



## Town of Waynesville, NC

### Board of Aldermen Regular Meeting

Town Hall, 9 South Main Street, Waynesville, NC 28786

Date: May 12, 2020

Time: 6:30 p.m.

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(828) 452-2491 [eward@waynesvillenc.gov](mailto:eward@waynesvillenc.gov)

#### A. CALL TO ORDER - Mayor Gary Caldwell

##### 1. Welcome/Calendar/Announcements

##### 2. Adoption of Minutes

***Motion: To approve the minutes of the April 14th, 2020 regular meeting as presented (or as corrected)***

#### B. PUBLIC COMMENT

#### C. PROCLAMATIONS

##### 3a. Police Officers Week and Peace Officers Memorial Day Proclamation

- Chief David Adams

##### 3b. Public Services Week Proclamation

- Jeff Stines, Interim Public Services Director

#### D. NEW BUSINESS

##### 4. Award the Janitorial Services Contract for a two-year term.

- Julie Grasty, Asset Services Manager

***Motion: To award the Janitorial Service Contract to A Better Clean for a two-year contract ending June 30, 2022.***

##### 5. Budget Amendment for the Calvary Craven Park Project

- Jesse Fowler, Planner

***Motion: Approve the budget amendment for the Calvary Craven Park project***

TOWN OF WAYNESVILLE – REGULAR SESSION AGENDA

May 12, 2020

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6. NCDOT Roadway Project: Russ Ave. Widening U-5839 – Construction Costs

- Preston Gregg, Town Engineer
  - a. Relocate power facilities out of conflict along the Walnut St
  - b. Relocate power facilities out of conflict along the Russ Ave

***Motion: Approve Utility Relocation Agreements for the NCDOT Roadway Project:  
Russ Avenue and Walnut Street***

7. 2020 – 2021 Budget Message

- Manager Rob Hites

**E. COMMUNICATIONS FROM STAFF**

8. Manager's Report

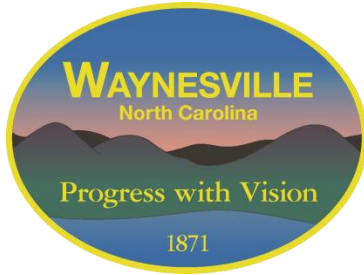
- Manager Rob Hites

9. Town Attorney Report

- Town Attorney, Bill Cannon

**F. COMMUNICATIONS FROM THE MAYOR AND BOARD**

**G. ADJOURN**



# TOWN OF WAYNESVILLE

PO Box 100  
16 South Main Street  
Waynesville, NC 28786  
Phone (828) 452-2491 • Fax (828) 456-2000  
[www.waynesvillenc.gov](http://www.waynesvillenc.gov)

## CALENDAR May 2020

2020	
Tuesday May 12	Board of Aldermen Meeting – Regular Session
Monday May 25	Town Offices Closed – Memorial Day
Tuesday May 26	Board of Aldermen Meeting – Regular Session
Sunday June 2	First UMC Pig Pickin
Tuesday June 9	Board of Aldermen Meeting – Regular Session
Tuesday June 23	Board of Aldermen Meeting – Regular Session
Friday July 3	Town Offices Closed – Independence Day
Tuesday July 14	Board of Aldermen Meeting – Regular Session
Tuesday July 28	Board of Aldermen Meeting – Regular Session
Saturday August 1	Sarge's 15 <sup>th</sup> Annual Downtown Dog Walk
Tuesday August 11	Board of Aldermen Meeting – Regular Session
Sunday August 23	First UMC Back to School Bash
Sunday August 23	Drug Epidemic Awareness Walk – Walk Across America
Tuesday August 25	Board of Aldermen Meeting – Regular Session
Monday September 7	Town Offices Closed – Labor Day
Tuesday September 8	Board of Aldermen Meeting – Regular Session
Tuesday September 22	Board of Aldermen Meeting – Regular Session
Tuesday October 13	Board of Aldermen Meeting – Regular Session
Tuesday October 27	Board of Aldermen Meeting – Regular Session
Thursday October 31	First UMC Trunk or Treat
Tuesday November 10	Board of Aldermen Meeting – Regular Session
Wednesday November 11	Town Offices Closed – Veterans Day
Tuesday November 24	Board of Alderman Meeting- Regular Session
November 26 & 27th	Town Offices Closed – Thanksgiving Holidays
Tuesday December 8	Board of Aldermen Meeting – Regular Session
December 24, 25 & 28th	Town Closed – Christmas Holidays
Saturday June 5, 2021	Oasis Shriners Spring Celebration Parade

## Board and Commission Meetings – May 2020

ABC Board	ABC Office – 52 Dayco Drive	<b>May 19th</b> 3 <sup>rd</sup> Tuesdays 10:00 AM
Board of Adjustment	Town Hall – 9 S. Main Street	<b>May 5th</b> 1 <sup>st</sup> Tuesdays 5:30 PM
Downtown Waynesville Association	UCB Board Room – 165 North Main	<b>May 28th</b> 4 <sup>th</sup> Thursdays 12 Noon
Firefighters Relief Fund Board	Fire Station 1 – 1022 N. Main Street	<b>Meets as needed;</b> <i>No meeting currently scheduled</i>
Historic Preservation Commission	Town Hall – 9 S. Main Street	<b>May 6th</b> 1 <sup>st</sup> Wednesdays 2:00 PM
Planning Board	Town Hall – 9 S. Main Street	<b>May 18th</b> 3 <sup>rd</sup> Mondays 5:30 PM
Public Art Commission	Town Hall – 9 S. Main Street	<b>May 14th</b> 2 <sup>nd</sup> Thursdays 4:00 PM
Recreation & Parks Advisory Commission	Rec Center Office – 550 Vance Street	<b>May 20th</b> 3 <sup>rd</sup> Wednesdays 5:30 PM
Waynesville Housing Authority	Waynesville Towers – 65 Church Street	<b>May 12th</b> 2 <sup>nd</sup> Tuesday 3:30 PM

## BOARD/STAFF SCHEDULE

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**MINUTES OF THE TOWN OF WAYNESVILLE BOARD OF ALDERMEN**  
**Regular Meeting**  
**April 14, 2020**

**THE WAYNESVILLE BOARD OF ALDERMEN** held its regular meeting on Tuesday, April 14, 2020 at 6:30 p.m. in the board room of Town Hall, 9 South Main Street, Waynesville, NC.

