



Gary Caldwell, Mayor
Julia Freeman, Mayor Pro Tem
Clarence "Chuck" Dickson, Alderman
Jon Feichter, Alderman
Anthony Sutton, Alderman

Robert W. Hites, Jr. Town Manager
William E. Cannon, Jr., Town Attorney

This meeting of the Town of Waynesville Board of Aldermen will be held via Zoom.

- To call in to the zoom meeting with your phone please dial **1-929-205-6099**.
- The meeting ID is **824 8363 8853**

Any person interested in submitting a public comment can email their comments in written form to the Town Clerk at eward@waynesvillenc.gov. Those comments will be read into the record by the Town Clerk.

For more information, or if you have any questions please contact Jesse Fowler, Assistant Town Manager at 828-456-2491 or via email at jfowler@waynesvillenc.gov



Town of Waynesville, NC

Board of Aldermen Regular Meeting

Town Hall, 9 South Main Street, Waynesville, NC 28786

Date: February 9, 2021 Time: 6:00 p.m.

The agenda and all related documentation may be accessed electronically at www.waynesvillenc.gov.
Click on "Government/Mayor & Board" to download materials for town board meetings.

Consider the environment ♦ Conserve resources ♦ Print only when necessary

The Town of Waynesville provides accessible facilities, programs and services for all people, in compliance with the Americans with Disabilities Act (ADA). Should you need assistance or accommodation for this meeting, please contact the Town Clerk at: (828) 452-2491 eward@waynesvillenc.gov

A. CALL TO ORDER - Mayor Gary Caldwell

1. Welcome/Calendar/Announcements
2. Adoption of Minutes

Motion: *To approve the minutes of the Board of Aldermen regular meeting held on January 26, 2021 as presented (or as corrected).*

B. PUBLIC COMMENT

3. Any Public Comments will be read by Town Clerk Eddie Ward.

C. NEW BUSINESS

4. Tree Trimming for Electric Department
 - Jeff Stines, Public Services Director

Motion: *To award the Tree Trimming Contract to Wolf Tree, a division of the Davey Tree Expert Company.*

5. Report on Unpaid Property Taxes/Yearly Tax Advertisement in Local Newspaper
 - Autumn Lyvers, Finance Director

Motion: *To approve the yearly tax advertisements in The Enterprise Mountaineer in accordance with N. C. G. S.105-369.*

D. COMMUNICATIONS FROM STAFF

Manager's Report

- Town Manager Rob Hites

6. Town Attorney Report

- Town Attorney William Cannon

E. CLOSED SESSION

Motion: To enter into closed session to consult with Attorney to preserve Attorney client privilege, and to discuss matters relating to the location or expansion of industries or other businesses G. S. §143-318.11(a)(3)(4).

F. COMMUNICATIONS FROM THE MAYOR AND BOARD

G. ADJOURN



TOWN OF WAYNESVILLE

PO Box 100
 16 South Main Street
 Waynesville, NC 28786
 Phone (828) 452-2491 • Fax (828) 456-2000
www.waynesvillenc.gov

CALENDAR February 2021

2021	
Tuesday Feb 9	Board of Aldermen Meeting – Regular Session
Tuesday Feb 23	Board of Aldermen Meeting – Regular Session
Thursday Feb 25	Board Retreat – Public Services Training Room
Tuesday March 9	Board of Aldermen Meeting – Regular Session
Tuesday March 23	Board of Aldermen Meeting – Regular Session
Friday April 2 Good Friday	Town Offices Closed
Tuesday April 13	Board of Aldermen Meeting – Regular Session
Tuesday April 27	Board of Aldermen Meeting – Regular Session
Tuesday May 11	Board of Alderman Meeting – Regular Session
Monday May 25	Board of Aldermen Meeting – Regular Session
Monday May 31 Memorial Day	Town Offices Closed
Tuesday June 8	Board of Aldermen Meeting – Regular Session
Tuesday June 22	Board of Aldermen Meeting – Regular Session
Friday July 5 Independence Day	Town Offices Closed
Tuesday July 13	Board of Aldermen Meeting – Regular Session
Tuesday July 27	Board of Aldermen Meeting – Regular Session
Tuesday August 10	Board of Aldermen Meeting – Regular Session
Tuesday August 24	Board of Aldermen Meeting – Regular Session
Monday September 4 Labor Day	Town Offices Closed
Tuesday September 14	Board of Aldermen Meeting – Regular Session
Tuesday September 28	Board of Aldermen Meeting – Regular Session
Tuesday October 12	Board of Aldermen Meeting – Regular Session
Tuesday October 26	Board of Aldermen Meeting – Regular Session
Tuesday November 9	Board of Aldermen Meeting – Regular Session
Thursday November 11 Veterans Day	Town Offices Closed
Tuesday November 23	Board of Alderman Meeting- Regular Session
Tuesday December 14	Board of Aldermen Meeting – Regular Session
December 23, 24 & 27th	Town Closed – Christmas Holidays
Saturday June 5, 2021	Oasis Shriners Spring Celebration Parade

Board and Commission Meetings – February 2021

ABC Board	ABC Office – 52 Dayco Drive	February 16 3 rd Tuesday 10:00 AM
Board of Adjustment	Town Hall – 9 S. Main Street	February 2 2 nd Tuesday 5:30 PM
Downtown Waynesville Association	UCB Board Room – 165 North Main	February 25 4 th Thursday 12 Noon
Firefighters Relief Fund Board	Fire Station 1 – 1022 N. Main Street	Meets as needed <i>No meeting currently scheduled</i>
Historic Preservation Commission	Town Hall – 9 S. Main Street	February 3 1 st Wednesday 2:00 PM
Planning Board	Town Hall – 9 S. Main Street	February 15 3 rd Mondays 5:30 PM
Public Art Commission	Town Hall – 9 S. Main Street	February 11 2 nd Thursdays 4:00 PM
Recreation & Parks Advisory Commission	Rec Center Office – 550 Vance Street	February 17 3 rd Wednesday 5:30 PM
Waynesville Housing Authority	Waynesville Towers – 65 Church Street	February 9 2 nd Tuesday 3:30 PM

MINUTES OF THE TOWN OF WAYNESVILLE BOARD OF ALDERMEN
Regular Meeting
January 26, 2021

THE WAYNESVILLE BOARD OF ALDERMEN held a regular meeting on Tuesday, January 26, 2021 at 6:00 p.m. via Zoom in the Municipal Building located at 16 South Main Street Waynesville, NC.

