



## Town of Waynesville, NC

### Board of Aldermen Regular Meeting

Town Hall, 9 South Main Street, Waynesville, NC 28786

Date: August 10, 2021 Time: 6:00 p.m.

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(828) 452-2491 [eward@waynesvillenc.gov](mailto:eward@waynesvillenc.gov)

#### A. CALL TO ORDER - Mayor Gary Caldwell

##### 1. Welcome/Calendar/Announcements

#### B. PUBLIC COMMENT

#### C. CONSENT AGENDA

*All items below are routine by the Board of Aldermen and will be enacted by one motion. There will be no separate discussion on these items unless a Board member so requests. In which event, the item will be removed from the Consent Agenda and considered with other items listed in the Regular Agenda.*

##### i. Adoption of minutes of the July 27th regular meeting

##### ii FY2021 Carryforwards and Powell Bill Adjustment

***Motion: To approve the Consent Agenda as presented or corrected***

#### D. PRESENTATION

##### 2. Recognition of Lt. Brandon Gilmore being promoted to Assistant Chief.

- Chief David Adams

##### Detective Robert R. Skiver Jr.'s retirement and the granting of his duty weapon.

- Chief David Adams

#### E. PUBLIC HEARING

##### 3. Public Hearing to consider a Zoning Map Amendment to the Land Development Map at 1426 Howell Mill Road and Adjacent property, PINs: 8616-94-1047 and 8616-94-1485.

- Byron Hickox, Land Use Administrator

**Motion:** *To find the Zoning Map amendment consistent with the 2035 Plan and that it is reasonable and in the public interest.*

**Motion:** *To adopt the attached ordinance to amend the Land Development Map at 1426 Howell Mill Road and Adjacent property, PINs 8616-94-1047 and 8616-94-1485, from Commercial Industrial to Raccoon Creek Neighborhood Residential*

**F. NEW BUSINESS**

4. No Parking Signs

- Jeff Stines, Public Services Director

**Motion:** *To install “No Parking” signs on the following streets [Prevost Street, Daisy Avenue, Johnson Hill Drive and Morning View Road]*

5. Petitions for Traffic Calming Devices

- Jesse Fowler, Assistant Town Manager

**Motion:** *To approve the construction of recommended traffic calming devices at Auburn Road, Hendrix Street, and Ninevah Road.*

**G. COMMUNICATION FROM STAFF**

6. Manager’s Report

- Manager Rob Hites

Approve the Town applying for a TDA Grant to design and print “Points of Interest” Brochure

**Motion:** *To approve the Town applying for a TDA Grant to design and print “Points of Interest” Brochure*

7. Town Attorney Report

- Interim Town Attorney Ron Sneed

**H. COMMUNICATIONS FROM THE MAYOR AND BOARD**

**I. ADJOURN**

**MINUTES OF THE TOWN OF WAYNESVILLE BOARD OF ALDERMEN**  
**Regular Meeting**  
**July 27, 2021**

**THE WAYNESVILLE BOARD OF ALDERMEN** held a regular meeting on Tuesday July 27, 2021 at 6:00 pm. in the Town Hall Board Room located at 9 South Main Street Waynesville, NC.

**A. CALL TO ORDER**

Mayor Gary Caldwell called the meeting to order at 6:02 pm with the following members present:

Mayor Gary Caldwell  
Mayor Pro Tem Julia Freeman  
Alderman Anthony Sutton  
Alderman Jon Feichter  
Alderman Chuck Dickson

The following staff members were present:

Rob Hites, Town Manager  
Jesse Fowler, Assistant Town Manager  
Eddie Ward, Town Clerk  
Ron Sneed, Interim Town Attorney  
Elizabeth Teague, Development Services Director  
Police Chief David Adams  
Julie Grasty, Asset Services Manager  
Lisa Burnett Purchasing Supervisor  
Autumn Lyvers, Finance Direct  
Sharon Agostini, Tax Analyst

The following media representative was present:

Becky Johnson, The Mountaineer

1. Welcome/Calendar/Announcements

Mayor Gary Caldwell welcomed everyone to the meeting and reminded them of the upcoming Town of Waynesville Task Force on Homelessness Community Open House Drop 5:00 pm – 8:00 pm at the Waynesville Recreation Center.

The Downtown Dog Walk sponsored by Sarge's will take place on Saturday August 7<sup>th</sup> beginning at 9:00 am – 12 noon. The walk will begin at the Courthouse.

**B. PUBLIC COMMENT**

**Lisa Overhultz  
26 Davis Lane  
Waynesville, NC 28786**

Ms. Overhultz spoke to the Board about her concerns with the homeless and homeless shelters.

**Peggy Hannah  
268 Hemlock St  
Waynesville, NC 28786**

Ms. Hannah thanked the Board for allowing her to speak at Board meetings. She encouraged all Board members to meet in small groups with citizens and have general conversations.

**Ernestine Mathis  
89 Coventry Lane  
Waynesville, NC 28786**

Ms. Mathis told the Board about her personal experience on her property with trash and needles left by homeless people. She encouraged the Board to consider building a place where they can be helped if they are on drugs.

**C. CONSENT AGENDA**

*All items below are routine by the Board of Aldermen and will be enacted by one motion. There will be no separate discussion on these items unless a Board member so requests. In which event, the item will be removed from the Consent Agenda and considered with other items listed in the Regular Agenda.*

The July 27, 2021 regular Board of Alderman meeting.

***A motion was made by Alderman Anthony Sutton, seconded by Alderwoman Julia Freeman, to approve the consent agenda as presented. The motion carried unanimously.***

**D. PRESENTATION**

2. Withers Ravenal Third Party Billing Review
- Jesse Fowler Assistant Town Manager
  - Melissa Cardinali, Withers Ravenal
  - Steve Miller, Withers Ravenal (by phone)



Assistant Town Manager Jesse Fowler explained that in March 2021 the Board had directed staff to hire a third-party consultant to review the electric billing process and specifically the months of February, March, and April. The Town hired Withers-Ravenel to do this audit and the results have been sent to the Board.

Melissa Cardinali, Senior Project Manager at Withers Ravenel, said that data was pulled from the Munis utility billing program, and the review ran calculations on the entire data base. Monthly charges of each customer were compared to respective usages to ensure accurately billed usages. Annual averages for each customer were compared to March 2021 usages.

Ms. Cardinali said that data was pulled for the twelve months prior to March 2021 to verify bills issued in March 2021 were estimated. It can validate that many bills in March 2021 were estimated based on prior customer usage not meter readings.

She said that electric meter records a customer's cumulative usage since the beginning of service. When a meter is erroneously read or estimated, subsequent meter readings always correct for the prior reading.

The final objective was to estimate the revenue loss for the Town if the Town waived the March billing cycle for all residential utility bills. That estimate would be a loss of \$369,700.00, and Ms. Cardinali told the Board that is not legally viable for the Town.

Some considerations that the Town may wish to explore going forward to help ensure accountability and accuracy in the billing process include:

- For each cycle for all residential utility bills require the Billing Technician to sign off on the bill register and have the Finance Director or Finance Director to sign as well.
- The Assistant /Finance Director run the Munis Bill Adjustment Audit Report on a predetermined regularly scheduled basis (weekly), and date and sign the reports documenting completion.
- Establish standard due dates for meter readers and document the expected workflow related to reading each cycle.
- Establish clear workflow expectations for the Billing Technician.

Alderman Jon Feichter had questions concerning whether the usages were correct. Mr. Steve Miller noted that if a reading was plugged into the system incorrectly, the following month would correct itself if the reading was put in correctly. Alderman Feichter asked if the analysis indicated that the overall usage of the Town's customers was higher than in years past. Ms. Cardinali stated that was dependent on the weather, how cold, or how hot, and the length of the billing days in the cycles. She said these could not be captured in the analysis.

Alderman Feichter questioned Assistant Manager Fowler as to how the Town arrived at this point. Assistant Manager Fowler explained that that primary event was the original estimation of bills in February 2021, so the bills received in March were low. The March bills that were received in April were then very high. To compound that problem, meter reading devices, and hardware and software programs went down, making the problem to be prolonged.

When asked what the Town is doing to prevent these problems from happening again in the future, Assistant Manager Fowler said that a new Munis software upgrade has been installed, new hand-held readers have been ordered, and there is a full staff of meter readers. He explained that the staff had discussed the option of bringing the billing cycles to shorter billing times, and that is a process that will take time. Another option is to bill everyone twice a month. The recommendation of staff is to allow customers to have six to twelve months to pay the high bills depending kilowatt usage.

Alderman Feichter said that he wanted to be confident when telling Town of Waynesville citizens that the electric bill is correct for those months.

#### **E. CALL FOR PUBLIC HEARING**

3. Call for a Public Hearing for August 10, 2021 to consider a Zoning Map Amendment to the Land Development Map at 1426 Howell Mill Road and Adjacent property, PINs: 8616-94-1047 and 8616-94-1485

- Development Services Director, Elizabeth Teague

Elizabeth Teague, Development Services Director, explained to the Board that two parcels, 1426 Howell Mill Road, and Adjacent property, PINs: 8616-94-1047 and 8616-94-1485 are undeveloped. The lots are currently zoned Commercial-Industrial which allows a variety of commercial, manufacturing, and indoor and outdoor storage and warehouse usage. Ms. Teague asked for a Public Hearing to be held to change the zoning of these properties to eliminate those types of usage and allow residential development of density up to 10 units per acre or 6 units with a Special Use Permit.

***A motion was made by Alderman Anthony Sutton, seconded by Alderman Chuck Dickson, to call for a Public Hearing to be held on Tuesday August 10, 2021 at 6:00 pm or as closely thereafter as possible in the Town Hall Board room located at 9 South Main Street, Waynesville to consider a Zoning Map Amendment to the Land Development Map at 1426 Howell Mill Road and Adjacent property, PINs: 8616-94-1047 and 8616-94-1485. The motion carried unanimously.***

## F. PUBLIC HEARING

### 4. Presentation and Public Hearing to consider the draft Greenway Feasibility Study.

- Elizabeth Teague Development Services Director
- Megan Foy, Equinox Environmental

Elizabeth Teague, Development Services Director, stated that in the Town's Comprehensive Plan, Greenway development is one of the main goals, and have been tied to the Parks and Recreation Plan. She said that Equinox Environmental had been hired to conduct a feasibility study looking at Recreation Park to Lake Junaluska. She introduced Megan Foy of Equinox to present the information to the Board.

Ms. Foy gave a brief presentation of the work that Equinox Environmental and J. M. Teague have done over the past year. Equinox has now completed the feasibility study of trail alignments from the Recreation Park and Vance Street north to the trailhead at Dellwood Road and Lake Junaluska. She explained how the concept of the greenway was reached. There was input from the Steering Committee, and a survey sent to the public for input on what they desired to see in this greenway. Some of the things included in the survey were benches, fishing spots, resting areas, exercise areas, bicycles, and disc golf.

Mayor Caldwell opened the Public Hearing at 7:17 p.m. and asked if anyone wished to speak.

No one spoke.

Mayor Caldwell closed the Public Hearing at 7:18 p.m.

***A motion was made by Alderwoman Julia Freeman, seconded by Alderman Jon Feichter, to approve the Waynesville Greenway Feasibility Study from the Recreation Park to Lake Junaluska. The motion carried unanimously.***

### 5. Amendment to Chapter 44, Section 4 and 5 (littering)

- Rob Hites, Town Manager

Town Manager Hites told the Board that Alderman Jon Feichter asked staff to amend the Town's current Littering Ordinance to increase penalties and include language from GS 14-399 that encourages judges to order litter cleanup in lieu of fines or imprisonment.

Manager Hites said that GS 14-399 is more inclusive than the Town's current Ordinance. The first violation of the Ordinance the penalty would be a minimum fine of \$250.00 or court ordered community service of eight hours of picking up litter. If a person unintentionally violates the Ordinance the penalty would be a \$100.00 fine or four hours of picking up litter. A person

that is caught for a second violation within three years from the date of the prior violation, the penalty would be picking up litter for sixteen hours. He said this Ordinance give the Town more power by having the violators pick up litter rather than having a fifty-dollar fine and having the court issue a warrant for them. The recommendation can be given to the court that the community service hours be given instead of the \$250.00 fine.

Alderman Feichter said that he is pleased with the amendments to the Ordinance, because this would cause the person to consider before littering and is a significant improvement to the prior Ordinance. He asked that signs be posted all over Town indicating the Ordinance and the penalties.

Mayor Caldwell opened the Public Hearing at 7:28 p.m.

**Pam Walser  
118 Jarvis Street  
Waynesville, NC**

Ms. Walser had a question concerning the three-year time frame for the penalty. Manager Hites explained the penalty would double if the violator was caught again within that three-year time. She said she wanted to see the strictest penalty allowed.

Mayor Caldwell closed the Public Hearing at 7:32 p.m.

***A motion was made by Alderman Jon Feichter, seconded by Alderman Anthony Sutton, to approve Ordinance No. O-13-21 amending Chapter 44 Section 4 and 5 of the Town of Waynesville Code of Ordinances on littering. The motion carried unanimously.***

#### **G. OLD BUSINESS**

6. Appointment of new Boards and Commissions members
- Assistant Town Manager Jesse Fowler

Alderman Dickson stated that he had been looking at the General Statutes concerning appointments of member of the ABC Board, and the Statute states that the local ABC Board shall consist of three or five members for three-year terms. Also, the Statute states that if a three-member board and the appointing authority finds that a five-member board is preferable, the terms of the two new members shall be for three years.

***A motion was made by Alderman Chuck Dickson, seconded by Alderman Anthony Sutton, that pursuant to §18B-700 a five-member Board is preferable, and that we appoint two additional members to a three-year term. The motion carried unanimously.***

***A motion was made by Alderman , seconded by Alderman , to appoint the following to Boards and Commissions with a term ending June 30, 2024.***

**ABC Board:**

***Raymond Ezell  
CeCe Hipps  
Katherine Smith***

**Cemetery Commission:**

***Elizabeth Atkinson  
Sharon Franks***

**Historic Preservation Commission:**

***Rodney Conard  
Linda Lee  
Alex McKay  
1 vacant***

**Planning Board:**

***Susan Smith  
Barbara Christian-Thomas  
Ginger Hain (ETJ representative)***

**Public Art Commission:**

***James Cuellar  
Libba Feichter  
George Kenney  
Skip Middleton***

**Recreation Advisory Board:**

***Megan Hauser  
Wallace Messer  
Regina Zachary  
David Hyder***

**Zoning Board of Adjustment:**

***Henry Kidder  
Edward Moore  
George Escaravage (ETJ representative)***

**Waynesville Housing Authority with a term ending June 30, 2026:**

**Christina Esmay**

**Mandy Haithcox**

**Michael Loomis**

***The motion passed unanimously.***

***A motion was made by Alderman Anthony Sutton, seconded by Alderman Chuck Dickson, to keep the vacant position in the Historic Preservation open until the next meeting. The motion carried unanimously.***

Alderman Dickson said that regarding the four statutory Boards (ABC Board, Zoning Board of Adjustment, Waynesville Housing Authority, and the Planning Board) he would like to interview the candidates for these positions, to see what their expectations are.

***A motion was made by Alderman Chuck Dickson, seconded by Alderman Anthony Sutton, for the whole Board to interview candidates for the ABC Board, Zoning Board of Adjustment, Waynesville Housing Authority, and the Planning Board. The motion carried unanimously.***

**H. NEW BUSINESS**

**7. Award bid for Powell Bill Excavator**

- Lisa Burnett, Purchasing Supervisor

Ms. Burnett asked for the Board's approval to purchase a new John Deere 85G excavator through James River Equipment for the street department. She told the Board that this purchase had been included in the 2021-2022 annual budget. Contract pricing is through Sourcewell which is a purchasing cooperative, in the amount of \$114,700.00. Delivery of the excavator is estimated to be within 60 days.

***A motion was made by Alderman Anthony Sutton, seconded by Alderman Jon Feichter, to award the purchase of the excavator to James River Equipment in the amount of \$114,700.00. The motion carried unanimously.***

**8. Approve Design of Cemetery Signs for Green Hill and Dix Hill Cemeteries**

- Julie Grasty, Asset Services Manager

Julie Grasty, Asset Service Manager, told the Board that in 2019 the Town of Waynesville Historic Preservation Commission designed signs for Green Hill Cemetery and Dix Hill Cemetery. The designs were presented to the Cemetery Committee and approved at their March 2021 meeting. Ms. Grasty presented pictures of the designs for both cemeteries and said that \$8000.00 had been budgeted for signs at both cemeteries.

***A motion was made by Alderman Anthony Sutton, seconded by Alderwoman Julia Freeman, to approve the design for signage for Green Hill and Dix Hill Cemeteries as presented. The motion passed unanimously.***

9. Hazelwood Baptist Church Open Car Show Special Event

- Jesse Fowler, Assistant Town Manager

Assistant Town Manager said that Hazelwood Baptist Church has submitted a Special Event application for their annual car show on August 28, 2021. The event will involve the closure of Virginia Avenue between the intersections of Hazelwood and Kentucky. The church is also requesting the Town to sponsor the event in the amount of \$500.00 in special appropriations.

**Dick Young**

Mr. Young stated that the car show is a fundraiser for the Church's children's program. He said the money would be used for buying supplies and trophies.

***A motion was made by Alderman Jon Feichter, seconded by Alderwoman Julia Freeman, to approve the Hazelwood Baptist Church Open Car Show special event permit. The motion passed unanimously.***

Alderman Dickson said he approved the Special Event permit for the church, but he did not feel like the Town should be giving churches money for fundraising.

***A motion was made by Alderman Jon Feichter, seconded by Alderwoman Julie Freeman, to provide a \$500 sponsorship of the Hazelwood Baptist Car Show. The motion passed with four yeas ( Jon Feichter Anthony Sutton, Julia Freeman, Gary Caldwell) and one nay (Chuck Dickson)***

10. Manager's Report

- Manager Rob Hites

Manager Hites reported that Attorney Woody Griffin closed on the new First Station property.

11. Town Attorney Report

- Interim Town Attorney Ron Sneed

Attorney Sneed reported on two Bills that are being considered pertaining to impact fees and affordable housing.

**I. COMMUNICATIONS FROM THE MAYOR AND BOARD**

Alderman Anthony Sutton told the Board that he wanted to have a joint session with all the DWA Board members to discuss and clarify expectations. After much discussion, consensus of the Board was to hold a Special Called Meeting on August 11, 2021 at 6:00p.m. to be held at the Recreation Center located at 550 Vance Street. Interim Director Beth Gilmore will contact the Board of DWA concerning the meeting.

## **12. CLOSED SESSION**

*A motion was made by Alderman Chuck Dickson , seconded by Alderman Anthony Sutton, to enter closed session at 8:40 pm under NC General Statute § 143-318.11(a)(6) to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee, hiring for the position of Town Attorney. The motion passed unanimously.*

*A motion was made by Alderman      seconded by Alderman      , to reconvene the open session at      pm. The motion carried unanimously.*

## **G. ADJOURN**

*With no further business, a motion was made by Alderman      , seconded by Alderman      , to adjourn the meeting at pm. The motion was approved unanimously.*

ATTEST:

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Gary Caldwell, Mayor

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Robert W. Hites, Town Manager

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Eddie Ward, Town Clerk



**TOWN OF WAYNESVILLE BOARD OF ALDERMEN**  
**REQUEST FOR BOARD ACTION**  
**Meeting Date: August 10, 2021**

**SUBJECT:** FY2021 Carryforwards & Powell Bill Adjustment

**AGENDA INFORMATION:**

**Agenda Location:** Consent Agenda  
**Item Number:** Cii  
**Department:** Finance  
**Contact:** Autumn Lyvers, Finance Director  
**Presenter:** Autumn Lyvers, Finance Director

**BRIEF SUMMARY:** There were several projects and initiatives approved and funded in the prior fiscal year that were not complete as of June 30, 2021. This budget amendment is needed to carry over the remaining unspent funds from the prior year to the current fiscal year. The projects to be carried forward are:

<b>Expenditure:</b>	<b>Department – Account:</b>	<b>Amount:</b>
Homelessness Task Force Coordinator	Governing Board – Professional Services	\$53,500
IT Workstation & Server Upgrades	Administration – Data Processing Supplies	\$100,000
Drive Thru Payment Drawer Upgrade	Finance – Equipment	\$11,808
Vehicles	Police - Vehicles	\$148,665
Chelsea Rd Bridge Upgrade	Capital Improvements	\$242,675
Old Hospital Improvements	Special Appropriations – Donations & Cont.	\$16,636
Low Income Housing Grants	Special Appropriations – Donations & Cont.	\$132,566
Hydraulic Modeling (50%)	Fire Department – Professional Services	\$21,963
	<b>General Fund Total</b>	<b>\$727,813</b>
Hydraulic Modeling (50%)	Water Maintenance – Professional Services	\$21,963
Chestnut Walk Tank(s)	Water Maintenance - Capital Improvements	\$340,600
Entrance Gate	Water Treatment – Capital Improvements	\$60,000
	<b>Water Fund Total</b>	<b>\$422,563</b>
I&I Mitigation	Sewer Maintenance – Capital Improvements	\$410,000
Pump & Motor Install	Sewer Treatment – Equipment	\$25,786
	<b>Sewer Fund Total</b>	<b>\$435,786</b>

Additionally, the Powell Bill budget must be adjusted annually once the Powell Bill expenditure report is completed for the prior fiscal year. Our Powell Bill balance on hand as of 6/30/2021 was \$68,952.69. Based on prior year Powell Bill disbursements, I anticipate the Town receiving an additional \$290,000 for the current fiscal year. This will bring total available Powell Bill funding to \$358,952.69 for Fiscal Year 2022. The current Fiscal Year 2022 Powell Bill budget is \$540,000. This budget amendment decreases Powell Bill budget by \$181,048 to \$358,952.