**A. CALL TO ORDER REGULAR MEETING**

Mayor Gary Caldwell called the meeting to order at 6:30 pm with the following members present:

Mayor Gary Caldwell  
Alderman Anthony Sutton

The following Board members and staff attending by Zoom

Mayor Pro Tem Julia Freeman  
Alderman Jon Feichter  
Alderman Chuck Dickson  
Town Attorney Bill Cannon

The following staff members were present:

Rob Hites, Town Manager  
Eddie Ward, Town Clerk  
Ben Turnmire, Finance Director  
Jeff Stines, Interim Public Services Director  
Julie Grasty, Asset Services Manager  
Lisa Burnett, Purchasing Supervisor

The following media representatives were present:

Becky Johnson, The Mountaineer  
Cory Valliancort, Smoky Mountain News – by Zoom

1. Welcome/Calendar/Announcements

Mayor Caldwell welcomed everyone. There were no upcoming events because of cancellations due to the Coronavirus.

2. Adoption of Minutes

***A motion was made by Alderman Anthony Sutton, seconded by Alderman Julia Freeman to approve the minutes of the March 24, 2020 regular meeting as presented. The motion carried unanimously.***

## **B. PRESENTATION**

### **3. Presentation by Dr. Peter Bates, Forest Stewards**

- Dr. Peter Bates, Western Carolina University

Dr. Peter Bates, Associate Professor of the Department of Geosciences and Natural Resources at Western Carolina University (WCU) provided an update regarding Forest Management activities in the Waynesville Watershed. He included key accomplishments for the FY 2019/2020, and proposed activities for 2020/2021. He told the Board that many of these were reviewed during a stewardship tour of the Watershed conducted in July of 2019 in which Town Staff, representatives from Southern Appalachian Conservancy, and local media attended.

Dr. Bates thanked the board for the time to provide the update and related some highlights of the monitoring water quality in the watershed.

- Monitoring within the watershed began in March 2007 and has continued to the present time. It is now one of the most intensively monitored watersheds in North Carolina – with turbidity measurements and suspended sediment samples being analyzed over the past 12 years.
- Water quality in the watershed is excellent.
- Preliminary analyses show that forest treatments have not affected water quality within the watershed. More detailed analyses are currently underway, and depending on current events, and will be finished by the end of the summer.
- Future monitoring will continue to focus on a site along Lower Allen Branch downstream of an area of selected timber harvest, and on Old Bald Creek, downstream of ongoing and planned timber treatments.

Dr. Bates told the Board that the water quality was always monitored to see if anything that was done in the watershed had any impact on water quality. He added that there had been no effects on water quality to date.

He explained that monitoring and treatment of non-native invasive plant species continues throughout the watershed. Most occurrences have been in areas around the reservoir that were heavily disturbed during the construction of the reservoir. He presented highlights of this monitoring as follows:

- Non-native invasive plant species are most abundant at lower elevations near the dam and surrounding the reservoir
- We believe that non-native invasive plants cannot be eradicated for the watershed, but they can be managed where they pose the greatest threat to regeneration of canopy tree species.
- Forest Stewards has been monitoring and working to control the spread of non-native invasive plants by conducting annual surveys in the white pine dominated areas surrounding the reservoir and working to check the spread of the most threatening species.

- We propose that before any future timber harvest in other areas of the watershed, a pre-harvest inventory be done for the presences of non-native invasive plants, and treatments applied as appropriate.

Dr Bates told the Board that nearly a century of fire suppression has resulted in many fire-adapted and fire-tolerant (pines, oak, and hickory) species being replaced by fire intolerant species (maples and birches) which changes the overall forest structure and species composition. He said that fire suppression has created a built up of forest fuels that could create dangerous wildfire conditions. He indicated that because of this, he feels it would be wise to begin the process of conducting prescribed burns in the areas where fire adapted communities once existed. These are drier sites typically found on ridges and south and west facing slopes. The North Carolina Forest Service has a program that would allow them to conduct prescribed burns at no cost to the Town.

Alderman Chuck Dickson asked if there had been any controlled burns in the past that have gotten out of control. Dr. Bates said that to his recollection, there had never been any of the many controlled burns that the NC Forest Service participated in that had gotten out of control. He reiterated that there would be many personnel to conduct the burn and that weather conditions must be just right before they will do the burn.

Mayor Caldwell said that he would like to be able to have the entire Board present before any decisions were made about doing a controlled burn in the watershed. He thanked Dr. Bates for the work he is doing in the Waynesville watershed.

## **C. NEW BUSINESS**

4. Bid submission for Street Paving for the Town
  - Lisa Burnett, Purchasing Supervisor

Lisa Burnett, Purchasing Supervisor, explained that in late February a street paving proposal was sent out, and this proposal is normally done every two to three years. She said that this year it had been sent to five contractors, and because of the way that the streets are paved in sections, it is better to use a smaller paving company rather than the ones that the NCDOT might use. There were three bids received, two of which are local. The lowest bid was WNC Paving, and they have done paving for the Town for twenty years or longer.

Ms. Burnette explained that the amounts in the Board packet are estimates, depending on the amount of paving that is done, and could be a smaller amount or a greater amount. She said she based the amounts on what has been spent over the last twenty years. She asked the Board to consider awarding the contract to WNC Paving with an option for an additional two-year renewal.

