOR INTERNAL USE ONLY:

Application received:

Application approved:

Application denied:

2023 Entry Fees

Gateway to Smokies Half Marathon

70	11/15/22-12/31/22
80	1/1/23-3/14
90	3/15 On

Mighty Four Miler

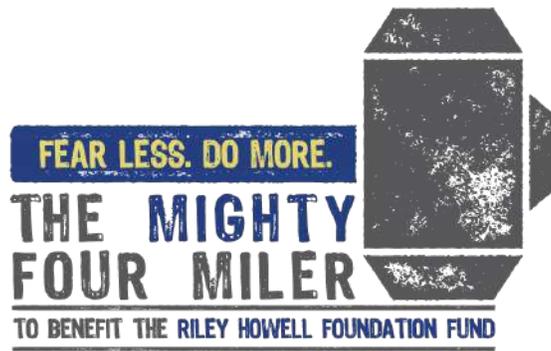
35	12/8/21-12/31/22
40	1/1/23-3/14
45	3/15 On



TURN-BY-TURN DIRECTIONS

<u>Direction</u>	<u>Streets</u>
START	Main Street at Depot (Gateway Arch)
Left	South Main and Country Club
	Aid Station #1, Country Club (MM 1.7)
Left	Country Club and Ninivah
Right	Country Club and Longview
Left	Longview and Greenview
180 degrees	Turn Around on Greenview
Left	Greenview and Longview
Right	Longview and Willow
Left	Willow and Playground
Right	Willow and Camp Branch
Right	Camp Branch and Browning
Right	Browning and Chelsea
Right	Chelsea and Ninevah
Left	Ninivah and Country Club
	Aid Stations #2, Country Club (MM 4.25)
Straight	Country Club and South Main (cross S. Main to Virginia)
Left	Virginia and Hazelwood
Right	Hazelwood and Camelot
Left	Camelot and Georgia
Right	Georgia and Brown
	Aid Stations #3, Brown Ave at Waynesville Middle School (MM 5.2)
Left	Brown and Boyd
Left	Boyd and Sulphur Springs
Right	Sulphur Springs and Eagles Nest
Left	Eagles Nest and Will Hyatt
Right	Will Hyatt and Plott Creek

Left	Plott Creek and Green Valley
Straight	Green Valley and Log Cabin
Left	Log Cabin and Hyatt Creek (runners stay left to Green Valley)
Left	Hyatt Creek and Green Valley
	Aid Station #4 Jct of Hyatt Creek and Green Valley (MM 8.7)
Right	Hyatt Creek and Log Cabin
Right	Log Cabin and Plott Creek
Straight	Plott Creek and Will Hyatt
Straight	Plott Creek and 74 Overpass to Hazelwood
Stay Right	Hazelwood and Elysinia
	Aid Station #5, Brown Avenue at Wvl Middle School (MM11.4)
Left	Hazelwood and Brown
Right	Brown and Boyd
Right	Boyd and Bryson
Left	Bryson and Joy
Straight	Joy Ln and South Haywood
Straight	S Haywood and N Haywood at Miller St
Left	N. Haywood and Depot
Right	Depot and Boundary
FINISH	Boundary at Armory



TURN-BY-TURN DIRECTIONS

<u>Direction</u>	<u>Streets</u>
START	Main Street at Depot (Gateway Arch)
Right	South Main and Virginia Ave
Left	Virginia Ave and Hazelwood
Right	Hazelwood and Camelot Dr
Left	Camelot and Georgia
Right	Georgia and Brown
Right	Brown and Boyd
Right	Boyd and Bryson
Left	Bryson and Joy Lane
Straight	Joy and S. Hazelwood St - Turns into S. Hazelwood St
Straight	S. Hazelwood and Miller St - Turns into N. Hazelwood St
Left	N. Haywood and Depot
Right	Depot and Boundary
FINISH	Boundary at Armory

GATEWAY TO THE SMOKIES HALF MARATHON AND 4 MILER & TRAFFIC CONTROL and VOLUNTEERS

Loc. #	Location Description	Race	Mile Pt	Time	Direction	Volunteer's Name	Cell Number	Signage
1	Start - Main Street at Depot (Gateway Arch) - Move to #45	Both	0.0	0745-0830	Straight			
	South Main and Church St	Both		0745-0830	Straight			Straight
	South Main and Pigeon St	Both	0.3	0745-0830	Straight			Straight
	South Main and Legion Street	Both		0745-0830	Straight			Straight
	South Main and Hazelwood Ave	Both		0745-0830	Straight			Straight
2	South Main and Country Club/Virginia	13.1	1.5	0745-0910	Left			Left
4	Aid Station #1 and 2 Country Club before Ninevah	13.1	1.7	0745-0845				
5	Country Club and Ninivah	13.1	1.7	0745-0830	Left			Left
6	Country Club and Longview	13.1	1.8	0745-0830	Right			Right
7	Longview and Greenview	13.1	2.0	0755-0830	Left			Left
8	Turn Around on Greenview	13.1	2.3	0755-0835	180 degrees			180 degrees
9	Greenview and Longview	13.1	2.6	0755-0840	Left			Left
10	Longview and Willow	13.1	2.8	0800-0845	Right			Right
11	Willow & Kathy Dr	13.1	2.9	0800-0845	Straight			Straight
12	Willow and Playground	13.1	3.0	0800-0845	Left			Left
13	Willow and Camp Branch	13.1	3.1	0800-0850	Right			Right
14	Camp Branch and Browning	13.1	3.4	0800-0855	Right			Right
15	Browning and Chelsea	13.1	3.9	0805-0900	Right			Right
16	Chelsea and Ninevah	13.1	4.1	0805-0900	Right			Right
17	Country Club and South Main (cross S. Main to Virginia)	13.1	4.4	0805-0910	Straight			Straight
18	Virginia and Hazelwood	13.1 and 4	4.7/1.8	0810-0910	Left			Left
19	Hazelwood and Camelot	13.1 and 4	4.8/1.9	0810-0910	Right			Right
20	Camelot and Georgia	13.1 and 4	5.0/2.1	0810-0915	Left			Left
21	Georgia and Brown	13.1 and 4	5.1/2.2	0810-0915	Right			Right
22	Aid Stations #3 & 5 Brown Ave at Waynesville Middle School	13.1 and 4	5.15/2.25	0745-0930				
23	Brown and Boyd	13.1	5.6	0810-0925	Left			Left
24	Boyd and Sulphur Springs	13.1	5.8	0810-0925	Left			Left
25	Sulphur Springs and Eagles Nest	13.1	6.5	0815-0940	Right			Right
	Eagles Nest and US 19/23 West Off Ramp	13.1	6.7	0815-0940	Straight			Straight
26	Eagles Nest and Will Hyatt	13.1	6.8	0820-0945	Left			Left
27	Will Hyatt and Plott Creek	13.1	7.5	0820-0955	Right			Right
28	Plott Creek and Green Valley	13.1	7.9	0825-1000	Left			Left
29	Green Valley and Log Cabin	13.1	8.2	0825-1010	Straight			Straight/Runners Move to Left
30	Log Cabin and Hyatt Creek (runners stay left to Green Valley)	13.1	8.3	0825-1010	Left			Left
31	Hyatt Creek and Green Valley	13.1	8.7	0825-1015	Left			Left
32	Aid Station #4 Jct of Hyatt Creek and Green Valley		8.7	0810-1030				
33	Green Valley and Log Cabin	13.1	8.8	0825-1015	Right			Right
34	Green Valley and Plott Creek	13.1	9.2	0830-1020	Right			Right
35	Plott Creek and Will Hyatt	13.1	10.2	0835-1040	Straight			Straight
36	Plott Creek and 74 East Off Ramp to Hazelwood	13.1	10.5	0835-1040	Straight			Straight
37	Hazelwood and Elysinia	13.1	10.8	0835-1045	Stay Right			Stay Right
38	Hazelwood and Brown	13.1	11.0	0835-1045	Left			Left
39	Brown and Boyd	13.1 and 4	11.8/2.8	0815-1100	Right			Right
40	Boyd and Bryson	13.1 and 4	12.0/2.9	0815-1100	Right			Right
41	Bryson and Joy	13.1 and 4	12.3/3.2	0815-1110	Left			Left
42	Joy Ln and South Haywood	13.1 and 4	12.6/3.4	0815-1110	Straight			Straight
43	S Haywood and N Haywood at Miller St	13.1 and 4	12.9/3.6	0820-1115	Straight			Straight

	N. Haywood and Church Street	13.1 and 4		0820-1115	Straight			Straight
44	N. Haywood and Depot	13.1 and 4	13.0/3.9	0820-1115	Left			Left
45	Depot and Boundary - Move from #1	13.1 and 4	13.1/4.0	0820-1115	Right			Right
46	Finish on Boundary at Armory (2 people)	13.1 and 4	13.12/4.02	0800-1115				

AID STATIONS

NOTE: YELLOW SHADING INDICATES

INTERSECTIONS WHERE THE ROUTE CHANGES

DIRECTION.

ORANGE SHADING INDICATES PUBLIC SAFETY OFFICER AT INTERSECTION

PURPLE SHADING INDICATES COURSE CHANGE OF DIRECTION AND PUBLIC SAFETY OFFICER AT INTERSECTION

2S/M4M
ISH AREA



Google Earth

Boundary St

Water St

FINISH

X
XXX
X
XXX

PORTAJOHNS

X = 10X10 TENTS

200 ft

Lege



Application for Special Events Permit

I. General Information

EVENT NAME: Turkey Jam and Resource Fair

EVENT DATE(S): November 21, 2022
Note: If event is more than three days in duration, and not in the public right-of-way, you will also need a temporary event permit. Contact the Waynesville Police Dept. at 828-456-5363 for more information.

LOCATION: First United Methodist Church parking lot and outdoor property

IF THIS EVENT IS A PARADE OR ROAD RACE: Please provide a full route description and map

SET-UP TIME (START/END): 9am-11am

EVENT HOURS: 11am-2pm

DISMANTLE HOURS (START/END): 2pm-3pm

ESTIMATED ATTENDANCE: 200 people

BASIS ON WHICH THIS ESTIMATE IS MADE: Previous events like this

COMPREHENSIVE GENERAL LIABILITY INSURANCE REQUIRED: \$1,000,000. Please attach proof of insurance (or applicable rider).

II. Applicant and Sponsoring Organization Information

SPONSORING ORGANIZATION NAME: First United Methodist Church, Waynesville

ARE YOU A NON PROFIT CORPORATION? No Yes If yes, are you 501c(3) 501c(6) Place of Worship

APPLICANT NAME: Becky Brown TITLE: Associate Pastor

ADDRESS: 566 S. Haywood St CITY: Waynesville STATE: NC ZIP 28786

PHONE: 828-456-9475 FAX#: _____ EMAIL: bbrown@fumc-waynesville.com

ON-SITE CONTACT: Destri Leger TITLE: Director of Outreach Ministries

ADDRESS: 566 S. Haywood St, Waynesville, NC 28786

PHONE #: 828-456-9475 CELL PHONE #: 337-230-0515 EMAIL: dleger@fumc-waynesville.com

III. Brief Description of Event
We plan to run a multi-agency resource fair with a food distribution of thanksgiving meal contents. This will all be in the main parking lot of FUMC of Waynesville.
IV. Street Closure Request (Attach map of the Street Closure)

List any street(s) (or lanes of streets) requiring temporary street closure as a result of this event.
 Include street name(s) indicating beginning and endpoints of the closing, day, date and time of closing and reopening:

1. Academy Street (section between Haywood St and Tate St) Beginning at 10am, ending at 2:30pm on Wednesday, May, 25, 2022.

2.

3.

V. Event Details

YES	NO
<input type="checkbox"/>	<input checked="" type="checkbox"/> Does the event involve the sale or use of alcoholic beverages ? If yes, has the ABC permit been obtained? Yes <input type="checkbox"/> No <input type="checkbox"/> Please provide a graphic of the area where alcoholic beverages will be purchased or consumed (i.e. beer garden layout)
<input type="checkbox"/>	<input checked="" type="checkbox"/> Does the event involve the sale of food ? _____ If "YES", has the health department been notified? _____ Have you applied for a temporary permit? _____
<input type="checkbox"/>	<input checked="" type="checkbox"/> Does the event involve the sale of non-food items ? If "YES" have you applied for a privilege license? _____
<input type="checkbox"/>	<input checked="" type="checkbox"/> Will there be musical entertainment at your event? IF "YES" provide the following information: Number of Stages: <u>0</u> Number of Band(s): _____ Amplification? _____
<input type="checkbox"/>	<input type="checkbox"/> Do you plan to use an existing occupied building ? Address FUMC 566 S Haywood St, Waynesville, NC 28786 _____
<input type="checkbox"/>	<input checked="" type="checkbox"/> Do you plan to use an existing vacant building ? Address _____
<input checked="" type="checkbox"/>	<input type="checkbox"/> Will there be any tents or canopies in the proposed event site? Please provide the following information: Approx. Number of Tents: <u>4</u> Will any tent exceed 400 sq. feet in area? <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES
<input type="checkbox"/>	<input checked="" type="checkbox"/> Does the event involve the use of pyrotechnics ? Explain _____
<input type="checkbox"/>	<input checked="" type="checkbox"/> Will you provide portable toilets for the general public attending your event? IF SO, how many and where will they be located? _____
<input type="checkbox"/>	<input checked="" type="checkbox"/> Will you require electrical hookup for the event? Generators? _____

- Will you require **access to water** for the event? Explain _____
- Will **admission fees** be charged to attend this event? If "YES", provide the amount(s) of all tickets. _____
- Will **fees be charged to vendors** to participate in this event? If "YES", please provide the amount(s). _____
- Will **signs and/or banners** be displayed as part of the event? If "YES" have you applied for a sign permit? _____
- Will **inflatable parade balloons** be used for the event? Provide details if necessary.

How will **parking** be accommodated for this event? There is ample parking in the church parking lots for the event.

Notes:

1. Parking and buildings involved may be examined for ADA compliance.
2. You may be required to provide a shuttle if the event places undue demands on surrounding parking areas.

How will **trash** be contained and removed during and after the event? We will have our own trash cans located throughout our campus, and we will discard it ourselves.

Volunteers: Will you require Civilian Police Volunteers for your event? no

Apply for this permit at least 60 days prior to your special event. (30 days for a neighborhood street closing)

Return to:

**Jesse Fowler, Assistant Town Manager
Town of Waynesville
16 S. Main Street, P.O. Box 100, Waynesville, NC 28786
Telephone: (828) 452-2491
Fax No. : (828) 456-2000
Email Address: jfowler@waynesvillenc.gov**

VIII. Special Information for Applicants

- * Do not announce, advertise or promote your event until you have an approved and signed permit.
- * You will be required to notify property owners affected by the event at the time a special events permit is issued with a copy of any correspondence provided to the Town for the permit file.
- * **Only chalk may be used on streets – no permanent paint. No permanent alterations to the street will be permitted.**
- * The Town has an ordinance prohibiting the use of tobacco and e-cigarettes in the business districts and all parks of the Town. The Applicant is to communicate this information to all vendors and participants. Permanent signs are in place in these districts and parks.
- * The Town has an ordinance allowing animals at festivals. Any incidents should be reported to the Police Department.
- * The Applicant shall be responsible for hiring and paying off-duty law enforcement officers, or reimbursing the Town for the costs of providing on-duty law enforcement officers, to appropriately police street closures. For festivals, the Applicant shall be additionally responsible for hiring and paying off-duty law enforcement officers, or reimbursing the Town for the costs of providing city staff, including but not limited to: on-duty law enforcement officers, to provide internal festival security and for hiring and paying necessary emergency medical technicians.
- * The Assistant Town Manager, in consultation with the Waynesville Police Department, shall determine the number of officers needed to appropriately monitor street closures and for internal security, and with the Fire Department to determine the number of emergency medical technicians needed, and the time when such services shall commence and end.

FOR INTERNAL USE ONLY:

Application received:

Application approved:

Application denied:

**TOWN OF WAYNESVILLE BOARD OF ALDERMEN
REQUEST FOR BOARD ACTION
Meeting Date: 8 November 2022**

SUBJECT: Promotion Ceremony

AGENDA INFORMATION:

Agenda Location: New Business
Item Number:
Department: Fire Department
Contact: Chris Mehaffey, Assistant Fire Chief
Presenter: Joey Webb, Fire Chief

BRIEF SUMMARY:

Recognition of Josh Evan's promotion to Captain.

MOTION FOR CONSIDERATION:

None

FUNDING SOURCE/IMPACT:

Misty Hagood, Finance Director

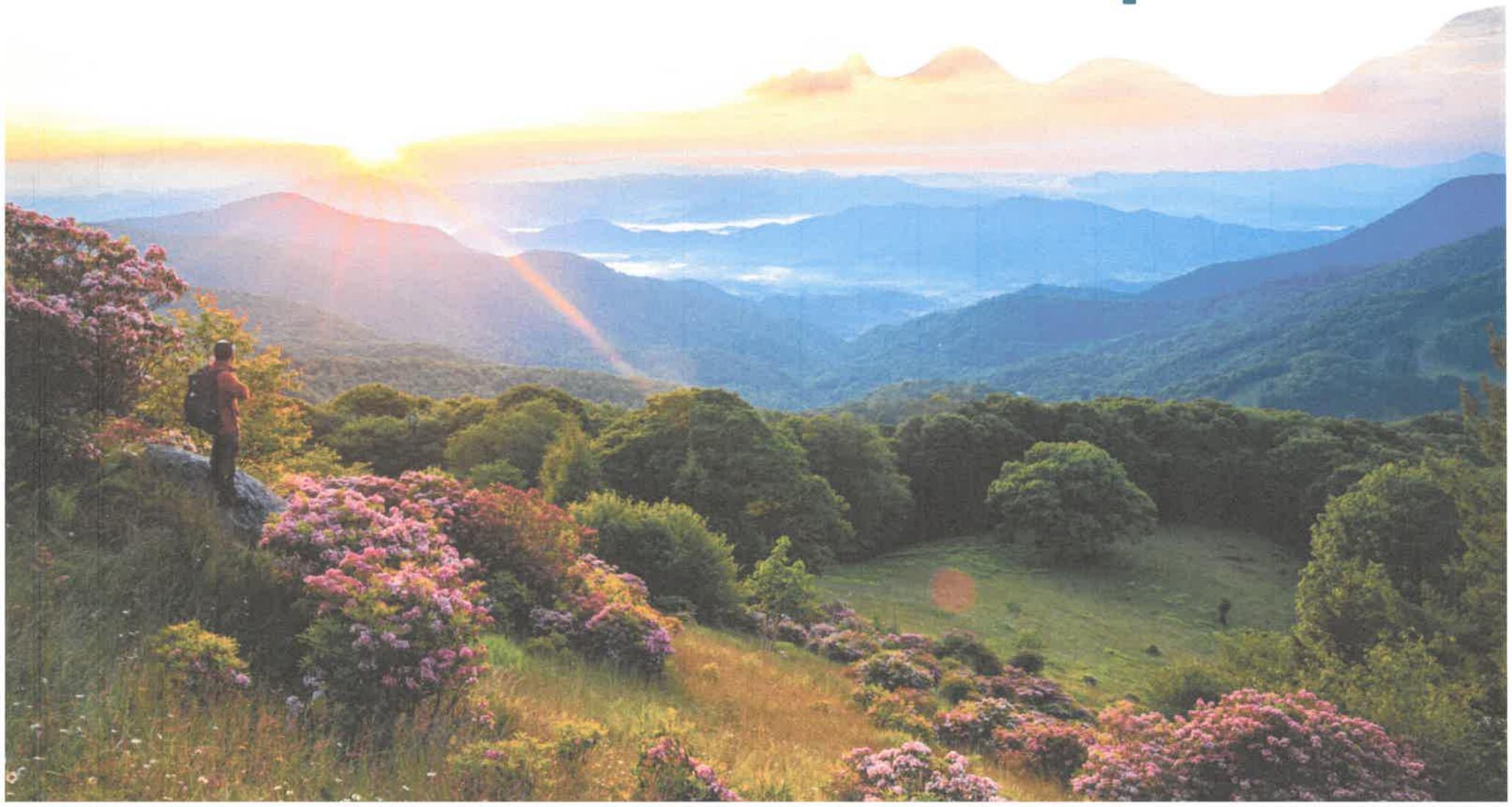
Date

ATTACHMENTS:

MANAGER'S COMMENTS AND RECOMMENDATIONS:

Waynesville 1%

Fiscal Year 21/22 Report



**2021-2022
1% NET OCCUPANCY TAX REPORT REVISED**

	ACTUAL	PROJECTED	ACTUAL	ACTUAL	PROJECTED	ACTUAL	ACTUAL	PROJECTED	ACTUAL	ACTUAL	PROJECTED	ACTUAL	ACTUAL	PROJECTED	ACTUAL
	28716	28716	28716	28721	28721	28721	28745	28745	28745	28751	28751	28751	28785 &	28785 &	28785 &
	CANTON	CANTON	CANTON	CLYDE	CLYDE	CLYDE	LAKE	LAKE	LAKE	MAGGIE	MAGGIE	MAGGIE	28786	28786	28786
							JUNALUSKA	JUNALUSKA	JUNALUSKA	VALLEY	VALLEY	VALLEY	WAYNESVILLE	WAYNESVILLE	WAYNESVILLE
	21/22	21/22	20/21	21/22	21/22	20/21	21/22	21/22	20/21	21/22	21/22	20/21	21/22	21/22	20/21
July 2021 Received September 2021	\$ 6,776	\$ 4,497	\$ 4,772	\$ 3,791	\$ 2,836	\$ 2,930	\$ 7,573	\$ 6,811	\$ 3,948	\$ 38,783	\$ 35,843	\$ 28,398	\$ 26,591	\$ 18,819	\$ 17,933
August 2021 Received October 2021	\$ 5,120	\$ 4,323	\$ 4,854	\$ 2,946	\$ 2,180	\$ 3,376	\$ 7,516	\$ 5,351	\$ 3,873	\$ 31,091	\$ 27,317	\$ 26,564	\$ 22,860	\$ 17,981	\$ 19,260
September 2021 Received November 2021	\$ 4,934	\$ 5,621	\$ 4,775	\$ 2,880	\$ 2,093	\$ 2,921	\$ 6,457	\$ 4,865	\$ 3,723	\$ 30,995	\$ 27,502	\$ 27,746	\$ 21,221	\$ 15,468	\$ 18,584
October 2021 Received December 2021	\$ 6,094	\$ 5,188	\$ 5,094	\$ 3,093	\$ 2,936	\$ 3,389	\$ 7,385	\$ 6,323	\$ 5,690	\$ 42,311	\$ 33,508	\$ 37,011	\$ 26,593	\$ 23,008	\$ 22,767
November 2021 Received January 2022	\$ 4,351	\$ 3,589	\$ 3,559	\$ 2,815	\$ 2,180	\$ 2,843	\$ 3,225	\$ 3,892	\$ 2,166	\$ 26,598	\$ 18,940	\$ 20,407	\$ 17,196	\$ 14,630	\$ 13,863
December 2021 Received February 2022	\$ 3,497	\$ 2,508	\$ 3,033	\$ 2,084	\$ 2,331	\$ 2,308	\$ 2,667	\$ 2,194	\$ 1,965	\$ 23,509	\$ 17,940	\$ 21,039	\$ 13,106	\$ 8,765	\$ 11,021
January 2022 Received March 2022	\$ 3,387	\$ 1,815	\$ 2,589	\$ 2,373	\$ 2,396	\$ 2,465	\$ 2,529	\$ 1,459	\$ 1,167	\$ 20,555	\$ 12,973	\$ 18,209	\$ 11,652	\$ 6,419	\$ 11,832
February 2022 Received April 2022	\$ 3,381	\$ 1,989	\$ 2,796	\$ 2,172	\$ 1,791	\$ 2,499	\$ 2,193	\$ 1,215	\$ 1,672	\$ 19,073	\$ 11,455	\$ 19,182	\$ 11,593	\$ 6,252	\$ 11,516
March 2022 Received May 2022	\$ 4,475	\$ 2,737	\$ 4,215	\$ 2,714	\$ 2,674	\$ 2,840	\$ 2,919	\$ 2,946	\$ 1,634	\$ 19,422	\$ 17,713	\$ 20,372	\$ 13,732	\$ 11,090	\$ 14,969
April 2022 Received June 2022	\$ 4,555	\$ 3,680	\$ 4,656	\$ 2,793	\$ 2,372	\$ 2,920	\$ 4,741	\$ 3,432	\$ 2,725	\$ 25,498	\$ 18,973	\$ 25,190	\$ 18,779	\$ 13,938	\$ 17,076
May 2022 Received July 2022	\$ 5,386	\$ 4,804	\$ 4,509	\$ 2,664	\$ 2,805	\$ 2,251	\$ 5,158	\$ 5,378	\$ 4,799	\$ 27,144	\$ 26,756	\$ 25,679	\$ 21,941	\$ 19,141	\$ 20,009
June 2022 Received August 2022	\$ 6,293	\$ 6,491	\$ 6,306	\$ 2,458	\$ 2,935	\$ 3,453	\$ 8,848	\$ 8,783	\$ 5,374	\$ 37,708	\$ 34,541	\$ 35,251	\$ 23,253	\$ 22,649	\$ 23,455
Budget Totals	\$ 58,249	\$ 47,242	\$ 51,158	\$ 32,783	\$ 29,529	\$ 34,195	\$ 61,211	\$ 52,649	\$ 38,736	\$ 342,687	\$ 283,461	\$ 305,048	\$ 228,517	\$ 178,160	\$ 202,285
	\$1000 was added per month Mar-Jun			\$625 was added per month Mar-Jun			\$1000 was added per month Mar-Jun			\$6000 was added per month Mar-Jun			\$4000 was added per month Mar-Jun		
	Projected	YTD	YTD vs Projected												
Total 1% Collections for 21/22	\$ 590,541	\$ 723,447	123%												
Comparison of YTD Actual vs YTD Projected	123%			111%			116%			121%			128%		
Comparison of YTD Actual vs Total Projected	123%			111%			116%			121%			128%		
Comparison of June Actual vs June Projected	97%			84%			101%			109%			103%		
Comparison of YTD Actual vs Total Actual 20/21	114%			96%			158%			112%			113%		
Share of YTD 1% Total Collections	8%			5%			8%			47%			32%		