A. CALL TO ORDER

Mayor Gary Caldwell called the meeting to order at 6:05 pm with the following members present:

Mayor Gary Caldwell
Mayor Pro Tem Julia Freeman
Alderman Anthony Sutton
Alderman Jon Feichter
Alderman Chuck Dickson

The following staff members were present:

Rob Hites, Town Manager
Jesse Fowler, Assistant Town Manager
Town Attorney William E Cannon, Jr.
Eddie Ward, Town Clerk

The following media representatives were present:

Becky Johnson, The Mountaineer

1. Welcome/Calendar/Announcements

Mayor Gary Caldwell welcomed everyone and reminded the board about the upcoming Board Retreat which will be held on Thursday February 25th in the training room of Public Services. He asked the board members to be sure and send any ideas for discussion at the retreat to Town Manager Rob Hites or Assistant Town Manager Jesse Fowler.

2. Adoption of Minutes

A motion was made by Alderman Julia Freeman, seconded by Alderman Jon Feichter, to approve the minutes from the January 12, 2021 regular meeting. The motion carried unanimously.

<i>Mayor Gary Caldwell</i>	<i>Aye</i>
<i>Mayor Pro Tem Julia Freeman</i>	<i>Aye</i>
<i>Alderman Jon Feichter</i>	<i>Aye</i>
<i>Alderman Chuck Dickson</i>	<i>Aye</i>
<i>Alderman Anthony Sutton</i>	<i>Aye</i>

B. PUBLIC COMMENT

Mayor Gary Caldwell asked Town Clerk Eddie Ward if there were any comments to be read into the minutes. Ms. Ward read a comment received from Jon Lynn McDermott :

Jon Lynn McDermott

I have several subjects to bring up. First, I know it’s legal to run the Bethel House as the owner wants. We finally got that out of the Town officials after complaining about what was going to be, long before it was operating. The place is hurting our community and the surrounding neighborhood. What do we need to do to fix this?

Secondly, we have our Homelessness Task Force groups, and mine has been successful in the past, but we have a huge flaw! Many people are contacting me that own businesses in the Town, have for decades and they never received a survey or had a visit by anyone but me. Therefore, our numbers of businesses being impacted are skewed. We cannot use skewed numbers and leave businesses that are being impacted by the homeless/addicted/criminals go unheard! I have a debilitating disorder right now from a flu shot but this needs to be discussed. I would like to hear what the mayor thinks about this. Thank you, Jon Lynn McDermott.

C. Closed Session

A motion was made by Alderman Anthony Sutton, seconded by Alderman Julia Freeman, at 6:08 pm to enter into closed session to consult with Attorney Client privilege, and to discuss matters relating to a location or expansion of industries or other businesses NC G.S §143-318.11(a)(3)(4) as well as to discuss matters concerning potential land acquisition under NC G.S. §143-318(a)(3) The motion carried unanimously.

Mayor Gary Caldwell	Aye
Mayor Pro Tem Julia Freeman	Aye
Alderman Jon Feichter	Aye
Alderman Chuck Dickson	Aye
Alderman Anthony Sutton	Aye

A motion was made by Alderman Anthony Sutton, seconded by Alderman Julia Freeman, to return to open session at 6:56 pm. The motion carried unanimously.

Mayor Gary Caldwell	Aye
Mayor Pro Tem Julia Freeman	Aye
Alderman Jon Feichter	Aye
Alderman Chuck Dickson	Aye
Alderman Anthony Sutton	Aye

D. ADJOURN

With no further business, a motion was made by Alderman Julia Freeman, seconded by Alderman Jon Feichter, to adjourn the meeting at 7:03 pm. The motion carried unanimously.

<i>Mayor Gary Caldwell</i>	<i>Aye</i>
<i>Mayor Pro Tem Julia Freeman</i>	<i>Aye</i>
<i>Alderman Jon Feichter</i>	<i>Aye</i>
<i>Alderman Chuck Dickson</i>	<i>Aye</i>
<i>Alderman Anthony Sutton</i>	<i>Aye</i>

ATTEST:

Gary Caldwell, Mayor

Robert W. Hites, Town Manager

Eddie Ward, Town Clerk

**TOWN OF WAYNESVILLE BOARD OF ALDERMEN
REQUEST FOR BOARD ACTION
Meeting Date: February 9, 2021**

SUBJECT: Tree Trimming for Electric Department

AGENDA INFORMATION:

Agenda Location: New Business
Item Number: C4
Department: Electric
Contact: Jeff Stines/Willie Smith
Presenter: Jeff Stines

BRIEF SUMMARY:

High overhang mitigation

This contract will provide all necessary labor, equipment, insurance, and materials for the power line right-of-way clearance for the Town of Waynesville Electric Department.

MOTION FOR CONSIDERATION: To award the Tree Trimming Contract to Wolf Tree, a division of the Davey Tree Expert Company

FUNDING SOURCE/IMPACT: Approved (\$100,000) Capital Budget for 2021

	2/1/2021
Autumn Lyvers, Finance Director	Date

ATTACHMENTS: Bid Tabulation, Vendor History and Project Scope

MANAGER'S COMMENTS AND RECOMMENDATIONS: To move forward with award to Wolf Tree for the electric right-of-way high mitigation trimming and tree removal project.



Safety culture just got real.

ENROLL > PREPARE > PARTICIPATE > CERTIFY > ENGAGE!

Eligibility Requirements

To become eligible for the Certified Treecare Safety Professional program, you must meet at least one of following requirements:

- Three years' of technical field experience in tree care with at least one year of assumed responsibility for safety (i.e., crew leader, trainer, safety committee member, emergency responder, certified CPR/first aid provider, etc.)
- Six months' technical field experience in arboriculture and one year in a professional safety position
- Two- or four-year degree in Arboriculture, Forestry, Ornamental/Environmental Horticulture, Natural Resources, Industrial Hygiene, Occupational Safety or other related field with an internship that provided technical field experience

Municipal and Utility Arborists:

Because your employers are ineligible for TCIA membership, the CTSP program extends TCIA member pricing to you for enrollment and certification workshops as a professional courtesy.



COMPANY MEMBERSHIP - JOIN NOW

Home » Safety » Certified Treecare Safety Professional (CTSP)

Certified Treecare Safety Professional

TCIA's Certified Treecare Safety Professional (CTSP) program is the only safety credentialing program in the industry and is designed to address several of the safety challenges that tree care companies face.