***A motion was made by Alderman Anthony Sutton, seconded by Alderman Julia Freeman to award the annual contract for street paving to WNC Paving, Inc. in the amount of \$253,000.00, with the option for an additional two-year renewal. The motion carried unanimously.***

5. Municipal Building Roof

- Julie Grasty, Asset Services Manager

Julie Grasty, Asset Services Manager, told the Board that the replacement of the Municipal Building Roof had been included in the 2020 Budget. She said she had contacted five (5) different roofing contractors, and all five were onsite and performed their own inspection of the roof. The Town received five (5) different proposals and they were evaluated by Preston Gregg, Town Engineer and Ms. Grasty. It was decided that ARS Construction Services of Candler offered the best solution for the Municipal Building Roof. ARS Construction services will furnish and install 50-mil Duro-Last custom pre-engineered roofing membrane with a 20-year warranty at a cost of \$29,950.00.

***A motion was made by Alderman Anthony Sutton, seconded by Alderman Julia Freeman to award the bid for the Municipal Building Roof to ARS Construction Services, in the amount of \$ 29,950.00. The motion passed unanimously.***

6. Pavement Condition Survey RFQ Results

- Jeff Stines, Interim Public Services Director

Jeff Stines, Interim Public Services Director, explained that Town staff solicited engineering firms in the form of RFQ (Request for Qualifications) to perform pavement condition ratings (PCR) on all town roads.

The RFQ resulted in a response of nine different firms:

- McGill & Associates
- Mattern & Craig
- Summit Engineering
- SEPI Engineering
- LaBella Associates
- Vaughn & Melton
- S&ME
- Infrastructure Consulting Group
- J.M. Teague

Mr. Stines said that all nine responses were adequately qualified; however, only five firms were “short listed” and evaluated further (McGill, Mattern & Craig, LaBella, Vaughn & Melton, J.M. Teague). Evaluations were based on the following criteria: local presence, experience, proposed project personnel and timeliness to complete the work.

LaBella Associates ranked the highest of the five “short listed” firms. LaBella has performed the Town’s pavement condition rating study in the past so town staff has previous working knowledge of the proposed project personnel. They also require little to no upfront assistance in order to start working immediately on the work; whereas, the other firms would require additional time and resources to start the project. Because of these reasons, staff recommends awarding the Pavement Condition Survey of all Town streets to LaBella Associates in the amount of \$17,400.00.

***A motion was made by Alderman Julia Freeman, seconded by Alderman Anthony Sutton to award the contract to LaBella Associates in the amount of \$17,400. The motion carried unanimously.***

7. N. C. Water Warn

- Jeff Stines, Interim Public Services Director

Mr. Stines explained to the Board that North Carolina Water Warn is a program within North Carolina that provides mutual aid in the event of a natural disaster or emergency related to the water or wastewater industry from various members across the state. He said that currently there are 112 members in North Carolina. This contract would also aid other Municipalities from the Town of Waynesville including staffing and materials if needed, depending on the severity of the emergency.

***A motion was made by Alderman Anthony Sutton, seconded by Alderman Julia Freeman, to approve the Town of Waynesville to be a member of the North Carolina Water Warn. The motion carried unanimously.***

8. Chestnut Walk Tank – Site Work Bid

- Jeff Stines, Interim Public Services Director
- Ben Turnmire, Finance Director

Mr. Stines explained to the Board that Phase II bid for the Chestnut Walk Tank is for the installation and site work to be constructed in accordance with McGill & Associates engineered plans and bid documents.

The project was advertised for three weeks and local contractors were solicited to bid. In order to be considered a qualified bidder for this project, a contractor must be licensed by the North Carolina Licensing Board for General Contractors. One bid was received from ACMI in the amount of \$187,540.

***A motion was made by Alderman Anthony Sutton, seconded by Alderman Julia Freeman, to award the contract to ACMI in the amount of \$187,540 for site work and construction for the Chestnut Walk Water Tank. The motion passed unanimously.***

***A motion was made by Alderman Anthony Sutton, seconded by Alderman Julia Freeman, to approve the budget amendment in the amount of \$17,000 to completely fund the contract to include the site work. The motion carried unanimously.***

**D. COMMUNICATION FROM STAFF**

9. Town Attorney Report

- Attorney, Bill Cannon

Attorney Bill Cannon stated the affidavit for the Hazel Street property had been advertised, and he hoped that someone would bid on it.

10. Manager's Report

- Town Manager, Rob Hites

Manager Hites told everyone that Clark and Leatherwood Construction has started the work on the Municipal Building. August is the expected date for finishing the work.

At the last meeting the Board had approved the dehumidification system for the Recreation Center. Bolton Construction has completely removed the old system, and they are going to install the ductwork and install the new system while the Center is closed. There will be a waiting period for the condenser units that will be outside.

**E. COMMUNICATIONS FROM THE MAYOR AND BOARD**

Alderman Jon Feichter said that he had been in discussion with Manager Hites concerning how the Stay-At-Home Declaration is affecting the homeless in Frog Level. Because of the closure of bathroom facilities, they have nowhere to go to the restroom or wash their hands. This is causing a problem in the area, and a public health concern. He referred to guidelines from the Center of Disease Control on how to approach this problem during the pandemic. Alderman Feichter said he felt that the Town needed to provide portable toilets and handwashing stations in Frog Level. He would like to see the portable units be placed in the alley by the Open Door in Frog Level for the homeless to be able to use.

Manager Hites stated that he had contacted two vendors who supply these facilities, and Johnny on the Spot will provide two toilets with twice a week cleaning for \$210.00 per week, and another vendor will provide two toilets with the same service for \$100.00 per week and will also supply a handwashing station for \$70.00 per week.