28785/86 (Waynesville) 1% Historical Report

<u>Budget Year</u>	<u>Amount Collected</u>	<u>Percentage of Total 1%</u>
2007- 2008 (6 mos.)	\$29,071	30%
2008-2009	\$68,078	29%
2009-2010	\$64,010	29%
2010-2011	\$70,936	32%
2011-2012	\$71,127	32%
2012-2013	\$77,681	32%
2013-2014	\$74,990	31%
2014-2015	\$79,106	30%
2015-2016	\$94,751	31%
2016-2017	\$109,476	31%
2017-2018	\$118,776	30%
2018-2019	\$121,123	30%
2019-2020	\$118,776	31%
2020-2021	\$202,285	32%
2021-2022	\$228,517	32%
TOTAL	\$1,528,703	31%

Occupancy Tax 1984 - Present

2%	83-84	84-85	85-86	86-87
JULY		\$23,708	\$23,904	\$26,606
AUGUST		\$23,166	\$24,078	\$27,227
SEPTEMBER		\$15,723	\$15,997	\$16,173
OCTOBER		\$19,096	\$22,195	\$22,871
NOVEMBER		\$3,838	\$3,702	\$5,341
DECEMBER		\$2,708	\$3,368	\$2,307
JANUARY	\$2,264	\$2,317	\$2,817	\$5,996
FEBRUARY	\$3,176	\$2,687	\$2,332	\$5,959
MARCH	\$3,268	\$3,061	\$3,541	\$6,738
APRIL	\$6,968	\$7,381	\$7,744	\$10,486
MAY	\$8,666	\$10,724	\$11,655	\$20,513
JUNE	\$16,650	\$18,873	\$20,125	\$36,320
TOTAL	\$40,992	\$133,282	\$141,458	\$186,537

3%	87-88	88-89	89-90	90-91	91-92	92-93	93-94	94-95	95-96	96-97	97-98	98-99	99-00	00-01	01-02	02-03	03-04	04-05	05-06	06-07
JULY	\$43,702	\$55,655	\$57,789	\$59,594	\$71,675	\$68,728	\$75,195	\$74,042	\$81,399	\$82,128	\$82,904	\$94,264	\$106,681	\$112,650	\$104,805	\$100,787	\$94,839	\$107,241	\$108,782	\$105,949
AUGUST	\$44,494	\$49,316	\$50,971	\$52,478	\$57,114	\$60,475	\$57,218	\$63,884	\$69,456	\$75,634	\$75,369	\$78,690	\$78,647	\$74,222	\$76,556	\$79,740	\$75,849	\$66,849	\$65,364	\$73,007
SEPTEMBER	\$32,152	\$33,004	\$35,974	\$34,996	\$40,128	\$42,697	\$46,964	\$46,631	\$52,088	\$47,732	\$46,580	\$57,217	\$68,158	\$61,945	\$63,134	\$62,721	\$59,065	\$58,886	\$62,734	\$73,289
OCTOBER	\$45,621	\$48,380	\$49,151	\$49,458	\$51,709	\$53,691	\$61,979	\$67,327	\$67,611	\$75,385	\$77,276	\$85,236	\$89,042	\$94,697	\$90,651	\$86,937	\$91,566	\$89,941	\$91,238	\$99,374
NOVEMBER	\$7,822	\$9,029	\$10,260	\$10,383	\$10,259	\$10,034	\$7,628	\$15,999	\$17,856	\$20,357	\$24,051	\$30,051	\$31,935	\$31,411	\$32,223	\$34,983	\$34,365	\$31,909	\$36,944	\$37,346
DECEMBER	\$5,632	\$6,210	\$6,669	\$6,054	\$6,872	\$14,905	\$10,585	\$12,167	\$13,154	\$14,368	\$18,732	\$21,429	\$23,138	\$24,229	\$26,142	\$27,867	\$28,063	\$30,767	\$37,280	\$40,536
JANUARY	\$6,351	\$5,455	\$5,084	\$4,784	\$5,807	\$7,046	\$7,628	\$8,848	\$8,519	\$11,313	\$15,991	\$12,952	\$17,180	\$16,165	\$16,108	\$20,659	\$19,722	\$21,626	\$25,013	\$26,905
FEBRUARY	\$6,837	\$5,192	\$5,267	\$5,778	\$7,894	\$8,176	\$8,392	\$11,024	\$13,196	\$12,831	\$16,286	\$15,175	\$16,991	\$17,982	\$20,198	\$18,643	\$23,175	\$23,124	\$28,998	\$31,067
MARCH	\$6,756	\$9,818	\$9,219	\$10,508	\$11,295	\$10,882	\$11,090	\$13,966	\$15,637	\$16,653	\$17,568	\$18,634	\$18,893	\$19,690	\$22,039	\$19,968	\$16,900	\$21,193	\$21,902	\$24,956
APRIL	\$15,439	\$15,853	\$15,959	\$17,658	\$19,907	\$20,732	\$22,410	\$25,853	\$24,273	\$23,872	\$30,233	\$32,109	\$31,495	\$35,153	\$35,492	\$30,906	\$33,435	\$33,238	\$37,764	\$38,095
MAY	\$21,358	\$23,504	\$25,680	\$27,946	\$28,755	\$29,878	\$33,197	\$36,027	\$38,991	\$33,711	\$44,135	\$45,513	\$47,801	\$45,869	\$50,475	\$45,457	\$49,848	\$49,119	\$52,522	\$56,793
JUNE	\$36,917	\$36,935	\$44,338	\$47,604	\$47,942	\$48,520	\$52,428	\$60,800	\$61,350	\$64,352	\$72,505	\$77,565	\$79,214	\$86,400	\$83,669	\$83,739	\$76,897	\$80,196	\$84,588	\$97,530
TOTAL	\$273,081	\$298,351	\$316,361	\$327,241	\$359,357	\$375,764	\$394,714	\$436,568	\$463,530	\$478,336	\$521,630	\$568,835	\$609,175	\$620,413	\$621,492	\$612,407	\$603,724	\$614,089	\$653,129	\$704,847

4%	07-08	08-09	09-10	10-11	11-12	12-13	13-14	14-15	15-16	16-17	17-18	18-19	19-20	20-21	21-22	22-23
JULY	\$119,444	\$159,495	\$137,569	\$145,990	\$135,198	\$137,947	\$133,263	\$142,655	\$166,306	\$191,526	\$208,212	\$203,959	\$213,134	\$238,533	\$344,159	
AUGUST	\$99,841	\$131,497	\$117,782	\$100,236	\$93,646	\$103,431	\$116,162	\$126,898	\$125,654	\$145,818	\$169,913	\$169,594	\$183,375	\$238,713	\$283,879	
SEPTEMBER	\$79,311	\$87,440	\$91,141	\$89,438	\$95,843	\$90,510	\$94,870	\$95,747	\$118,307	\$143,632	\$167,758	\$155,249	\$179,291	\$233,067	\$268,037	
OCTOBER	\$110,003	\$132,396	\$133,849	\$134,624	\$130,581	\$136,495	\$142,155	\$151,235	\$166,228	\$200,681	\$204,954	\$214,612	\$228,613	\$298,343	\$345,442	
NOVEMBER	\$46,439	\$55,182	\$43,621	\$42,659	\$47,080	\$53,005	\$60,419	\$67,636	\$81,833	\$103,543	\$106,654	\$121,957	\$150,046	\$172,765	\$218,281	
DECEMBER	\$39,365	\$53,605	\$54,350	\$55,330	\$50,958	\$53,897	\$58,161	\$66,898	\$64,892	\$94,392	\$98,016	\$96,992	\$105,707	\$158,729	\$180,840	
JANUARY	\$39,259	\$41,875	\$32,049	\$38,460	\$35,651	\$34,897	\$37,531	\$42,020	\$52,924	\$48,009	\$59,986	\$76,960	\$89,208	\$144,809	\$163,273	
FEBRUARY	\$41,147	\$36,774	\$35,892	\$32,692	\$36,109	\$37,176	\$38,257	\$45,762	\$55,888	\$56,218	\$52,597	\$68,170	\$83,112	\$151,142	\$154,643	
MARCH	\$31,274	\$27,539	\$24,597	\$25,977	\$29,368	\$37,277	\$36,329	\$35,662	\$53,782	\$64,041	\$75,078	\$84,653	\$36,803	\$177,298	\$174,740	
APRIL	\$49,773	\$45,245	\$41,406	\$40,432	\$41,440	\$45,647	\$53,249	\$53,250	\$70,257	\$84,126	\$89,550	\$101,950	\$7,456	\$211,387	\$226,469	
MAY	\$89,153	\$70,170	\$66,649	\$74,350	\$75,488	\$93,520	\$88,787	\$99,318	\$101,839	\$120,395	\$135,671	\$150,073	\$79,339	\$230,997	\$249,287	
JUNE	\$134,730	\$111,445	\$110,512	\$113,614	\$119,172	\$131,194	\$134,102	\$135,308	\$157,368	\$178,049	\$194,431	\$197,065	\$181,127	\$298,164	\$316,630	
TOTAL	\$879,739	\$952,663	\$889,417	\$893,802	\$890,534	\$954,996	\$993,285	\$1,062,389	\$1,215,278	\$1,430,430	\$1,562,820	\$1,641,234	\$1,537,211	\$2,553,947	\$2,925,680	

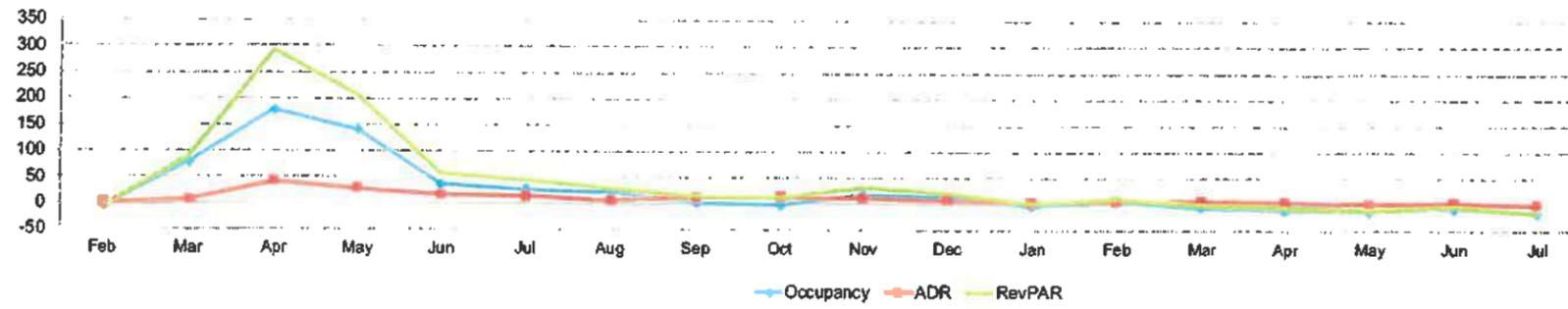
2 - Trend Haywood County, NC

Haywood County Tourism Development Authority

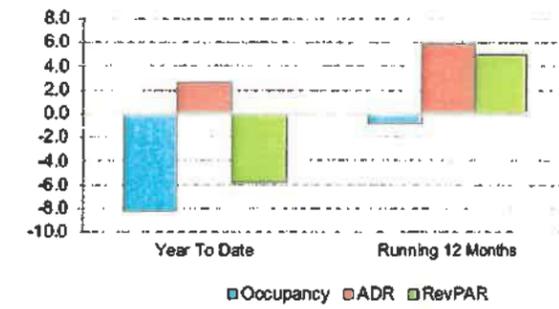
Month of July 2022

Currency: USD - US Dollar

Monthly Percent Change



Overall Percent Change



	2021												2022							Year To Date			Running 12 Months		
	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	2020	2021	2022	2020	2021	2022	
Occupancy (%)	37.7	45.9	57.4	55.5	64.3	70.8	60.9	56.6	68.7	50.8	41.0	32.4	40.0	43.3	51.1	49.1	59.7	60.2	35.0	52.8	48.4	44.3	52.1	51.7	
This Year	37.7	45.9	57.4	55.5	64.3	70.8	60.9	56.6	68.7	50.8	41.0	32.4	40.0	43.3	51.1	49.1	59.7	60.2	35.0	52.8	48.4	44.3	52.1	51.7	
Last Year	40.1	25.7	20.5	23.0	46.9	55.2	49.7	55.5	69.7	43.1	36.1	33.3	37.7	45.8	57.4	55.5	64.3	70.8	53.2	35.0	52.8	55.7	44.3	52.1	
Percent Change	-6.0	78.5	179.6	141.3	37.0	28.3	22.5	2.0	-1.4	17.6	13.6	-2.6	6.2	-5.8	-10.9	-11.5	-7.2	-15.0	-34.2	50.7	-8.2	-20.6	17.8	-0.9	
ADR	93.73	94.16	104.89	112.98	114.48	125.10	112.09	117.01	136.84	111.79	106.52	96.44	99.60	99.87	111.57	114.11	119.03	124.08	95.77	108.71	111.61	105.34	106.45	114.86	
This Year	93.73	94.16	104.89	112.98	114.48	125.10	112.09	117.01	136.84	111.79	106.52	96.44	99.60	99.87	111.57	114.11	119.03	124.08	95.77	108.71	111.61	105.34	106.45	114.86	
Last Year	94.30	88.29	74.50	68.61	98.62	109.47	105.38	104.95	121.33	100.27	98.62	93.45	93.73	94.16	104.89	112.98	114.48	125.10	103.85	85.77	108.71	107.68	105.34	108.45	
Percent Change	-0.6	6.6	40.8	27.5	16.1	14.3	6.4	11.5	12.8	11.5	8.0	3.2	6.3	6.1	6.4	1.0	4.0	-0.8	-7.8	13.5	2.7	-2.2	3.0	6.9	
RevPAR	35.30	43.25	60.23	62.71	73.60	88.57	68.31	68.26	94.04	56.77	43.88	31.25	39.83	43.23	57.07	56.08	71.05	74.65	33.52	57.35	54.04	46.68	58.52	59.33	
This Year	35.30	43.25	60.23	62.71	73.60	88.57	68.31	68.26	94.04	56.77	43.88	31.25	39.83	43.23	57.07	56.08	71.05	74.65	33.52	57.35	54.04	46.68	58.52	59.33	
Last Year	37.78	22.71	15.30	20.38	46.27	60.42	52.42	58.27	84.60	43.23	35.58	31.08	35.30	43.25	60.23	62.71	73.60	88.57	55.25	33.52	57.35	60.00	46.68	56.52	
Percent Change	-6.6	90.4	293.7	207.7	59.1	46.6	30.3	13.7	11.2	31.3	22.7	0.5	12.8	0.0	-5.2	-10.8	-3.5	-15.7	-39.3	71.1	-5.8	-22.2	21.1	5.0	
Supply	43,372	49,879	50,340	53,444	51,720	52,793	52,793	51,090	52,793	47,910	48,112	46,128	41,664	47,988	48,510	51,553	49,890	51,553	350,802	349,567	337,286	611,456	606,332	589,984	
This Year	43,372	49,879	50,340	53,444	51,720	52,793	52,793	51,090	52,793	47,910	48,112	46,128	41,664	47,988	48,510	51,553	49,890	51,553	350,802	349,567	337,286	611,456	606,332	589,984	
Last Year	44,240	50,840	47,490	53,861	51,930	53,661	53,661	51,930	53,661	48,750	48,763	48,019	43,372	49,879	50,340	53,444	51,720	52,793	376,571	350,802	349,567	657,268	611,456	606,332	
Percent Change	-2.0	-1.9	6.0	-0.4	-0.4	-1.8	-1.6	-1.6	-1.6	-1.7	-1.3	-3.9	-3.9	-3.8	-3.6	-3.5	-3.5	-2.3	-6.8	0.4	-3.5	-7.0	0.8	-2.7	
Demand	16,335	22,910	28,904	29,663	33,249	37,379	32,174	28,931	36,281	24,330	19,730	14,945	16,660	20,773	24,812	25,327	29,777	31,018	122,790	184,408	163,310	270,992	315,965	304,756	
This Year	16,335	22,910	28,904	29,663	33,249	37,379	32,174	28,931	36,281	24,330	19,730	14,945	16,660	20,773	24,812	25,327	29,777	31,018	122,790	184,408	163,310	270,992	315,965	304,756	
Last Year	17,726	13,079	9,751	12,342	24,364	29,815	26,593	26,834	37,418	21,016	17,596	15,968	16,335	22,910	28,904	29,663	33,249	37,379	200,345	122,790	184,408	366,251	270,992	315,965	
Percent Change	-7.8	75.2	196.4	140.3	36.5	26.2	20.5	0.3	-3.0	15.8	12.1	-6.4	2.0	-9.3	-14.2	-14.6	-10.4	-17.0	-38.7	60.2	-11.4	-26.0	16.6	-3.5	
Revenue	1,531,117	2,157,136	3,031,733	3,351,471	3,805,494	4,675,969	3,606,299	3,385,278	4,964,555	2,719,754	2,101,562	1,441,305	1,659,327	2,074,653	2,768,387	2,890,103	3,544,467	3,848,371	11,759,059	20,046,169	18,226,614	28,545,308	34,267,691	35,004,062	
This Year	1,531,117	2,157,136	3,031,733	3,351,471	3,805,494	4,675,969	3,606,299	3,385,278	4,964,555	2,719,754	2,101,562	1,441,305	1,659,327	2,074,653	2,768,387	2,890,103	3,544,467	3,848,371	11,759,059	20,046,169	18,226,614	28,545,308	34,267,691	35,004,062	
Last Year	1,671,492	1,154,772	726,431	1,093,566	2,402,869	3,242,086	2,812,969	3,026,108	4,539,825	2,107,346	1,735,273	1,492,249	1,531,117	2,157,136	3,031,733	3,351,471	3,806,494	4,675,969	20,805,025	11,759,059	20,046,169	39,438,535	28,545,308	34,267,691	
Percent Change	-8.4	66.8	317.3	206.5	56.4	44.2	28.2	11.9	9.4	29.1	21.1	-3.4	8.4	-3.8	-8.7	-13.8	-6.9	-17.7	-43.5	70.5	-9.1	-27.6	20.0	2.1	
Census %	37	39	42	44	44	44	44	44	44	40	38	36	36	38	41	43	43	43	36	41	43	36	43	43	
Census Props	37	39	42	44	44	44	44	44	44	40	38	36	36	38	41	43	43	43	36	41	43	36	43	43	
Census Rooms	1549	1609	1678	1724	1724	1703	1703	1703	1703	1597	1552	1498	1488	1548	1617	1663	1663	1663	1498	1488	1548	1617	1663	1663	
Rooms Participants	31.3	30.1	31.3	30.5	35.7	34.9	34.9	34.9	34.9	37.2	38.3	39.9	39.9	38.4	36.7	35.7	35.7	35.7	39.9	39.9	38.4	36.7	35.7	35.7	

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Combined Report
Data pulled up to Jul-22

AirDNA
1507 Blake Street
Denver, CO 80202
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hello@airdna.co

	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22
19667 - 28786													
Total Available Listings													
Entire Place	229	238	246	270	276	277	275	274	278	315	349	355	343
Private Room	42	37	41	41	41	37	39	37	39	40	44	43	37
Shared Room	1	1	1	1	0	1	1	1	1	1	1	1	1
Booked Listings													
Entire Place	223	222	231	265	269	266	256	245	235	268	312	322	329
Private Room	41	36	39	39	40	36	37	31	39	39	40	38	37
Shared Room	1	0	0	1	0	1	1	0	1	0	0	0	0
Room Nights - Entire Place													
Total Available	13,681	13,908	14,670	17,088	17,774	17,943	16,913	14,919	15,647	17,096	20,449	19,716	20,253
Booked	11,385	9,757	9,244	13,120	11,560	10,737	7,213	6,403	7,660	9,202	10,471	12,563	14,359
Room Nights - Hotel Comparal													
Total Available	1,552	1,438	1,590	1,855	1,886	1,759	1,559	1,727	1,721	2,000	2,316	2,262	2,296
Booked	1,285	1,005	993	1,423	1,204	1,089	684	802	1,005	1,277	1,366	1,474	1,575
Listing Nights - Entire Place													
Available	5,579	5,593	5,958	7,009	7,308	7,259	6,832	6,257	6,401	7,128	8,602	8,292	8,401
Booked	4,617	3,899	3,735	5,370	4,707	4,305	2,852	2,695	3,265	3,958	4,517	5,248	5,830
Occupancy													
Entire Place	82.8%	69.7%	62.7%	76.6%	64.4%	59.3%	41.7%	43.1%	51.0%	55.5%	52.5%	63.3%	69.4%
Hotel Comparable	82.8%	69.9%	62.5%	76.7%	63.8%	61.9%	43.9%	46.4%	58.4%	63.9%	59.0%	65.2%	68.6%
ADR													
Entire Place	\$222.02	\$221.11	\$217.21	\$224.34	\$219.84	\$223.99	\$226.16	\$204.36	\$197.81	\$201.50	\$201.67	\$209.67	\$225.38
Hotel Comparable	\$124.67	\$118.01	\$121.66	\$131.01	\$122.56	\$122.77	\$117.89	\$115.10	\$109.23	\$116.10	\$115.06	\$117.66	\$122.39
RevPAR													
Entire Place	\$183.74	\$154.14	\$136.17	\$171.88	\$141.60	\$132.84	\$94.41	\$88.02	\$100.90	\$111.89	\$105.90	\$132.70	\$156.40
Hotel Comparable	\$103.23	\$82.48	\$75.98	\$100.50	\$78.24	\$76.01	\$51.72	\$53.45	\$63.79	\$74.13	\$67.86	\$76.67	\$83.96