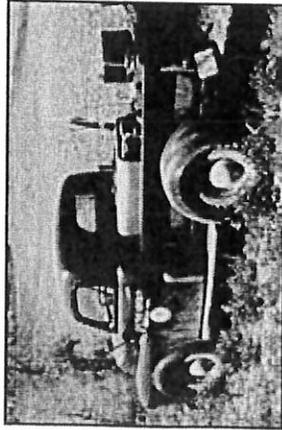
The ideal CTSP shares attributes of a coach, including:

- Good communication skills
- Strong instructional skills
- Model behavior that leads to a safer work environment





Search


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[Utility Line Maintenance](#)
[Utility Storm Restoration](#)
[Contact us](#)


History

Home / About Wolf Tree

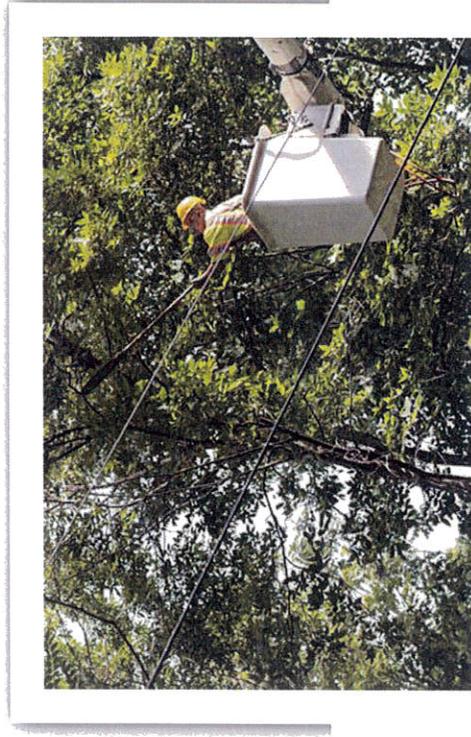
Armed with only a wooden toolbox, saw and rope, Jacob L. Wolf began Wolf Tree in 1926. Our founder was dedicated to providing safe and efficient tree-trimming services.

The lean years of the depression, the lack of manpower during World War II, and the change from hand tools to power equipment were some of the challenges met during his tenure. In the 1950s, his three sons came into the business as it continued to grow. Adding utility and telephone businesses to the customer base, Wolf Tree expanded rapidly in the East Tennessee area.

During the ensuing decades, Wolf Tree spread geographically while keeping up with ever-changing equipment innovations and advanced tree-trimming techniques. Well into the third generation, Wolf Tree continues its tradition of quality services to residential and utility customers.

In 2008, Wolf Tree Inc. joined [The Davey Tree Expert Company](#) and now operates as a Davey division. A former Davey employee, Jacob Wolf's early training is rooted in the Davey Company. He attended the Davey Institute of Tree Sciences in the early 1920s and was the youngest foreman in Davey's history during his tenure with the company. The Davey Tree Expert Company provides tree, shrub and lawn care, utility services, large tree moving, commercial grounds management and consulting services throughout North America. Founded in 1880, Davey is employee owned and has more than 7,000 employees.




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Utility Line Maintenance

[Home](#)

Wolf Tree has provided vegetation management services to the utility industry for 80 years. With a solid foundation and dedication to quality, we are equipped to implement a variety of methods to maintain right-of-way clearance. With the increasing need for new transmission corridors, Wolf Tree is equipped to expedite the initial right-of-way clearance process utilizing a variety of specialized equipment.

- Aerial lifts from 50 to 75 feet allow for trimming in close proximity to utility lines.
- Rear-mounted and sidearm brush cutting machines efficiently control undergrowth.
- Herbicide applications control unwanted vegetation.
- Mechanical tree-trimming machines provide power and productivity, letting smaller crews do more in less time.
- Shinn excavator-mounted machine implements the most effective land clearing.
- Trained climbing crews have the knowledge, experience, and correct tools to maintain lines in otherwise inaccessible areas.

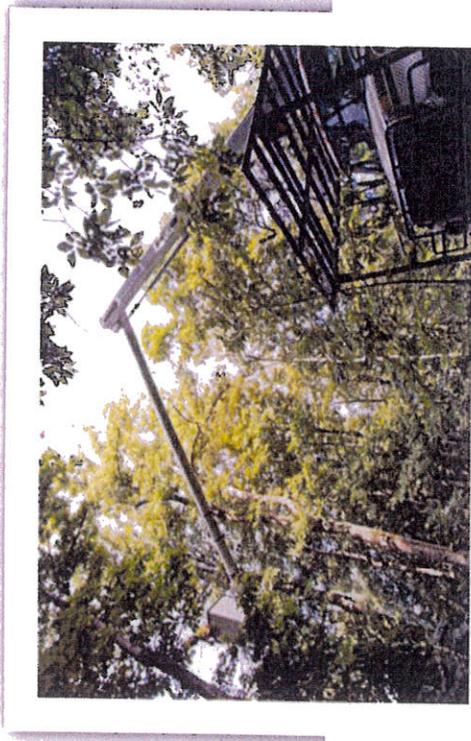


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Equipment

[Home / About Wolf Tree](#)

We use a wide range of specialized equipment and a variety of methods to service the many needs of the utility customer. Each crew has the right tools and equipment to provide competent, efficient service.

- [Aerial Lift Truck](#)
- [Elevator Lift Truck](#)
- [Knuckle Boom](#)
- [Brush Chipper](#)
- [4x4 Bucket Truck](#)
- [Herbicide Application Truck:](#)
- [4x4 Tractor Bush Hog](#)
- [Mechanical Tree Trimmer:](#)

Vendor Reference Form

Please provide the following information for three (3) customers of comparable size and scope as outlined in this Solicitation, particularly North Carolina public sector customers that the vendor has been under Contract with during the past five (5) years, as well as any additional municipality references.

References may be called at any time during the procurement process. The Town will not notify vendors before reference checks begin.

The Town of Waynesville reserves the right to check any other reference(s) that might be indicated through the explicitly specified contracts or that result from communication with other entities involved in similar projects.

REFERENCE 1:

Name of Client: City of Tallahassee

Address: 2602 Jackson Bluff Rd., Tallahassee, FL 32304

Primary Contact: Perry Odom Phone: 850-694-8206

Email: perry.odom@talgov.com

Summary and Scope of Services Provided: Utility line clearing and ROW maintenance

REFERENCE 2:

Name of Client: BrightRidge

Address: 2600 Boones Creek Rd., Johnson City, TN 37615

Primary Contact: Rodney Metcalf Phone: 423-282-5272

Email: rmetcalf@brightridge.com

Summary and Scope of Services Provided: Utility line clearing and ROW maintenanc

REFERENCE 3:

Name of Client: Electric Power Board of Chattanooga

Address: P.O. Box 182254, Chattanooga, TN 37422

Primary Contact: George Morgan Phone: 423-503-4025

Email: morgangf@epb.net

Summary and Scope of Services Provided: Utility line clearing and ROW maintenance

Town of Waynesville
Electric Right of Way Tree Trimming

January 27, 2021

Company	Contact Person	Phase 1	Phase 2	Total Bid
Medford Tree	Vince Medford	-	-	No Bid
Asplundh	Ty Ledford	-	-	No Bid
Henson Tree	Larry Henson	-	-	No Bid
Davey Tree	Brad Tolley	\$25,849.89	\$42,554.99	\$68,404.88
Howell Tree	Jeremy Howell	-	-	No Bid
Griffey Tree Service	Gene Griffey	-	-	No Bid
Southern Tree Company	Lloyd Anderson	-	-	No Bid

Site Locations of Work

Site clean-up to include grinding all brush and removing all large limbs and tree trunks.