**MOTION FOR CONSIDERATION:** To approve the budget amendment as presented.

**FUNDING SOURCE/IMPACT:** These projects will be funded with Fund Balance.



Autumn Lyvers, Finance Director

8/3/2021

Date

**ATTACHMENTS:**

General Fund Budget Amendment (Amendment No.1)

Powell Bill Expenditure Report

Water Fund Budget Amendment (Amendment No. 2)

Sewer Fund Budget Amendment (Amendment No. 3)

**MANAGER'S COMMENTS AND RECOMMENDATIONS:**

Ordinance No. O-13-21

Amendment No. 1 to the 2021-2022 Budget Ordinance

WHEREAS, the Board of Aldermen of the Town of Waynesville, wishes to amend the 2021-2022 Budget Ordinance.

NOW, THEREFORE, BE IT ORDAINED by the Board of Aldermen of the Town of Waynesville that the 2021-2022 Budget Ordinance be amended as follows:

General Fund:

Increase the following revenues:

Other Financing Sources			
Fund Balance Appropriated	103900-493992		\$ 727,813
Fund Balance Approp.-PB	103900-493991		<u>(181,048)</u>
Total General Fund revenue increase			\$ 546,765

(Additional revenues needed to carry forward unspent funds from the prior year (FY2020-2021) and adjust the Powell Bill balance available.)

Increase the following appropriations:

Governing Board			
Professional Services	104110-521990		\$ 53,500
Administration			
Data Processing Supplies	104120-532930		100,000
Finance			
Equipment	104130-545500		11,808
Police Department			
Vehicles	104310-545400		148,665
Street & Sanitation			
Capital Improvements	104510-545900		242,675
Powell Bill			
Infrastructure/Paving	104560-534430		<u>(181,048)</u>
Special Appropriations			
Donations/Contributions	105300-536910		149,202
Fire Department			
Professional Services	104340-521990		21,963
Total General Fund appropriations increase			<u>\$ 546,765</u>

Adopted this 10th day of August 2021.

Town of Waynesville

\_\_\_\_\_  
J. Gary Caldwell  
Mayor

Attest:

\_\_\_\_\_  
Eddie Ward  
Town Clerk

Approved As To Form:

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Ronald E. Sneed, P.A.  
Town Attorney

Ordinance No. O-14-21

Amendment No. 2 to the 2021-2022 Budget Ordinance

WHEREAS, the Board of Aldermen of the Town of Waynesville, wishes to amend the 2021-2022 Budget Ordinance.

NOW, THEREFORE, BE IT ORDAINED by the Board of Aldermen of the Town of Waynesville that the 2021-2022 Budget Ordinance be amended as follows:

Water Fund:

Increase the following revenues:

Other Financing Sources

Fund Balance Appropriated	613900-493992	\$ 422,563
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(Additional revenues needed to carry forward unspent funds from the prior year (FY2020-2021).)

Increase the following appropriations:

Water Maintenance

Professional Services	617121-521990	\$ 21,963
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Capital Improvements	617121-545900	340,600
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Water Treatment

Capital Improvements	617122-545900	60,000
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Total Water Fund appropriations increase	\$ 422,563
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Adopted this 10th day of August 2021.

Town of Waynesville

\_\_\_\_\_  
J. Gary Caldwell  
Mayor

Attest:

\_\_\_\_\_  
Eddie Ward  
Town Clerk

Approved As To Form:

\_\_\_\_\_  
Ronald E. Sneed, P.A.  
Town Attorney

Ordinance No.O-15-21

Amendment No. 3 to the 2021-2022 Budget Ordinance

WHEREAS, the Board of Aldermen of the Town of Waynesville, wishes to amend the 2021-2022 Budget Ordinance.

NOW, THEREFORE, BE IT ORDAINED by the Board of Aldermen of the Town of Waynesville that the 2021-2022 Budget Ordinance be amended as follows:

Sewer Fund:

Increase the following revenues:

Other Financing Sources

Fund Balance Appropriated	623900-493992	\$ 435,786
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(Additional revenues needed to carry forward unspent funds from the prior year (FY2020-2021).)

Increase the following appropriations:

Sewer Maintenance

Capital Improvements	627121-545900	\$410,000
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Sewer Treatment

Equipment	627122-545500	25,786
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Total Sewer Fund appropriations increase	\$ 435,786
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Adopted this 10th day of August 2021.

Town of Waynesville

\_\_\_\_\_  
J. Gary Caldwell  
Mayor

Attest:

\_\_\_\_\_  
Eddie Ward  
Town Clerk

Approved As To Form:

\_\_\_\_\_  
Ronald E. Sneed, P.A.  
Town Attorney

**STATUTORY DEADLINE OF AUGUST 1ST****POWELL BILL EXPENDITURES REPORT FOR FISCAL YEAR ENDING JUNE 30, 2021****Expenditure Report ID: 4000029654****Municipality: TOWN OF WAYNESVILLE****Pursuant to NC General Statutes §136-41.1 through 136-41.4**

<b>REPORT BASIS (Select One)</b>	
<input type="radio"/> Cash Basis (Records revenue when cash is received and records expense when cash is paid)	
<input checked="" type="radio"/> Accrual Basis (Records revenue when earned and records expense when incurred or when work is performed)	

<b>REVENUES FOR POWELL BILL STREETS</b>	<b>Amount</b>
Beginning Balance on Hand July 1, 2020	\$164,346.40
R100 - Interest Earned	\$79.47
R101 - Assessments / Reimbursements / Other	\$0.00
R102 - Sale or Transfer of Equipment	\$0.00
R103 - Sales Tax Refund	\$0.00
R104 - Corrections	\$0.00
Total Powell Bill Allocation received from NCDOT on October 1, 2020 and January 1, 2021	\$305,383.67

<b>ADJUSTMENTS</b>	<b>Amount</b>
0300 - Accumulated Greater Than the Sum of Past 10 or 20 Allocations	\$0.00
0400 - Amount Paid to State for Past Due Amount	\$0.00
0500 - Corrections for Miscellaneous Errors	\$0.00
Subtotal Adjustments	\$0.00
<b>TOTAL REVENUES FOR POWELL BILL STREETS (2020 - 2021)</b>	<b>\$469,809.54</b>

<b>EXPENDITURES FOR POWELL BILL STREETS</b>	<b>Amount</b>
E101 - Right of Way	\$0.00
E102 - Engineering	\$23,256.00
E103 - Paving & Resurfacing (List the Powell Bill streets that were paved or resurfaced.) Explanation: Galloway Street, JF Morris Drive, Garland Street, Delanne Drive, Cowen Street, Culpepper Drive, Hammer Ave, Locust Drive, Rhinehart Street, Wall Street, Howell Street, Arden Street, Gardner Street, Bonnie Lane	\$353,939.50
E104 - Maintenance	\$6,430.00
E105 - Snow & Ice Removal	\$0.00
E106 - Drainage & Storm Sewer	\$8,653.75
E107 - Curb & Gutter	\$0.00
E108 - Bridge Construction and Repair	\$0.00
E109 - Traffic Control	\$0.00
E110 - New Equipment	\$0.00
E111 - New Construction	\$0.00
E112 - Bikeways	\$0.00
E113 - Debt Service Payment	\$0.00
E114 - Sidewalks	\$8,577.60
E115 - TIP (Transportation Improvement Project)	\$0.00
E116 - Greenways	\$0.00
E117 - Maintenance as part of Paving or Resurfacing project	\$0.00
<b>TOTAL EXPENDITURES FOR POWELL BILL STREETS (2020 - 2021)</b>	<b>\$400,856.85</b>

<b>SUMMARY</b>	<b>Amount</b>
<b>Revenue Total</b>	<b>\$469,809.54</b>
<b>Less Expenditure Total</b>	<b>\$400,856.85</b>
<b>BALANCE ON HAND AS OF JUNE 30, 2021 (RESERVED FOR POWELL BILL)</b>	<b>\$68,952.69</b>

**TOWN OF WAYNESVILLE BOARD OF ALDERMEN**  
**REQUEST FOR BOARD ACTION**  
**Meeting Date: August 10, 2021**

**SUBJECT:** Recognition of Lt. Brandon Gilmore being promoted to Assistant Chief.

**AGENDA INFORMATION:**

**Agenda Location:** Presentation  
**Item Number:** D2  
**Department:** Police  
**Contact:** Chief David Adams  
**Presenter:** Chief David Adams

**BRIEF SUMMARY:** We are proud to announce that Brandon Gilmore has been promoted to Assistant Chief of Police. Brandon currently serves as the patrol Lieutenant and has filled that role since 2019. Also, Brandon serves as the SRT Commander and oversees our K-9 program. And, he has been serving as a Waynesville Police Department officer since 1999.

**MOTION FOR CONSIDERATION:**

**ATTACHMENTS:**

**MANAGER'S COMMENTS AND RECOMMENDATIONS:**



**TOWN OF WAYNESVILLE BOARD OF ALDERMEN**  
**REQUEST FOR BOARD ACTION**  
**Meeting Date: August 10, 2021**

**SUBJECT:** Detective Robert R. Skiver Jr.'s retirement and the granting of his duty weapon.

**AGENDA INFORMATION:**

**Agenda Location:** Presentation  
**Item Number:** D2  
**Department:** Police  
**Contact:** Chief David Adams  
**Presenter:** Chief David Adams

**BRIEF SUMMARY:** Join us in honoring Detective Robert Skiver Jr., for his dedicated 20 years of service to the Waynesville Police Department. I am requesting that the Town of Waynesville release and grant to Det. Skiver his duty weapon, which is a .40 caliber Smith & Wesson M&P Shield Semi-Auto handgun serial # HSP9156.

**MOTION FOR CONSIDERATION:**

Motion to accept resolution R-06-21 in honor of Detective Robert Skiver Jr's service and retirement.

**ATTACHMENTS:**

**MANAGER'S COMMENTS AND RECOMMENDATIONS:**

**TOWN OF WAYNESVILLE**

**RESOLUTION R-06-21  
AWARDING BADGE AND SERVICE SIDEARM  
TO RETIRING POLICE  
DETECTIVE ROBERT SKIVER JR.**

**WHEREAS**, North Carolina General Statute 20-187.2 provides that retiring members of municipal law enforcement agencies may receive, at the time of their retirement, the badge worn or carried by them during their service with the municipality, and

**WHEREAS**, North Carolina General Statute 20-187.2 further provides that the governing body of the municipal law enforcement agency may, in its discretion, award to a retiring member the service sidearm of such retiring member, and

**WHEREAS**, Detective Robert Skiver Jr. has served as a Police Officer for the Town of Waynesville from February 14, 2002 to August 18, 2021.

**NOW, THEREFORE, BE IT RESOLVED**, I, J. Gary Caldwell on behalf of the members of the Board of Aldermen for the Town of Waynesville, North Carolina, the following:

The Town of Waynesville is hereby authorized in accordance with the provisions of North Carolina General Statute 20-187.2 to transfer to the badge worn by him during his service with the Waynesville Police Department and his service sidearm, identified as a Smith & Wesson M&P Shield Semi-Auto handgun, .40 caliber; Serial # HSP9156.

Adopted this 10th day of August 2021.

---

J. Gary Caldwell, Mayor

ATTEST:

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Eddie Ward, Town Clerk

**TOWN OF WAYNESVILLE BOARD OF ALDERMEN**  
**REQUEST FOR BOARD ACTION**  
**Meeting Date: August 10, 2021**

**SUBJECT:**

Public Hearing to consider a Zoning Map Amendment to the Land Development Map at 1426 Howell Mill Road and Adjacent property, PINs: 8616-94-1047 and 8616-94-1485.

**AGENDA INFORMATION:**

**Agenda Location:** New Business  
**Item Number:** E3  
**Department:** Development Services  
**Contact:** Byron Hickox and Elizabeth Teague  
**Presenter:** Byron Hickox

**BRIEF SUMMARY:**

These two parcels are located on the corner of Asheville Highway and Howell Mill Road and are undeveloped. Currently these lots are zoned Commercial-Industrial which would allow a variety of heavy commercial, manufacturing and indoor and outdoor storage and warehouse usage. A change in zoning would eliminate those types of allowable uses and allow residential development of density up to 10 units/acre or 16 units with a Special Use Permit. At their August 26, 2021 meeting the Planning Board voted unanimously to approve the requested change in zoning classification to these properties.

**MOTIONS FOR CONSIDERATION:**

1. Motion to find the Zoning Map amendment consistent with the 2035 Plan and that it is reasonable and in the public interest.
2. Motion to adopt the attached ordinance to amend the Land Development Map at 1426 Howell Mill Road and Adjacent property, PINs 8616-94-1047 and 8616-94-1485, from Commercial Industrial to Raccoon Creek Neighborhood Residential

**FUNDING SOURCE/IMPACT:**

N/A

**ATTACHMENTS:**

Application Materials and Map; Report from the Planning Board.

**MANAGER'S COMMENTS AND RECOMMENDATIONS:**

**Board of Aldermen Staff Report  
Map Amendment (Rezoning) Application  
August 10, 2021**

**Project:** Rezoning of open Commercial-Industrial Property  
**Location:** 1426 Howell Mill Road, PINs 8616-94-1485 and 8616-94-1047  
**District:** Commercial-Industrial (CI) to Raccoon Creek Neighborhood Residential (RC-NR)  
**Applicant:** Glenn and Patricia Tolar; represented by G. Thomas Jones, P.E.

**Background:**

These two parcels are located within the Commercial-Industrial District at Asheville Highway and Howell Mill Road and within the Town's ETJ. They are adjacent to Howell Mill Road to the north and abut the Raccoon Creek Neighborhood Residential District and residential properties near Monte Vista Drive to the south. Junaluska Elementary is situated across Asheville Highway and about 1300' to the south. To the east, the parcels abut the NCDOT right-of-way that contains a buffer area along Raccoon Creek. The property was once owned by the Haywood Advancement Foundation to be reserved for commercial property. It was released from the Haywood Advancement program and sold to Mr. Glenn Tolar.

The purpose and intent for the current zoning of these properties is:

**2.3.8 Commercial Industrial Districts □ Purpose and Intent**

- A. The **Commercial Industrial District (CI)** is an area designed to accommodate research and development, industrial and manufacturing uses, administrative facilities and limited supporting commercial services. While a broad mixture of uses is permitted, the principal focus in this area shall be on industrial development. High design and performance standards will be important for future development as this district is highly visible not only from a usage standpoint but also because of its location at one of the major entrances into Waynesville. Connectivity within the district is required to create an industrial campus feel within this area.

The applicant seeks rezoning to the Raccoon Creek Residential District to allow for future property sale as residential development. The purpose and intent for that district is:

**2.3.3 Neighborhood Residential Districts (NR) □ Purpose and Intent**

- G. The **Raccoon Creek Neighborhood District (RC-NR)** is a medium density residential area surrounding one of the major entrances into Waynesville -- Business 23. There are two centers for this area -- the Ratcliff Cove Neighborhood Center and the Junaluska School/ballfield area within the district itself. Water service is available throughout much of the district with sewer available along Business 23 and Francis Farm Road. Higher density development is encouraged west of Business 23 with lower density clustered development proposed to the east. It is suggested that the County explore recreational uses on the landfill property on Francis Farm Road -- an area that could become another focal point for the community. Development will occur at a residential scale. Development fronting onto Business 23 must form a street wall along this entryway into town.

Applicant was scheduled for the April Planning Board meeting but asked to delay the hearing to coordinate a possible land swap with Blue Ridge Paper Products, LLC, which owns Evergreen Packaging across Howell Mill Road. Applicant has chosen to proceed with the existing lots as they are now.

Notifications of hearing were sent to the Mountaineer, by letter to property owners within 500 feet of the project site, and the property was posted.

At their July 26, 2021 Special Called Meeting, the Planning Board voted unanimously that the zoning map amendment is consistent with the 2035 Comprehensive Plan and is reasonable and in the public interest, and voted to recommend the attached draft ordinance for approval by the Aldermen (Planning Board report attached).

### **Comprehensive Land Development Plan Consistency:**

In the 2035 Future Land Use Map of the Town's Comprehensive Plan, these properties are designated for Regional Mixed-Use development. This denotes a "major node of activity located on major thoroughfares or adjacent to highways (to) include commercial, lodging, entertainment, manufacturing, warehousing" and other types of commercial uses. Also, "Medium to high density multi-family residential may be appropriate."

Within the "Suitability Map," these lots are rated green for "high suitability" for development. The properties are within the Urban Services Boundary with water and sewer lines nearby. They are also adjacent to Howell Mill Road and Asheville Highway (Bus 23) which are maintained by North Carolina DOT. Its location makes it a "gateway" area into Town.

Converting these properties from CI to NR would be consistent with the future land use map and open up vacant properties to residential development. This in turn would meet the Goals and Objectives of the Comprehensive Plan to:

- 1) Promote smart growth principles in land use planning by encouraging infill development in a vacant property that has access to utility and transportation infrastructure; and
- 2) Create a range of housing opportunities and choices by encouraging new housing inside of Waynesville's city limits and ETJ by opening up new land for residential and mixed-use development.

### **Staff Recommendation:**

As vacant parcels, these properties present opportunity for development within the Town's ETJ, but have not had traction as an industrial or manufacturing site. By converting these parcels to Raccoon Creek Neighborhood Residential – including multi-family - some office and services, and entertainment uses could be introduced. Conversely, the industrial uses of hauling facilities, heavy manufacturing, mini-storage units, outdoor storage, Materials Recycling Facilities or transfer stations, and warehouses would be eliminated. This change would remove potential negative impacts that industrial can have on adjacent residential areas or on the nearby school, and would create a "gateway" opportunity along two major thoroughfares entering Waynesville from the north.

Staff believes that this change to zoning classification is consistent with the Town's Goals for Land Development as written in the 2035 Comprehensive Plan by providing needed housing within an area designated for medium to high density residential. Additionally, it could create an opportunity to improve a gateway area into Town and buffer an existing mixed-use and residential area from heavier industrial use.

**Requested Actions:**

1. Motion to find the draft map amendment ordinance (as presented or amended) is consistent with the 2035 Land Development Plan and is reasonable and in the public interest.
2. Motion to recommend approval by the Board of Aldermen.



WGLA Engineering, PLLC  
724 5<sup>th</sup> Avenue West  
Hendersonville, NC 28739  
(828) 687-7177 wglA.com

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March 29, 2021

Elizabeth Teague  
Development Services Director  
Town of Waynesville  
9 S Main St #110  
Waynesville, NC 28786

Re: Tolar Property Rezoning

Dear Ms. Teague:

Glenn and Patricia Tolar are requesting rezoning of two parcels totaling 10.411 acres from the current CI (Commercial Industrial) zoning to RC-NR (Raccoon Creek Neighborhood Residential). The property consists of PIN # 8616-94-1047 and PIN # 8616-94-1485, as shown on the attached survey by Clifford Sechser.

Enclosed please find the following:

- Application of Land Development Standards Map Amendment
- Authorization for Agent
- Property Survey (Sechser)
- Existing Zoning Map (WGLA)
- Check in the amount of  $\$500 + (9.41 \times \$50) = \$970.50$

#### Site Location

The project site is located at the intersection of US Highway 23 Business and Howell Mill Road, on the Lake Junaluska side of the Town of Waynesville. The property is currently in the ETJ of Waynesville. Raccoon Creek runs south to north near the eastern boundary of the site.

#### Site History

The property was formerly part of the Waynesville Industrial Park and was deeded to Haywood Advancement (Haywood County's Economic Development Organization) in 1999. Haywood Advancement sold the property to Glenn Tolar in 2006. The property was graded to its current relatively flat condition in 2016 by DOT when the Howell Mill road widening project took place. The DOT used dirt from the property in exchange for grading and compaction of the soil for future development. The property was a pasture with a hillside prior to that time. The property has been for sale for the past four years.

Elizabeth Teague  
3/29/21  
Page 2

Basis for Rezoning

In the *Waynesville: Our Heritage, Our Future 2020 Land Development Plan*, PIN 8616-94-1047, which is 7.54 acres of the property, was shown as “Mixed Use Medium to High” for the proposed land use (not Industrial).

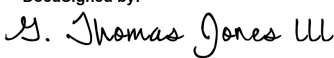
The *2035 Comprehensive Plan: Planning with Purpose* was adopted September 8, 2020. The entire 10+ acres (both parcels) are shown as “Mixed Use Regional” (not Industrial) on the Future Land Use Map (page 25). RC-NR allows mixed uses, commercial uses, and residential uses including multi-family.

CI zoning is the only zoning district that does not allow residential uses in the Town of Waynesville. RC-NR zoning will allow a transition from the single family homes to the south of this property to the existing industrial zoning to the north (Blue Ridge Paper Products). RC-NR zoning already exists to the south and to the east of this property.

Conclusion:

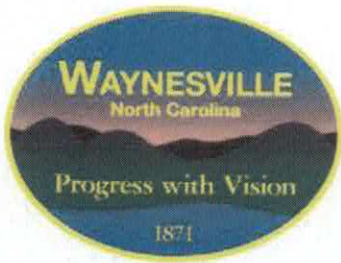
The rezoning is consistent with the prior and current land use plans. The rezoning is also reasonable to the public interest since it allows mixed uses and will allow a transition from single family homes to industrial zoned properties.