Combined Report
Data pulled up to

Jul-22

AirDNA
1507 Blake Street
Denver, CO 80202
+1 (720) 372-2318
hello@airdna.co

8306 - 28785

	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22
Total Available Listings													
Entire Place	186	183	200	213	218	213	215	202	207	223	257	259	252
Private Room	3	2	2	2	2	2	2	2	2	2	2	2	2
Shared Room	0	0	0	0	0	0	0	0	0	0	0	0	0
Booked Listings													
Entire Place	184	179	196	209	214	205	207	192	190	201	232	243	239
Private Room	3	2	2	2	2	2	2	2	1	1	2	2	2
Shared Room	0	0	0	0	0	0	0	0	0	0	0	0	0
Room Nights - Entire Place													
Total Available	12,377	13,189	14,057	15,549	15,604	15,482	15,489	14,092	15,463	15,524	17,678	17,803	17,202
Booked	10,673	8,986	9,064	11,698	10,026	9,786	7,218	6,173	7,741	7,726	8,706	11,030	12,818
Room Nights - Hotel Comparable													
Total Available	840	733	770	852	815	892	761	588	650	690	894	982	856
Booked	611	458	477	660	502	500	269	248	348	362	522	597	568
Listing Nights - Entire Place													
Available	4,608	4,751	5,036	5,628	5,704	5,687	5,567	4,973	5,404	5,526	6,395	6,536	6,283
Booked	3,901	3,220	3,280	4,311	3,651	3,529	2,539	2,145	2,717	2,759	3,220	4,036	4,628
Occupancy													
Entire Place	84.7%	67.8%	65.1%	76.6%	64.0%	62.1%	45.6%	43.1%	50.3%	49.9%	50.4%	61.8%	73.7%
Hotel Comparable	72.7%	62.5%	61.9%	77.5%	61.6%	56.1%	35.3%	42.2%	53.5%	52.5%	58.4%	60.8%	66.4%
ADR													
Entire Place	\$259.56	\$254.01	\$246.48	\$251.09	\$249.16	\$254.53	\$252.82	\$272.67	\$252.29	\$249.68	\$235.59	\$246.52	\$258.36
Hotel Comparable	\$150.25	\$149.49	\$153.92	\$154.49	\$149.99	\$149.62	\$145.96	\$151.32	\$140.24	\$145.73	\$132.06	\$135.42	\$153.61
RevPAR													
Entire Place	\$219.74	\$172.15	\$160.54	\$192.33	\$159.48	\$157.94	\$115.31	\$117.61	\$126.84	\$124.66	\$118.62	\$152.23	\$190.31
Hotel Comparable	\$109.29	\$93.41	\$95.35	\$119.68	\$92.39	\$83.87	\$51.59	\$63.82	\$75.08	\$76.45	\$77.11	\$82.33	\$101.93

Gross Night Room Sales YTD Comparison

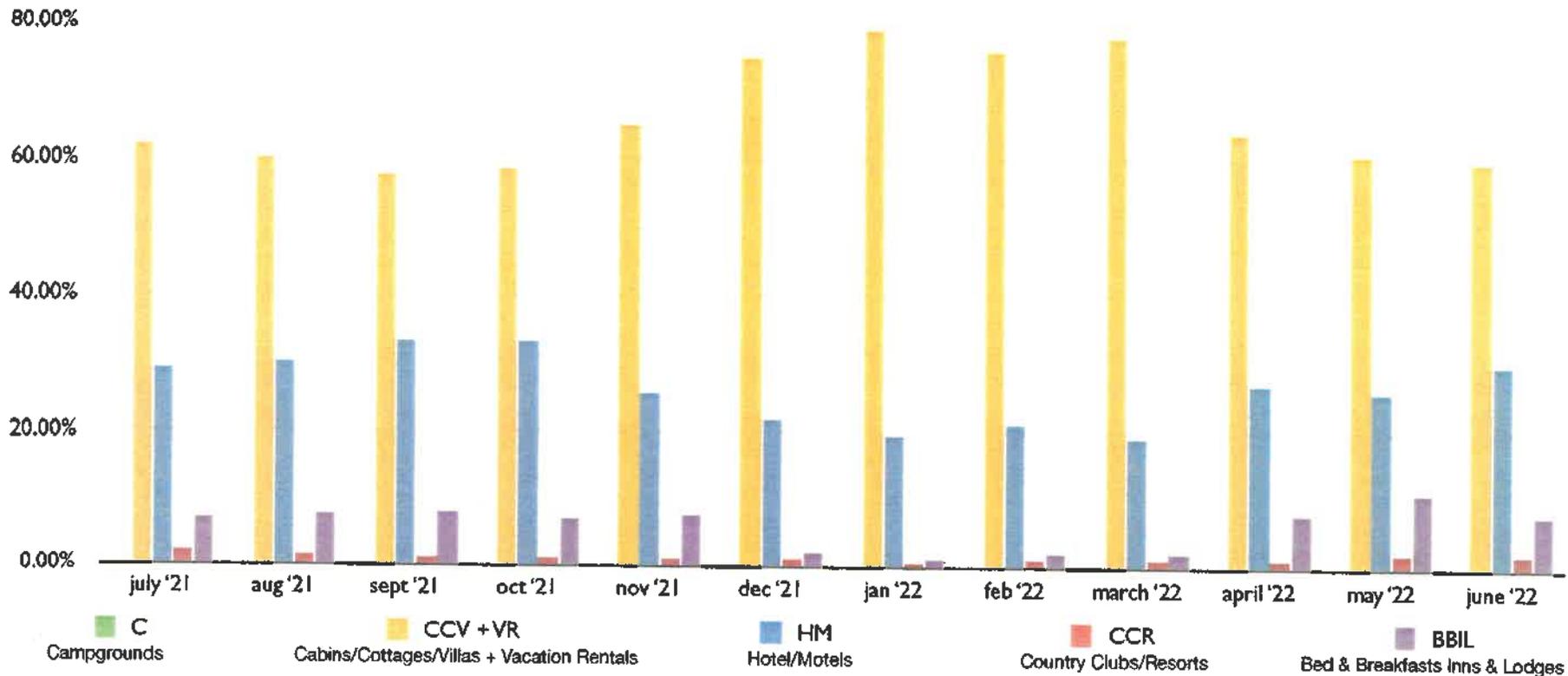
	A	B	C	D	E	F	G	H	I	J	K
		Can 20-21	Can 21-22	CI 20-21	CL 21-22	LJ 20-21	LJ 21-22	MV 20-21	MV 21-22	Way 20-21	Way 21-22
1											
2											
3	JULY	482,379	694,596	301,593	390,870	406,689	780,672	2,915,824	4,003,021	1,852,623	2,741,179
4	AUGUST	500,244	522,948	348,048	300,897	399,270	767,646	2,736,657	3,168,541	1,982,179	2,331,179
5	SEPTEMBER	482,898	495,450	295,671	290,893	376,729	652,228	2,802,688	3,124,208	1,876,843	2,131,179
6	OCTOBER	514,584	615,576	342,284	312,422	574,583	745,917	3,773,764	4,260,909	2,295,214	2,721,179
7	NOVEMBER	359,346	433,567	287,188	284,307	218,655	325,594	2,060,062	2,622,224	1,393,958	1,179,179
8	DECEMBER	296,916	353,192	233,172	209,994	198,520	265,911	2,119,653	2,371,730	1,111,287	1,321,179
9	JANUARY	261,340	342,166	248,965	239,653	117,836	255,469	1,797,518	2,131,699	1,184,213	1,191,179
10	FEBRUARY	282,413	341,316	252,378	219,360	168,860	221,533	1,911,786	1,919,125	1,174,851	1,161,179
11	MARCH	425,732	451,376	286,486	274,153	165,051	294,839	2,048,966	1,919,125	1,507,174	1,381,179
12	APRIL	470,265	459,037	294,912	282,139	275,278	459,823	2,524,662	2,591,887	1,719,707	1,891,179
13	MAY	455,430	538,089	226,406	269,118	484,672	521,040	2,587,850	2,740,549	2,019,782	2,161,179
14	JUNE	638,584	635,622	348,833	248,260	542,779	893,763	3,561,322	3,764,926	2,368,330	2,341,179
15											
16	TOTAL	5,170,131	5,882,935	3,465,936	3,322,066	3,928,922	6,184,435	30,840,752	34,617,944	20,486,161	21,581,179

21/22 OCCUPANCY TAX BY CATEGORY

OCCUPANCY TAX JULY 2021 - JUNE 2022

TYPE	JULY '21	AUG '21	SEPT '21	OCT '21	NOV '21	DEC '21	JAN '22	FEB '22	MARCH '22	APRIL '22	MAY '22	JUNE '22
C	0.00%	0.00%	0.05%	0.05%	0.05%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
CCV + VR	62.00%	60.00%	57.50%	58.50%	65.00%	75.00%	79.00%	76.00%	78.00%	64.00%	61.00%	60.00%
HM	29.00%	30.00%	33.00%	33.00%	25.50%	22.00%	19.50%	21.00%	19.00%	27.00%	26.00%	30.00%
CCR	2.00%	1.50%	1.00%	1.00%	1.00%	1.00%	0.50%	1.00%	1.00%	1.00%	2.00%	2.00%
BBIL	7.00%	7.50%	8.00%	7.00%	7.50%	2.00%	1.00%	2.00%	2.00%	8.00%	11.00%	8.00%

OCCUPANCY TAX BY ACCOMMODATION CATEGORY



Metrics

Jul 1, 2021 - Jun 30, 2022

Property:

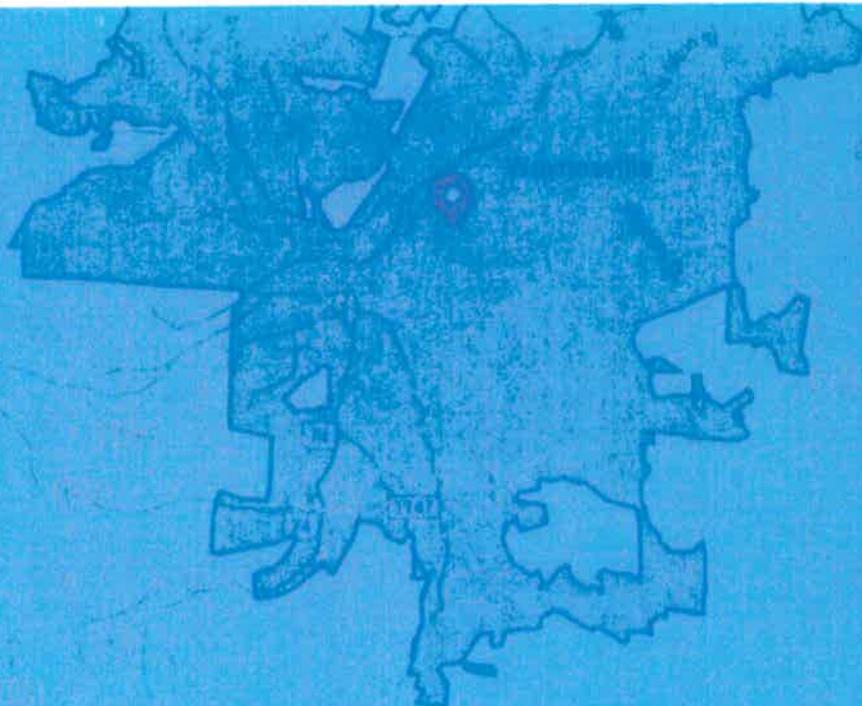


Waynesville

Waynesville, North Carolina, United States

Applied Filters:

Home Distance: >50.00 mi



Metrics

Jul 1, 2021 - Jun 30, 2022

Metrics

● **Waynesville**
Waynesville, NC

Visits	2.9M	Visit Frequency	3.36
Visitors	860K	Avg. Dwell Time	275 min

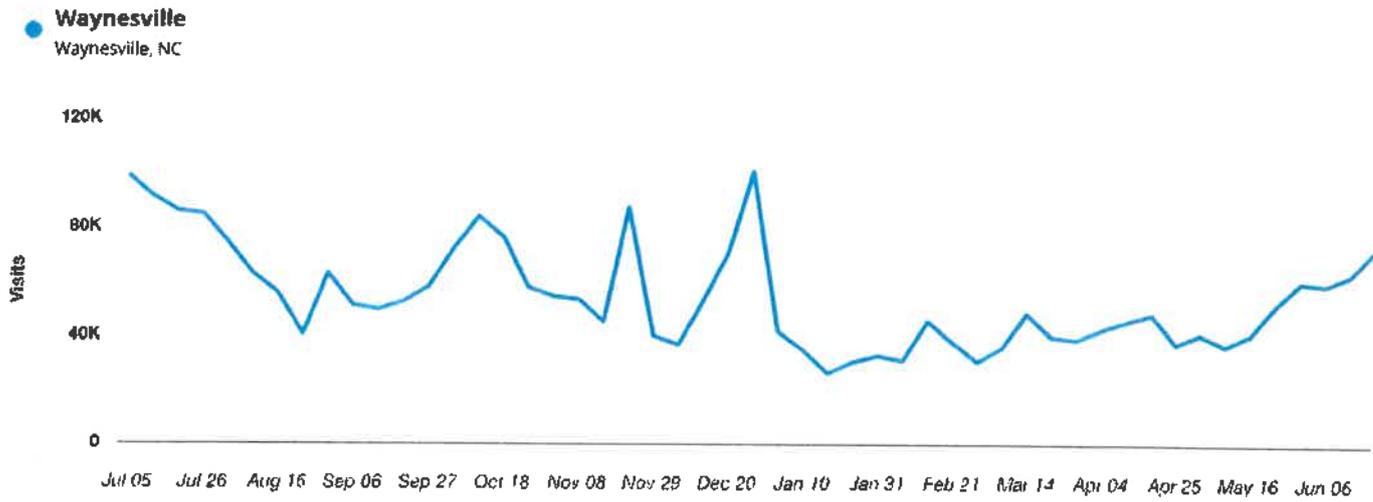
Jul 1st, 2021 - Jun 30th, 2022

Data provided by Placer Labs Inc. (www.placer.ai)

Visits Trend

Jul 1, 2021 - Jun 30, 2022

Visits Trend



Weekly | Visits | Jul 1st, 2021 - Jun 30th, 2022

Data provided by Placer Labs Inc. (www.placer.ai)

Waynesville



Placer.ai

Waynesville

Waynesville, NC

Jul 01, 2021 - Jun 30, 2022

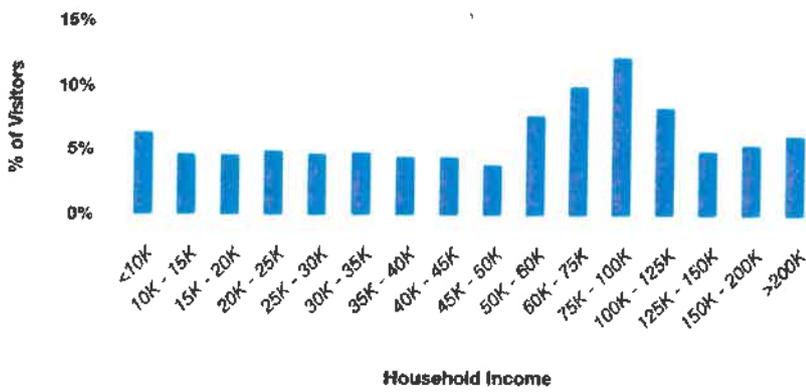
Home Distance / more than / 50.00mi

Export

Household Income

Waynesville

Waynesville, NC



Average Income

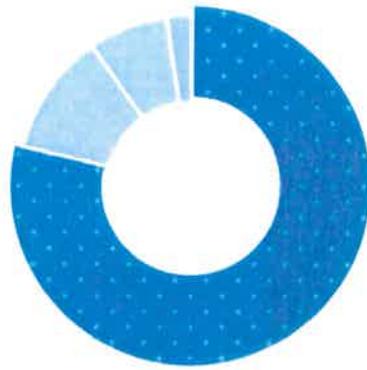
81K

Median Income

57K

Ethnicity

-  African American
-  White
-  Hispanic
-  Asian



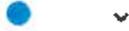
Waynesville



White

Visitors By Origin

Venues:



Origin:

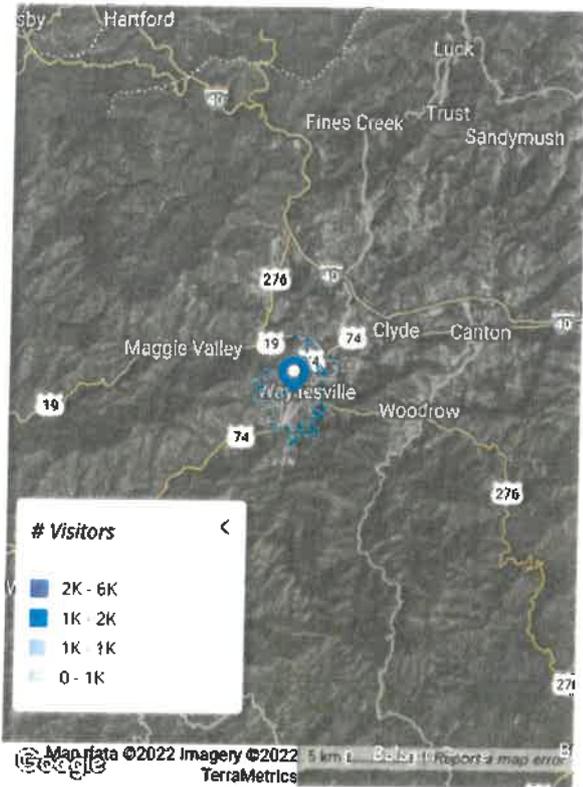
Home Location

Metric:

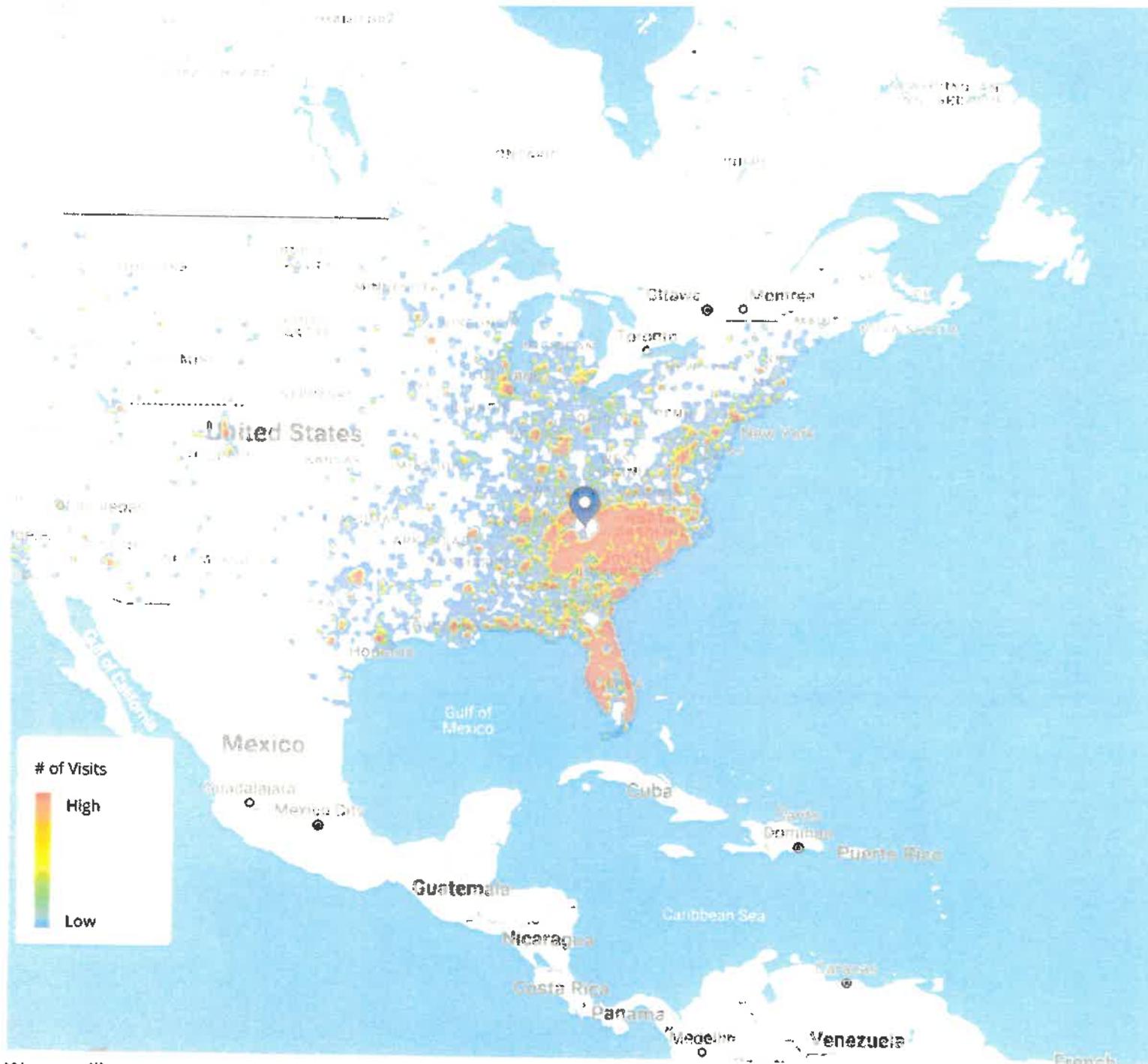
#Visitors

% Visitors

YoY Change



Zipcode / City	Visitors (% of Total)	YOY (% Change)
28147 Salisbury, NC, USA	6.2K (0.7%)	+3.8K (+159.4%)
28906 Murphy, NC, USA	5.4K (0.6%)	+683 (+14.3%)
27703 Durham, NC, USA	5.4K (0.6%)	+5.4K (New)
28752 Marion, NC, USA	4.7K (0.5%)	+2.8K (+156.2%)
28904 Hayesville, NC, USA	3.9K (0.4%)	+3.9K (New)
28215 Charlotte, NC, USA	3.8K (0.4%)	+1.4K (+57.5%)
29729 Richburg, SC, USA	3.2K (0.4%)	+1.6K (+92.4%)
28655 Morganton, NC, USA	2.7K (0.3%)	-170 (-5.9%)
29841 North Augusta, SC, USA	2.7K (0.3%)	+1.5K (+118%)



Waynesville / Waynesville, North Carolina, United States | Based on visitor Home Location, by Visits | Jul 1st 2020 to Jun 30th 2021 | The locations shown are obfuscated for privacy and randomly placed within a census block. They do not represent actual home addresses. Data provided by Placer Labs Inc. (www.placer.ai)

Metrics

Jul 1, 2021 - Jun 30, 2022

Metrics

Downtown Waynesville
Waynesville, NC

Visits	575.6K	Visit Frequency	1.99
Visitors	288.7K	Avg. Dwell Time	119 min

Jul 1st, 2021 - Jun 30th, 2022

Data provided by Placer Labs Inc. (www.placer.ai)

Metrics

Jul 1, 2021 - Jun 30, 2022

Metrics

● Hazelwood

429 Hazelwood Avenue, Waynesville, NC

Visits	89.3K	Visit Frequency	1.84
Visitors	49.9K	Avg. Dwell Time	57 min

Jul 1st, 2021 - Jun 30th, 2022

Data provided by Placer Labs Inc. (www.placer.ai)

Metrics

Jul 1, 2021 - Jun 30, 2022

Metrics

Frog Level

56 Commerce St, Waynesville, NC 2871

Visits	69K	Visit Frequency	1.55
Visitors	44.5K	Avg. Dwell Time	74 min

Jul 1st, 2021 - Jun 30th, 2022

Data provided by Placer Labs Inc. (www.placer.ai)

1% Destination Marketing



Expand our multi-channel strategy to increase destination awareness and drive visitation/ overnight stays.