Phase 1-Work to begin by March 1, 2021 and be completed by March 31, 2021

21 Tate Street	Take down and remove White Oak tree.
234 Church Street	Take down and remove four (4) Oak trees.
188 Boyd Avenue	Take down and remove one (1) White Pine, two (2) large wild Cherry trees and top a Maple tree.

Price Schedule:

Tree Trimming – Tree Removal	Lump Sum	\$ <u>25,849.89</u>
Site clean-up		

I certify this bid is made without prior understanding, agreement or connection with any corporation, firm or person submitting a bid for the same service or material and is in all respects fair and without collusion or fraud. I agree to abide by all conditions of this bid and certify that I have read and understand the bidding documents. I have completed and submitted all bid submittal forms, and I am authorized to sign this bid for the bidder.

Wolf Tree, Inc.
Business Name

DocuSigned by:
Michael J. Mittiga
Signature of Owner

01/26/2021
Date

n/a
Contractor Number

Gary Caldwell, Mayor
Julia Freeman, Mayor Pro Term
Jon Feichter, Alderman
Anthony Sutton, Alderman
Chuck Dickson, Alderman



Rob Hites Jr., Town Manager
Bill Cannon, Town Attorney

Date: 1/2/20

Name: Jay MacDonald
Address: 21 Tate St.

MEMO

Please accept this letter granting the Town of Waynesville permission for the removal of said trees at the above referenced address that is in conflict with the overhead distribution lines belonging to the Town of Waynesville.

Signature: Jay W. MacDonald

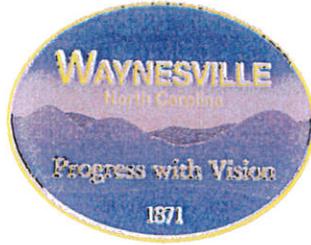
Google Maps 21 Tate Street — Take down and remove White Oak tree.



Image capture: May 2016 © 2020 Google

Waynesville, North Carolina

Gary Caldwell, Mayor
Julia Freeman, Mayor Pro Term
Jon Feichter, Alderman
Anthony Sutton, Alderman
Chuck Dickson, Alderman



Rob Hites Jr., Town Manager
Bill Cannon, Town Attorney

Date: 11/6/20

Name: Fr. Paul McNulty

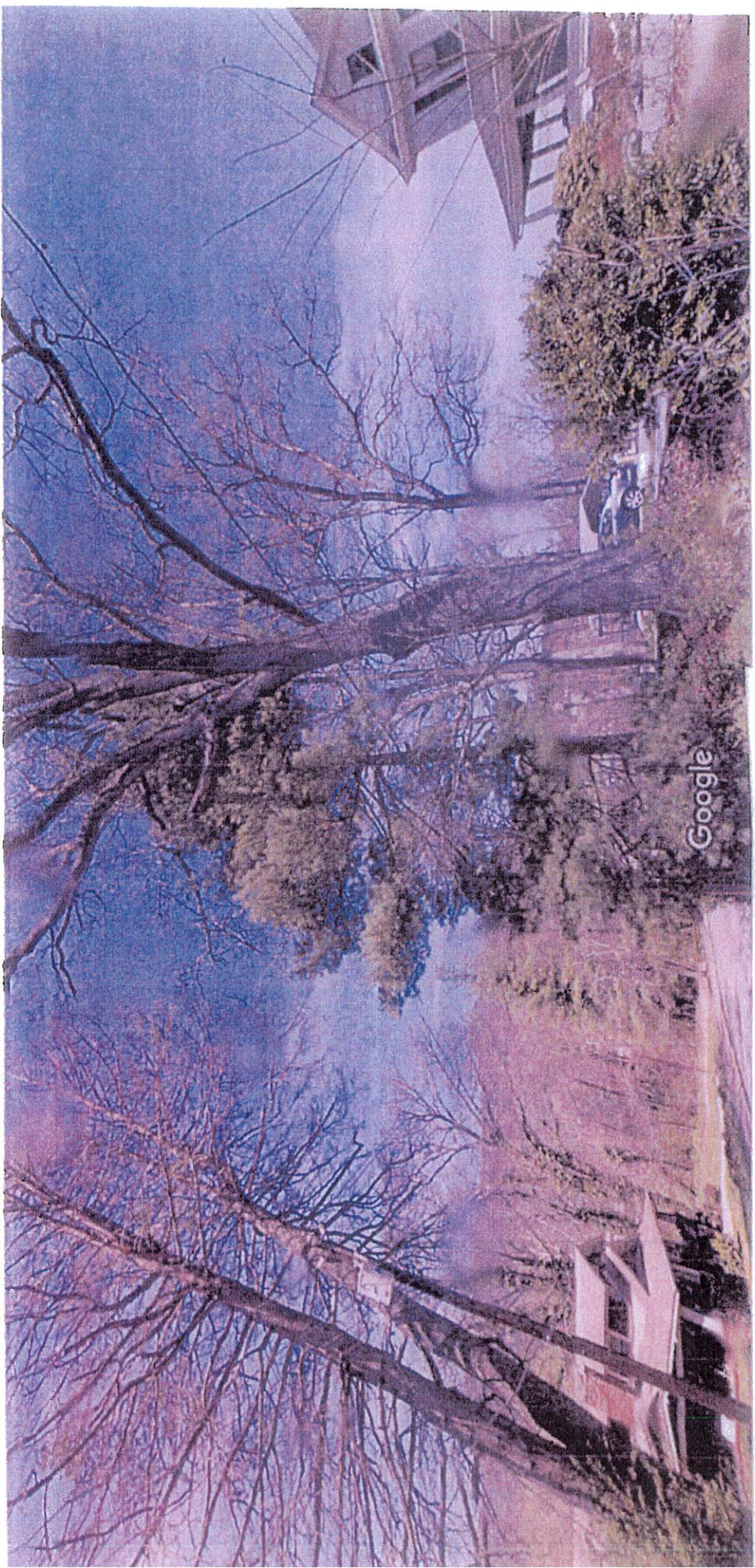
Address: 234 Church St.

MEMO

Please accept this letter granting the Town of Waynesville permission for the removal of said trees at the above referenced address that is in conflict with the overhead distribution lines belonging to the Town of Waynesville.

