

MINUTES OF THE TOWN OF WAYNESVILLE BOARD OF ALDERMEN
Regular Meeting
October 26, 2021

THE WAYNESVILLE BOARD OF ALDERMEN held a regular meeting on Tuesday October 26, 2021 at 6:00 pm. in the Town Hall Board Room located at 9 South Main Street Waynesville, NC.

A. CALL TO ORDER

Mayor Gary Caldwell called the meeting to order at 6:03 pm with the following members present:

Mayor Gary Caldwell
Mayor Pro Tem Julia Freeman
Alderman Anthony Sutton
Alderman Jon Feichter
Alderman Chuck Dickson

The following staff members were present:

Rob Hites, Town Manager
Jesse Fowler, Assistant Town Manager
Eddie Ward, Town Clerk
Martha Bradley, Town Attorney
Police Chief David Adams
Jeff Stines, Public Works Director
Lisa Burnett, Purchasing Agent
Elizabeth Teague, Development Services Director

The following media representative was present:

Becky Johnson, Mountaineer

1. Welcome/Calendar/Announcements

Mayor Gary Caldwell welcomed everyone to the meeting and reminded them of the upcoming events:

Treats on the Street, Saturday October 30, 5:00 – 7:00 pm
Hazelween, Saturday October 30, 5:00 – 7:00 pm
Election Day, Tuesday November 2nd

B. PUBLIC COMMENT

Comments were made by: **Joslyn Schaeffer, 98 High Street Waynesville**, concerning the Homelessness Task Force.

Noelle Pederson, 55 Welch Street Waynesville, commented on a no rules shelter.

Peggy Hannah, Hemlock Street Waynesville, thanked the Board and staff, for getting lights in Hazelwood. She asked for more mulch to be placed in the Dog Park at the Recreation Center.

C. CONSENT AGENDA

All items below are routine by the Board of Aldermen and will be enacted by one motion. There will be no separate discussion on these items unless a Board member so requests. In which event, the item will be removed from the Consent Agenda and considered with other items listed in the Regular Agenda.

- i. Adoption of minutes of the September 28, 2021 regular meeting
- ii. Adoption of minutes of the October 12, 2021 regular meeting

A motion was made by Anthony Sutton, seconded by Alderwoman Julia Freeman, to approve the consent agenda as presented. The motion carried unanimously.

D. CALL FOR PUBLIC HEARING

2. Call for a Public Hearing for November 9 , 2021 to consider a Text Amendment to the Land Development Standards Section 11.6 to establish a new sign category for Elementary and Secondary Schools and associated standards.
 - Elizabeth Teague, Development Services Director

Ms. Elizabeth Teague explained to the Board that this project proposes a text amendment that would allow schools to have electronic, interchangeable face signs and to establish a uniform set of dimensional standards for school signs across zoning districts. This was prompted by Waynesville Middle School installing an electronic sign without any consultation or permit. She stated that the Planning Board recognized that the sign was useful for providing information and wanted to work with the school Board in regulating signs for the schools.

At their regularly scheduled meeting on October 18, 2021, the Planning Board held a public hearing and found that the project is consistent with the 2035 Plan and unanimously recommended adoption of the text amendment.

A motion was made by Alderman Jon Feichter, seconded by Alderman Chuck Dickson, to call for a Public Hearing to be held on November 9 , 2021 at 6:00 pm in the Town Hall Board Room located at 9 South Main Street, or as closely thereafter as possible, to consider a Text Amendment to the Land Development Standards Section 11.6 to establish a new sign category for Elementary and Secondary Schools and associated standards. The motion carried unanimously.

E. NEW BUSINESS

3. Speed Limit Signs (Broadview Road)

- Jeff Stines, Public Services Director

Jeff Stines, Public Services Director, introduced Mr. Ricky Foster as the new Assistant Public Works Director. Mr. Stines said that Mr. Foster had extensive knowledge in many areas including streets, sanitation, water, and sewer. The Board welcomed him as the new Assistant.

Mr. Stines told the Board that currently there are no speed limit signs on Broadview Road, which runs from North Main to East Street. He said he had conversations with several concerned citizens about speeding on this street. This is a residential neighborhood as well as being adjacent to several businesses. The volume of traffic here has grown over the past few years to the point of needing a posted speed limit to make this area safe to pedestrians.

Currently the speed limit is 35 mph and is not posted. Mr. Stines would like to install 25 mph signs to slow down traffic in that area.

Alderman Jon Feichter asked if 20 mph had been considered on that street and wondered if a sign would slow the traffic, and how would it be enforced. After consulting with the Assistant Manager, Mr. Stines said they felt 25 mph would be sufficient.