Tactics to include organic and paid social media, original content development, email marketing and Google Display retargeting to promote Waynesville in NC, surrounding states, and other feeder markets.

Increase buying power with collaborative print placements in Our State, Local Palate, and Atlanta Magazine, along with digital articles on corresponding websites. With the support of grant funding, we aim to reach 22,000 Facebook fans and 7,000 email subscribers this fiscal year.

Target markets include North Carolina, along with surrounding states of Georgia, South Carolina, and Tennessee. Target existing areas that have shown an affinity for the region, like Northern Florida.

Within those markets, our target audiences include travelers of all ages, with a specific focus on families, millennials, outdoor enthusiasts, foodies, and art/music connoisseurs.

Waynesville FY 22-23 Media Spend



- Digital Media
- Traditional Media
- Collaborative Print Packages

From Theater to Table: Exploring Waynesville's Arts

Spend a weekend on the edge of the Great Smoky Mountains in this vibrant, artsy town and you'll offer a standing ovation.

by Cate Dore



Treat Your Palate To A Smoky Mountain Surprise

Waynesville restaurants and breweries are proud to embrace the delicious state pride of Appalachian North Carolina cuisine. This charming mountain town offers a high-quality dining experience with a variety of local dishes to savor. For the best of both worlds, get the best of both worlds when you dine. Check out the local dining scene and enjoy the best of both worlds.

Discover more options at ExperienceWaynesville.com and local guides like this one.



experiencewaynesville Message Follow ...

221 posts 1,672 followers 214 following

Experience Waynesville

Official travel and tourism IG feed for beautiful Waynesville, N.C. Culture, cuisine, arts, outdoors & entertainment. www.visitncsmokies.com/waynesville



Dining



Sprits



Art



Outdoors



Downtown



Emeralds...



Shopping

POSTS



EATS, TREATS AND OTHER WAYNESVILLE FALL FAVORITES

Fall is all about new. A new season, new colors in nature, new clothing, new routines as school and work kick off again, and

DETAILS



WHAT'S HOPPING IN FROG LEVEL?

Like many Western North Carolina towns, Waynesville did not see its initial development boom until the railroad was built in 1864. The agricultural lumber

DETAILS



WAYNESVILLE STORIES: CAPTURED BY YOU

Vacations are a great way to relax, clear the mind, and escape your everyday reality. You could hammock by the water at Looking Glass

DETAILS



THE GUY'S GUIDE TO MAGGIE VALLEY

Searching for the ultimate mancation? Where you and the guys can go out and just be dudes doing dude things? It's time to check

DETAILS



HAYWOOD YOU LIKE TO HANGOUT IN HAZELWOOD?

If you haven't heard of Hazelwood yet, you're missing out! Hazelwood has been surprising locals and visitors alike for years as it has become



BEST DOG-FRIENDLY SPOTS IN HAYWOOD (TOLD BY A DOG)

From breweries to bakeries, there are so many reasons you'll want to bring along your best furry friend on your next getaway to the

DETAILS

Who We Are



The Haywood County Tourism Development Authority is the government authority of Haywood County that functions as the official tourism marketing and management organization for the entire county. Visit NC Smokies (VNCS) is the consumer friendly name by which Haywood County Tourism Development Authority (HCTDA) does business. The HCTDA's mission is to:

TO PROMOTE TOURISM AS
SUSTAINABLE ECONOMIC DEVELOPMENT
FOR THE BENEFIT OF HAYWOOD COUNTY.

VISITORS PAY FOR TOURISM PROMOTION

HCTDA is funded exclusively by the Occupancy Tax, which is commonly referred to as the "bed tax," a legislated four percent (4%) tax collected on all accommodations in Haywood County rented for less than ninety (90) days. Our purpose is to strengthen the county's economy and employment level by investing the Occupancy Tax in innovative marketing programs. The HCTDA is governed by a 15-member Board of Directors comprised of business owners and professionals who have the experience and willingness to serve the community. Their volunteer responsibility includes developing policies, financial oversight and determining the future course of the HCTDA's mission.



Board Members

Chris Corbin
More Than 20 Units

Mike Huber
More Than 20 Units

Twinkel Patel
More Than 20 Units

Tammy Wight
20 Units or Less

Lauri SoJourneyer
20 Units or Less

Jeff Hillis
20 Units or Less

Colleen Davis
Tourism Related Business

Kelsie Baker
Tourism Related Business

Jon Feichter
Town of Waynesville

Gail Mull
Town of Canton

Dr. Shelley White
Town of Clyde

Jim Owens
Town of Maggie Valley

Kirk Kirkpatrick
Ex-Officio

David Francis
Ex-Officio

Kristian Owen
Ex-Officio

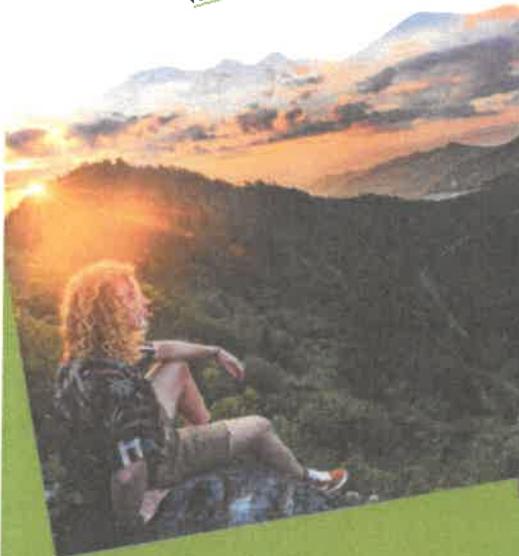
Haywood You Like To Campaign

- Take Hay Now to the next level, with a new look.
- Convey natural mountain beauty, outdoor activities, charm, and culture.
- Embrace our free-spirited, quirky and unpretentious personality.

HAYWOOD You Like To HIT THE TRAIL?

Breathe in deep Haywood County's five adventure-fueled mountain towns each offer unique open-air experiences. Explore the outdoors of Cannon, Clyde, Lake Junaluska, Maggie Valley, and Waynesville. From scenic mountain hikes to cascading waterfalls, swimming holes to trout fishing, there are outdoor adventures here for everyone.

HAY NOW → Plan your adventure at VisitNCSmokies.com.



HAY NOW →

HAYWOOD You Like To LEAVE IT ALL BEHIND?

You. Your machine. The Smokies.

That's the formula that makes the Autumn magic of North Carolina's Smoky Mountains a time when all your cares fade away and vivid memories are made.

Our mountains are a feast for your eyes. Our crisp mountain air fills your senses. Our winding asphalt ribbons on the Blue Ridge Parkway will make your pulse quicken. But that's just the beginning. The charming mountain towns of Haywood County offer culinary wonders to delight your palate, eclectic shopping, and bike-friendly hotels and cabins to enhance the adventure of a trip that will stay with you forever.

HAY NOW → Let's get rolling! Plan your fall leaf tour at VisitNCSmokies.com.



VisitNC SMOKIES

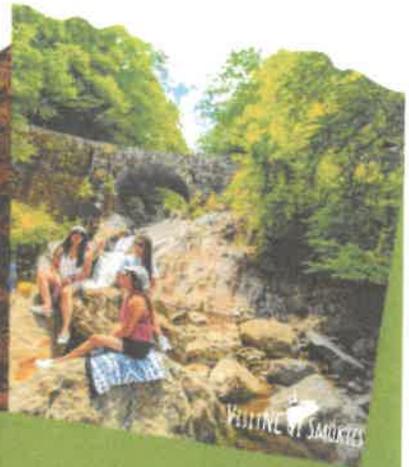
HAY NOW →

HAYWOOD You Like To MAKE SOME MEMORIES?

The NC Smokies are home to open-air excursions and unexpected encounters that are as unforgettable as our panoramic views. Grab your family of eager explorers and discover 552 427 action-packed acres of Haywood County.

Immerse yourself into the refreshing waters of unburst Swimming Hole or cool off in the cascading spray of the waterfalls at Graveyard Fields. Or go wild with our unique animal encounters— elk, alpacas, and birds (oh, my)! Our outdoor experiences will take your family to new heights.

HAY NOW → Plan your family adventure at VisitNCSmokies.com.



VisitNC SMOKIES

HAY NOW →

HAYWOOD You Like To HANG WITH OUR GANG?

Plan your adventure today.



VisitNC SMOKIES

HAY NOW →

HAYWOOD You Like To STAY A WHILE?

Plan your adventure today.



VisitNC SMOKIES

HAY NOW →

HAYWOOD You Like To STEP THINGS UP?

Plan your adventure today.

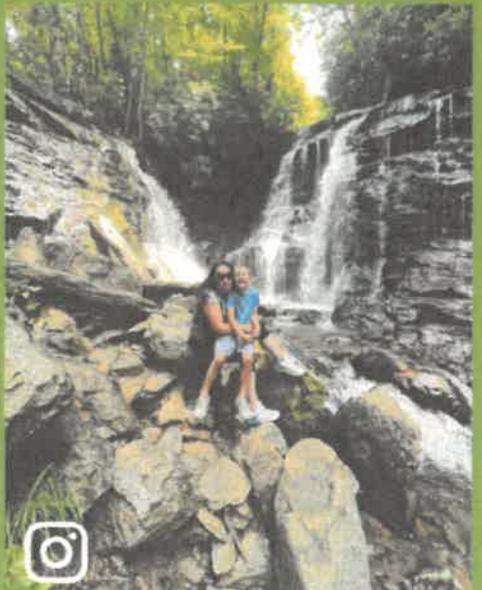
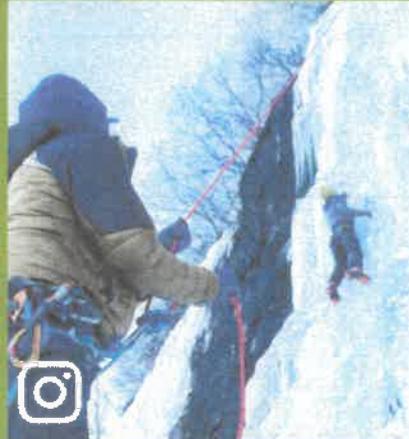
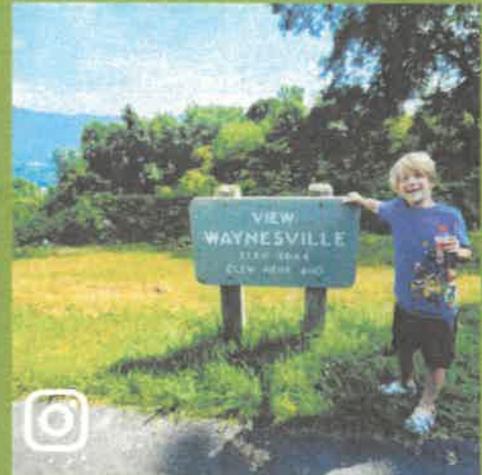
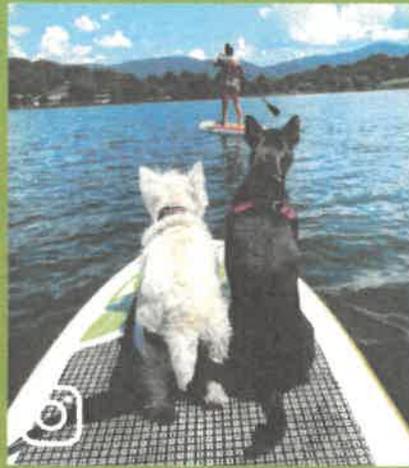


VisitNC SMOKIES

HAY NOW →

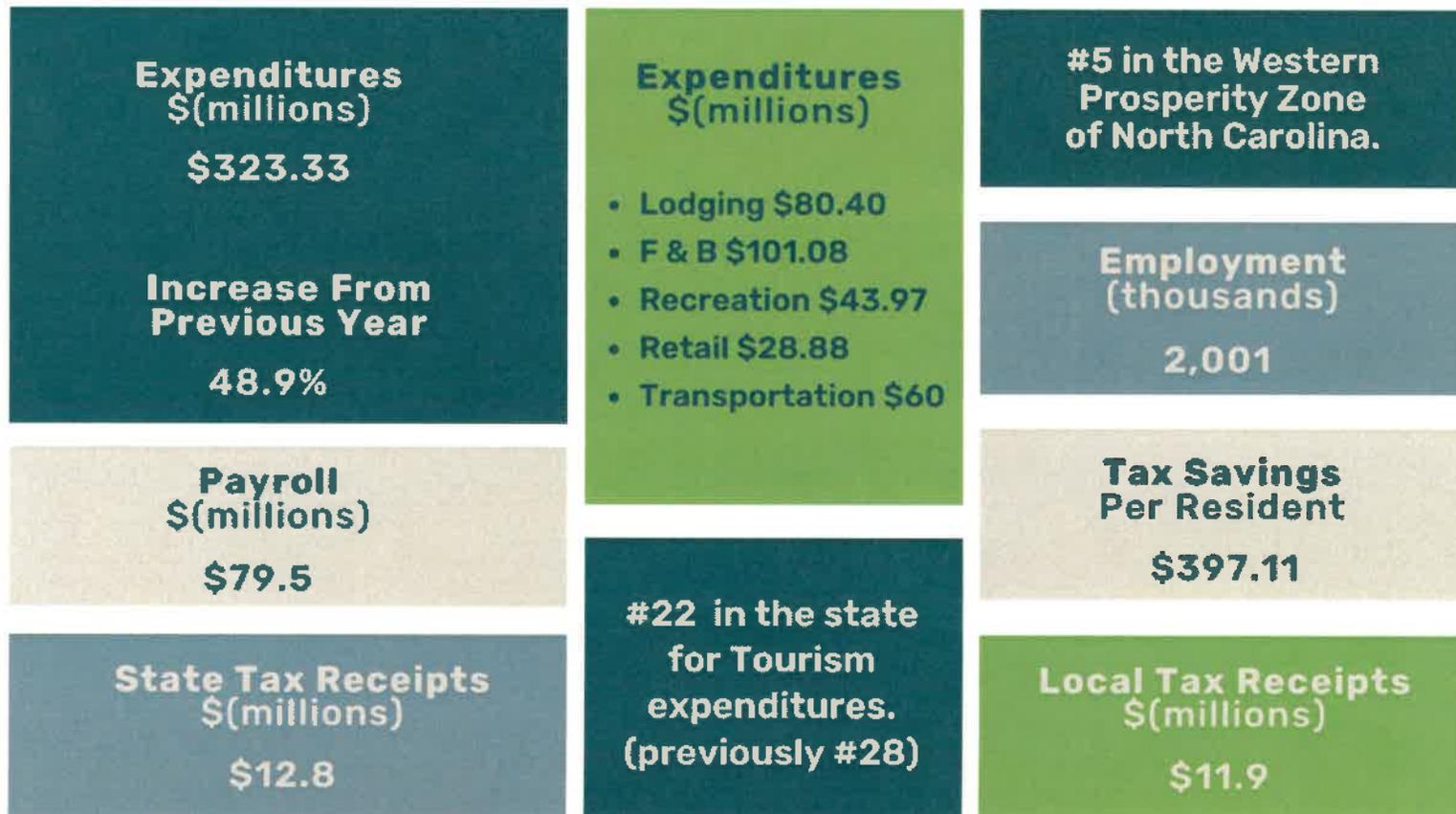
HAY NOW

YOU'RE AN ALL STAR
GET YOUR GAME ON, GO PLAY
HEY NOW, YOU'RE A ROCK STAR
GET THE SHOW ON, GET PAID
(AND ALL THAT GLITTERS IS GOLD)
ONLY SHOOTIN' STARS BREAK THE MOLD



The 2021 Economic Impact of Travel In Haywood County

HCTDA is funded exclusively by the Occupancy Tax, which is commonly referred to as the "bed tax," a legislated four percent (4%) tax collected on all accommodations in Haywood County rented for less than ninety (90) days. Our purpose is to strengthen the county's economy and employment level by investing the Occupancy Tax in innovative marketing programs.



TOWN OF WAYNESVILLE BOARD OF ALDERMEN
REQUEST FOR BOARD ACTION
Meeting Date: November 8, 2022

SUBJECT:

Call for a Public Hearing to be held on December 13, 2022, to consider a Text Amendment to Land Development Standards Section 12.3, the Flood Damage Prevention Ordinance.

AGENDA INFORMATION:

Agenda Location: Call for Public Hearing

Item Number:

Department: Development Services

Contact: Byron Hickox

Presenter: Byron Hickox

BRIEF SUMMARY:

The proposed amended Flood Damage Prevention Ordinance will replace the existing ordinance, Section 12.3, of the Land Development Standards, with the updated NC State Model Flood Hazard Prevention provided by the NC State Floodplain Mapping Program. Adoption of the current version of the ordinance is a requirement for communities to maintain their eligibility for participation in the National Flood Insurance Program (NFIP).

The proposed ordinance provides a variety of changes. The most basic changes are simply references to 160D. Other changes consist of additions to the definitions section, additional standards for building permits for existing structures, language related to cumulative flood damage to structures, and new standards for storage tanks, fences, retaining walls, and other non-habitable structures. Additionally, the Ordinance incorporates the AH Zone designation. The AH Zone designation corresponds to areas on the flood insurance rate maps that have a one percent annual chance of shallow flooding or ponding, where the average flood depths are between 1 and 3 feet.

MOTIONS FOR CONSIDERATION:

1. Motion to call for a Public Hearing to be held on December 13, 2022, to consider a Text Amendment to Land Development Standards Section 12.3 – Flood Damage Prevention Ordinance.

FUNDING SOURCE/IMPACT:

N/A

MANAGER'S COMMENTS AND RECOMMENDATIONS:

TOWN OF WAYNESVILLE BOARD OF ALDERMEN
REQUEST FOR BOARD ACTION
Meeting Date: November 8, 2022

SUBJECT: Call for a Public Hearing for December 13, 2022 to consider a rezoning request from Hazelwood Urban Residential (H-UR) to Hazelwood Urban Residential Mixed-Use Overlay-2 (H-UR-MX-O-2) District for five (5) properties off S. Main Street.

AGENDA INFORMATION:

Agenda Location: New Business
Item Number:
Department: Development Services
Contact: Olga Grooman
Presenter: Olga Grooman

BRIEF SUMMARY:

Mixed-Use Overlay (MX-O) Districts are zoning overlay districts established to permit certain limited mixed-uses within residential neighborhoods (LDS 2.6.2). The parcels under consideration for rezoning are:

1. .38-acre property at 1434 S. Main St. (PIN 8605-91-5018),
2. .28-acre property at 1458 S. Main St. (PIN 8605-90-3984),
3. .23-acre property at 1484 S. Main St. (PIN 8605-90-3920),
4. .14-acre unaddressed property off S. Main St. (PIN 8605-90-2966),
5. .24-acre property at 24 Belle Meade Dr. (PIN 8605-90-2836).

The owners of the above properties submitted the rezoning requests to allow more commercial uses on their properties. One of the applicants could not sell the house listed as residential but had a few potential commercial buyers. Other applicants feel that the rezoning to a Mixed-Use Overlay district makes sense since their properties are already directly adjacent to the Country Club Residential Low Density Mixed-Use Overlay (CC-RL-MX-O) and South Main Business Districts with commercial uses. Furthermore, Hazelwood Urban Residential Mixed-Use Overlay (H-UR-MX-O) is just about 450 feet away.

Considering the fact that the frontages of these properties may be affected by the NC DOT expansion of the S. Main Street within the next few years, the applicants feel it is reasonable to expand the uses of their properties to make them more appealing for potential buyers. If used as commercial in the future, these lots would have a close road frontage, and could be appealing for businesses.

However, the applicants understand that there are also many residential properties behind them in their current H-UR district. They want to protect the existing neighborhood to the best extent possible without compromising their own property values. That is why this rezoning, if approved, would create a H-UR-MX-O-2 district, where less impactful and less disturbing business uses would be allowed. All residential and other uses currently allowed in their district would stay. Additional uses would be limited to government services, personal services (barber shops, hair salons, etc.), professional services (legal, accounting, engineering services), studios (arts, dance), neighborhood commercial (3,000 sq ft or less), and neighborhood restaurant.

MOTIONS FOR CONSIDERATION:

1. Motion to call for a Public Hearing on December 13, 2022, to consider a rezoning request for five (5) properties off S. Main Street in Waynesville, NC.

FUNDING SOURCE/IMPACT:

N/A

ATTACHMENTS:

1. Aerial view of the properties
2. Aerial zoning map

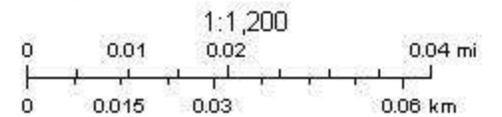
MANAGER'S COMMENTS AND RECOMMENDATIONS:

This is a call for a public hearing only.

Haywood County



October 27, 2022



TOWN OF WAYNESVILLE BOARD OF ALDERMEN
REQUEST FOR BOARD ACTION
Meeting Date: November 8, 2022

SUBJECT: Call for a Public Hearing for December 13, 2022 to consider Land Development Standards (LDS) text amendments related to Chapter 160D additions and general revisions, multiple sections of LDS.

AGENDA INFORMATION:

Agenda Location: Call for Public Hearing

Item Number:

Department: Development Services

Contact: Olga Grooman

Presenter: Olga Grooman

BRIEF SUMMARY:

In the past few years, the Town completed multiple revisions to the Land Development Standards (LDS) to address requirements in 160D, Driveway Access Permits, and Stormwater Ordinances. During the implementation of these ordinances, several areas for updates have arisen or been required or suggested. This staff-initiated text amendment addresses several needed additions and clarifications within the LDS to assist with implementation and enforcement of ordinances.

In LDS Section 9.8, Driveway Access, applicability and enforcement of driveway and drainage standards on private streets within the Town or ETJ was not clear. The revised ordinance proposes to allow the Public Services Director (Administrator) flexibility to make a decision on permit requirements based on the context and conditions of the location and the type of private or ETJ roadway. The goal of this text amendment is to allow context-sensitive decision making when it comes to driveway connections to ensure emergency vehicle and Town services access where appropriate.

In LDS Section 12.5, Stormwater Ordinance, there is no express provision for the prevention of standing water on new roadways. WithersRavenel, the consulting engineering firm the Town uses for stormwater plan review, recommends requiring site plans to show how streets will drain into stormwater infrastructure to prevent standing water on roadways and prevent the risk of hydroplaning. This will add an additional requirement to stormwater management site plans in major developments and large subdivisions that is used in other jurisdictions. The goal of this amendment is to ensure proper street drainage for public safety.

Multiple sections of the LDS were revised to comply with changes in the NC General Statutes guiding local land use regulations, referred to as "160D." Since then, staff has found a few pieces of outdated information in the LDS still needing to be corrected, and the NC Legislature clarified appeal procedures during its summer session. The goal of these text amendments is to remain in compliance with NCGS 160D.

MOTIONS FOR CONSIDERATION:

1. Motion to call for a Public Hearing on December 13, 2022, to consider the text amendment related to Chapter 160D additions and general revisions, as recommended by the Planning Board.

FUNDING SOURCE/IMPACT:

N/A

ATTACHMENTS:

1. Proposed Text Amendment

MANAGER'S COMMENTS AND RECOMMENDATIONS:

This is a call for public hearing only.