Alderman Sutton said the alleyway was not leased by the Open Door, so the owner of the property would have to be contacted in order to place the facilities there.

Alderman Freeman said that she is one of the three property owners, and the porta john would not be placed in the alleyway. She said there was already a lot of problems with the homeless being in that area, and the Open Door had chosen to close their bathrooms

Manager Hites said that the only Town owned property where the porta johns could be placed would be in the paved parking lot. He said that from a control and lighting standpoint that would be a better place to put the units, and he wants to make sure that any encampments not be set up in the parking lot.

The consensus of the Board was to provide the porta johns in the Frog Level parking lot as an experiment and see how it goes, and if it does not work, the Board will discuss how to proceed.

**F. ADJOURN**

***With no further business, Alderman Anthony Sutton made a motion, seconded by Alderman Julia Freeman, to adjourn the meeting at 7:28 p.m. The motion carried unanimously.***

**ATTEST:**

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Gary Caldwell, Mayor

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Robert W. Hites, Jr. Town Manager

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Eddie Ward, Town Clerk



**Town of Waynesville  
Proclamation**

**NATIONAL POLICE WEEK  
May 10 – 16, 2020  
And  
PEACE OFFICERS MEMORIAL DAY  
May 13, 2020**

**WHEREAS**, the Congress and President of the United States have designated the week of May 10 – 16, 2020 as National Police Week and Wednesday, May 13, 2020 as Peace Officers Memorial Day, and

**WHEREAS**, the members of the law enforcement play an essential role in safeguarding the rights and freedoms of the citizens of the Town of Waynesville, and

**WHEREAS**, it is important that all citizens know and understand the duties, responsibilities, hazards and sacrifices of their law enforcement officers, and

**WHEREAS**, the men and women of the law enforcement agency of the Town of Waynesville serve the people by safeguarding life and property, protecting them against violence and disorder and providing a vital public service

**NOW, THEREFORE**, I, J. Gary Caldwell, Mayor of the Town of Waynesville, do hereby proclaim the week of May 12 - 18, 2020 as National Police Week and May 13, 2020 as Peace Officers Memorial Day for the Town of Waynesville and urge all citizens to recognize these officers' faithful and loyal devotion to their responsibilities

This the 12th day of May 2020.

TOWN OF WAYNESVILLE

ATTEST:

\_\_\_\_\_  
Mayor J. Gary Caldwell

\_\_\_\_\_  
Eddie Ward, Town Clerk



# **Town of Waynesville Proclamation**

## **2020 National Public Works Week May 17 – 23, 2020**

**WHEREAS**, public works professionals focus on infrastructure, facilities and services that are of vital importance to sustainable and resilient communities and to the public health, high quality of life and well-being of the people of Waynesville; and,

**WHEREAS**, these infrastructure, facilities and services could not be provided without the dedicated efforts of public works professionals, who are engineers, managers and employees from state and local governments and the private sector, who are responsible for rebuilding, improving and protecting our nation's transportation, water supply, water treatment and solid waste systems, public buildings, and other structures and facilities essential for our citizens; and,

**WHEREAS**, it is in the public interest for the citizens, civic leaders and children in Waynesville to gain knowledge of and to maintain a progressive interest and understanding of the importance of public works and public works programs in their respective communities,

**WHEREAS**, the American Public Works Association has celebrated the annual National Public Works Week since 1960,

**NOW THEREFORE BE IT RESOLVED**, I, Mayor Gary Caldwell, do hereby designate the week May 17 -23, 2020 as National Public Works Week; I urge all our citizens and visitors to join with representatives of the American Public Works Association and government agencies in activities, events and ceremonies designed to pay tribute to our public works professionals, engineers, managers and employees and to recognize the substantial contributions they make to protecting our national health, safety, and quality of life.

**IN WITNESS WHEREOF**, I have hereunto set my hand and caused the Seal of the Town of Waynesville to be affixed,

This the 12th day of May 2020.

TOWN OF WAYNESVILLE

\_\_\_\_\_  
J. Gary Caldwell, Mayor

ATTEST:

\_\_\_\_\_  
Eddie Ward, Town Clerk

**TOWN OF WAYNESVILLE BOARD OF ALDERMEN**  
**REQUEST FOR BOARD ACTION**  
**Meeting Date: May 12, 2020**

**SUBJECT:** Award the Janitorial Services Contract for a two-year term.

**AGENDA INFORMATION:**

**Agenda Location:** New Business  
**Item Number:** D4  
**Department:** Asset Services  
**Contact:** Julie Grasty, Asset Services Manager  
**Presenter:** Julie Grasty, Asset Services Manager

**BRIEF SUMMARY:**

In October of 2019, the Town awarded an eight-month Janitorial Contract with A Better Clean of Clyde for the Town's Janitorial Service with the intent to rebid in March of 2020 for a two-year contract. In March an RFP was sent out to nine different firms, during this time three additional firms expressed interest in the contract. On April 23, 2020 three bids were received and opened, the bid tab is attached. Since we have contracted with HyTech and A Better Clean (both of Clyde) in the past, we only checked references for Cleannet of Charlotte.

**MOTION FOR CONSIDERATION:** To award the Janitorial Service Contract to A Better Clean for a two-year contract ending June 30, 2022.

**FUNDING SOURCE/IMPACT:** (must have approval by Finance Director prior to submission to the Board)

Asset Services -Inside Facilities-Other Contractual Services -814260-534490 -\$ 65,400.