Sincerely,

DocuSigned by:  
  
0EBB6C62F0C4437...

G. Thomas Jones III, PE





**TOWN OF WAYNESVILLE**  
**Development Services Department**  
**PO Box 100**  
**9 South Main Street**  
**Waynesville, NC 28786**  
**Phone (828) 456-8647 • Fax (828) 452-1492**  
[www.waynesvillenc.gov](http://www.waynesvillenc.gov)

**Application for Land Development Standards Map Amendment: Conditional District**

Application is hereby made on March 24, 2021 to the Town of Waynesville for the following map amendment to establish or amend a Conditional District:

Property owner of record: Glenn M. Tolar and Wife: Patricia R. Tolar  
Address/location of property: Howell Mill Road  
Parcel identification number(s): 8616-94-1485, 8616-94-1047  
Deed/Plat Book/Page, (attach legal description): DB 659 PG 237, DB 751 PG 1460  
The property contains 10.41 acres.  
Current district: CI (Commercial Industrial)  
Requested district: RC-NR (Raccoon Creek Neighborhood Residential)

The property is best suited for the requested change for the following reason(s), (attach additional sheets if necessary): PC-NR zoning is adjoining to the south and across US 23 to the east.

The property is shown as "Mixed Use Regional" (not industrial) on the 2035 Comprehensive Plan (pg 25).

PC-NR allows numerous commercial uses along with residential including multi-family.

**Applicant Contact Information**

Applicant Name (Printed): G. Thomas Jones III, PE  
Mailing Address: 724 5th Avenue West, Hendersonville NC 28739  
Phone(s): (828) 687-7177 x303  
Email: tjones@wgla.com

Signature of Property Owner(s) of Record Authorizing Application:

Glenn M. Tolar Patricia R. Tolar

**Note: Map Amendment Requests require a fee based on the size and number of lots being requested. The request will be scheduled for the next agenda opening for the Waynesville Planning Board. Please submit application to: Town of Waynesville Development Services Department, 9 South Main Street, Waynesville, NC 28786.**

*This institution is an equal opportunity provider*

**AUTHORIZATION FOR AGENT TO  
APPEAR BEFORE WAYNESVILLE PLANNING BOARD,  
ZONING BOARD OF ADJUSTMENT, OR BOARD OF ALDERMEN**

The undersigned Owner or Party with a contract or option to purchase that real property located at Howell Mill Road in Waynesville or the ETJ area of Waynesville, North Carolina, has submitted an application which is to be heard in a quasi-judicial or legislative proceeding by the Planning Board of Waynesville, North Carolina. I hereby authorize the following named individual to present my application and case, as my agent at such hearings.

Name of Authorized Agent: G. Thomas Jones III

Title and Company: Project Engineer, WGLA Engineering, PLLC


Address: 724 5th Avenue West, Hendersonville NC 28739

Phone and email: (828) 687-7177 x303 tjones@wgl.com

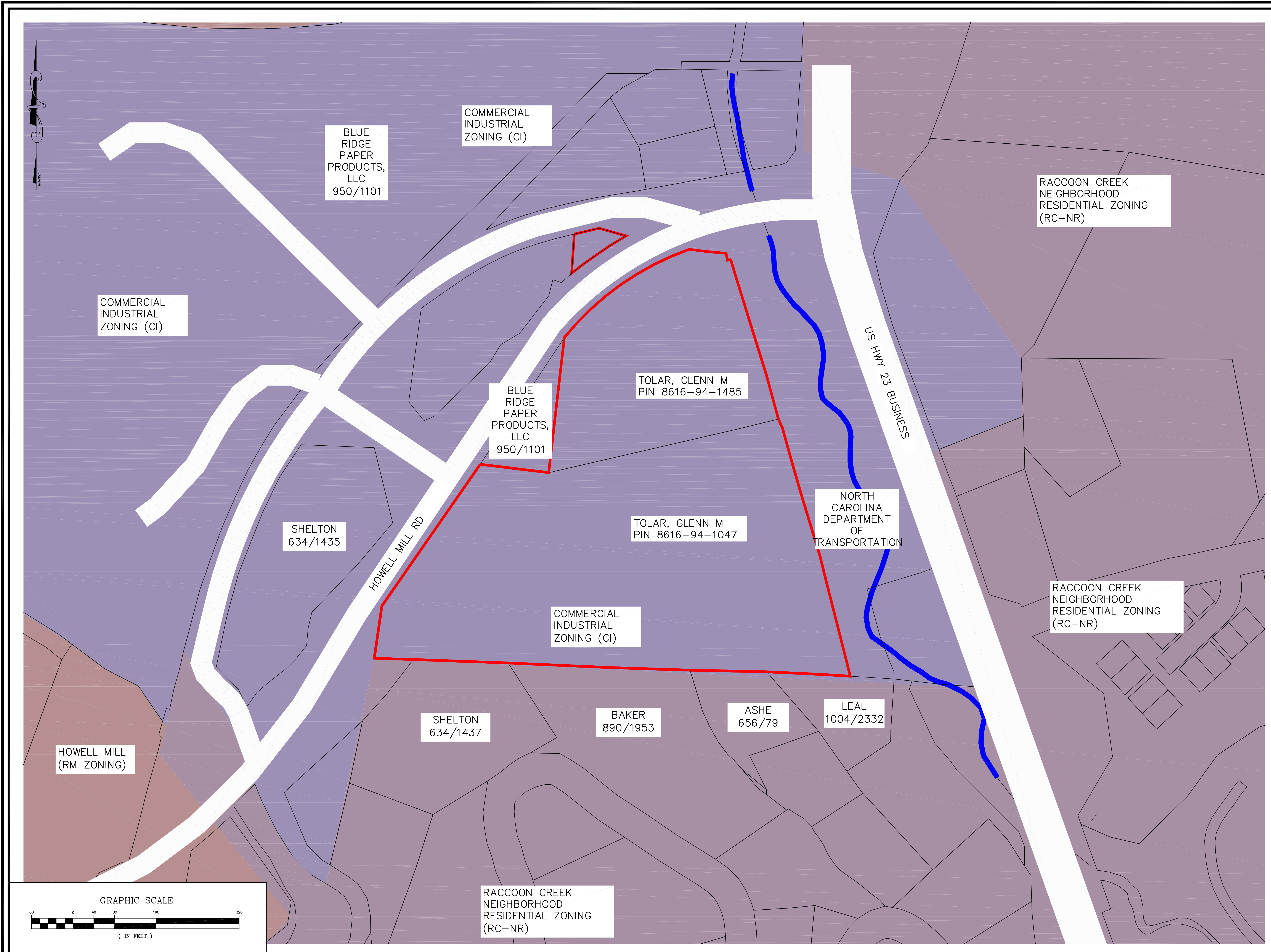
Parcels: PIN #8616-94-1485, PIN #8616-1047 10.41 Ac +/-

This authorization shall be good through the completion of the project for which the zoning text or map amendment, special use permit, subdivision, variance or appeal, or other Town approval is requested, or until revoked in writing. The Town of Waynesville may rely on this authorization until it is given notice of the revocation of this authorization or of a change of property ownership takes place.

This the 24<sup>th</sup> day of March, 2021.

  
Owner or Party with Contractual Interest in Property



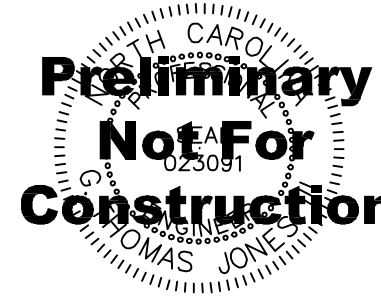


**WGLA**  
Engineering


WGLA ENGINEERING, PLLC  
724 5th AVENUE WEST  
HENDERSONVILLE, NC 28739  
(828) 687-7177  
WGLA.COM  
NC LICENSE P-1342

Tolar  
Property

Town of Waynesville  
Haywood County  
North Carolina

**Preliminary  
Not For  
Construction**

REVISIONS	
DATE	DESCRIPTION

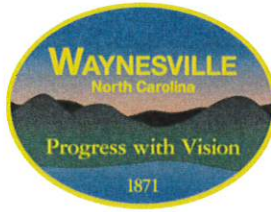
  
Know what's below.  
Call before you dig.

PROJECT NUMBER: 21104  
DATE: 3-26-21  
DRAWN BY: CTC  
CHECKED BY: GTJ

EXISTING  
ZONING

C-000

SCALE: 1"=80'



To: Town of Waynesville Board of Aldermen  
From: Elizabeth Teague, Planning Director  
Date: August 2, 2021  
Subject: Text/Map Amendment Report from the Planning Board  
Description: 1426 Howell Mill Road, PINs 8616-94-1485 and 8616-94-1047,  
from Commercial Industrial to Raccoon Creek Neighborhood Residential.

At a special called meeting of the Planning Board, the Board held a public hearing to consider a rezoning request 1426 Howell Mill Road, PINs 8616-94-1485 and 8616-94-1047, from Commercial Industrial to Raccoon Creek Neighborhood Residential. The meeting was duly advertised and vice-chair Gregory Wheeler presided. The Board voted unanimously to recommend the following:

1. That the requested map amendment should be approved and is consistent with the Town's 2035 Comprehensive Plan and is reasonable and in the public interest because the request:
  - a. Is consistent with the Future Land Use Map that shows these properties as suitable for mixed use and residential development,
  - b. Is within the Town's Extra-Territorial Jurisdiction and Urban Service Boundary for water and sewer; and
  - c. Meets the Comprehensive Plan Goals to 1) promote smart growth; and 2) create a range of housing opportunities and choices.
2. To adopt the draft ordinance as presented.

 8-2-21  
Elizabeth Teague, Planning Director, Date

**ORDINANCE NO. O-16-21**

**AN ORDINANCE AMENDING THE  
TOWN OF WAYNESVILLE LAND DEVELOPMENT ZONING MAP**

**WHEREAS**, the Town of Waynesville has the authority, pursuant to Chapter 160D of the North Carolina General Statutes, to adopt land development regulations, clarify such regulations, and may amend said regulations from time to time in the interest of the public health, safety and welfare; and

**WHEREAS**, the Planning Board and Board of Aldermen held duly noticed legislative hearings to consider reclassification of PINs 8616-94-1485 and 8616-94-1047, from Commercial Industrial to Raccoon Creek Neighborhood Residential.

**WHEREAS** the Planning Board find and recommend to the Board of Aldermen that this land development map amendment is Consistent with the Town's 2035 Plan and is reasonable and in the public interest, and that these parcels should be reclassified by this ordinance:

**WHEREAS**, the Board of Aldermen held a public hearing on August 10, 2021 and find that this Land Development (Zoning) Map amendment is;

- A. Consistent with the Town's 2035 Comprehensive Land Development Plan Future Land Use Map and Plan Goals 1) promote smart growth; and 2) create a range of housing opportunities and choices; and
- B. Is reasonable and in the public interest by expanding the allowable uses that could be considered for vacant land and creating opportunity for additional housing development, while eliminating heavy industrial uses that could negatively impact nearby the residences and elementary school.

**NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE TOWN OF WAYNESVILLE, MEETING IN REGULAR SESSION ON \_\_\_\_\_, 2021, AND WITH A MAJORITY OF THE BOARD MEMBERS VOTING IN THE AFFIRMATIVE, THE FOLLOWING:**

1. To amend the Town's Land Development Zoning Map by rezoning PINs 8616-94-1485 and 8616-94-1047, from Commercial Industrial (CI) to Raccoon Creek Neighborhood Residential (RC-NR).

**ADOPTED** this the 10<sup>th</sup> Day of August, 2021.

TOWN OF WAYNESVILLE

\_\_\_\_\_  
Gary Caldwell, Mayor

ATTEST:

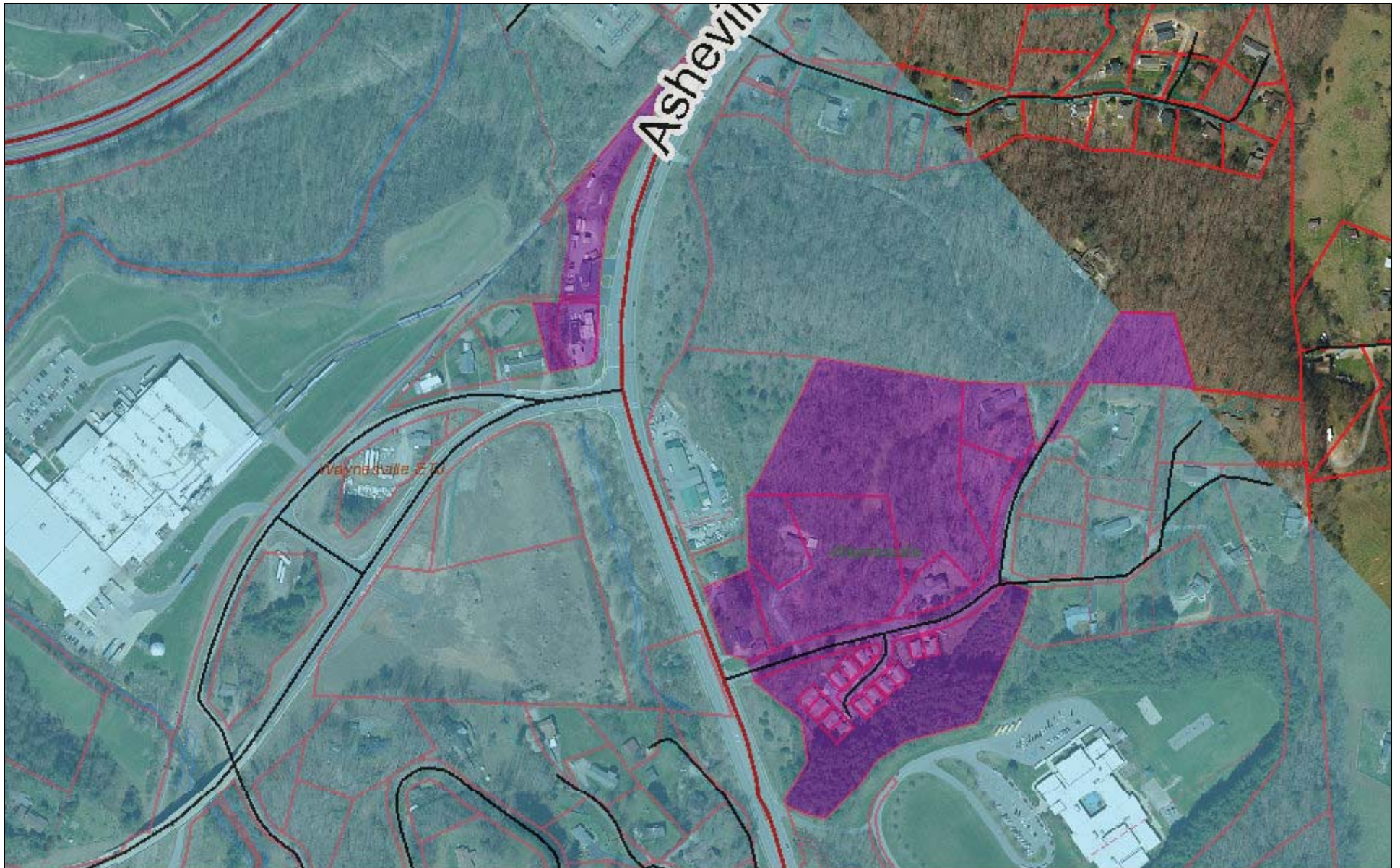
\_\_\_\_\_  
Town Clerk

APPROVED AS TO FORM:

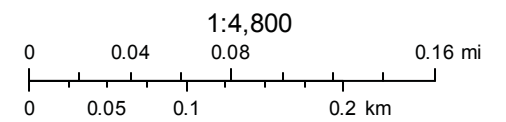
\_\_\_\_\_  
Ronald Sneed, Town Attorney



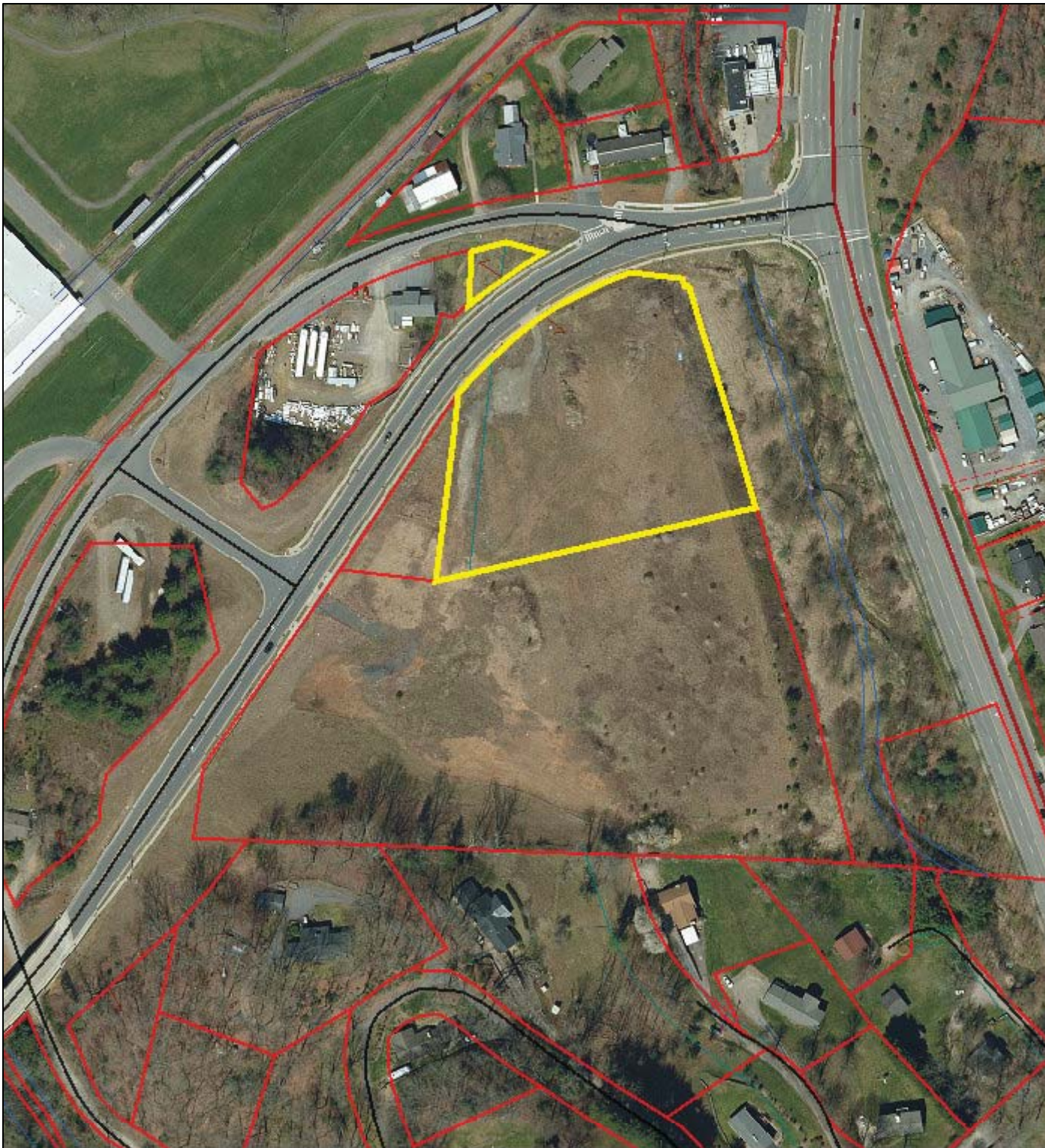
# Haywood County



March 16, 2021







## Report For

TOLAR, GLENN M  
245 SIGEL AVE  
NEW BRAUNFELS, TX 78132-0014

### Account Information

**PIN:** 8616-94-1485

**Legal Ref:** 751/1460

654/344

**Add Ref:** S1/103  
S1/90

### Site Information

1426 HOWELL MILL RD

**Heated Area:**

**Year Built:**

**Total Acreage:** 2.87

**Township:** Waynesville

### Site Value Information

**Land Value:** \$208,800

**Building Value:** \$0

**Market Value:** \$208,800

**Deferred Value:** \$0

**Assessed Value:** \$208,800

**Sale Price:** \$95,000

**Sale Date:** 1/9/2009



1 inch = 200 feet

March 16, 2021

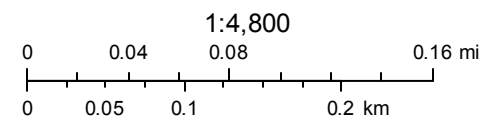
Disclaimer: The maps on this site are not surveys. They are prepared from the inventory of real property found within this jurisdiction and are compiled from recorded deeds, plats and other public records and data. Users of this site are hereby notified that the aforementioned public primary information sources should be consulted for verification of any information contained on these maps. Haywood county and the website provider assume no legal responsibility for the information contained on these maps.