ORDINANCE NO. _____

**AN ORDINANCE AMENDING THE TEXT OF THE
TOWN OF WAYNESVILLE LAND DEVELOPMENT STANDARDS**

WHEREAS, the Town of Waynesville has the authority, pursuant to Article 7 of Chapter 160D of the North Carolina General Statutes, to adopt land development regulations, clarify such regulations, and may amend said regulations from time to time in the interest of the public health, safety, and welfare; and

WHEREAS, the Town of Waynesville Planning Board has reviewed the proposed text amendments to the Land Development Standards (LDS) and recommends that they are consistent with the 2035 Comprehensive Plan and that they are reasonable and in the public interest because they support the following goals:

Goal 1: Continue to promote smart growth principles in land use planning and zoning.

- Encourage in-fill, mixed use, and context-sensitive development.

Goal 3: Protect and enhance Waynesville’s natural resources.

- Protect and enhance water quality and forests.

Goal 6: Create an attractive, safe and multi-modal transportation system.

- Provide an interconnected transportation network of roadways, greenways, freight mobility, bicycle routes and sidewalks that improves safety and strategic access for all users.

WHEREAS, the Planning Board has reviewed and recommends the proposed text amendments for enactment by the Board of Aldermen; and

WHEREAS, the Board of Aldermen find this Ordinance is consistent with the Town’s 2035 Comprehensive Plan and that it is reasonable and in the public interest to “make decisions about resources and land use in accordance with North Carolina General Statutes.” and

WHEREAS, after notice duly given, a public hearing was held on **October 17, 2022** at the regularly scheduled meeting of the Waynesville Planning Board, and on _____, 2022 at the regularly scheduled meeting of the Board of Aldermen;

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE TOWN OF WAYNESVILLE, MEETING IN REGULAR SESSION ON _____ AND WITH A MAJORITY OF THE BOARD MEMBERS VOTING IN THE AFFIRMATIVE, THE FOLLOWING:

That the Land Development Standards be amended as follows (noted in red):

1. Amend Section 9.8 Driveway Access as follows:

9.8.1 Purpose and Applicability.

- B. All proposed vehicular access points connecting to a public or private street shall conform to the provisions of this section as well as to the driveway construction standards of the Town, **or as determined by the Public Services Director.**

9.8.2 Driveway Permit.

A. Permit Requirement:

1. Before any proposed vehicular access point connecting to a public **or private** street may be constructed, a driveway permit must be obtained from the Administrator, **unless deemed exempt by the Public Services Director.**

9.8.3 Driveway Standards.

B. Residential Driveways:

(...)

- Surface Widths: Minimum ~~42~~ **10** feet for driveways less than 150 feet in length; and a minimum of 14 feet in width if a driveway length exceeds 150 feet, or as approved by the Fire Code Official.

2. Amend Section 12.5 Stormwater Ordinance as follows:

E. Stormwater Conveyance Systems Design Requirements:

(...)

4. **Inlet capacity and spread calculations must be provided. Roadway inlet locations, capacities, gutter spread, and storm drain pipe system shall be analyzed and designed using a 10-year discharge with a minimum time of concentration of 10 minutes. An intensity of 4 inches/hour should be used for calculating spread and determination of appropriate locations for inlet placement to collect roadway pavement runoff.**
5. **It is desirable that inlets be designed for 100% interception of runoff, but minor bypass discharge to a downstream inlet is acceptable if it is accounted for in design computations.**
6. **On grades, the curb opening can be ignored in determining inlet capacity. The grate efficiency may be assumed to equal that of a parallel bar grate.**
7. **Inlet capacity at sags should allow for debris blockage by providing twice the required computed opening (i.e. assume 50% blockage).**
8. **Inlet spacing shall be sufficient to limit spread as required for safe vehicle maneuverability. Allowable spread into the travel lane during temporary conditions (detours, phased construction, etc.) should be evaluated based on factors, such as traffic volume, road classification, posted speed**

limit, and lane width. For curb and gutter sections (with no side parking or bike lanes), the width of the gutter pan is considered the “shoulder.”

9. If the design speed is less than or equal 45 mph, then the allowable spread is up to half the travel lane. If the design speed is greater than 45 mph, the allowable spread shall maintain in the shoulder.
10. All storm drain grates shall be perpendicular to the travel way.

3. Amend and re-number Section 14.1.1 Powers and Duties as follows:

- C. LDS Decisions: The Board of Adjustment shall render final decisions regarding the following permits types (see also Chapter 15):
 1. Appeal of any Administrative decisions (15.6-7, 15.8.1, ~~15.9.1,3~~, 15.12)
 - ~~2. Appeals of Planning Board Decision regarding Subdivision (Major) Preliminary Plats (15.11.1).~~
 2. Appeals of Historic Preservation Commission Decision regarding Certificate of Appropriateness (Major) (15.11.3)
 3. Variances (15.13)

4. Amend Section 15.2.5 Administrative Modifications and Substantial Changes as follows:

- D. **Substantial Changes.** Any substantial change to a Master Plan or Plat (for major site plans and major subdivisions) as noted below shall be reviewed by the Planning Board, and approved or denied by the Board of Aldermen. ~~Any substantial change to a Conditional District as noted below shall be reviewed by the Planning Board and approved or denied by the Board of Aldermen as an amended Conditional District:~~
(...)

5. Amend Section 15.8.2 Site Plan/Design Review (Major) as follows:

A. Applicability:

- All Districts Except BD: Non-residential development or expansion 10,000 square feet or greater in gross floor area
- BD District: All development 6,000 square feet or greater in gross floor area (not in a Historic Overlay District - already covered by ~~15.10~~ 15.11)

6. Amend Section 15.12 Appeals of Administrative Decisions as follows:

15.12.2 Filing Procedures.

- A. Process Types: Quasi-Judicial (~~See also 15.4~~).
- (...)

E. **Public Notification:** Level 1, 3, and 4 (160D-406).

7. Amend Section 15.13 Variances as follows:

E. **Public Notification:** Level 1, 3, and 4 (160D-406).

ADOPTED this _____ Day of _____, 2022.

TOWN OF WAYNESVILLE

J. Gary Caldwell, Mayor

ATTEST:

Eddie Ward, Town Clerk

APPROVED AS TO FORM:

Martha Bradley, Town Attorney

**TOWN OF WAYNESVILLE BOARD OF ALDERMEN
REQUEST FOR BOARD ACTION
Meeting Date: November 8, 2022**

SUBJECT: Call for a Public Hearing for December 13, 2022 to consider the text amendment related to , Section 8.4 Buffer Yards of the Land Development Standards (LDS).

AGENDA INFORMATION:

Agenda Location: Call for Public Hearing
Item Number:
Department: Development Services
Contact: Elizabeth Teague,
Presenter: Elizabeth Teague

BRIEF SUMMARY:

This text amendment was developed by the Subdivision Subcommittee of the Planning Board and was initially presented to the Aldermen in June as part of a more extensive text amendments related to subdivision development regulations and was not acted upon. This portion of that proposed text amendment, however, relates *only* to requiring additional buffer requirements for large scale development and Special Use Permits, and has been re-packaged for Board of Aldermen consideration. The Planning Board held a public hearing on October 17, 2022 and recommend that this ordinance is consistent with the 2035 Comprehensive Plan and should be considered for adoption as presented.

MOTIONS FOR CONSIDERATION:

1. Motion to call for a Public Hearing on December 13, 2022, to consider the text amendment related to Section 8.4 Buffer Yards of the Land Development Standards.

FUNDING SOURCE/IMPACT:

N/A

ATTACHMENTS:

1. Proposed Text Amendment

MANAGER'S COMMENTS AND RECOMMENDATIONS:

This is a call for a public hearing only.

Please Publish on November 30th, and December 4th 2022

NOTICE OF PUBLIC HEARING

The Town of Waynesville Board of Aldermen will be holding a public hearing on Tuesday, **December 13th 2022** beginning at 6:00 p.m. or as closely thereafter as possible in the Town Hall Board Room located at 9 South Main Street, Waynesville. The purpose meeting is to consider a text amendment related to Section 8.4 Buffer Yards of the Land Development Standards (LDS).

Interested persons are encouraged to attend and be heard. For more information please contact Elizabeth Teague, Development Services Director at 828-456-2004 or via email at eteague@waynesvillenc.gov.

s/Eddie Ward

By: Eddie Ward, Town Clerk

REVISED DRAFT FOR BOARD OF ALDERMEN CONSIDERATION

ORDINANCE NO. _____

**AN ORDINANCE AMENDING THE TEXT OF THE
TOWN OF WAYNESVILLE LAND DEVELOPMENT STANDARDS**

WHEREAS, the Town of Waynesville has the authority, pursuant to Article 7 of Chapter 160D of the North Carolina General Statutes, to adopt land development regulations, clarify such regulations, and may amend said regulations from time to time in the interest of the public health, safety, and welfare; and

WHEREAS, the Town of Waynesville Planning Board has reviewed the proposed text amendments to the Land Development Standards (LDS) and recommends that they are consistent with the 2035 Comprehensive Plan and that they are reasonable and in the public interest because:

- The Town of Waynesville will continue to “promote smart growth in land use planning and zoning;” (Goal #1);
- The amendment will “create a range of housing opportunities and choices,” (Goal #2);
- The Town will “protect and enhance Waynesville’s natural resources,” (Goal #3);

WHEREAS, the Planning Board has reviewed and recommends the proposed text amendments for enactment by the Board of Aldermen; and

WHEREAS, the Board of Aldermen find this Ordinance is consistent with the Town’s 2035 Comprehensive Plan and that it is reasonable and in the public interest to “make decisions about resources and land use in accordance with North Carolina General Statutes.” and

WHEREAS, after notice duly given, a public hearing was held on October 17, 2022 at a regularly meeting of the Waynesville Planning Board, continued on May 16, 2022 at the regularly scheduled meeting of the Waynesville Planning Board, and held on _____, 2022 at the regularly scheduled meeting of the Board of Aldermen;

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE TOWN OF WAYNESVILLE, MEETING IN REGULAR SESSION ON _____, 2022 AND WITH A MAJORITY OF THE BOARD MEMBERS VOTING IN THE AFFIRMATIVE, THE FOLLOWING:

That the Land Development Standards be amended as follows (in red):

1. Amend the following Sections of Chapter 8 Tree Protection, Landscaping and Screening

8.4 Buffer Yards.

Buffer yards are planting areas located parallel to the side and rear lot lines. **The purpose and intent of buffer yard requirements are to preserve landscape and provide a buffer as a mitigation measure for potential development impacts. They are** designed to separate incompatible adjacent uses, **or to and** provide privacy and protection against potential adverse impacts of an adjoining **incompatible** use or zoning district.

8.4.1 Required Buffer Yards.

A. Required Yards by District: The size of a buffer shall be determined both by the zoning district of the proposed development and by the adjacent zoning district(s). Buffer yards shall be required in accordance with the table below when any use is being established on a property that abuts an existing developed lot or less intense zoning district.

		Adjacent Zoning District					
		RL/RM	NR/UR	NC	BD	RC	CI
District of Proposed Development	RL/RM	X	X	X	X	A ¹	A ¹
	NR/UR ²	C	X	X	X	X	X
	NC ²	B	C	X	X	X	X
	BD	C	C	X	X	X	X
	RC	A	A	B	C	X	X
	CI	A	A	A	A	B	X
	¹ Only required where adjacent, more intense use is pre-existing and no equivalent buffer is provided on the adjacent property ² Only multifamily and non-residential uses shall provide buffers between adjacent single family uses in detached homes						X = No Buffer Required

- B. Additional Buffer Yard Requirements:** A type B Buffer Yard is required along the side and rear lot lines, not including road frontage, of new major subdivisions of 31 or more units and special use permits in all districts, except where the above table has a stricter requirement or as part of a conservation subdivision.
- C. Location:** Buffer yards are intended to be constructed along the perimeter of the property; however, when there is irregular topographic conditions such as the perimeter of the property is at a lower grade than the use being screened, the Administrator may require the relocation of the required buffer yard in order to better serve its purpose.
- D. Relationship to Required Yards and Setbacks:** Where front, side and rear yards are required by this chapter, buffer yards may be established within such yards. If a yard requirement is less than the minimum buffer requirement, the buffer width requirement shall override the minimum yard requirement.
- E. More Restrictive to Apply:** Where a proposed use or development type abuts multiple use types or zoning districts along the same side or rear year[yard], the largest buffer will apply.
- F. Buffer Location Restrictions:** Buffers shall not be located on any portion of any existing or proposed street right-of-way. Buffers shall be permitted to intersect utility easements or run parallel with them; however, they shall not be permitted to run linear with and superimposed on them.

ADOPTED this _____ Day of _____, 2022.

TOWN OF WAYNESVILLE

J. Gary Caldwell, Mayor

ATTEST:

Eddie Ward, Town Clerk

APPROVED AS TO FORM:

Martha Bradley, Town Attorney

**TOWN OF WAYNESVILLE BOARD OF ALDERMEN
REQUEST FOR BOARD ACTION
Meeting Date: November 8, 2022**

SUBJECT: Public Hearing to consider the text amendment related to cottages and conservation subdivision designs, sections 2.5.3, 15.9, and 17.3, and 17.4 of the Land Development Standards (LDS).

AGENDA INFORMATION:

Agenda Location: New Business
Item Number:
Department: Development Services
Contact: Olga Grooman
Presenter: Olga Grooman

BRIEF SUMMARY:

Cottage and conservation developments are alternative subdivision design options. They provide opportunities for developers to build with the land, design creatively, preserve additional open space, and create diverse neighborhoods with housing options that appeal to a variety of households. Cottage subdivisions are clustered development around a common courtyard or with a shared open space, parking and other amenities and would function as detached townhomes or condominiums. Conservation subdivisions are a minimum of two acres that dedicate at least 50% of the site as open space, preserving environmentally sensitive areas. The idea behind these alternative subdivision designs is to create not just homes, but communities that provide housing, social, and recreational needs, while creating common open space at the same time.

This text amendment came out of the Planning Board's Subdivision Subcommittee that focused on aligning the LDS with the 2035 Comprehensive Land Use Plan Goals related to subdivision regulations, smart growth, diversity of housing stock, and preservation of natural resources. This text amendment was also sent to several local developers for feedback and their comments were incorporated into the proposed ordinance.

MOTIONS FOR CONSIDERATION:

1. Motion to find that the Ordinance is consistent with the 2035 Comprehensive Plan and that it is reasonable and in the public interest.
2. Motion to adopt the Ordinance as presented (or as amended).

FUNDING SOURCE/IMPACT:

N/A

ATTACHMENTS:

1. Proposed Text Amendment
2. Planning Board Report
3. Staff Report
4. Consistency Statement Worksheet
5. Power Point Presentation
6. Newspaper Notice

MANAGER'S COMMENTS AND RECOMMENDATIONS:

Board of Aldermen Staff Report

Subject: Text amendment related to cottages and conservation subdivision designs
Ordinance Section: Sections 2.5.3, 15.9, and 17.3, and 17.4 of the Land Development Standards (LDS)
Applicant: Planning Board initiated text amendment; Development Services Department
Meeting Date: November 8, 2022

Background

The Planning Board initiated this text amendment on alternative subdivision design options- cottages and conservation subdivisions – at the recommendation of its Subdivision Subcommittee. The purpose of this text amendment is to provide a development option that promotes diverse housing stock and preserves Waynesville’s natural resources. Both types of subdivisions would be exempt from the minimum lot size requirements in order to cluster structures in exchange for open space. However, district setbacks and any buffer requirements would be maintained on the perimeter of the parental tract. Cottages and conservation subdivisions must comply with all other applicable standards of the Land Development Standards and all provisions of the NC Building and Fire Codes.

A cottage subdivision is a clustered development around a common courtyard or shared open space, with common parking, driveways, and other amenities. It could include single or two-family residences or a mix of commercial and residential uses, as permitted by the zoning district. The open space would enhance the aesthetics and character of the development and create an easily accessible civic space. These types of development could provide smaller, more diverse, and affordable housing option that would appeal to a variety of households: retirees, young professionals, and small families. The ordinance expressly prohibits RVs, or tiny homes on wheels, in favor of current zoning standards allowing only stick-built, modular, or manufactured housing in limited districts. To qualify for a cottage development, the subdivision must have a minimum of 3 units arranged around a common open space.

A conservation subdivision is an option for parcels of 2 or more acres. It would help to preserve undivided tracts of land as communal open space. It promotes attractive neighborhoods and preserves environmentally sensitive areas, such as delineated wetlands, riparian zones, steep slopes, landslide tracks, scenic views, and endangered species populations. At least 50% of the site must be dedicated as a preserve and civic space. The ownership of the conservation lands would be assigned to a homeowner’s association or land trust, unless certain areas, such as preserves and greenways, are dedicated to the Town with the Board of Aldermen’s approval.

The ordinance creates a new pre-application procedure for those wishing to pursue the conservation option. A developer would work with Development Services and other Departments as appropriate to create a detailed site analysis map with potential conservation areas and preliminary site analysis, in order to understand the existing conditions, drainages, and natural features. The conservation subdivision design should then respond to the land, minimizing disruption to natural drainages, steep slopes, and other sensitive areas.

This recommended ordinance was developed by the Subdivision Subcommittee and first introduced to the Planning Board at the regularly scheduled meeting on June 20, 2022. The amendment was presented to the Planning Board with various revisions after consulting with legal counsel and incorporating the feedback of local developers on July 18, September 19, and October 17, 2022. The Planning Board unanimously recommends this text amendment as presented. The Planning Board found that the Ordinance is consistent with the Comprehensive Plan and is reasonable and in the public interest (report attached).

Staff Recommended Text Changes and Consistency with the 2035 Comprehensive Plan:

The proposed changes to the LDS include:

Cottages

- Definitions: cottage, cottage development.
- Update table of permitted uses to include a cottage, section 2.5.3 of the LDS.
- Cottage development standards: courtyard, individual or common form of ownership, exempt from minimum lot size, subject to all LDS standards (stormwater, parking, landscaping, civic space, etc.), built to the NC Building Code standards, cannot be manufactured homes, tiny homes on wheels, RVs, or campers.

Conservation Subdivision

- For parcels of 2 acres or more.
- Conservation subdivision development standards: exempt from minimum lot size requirements, at least 50% of the development must be set aside as an open space or preserve, identify priority conservation areas (flood hazard areas, riparian zones, slopes over 30%, delineated wetlands, etc.), ownership of conservation areas.
- Introduction of a pre-application process where a developer and Town staff will work together to develop an appropriate conservation subdivision plan.

Staff submits that the proposed text amendments to the LDS are consistent with the goals # 1, 2, 3, and 6 of the 2035 Comprehensive Plan:

Goal 1: Continue to promote smart growth principles in land use planning and zoning.

- Encourage in-fill, mixed use, and context-sensitive development.
- Promote conservation design to preserve important natural resources.

Goal 2: Create a range of housing opportunities and choices.

- Promote a diverse housing stock including market rate, workforce housing and affordable options that appeal to a variety of households.

Goal 3: Protect and enhance Waynesville's natural resources.

- Protect and enhance water quality and forests.
- Encourage park and greenway development to protect watersheds and improve access to open space.
- Protect rural lands, iconic views, and mountain vistas.

Goal 6: Create an attractive, safe, and multi-modal transportation system.

- Provide an interconnected transportation network of roadways, greenways, freight mobility, bicycle routes and sidewalks that improves safety and strategic access for all users.

Proposed changes for adoption by the Board of Aldermen are shown **in red**.

Attachments

1. Proposed Text Amendment
2. Planning Board Report
3. Staff Report
4. Consistency Statement Worksheet
5. Power Point Presentation
6. Newspaper Notice

Recommended Motions

1. Motion to find that the Ordinance is consistent with the 2035 Comprehensive Plan and that it is reasonable and in the public interest.
2. Motion to adopt the Ordinance as presented (or as amended).



Cottages and Conservation Subdivisions

Proposed Text Amendment

1

Cottages and Conservation Developments as Alternative Subdivision Designs

15.9.5 Alternative Subdivision Designs.

Cottage Development and Conservation Subdivision are alternative subdivision designs that must follow all applicable review processes and standards of the Waynesville Land Development Standards.



>> at n n n n n ; e u f - v i s i t e . e . ; n e e a r l i v t t e ;



A conservation subdivision
>> at n n n n n . n e a r n e e ; v n f f e e

2

Cottages and Conservation Subdivisions



- They shall be exempt from minimum lot size requirements. Under no circumstances, however, shall the gross density of a conservation or cottage subdivision exceed the density of the district in which it is located.
- Setbacks for structures in a cottage or conservation subdivision shall be measured along the perimeter of the parent tract, and the setbacks between the structures shall be guided by the NC Building and Fire Codes.

3

Define a Cottage and Cottage Developments

Cottage - a detached single-family or two-family residence constructed to specific design standards and arranged around common open space as a part of a cottage development.

Cottage Development- a development of 3 or more units arranged around common open space, often with shared parking, driveways, and other amenities. A cottage development may also include commercial and/or mixed-use units as a part of Planned Unit Development, as permitted by the zoning district.



*Allowed in all districts, except Commercial-Industrial (CI).
No single-family or multi-family dwellings are allowed in CI district in the Table of Permitted Uses (LDS 2.5.3).*

4

Cottage Development Standards:

- The courtyard shall enhance the aesthetics and character of the development ... and easily accessible open space.
- Cottages may be built on individual lots or have a common form of ownership.
- The term cottage does not include manufactured, tiny homes on wheels, campers, RVs, or other recreational vehicles.
- Cottages are subject to all standards of the Town of Waynesville Land Development Standards based on the size of the development (stormwater, parking, landscaping, lights, civic space, etc.) and all standards of the zoning district (building height, density, etc.).
- Minimum size of foundation, rooms, bathrooms, ceiling height, separation between buildings, and other building dimensions are subject to applicable NC Building and Fire Codes.



~> at nfi #iQ; EuE - vln# E · ; 6.22 a f i i v t # E ;

5

Greensboro Tiny Home Development:



~> at nfi #iQ; EuE - vln# E · ; 6.22 a f i i v t # E ;

6

Conservation Subdivision

Purpose. The purpose and intent of this section is to provide developers with an option of additional development flexibility to build on smaller lots when additional open space set- asides are provided in order to protect existing topography, mountain ecology, and scenic views of the Town of Waynesville.

Applicability. The conservation subdivision standards shall apply as an option to all divisions of a parent parcel of 2 acres or more.



7

Conservation Subdivision Development Standards:

- To qualify as a Conservation Subdivision, at least 50% of the total acreage of the site shall be set aside as an open space or preserve.
- Native plants existing on the pre-development shall be minimally disturbed, and ... shall be also incorporated into post-construction landscaping **of the common areas.**
- **Priority Conservation Areas:** flood hazard areas, riparian zones, landslide tracks, slopes over 30%, delineated wetlands, archaeological and historic sites, boundaries of public lands, scenic views, endangered species populations.

8

Ownership of Conservation Areas

Ownership, restrictive covenants, and maintenance of the conservation areas must be referenced on the final plat and recorded with the Haywood County Register of Deeds and then submitted to the Administrator for approval. **Maintenance of the conservation areas may include but is not limited to invasive weed cutting, removal of trash, debris, dead tree, plant materials and brush.**



9

Ownership of Conservation Areas

Open spaces shall be owned and managed by a land trust or homeowner's association, ... subject to the following requirements:

- Unless maintenance is assigned by a conservation or land trust, the homeowner's association shall be responsible for maintenance and taxes on the open space.
- Certain lands designated as conservation areas, such as greenways and preserves, may be dedicated to the Town (Board of Aldermen's approval needed).
- The homeowner's association shall not be dissolved, unless the conservation area is first deeded to another entity, such as land trust.

10

Conservation Development Plan

Prior to review of a major conservation subdivision by the Planning Board, an applicant shall have a conservation and development plan for the land reviewed by the Town Development Services Director:

Step 1- Site Analysis Map. The applicant shall prepare a site analysis map that analyzes existing conditions both on the land proposed for the development and land within 500 feet of the perimeter of the site.