Signature: Fr. Paul McNulty

Google Maps



Google

Image capture: Apr 2013 © 2020 Google

234 Church Street—Take down and remove four Oak trees.

Google Maps

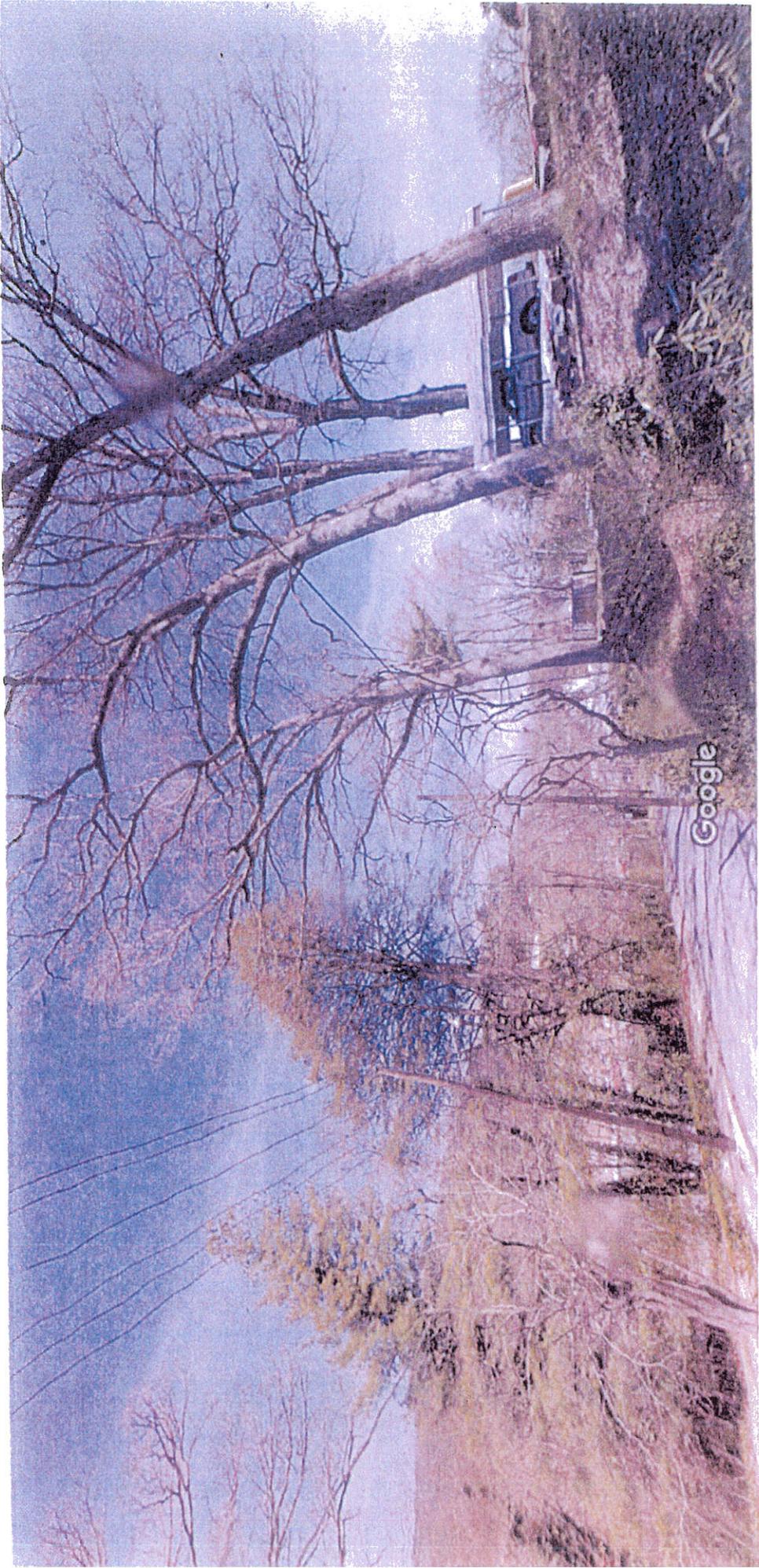
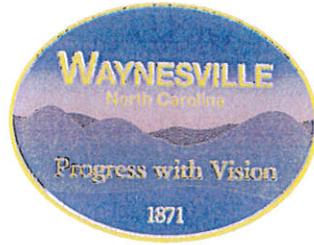


Image capture: Apr 2013 © 2020 Google

234 Church Street—Take down and remove four Oak trees.

Gary Caldwell, Mayor
Julia Freeman, Mayor Pro Term
Jon Feichter, Alderman
Anthony Sutton, Alderman
Chuck Dickson, Alderman



Rob Hites Jr., Town Manager
Bill Cannon, Town Attorney

Date: 11/5/20

Name: GORDON G. POPULAR

Address: 188 BOYD AVE

MEMO

Please accept this letter granting the Town of Waynesville permission for the removal of said trees at the above referenced address that is in conflict with the overhead distribution lines belonging to the Town of Waynesville.

Signature: Hal M. Royal

Gary Caldwell, Mayor
Julia Freeman, Mayor Pro Term
Jon Feichter, Alderman
Anthony Sutton, Alderman
Chuck Dickson, Alderman



Rob Hites Jr., Town Manager
Bill Cannon, Town Attorney

Name: Susan Wallis

Date: 11-9-20

Address: 10 Bryson St
W'ville, NC 28784

MEMO

Please accept this letter granting the Town of Waynesville permission for the removal of said trees at the above referenced address that is in conflict with the overhead distribution lines belonging to the Town of Waynesville.