Ben Turnmire	04/30/2020
Ben Turnmire, Finance Director	Date

**ATTACHMENTS:**

**Bid Tabulation**

**MANAGER'S COMMENTS AND RECOMMENDATIONS:**



**TOWN OF WAYNESVILLE BOARD OF ALDERMEN**  
**REQUEST FOR BOARD ACTION**  
**Meeting Date: May 12, 2020**

**SUBJECT:** Budget Amendment for the Calvary Craven Park Project

**AGENDA INFORMATION:**

**Agenda Location:** New Business  
**Item Number:** D5  
**Department:** Development Services  
**Contact:** Jesse Fowler, Planner  
**Presenter:** Jesse Fowler, Planner

**BRIEF SUMMARY:** This month the Town received a grant award of \$14,090 from the Medford Fund to assist in the purchase of playground equipment for Calvary Craven Park. Last year, the community raised \$2,650 from a golf tournament to assist with Park development as well. A budget amendment is required to add the grant award and the golf tournament proceeds to the park development budget (\$60,000 allocated in the FY 19-20 General Fund). Together these funds will cover the costs for the picnic pavilion, picnic tables and grills, horseshoe pits, fencing, and a new playground.

**MOTION FOR CONSIDERATION:**

1. Approval of the attached budget amendment for the Calvary Craven Park project

**FUNDING SOURCE/IMPACT:** (must have approval by Finance Director prior to submission to the Board)

S. Ben Turnmire	04/17/20
Ben Turnmire, Finance Director	Date

**ATTACHMENTS:** Budget Amendment

**MANAGER'S COMMENTS AND RECOMMENDATIONS:**

Ordinance No. O-07-20

Amendment No. 12 to the 2019-2020 Budget Ordinance

WHEREAS, the Board of Aldermen of the Town of Waynesville, wishes to amend the 2019-2020 Budget Ordinance.

NOW, THEREFORE, BE IT ORDAINED by the Board of Aldermen of the Town of Waynesville that the 2019-2020 Budget Ordinance be amended as follows:

General Fund:

Increase the following revenues:

103350-436129	Miscellaneous Grant	\$14,090.00
103800-463812	Contributions/Donations	\$ 2,650.00
		<hr/>
Total General Fund revenue increase		\$16,740.00

Increase the following appropriations:

106120-545900	Capital Improvements	\$16,740.00
		<hr/>
Total General Fund appropriation increase		\$16,740.00

Adopted this 12<sup>th</sup> day of May 2020.

Town of Waynesville

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Gary Caldwell  
Mayor

Attest:

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Eddie Ward  
Town Clerk

Approved As To Form:

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William E. Cannon, Jr.  
Town Attorney



**TOWN OF WAYNESVILLE BOARD OF ALDERMEN**  
**REQUEST FOR BOARD ACTION**  
**Meeting Date: May 12, 2020**

**SUBJECT:** NCDOT Roadway Project: Russ Ave. Widening U-5839 – Construction Costs

**AGENDA INFORMATION:**

**Agenda Location:** New Business  
**Item Number:** D6  
**Department:** Public Services Department  
**Contact:** Preston Gregg  
**Presenter:** Preston Gregg

**BRIEF SUMMARY:**

*Russ Ave. Widening Utility Relocation Project (U-5889). (Current Let Date: June 2021)*

NCDOT and Town staff have been working over the last year in redesigning Town owned power facilities out of conflict of the upcoming U-5839 Russ Ave. widening project. Design plans are 100% complete and estimates attached.

Each NCDOT project requires the municipality to sign a “Utility Relocation Agreement” (URA) that is a signed document outlines who pays for the utility relocation, anticipated costs for each party involved and when the Department (NCDOT) can expect the Company (Town) to relocate the utilities.

This project requires two URA’s to be signed by the Town.

The **first** is to relocate power facilities out of conflict along the Walnut St. portion of the project; in which NCDOT will be paying for 100% of the work minus the cost of decorative lighting. This work is within the historic district of Town and all overhead utilities will be relocated underground and be at the reimbursable expense of NCDOT. Total cost is estimated at **\$677,086.20** with an anticipated start date of early 2022. Decorative lighting is included in this figure at an estimated cost of **\$54,216.00**.

The **second** is to relocate power facilities out of conflict along the Russ Ave. portion of the project (up to Howell Mill Rd. since Town power stops here); in which the Town is responsible for 100% of the relocation costs. This cost is estimated to be **\$533,524.60** with an anticipated start date of this summer.

**MOTION FOR CONSIDERATION:**

Approve and sign URAs.

**FUNDING SOURCE/IMPACT:** (must have approval by Finance Director prior to submission to the Board)

<u>S. Ben Turnmire</u>	<u>05/04/2020</u>
Finance Director	Date

**ATTACHMENTS:**

- U-5839 Power Relocation Construction Plans & Estimates
- Utility Relocation Agreements

**MANAGER’S COMMENTS AND RECOMMENDATIONS:** Approve as presented.

<b>TOWN OF WAYNESVILLE</b>			
<b>Project Name: U-5839 Russ Ave. Widening Project</b>			
<b>WBS #50230.1.1</b>			
<b>Estimate: Walnut St. Relocation (L-Line Sta. 10+00 - 24+50 L/R)</b>			
<b>Prepared By: Preston Gregg, PE</b>			
<b>Date: 5-1-2020</b>			