Site analysis map shall include the following information as well as any additional information necessary for site assessment and requested by the Administrator:

- Topography (including steep slopes)
- Wetlands
- Predominant vegetation
- Soil types
- Streams

The developer may, although not required at this stage of the pre-application process, submit a full Environmental Survey as specified in section 15.4.1, as it will be required later in the process for a major subdivision.

11

Conservation Development Plan

Step 2- Site Inspection. ... the Development Services Director shall schedule a site inspection of the land with the applicant and others that the Director deems necessary (such as emergency services and public services) ... to:

- a. Familiarize the staff with the existing site conditions and features of the site;
- b. Identify potential site development issues, including the best location for the development;
- c. Provide an opportunity to discuss site development concepts.

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Conservation Development Plan (continued)

Step 3- Conservation Development Plan. Based on the site analysis map and the information obtained during the site inspection, the applicant shall prepare a conservation and development plan. The plan shall include:

- a. The site analysis map;
- b. A conservation and development areas map that depicts areas for conservation and areas for development;
- c. A preliminary site plan, showing proposed site development, including the approximate locations of utilities, streets, other development features, buffers (if applicable), and lot lines;
- d. Environmental Survey, which must include Natural Resources Inventory, as specified in section 15.4.1.
- e. A preliminary stormwater analysis indicating pre-development and proposed post-development pervious to impervious ratios and stormwater management areas.

Step 4- Technical review by Town Staff.

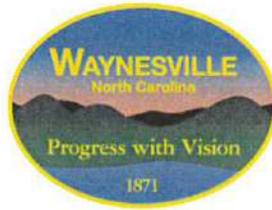
Step 5- Review & decision by Town Development Services Director. If a conservation and development plan application is approved for completeness by the Development Services Director, the applicant shall file an application for a major subdivision approval.

13



Questions/Comments?

14



To: Town of Waynesville Board of Aldermen
From: Olga Grooman, Planner
Date: November 8, 2022
Subject: Planning Board Report and Statement of Consistency
Description: Text amendment related to cottages and conservation subdivision designs, Sections 2.5.3, 15.9, and 17.3, and 17.4 of the Land Development Standards (LDS)
Applicant Address: Planning Board Initiated Text Amendment

The Planning Board hereby adopts and recommends to the Governing Board the following statement(s):

1. A motion was made by Board Chair Susan Teas Smith and seconded by Board Member Ginger Hain that the zoning text amendment **is approved as it is consistent with the Town's Comprehensive Land Use Plan and in compliance with its goals:**

Goal 1: Continue to promote smart growth principles in land use planning and zoning.

- Encourage in-fill, mixed use, and context-sensitive development.
- Promote conservation design to preserve important natural resources.

Goal 2: Create a range of housing opportunities and choices.

- Promote a diverse housing stock including market rate, workforce housing and affordable options that appeal to a variety of households.

Goal 3: Protect and enhance Waynesville's natural resources.

- Protect and enhance water quality and forests.
- Encourage park and greenway development to protect watersheds and improve access to open space.
- Protect rural lands, iconic views and mountain vistas.

Goal 6: Create an attractive, safe and multi-modal transportation system.

- Provide an interconnected transportation network of roadways, greenways, freight mobility, bicycle routes and sidewalks that improves safety and strategic access for all users.

Board Chair Susan Teas Smith further stated that the proposed text amendment is reasonable and in the public interest because it provides additional opportunities for land use, promotes the Town's smart growth principles, meets the development needs of the community, protects the valuable assets of the Waynesville environment, and provides a rational option for the conservation of rural lands.

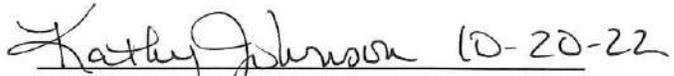
The motion was carried unanimously.

2. Additionally, the Planning Board **recommends that the Board of Aldermen adopt the text amendment related to cottages and conservation subdivision designs.**

Planning Board Chair Susan Teas Smith made a motion, seconded by Board Member Jan Grossman, to recommend the text amendment to the Board of Aldermen with the addition of the Fire Code reference.

The motion passed unanimously.


Susan Teas Smith, Planning Board Chair, Date


Kathy Johnson, Deputy Clerk, Date

ORDINANCE NO. O-33-22

**AN ORDINANCE AMENDING THE TEXT OF THE
TOWN OF WAYNESVILLE LAND DEVELOPMENT STANDARDS**

WHEREAS, the Town of Waynesville has the authority, pursuant to Article 7 of Chapter 160D of the North Carolina General Statutes, to adopt land development regulations, clarify such regulations, and may amend said regulations from time to time in the interest of the public health, safety, and welfare; and

WHEREAS, the Town of Waynesville Planning Board has reviewed the proposed text amendments to the Land Development Standards (LDS) and recommends that they are consistent with the 2035 Comprehensive Plan and that they are reasonable and in the public interest because they support the following goals:

- Goal 1: Continue to promote smart growth principles in land use planning and zoning.
- Encourage in-fill, mixed use, and context-sensitive development.
 - Promote conservation design to preserve important natural resources.
- Goal 2: Create a range of housing opportunities and choices.
- Promote a diverse housing stock including market rate, workforce housing and affordable options that appeal to a variety of households.
- Goal 3: Protect and enhance Waynesville’s natural resources.
- Protect and enhance water quality and forests.
 - Encourage park and greenway development to protect watersheds and improve access to open space.
 - Protect rural lands, iconic views and mountain vistas.
- Goal 6: Create an attractive, safe and multi-modal transportation system.
- Provide an interconnected transportation network of roadways, greenways, freight mobility, bicycle routes and sidewalks that improves safety and strategic access for all users.

WHEREAS, the Planning Board has reviewed and recommends the proposed text amendments for enactment by the Board of Aldermen; and

WHEREAS, the Board of Aldermen find this Ordinance is consistent with the Town’s 2035 Comprehensive Plan and that it is reasonable and in the public interest to “make decisions about resources and land use in accordance with North Carolina General Statutes.” and

WHEREAS, after notice duly given, a public hearing was held on **October 17, 2022** at the regularly scheduled meeting of the Waynesville Planning Board, and on **November 8, 2022** at the regularly scheduled meeting of the Board of Aldermen;

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE TOWN OF WAYNESVILLE, MEETING IN REGULAR SESSION ON NOVEMBER 8, 2022, AND WITH A MAJORITY OF THE BOARD MEMBERS VOTING IN THE AFFIRMATIVE, THE FOLLOWING:

That the Land Development Standards be amended as follows (noted in red):

2. Add section 15.9.5 Alternative Subdivision Designs as follows:

15.9.5 Alternative Subdivision Designs.

- Cottage Development and Conservation Subdivision are alternative subdivision designs that must follow all applicable review processes and standards of the Waynesville Land Development Standards.
- They shall be exempt from minimum lot size requirements. Under no circumstances, however, shall the gross density of a conservation or cottage subdivision exceed the density of the district in which it is located.
- Setbacks for structures in a cottage or conservation subdivision shall be measured along the perimeter of the parent tract, and the setbacks between the structures shall be guided by the NC Building and Fire Codes.

A. Cottage Development.

Cottage - a detached single-family or two-family residence constructed to specific design standards and arranged around common open space as a part of a cottage development.

Cottage Development- a development of 3 or more structures (commercial or dwellings of single family or duplex design) arranged with common open space, often with shared parking, driveways, and other amenities. A cottage development may also include commercial and/or mixed-use units as a part of Planned Unit Development (PUD), as permitted by the zoning district.

The following standards apply:

1. The courtyard shall enhance the aesthetics and character of the development through the provision of consolidated and easily accessible open space.
2. Cottages may be built on individual lots or have a common form of ownership.
3. The term cottage **does not** include manufactured, tiny homes on wheels, campers, RVs, or other recreational vehicles. Manufactured home parks or RV parks are not considered cottage developments for the purpose of this ordinance. All cottages must be built to the NC Building Code standards.
4. Cottages are subject to all standards of the Town of Waynesville Land Development Standards based on the size of the development (stormwater, parking, landscaping, lights, civic space, etc.) and all standards of the zoning district (building height, density, etc.).
5. Minimum size of foundation, rooms, bathrooms, ceiling height, separation between buildings, and other building dimensions are subject to applicable NC Building and Fire Codes.

B. Conservation Subdivision Development.

Purpose The purpose and intent of this section is to provide developers with an option of additional development flexibility to build on smaller lots when additional open space set- asides are provided

in order to protect existing topography, mountain ecology, and scenic views of the Town of Waynesville.

Authority: For the purpose of this ordinance, the Administrator means the Development Services Director or his/her designee.

Applicability The conservation subdivision standards shall apply as an option to all divisions of a parent parcel of 2 acres or more.

Development Standards:

1. Conserved Areas and Native Vegetation.

- a) To qualify as a Conservation Subdivision under these provisions, at least 50% of the total acreage of the site shall be set aside as an open space or preserve. Impervious surfaces and areas designated for active recreation, such as tennis courts, volleyball courts, ball fields, golf courses, etc., must be excluded from the minimum 50%.
- b) Native plants existing on the pre-development shall be minimally disturbed, and native plants occurring naturally on the site shall be also incorporated into post-construction landscaping of the common areas. Post-construction landscaping shall be consistent with the preserved areas. See requirements for Environmental Survey and Natural Resources Inventory in LDS Section 15.4.1.

2. Priority Conservation Areas:

- a) The Special Flood Hazard Area (SHFA, including 100-year floodplain and floodway) and riparian zones of streams;
- b) Existing landslide tracks;
- c) Slopes over 30% in a contiguous area;
- d) Wetlands that meet the definition used by the Army Corps of Engineers, pursuant to the Clean Water Act;
- e) Archaeological and historic sites;
- f) Boundaries of public lands;
- g) Scenic views;
- h) Populations of endangered or threatened species.

3. Ownership of Conservation Areas.

Open spaces shall be owned and managed by a land trust or homeowner's association, subject to compliance with the provisions of this section and the following requirements:

- a) Unless maintenance is assigned by a conservation or land trust, the homeowner's association shall be responsible for maintenance and taxes on the open space within the Conservation Subdivision.

- b) Ownership, restrictive covenants, and maintenance of the conservation areas must be submitted to the Administrator for approval, then referenced on the final plat and recorded in the Haywood County Register of Deeds after final approval of the subdivision. Maintenance of the conservation areas may include but is not limited to invasive weed cutting, removal of trash, debris, dead tree, plant materials and brush.
- c) Certain lands designated as conservation areas, such as greenways and preserves, may be dedicated to the Town. If offered by the landowner, the Board of Aldermen shall determine whether that land is appropriate for dedication to the Town.
- d) The homeowner's association shall not be dissolved, unless the conservation area is first deeded to another entity, such as land trust.

4. Conservation and Development Plan.

Prior to review of a conservation subdivision by the Planning Board, an applicant shall have a conservation and development plan for the land reviewed by the Administrator for completeness in accordance with the following steps:

Step 1- Site analysis map. The applicant shall prepare a site analysis map that analyzes existing conditions both on the land proposed for the development and land within 500 feet of the perimeter of the site and submit the site analysis map to the Administrator. It is the intent of this section that the information required to be presented in the site analysis map be produced from existing sources and maps to ensure the process is economical for the applicant.

Site analysis map shall include the following information as well as any additional information necessary for site assessment and requested by the Administrator:

- Topography (including steep slopes)
- Wetlands
- Predominant vegetation
- Soil types
- Streams

The developer may, although not required at this stage of the pre-application process, submit a full Environmental Survey as specified in section 15.4.1, as it will be required later in the process for a major subdivision.

Step 2- Site inspection. After receipt of the site analysis map, the Administrator shall schedule a site inspection of the land with the applicant and others that the Administrator deems necessary (such as emergency services and public services). The applicant or the applicant's representative shall attend the site inspection with Town staff members. The purpose of this site visit is to:

- a) Familiarize the staff with the existing site conditions and features of the site;
- b) Identify potential site development issues, including the best location for the development;

- c) Provide an opportunity to discuss site development concepts, including the general layout of conservation areas and potential locations for proposed structures, utilities, streets, and other development features. Comments made by staff during the site inspection shall be interpreted as only being suggestive. No official decision on the conservation and development plan shall be made during the site inspection.

Step 3- Conservation and development plan. Based on the site analysis map and the information obtained during the site inspection, the applicant shall prepare a conservation and development plan. The conservation and development plan shall include the following:

- a) The site analysis map;
- b) A conservation and development areas map that depicts areas intended for conservation and areas intended for development; and
- c) A preliminary site plan, showing proposed site development, including the approximate locations of utilities, streets, other development features, buffers (if applicable), and lot lines in the proposed development area;
- d) Environmental Survey, which must include Natural Resources Inventory, as specified in section 15.4.1.
- e) A preliminary stormwater analysis indicating pre-development and proposed post-development pervious to impervious ratios and stormwater management areas.

Step 4- Technical review by Town Staff.

Step 5- Review & decision by the Administrator. If a conservation and development plan application is approved for completeness by the Administrator, the applicant shall file an application for a subdivision approval.

3. Add the following definitions to section 17.3 Definitions, Use Type:

Cottage - a detached single-family or two-family residence constructed to specific design standards and arranged around common open space as a part of a cottage development.

4. Add the following definitions to section 17.4 Definitions, General:

Cottage Development- a development of 3 or more structures (commercial or dwellings of single family or duplex design) arranged with common open space, often with shared parking, driveways, and other amenities. A cottage development may also include commercial and/or mixed-use units as a part of Planned Unit Development, as permitted by the zoning district.

Planned Unit Development (PUD)- a development that integrates residential and non-residential uses as permitted by the zoning district.

Subdivision, Conservation – are a type of subdivision that preserves undivided, buildable tracts of land as open space by grouping dwelling units close together.

ADOPTED this _____ Day of _____, 2022.

TOWN OF WAYNESVILLE

J. Gary Caldwell, Mayor

ATTEST:

Eddie Ward, Town Clerk

APPROVED AS TO FORM:

Martha Bradley, Town Attorney

Please Publish on October 19, 2022 and October 26, 2022

NOTICE OF PUBLIC HEARING

The Town of Waynesville Board of Aldermen will be holding a public hearing on Tuesday, November 8th, 2022 beginning at 6:00 p.m. or as closely thereafter as possible in the Town Hall Board Room located at 9 South Main Street, Waynesville. The purpose of the Public Hearing is to the text amendment related to cottages and conservation subdivision designs, Sections 2.5.3, 15.9, and 17.3 of the Land Development Standards (LDS).

Interested persons are encouraged to attend and be heard. For more information, please contact Olga Grooman, Planner at 828 356 1172 or via email at ogrooman@waynesvillenc.gov.

s/Eddie Ward

By: Eddie Ward, Town Clerk

**TOWN OF WAYNESVILLE BOARD OF ALDERMEN
REQUEST FOR BOARD ACTION
Meeting Date: November 8, 2022**

SUBJECT: Public Hearing to consider text amendments related to Land Development Standards Chapter 6 pertaining to Roadway Infrastructure.

AGENDA INFORMATION:

Agenda Location: Public Hearing
Item Number:
Department: Development Services
Contact: Elizabeth Teague
Presenter: Elizabeth Teague, Candace Hladek, and Mark Teague

BRIEF SUMMARY:

This text amendment was found to be consistent with the 2035 Comprehensive Plan and recommended by the Planning Board at their September Meeting. These proposed amendments update the Town's Roadway standards to be more applicable to Waynesville's topography and related subdivision and other development regulations that have come forward as a result of the Comprehensive Plan and 160D. It also aligns the Town's roadway engineering standards with current practice and accepted references.

MOTIONS FOR CONSIDERATION:

1. Motion to find the attached ordinance as presented (or amended) consistent with the 2035 Comprehensive Plan and that it is reasonable and in the public interest.
2. Motion to adopt the attached ordinance as presented (or amended) to amend the text of the Town's Land Development standards.

FUNDING SOURCE/IMPACT:

N/A

ATTACHMENTS:

1. Proposed Text Amendment
2. Report from the Planning Board
3. Powerpoint handout

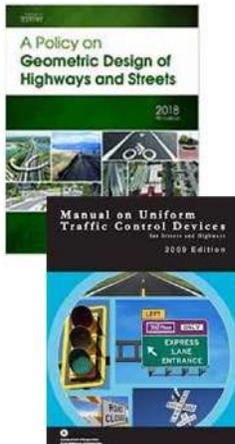
MANAGER'S COMMENTS AND RECOMMENDATIONS:

This text amendment aligns the Town's Roadway Standards with current engineering practice and the topography of our area, providing options for sensitive roadway design.



Town of Waynesville
Board of Aldermen Hearing
Text Amendment to Land Development Standards
Chapter 6 Infrastructure: Roadways
November 8, 2022

INTRODUCTION AND PURPOSE



- Staff initiated Text Amendment to update roadway standards.
- Meets Comprehensive Plan Goal 6 to “Create an attractive, safe, and multi-modal transportation system.”
- Roadway design that is more appropriate to Waynesville topography
 - Updates Roadway Classifications;
 - Creates a new option for Hillside and Conservation Subdivision Roadways.
- Implements current Engineering & Fire Standards, Definitions, Specifications and References (AASHTO, MUTCD)



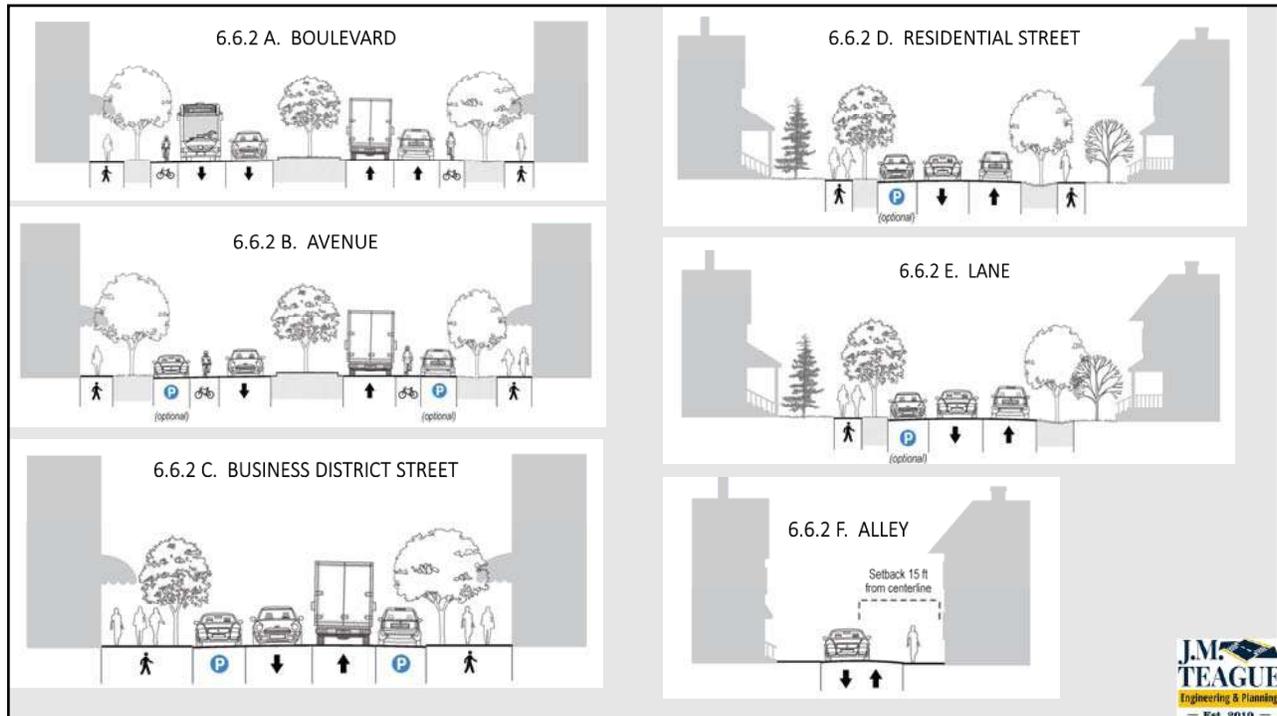
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Section 6.6: APPLICABILITY

- Applies to new roadways being constructed as part of new development or redevelopment within the Town of Waynesville and its Extra-Territorial Jurisdiction.
- Includes conformity with Bicycle, Pedestrian and Greenway Plans.
- Provides classifications and cross sections for roads that can be accepted into the Town roadway system (next slide) with updates to building and fire code requirements.
- Provides criteria for roads that cannot be accepted when 2 or more of following are true:
 - a. Roadways in elevations above 2900 and/or
 - b. Roadways with grades above 22% with a maintained distance over 500 feet; and/or
 - c. Roadways in areas prone to rockslides; and/or
 - d. Roadways where the Town is unable to provide emergency services due to geometrics of the roadway; and/or
 - e. Roadways on which stopping sight distance is inconsistent with design speed.



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3

Section 6.6: APPLICABILITY (Cont.)

- Provides the new classification of a Conservation Street for roadways being constructed in Hillside Areas and/or as part of a conservation subdivision.
 - Streets designed to accommodate environmental constraints and to encourage minimal grading, and which adapts to the natural character of the land.

Alternative Compliance may include trails or greenways instead of sidewalks.

6.6.2 G. CONSERVATION STREET

(optional with alternative compliance)

Low Impact Development (“LID”) approaches using swales or natural conveyances used instead of curb and gutter.

4



Section 6.7 KEY ENGINEERING REVISIONS

- Stopping Site Distance for Safety
- Curb Construction - Alternative Compliance for improved stormwater management
- Street Parking - updated to current engineering standards and Town Fire Code
- Grades – Involves site review with Fire Department
- Centerline Radius - Linked directly to AASHTO standards.



5

Section 6.8 Pedestrian Facilities

6.8 Pedestrian Facilities. Purpose and Intent

- Provide a safe and walkable pedestrian environment while considering local environmental constraints, low impact development standards, and public safety;
- Promote access for those who are mobility impaired
- Improve connectivity and convenience among residential, recreational, and commercial areas.

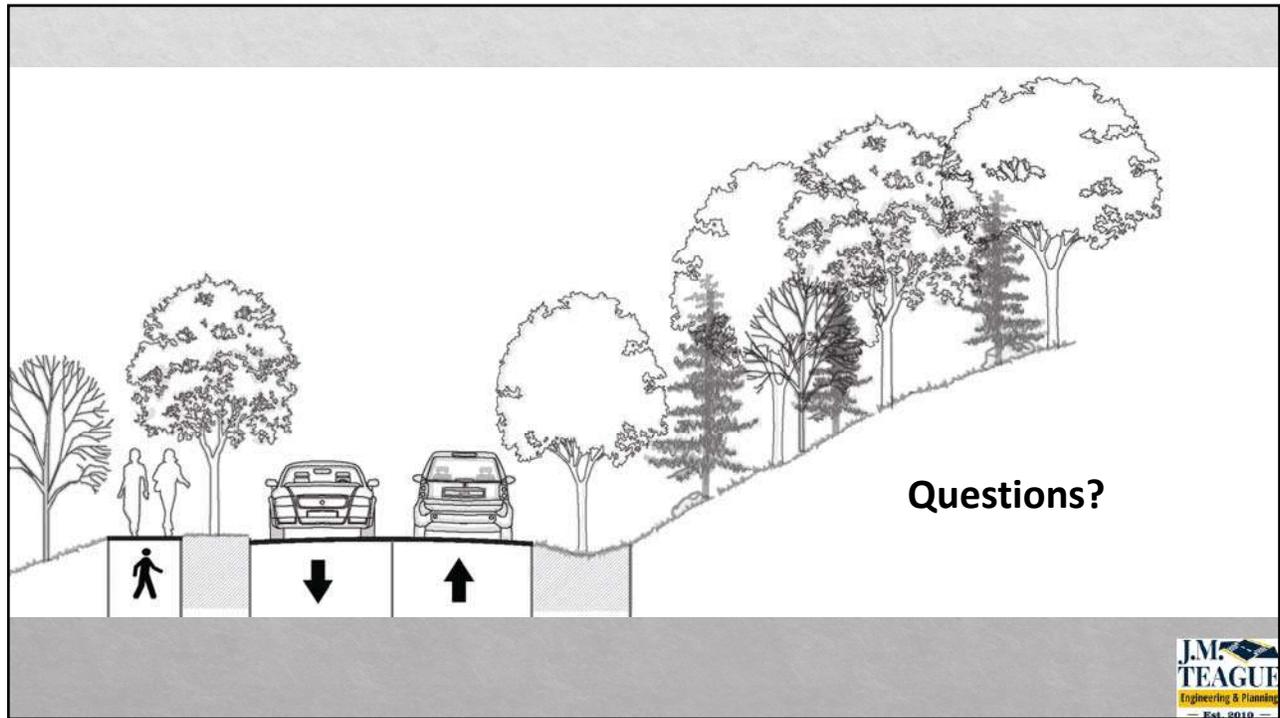


6.8.1 Sidewalks

- General Standards/location: Required with as shown in street classifications, as part of major site plans and major subdivisions, and wherever designated in the adopted pedestrian plan....
- Alternative Compliance: may be used as part of Low Impact Development (LID) development design, hillside, or within a conservation and cottage development with approval be the administrator.