Signature: Susan Wallis

188 Boyd Avenue—Take down and remove one White Pine, two wild
Cherry trees and top a Maple tree.

Google Maps

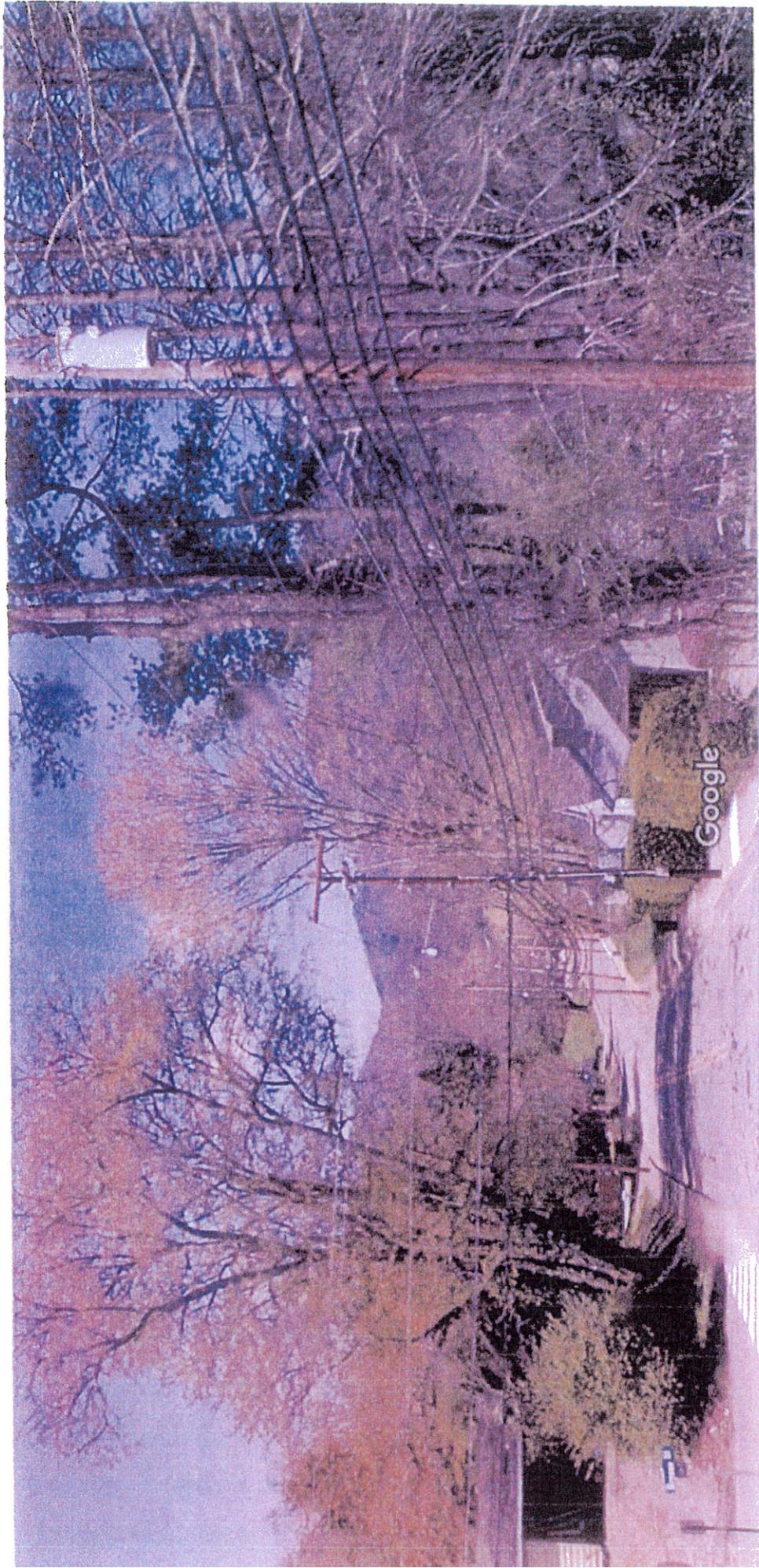


Image capture: Apr 2013 © 2020 Google

Waynesville, North Carolina

Site Locations of Work

Site clean-up to include grinding all brush and removing all large limbs and tree trunks.

Phase 2-Work to begin by April 1, 2021 and be completed by June 4, 2021

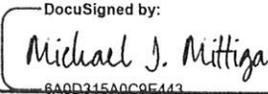
774 Pigeon Street	Take down and remove two (2) Oak trees.
915 Pigeon Street	Take down and remove one (1) Jack Pine.
97 Sunnyside Road	Take down and remove two (2) Oak trees and one (1) wild Cherry tree.
Hillside Road	Take down and remove eight (8) Oak trees and side trim four (4) Oak trees.
29 Sunset Drive	Take down and remove large Oak tree. (Set up on Assembly St)
42 Oak Street	Side trim Oak tree.

Price Schedule:

Tree Trimming – Tree Removal Lump Sum \$ 42,554.99
 Site clean-up

I certify this bid is made without prior understanding, agreement or connection with any corporation, firm or person submitting a bid for the same service or material and is in all respects fair and without collusion or fraud. I agree to abide by all conditions of this bid and certify that I have read and understand the bidding documents. I have completed and submitted all bid submittal forms, and I am authorized to sign this bid for the bidder.

Wolf Tree, Inc.
 Business Name

DocuSigned by:

 Signature of Owner

01/26/2021
 Date

n/a
 Contractor Number

Larry Caldwell, Mayor
Julia Freeman, Mayor Pro Temp
Jon Feichter, Alderman
Anthony Sutton, Alderman
Chuck Dickson, Alderman



Rob Hites Jr., Town Manager
B.J. Cannon, Town Attorney

Date: Nov. 16 - 2020

Name: Dianne Lynn

Address: 774 Pigeon St.
Waynesville, NC
28786

MEMO

Please accept this letter granting the Town of Waynesville permission for the removal of said trees at the above referenced address that is in conflict with the overhead distribution lines belonging to the Town of Waynesville.