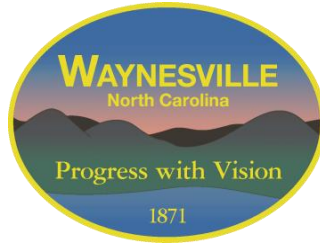
**PO NO.:**

**Remittance Address:**

Attn: Ben Turnmire  
280 Georgia Ave.  
Waynesville, NC 28786

LI #	Item Description	QTY	Unit	Unit Price	Material	Labor	Subcontracts	Total
1	Electrical Design Plans (Walnut St.)	80	Hrs	\$90		\$7,200.00		\$7,200.00
2	750 UG 15kV Primary Cable	5500	Ft	\$9.75	\$53,625.00			\$53,625.00
3	1/0 UG 15kV Primary Cable	2100	Ft	\$4.00	\$8,400.00			\$8,400.00
4	600A 15kV Knife Switch	15	ea	\$300	\$4,500.00			\$4,500.00
5	PME9 Switchgear	1	ea	\$32,000	\$32,000.00			\$32,000.00
6	PME11 Switchgear	1	ea	\$35,500	\$35,500.00			\$35,500.00
7	Contract Electric UG Crew	24	2 Crew-Day	\$2,500.00			\$120,000.00	\$120,000.00
8	Contract Electric OH Line Crew	18	Crew-Day	\$6,900.00			\$124,200.00	\$124,200.00
9	Contract Electric OH Const. Crew	12	Crew-Day	\$7,500.00			\$90,000.00	\$90,000.00
10	TOW Electric Crew	20	Crew-Day	\$2,608.80		\$52,176.00	\$5,000.00	\$57,176.00
11	#2 AWG Alum. 600V Secondary Cable	2000	Ft	\$0.96	\$1,920.00			\$1,920.00
12	#10 AWG Copper Secondary Cable	700	Ft	\$2.38	\$1,666.00			\$1,666.00
13	Concrete Driveway Repair	5	YDS		\$1,000.00	\$3,000.00		\$4,000.00
14	Wood Pole 45' Class 4	10	Ea	\$650.00	\$6,500.00			\$6,500.00
15	75 kVA Padmount Transformer	3	Ea	\$2,175	\$6,525.00			\$6,525.00
16	50 kVA OH Transformer	2	Ea	\$529.10	\$1,058.20			\$1,058.20
17	Minor Matr'l (bolts, X-arms, anchors, pads, etc.)	1	LS		\$35,000.00			\$35,000.00
18	Engineering Inspection	60	Day	\$560.00			\$33,600.00	\$33,600.00
19	Decorative Lighting	15	LS	\$3,614.40	\$54,216.00			\$54,216.00
	<b>TOTAL:</b>				<b>\$152,694.20</b>	<b>\$62,376.00</b>	<b>\$339,200.00</b>	<b>\$677,086.20</b>

Gavin Brown, Mayor  
Gary Caldwell, Mayor Pro Tem  
Jon Feichter, Alderman  
Julia Freeman, Alderman  
LeRoy Roberson, Alderman



Rob Hites Jr., Town Manager  
Bill Cannon, Town Attorney

May 1, 2020

North Carolina Department of Transportation  
C/O: Todd Butner – Hinde Engineering  
1555 Mail Service Center  
Raleigh, NC 27699

RE: NCDOT WBS #: 50230.1.1  
TIP # U-5839  
County: Haywood  
Location: Waynesville, NC  
Project Requirements: Utility Relocation Agreement, Actual Cost Billing / Non-Betterment Work  
Project Description: Relocation of TOW Overhead Facilities to Underground Out of the Way  
Of U-5839 Widening Project (Walnut St. and side streets only).

Dear Mr. Butner,

Attached are copies of our detailed estimate in the amount of \$622,670.10 and our relocation design drawings covering our proposed relocation of Town of Waynesville facilities in conflict with the proposed project along Walnut St. only. This estimate is valid for 30 days and is based on the design as shown on the attached drawings. Estimates may be revised due to change in scope or if right of way is not obtained. The estimate may be updated if the authorization to proceed is received after the 30 day deadline.

If you find this estimate in order, please authorize us to proceed with the work and upon completion thereof, to bill the NCDOT per the project requirements located at the top of this letter. If you have any questions related to this agreement, plans, estimate or final invoice please contact Preston Gregg, Town Engineer at [pgregg@waynesvillenc.gov](mailto:pgregg@waynesvillenc.gov) or 828-456-4410.

Preston Gregg, PE  
Town Engineer

Ec: Jeff Stines, Interim Public Services Director  
Willie Smith, Electric Superintendent  
Rob Hites Jr., Town Manager