# Haywood County



March 16, 2021





**TOWN OF WAYNESVILLE BOARD OF ALDERMEN  
REQUEST FOR BOARD ACTION  
Meeting Date: August 10, 2021**

**SUBJECT:** No Parking Signs

**AGENDA INFORMATION:**

**Agenda Location:** New Business  
**Item Number:** F4  
**Department:** Public Services  
**Contact:** Jeff Stines, Director of Public Services – Chris Snyder, Street Department Superintendent  
**Presenter:** Jeff Stines

**BRIEF SUMMARY:** We are having issues on several streets being able to navigate larger trucks/equipment around parked vehicles on the street. This causes a liability of injury to employees and damage to trucks/equipment. We have also had complaints from citizens not being able to access driveways etc.

**MOTION FOR CONSIDERATION:** To install “No Parking” signs on the following streets [Prevost Street, Daisy Avenue, Johnson Hill Drive and Morning View Road (see attached photos)]

**FUNDING SOURCE/IMPACT:** Streets & Sanitation Materials and Supplies

**ATTACHMENTS:**

- Prevost Street
- Daisy Avenue
- Johnson Hill Drive
- Morning View Road
- Ethel Lane

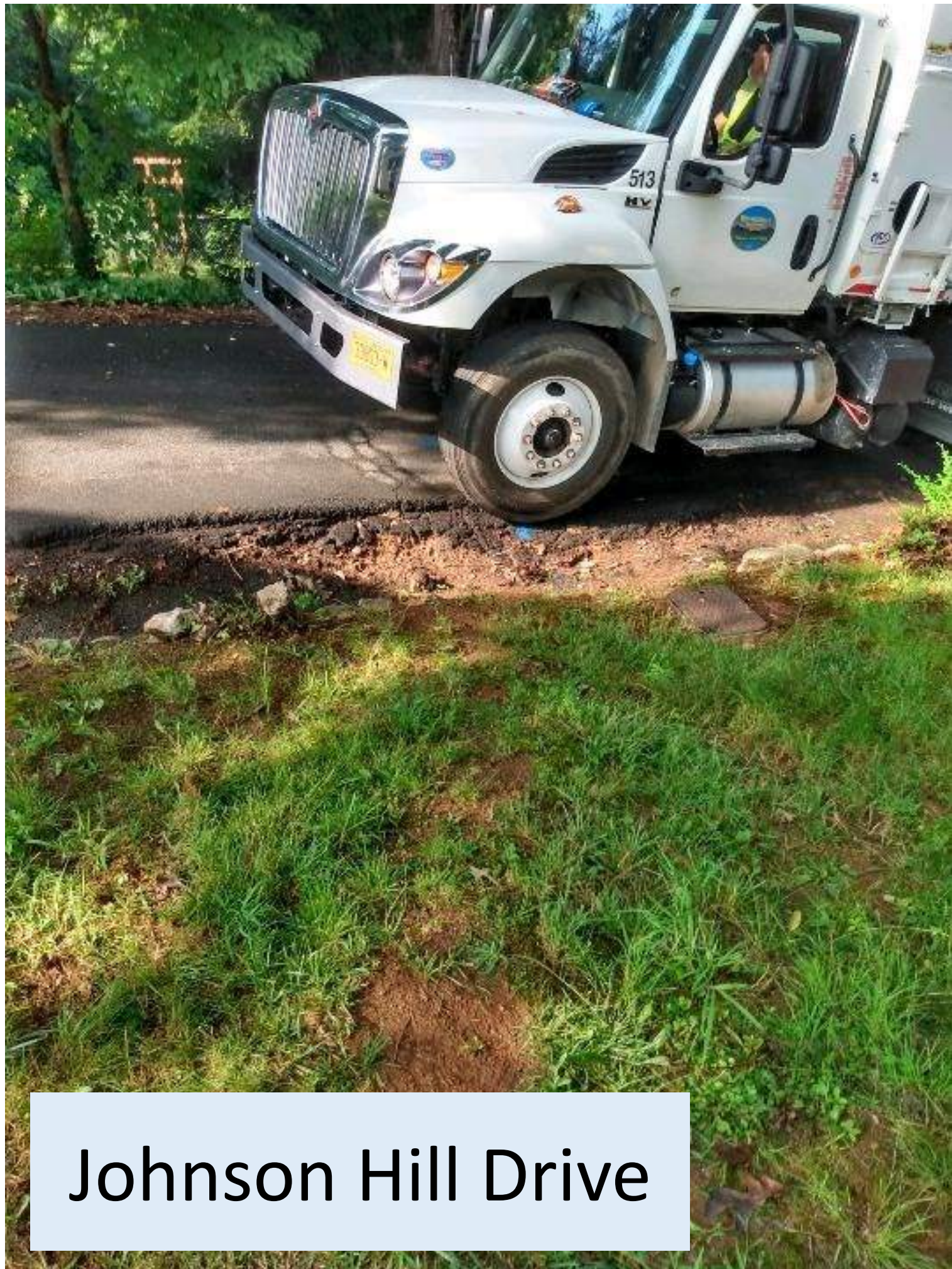
**MANAGER’S COMMENTS AND RECOMMENDATIONS:**





Daisy avenue





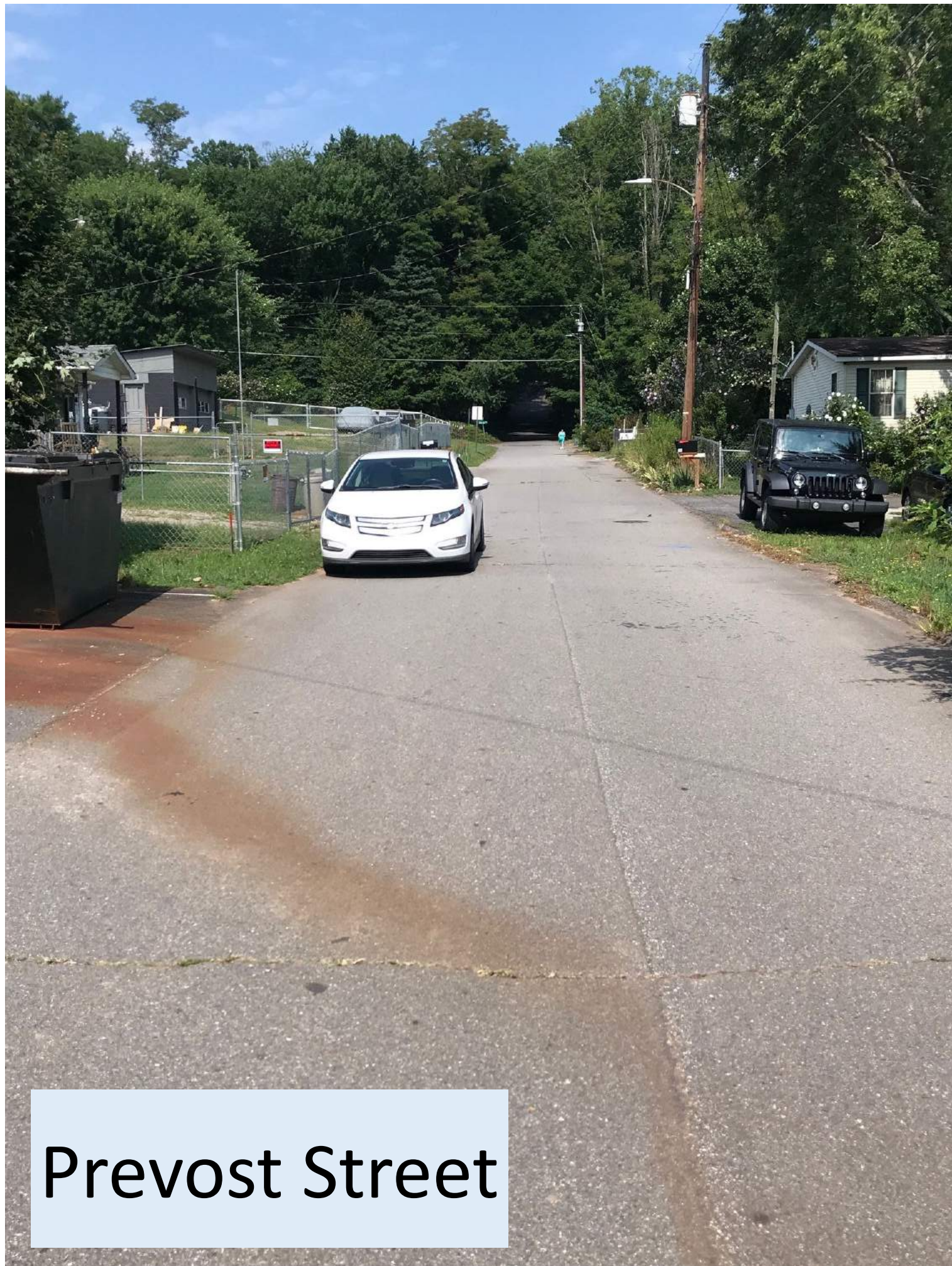
Johnson Hill Drive





Morning View Road





Prevost Street

**TOWN OF WAYNESVILLE BOARD OF ALDERMEN**  
**REQUEST FOR BOARD ACTION**  
**Meeting Date: August 10, 2021**

**SUBJECT:** Petitions for Traffic Calming Devices

**AGENDA INFORMATION:**

**Agenda Location:** New Business  
**Item Number:** F5  
**Department:** Administration  
**Contact:** Jesse Fowler, Assistant Town Manager  
**Presenter:** Jesse Fowler, Assistant Town Manager

**BRIEF SUMMARY:**

The Town has received three completed petitions for traffic calming devices. The locations of these recommended traffic calming devices and the devices and the specifications of each are outlined below.

1. Auburn Road – speed humps
  - 12’ length x 3” height
  - JM Teague Estimate: \$10,400
2. Hendrix Street – speed table
  - 22’ length x 3”
  - JM Teague Estimate: \$24,800
3. Ninevah Road – speed humps
  - 12’ length x 3” height
  - JM Teague Estimate: \$15,200

**MOTION FOR CONSIDERATION:**

Motion to approve the construction of recommended traffic calming devices at Auburn Road, Hendrix Street, and Ninevah Road.

**FUNDING SOURCE/IMPACT:**

Approximately \$50,400 from “Infrastructure Paving and Improvements” (Powell Bill)

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Autumn Lyvers, Finance Director

Date

**ATTACHMENTS:**

1. Exhibits of recommended traffic calming devices dimensions and locations
2. Signed petition packets

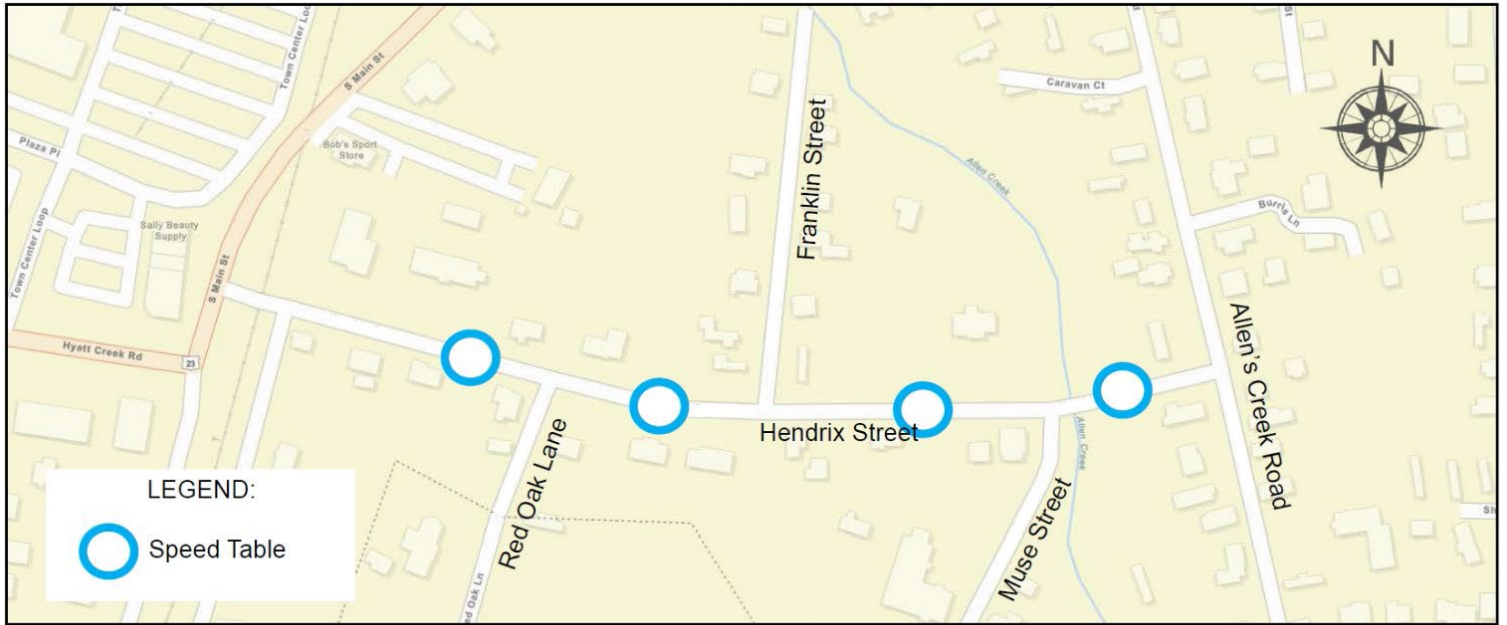
**MANAGER’S COMMENTS AND RECOMMENDATIONS:**

**If approved, we will be able to include these three projects in our paving contract with WNC Paving. We will move these projects to the front of the paving schedule.**



# HENDRIX STREET

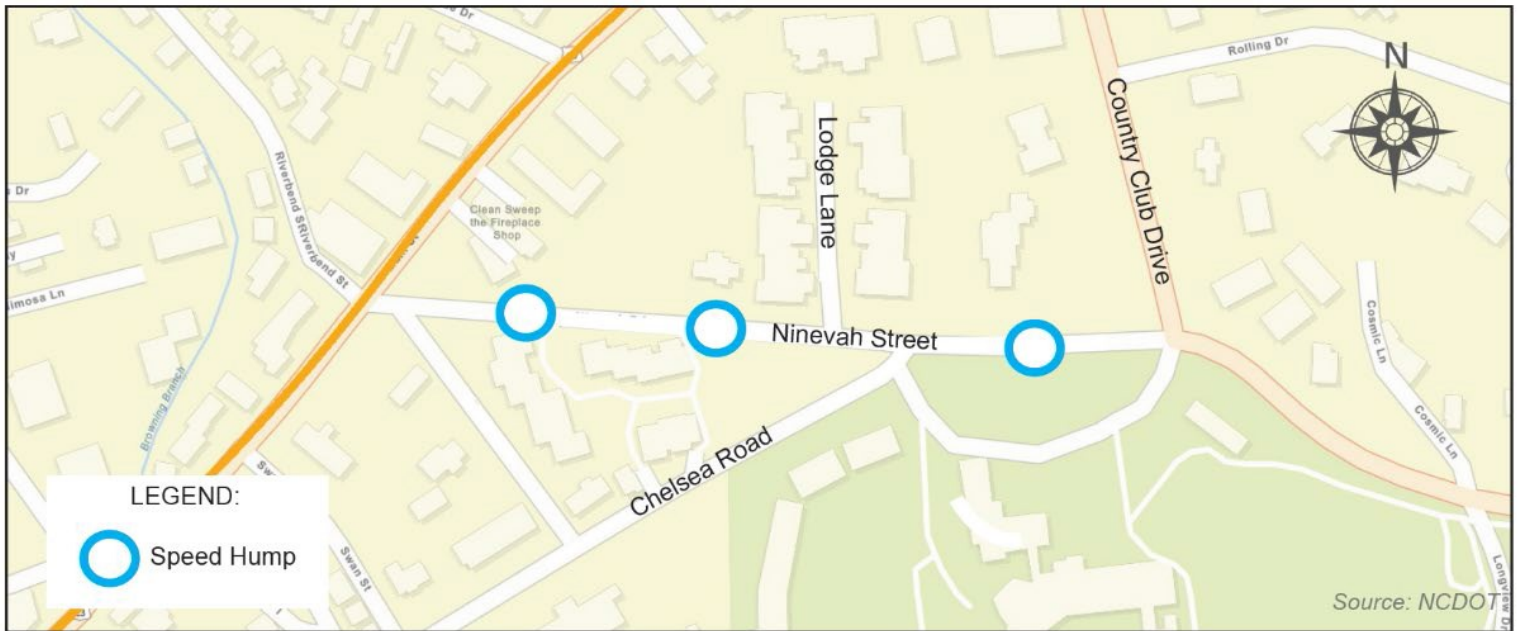
*(Speed Table)*





# Ninevah Road

*(Speed Hump)*

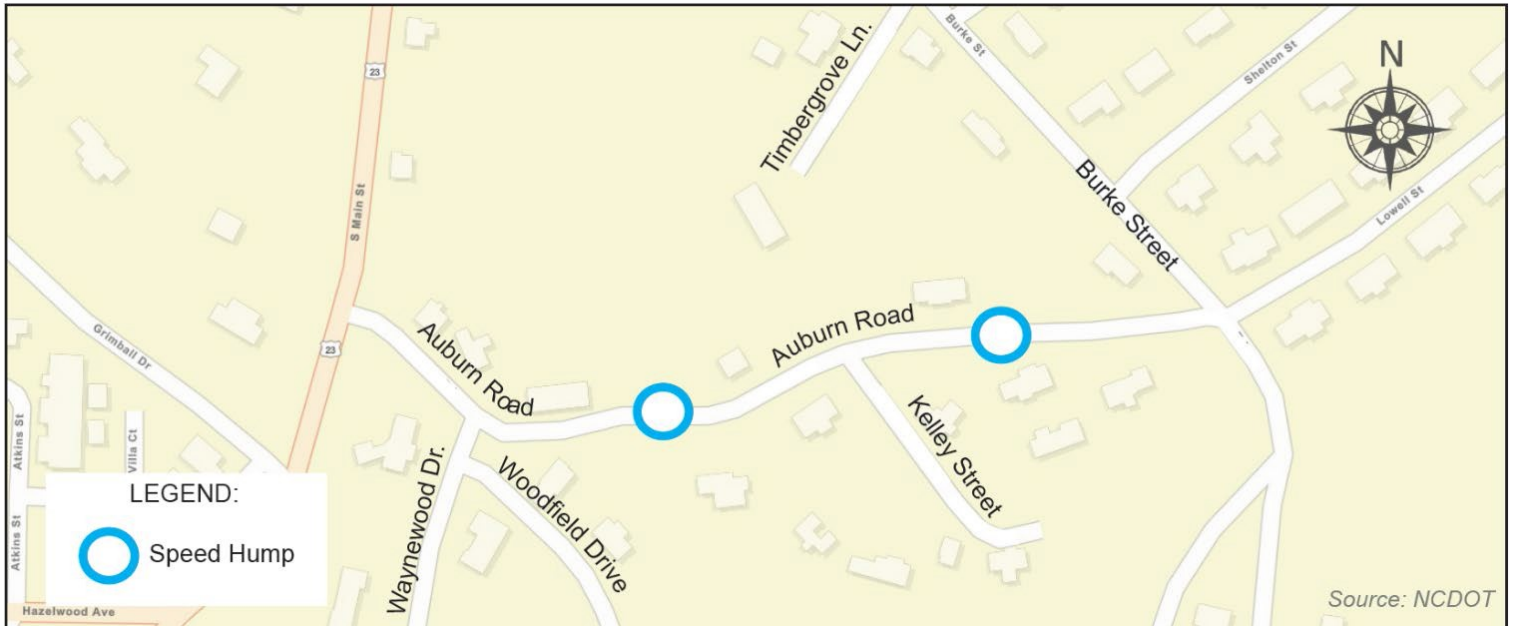


*The exact locations of the speed humps have not been determined and this is a conceptual rendering only.*

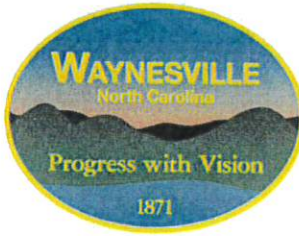


# Auburn Road

*(Speed Hump)*



*The exact locations of the speed humps have not been determined and this is a conceptual rendering only.*



Gary Caldwell, Mayor  
Julia Freeman, Mayor Pro Tem  
Clarence "Chuck" Dickson, Alderman  
Jon Feichter, Alderman  
Anthony Sutton, Alderman

Robert W. Hites, Jr. Town Manager  
William E. Cannon, Jr., Town Attorney

Jan Grossman  
21 Auburn Road  
Waynesville, NC 28786

April 15, 2021

Your application for a traffic calming device(s) has been recommended by JM Teague Engineering to advance to Phase 2 – mitigation for the preparation of a traffic calming plan.

Attached to this letter you will find a study of your traffic shed, recommended traffic calming devices, recommended locations of any traffic calming devices, and a list of property owners within the traffic shed. In order to proceed with any traffic calming devices, our policy requires that you obtain signatures from 65% of the property owners within the traffic shed.

Once you have received a petition of 65% of the property owners within the traffic shed, please return the petition to Preston Gregg at 129 Legion Drive, or you can send it by email to [pgregg@waynesvillenc.gov](mailto:pgregg@waynesvillenc.gov). If you have any questions please feel free to call Preston Gregg, Town Engineer at 828-456-4410.