Signature: Dianne Lynn

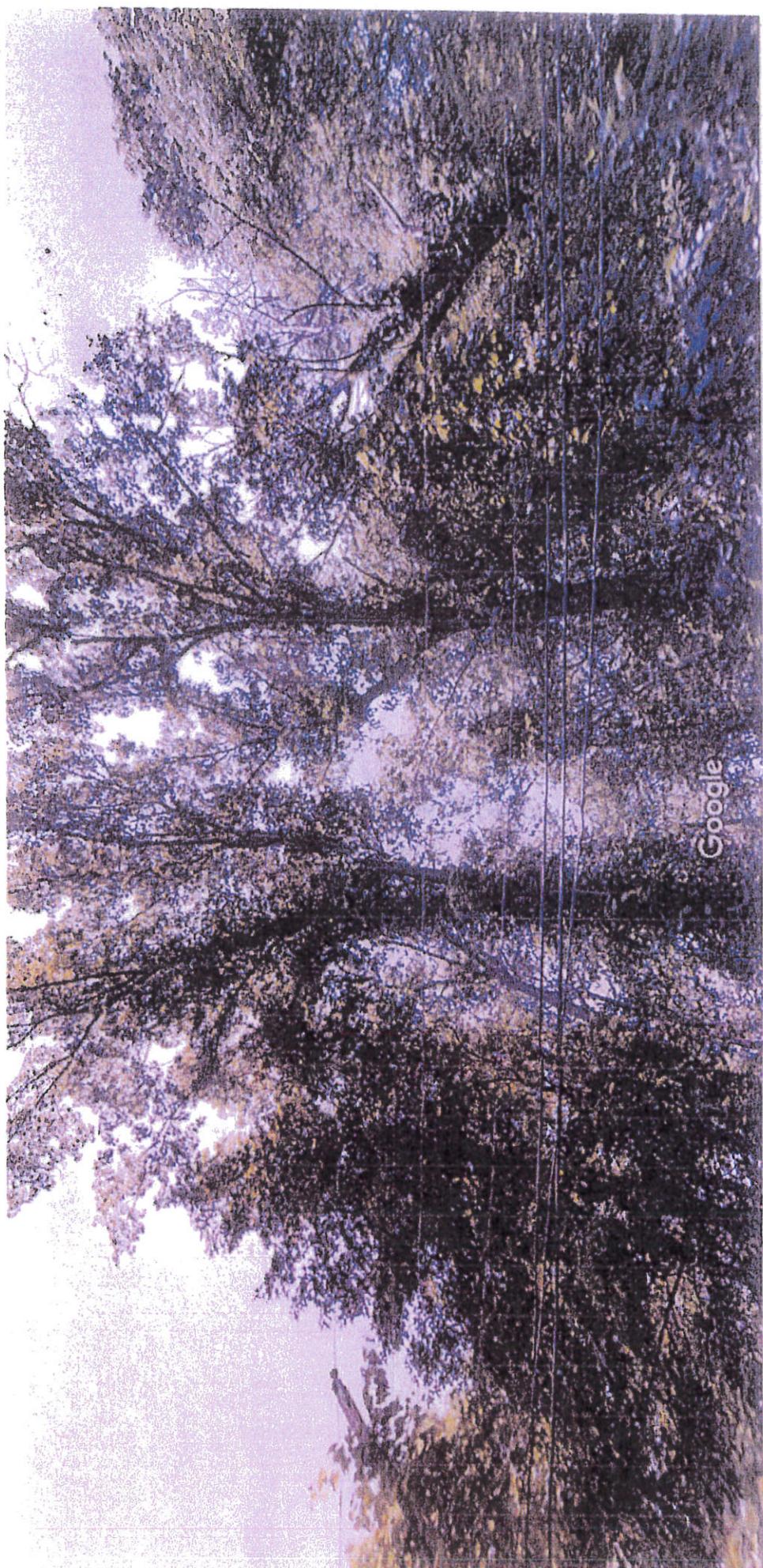


Image capture: Jun 2019 © 2020 Google

774 Pigeon Street — Take down and remove two Oak trees.

Gary Caldwell, Mayor
Julia Freeman, Mayor Pro Term
Jon Feichter, Alderman
Anthony Sutton, Alderman
Chuck Dickson, Alderman



Rob Hites Jr., Town Manager
Bill Cannon, Town Attorney

Date: 11/05/2010

Name: Janet Sutton

Address: 915 Pigeon Street

MEMO

Please accept this letter granting the Town of Waynesville permission for the removal of said trees at the above referenced address that is in conflict with the overhead distribution lines belonging to the Town of Waynesville.

Signature: Janet Sutton

Google Maps



Image capture: Jun 2019 © 2020 Google

915 Pigeon Street—Take down and remove Jack Pine.

Gary Caldwell, Mayor
Julia Freeman, Mayor Pro Term
Jon Feichter, Alderman
Anthony Sutton, Alderman
Chuck Dickson, Alderman



Rob Hites Jr., Town Manager
Bill Cannon, Town Attorney

Date: 11/10/2020

Name: Terry McClure

Address: 97 Sunnyside Road

MEMO

Please accept this letter granting the Town of Waynesville permission for the removal of said trees at the above referenced address that is in conflict with the overhead distribution lines belonging to the Town of Waynesville.

I TERRY McCLURE WILL TAKE CARE OF ANY WOOD LEFT ON MY PROPERTY

Signature: Terry McClure

Google Maps

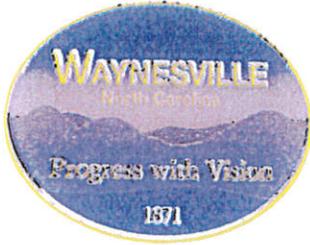


Google

Image capture: Apr 2013 © 2020 Google

97 Sunnyside Drive-Take down and remove two Oak trees and one wild Cherry tree.

Gary Caldwell, Mayor
Julia Freeman, Mayor Pro Term
Jon Feichter, Alderman
Anthony Sutton, Alderman
Chuck Dickson, Alderman



Rob Hites Jr., Town Manager
Bill Cannon, Town Attorney

Date: 11-8-20

Name: CAROLYN G WALLACE

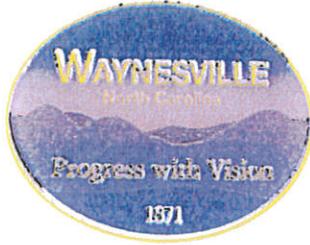
Address: 144 Hillside Rd,

MEMO

Please accept this letter granting the Town of Waynesville permission for the removal of said trees at the above referenced address that is in conflict with the overhead distribution lines belonging to the Town of Waynesville.

Signature: Carolyn G Wallace

Gary Caldwell, Mayor
Julia Freeman, Mayor Pro Term
Jon Feichter, Alderman
Anthony Sutton, Alderman
Chuck Dickson, Alderman



Rob Hites Jr., Town Manager
Bill Cannon, Town Attorney

Date: 11/5/20

Name: Sharon Collins

Address: 174 Hillside Rd

MEMO

Please accept this letter granting the Town of Waynesville permission for the removal of said trees at the above referenced address that is in conflict with the overhead distribution lines belonging to the Town of Waynesville.

Signature: Sharon Collins

Gary Caldwell, Mayor
Julia Freeman, Mayor Pro Term
Jon Feichter, Alderman
Anthony Sutton, Alderman
Chuck Dickson, Alderman



Rob Hites Jr., Town Manager
Bill Cannon, Town Attorney

Date: 11/5/20

Name: Scott C Cason

(President; UHC Development LLC)

Address: 421 Park Dr. Waynesville NC

PIN# 8615-55-4704 &

PIN# 8615-55-5691

R.O.W.s as needed along Hillside, Belleview, and Park Dr.

MEMO

Please accept this letter granting the Town of Waynesville permission for the removal of said trees at the above referenced address that is in conflict with the overhead distribution lines belonging to the Town of Waynesville.

Signature: _____

Gary Caldwell, Mayor
Julia Freeman, Mayor Pro Term
Jon Feichter, Alderman
Anthony Sutton, Alderman
Chuck Dickson, Alderman



Rob Hites Jr., Town Manager
Bill Cannon, Town Attorney

Date: 11/5/20

Name: Robert W. Clark

Address: 416 Park Dr. 28784

MEMO

Please accept this letter granting the Town of Waynesville permission for the removal of said trees at the above referenced address that is in conflict with the overhead distribution lines belonging to the Town of Waynesville.

I have been informed that trimming only will occur.
RWC

Signature: RWC



Image capture: Apr 2013 © 2020 Google

Hillside Road-Take down and remove eight Oak trees. Side trim
four Oak trees.



Image capture: Apr 2013 © 2020 Google

Hillside Road-Take down and remove eight Oak trees. Side trim four Oak trees.



Image capture: Apr 2013 © 2020 Google

Hillside Road-Take down and remove eight Oak trees. Side trim four Oak trees.

Gary Caldwell, Mayor
Julia Freeman, Mayor Pro Term
Jon Feichter, Alderman
Anthony Sutton, Alderman
Chuck Dickson, Alderman



Rob Hites Jr., Town Manager
Bill Cannon, Town Attorney

EVOLYN CANDY
Name: ~~KEENER~~

Date: 11/16
2020

Address: _____
129 Sunset St
Waynesville
MEMO

Please accept this letter granting the Town of Waynesville permission for the removal of said trees at the above referenced address that is in conflict with the overhead distribution lines belonging to the Town of Waynesville.