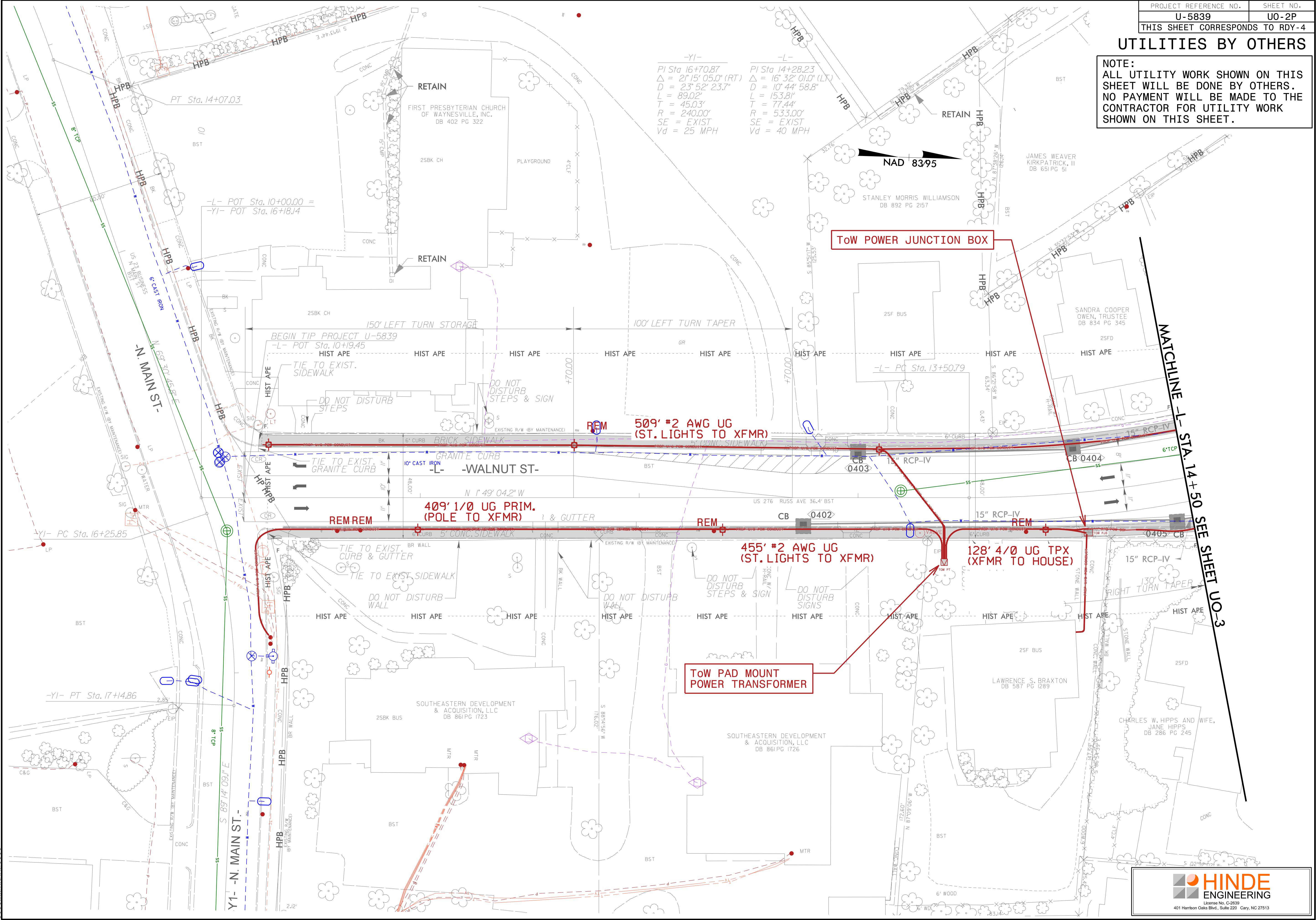
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3388151760

PROJECT REFERENCE NO.	SHEET NO.
U-5839	UO-2P
THIS SHEET CORRESPONDS TO RDY-4	

UTILITIES BY OTHERS

NOTE:  
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NO PAYMENT WILL BE MADE TO THE CONTRACTOR FOR UTILITY WORK SHOWN ON THIS SHEET.





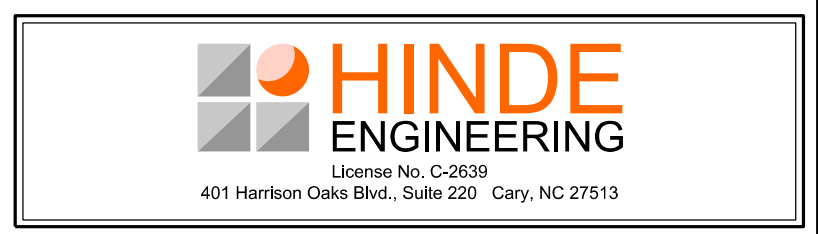
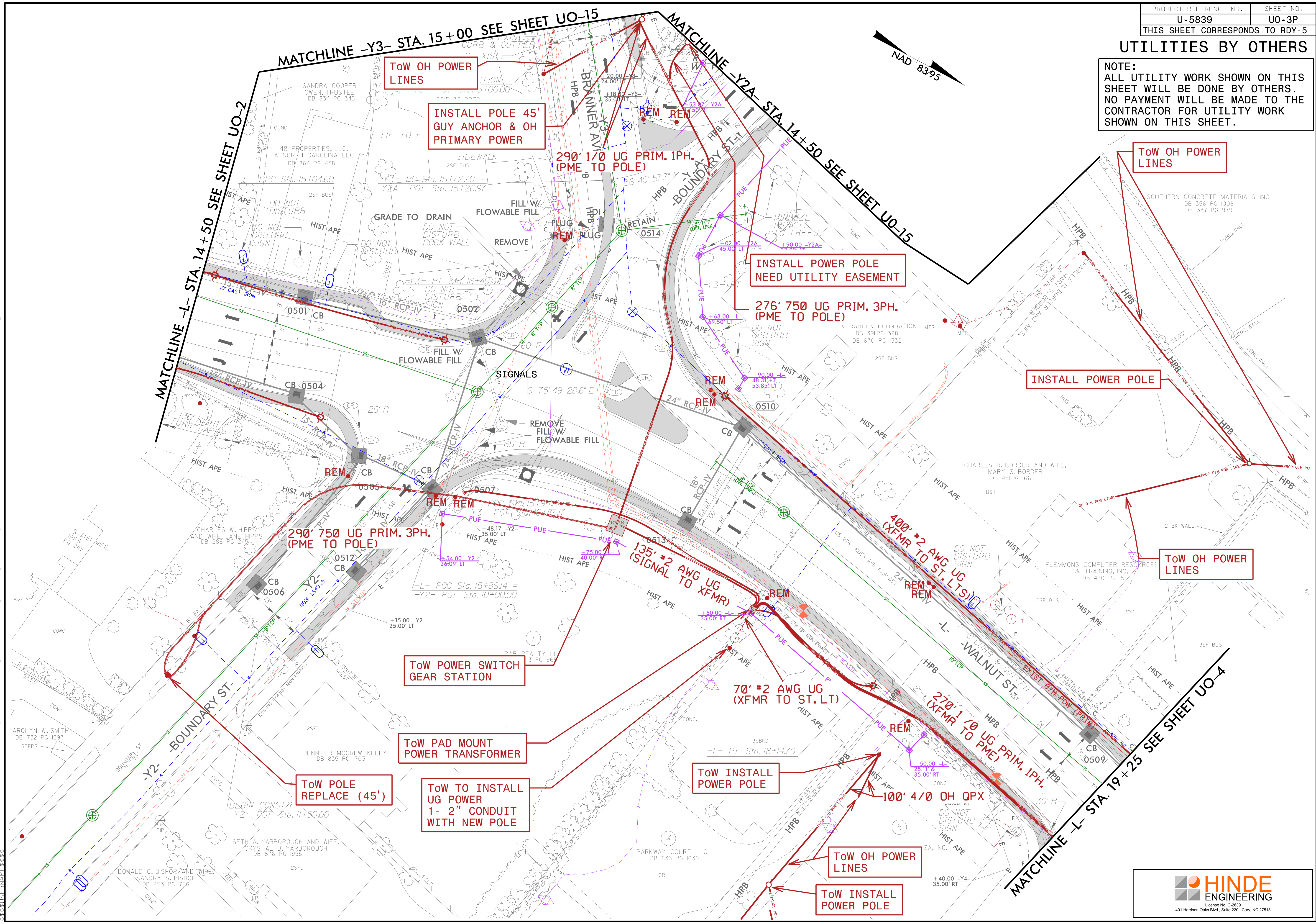
8/17/99