Thank you,

Robert W. Hites Jr.  
Town Manager



Gary Caldwell, Mayor  
Julia Freeman, Mayor Pro Tem  
Clarence "Chuck" Dickson, Alderman  
Jon Feichter, Alderman  
Anthony Sutton, Alderman

Robert W. Hites, Jr. Town Manager  
William E. Cannon, Jr., Town Attorney

## PETITION FOR TRAFFIC CALMING DEVICE

NAME	ADDRESS	SIGNATURE	DATE

16 South Main Street • P.O. Box 100 • Waynesville, NC 28786 Phone (828) 452-2491 Fax (828) 456-2000

Web Address: [www.waynesvillenc.gov](http://www.waynesvillenc.gov)

This institution is an equal opportunity provider



Gary Caldwell, Mayor  
Julia Freeman, Mayor Pro Tem  
Clarence "Chuck" Dickson, Alderman  
Jon Feichter, Alderman  
Anthony Sutton, Alderman

Robert W. Hites, Jr. Town Manager  
William E. Cannon, Jr., Town Attorney

## PETITION FOR TRAFFIC CALMING DEVICE

NAME	ADDRESS	SIGNATURE	DATE
JENNINGS PLEMMON	23-1133 AUBURN RD	Jennings Plummer	4-23-21
FRANK BONOMO	23-6181 29 KELLEY ST	Frank Bonomo	4/22/21
ADAM KOLP	23-2031 220 AUBURN RD	Adam Kolp	4/22/21
	12-7882 28 KELLEY ST		
BILL HOLLINGSWORTH	12-9999 Off AUBURN RD	Bill Hollingsworth	4-23-21
BILL HOLLINGSWORTH	12-8788 36 KELLEY ST	Bill Hollingsworth	4-23-21
LORETTA BRUCIA	221-1873 68 KELLEY ST	Loretta Brucia	4-22-21

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 Anthony Sutton, Alderman



Robert W. Hites, Jr. Town Manager  
 William E. Cannon, Jr., Town Attorney

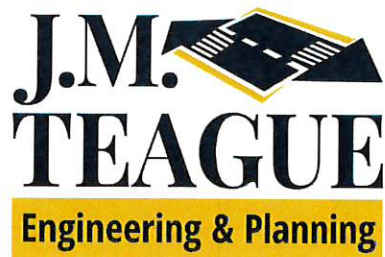
## PETITION FOR TRAFFIC CALMING DEVICE

NAME	ADDRESS	SIGNATURE	DATE
LYNN R. HEINRICHS	13-3249 21 AUBURN RD	Lynn R. Heinrichs	4/22/21
LYNN R. HEINRICHS	13-2375 AUBURN RD	Lynn R. Heinrichs	4/22/21
LANE PERRY	13-3137 37 AUBURN RD	Lane Perry	4/22/21
ALAN J. JEFF	13-5115 79 AUBURN RD	Alan J. Jeff	4/22/21
Susan Macon	13-7223 99 AUBURN RD	Susan Macon	4/23/21
Zihong Chen	13-8077 144 AUBURN RD	Zihong Chen	4/22/21
Cyndi Walker	13-6086 114 AUBURN RD	Cyndi Walker	4/22/21
William P. Hunter	13-1073 201 WAYNESWOOD	W. P. Hunter	04/22, 21
Susan T Bayler	13-5002 52 AUBURN RD	S. Bayler	4/22/21
Sarah Massie	13-9228 AUBURN RD	Sarah Massie	4/23/21
	23-0268 191 AUBURN RD		
	23-1278 203 AUBURN RD		
Phyllis Shuckster	23-2340 215 AUBURN RD	Phyllis Shuckster	4/24/21
Martha Garlington	23-3351 41 BURKE ST	Martha Garlington	4/22/21
	23-3180 236 AUBURN RD		4/23/21
JENNINGS PLEMMONS	23-2174 AUBURN RD	Jennings Plemmons	4-23-21
JENNINGS PLEMMONS	23-2114 216 AUBURN RD	Jennings Plemmons	4-23-21

16 South Main Street • P.O. Box 100 • Waynesville, NC 28786 Phone (828) 452-2491 Fax (828) 456-2000

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1155 North Main Street  
Waynesville, NC 28786  
(P) 828.456.8383  
(F) 828.456.8797  
[www.jmteagueengineering.com](http://www.jmteagueengineering.com)

JMTE: WAYN 1092

**TECHNICAL MEMORANDUM**

January 13, 2021

**To:** Town of Waynesville

Preston Gregg, PE

Town Engineer

129 Legion Drive

Waynesville, NC 28786

[pgregg@waynesvillenc.gov](mailto:pgregg@waynesvillenc.gov)

**From:** William Thompsen, Engineering Director

J.M. Teague Engineering & Planning (JMTE)

**Subject:** Traffic Calming Request Assistance - Phase II - Mitigation

**Request:** 09/29/2020, Jan Grossman, 21 Auburn Road, Waynesville, NC 28786

**Studied Roadway:** Auburn Road, road segment between South Main Street and Burke Street

**Study Conclusion:** The daily traffic volume on Auburn Road between South Main Street and Burke Street meets the minimum average daily traffic (ADT) threshold for consideration for implementation of traffic calming measures. Due to the 85<sup>th</sup> percentile observed speeds being 12 mph above the posted speed limit of 20 mph, it is recommended that this location be advanced to Phase II - Mitigation for preparation of a traffic calming plan.

The following report was created for inclusion in the Town's formal petition package to be sent to the requestor based on speed study results analyzed in Phase I.



**Dependable Planning • Innovative Engineering • Relationship Building**



## **Study Traffic Shed**

### **WAYN 1092**

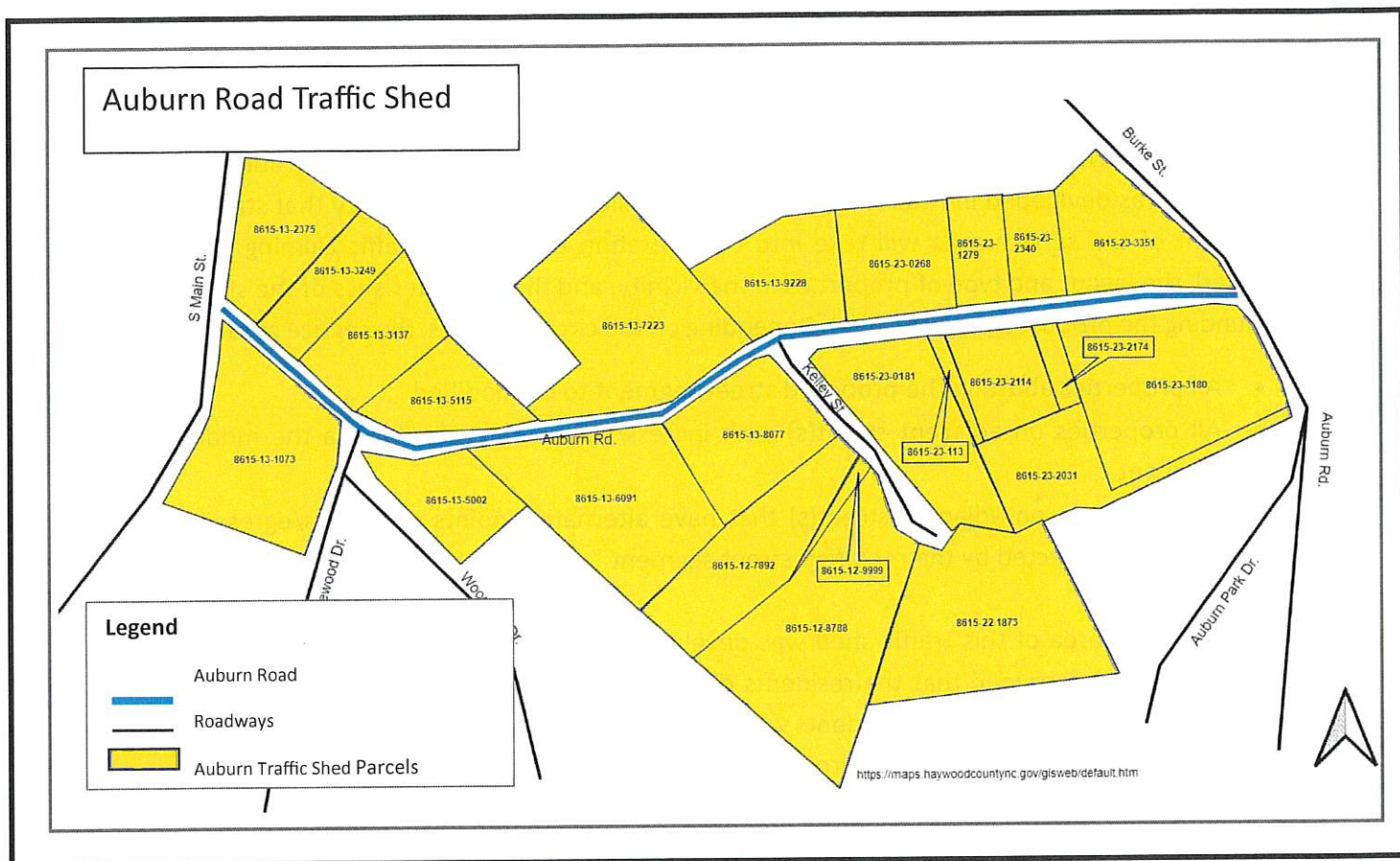
The following aerial shows the traffic shed identified for this road segment's study and analysis. This traffic shed was developed in reference to the Waynesville Traffic Calming Policy that states, "The size and extent of the service area will take into consideration the type of traffic calming project being proposed, the layout and type of properties in the vicinity, and the characteristics of the street network surrounding the proposed project site(s). Depending on the circumstances, the service area may include:

- All properties abutting the proposed street segment to be modified.
- All properties on adjacent street(s) with ingress/egress only possible via the modified street segment.
- All properties on adjacent street(s) that have alternative points of ingress/egress but will be otherwise affected by the modified street segment."

Additionally, the area of this traffic shed was developed with other factors considered, as advised by JMTE. JMTE has determined that the residents directly located on Auburn Road, between South Main Street and Burke Street, as well as residents with singular ingress and egress onto this segment of Auburn Road will be affected the most by the proposed traffic calming measures.

The Auburn Road study area will include all properties abutting Auburn Road between South Main Street and Burke Street. Properties located on Kelley Street have also been taken into consideration, since the only ingress and egress possible would be via the modified Auburn Road street segment.





**Property owners in the identified traffic shed**  
**WAYN 1092**

<b>PIN</b>	<b>Address</b>	<b>Property Owner Name &amp; Signature</b>
8615-13-3249	21 Auburn Road	Lynn Heinrichs / Jan Grossman
8615-13-2375	Auburn Road (no street #)	Lynn Heinrichs / Jan Grossman
8615-13-3137	37 Auburn Road	Lane Perry III / April Perry
8615-13-5115	79 Auburn Road	Alan Joyce / Heather Joyce
8615-13-7223	99 Auburn Road	Susan Macon
8615-13-8077	144 Auburn Road	Yi Heng Shi / Zi Hong Chen
8615-13-6091	114 Auburn Road	Cynthia Walker
8615-13-1073	201 Waynewood Drive	William Hunter Jr. / Rebecca Hunter
8615-13-5002	52 Auburn Road	John Baxley / Susan Baxley
8615-13-9228	Auburn Road (no street #)	Robert Massie
8615-23-0268	191 Auburn Road	Ronald Noelle / Dolores Noelle
8615-23-1279	203 Auburn Road	Systems Built Development LLC
8615-23-2340	215 Auburn Road	David Shuckstes / Phyllis Shuckstes
8615-23-3351	41 Burke Street	Rodney Russell / Martha Garlington
8615-23-3180	236 Auburn Road	Douglas Cabe / Judy Cabe
8615-23-2174	Auburn Road (no street #)	Frankie Kelley / Daniel Kelley
8615-23-2114	216 Auburn Road	Frankie Kelley / Daniel Kelley
8615-23-1133	Auburn Road (no street #)	Frankie Kelley / Daniel Kelley

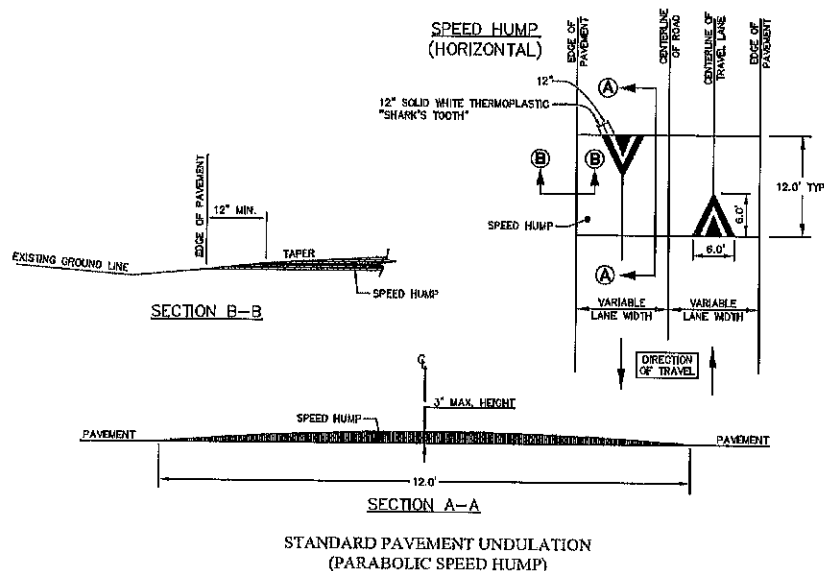
8615-23-0181	29 Kelley Street	Frank Bonomo / Julia Bonomo
8615-23-2031	220 Auburn Road	Adam Kolp / Kayla Kolp
8615-12-7892	28 Kelley Street	Julie Earley
8615-12-9999	Off Auburn Road	William Hollingsworth
8615-12-8788	36 Kelley Street	William Hollingsworth
8615-22-1873	68 Kelley Street	Loretta Brucia

## Preliminary Traffic Calming Plan WAYN 1092

The Auburn Road street segment between South Main Street and Burke Street is a two-lane bidirectional road that is 25 feet wide. There are no sidewalks on this roadway segment. There is a stop sign on Auburn Road at South Main Street and a 4-way stop sign on Auburn Road at Burke Street. The posted speed limit is 20 mph.<sup>1</sup>

### Recommended treatment:

Using the design criteria listed in Appendix B of the Town's Traffic Calming Policy, JMTE recommends implementing **speed humps** along the studied street segment of Auburn Road with the intent of reducing vehicle speeds. A speed hump is a raised surface on the roadway that is typically three to four inches in height, and 12 to 20 feet in length. Within typical residential travel speeds, humps create a gentle rocking motion encouraging motorists to slow to a safe speed at or below the speed limit. Speed humps are by far the most popular traffic calming measure in the United States, likely because they are effective in reducing speeds at minimal cost. These devices reduce speed by introducing modest up-and-down changes in the level of the street, thereby requiring drivers to decelerate.

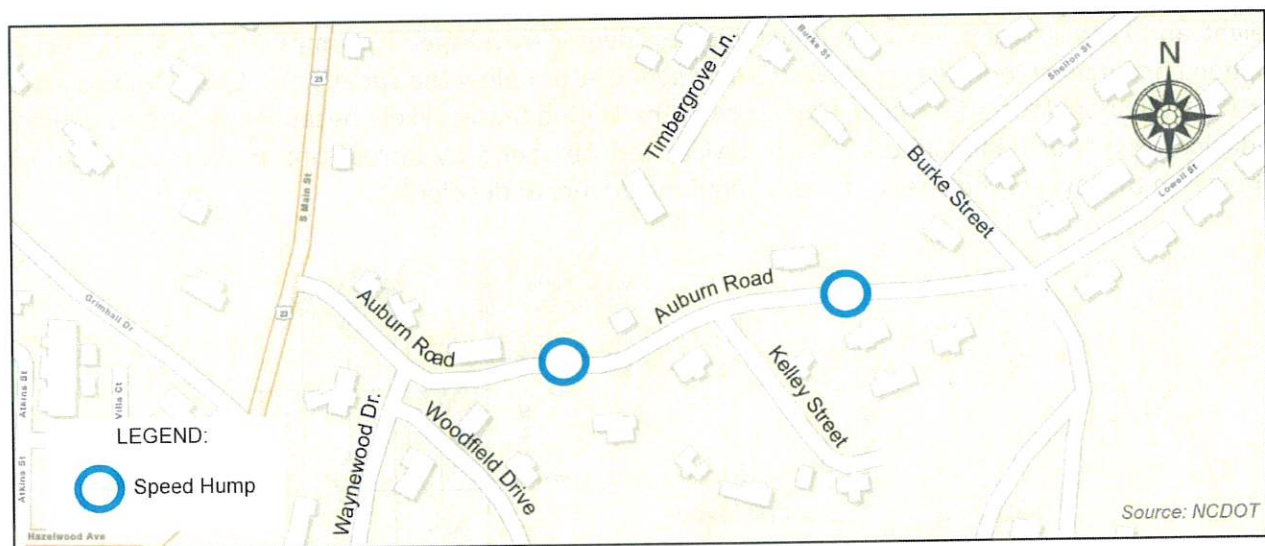


<sup>1</sup> The Town of Waynesville's official Traffic Calming Policy provides design criteria for various traffic calming measures. This design criteria, located in Appendix B of the policy, only recognizes posted speed limits of 25 mph or higher and minimum 85<sup>th</sup> percentile speeds of 35 mph or higher. The studied segment of Auburn Road has a posted speed limit of 20 mph and an 85<sup>th</sup> percentile speed of 32 mph. J.M. Teague Engineering & Planning recommends the traffic calming measures described in this report even though the posted speed limit and 85<sup>th</sup> percentile speed for Auburn Road do not align with the minimum requirements set forth in Appendix B of the Town's Traffic Calming Policy.

### Location(s) of recommended treatment:

It is important to locate traffic calming measures in places that will slow vehicles down as they enter Auburn Road from either South Main Street or Burke Street, while encouraging traffic coming from within the study area to also slow down. The intended result is to encourage existing traffic volumes to stay the same with reduced overall speeds rather than diverting existing traffic onto nearby roads where no traffic calming devices are present.

Speed tables should be placed 250 to 600 feet apart. Auburn Road allows for two (2) speed humps spaced fewer than 600 feet apart, avoiding driveway curb cuts and other access points. Speed humps should also not be placed within 150 feet of an unsignalized intersection or 250 feet of a signalized intersection. There are no signalized intersections along the studied segment of Auburn Road. Similarly, neither Auburn Road's western terminus with S. Main Street nor the eastern terminus intersection of Auburn Road / Burke Street / Lowell Street are signalized.



### Cost estimate:

Each speed hump installation costs between \$2,000 to \$4,000<sup>2</sup>, depending on roadway width. Since two humps are recommended along a roadway that is 25 feet wide, the estimated total cost is \$4,000 per speed hump. This includes cost for installation materials and pavement markings but does not include preliminary design costs or traffic control. Advisory signs are also recommended with costs estimated separately.

Item	Unit Cost (approx.)	# of Units	Cost
Speed Hump	\$4,000	2	\$8,000
Signage (MUTCD)	\$400	6	\$2,400
TOTAL:			\$10,400

<sup>2</sup> <https://www.ite.org/pub/?id=2c815e39%2Dbb70%2D72a3%2D4e31%2D0356ae6af6b0>



Visual depiction of recommended device:

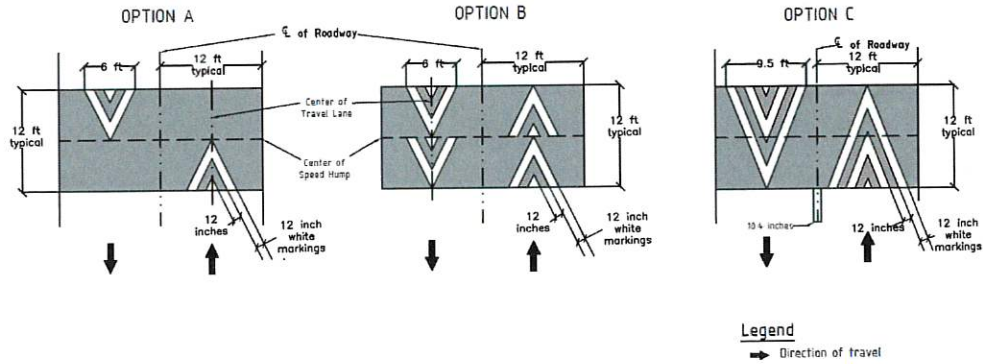


*The exact locations of the speed humps have not been determined and this is a conceptual rendering only.*

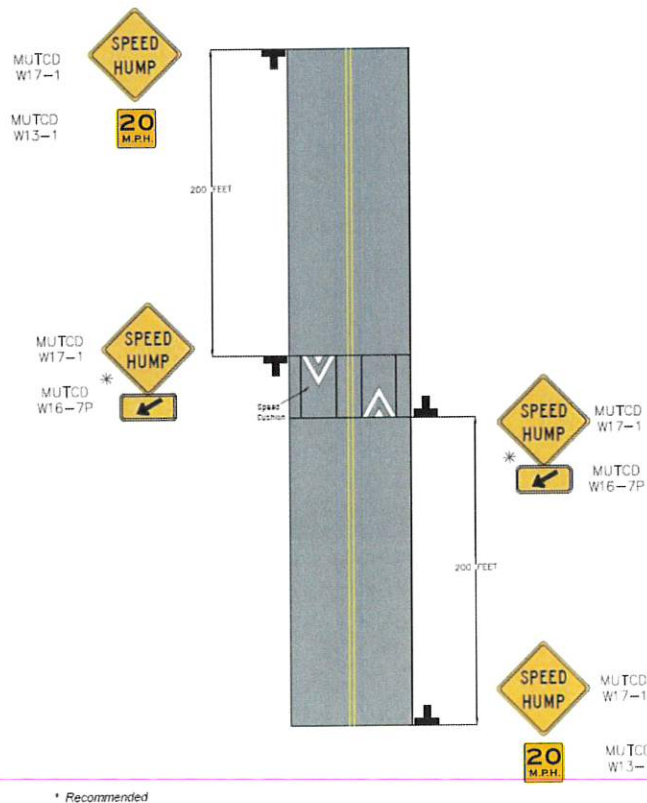


*The exact locations of the speed humps have not been determined and this is a conceptual rendering only.*

## Pavement Marking Options (Speed Hump)

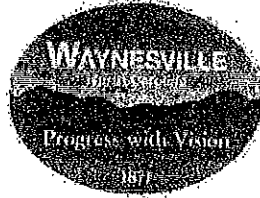


## Recommended Signage (Speed Hump)



*NOTE: Speed limit advisory signs are only recommended for the first speed hump in the series from each direction on Auburn Street. However, MUTCD signs W17-1 and W16-7P are recommended for all speed humps, as they provide visibility at each location.*

Signatures attached  
+ letters



Gary Caldwell, Mayor  
Julia Freeman, Mayor Pro Tem  
Clarence "Chuck" Dickson, Alderman  
Jon Felchter, Alderman  
Anthony Sutton, Alderman

TO:  
Preston  
Gregg  
From: Patricia Plemmons  
Robert W. Hites, Jr. Town Manager  
William E. Cannon, Jr., Town Attorney 828-456-2491

Patricia Plemmons  
235 Hendrix Street  
Waynesville, NC 28786

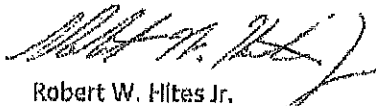
April 15, 2021

Your application for a traffic calming device(s) has been recommended by JM Teague Engineering to advance to Phase 2 – mitigation for the preparation of a traffic calming plan.