Signature: _____

Evlyn
Keener

29 Sunset Drive—Take down and remove large Oak tree.

Google Maps (Set up on Assembly Street)

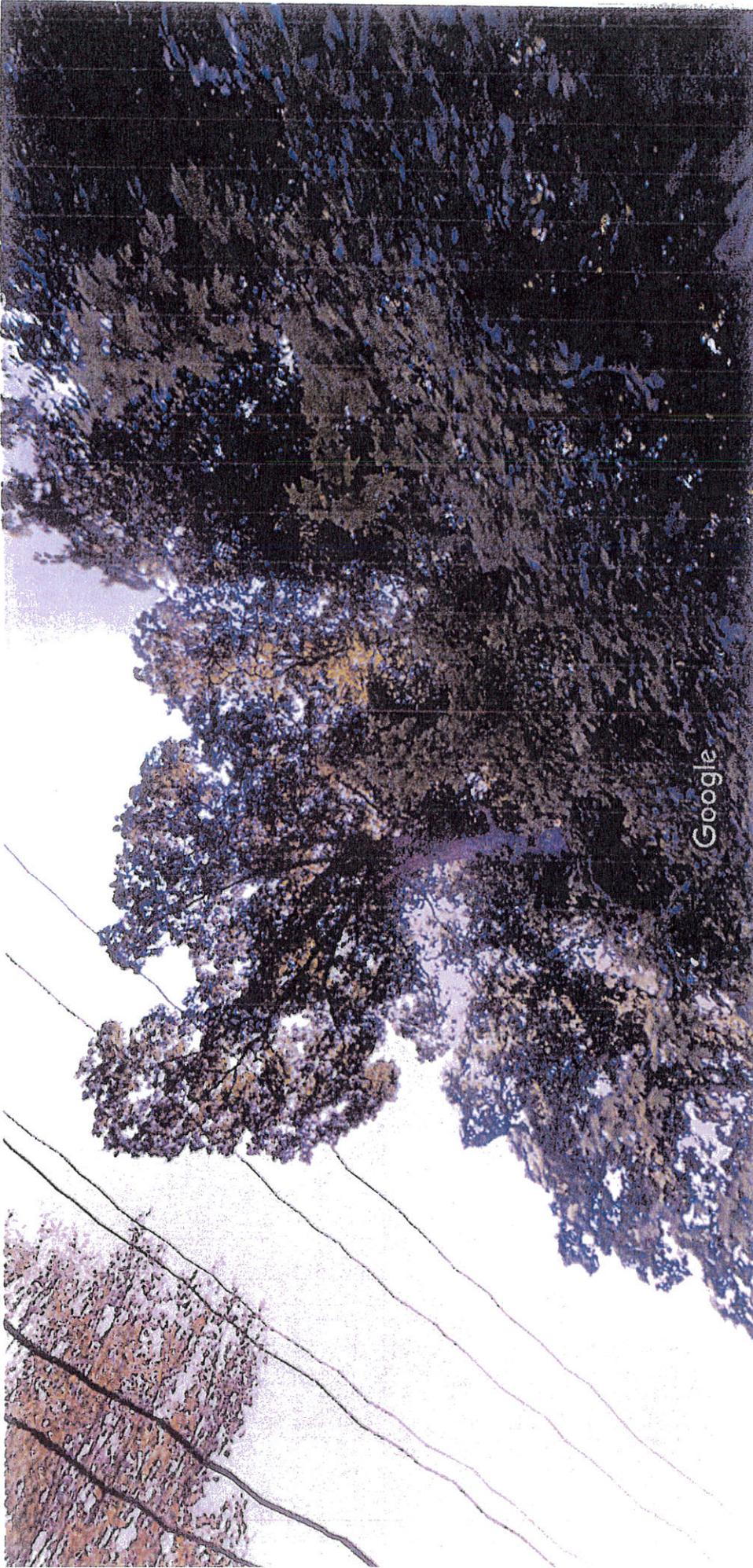
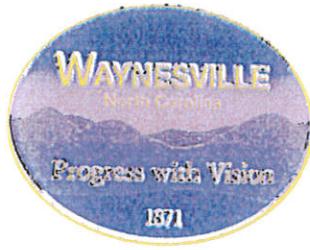


Image capture: Jun 2019 © 2020 Google

Waynesville, North Carolina

Gary Caldwell, Mayor
Julia Freeman, Mayor Pro Term
Jon Feichter, Alderman
Anthony Sutton, Alderman
Chuck Dickson, Alderman



Rob Hites Jr., Town Manager
Bill Cannon, Town Attorney

Date: 11-5-20

Name: Don Smith

Address: 42 OAK STREET

MEMO

Please accept this letter granting the Town of Waynesville permission for the removal of said trees at the above referenced address that is in conflict with the overhead distribution lines belonging to the Town of Waynesville.

Signature: Don P. S.

Google Maps



Image capture: Apr 2013 © 2020 Google

42 Oak Street—Side trim Oak tree.

**TOWN OF WAYNESVILLE BOARD OF ALDERMEN
REQUEST FOR BOARD ACTION
Meeting Date: February 9, 2021**

SUBJECT: Report on Unpaid Property Taxes/Yearly Tax Advertisement in Local Newspaper

AGENDA INFORMATION:

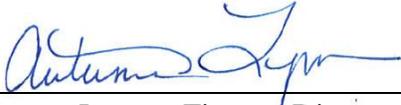
Agenda Location: New Business
Item Number: C5
Department: Finance
Contact: Autumn Lyvers
Presenter: Autumn Lyvers

BRIEF SUMMARY:

Finance Director Autumn Lyvers respectfully requests that the Mayor and Board of Alderman approve the yearly tax advertisements in the local newspaper. This is usually done in The Mountaineer and is in accordance with N.C.G.S. 105-369. A tentative date for March 20/21, 2021.

MOTION FOR CONSIDERATION: To approve the yearly tax advertisements in The Enterprise Mountaineer in accordance with N. C. G. S.105-369.

FUNDING SOURCE/IMPACT: Approved (\$3,800) Operating Budget for 2021

	2/2/2021
Autumn Lyvers, Finance Director	Date

ATTACHMENTS:

A summary of collections over a four (4) year period for comparison.

A delinquent tax listing. (Please note that this delinquent tax listing is only a snapshot of collections to a certain point of time and will change before the advertisement date. An updated list will be provided before the advertisements are printed.)

MANAGER'S COMMENTS AND RECOMMENDATIONS: To approve the yearly tax advertisements in The Enterprise Mountaineer in accordance with N. C. G. S.105-369.