A motion was made by Alderman Anthony Sutton, seconded by Alderman Chuck Dickson to set the speed limit at 25 MPH, and approve the installation of speed limit signs on Broadview Road. The motion carried unanimously.

4. ARP funding for Police and Fire Vehicles

- Lisa Burnett, Purchasing Agent

Ms. Lisa Burnett told the Board that included in the 2021-2022 annual budget, funds were provided to purchase eight new Police and Fire vehicles. But it is very difficult to get vehicles or even get bids for vehicles. She referred the Board to the Bid tabulations sheet provided in the agenda packet. Estimated delivery on most of the vehicles range from 12 – 14 weeks to 9 to 10 months.

Ms. Burnett said that smaller dealerships may be able to place more fleet orders, rather than larger dealerships which might be delayed up to 10 months. She said that in all bids, the Town must let the dealerships know that Federal money will be used and will have to comply with Federal standards. Eleven packets were mailed to dealerships, and four bids were received. The best pricing was from Fields Automotive Group, and Taylor Motor Company.

There was discussion concerning dual-fuel vehicles, and the advantages or disadvantages of having the propane included in the new vehicles. Alderman Feichter said he would like to see if

the propane on the old vehicles could be installed in the new vehicles. Mr. Jeff Stines said he would refer this question to the Town Mechanic.

A motion was made by Alderman Anthony Sutton, seconded by Alderwoman Julia Freeman, to award the purchase of (5) new vehicles to Fields Auto Group in the amount of \$136,005.06 and award (2) vehicles to Taylor Motor Company in the amount of \$66,296.00. The motion carried unanimously.

Alderman Feichter asked about a report showing the amount of money spent for contractors locally, as well as non-local contractors. Ms. Burnett replied that she had the report for two years and would forward them to the Board.

5. Waynesville Recreation Center and Old Armory Roof Project Approval and Budget Amendment Approval

- Rhett Langston, Parks and Rec Director
- Dean Trader, Interim Finance Director

Dean Trader, Interim Finance Director, explained to the Board that originally the Board had budgeted \$99,000.00 for roofing on the Recreations Center, and \$60,000.00 for the Old Armory. Because of price increases, the roof for the Recreation Center has gone up to \$145,250 for a difference of \$46,250.00, and the Armory roof increased to \$62,375.00 for a difference of \$2,375.00.

Rhett Langston, Recreation and Parks Director, asked the Board to approve a budget amendment in the amount of \$48,625.00 to cover the costs of the increase for the two buildings.

Mayor Caldwell asked about the warranty for the roofs for the two buildings. Mr. Langston stated that the Recreation roof will have a warranty of 35 years, and the Armory will have a warranty of 20 years.

A motion was made by Alderman Anthony Sutton, seconded by Alderman Jon Feichter, to approve WNC Roofing for the Waynesville Recreation Center and Old Armory project. The motion passed unanimously.

A motion was made by Alderman Jon Feichter, seconded by Alderman Anthony Sutton, to approve Ordinance No. O-22-21, Budget Amendment number 8 to the 2021-2022 Budget Ordinance for the CIP items in the amount of \$48,625.00. The motion carried unanimously.

Mayor Caldwell asked Mr. Langston about placing fencing around the All-Abilities Playground. Mr. Langston will investigate the pricing for fencing for the area.

F. COMMUNICATION FROM STAFF

Manager's Report

- Rob Hites, Town Manager

Manager Hites said that the Town employees will be supporting Treats on the Streets on Saturday Oct 30.

6. Town Attorney Report

- Town Attorney, Martha Bradley

Town Attorney Martha Bradley stated that there had been progress on the Chelsea Road project. Some of the vehicles have been removed from the property, and she will be working with the Sutton family to continue getting the rest moved by the deadline of Thursday October 28th at 9:00 am.

G. COMMUNICATIONS FROM THE MAYOR AND BOARD

Alderman Chuck Dickson stated he had spoken with Manager Hites, and he will be looking into how to use the back of the Utility bill to communicate with citizens or inserting a separate page into the billing statement as a newsletter.

Alderman Feichter asked if someone could ask the resident on Hemlock Street, who does not adhere to the no parking signs, to be a better neighbor by not parking vehicles on that street.

H. ADJOURN

With no further business, a motion was made by Alderwoman Julia Freeman, seconded by Alderman Anthony Sutton, to adjourn the meeting at 6:52pm. The motion carried unanimously.

ATTEST:

Robert W. Hites, Town Manager

Gary Caldwell, Mayor

Eddie Ward, Town Clerk