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7

**ORDINANCE DRAFT FOR BOARD OF ALDERMEN CONSIDERATION
CALL FOR PUBLIC HEARING, OCTOBER 11, 2022**

ORDINANCE NO. O-35-22

**AN ORDINANCE AMENDING THE TEXT OF THE
TOWN OF WAYNESVILLE LAND DEVELOPMENT STANDARDS**

WHEREAS, the Town of Waynesville has the authority, pursuant to Article 7 of Chapter 160D of the North Carolina General Statutes, to adopt land development regulations, clarify such regulations, and may amend said regulations from time to time in the interest of the public health, safety, and welfare; and

WHEREAS, the Town of Waynesville Planning Board has reviewed the proposed text amendments to the Land Development Standards (LDS) and recommends that they are consistent with the 2035 Comprehensive Plan and that they are reasonable and in the public interest because they support the following goal:

Goal 6: Create an attractive, safe and multi-modal transportation system.

- Provide an interconnected transportation network of roadways, greenways, freight mobility, bicycle routes and sidewalks that improves safety and strategic access for all users.

WHEREAS, the Planning Board has reviewed and recommends the proposed text amendments for enactment by the Board of Aldermen; and

WHEREAS, the Board of Aldermen find this Ordinance is consistent with the Town's 2035 Comprehensive Plan and that it is reasonable and in the public interest to "make decisions about resources and land use in accordance with North Carolina General Statutes." and

WHEREAS, after notice duly given, a public hearing was held on **September 19, 2022** at the regularly scheduled meeting of the Waynesville Planning Board, and on _____, 2022 at the regularly scheduled meeting of the Board of Aldermen;

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE TOWN OF WAYNESVILLE, MEETING IN REGULAR SESSION ON _____ AND WITH A MAJORITY OF THE BOARD MEMBERS VOTING IN THE AFFIRMATIVE, THE FOLLOWING:

That the Land Development Standards be amended as follows (noted in red):

1. Rename Section 6.5 to reference all adopted transportation plans

6.5 ~~Thoroughfare~~ Transportation Plan Conformity.

The location and design of streets shall be in conformance with the adopted ~~Thoroughfare~~ Transportation Plans of the North Carolina Department of Transportation and of the Town, including any Pedestrian, Greenway, Bicycle, Transit or other Transportation Plans that have been adopted by the Town of Waynesville or NCDOT.

2. Amend Section 6.6 as follows to add a general purpose and intent statement and general guidelines

6.6 Street Classification and Design

The purpose and intent of these standards are to create an attractive, safe, and multi-modal transportation system.

6.6.1 ~~RULES FOR ASSIGNMENT OF APPROPRIATE STREET DETAILS~~ General Guidelines

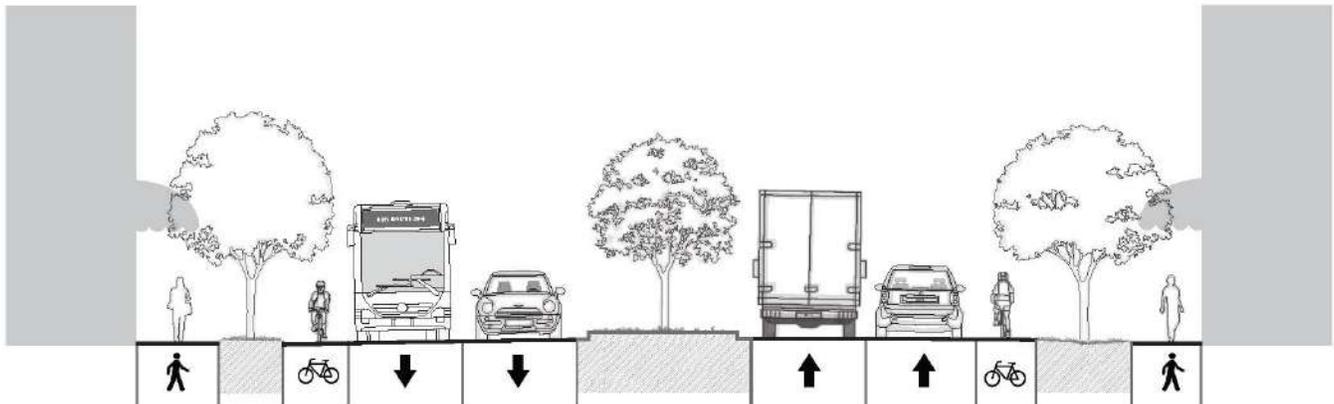
- A. Streets constructed as part of new subdivisions or other development must comply with the design standards as provided in this section for safety according to its classification.
- B. Streets may be accepted into the Town street system for maintenance with approval of the Town Board of Aldermen. However, streets with two or more of the following characteristics, should not be accepted into the Town's roadway system for maintenance:
 - a. Roadways in elevations above 2900 feet, and/or
 - b. Roadways with grades above 22% with a maintained distance over 500 feet, and/or
 - c. Roadways in areas prone to rockslides and/or
 - d. Roadways where the Town is unable to provide emergency services due to geometrics of the roadway, and/or
 - e. Roadway stopping sight distance is inconsistent with design speed.
- C. Design Speed and Posted Speed Limit: Design speed is a selected speed used to determine the various geometric design features of a roadway. The posted speed limit is established either by law or by traffic control devices. Speed limit is usually less than the design speed.
- D. Street design includes multiple elements: the roadway or vehicle travel surface, which may include an improved shoulder or bicycle lane; curb and gutter, swale or other stormwater conveyance; planted strips and landscaping as required; sidewalks, greenways or other pedestrian facilities such as crosswalks as required.
- E. Blocks are units of land, inclusive of private land, alleys, parking areas and sidewalks or other features that are circumscribed by a combination of streets, waterways, or linear greenspace that break up the linear development pattern along a roadway. New streets shall be organized with

blocks that are a maximum of 500 feet in length, unless within a conservation subdivision or hillside development, or within Low Density Residential Districts (CC-RL, EN-RL, FC-RL, or HT-RL).

~~Diagram of the many different parts of a street. Care should be taken to ensure that context plays a primary role in the selection of the various right-of-way elements. (Remove 6.6 Diagram)~~

3. Amend Cross sections in Section 6.6.2 as follows

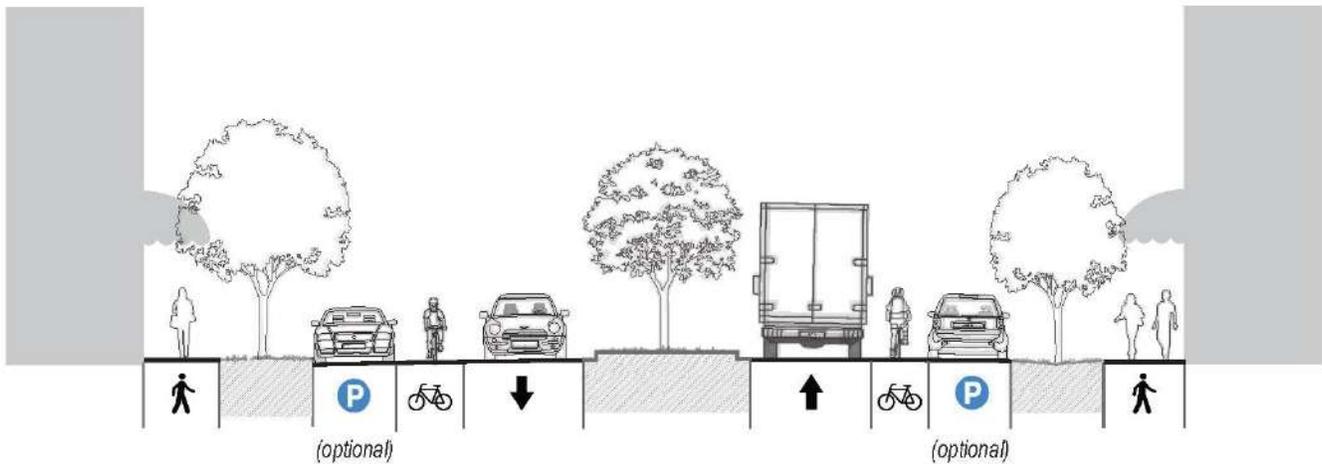
6.6.2.A Boulevard



Definition: Boulevards provide multi-lane access to commercial and mixed-use developments. Boulevards also serve to carry regional traffic throughout the town. *(Russ Avenue is an example of a Boulevard.)*

- Right-of-way width: 100-124 feet (Curb and Gutter),
- Lane Widths: 10-12 feet
- Median Width: 10 – 20 feet (and available for designated turn lanes)
- Traffic Lanes: 4 or 5 lanes
- **Parking Lanes: None, generally off-street parking**
- **Curb Type:** Vertical curb and gutter or LID **open drainage** (Additional right-of-way may be required for natural drainage sections)
- **Curb Radius:** 15 -25 feet **at street intersection** (~~see Section~~ *Ref. Sec. 6.7.6*)
- **Grades:** As approved by Administrator. (*Ref. Sec. 6.7.4*)
- **Design Speed:** 50 mph
- **Stopping Sight Distance:** *minimum 425 feet (Ref. Sec. 6.7.1)*
- **Pedestrian Facilities** – Intersection bulbouts (required) and mid-block crosswalks
- **Walkway Type:** 6 ft. sidewalk both sides (Residential Districts) 8 ft. all other districts
- **Bicycle Facilities:** ~~Type BL~~ 5 ft. Bike Lane (*See also Ref. Sec. 6.9.3*) or 6 ft. w/on-street parking
- **Planter Type:** Continuous planting strip - 6 ft. (curb) or 8 ft. **swale Open Drainage**)
- **Landscape Type:** 1 per 40 ft. of street frontage (*See also Ref. Sec. 8.5.1*)

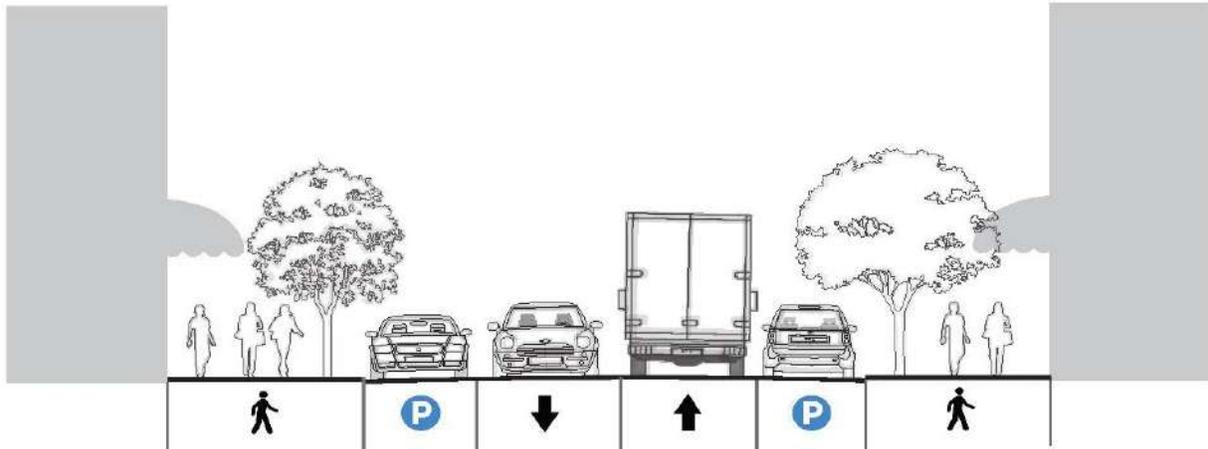
6.6.2.B Avenue



Definition: Avenues serve as **arterial, collector, or local route** connectors between neighborhoods and area centers. Used in residential and commercial areas, often terminating at prominent buildings, downtown centers or plazas. Avenues may also **circulate** around squares or neighborhood parks. *(Dellwood Road and Howell Mill Road are examples of Avenues).*

- Right-of-way width: 80-104 feet (Curb and Gutter),
- Lane Widths: 10-12 feet
- Median Width: 12 – 18 feet. *(Optional)*
- Traffic Lanes: **2-3 lanes**
- Parking Lanes: parking on both sides ~~@ 8 feet marked (if Provided)~~ *(Ref. Sec. 6.7.11)*
- Curb Type: Vertical curb and gutter or LID or **swale Open Drainage** *(Additional right-of-way may be required for natural drainage sections)*
- Curb Radius: 15 -25 feet. **at street intersection** ~~(see Section Ref. Sec. 6.7.6)~~
- **Grades: As approved by Administrator. (Ref. Sec. 6.7.4)**
- **Design Speed: 45 mph**
- **Stopping Sight Distance: minimum 360 feet (Ref. Sec. 6.7.1)**
- Pedestrian Facilities – Intersection bulbouts (required) and Mid-block crosswalks
- Walkway Type: 6 ft. sidewalk both sides (Residential Districts) 8 ft. all other districts
- Bicycle ~~Facilities: Type BL~~ 5 ft. Bike Lane ~~(See also Ref. Sec. 6.9.3)~~ or 6 ft. w/on-street parking
- Planter Type: Continuous planting strip - 6 ft. (curb) or 8 ft. **swale Open Drainage**
- Landscape **Type: 1 per 40 ft. of street frontage** ~~(See also Ref. Sec. 8.5.1)~~

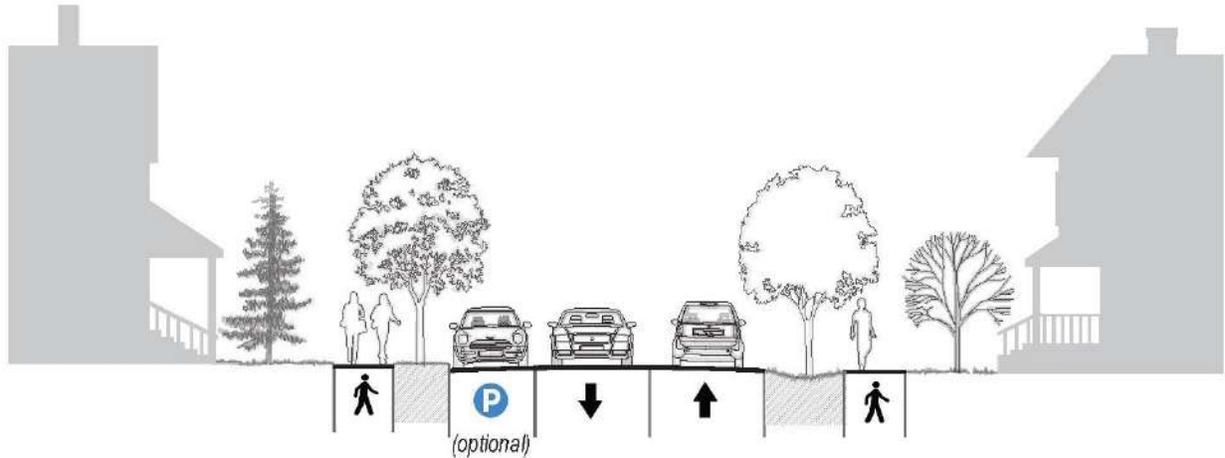
6.6.2.C Business District Street



Definition: ~~Commercial Streets are intended to provide access to high density commercial, office, and industrial areas.~~ Business District Streets can be arterial, collectors, or local streets that serve as a primary thoroughfare for traffic circulation in a limited area. They provide access to downtown, commercial or outlying business districts and may have a high percentage of truck traffic. A destination street that serves as a center of civic, social, and commercial activity. (*North Main Street in Downtown, Depot and Commerce Street in Frog Level, and Hazelwood Avenue in Hazelwood are examples of Business District Streets*).

- Right-of-way width: 60-80 feet (Curb and Gutter),
- Lane Widths: 10-12 feet
- ~~Median Width: N/A~~
- Traffic Lanes: 2 - 3 lanes
- Parking Lanes: Both sides @ 8 feet marked or (one side only as appropriate) (*Ref. Sec. 6.7.11*)
- Curb Type: Vertical curb and gutter
- Curb Radius: 15 -25 ft. at street intersection (~~see Section~~ *Ref. Sec. 6.7.6*)
- Grades: As approved by Administrator. (*Ref. Sec. 6.7.4*)
- Design Speed: 35 mph
- Stopping Sight Distance: minimum 250 feet (*Ref. Sec. 6.7.1*)
- Pedestrian Facilities – Intersection bulbouts (required) and crosswalks at all intersections and Mid-block as appropriate.
- Walkway Type: 12 ft. sidewalk both sides (16 ft. required for outdoor seating areas) (dimensions are measured from back of curb to the outside edge of sidewalk)
- Bicycle Facilities: Normal Lane with integrated bicycle traffic or Wide Lane of 3-5 foot improved or striped shoulder. (*Ref. Sec. 6.9.3*)
- Planter Type: Tree wells or 6 ft. continuous planting strip (included in walkway type dimension)
- Landscape Type: 1 per 40 ft. of street frontage (~~See also~~ *Ref. Sec. 8.5.1*)

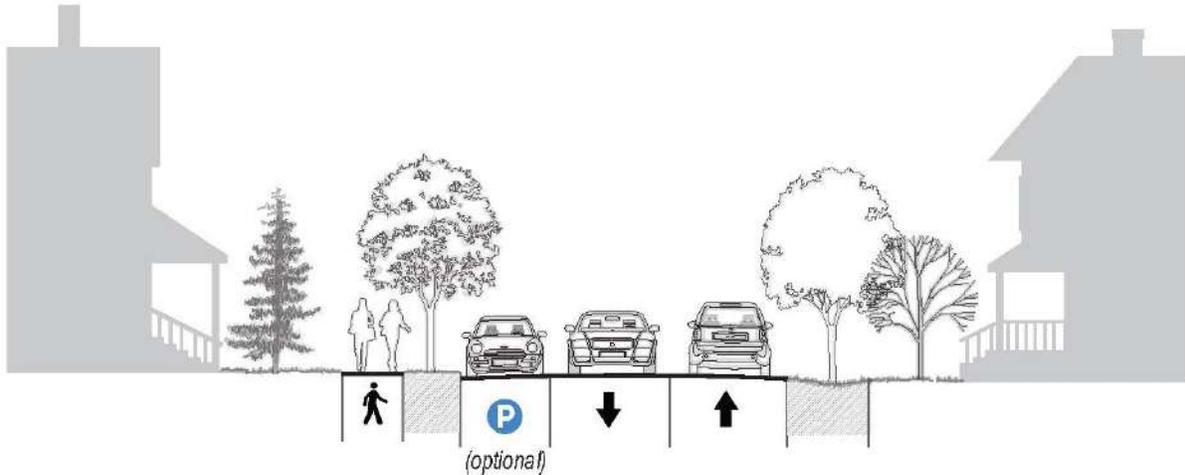
6.6.2.D Residential Street



Definition: Local Residential streets serve as the primary transportation network in the community. Generally, ~~they are two (2) to six (6) blocks in length.~~ they contain more than 50% residential dwellings based on road frontage.

- Right-of-way width: ~~Minimum 40 feet. 50ft-~~(Curb and Gutter), ~~50 ft. 60ft~~ (Swale Open Drainage)
- Pavement Widths: ~~Minimum 20 feet. (27 ft. with parking)~~
- Traffic Lanes: ~~generally~~ two lanes (one in each direction)
- Parking Lanes: ~~Informal~~ parking on one side (Ref. Sec. 6.7.11)
- Curb Type: Vertical Curb and Gutter or LID (Low Impact Development) (Ref. Sec. 12.5)
- Curb Radius: 15 feet. ~~at street intersection~~ (Ref. Sec. 6.7.6)
- Grades: ~~Maximum~~ Grade of 18% for a maximum length of 2,500 feet. (Ref. Sec. 6.7.4)
- Design Speed: 40 mph
- Stopping Sight Distance: ~~minimum~~ 305 feet (Ref. Sec. 6.7.1)
- ~~Median Width:~~
- Walkway Type: 5 ft. sidewalk both sides (one side with environmental constraints or as part of a Tier 1 Subdivision Plan) (Ref. Sec. 6.6.2.H)
- Bicycle Facilities: ~~Informal~~ Normal Lane with integrated bicycle traffic or Wide Lane of 3-5 foot improved or striped shoulder. (Ref. Sec. 6.9.3)
- Planter Type: Continuous planting strip 5 ft. (Curb) or 8 ft (Swale)
- ~~Pedestrian Facilities: n/a~~
- Landscape Type: 1 per 40 ft. of street frontage (see 8.5.1) ~~*not including sight triangle~~
- Subdivision Type: All Major Subdivisions

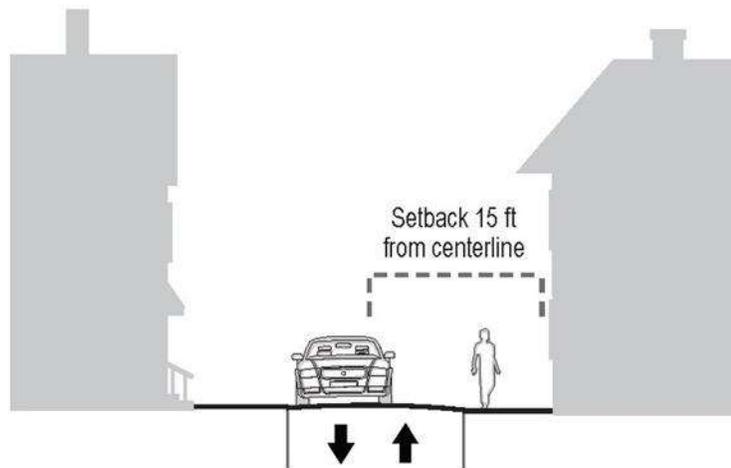
6.6.2.E Lane



Definition: Lanes are small traveled ways intended to provide direct access to the front of a limited number of **single-family** residential structures **and Lanes are limited in** the number of lots served. Generally, they are very short; often less than four hundred (400) feet. Items including, but not limited to, traffic carrying capacity, topography, **and connectivity, and emergency vehicle access**, shall be a consideration when permitting a lane in lieu of a street.