Attached to this letter you will find a study of your traffic shed, recommended traffic calming devices, recommended locations of any traffic calming devices, and a list of property owners within the traffic shed. In order to proceed with any traffic calming devices, our policy requires that you obtain signatures from 65% of the property owners within the traffic shed.

Once you have received a petition of 65% of the property owners within the traffic shed, please return the petition to Preston Gregg at 129 Legion Drive, or you can send it by email to [pgregg@waynesvillenc.gov](mailto:pgregg@waynesvillenc.gov). If you have any questions please feel free to call Preston Gregg, Town Engineer at 828-456-4410.

Thank you,

  
Robert W. Hites Jr.  
Town Manager

~~CONFIDENTIAL~~

16 South Main Street • P.O. Box 100 • Waynesville, NC 28786 Phone (828) 452-2491 Fax (828) 456-2000

Web Address: [www.waynesvillenc.gov](http://www.waynesvillenc.gov)

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(F) 828.456.8797  
[www.jmteagueengineering.com](http://www.jmteagueengineering.com)

JMTE: WAYN 1091

**TECHNICAL MEMORANDUM**

April 26, 2021

**To:** Town of Waynesville

Preston Gregg, PE  
Town Engineer  
129 Legion Drive  
Waynesville, NC 28786  
[pgregg@waynesvilenc.gov](mailto:pgregg@waynesvilenc.gov)

**From:** William Thompsen, Transportation Specialist

J.M. Teague Engineering & Planning (JMTE)

**Subject:** Traffic Calming Request Assistance - Phase II - Mitigation

**Request:** 09/24/2020, Patricia Plemmons, 235 Hendrix St, Waynesville, NC 28786

**Studied Roadway:** Hendrix Street, road segment between Allen's Creek Road and South Main Street

**Study Conclusion:** The daily traffic volume on Hendrix Street between Allen's Creek Road and South Main Street meets the minimum average daily traffic (ADT) threshold for consideration for implementation of traffic calming measures. Due to the 85<sup>th</sup> percentile observed speeds being 10 to 15 mph above the posted speed limit, along with a significant number of commercial vehicles, it is recommended that this location be advanced to Phase II - Mitigation for the preparation of a traffic calming plan.

The following report was created for inclusion in the Town's formal petition package to be sent to the requestor based on speed study results analyzed in Phase I.



**Dependable Planning • Innovative Engineering • Relationship Building**

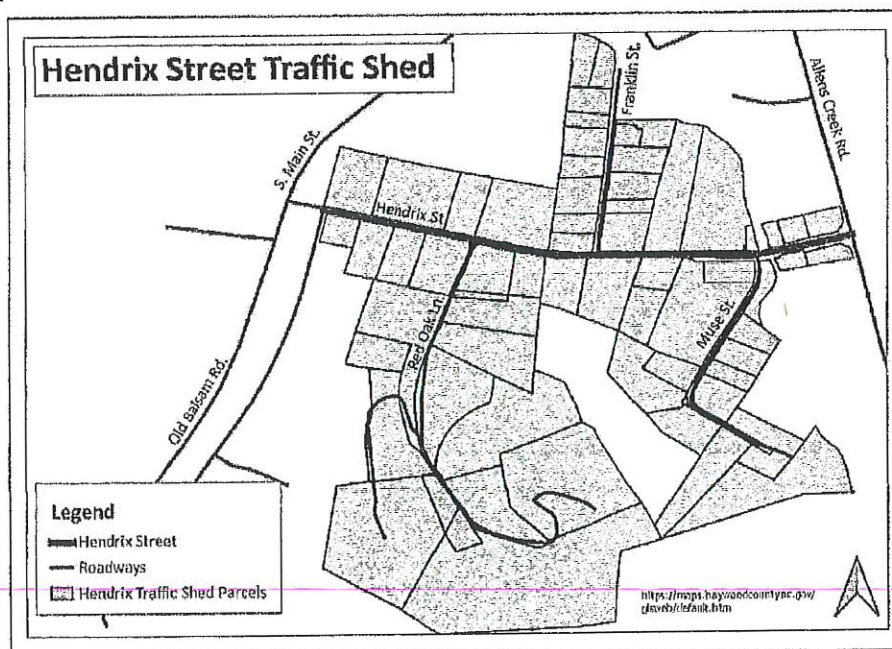
## Study Traffic Shed

WAYN 1091

The following aerial shows the traffic shed identified for this road segment's study and analysis. This traffic shed was developed in reference to the Waynesville Traffic Calming Policy that states, "The size and extent of the service area will take into consideration the type of traffic calming project being proposed, the layout and type of properties in the vicinity, and the characteristics of the street network surrounding the proposed project site(s). Depending on the circumstances, the service area may include:

- All properties abutting the proposed street segment to be modified.
- All properties on adjacent street(s) with ingress/egress only possible via the modified street segment.
- All properties on adjacent street(s) that have alternative points of ingress/egress but will be otherwise affected by the modified street segment."

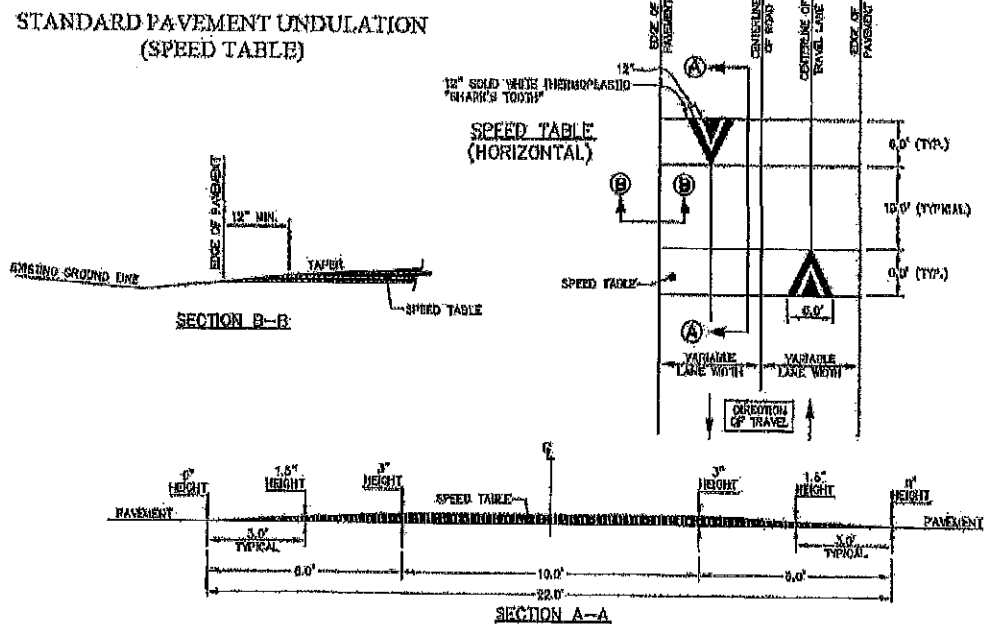
Additionally, the area of this traffic shed was developed with other factors considered, as advised by JMTE. JMTE has determined that the residents directly located on Hendrix Road will be affected the most by the proposed traffic calming measures. The Hendrix Road study area will include all properties abutting Hendrix Road. However, the properties located on Red Oak Lane, Tahoe Drive, Franklin Street and Muse Street have been taken into consideration when selecting the proposed traffic calming measures.



## Preliminary Traffic Calming Plan WAYN 1091

### Recommended treatment:

Hendrix Street meets criteria for consideration of speed tables (ADT, speed limit, sight distance, etc.), which is the recommended traffic calming treatment. A speed table is similar to a speed hump, but is often 22 feet in length with 6-foot ramps on either end of a 10-foot flat top. Speed tables create a gentle vertical rocking motion encouraging motorists to slow to a safe speed at or below the speed limit. The standard speed table is designed to slow vehicles to approximately 15 to 20 mph at each table and 25 to 30 mph in between properly spaced speed tables.

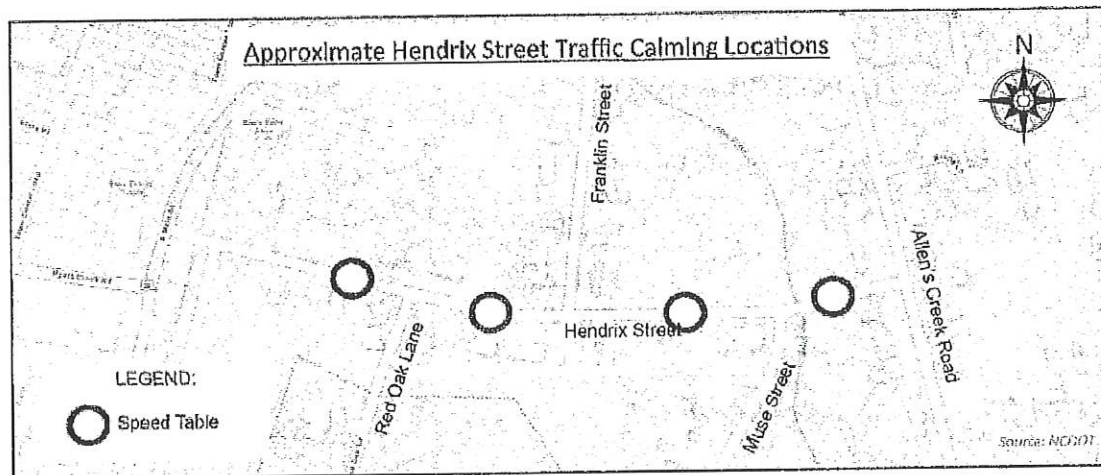


### Location(s) of recommended treatment:

Because the origin of speeding vehicles is not known (i.e., whether it is cut-through traffic or residents of streets within the study area), it is important to locate traffic calming measures in places that will slow vehicles down as they enter Hendrix Street from either South Main Street or Allen's Creek Road, while also ensuring that traffic coming from within the study area must also slow down (no matter which route they take to leave the neighborhood). This makes sure that all roadway users are subject to the traffic calming devices and that volumes along a particular segment of Hendrix Street do not change. The goal is not to deter traffic volumes, but to slow existing traffic down.

Speed tables should be placed 250 to 600 feet apart. Hendrix Street allows for four (4) speed tables spaced approximately 300 feet apart, avoiding driveway curb cuts. Speed tables should also not be placed within 150 feet of an unsignalized intersection or 250 feet of a signalized intersection. There are no signalized intersections along Hendrix Street or at either terminus; the speed tables can be placed 150 feet or more from all unsignalized intersections. *NOTE: An alternative is to install three (3) speed tables on Hendrix Street, if they are not more than 600 feet apart.*

We are recommending treatment at the following locations along Hendrix Street:



*NOTE: Drivers might try to avoid speed tables by swerving onto the grass shoulder. Luckily, Hendrix Street has some curb and gutter sidewalks and street trees that will limit this behavior. If speed tables are installed where there is a grass shoulder, it is recommended that an advisory sign, a flexible bollard, or other vertical element be placed in the shoulder to further limit this potential behavior.*

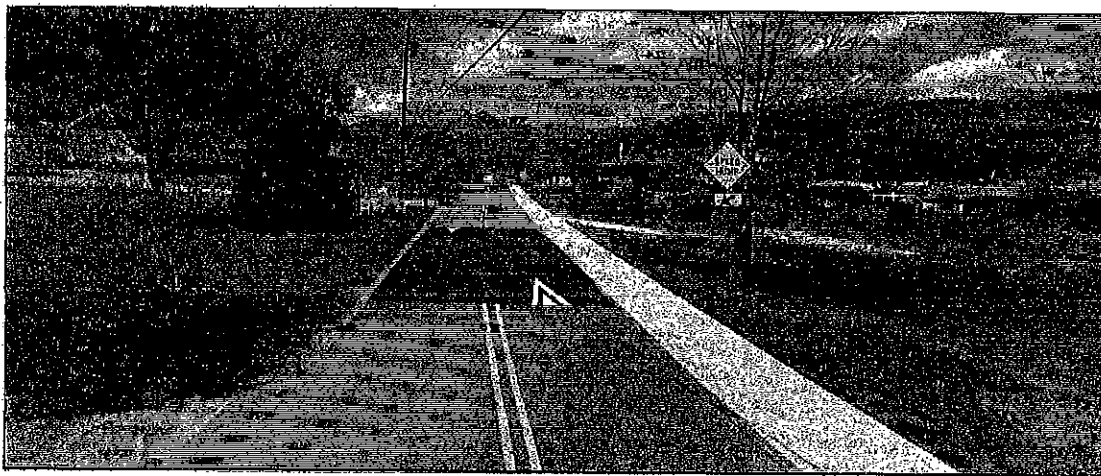
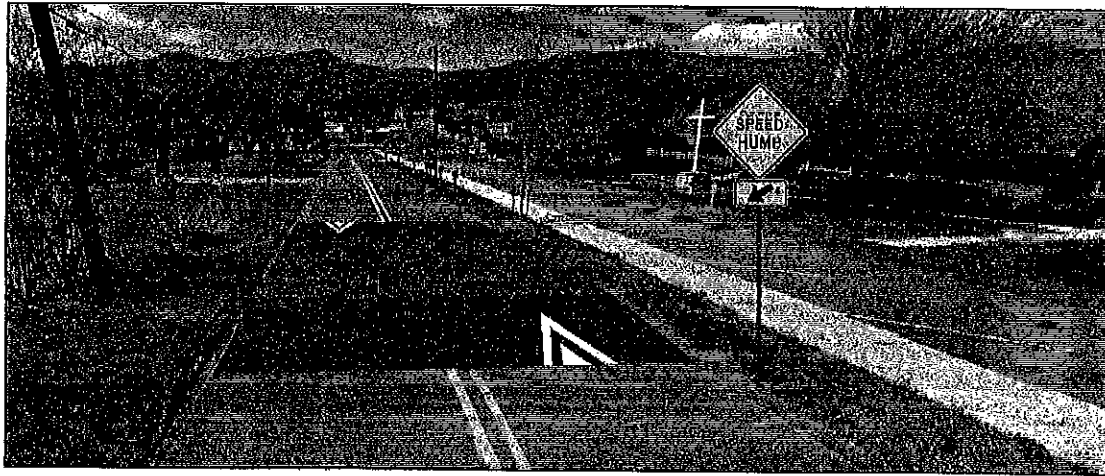
#### Cost estimate:

Each speed table installation costs between \$4,000 to \$8,000, depending on roadway width. Since there are four tables recommended and a narrow roadway (approx. 18 feet), the estimated total cost is: \$5,000 per speed table. This includes cost for installation materials and pavement markings but does not include preliminary design costs or traffic control. Advisory signs are also recommended.

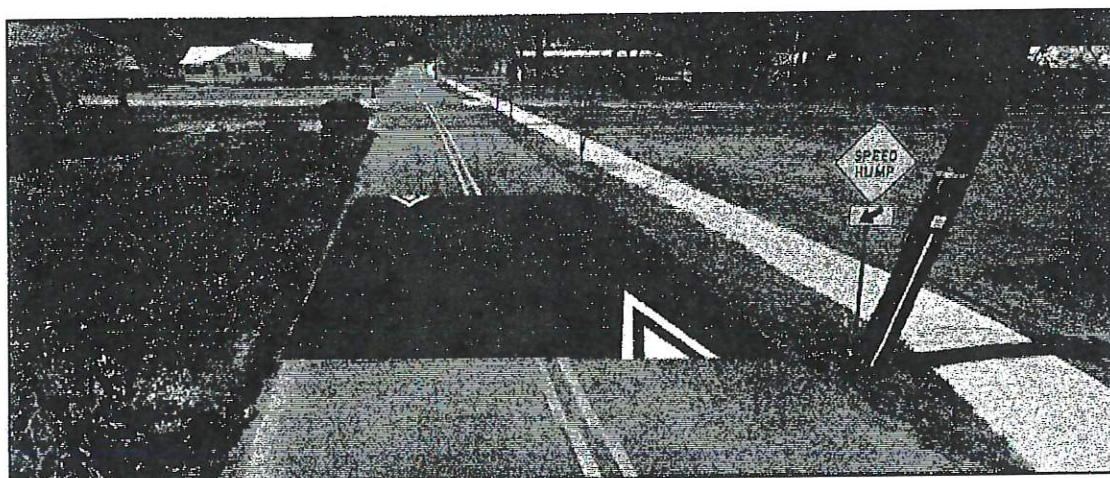
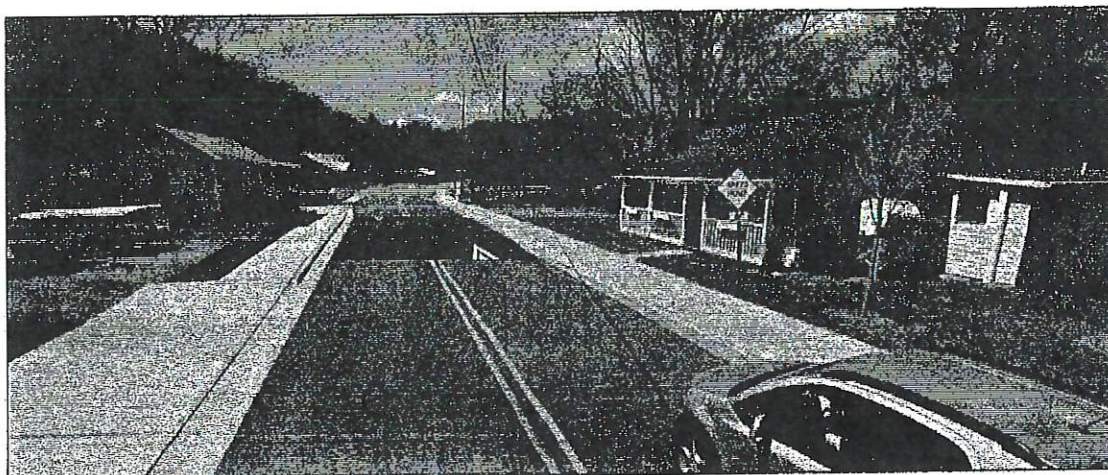
Item	Unit Cost (approx.)	Quantity	Total
Speed Table	\$5,000	4	\$20,000
Signage (MUTCD)	\$400	12	\$4,800
TOTAL:			\$24,800



Visual depiction of recommended device:

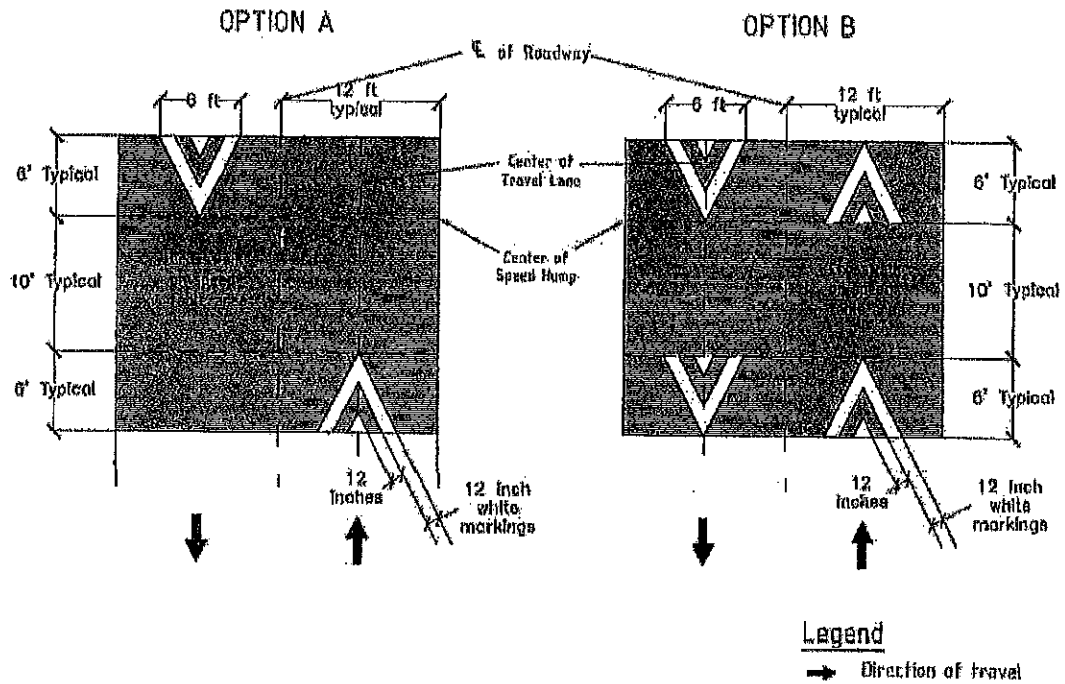


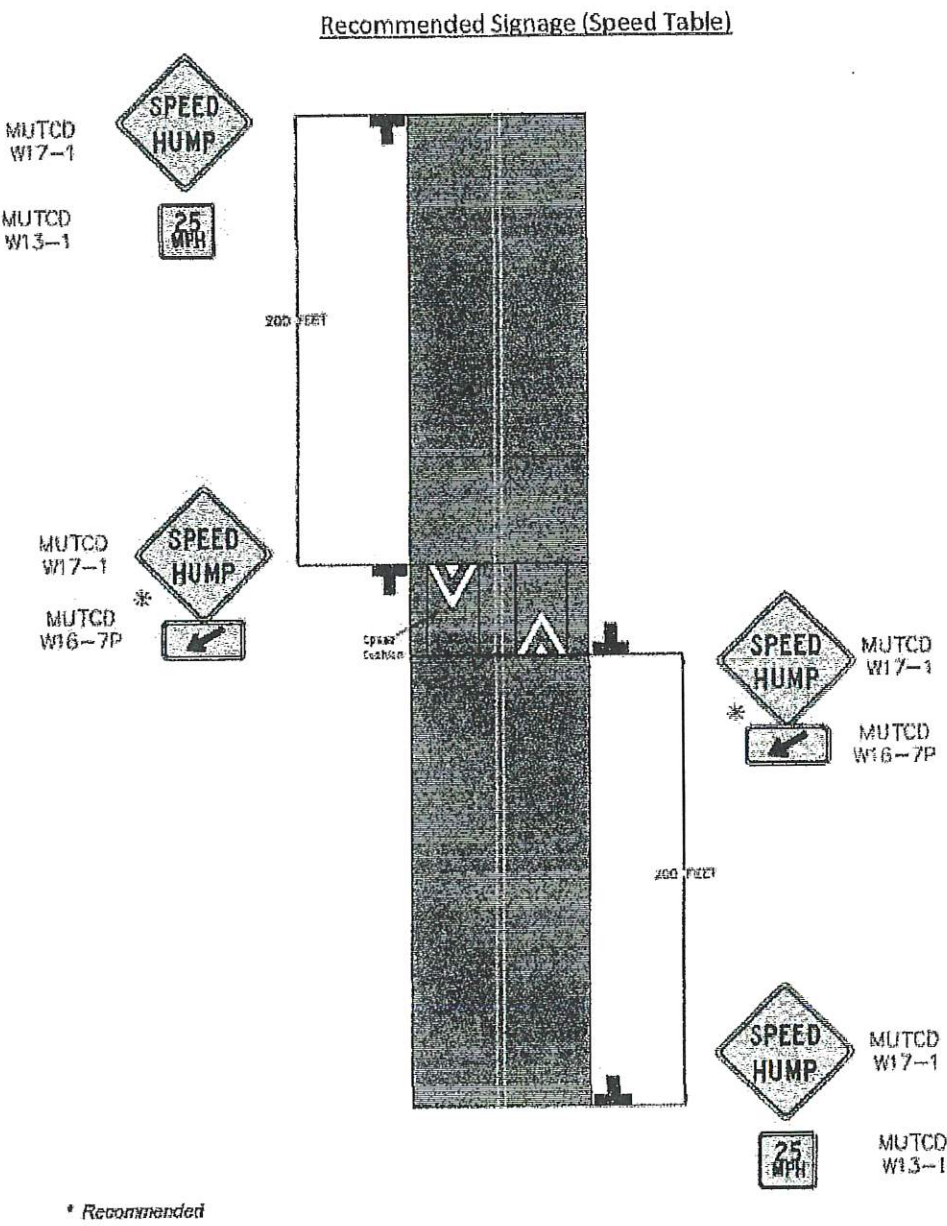
*The exact locations of the speed tables have not been determined and these are conceptual renderings only.*



*The exact locations of the speed tables have not been determined and these are conceptual renderings only.*

Pavement Marking Options (Speed Table)





NOTE: Since the speed tables are placed approximately 300 feet apart, the speed limit advisory signs are only recommended for the first speed table in the series from each direction on Hendrix Street. However, MUTCD signs W17-1 and W16-7P are recommended for all speed tables, as they provide visibility at each location.



If you have any  
question call me!  
Trish Plemmons  
8284215684  
Thank you

41 of 57

Property owners in the identified traffic shed

WAYN 1091

PIN	Address	Property Owner Name	Property Owner Signature
8604-68-8108	23 HENDRIX STREET	TRUSTEES OF HAYWOOD COMMUNITY	
8604-68-9192	53 HENDRIX STREET	FAITH UNITED METHODIST CHURCH	
8604-78-2123	105 HENDRIX STREET	THOMAS, RENO QUINTON	Reno Q. Thomas ✓
8604-78-3003	127 HENDRIX STREET	FOWLER, DAVID NO FOWLER, LEAH	
8604-77-5928	159 HENDRIX STREET	ATKINSON, EFFIE JANE	Effie J. Atkinson ✓
8604-77-6989	193 HENDRIX STREET	HANNAH HEIRS PROPERTIES LLC A NC LLC	Ronald B. Heirs ✓
8604-78-8155	213 HENDRIX STREET	HENDRIX, ROGER NO DALE	
8604-78-9026	235 HENDRIX STREET	PLEMMONS, PATRICIA R	P. Plemmons ✓
8604-87-1966	310 HENDRIX STREET	PLEMMONS, JIMMY SUTTON, FRANCIS EUGENE/LT	J. Plemmons ✓ Francis Eugene Sutton ✓
		SUTTON, RODNEY EUGENE	
8604-87-2927	297 HENDRIX STREET	DODSON, MICHAEL DODSON, SARA	Sae attached email Approved ✓
8604-88-3011	288 ALLENS CREEK	BURRIS, KELLY DALE	Kelly Dahl Burris ✓
8604-87-3921	310 HENDRIX STREET	SUTTON, FRANCIS EUGENE/LT	Francis Eugene Sutton ✓
		SUTTON, RODNEY EUGENE	
8604-87-2818	292 HENDRIX STREET	SUTTON, FRANCIS EUGENE	Francis Eugene Sutton ✓

JMTE: WAYN 1091

3

5 AM

PIN	Address	Property Owner Name	Property Owner Signature	
8604-87-0805	256 HENDRIX STREET	GAW, WILLIAM H JR	Wm. H. Gaw Jr.	✓
		GAW, MARTHA	Martina W. Gaw	✓
8604-77-8698	240 HENDRIX STREET	BETH EDEN BAPTIST CHURCH	Dale Whelan Pastor of Church	✓
8604-77-7894	220 HENDRIX STREET	BIDDLECOME, TOMMY L BIDDLECOME, JANNA V		
8604-77-6850	200 HENDRIX STREET	ELAM, AMOS L KISESOW, KATHRYNNE M		✓
8604-77-5802	162 HENDRIX STREET	SILVER, JESSE DONALD III	Jesse D Silver III	✓
8604-77-3895	152 HENDRIX STREET	COFFEY, KRISTIN	SEE ATTACHED EMAIL APPROVED	✓
8604-77-1893	132 HENDRIX STREET	ANZELMO, JAMES P ANZELMO, ABIGAIL E	James P Anzelmo	✓
8604-77-0856	100 HENDRIX STREET	PINKSTON, MARK A PINKSTON, PATTI R	SEE ATTACHED EMAIL APPROVED	✓
8604-67-9849	70 HENDRIX STREET	FRADY, ROBERT G FRADY, JENNIFER C		
8604-67-9919	60 HENDRIX STREET	ARRANT INC A NC CORP		
8604-68-8026	36 HENDRIX STREET	ARRANT INC A NC CORP		
8604-77-0730	32 TAHOE DRIVE	MILLER, JONATHAN BRADLEY	Jonathan Bradley Miller	✓
8604-67-9238	36 TAHOE DRIVE	MILLER, WILLIAM ROBERT/LT MILLER, JAMES LARRY	James Larry Miller	✓
8604-66-8865	119 TAHOE DRIVE	MILLER, WILLIAM ROBERT/LT MILLER, JAMES LARRY	James Larry Miller	✓
8604-67-9509	165 RED OAK LANE	MILLER, JAMES LARRY	James Larry Miller	✓
8604-77-2030	237 RED OAK LANE	MILLER, JAMES LARRY	James Larry Miller	✓

Wm. H. Gaw Jr.  
door

renter said  
yes

renter said  
yes

renter said  
yes

PIN	Address	Property Owner Name	Property Owner Signature
8604-76-2619	165 RED OAK LANE	MILLER, JAMES LARRY	<i>James Larry Miller</i> ✓
8604-77-4036	319 RED OAK LANE	RHINEHART, ERLINDA RENEE PALMER	<i>SEE ATTACHED EMAIL APPROVED</i> ✓
8604-77-2620	75 RED OAK LANE	ROBINS, RICHARD J	<i>Richard J Robins</i> ✓
8604-77-3702	59 RED OAK LANE	WARREN, DONNA	<i>Donna Warren</i> ✓
8604-87-0662	53 MUSE STREET	HAMPTON, ROGER DALE	
8604-87-0550	77 MUSE STREET	ELLIOTT, JOSHUA J D	<i>Joshua Elliott</i> ✓
8604-87-0405	87 MUSE STREET	REECE, MARY C	<i>Mary C Reece</i> ✓
8604-77-9867	97 MUSE STREET	ROBBINS, HARRY G JR ROBBINS, TERESA K	<i>Harry Robbins</i> ✓
8604-87-1241	166 MUSE STREET	MOODY, KENNETH JACKSON	<i>Kenneth Moody</i> ✓
8604-86-0977	168 MUSE STREET	MOODY, KENNETH JACKSON	<i>Kenneth Moody</i> ✓
8604-77-8032	160 MUSE STREET	MOODY, THOMAS EUGENE/LE MOODY, MARGARET/LE	<i>Thomas Moody</i> ✓
8604-77-8256	116 MUSE STREET	WILLIAMSON, JEFFREY SCOTT WILLIAMSON, SELENA GRASTY	
8604-77-7440	108 MUSE STREET	WILLIAMSON, JOHN WILLIAMSON, COLLEEN	
8604-77-8438	102 MUSE STREET	WILLIAMSON, JOHN WILLIAMSON, COLEEN	

walked away  
wouldn't speak

VACANT

NO ANSWER

NO ANSWER

renter said  
no wouldn't  
give land lord #



PIN	Address	Property Owner Name	Property Owner Signature
8604-78-5044	25 FRANKLIN ST	MESSER, DEWAYNE	SEE ATTACHED LETTER APPROVED ✓
8604-78-7101	28 FRANKLIN ST #4	BRAD SHIRLEY CONSTRUCTION LLC A INC LLC	SEE ATTACHED LETTER APPROVED ✓
8604-78-5134	35 FRANKLIN ST	MESSER, GLADYS JONES	Gladys Jones Messer ✓
8604-78-7128	52 FRANKLIN ST	ROGERS, RUBY	Ruby F Rogers ✓
8604-78-7248	64 FRANKLIN ST	COLECIO, JUAN JOSE	Juan J Colecio ✓
8604-78-6206	67 FRANKLIN ST	WORLEY, DYLAN	NOX ✓
8604-78-6323	85 FRANKLIN ST	MILLER, DANA BROOK	Dana Brook Miller ✓
8604-78-7317	92 FRANKLIN ST	SARTORI, ANTHONY L	
8604-78-8318	94 FRANKLIN ST	MILLS, LARRY D	Larry D. Mills ✓
8604-78-6403	95 FRANKLIN ST #2	BROWN, JAMES DAVID	James D. Brown ✓
8604-78-6501	99 FRANKLIN ST #1 Deceased	TEAGUE, JOYCE SUZANNE	
8604-78-7446	106 FRANKLIN ST PT #10	PHILLIPS, JASON	Jason Phillips ✓
8604-78-6663	FRANKLIN ST #C-2	COOPER, CAROLYN WILSON/LT COOPER, CHRISTOPHER EDWARD	Carolyn Cooper ✓
8604-78-6605	131 FRANKLIN ST #C-1	COOPER, CAROLYN WILSON/LT COOPER, CHRISTOPHER EDWARD	Carolyn Cooper ✓



**Re: Speed Cushions for Hendrix Street**

Sara Dodson &lt;sara.c.dodson@gmail.com&gt;

Wed 5/12/2021 10:35 AM

To: Trish Plemmons &lt;trishgo64@msn.com&gt;

Hello,

Thank you for taking the time to improve our neighborhood! Michael and I are 100% in support of the speed cushion proposal for Hendrix Street.

Sara Dodson

297 Hendrix Street

828-550-3031

Let us know if you need anything further and I hope you have a wonderful day.

Thanks,

Sara Dodson

On Tue, May 11, 2021 at 8:04 PM Trish Plemmons <trishgo64@msn.com> wrote:

Michael and Sara Dodson

297 Hendrix Street

Waynesville, NC 28786

PIN Number: 8604-87-2927

Dear Neighbor,

This email is to inform you of the request for approval or disapproval for speed cushions along Hendrix Street to slow speeding traffic. This has been an ongoing issue and one that continues to worsen as more traffic uses Hendrix Street as a cut through to S. Main Street or Allen's Creek Road.

The speed cushions will slow traffic on Hendrix Street as there will be four speed cushions positioned along the street after you turn onto Hendrix Street from Allen's Creek Road to the stop sign at South Main Street.

By viewing the attachment, you will be able to see the plan and photos for the traffic calming recommendation.

We must receive 65% of the homeowner's signatures for this to take effect, as renter's signatures do not count. By **replying** to this message with your name, address, and phone number, along with your approval or disapproval, your acknowledgement will be accepted.

Thank you in advance for your time, review, and hopeful support to keep our street safer and to slow traffic down.

If you have any questions, please feel free to call me. 828-421-5684

Most Sincerely,

Patricia Plemmons, Appreciative Neighbor

## Speed Cushions For Hendrix St

Kristin West <kristincwest@yahoo.com>

Thu 5/13/2021 5:26 PM

To: trishgo64@msn.com <trishgo64@msn.com>

I approve of the speed cushions. Something has been needed for years.

Kristin Coffey West

Owner 152 Hendrix St.

7042933620

Sent from Yahoo Mail for iPhone

PIN #

8604-77-3895

**Re: Fw: Speed Cushions for Hendrix Street**

Patti Pinkston &lt;pattipinkston@charter.net&gt;

Thu 5/13/2021 12:17 PM

To: Trish Plemmons &lt;trishgo64@msn.com&gt;

I approve.

Patti Pinkston  
94 Red Oak Ridge  
Canton, NC 28716  
828-226-2890

On May 13, 2021 12:09 PM, Trish Plemmons <trishgo64@msn.com> wrote:

Mark A Pinkston

Patti R Pinkston

100 Hendrix Street

Waynesville, NC 28786

PIN Number: 8604-77-0856

Dear Neighbor,

This email is to inform you of the request for approval or disapproval for speed cushions along Hendrix Street to slow speeding traffic. This has been an ongoing issue and one that continues to worsen as more traffic uses Hendrix Street as a cut through to S. Main Street or Allen's Creek Road.

The speed cushions will slow traffic on Hendrix Street as there will be four speed cushions positioned along the street after you turn onto Hendrix Street from Allen's Creek Road to the stop sign at South Main Street.

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Thank you in advance for your time, review, and hopeful support to keep our street safer and to slow traffic down.

If you have any questions, please feel free to call me. 828-421-5684

Most Sincerely,

Patricia Plemmons, Appreciative Neighbor



## Re: Speed Cushions for Hendrix Street

Linda Rhinehart <mtjoylinda@yahoo.com>

Wed 5/19/2021 8:54 PM

To: Trish Plemmons <trishgo64@msn.com>

Erlinda Rhinehart

319 Red Oak Ln.

Waynesville, Nc 28786.

I approve speed cushions for Hendrix Street in Waynesville NC

828-734-7266

Sent from my iPhone

On May 19, 2021, at 6:00 PM, Trish Plemmons <trishgo64@msn.com> wrote:

Erlinda Rhinehart and/or

Renee Palmer

319 Red Oak Lane

Waynesville, NC 28786

PIN Number: 8604-77-4036

Dear Neighbor,

This email is to inform you of the request for approval or disapproval for speed cushions along Hendrix Street to slow speeding traffic. This has been an ongoing issue and one that continues to worsen as more traffic uses Hendrix Street as a cut through to S. Main Street or Allen's Creek Road.

The speed cushions will slow traffic on Hendrix Street as there will be four speed cushions positioned along the street after you turn onto Hendrix Street from Allen's Creek Road to the stop sign at South Main Street.

By viewing the attachment, you will be able to see the plan and photos for the traffic calming recommendation.

We must receive 65% of the homeowner's signatures for this to take effect, as renter's signatures do not count. By **replying** to this message with your name, address, and phone number, along with your approval or disapproval, your acknowledgement will be accepted.

Thank you in advance for your time, review, and hopeful support to keep our street safer and to slow traffic down.

If you have any questions, please feel free to call me. 828-421-5684

Most Sincerely,

Patricia Plemmons, Appreciative Neighbor  
<scan0003.pdf>

(No subject)

Trish Plemmons &lt;trishgo64@msn.com&gt;

Wed 5/19/2021 8:10 PM

To: Trish Plemmons &lt;trishgo64@msn.com&gt;

1 attachments (3 MB)

scan0003.pdf;

May 19, 2021

Speed Cushions for Hendrix Street

To: Dewayne Messer

25 Franklin St.

Waynesville, NC 28786

PIN Number: 8604-78-5044

Dear Neighbor,

This email is to inform you of the request for approval or disapproval for speed cushions along Hendrix Street to slow speeding traffic. This has been an ongoing issue and one that continues to worsen as more traffic uses Hendrix Street as a cut through to S. Main Street or Allen's Creek Road.

The speed cushions will slow traffic on Hendrix Street as there will be four speed cushions positioned along the street after you turn onto Hendrix Street from Allen's Creek Road to the stop sign at South Main Street.

By viewing the attachment, you will be able to see the plan and photos for the traffic calming recommendation.

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Thank you in advance for your time, review, and hopeful support to keep our street safer and to slow traffic down.

If you have any questions, please feel free to call me. 828-421-5684

Most Sincerely,

Patricia Plemmons, Appreciative Neighbor

I Dewayne Messer

Date

signature

Phone #

approve of the speed cushions to be installed on Hendrix St.

I had to print out the email I send to some of the people and Mrs. Gladys Messer took this to her son that owns/rents the property at 25 Franklin St. and had him sign it.

Patricia Plemmons

5-20-21

Dewayne Messer

828-269-6675

DM

OR

please check one

disapprove of the speed cushion to be installed on Hendrix St. \_\_\_\_\_

**Re: Fw: Speed Cushions for Hendrix Street**Brad Shirley <[bradshirleyconstruction@gmail.com](mailto:bradshirleyconstruction@gmail.com)>

Sun 5/23/2021 12:44 AM

To: Trish Plemmons <[trishgo64@msn.com](mailto:trishgo64@msn.com)>

Ms Plemmons, it was a pleasure speaking with you there other afternoon. As I said, **you can count me as a "yes"** for the speed control measures on Hendrix Street and I appreciate there effort you are putting forth to get this done. I'm sure it hasn't been fun.

Hope to meet you guys soon,

Brad

Brad Shirley

President, Brad Shirley Construction LLC

Property owner at 34 Franklin street

828-506-0020

On Wed, May 19, 2021, 6:26 PM Trish Plemmons <[trishgo64@msn.com](mailto:trishgo64@msn.com)> wrote:

**Brad Shirley Construction LLC**

**28 Franklin St. #4**

**Waynesville, NC 28786**

**PIN Number: 8604-78-7101**

Dear Neighbor,

This email is to inform you of the request for approval or disapproval for speed cushions along Hendrix Street to slow speeding traffic. This has been an ongoing issue and one that continues to worsen as more traffic uses Hendrix Street as a cut through to S. Main Street or Allen's Creek Road.

The speed cushions will slow traffic on Hendrix Street as there will be four speed cushions positioned along the street after you turn onto Hendrix Street from Allen's Creek Road to the stop sign at South Main Street.

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Thank you in advance for your time, review, and hopeful support to keep our street safer and to slow traffic down.

