

**WAYNESVILLE POLICE DEPARTMENT (WPD)**  
**CIVILIAN POLICE ACADEMY (CPA)**



**APPLICATION**

Turn in completed application, **by Feb 17, 2023** to:

In-Person or Mail to: Town Clerk, 16 S Main St, Waynesville NC 28786 (NOT the Police Dept)

Email to: [CivVol@waynesvilleNC.gov](mailto:CivVol@waynesvilleNC.gov) ~ Additional Questions: [CivVol@waynesvillenc.gov](mailto:CivVol@waynesvillenc.gov)

**APPLICANT INFORMATION (Please PRINT)**

Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Driver's License Number: \_\_\_\_\_

State: \_\_\_\_\_

Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

Have you ever been convicted of a crime, other than a traffic infraction, in the last seven (7) years? Yes / No: \_\_\_\_\_

Type of conviction: \_\_\_\_\_ Location: \_\_\_\_\_ Date of conviction: \_\_\_\_\_

**EMPLOYMENT INFORMATION**

Employer: \_\_\_\_\_

How Long: \_\_\_\_\_ Retired? Yes / No: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_

State: \_\_\_\_\_ Zip Code: \_\_\_\_\_ Phone: \_\_\_\_\_

**REFERENCES (OUTSIDE OF FAMILY AND EMPLOYERS)**

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Briefly state your reason for wanting to attend the Civilian Police Academy (you may use the back of the sheet):

**SUBMISSION OF AND SIGNATURE ON THIS APPLICATION GIVES THE WAYNESVILLE POLICE DEPARTMENT THE RIGHT TO CONDUCT A CRIMINAL HISTORY BACKGROUND CHECK. SUBMISSION OF THIS APPLICATION AND ATTENDANCE AT THE CIVILIAN POLICE ACADEMY DOES NOT IN ANY WAY MAKE ANY PROMISES OR GUARANTEES OF EMPLOYMENT WITH THIS DEPARTMENT OR MEMBERSHIP IN THE VOLUNTEER ORGANIZATION.**

**SIGNATURE:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

Department Use Only: Date Received: \_\_\_\_\_ Reviewed By: \_\_\_\_\_

Applicant contacted date and time: \_\_\_\_\_

# WAYNESVILLE POLICE DEPARTMENT (WPD)

## CIVILIAN POLICE ACADEMY (CPA)



### CPA Class Highlights & Details:

The most important function of the WPD Civilian Volunteers is to organize and conduct an annual Civilian Police Academy. The CPA is taught by WPD officers and provides Haywood County residents a rare opportunity to go behind the scenes in the department and learn what our officers do at the grassroots level. The classes are taught by the officers who are in the community doing the job.

Attendance is free and there is no obligation to participate in the Civilian Volunteer Program after graduation. The classes offer citizens an opportunity to better understand the Police Department's mission, policies, and actions. The WPD's mission to serve and protect is enhanced when officers are able to develop a direct rapport with the community through outreach efforts such as the CPA.

### CPA Class Topics:

- Forensics
- Fingerprint Analysis
- Tactical Unit Operations
- Officer Training Requirements
- K9 Program
- Drone Utilization
- Crime Scene Investigation
- Drug Enforcement Tactics
- Ride-Along with an Officer (Optional)
- Events Coordination and Traffic Control

### CPA Class Schedule – Spring 2023 - Limited to 20 Attendees:

The 2023 CPA begins March 1<sup>st</sup> and runs 8 weeks every Wednesday from 6:30-9:00pm at the Waynesville Police Department.

**How to Sign Up:** Apply by February 17<sup>th</sup> and a background check is required. Applications are available online at <https://www.waynesvillenc.gov/departments/police/civilian-police-academy>, on the WPD app, WPD Records Dept, from the Town Clerk, or by emailing [CivVol@waynesvillenc.gov](mailto:CivVol@waynesvillenc.gov).

### CPA Graduates:

Graduates are eligible to join (optional) the WPD Civilian Volunteers (CV) to assist officers by participating in upcoming events such as:

- Parades, Marathons, Festivals
- Directing Traffic at Events
- First Responder Memorials
- CPA Classes Coordination

### Examples of the 29 local events in 2022:

Main Street Festivals, Half-Marathon Races, Parades, Holiday Events, Folkmoot, First Responder Memorial Services, Salvation Army 'Singing On The Mountains', Canton Labor Day Celebration, NC Police Chief's Conference in Cherokee (*is it hoped that all volunteers will help with at least 6, or more, events annually – volunteers do not have to participate in all events*).

### CV Mission Statement:

The mission of the Waynesville Police Department's (WPD) Civilian Volunteers (CV) is to provide assistance to the WPD at select Town of Waynesville (ToW) events and in other activities as requested; actively highlight the positive contributions of the Department in the community; organize and conduct an annual educational community outreach program, the Civilian Police Academy; and, to be ambassadors for the WPD and the ToW with educational and safety related support for the community.