- Right-of-way width: **Minimum 36 feet. 40ft** (Curb and Gutter), **46 feet. 50ft** (Open Drainage)
- Pavement Widths: **16ft (Curb Gutter) 18 ft. (Open Drainage) Minimum 20 feet.**
- Traffic Lanes: two lanes (**one lane in each direction**) or one lane as a one-way street or loop, as **approved by fire code official.**
- Parking Lanes: **Informal** parking on one side (*Ref. Sec. 6.7.11*)
- Curb Type: Vertical Curb and Gutter, **Open Drainage** or **LID (Low Impact Development)** (*Ref. Sec. 12.5*) (Additional right-of-way may be required for natural drainage sections)
- Curb Radius: 15 feet. **at street intersection** (*Ref. Sec. 6.7.6*)
- **Grades: Maximum Grade of 18% for a maximum length of 2,500 feet.** (*Ref. Sec. 6.7.4*)
- ~~Median Width:~~
- **Design Speed: 35 mph**
- **Stopping Sight Distance: Minimum 250 feet** (*Ref. Sec. 6.7.1*)
- Walkway Type: 5 ft. sidewalk one side (**4 feet. with environmental constraints**)
- Bicycle Facilities: **Informal Normal Lane with integrated bicycle traffic or Wide Lane of 3-5 foot improved or striped shoulder. Type N or W** (*Ref. Sec. 6.9.3*)
- Planter Type: Continuous planting strip 5 ft. (Curb) or 8 ft (**Swale Open Drainage**).
- ~~Pedestrian Facilities: n/a~~
- Landscape Type: 1 per 40 ft. of street frontage (*Ref. Sec. 8.5.1*)
- Length: **Maximum 800 ft.** unless approved by the Administrator

6.6.2.F Alley

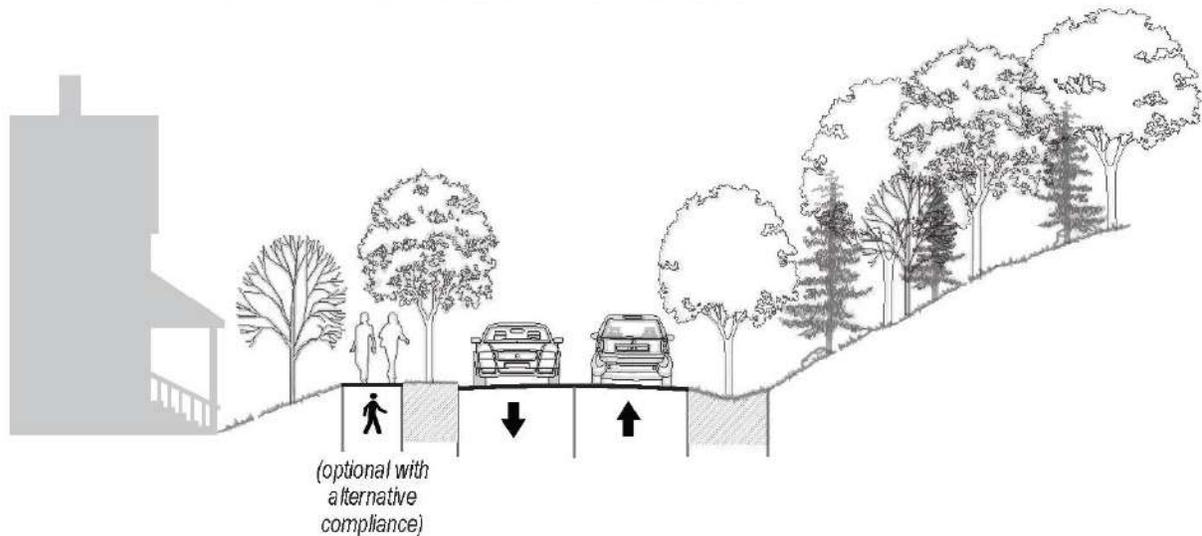


Definition: Alleys are intended to provide indirect, limited access to the rear of properties but not to accommodate through traffic. Utilities, either above ground or underground, may be located in alleyways to provide service connections to rear elevations.

- Right-of-way width: 20-24 feet.
- Pavement Widths: *Minimum 14 feet.*
- Parking Lanes: None
- Curb Type: inverted Crown
- Curb Radius: Taper *at street intersection*
- *Grades: As approved by Administrator. (Ref. Sec. 6.7.4)*
- *Design Speed: 30 mph*
- *Stopping Sight Distance: 200 feet*
- Walkway Type: Path optional
- Landscape Type: None
- Building Setback from Alley Centerline: 15 ft.
- Maximum Length: ~~400 ft.~~ *Approved by Administrator*

6.6.2.G Conservation or Hillside Street

6.6.2.G Conservation or Hillside Street



Definition: Streets designed to accommodate environmental constraints and to encourage minimal grading and adaption to the natural character of the land. This street standard can be applied when environmental issues, environmental protection and/ or conservation are a consideration. This standard can **only** be used with the pre-approval of the administrator.

- Right-of-way width: *Minimum* 36 ft. (Vertical Curb), 46 ft. (Open Drainage)
- Pavement Widths: *Minimum* 20 ft. (14 ft. in one-way sections with pull-out every 150 ft. or as allowed by Town Fire Officials)
- Traffic Lanes: 1 or 2 lanes
- Parking Lanes: None (off-road parking only)
- Curb Type: Vertical Curb, Open Drainage or LID (Low Impact Development) with Curb and gutter at intersections. (Additional right-of-way may be required for natural drainage sections) (Ref. Sec. 12.5)
- Curb Radius: 15 ft. at street intersection (Ref. Sec. 6.7.6)
- Grades: As approved by Administrator. (Ref. Sec. 6.7.4)
- Design Speed: 40 mph
- Stopping Sight Distance: *Minimum* 305 feet (Ref. Sec. 6.7.1)
- Walkway Type: 5 ft. (4 ft. with environmental constraints) sidewalk on one side. (For Alternative Compliance Ref. Sec. 6.8C)
- Bicycle Facilities: Optional Type N or W (Ref. Sec. 6.9.3)
- Planter Type: Continuous planting strip of 5 ft (Rolled Curb) or Open Drainage. (For Alternative Compliance Ref. Sec. 6.8.1) (Ref. Sec 6.8C for Tree Conservation)
- Landscape Type: 1 per 40 ft. of street frontage (Ref. Sec. 8.5.1)

4. Update Engineering Standards of Section 6.7 to include current references and resources; and apply current engineering standards for sight distance requirements.

6.7 – Street Engineering Standards

The following standards are intended to provide general clarity for most conditions in Waynesville. Deviations to these standards may be granted by the Administrator subject to generally accepted safety and engineering practices. ~~For additional guidance, the Town will use the Designing Walkable Urban Thoroughfares: A Context Sensitive Approach by the Institute of Transportation Engineers and the Congress for the New Urbanism or a similarly generally accepted document.~~

6.7.1 Stopping Sight Distances.

Stopping Sight Distance (SSD) is the forward view that a driver has at all times while driving the indicated maximum speed limit for each classification of Town Street. The SSD is greatly dependent on the approach grade. The values presented are for an assumed approach grade within a range of -3% to +3%. For approach grades outside this range, the design engineer shall be required to certify that SSD is met at all times-along the street. **Guidance obtained with reference to NCDOT Subdivision Manual, AASHTO (American Association of State Highway and Transportation Official), (Highway Capacity Manual, and NACTO (National Association of City Transportation Officials).*

Minimum stopping sight distance should conform to the design speed of the roadway. (Ref. Sec. 6.6.2) ~~the particular street and the stopping distances required for wet pavement conditions provided in the table below.~~

~~Design Speed — Stopping Distance~~

~~20 MPH — 125 Feet~~

~~25 MPH — 150 Feet~~

~~30 MPH — 200 Feet~~

Street Classification	Design Speed	Stopping Sign Distance
Boulevard	50 mph	425 feet
Avenue	45 mph	360 feet
Residential or Conservation Street	40 mph	305 feet
Business District Street or Lane	35 mph	250 feet
Alley	30 mph	200 feet

The required sight distances set forth in this section should be provided by both vertical and horizontal alignment. Where grades vary from level conditions, stopping sight distances must be increased for downhill grades, but may be decreased for uphill grades. *In cases where the speed limit is greater, refer to the latest published copy of AASHTO's "A Policy on Geometric Design of Highways and Streets."*

(LDS Section 6.7.2 Sight Triangles and 6.7.3 Intersection Angles remain the same)

6.7.4 Grades.

A. **Vertical Curves:** K values for vertical curve design should be consistent with design speed and stopping sight distance. (Ref. Sec. 6.7.1).

~~B. **Maximum Grade for Alleys, Lanes and Streets:** Fifteen (15%) percent, except that sections less than two hundred and fifty (250) feet in length may not exceed eighteen (18%) percent. Within one hundred (100) feet of an intersection, grades may not exceed eight (8%) percent.~~

~~C. **Maximum Grade for All Other Streets:** All other street types are limited to a maximum of twelve (12%) percent grades. Within one hundred (100) feet of an intersection, grades may not exceed five (5%) percent.~~

B. **Maximum Grade for Residential Streets and Lanes:** Maximum Grade of 18% for a maximum length of 2,500 feet. Each 2,500-foot maximum grade section must be separated by a 500-foot section of 7% maximum grade. The maximum grade can be increased by 3% for distances less than 500 feet as long as there is a 500-foot “normal maximum grade” section between each “increased maximum grade” section.

C. **Maximum Grade all other street types:** As approved by Administrator. Must meet AASHTO guidelines.

D. **Minimum Street Grades:** No grades less than 0.5% should be used to facilitate water drainage (e.g., vertical slope, cross-slope, inverted crown)

6.7.5 Centerline Radii

When determining the centerline radius for a new roadway, refer to the latest published copy of AASHTO’s “A Policy on Geometric Design of Highways and Streets”.

~~A. **Minimum Centerline Radius For All Streets:** 65 feet (Exception: Lanes and Alleys shall be 50 feet)~~

~~B. **Maximum Centerline Radius:** The maximum centerline radius shall be as follows:~~

Design Speed {Street Type}	Design Centerline Radius {Maximum}
20 MPH (Lane)	90 Feet
20 MPH (Street)	90—120 Feet
Greater Than 25 MPH	Refer to AASHTO Standards

6.7.6 CURB RADII AND CONSTRUCTION. (Remains the same, but adds “G” below)

G. **Alternative Compliance.** Curbs – when the permeable pavement is in use or when the direct stormwater runoff has less impact than the concentrated runoff of standard drainage systems. Low Impact Development (LID) stormwater controls may be used with approval by the administrator

1. Alternative Compliance: Alternative provisions for curbs meeting the intent of this section may be used where unreasonable or impractical situations would result from the application of these requirements or where an alternative drainage plan is preferred for stormwater management. Such situations may result from significant street trees, impending road widening, topography, utility easements, lot configuration or other unusual site conditions.
2. In districts such as Hillside Protection areas and Conservation Subdivisions, Low Impact Development (LID) or preservation of existing vegetation may be used with approval by the administrator. All alternative stormwater features shall be constructed in accordance with the standards in the latest edition of the North Carolina Environmental Quality's (NCDEQ) Stormwater Design Manual. (Ref. Sec. 12.5). The Administrator may approve an alternate plan that proposes different stormwater amenities provided that the intent of this section is fulfilled.

(LDS Section 6.7.7- 6.7.10 Intersection Angles remain the same)

6.7.11 ~~Parallel~~ Parking Spaces on ~~Existing~~ Streets.

All mid-block parallel parking spaces shall be (7) feet in width by twenty-two (22) to twenty-six (26) feet in length and end of block spaces maybe seven (7) feet in width by twenty (29) feet in length as determined by the administrator subject to the constraint of the existing conditions. The dimension is measured from the face of the curb and may include the gutter. ~~Angled spaces shall be per Architectural Graphic Standards, latest edition.~~ All on-street parking spaces must meet local fire code, the latest editions of the Architectural Graphic Standards, and the Manual on Uniform Traffic Control Devices (MUTCD) guidelines, and are subject to approval by the administrator.

5. Update pedestrian facilities requirements to include a purpose and need statement and to accommodate LID, hillside, and environmental conservation as an allowable criteria for alternative compliance.

6.8 Pedestrian Facilities

The purpose and intent of this section is to establish criteria for the development of pedestrian facilities within the jurisdiction of the Town of Waynesville. These standards are set forth to:

1. Provide a safe and walkable pedestrian environment while considering local environmental constraints, low impact development standards, and public safety
2. Promote access for those who are mobility impaired or wheelchair dependent.
3. Improve connectivity and convenience among residential, recreational, and commercial areas.

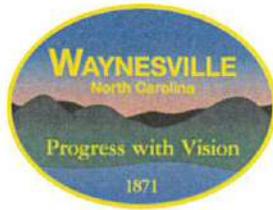
6.8.1 Sidewalks

6.8.1 Sidewalks.

- A. **General Standards/Location:** Sidewalks are required in accordance with the street classifications in Section 6.6.2. **as part of major site plans and major subdivisions, and wherever designated in the adopted pedestrian plan.** Alternative facilities may be considered in the RL District and in areas where Hillside Protection standards apply (See Section 12.6) in accordance with C below. A payment in lieu may be considered in all districts in accordance with D below.

....

- C. Alternative Compliance: Alternative provisions for pedestrian movement meeting the intent of this ~~section~~ **chapter** may be used where unreasonable or impractical situations would result from **the** application of these requirements. Such situations may result from significant street trees, impending road widening, topography, utility easements, lot configuration or other unusual site conditions. *Alternative pedestrian facilities may also be used as part of Low Impact Development (LID), development design, hillside, or within conservation and cottage development with approval by the administrator.*
1. In districts where trails are permitted in lieu of sidewalks (RL & Hillside Protection areas & *Conservation Subdivisions*), they shall be constructed in accordance with the standards in 6.8.2. Trails are generally allowed in very low-density development and are only required on one side of the road
 2. The Administrator may approve an alternate plan that proposes different pedestrian amenities provided that the intent of this section is fulfilled.



To: Town of Waynesville Board of Aldermen
From: Elizabeth Teague, Development Services Director
Date: November 8, 2022
Subject: Planning Board Report and Statement of Consistency
Description: Land Development Standards (LDS) amendments on Roadway Infrastructure
Applicant Address: Development Services Initiated Text Amendment

The Planning Board hereby adopts and recommends to the Governing Board the following statement(s):

1. A motion was made by Board Member Stuart Bass and seconded by Board Member Jan Grossman that the zoning text amendment **is approved as it is consistent with the Town's Comprehensive Land Use Plan and is reasonable and in the public interest** because it is in conformity with:

Goal 6: Create an attractive, safe and multi-modal transportation system.

- Provide an interconnected transportation network of roadways, greenways, freight mobility, bicycle routes and sidewalks that improves safety and strategic access for all users.

The motion was carried unanimously.

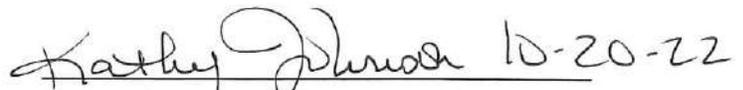
2. Additionally, the Planning Board **recommends that the Board of Aldermen adopt the text amendment related to roadway infrastructure.**

Planning Board Chair Susan Teas Smith made a motion, seconded by Board Member Barbara Thomas, to recommend the text amendment to the Board of Aldermen with grammatical changes.

The motion passed unanimously.

 10/20/22

Susan Teas Smith, Planning Board Chair, Date

 10-20-22

Kathy Johnson, Deputy Clerk, Date

Please Publish on October 19, 2022 and October 26, 2022

NOTICE OF PUBLIC HEARING

The Town of Waynesville Board of Aldermen will be holding a public hearing on Tuesday, November 8th, 2022 beginning at 6:00 p.m. or as closely thereafter as possible in the Town Hall Board Room located at 9 South Main Street, Waynesville. The purpose of the Public Hearing is to the text amendment related to cottages and conservation subdivision designs, Sections 2.5.3, 15.9, and 17.3 of the Land Development Standards (LDS).

Interested persons are encouraged to attend and be heard. For more information, please contact Olga Grooman, Planner at 828 356 1172 or via email at ogrooman@waynesvillenc.gov.

s/Eddie Ward

By: Eddie Ward, Town Clerk

TOWN OF WAYNESVILLE BOARD OF ALDERMEN
REQUEST FOR BOARD ACTION
Meeting Date: November 8, 2022

SUBJECT: Purchase Laptops for Criminal Investigation Division

AGENDA INFORMATION:

Agenda Location: New Business
Item Number: Leave Blank
Department: Police Department
Contact: Det. Sgt. Tamara VanderDay
Presenter: Det. Sgt. Tamara VanderDay

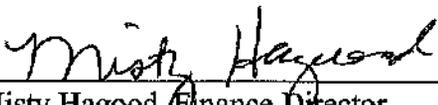
BRIEF SUMMARY:

The Police Department is requesting permission to use \$8,555.00 of the Unauthorized Substance Use Tax to purchase 5 Lenovo ThinkPad T14s Gen 2 laptops for the Criminal Investigations Unit. The investigators are often times in situations where being able to access the PD servers remotely would be very beneficial in aiding them in investigating the most serious crimes the police department encounters. Currently there is \$28,725.66 in the Unauthorized Substance Use Tax available with this request meeting the intended purpose of receiving those funds to be used to investigate crimes that have occurred as well as to prevent future criminal activity.

MOTION FOR CONSIDERATION:

To approve the budget amendment for the Police Department request to use \$8,555.00 of the Unauthorized Substance Use Tax to purchase 5 Lenovo ThinkPad T14s Gen 2 laptops.

FUNDING SOURCE/IMPACT: (must have approval by Finance Director prior to submission to the Board)

 10-31-22
Misty Hagood, Finance Director Date: 11/08/2022

ATTACHMENTS:

Quote AAAQ36154 from Electronic Office. (since expired but the price will remain the same)

MANAGER'S COMMENTS AND RECOMMENDATIONS:



1400 Sweeten Creek Road - Asheville, North Carolina 28803
 Phone: 828-274-1196 - Fax: 828-274-4048

QUOTE

Here is the quote you requested.

Sold To: Town of Waynesville
 Chris Chandler
 16 South Main Street

 Waynesville NC 28786
Phone: (828) 456-5363
Fax:

Date	Quote #	Expiration
9/27/2022	AAAQ36154	10/12/2022

Rep	Ticket #
Andrew Lathbury	665270

Qty	Description	Unit Price	Ext. Price
5	Lenovo ThinkPad T14s Gen 2 14" Notebook - Full HD - 1920 x 1080 - Intel Core i5 11th Gen i5-1135G7 Quad-core (4 Core) 2.40 GHz - 8 GB Total RAM - 256 GB SSD - Intel Chip - Windows 10 Pro - Intel Iris Xe Graphics - In-plane Switching (IPS) Technology - IEEE 802.11ax Wireless LAN Standard	\$1,711.00	\$8,555.00

Please contact me if I can be of further assistance.

SubTotal	\$8,555.00
Sales Tax	\$598.85
Shipping	\$0.00
Total	\$9,153.85

TERMS AND CONDITIONS

This quote is valid for 15 days from the date issued and is subject to availability. All pricing is subject to change. Orders paid by Credit Card will incur a 3% processing fee. No specific warranties, other than manufacturer's individual warranties, express or implied, are granted. Projects and Special Orders will require a specific Payment Schedule as detailed on the Quote. Companies with specific terms that have accounts in good standing will be invoiced according to the terms and limits agreed upon or as stated in the Managed Services Agreement. Orders from Companies without prearranged financing or terms shall require a deposit, and balance is due Net Payable upon delivery.

Ordinance No. O-34-22

Amendment No. 5 to the 2022-2023 Budget Ordinance

WHEREAS, the Board of Aldermen of the Town of Waynesville, wishes to amend the 2022-2023 Budget Ordinance.

NOW, THEREFORE, BE IT ORDAINED by the Board of Aldermen of the Town of Waynesville that the 2022-2023 Budget Ordinance be amended as follows:

General Fund:

Increase the following revenues:

Fund Balance NC Unauth Substance	\$8,555.00
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Increase the following appropriations:

Police Dept	\$8,555.00
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Adopted this 8th day of November, 2022.

Town of Waynesville

Gary Caldwell
Mayor

Attest:

Eddie Ward
Town Clerk

Approved As To Form:

Martha Sharpe Bradley
Town Attorney

**TOWN OF WAYNESVILLE BOARD OF ALDERMEN
REQUEST FOR BOARD ACTION
Meeting Date: 11/8/22**

SUBJECT: Zoning Board of Adjustment and historic Preservation Commission Application

AGENDA INFORMATION:

Agenda Location: NEW BUSINESS
Item Number:
Department: Administration
Contact: Jesse Fowler, Assistant Town Manager
Presenter: **Jesse Fowler, Assistant Town Manager**

BRIEF SUMMARY:

We have received an application for several Boards and Commissions. This applicant has applied for the Zoning Board of Adjustment, Planning Board, Historic Preservation Commission, Public Art Commission, and the Cemetery Committee.

We currently have 1 vacancy on the Zoning Board of Adjustment as an alternate and 1 vacancy on the Historic Preservation Commission. Appointing the current applicant to the Zoning Board of Adjustment as an Alternate will require an interview with the applicant and 2 members of the Board of Aldermen. Appointment to the Historic Preservation Commission will not require an interview process. This applicant can serve on both the Zoning Board of Adjustment and the Historic Preservation Commission simultaneously.

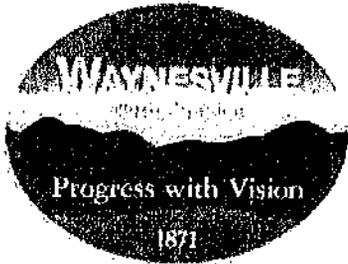
MOTION FOR CONSIDERATION:

1. Motion to appoint Judi Donovan to the Historic Preservation Commission for a term that will end June 30, 2025.
2. Motion to interview the applicant, Judi Donovan, for an appointment to the Zoning Board of Adjustment at the position of alternate.

FUNDING SOURCE/IMPACT:

ATTACHMENTS

MANAGER'S COMMENTS AND RECOMMENDATIONS



TOWN OF WAYNESVILLE, NORTH CAROLINA

Application for Appointment to Boards/Commissions

Please return to the Town Clerk's office.

16 South Main Street, P.O. Box 100, Waynesville, NC 28786

(828) 452-2491

eward@waynesvillenc.gov

Additional Pages and/or a resume may be attached but is not required

NAME Judi Donovan
STREET ADDRESS 301 Shuffed Grouse Ln
MAILING ADDRESS Waynesville, NC. 28786
PHONE 248-752-3036
E-MAIL jldernard@aol.com

Please consider me for appointment to the following board(s) or commission(s):

- Alcoholic Beverage Control Board
Board of Adjustment
Firemen's Relief Fund Board
Historic Preservation Commission
Planning Board
Public Art Commission
Recreation & Parks Advisory Commission
Waynesville Housing Authority
Cemetery Committee

**As of July 27, 2021, the Board of Aldermen now require applicants to any Board and Commission required by statute to be interviewed by the Board of Aldermen. These Boards and Commissions are the Planning Board, Zoning Board of Adjustment, Alcohol Beverage Control Board, and the Waynesville Housing Authority.

I am interested in serving on this board or commission because: Our community is an integral component to enjoying a quality lifestyle. By ensuring we offer efficient services to all we will generate positive outcomes and continued growth for our town.

I have experience/expertise in the following areas and/or have served on the following board or commission:

My background consists of operations, project management, and new construction coupled with leading diverse teams to achieve common goals.

I feel that I can contribute the following to this board or commission: I'm an effective listener and have had success in bringing people together across multiple levels of local boards; municipalities.

Tell us about yourself and your background: 30+ yrs in operations serving varying clientele within several states. And golfer, enjoy hiking and bee keeping!

If a vacancy exists and I qualify for appointment, I will be contacted for my permission to the appointment. If I am chosen, I will faithfully execute my duty on the selected board or commission.

Signature Judi Donovan Date 10/10/22