If you have any questions, please feel free to call me. 828-421-5684

Most Sincerely,

Patricia Plemmons, Appreciative Neighbor



To: Rot/Hites, Town Manager

From: Bo Prevost / Bo Prevost

Beth Elsey / Beth Elsey 828-550-2949

Re: Ninevah Road Traffic Calming Petition <sup>cell</sup>

Date: July 19<sup>th</sup>, 2021

BOPREVOST@AOL.COM

Results:

- Our figures indicate 52 property owners in the traffic shed. Of those, 38 signatures were secured resulting in a 73% approval, which is higher than the required 65% at 33.8.

- Lodge Lane = 20 via 10cc IDA  
Ninevah Rd. = 6      Country Club Dr. = 2  
Epsom Rd. = 7      S. Main = 1  
Chelsea = 2

Efforts were made to notify each property owner of the petition. Several residents of Waynesville West were still in Florida or not here due to ill health. The new owners of the Waynesville Inn & Golf Resort are located out of state and trying to make contact with them has been challenging and unsuccessful.

Thank you for your time and assistance to the residents of this neighborhood.



Gary Caldwell, Mayor  
Julia Freeman, Mayor Pro Tem  
Clarence "Chuck" Dickson, Alderman  
Jon Feichter, Alderman  
Anthony Sutton, Alderman

Robert W. Hites, Jr. Town Manager  
William E. Cannon, Jr., Town Attorney

Beth M. Elsey  
101 Ninevah Road  
Waynesville, NC 28786

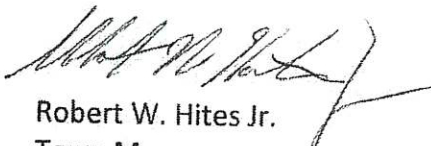
April 15, 2021

Your application for a traffic calming device(s) has been recommended by JM Teague Engineering to advance to Phase 2 – mitigation for the preparation of a traffic calming plan.

Attached to this letter you will find a study of your traffic shed, recommended traffic calming devices, recommended locations of any traffic calming devices, and a list of property owners within the traffic shed. In order to proceed with any traffic calming devices, our policy requires that you obtain signatures from **65% of the property owners** within the traffic shed.

Once you have received a petition of 65% of the property owners within the traffic shed, please return the petition to Preston Gregg at 129 Legion Drive, or you can send it by email to [pgregg@waynesvillenc.gov](mailto:pgregg@waynesvillenc.gov). If you have any questions please feel free to call Preston Gregg, Town Engineer at 828-456-4410.

Thank you,

  
Robert W. Hites Jr.  
Town Manager



1155 North Main Street  
Waynesville, NC 28786  
(P) 828.456.8383  
(F) 828.456.8797  
[www.jmteagueengineering.com](http://www.jmteagueengineering.com)

JMTE: WAYN 1097

**TECHNICAL MEMORANDUM**

January 13, 2021

**To:** Town of Waynesville

Preston Gregg, PE

Town Engineer

129 Legion Drive

Waynesville, NC 28786

[pgregg@waynesvillenc.gov](mailto:pgregg@waynesvillenc.gov)

**From:** William Thompsen, Engineering Director

J.M. Teague Engineering & Planning (JMTE)

**Subject:** Traffic Calming Request Assistance - Phase II - Mitigation

**Request:** 10/23/2020, Beth M. Elsey, 101 Ninevah Road, Waynesville, NC 28786

**Studied Roadway:** Ninevah Road between South Main Street and Country Club Drive

**Study Conclusion:** The daily traffic volume on Ninevah Road between South Main Street and Country Club Drive meets the minimum average daily traffic (ADT) threshold for consideration for implementation of traffic calming measures. Due to the 85<sup>th</sup> percentile observed speeds being 15-17 mph above the posted speed limit, it is recommended that this location be advanced to Phase II - Mitigation for preparation of a traffic calming plan.

The following report was created for inclusion in the Town's formal petition package to be sent to the requestor based on speed study results analyzed in Phase I.



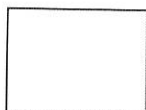
**Dependable Planning • Innovative Engineering • Relationship Building**

**From:** pgregg@waynesvillenc.gov,  
**To:** boprevost@aol.com,  
**Subject:** RE: Ninevah Road petition  
**Date:** Thu, May 13, 2021 9:42 am  
**Attachments:** image001.png (25K), image003.jpg (2K)

---

Mr. Prevost,

Let me confirm with management that this is the correct interpretation of the new policy. As soon as I hear back I will circle back with you. Thank you,



**Preston Gregg, PE Town Engineer**

**Town of Waynesville, NC**

**129 Legion Drive | Waynesville, NC 28786**

**(o) 828.456.3706 | (f) 828.456.2005**

**pgregg@waynesvillenc.gov | www.waynesvillenc.gov**

**Pursuant to North Carolina General Statutes Chapter 132, Public Records, this electronic mail message and any attachments hereto, as well as any electronic mail message(s) sent in response to it, may be considered public record and as such are subject to request and review by anyone at any time.**

---

**From:** Rosalie Prevost <boprevost@aol.com>  
**Sent:** Wednesday, May 12, 2021 3:50 PM  
**To:** Preston Gregg <pgregg@waynesvillenc.gov>  
**Subject:** Ninevah Road petition

Hi Mr. Gregg. I live on Lodge Lane and will be helping Beth Elsey with securing signatures for the speed humps. She told me she had talked with you about signatures for Waynesville West and 10 Country Club and that it would be permissible for the Boards to sign rather than the individual owners. It would be helpful for me to have this approval in an email so that I can give it to the Board Presidents.

Thank you for doing this and for your work in helping to remedy the speeding on Ninevah Rd., as well as the others who have been approved in Phase 2.

"Bo" Prevost

28 Lodge Lane

Rosalie Prevost  
boprevost@aol.com

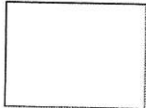


**From:** pgregg@waynesvillenc.gov,  
**To:** boprevost@aol.com,  
**Subject:** RE: Ninevah Road petition  
**Date:** Mon, May 17, 2021 10:18 am  
**Attachments:** image001.png (25K), image003.jpg (2K)

---

Hello,

Yes a signed resolution from the board concurring that they have met and are in favor of the traffic calming measures. Thanks,



Preston Gregg, PE Town Engineer

Town of Waynesville, NC

129 Legion Drive | Waynesville, NC 28786

(o) 828.456.3706 | (f) 828.456.2005

[pgregg@waynesvillenc.gov](mailto:pgregg@waynesvillenc.gov) | [www.waynesvillenc.gov](http://www.waynesvillenc.gov)

Pursuant to North Carolina General Statutes Chapter 132, Public Records, this electronic mail message and any attachments hereto, as well as any electronic mail message(s) sent in response to it, may be considered public record and as such are subject to request and review by anyone at any time.

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**To:** Preston Gregg <pgregg@waynesvillenc.gov>  
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Thank you for doing this and for your work in helping to remedy the speeding on Ninevah Rd., as well as the others who have been approved in Phase 2.

"Bo" Prevost

28 Lodge Lane

Rosalie Prevost  
[boprevost@aol.com](mailto:boprevost@aol.com)

**10 COUNTRY CLUB PROPERTY OWNERS ASSOCIATION  
4 BRADFORD CIRCLE  
WAYNESVILLE, NC 28786**

**8 June, 2021**

**Preston Gregg, PE Town Engineer  
Town of Waynesville, NC  
129 Legion Drive, Waynesville, NC 28786**

**Dear Mr Gregg,**

**This HOA is very much interested in the recommended traffic calming on Ninevah Rd. As you know we have an entrance/exit (Lodge Lane) onto Ninevah Rd.**

**In reference to your email to Ms. Prevost, the HOA Board can sign a resolution representing our homeowners that we are all in favor of the traffic calming measures.**

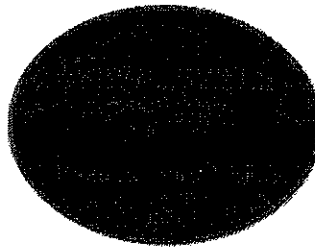
**The 10CC Board of Directors met at our monthly meeting on June 7, 2021. We discussed the town's measure to address the traffic calming concerns. A motion was passed in favor of your direction to calm the traffic. Our HOA represents 35 homeowners. This is a good beginning to make up the required 65% within the traffic shed.**

**Should you need any more information from 10CC, please email either Bo Prevost or myself.**

**Sincerely,**

  
**10CC HOA President**

Gary Caldwell, Mayor  
Julia Freeman, Mayor Pro Tem  
Clarence "Chuck" Dickson, Alderman  
Jon Feichter, Alderman  
Anthony Sutton, Alderman



Robert W. Hites, Jr. Town Manager  
William E. Cannon, Jr., Town Attorney

*Lodge Lane*

## PETITION FOR TRAFFIC CALMING DEVICE

NAME	ADDRESS	SIGNATURE	DATE

16 South Main Street • P.O. Box 100 • Waynesville, NC 28786 Phone (828) 452-2491 Fax (828) 456-2000

Web Address: [www.waynesvillenc.gov](http://www.waynesvillenc.gov)

This institution is an equal opportunity provider

# 10 Country Club (old Addresses)

8605-90-5571	31 Lodge Lane	Carolyn Sanford
8605-90-5567	32 Lodge Lane	Michael Rauchwarg/TR Jodi Pierce HERITAGE TRUST
8605-90-5662	33 Lodge Lane	Spencer Kent / Jackie Kent
8605-90-5665	34 Lodge Lane	Hugh Penny / Darlene Penny
8605-90-5669	35 Lodge Lane	Nancy Reeve Francis Fowler/TR Nancy Reeve Francis Fowler REV TRUST
8605-90-6718	16 Lodge Lane	Carl Reece / Linda Reece
8605-90-6737	17 Lodge Lane	John Eugene Watson Jr. /Bess Watson Crider
8605-90-6778	18 Lodge Lane	Harriett Crow W/TR Harriett Crow REVOCABLE TRUST
8605-90-7719	19 Lodge Lane	Andrea Haynes / Fred Schmidt
8605-90-7604	20 Lodge Lane	Raymond Caldwell / Lisa Caldwell
8605-90-7623	21 Lodge Lane	Jack Joe Swanger/LT Elizabeth Jacqueline Swanger/LT
8605-90-7539	22 Lodge Lane	Toni Jo Mullany
8605-90-7536	23 Lodge Lane	Charles Beemer / Nancy Beemer
8605-90-7521	24 Lodge Lane	Lyndon Dean / Mildred Dean
8605-90-7418	25 Lodge Lane	Dorothy Vickery
8605-90-7434	26 Lodge Lane	Thomas Carlisle Angell / Sue Angell
8605-90-7431	27 Lodge Lane	Janice Marshall / Michael Marshall
8605-90-5369	28 Lodge Lane	Rosalie Prevost
8605-90-5475	29 Lodge Lane	Dan Mitchell Corbin / Eileen Flaten Corbin
8605-90-5488	30 Lodge Lane	Marguerite Metcalf



# Lodge Lane

## New 911 Address Changes

<b>Unit 63</b> Carl & Linda Reece <a href="mailto:reecelinda13@gmail.com">reecelinda13@gmail.com</a> (828) 550-3377	<b>Unit 67</b> Gene Watson <a href="mailto:besscridler@gmail.com">besscridler@gmail.com</a> (828) 736-4277 Gene Bess=Gene' daug	<b>Unit 71</b> Harriett Crow (919) 649-4274	<b>Unit 75</b> Fred Schmidt & Andrea Haynes <a href="mailto:fredschmidt99@hotmail.com">fredschmidt99@hotmail.com</a> (860) 248-0950
<b>Unit 58</b> Raymond & Lisa Caldwell 76 Longridge Lane Ormond Beach, FL 32174 <a href="mailto:lrcald@icloud.com">lrcald@icloud.com</a> (828) 734-8157 (Raymond) (828) 734-8110 (Lisa)	<b>Unit 54</b> Jack & Pat Swanger <a href="mailto:jswanger@charter.net">jswanger@charter.net</a> (828) 456-9243 (home) (828) 316-9094 (Jack)	<b>Unit 46</b> Toni Mullany <a href="mailto:tonimullany@gmail.com">tonimullany@gmail.com</a> (828) 452-4076	<b>Unit 42</b> Charles (Chuck) & Nancy Beemer <a href="mailto:chuckbeemer@bellsouth.net">chuckbeemer@bellsouth.net</a> (828) 734-8247 (Nancy) (828) 734-8246 (Chuck) (828) 456-4212 (home)
<b>Unit 30</b> Lyndon & Pat Dean <a href="mailto:lpdean58@hotmail.com">lpdean58@hotmail.com</a> (828) 456-8813	<b>Unit 26</b> Dot Vickery % Lynda Leonard (sister) 365 Calhoun Road Waynesville, NC 28786 <a href="mailto:lyndaleonardffe@aol.com">lyndaleonardffe@aol.com</a> (828) 226-0651	<b>Unit 16</b> Sue Angell <a href="mailto:angell.sue1947@gmail.com">angell.sue1947@gmail.com</a> (828) 550-4776	<b>Unit 12</b> Michael R. & Janice K. Marshall P. O. Box 6321 Miramar Beach, FL 32550 <a href="mailto:puttmarshall@gmail.com">puttmarshall@gmail.com</a> (970) 485-0276 (Jan) (970) 390-9925 (Mike)
<b>Unit 11</b> Rosalie W. Prevost (Bo) P.O. Box 164 Waynesville, NC 28786 <a href="mailto:boprevost@aol.com">boprevost@aol.com</a> (828) 550-2949 (cell) (828) 456-8498 (home)	<b>Unit 15</b> Eileen Corbin <a href="mailto:etotalfit@gmail.com">etotalfit@gmail.com</a> (828) 421-8566	<b>Unit 25</b> Marguerite Metcalf <a href="mailto:mtngem@bellsouth.net">mtngem@bellsouth.net</a> (828) 456-7575 (home)	<b>Unit 31</b> Dennis & Carolyn Sanford <a href="mailto:denekro@bellsouth.net">denekro@bellsouth.net</a> (828) 674-1965
<b>Unit 43</b> Max & Jean Longley <a href="mailto:longue@aol.com">longue@aol.com</a> (828) 734-9608	<b>Unit 47</b> Jackie Kent <a href="mailto:shestar1948@gmail.com">shestar1948@gmail.com</a> (828) 452-0123 (home ) (828) 734-4254 (cell)	<b>Unit 55</b> Hugh & Darlene Penny <a href="mailto:hupenny@micpa.com">hupenny@micpa.com</a> (828) 246-9178	<b>Unit 59</b> Jesse & Nancy Fowler (828) 456-3231

**Property owners in the identified traffic shed  
WAYN 1097**

PIN	Address	Property Owner Name & Signature
8605-90-4476	101 Ninevah Road	Elizabeth Elsey <i>Beth M Elsey</i>
8605-90-0499	1559 S Main Street	Edward Maynor <i>Edward Maynor</i>
8605-90-2497	176 Country Club Drive	Mountain Preservation LLC A NC
8605-90-8494	142 Country Club Drive	CG & DG Enterprises LLC <i>signed</i>
8615-00-0462	197 & 199 Ninevah Road	CG & DG Enterprises LLC <i>signed</i>
8615-00-2352	169 Country Club Drive	Watts Apartments LLC A NC <i>James Culbertson</i>
8604-99-9017	176 Country Club Drive	Mountain Preservation LLC A NC
8605-90-5202	132 Ninevah Road	Mountain Preservation LLC A NC
8605-90-2304	29 Epsom Street	Betty Jeanne Culbertson <i>Betty Jeanne Culbertson</i>
8605-90-1362	31 Epsom Street	Kelly Janine Brown / Thomas Bruce Brown <i>Kelly / Thomas Brown</i>
8605-90-1391	33 Epsom Street	Sven Oberg <i>Sven Oberg</i>
8605-90-1268	35 Epsom Street	Thomas Tyler Powell <i>TT Powell</i>
8605-90-2218	37 Epsom Street	Barbara Fackelman / David Fackelman
8605-90-1285	41 Epsom Street	Sara McCoy S/TR / Jim & Sara McCoy REV LIVING TRUST
8605-90-2245	45 Epsom Street	Guy Long / Peggy Long
8605-90-2213	47 Epsom Street	James Lamm Jr. / Marcia Oniel <i>James Lamm Jr. / Marcia Oniel</i>

FLA

~~FLA~~

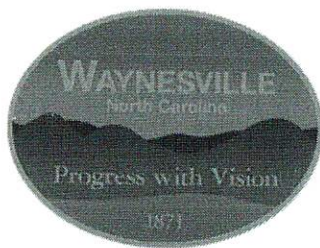
FLA

m/a FLA	8605-90-2252	51 Epsom Street	Gina Norwood	
	8605-90-2119	53 Epsom Street	John Cofer / Mary Anne Wampole	
FLA	8605-90-2189	57 Epsom Street	Carla Myron	Carla Myron
	8605-90-2146	59 Epsom Street	Scott Eldredge	Scott Eldredge
DUL	8605-90-3178	84 Chelsea Road	Louise Clement	
	8605-90-3187	82 Chelsea Road	Carolyn Rice	
FLA	8605-90-4109	78 Chelsea Road	Patricia Parrott / James Bothwell	Pat Bennett / J Bothwell
	8605-90-4139	72 Chelsea Road	Gloria Deaver	Gloria Deaver
FLA	8605-90-4330	86 Ninevah Road	James Powell V/TR / James Powell REV TRUST	
	8605-90-4209	80 Ninevah Road	Barbara Carabeau	Barbara J Carabeau
	8605-90-3288	76 Ninevah Road	Edward Bruckner M/TR / Judith Bruckner L/TR	
	8605-90-3268	74 Ninevah Road	Sherry White	Sherry White
	8605-90-3249	70 Ninevah Road	Daniel James Bedenbaugh	
	8605-90-3239	68 Ninevah Road	Peter Marini III / Dorothy Marini	Peter Marini III / Dorothy Marini
m/a	8605-90-3310	64 Ninevah Road	Noel Felty / Rebecca Lynn Felty	
	8605-90-2392	60 Ninevah Road	Stephen McNeil / Mary McNeil	Stephen McNeil
	8605-90-5369	28 Lodge Lane	Rosalie Prevost	
	8605-90-5475	29 Lodge Lane	Dan Mitchell Corbin / Eileen Flaten Corbin	
	8605-90-5488	30 Lodge Lane	Marguerite Metcalf	

see  
10 cc  
list



Gary Caldwell, Mayor  
 Julia Freeman, Mayor Pro Tem  
 Clarence "Chuck" Dickson, Alderman  
 Jon Feichter, Alderman  
 Anthony Sutton, Alderman



Robert W. Hites, Jr. Town Manager  
 William E. Cannon, Jr., Town Attorney

## PETITION FOR TRAFFIC CALMING DEVICE

NAME	ADDRESS	SIGNATURE	DATE
Peter & Dorothy Marini	68 Ninevah Rd.		5-22-21
Shirley White	64 Ninevah Rd.		5-22-21
Barbara J. Carabeau	80 Ninevah Rd.		5-22-21
Leanne Culbertson	29 Epsom St.		5-22-21
	35 Epsom St.		5-22-21
Thomas B. Brown Kelly J. Brown	31 Epsom Street	Thomas Brown Kelly J. Brown	5/22/21 5-22-2021
Carla Nye	57 Epsom St.		5-22-2021
Edna Maynor	1559 S. Main St.		5-24-2021
Glenn Weaver	72 Chelsea Rd.		5/24/21
Pat Carroll	78 Chelsea Rd.		5/24/21
T. R. Rance	78 CHELSEA ROAD		5/24/2021
Scott Eldredge	59 Epsom St.		5/24/2021
Marcia Onical	41 Epsom St.		5/24/21
James E Lamm	47 Epsom St.		5.24.21
James Caldwell	169 Country Club		5/27/21
SUE OBERG	33 Epsom St.		5/27/21
Beth M. Elay	101 NINEVAH RD		6/7/21

16 South Main Street • P.O. Box 100 • Waynesville, NC 28786 Phone (828) 452-2491 Fax (828) 456-2000

Web Address: [www.waynesvillenc.gov](http://www.waynesvillenc.gov)

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**TOWN OF WAYNESVILLE BOARD OF ALDERMEN  
REQUEST FOR BOARD ACTION  
Meeting Date: 8/10/21**

**SUBJECT:** Approve the Town applying for a TDA Grant to design and print “Points of Interest” Brochure

**AGENDA INFORMATION:**

**Agenda Location:**

**Item Number:**

**Department:** Administration

**Contact:** Rob Hites

**Presenter:** Rob Hites

**BRIEF SUMMARY:** The TDA is opening a fall funding cycle to its schedule. I met with Becky Johnson and Jon to discuss a grant opportunity involving the design and printing of a brochure that outlines the location of points of interest in the Waynesville zip code. Many people ask about opportunities for recreation in and around Waynesville. We don’t have a brochure that shows activities within 20 minutes of Town (See Clyde brochure). Becky recommends that the Town sponsor a \$7,000 TDA grant that would provide 100% funding for the development and printing of such a brochure.

**MOTION FOR CONSIDERATION:** Approve the Town applying for the grant

**FUNDING SOURCE/IMPACT:** None

**ATTACHMENTS:** Clyde Brochure (handout at the meeting)

**MANAGER’S COMMENTS AND RECOMMENDATIONS** The brochure answers questions frequently asked by folks who call or visit the Town Hall. If the TDA funds it, we would be able to gauge its success.