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PROJECT REFERENCE NO.	SHEET NO.
U-5839	UO-3P
THIS SHEET CORRESPONDS TO RDY-5	

# UTILITIES BY OTHERS

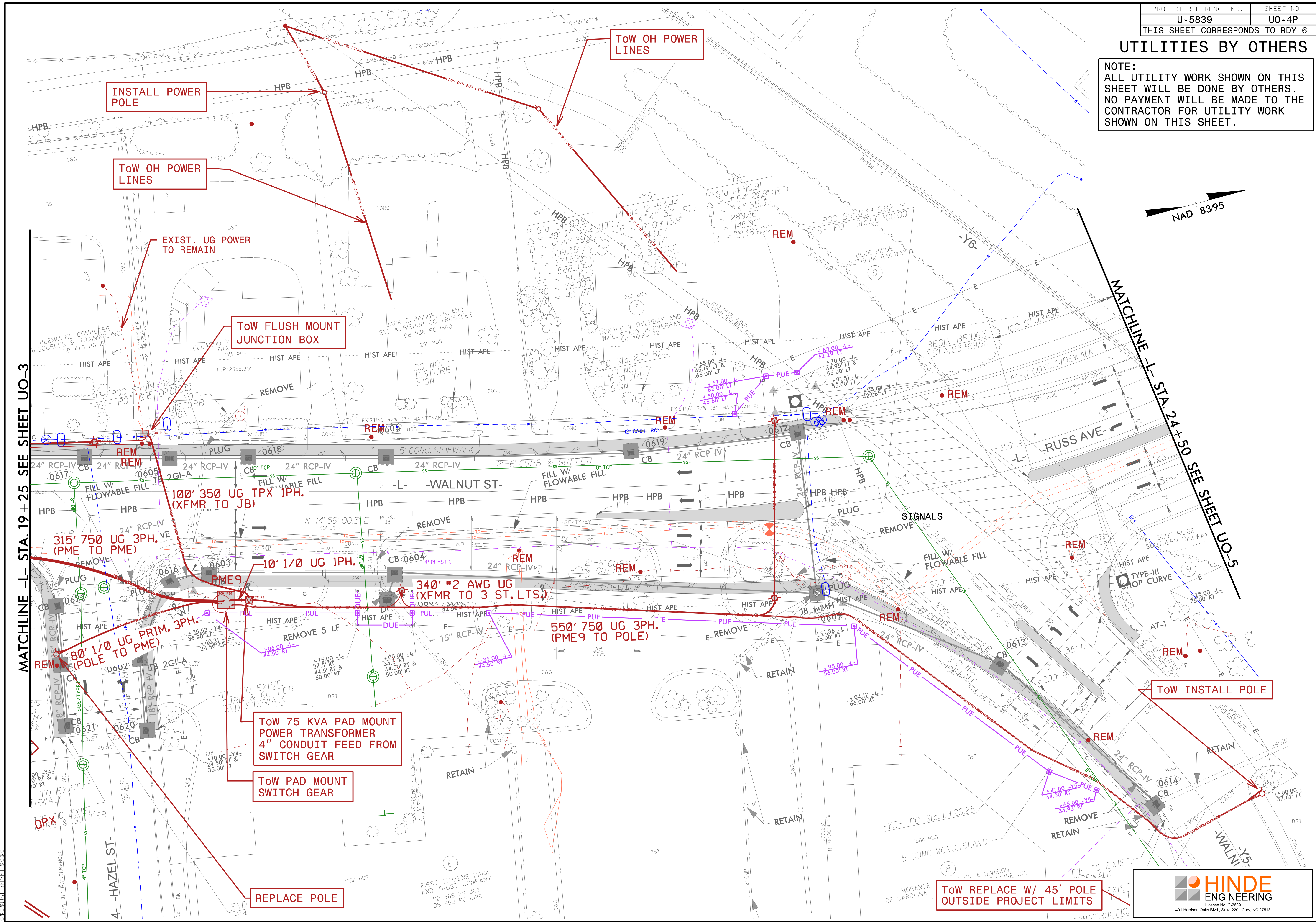
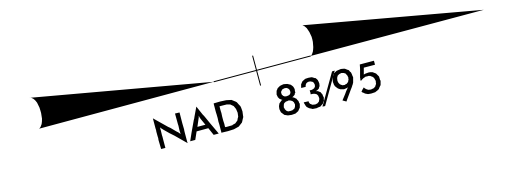
NOTE:  
ALL UTILITY WORK SHOWN ON THIS SHEET WILL BE DONE BY OTHERS.  
NO PAYMENT WILL BE MADE TO THE CONTRACTOR FOR UTILITY WORK SHOWN ON THIS SHEET.





## UTILITIES BY OTHERS

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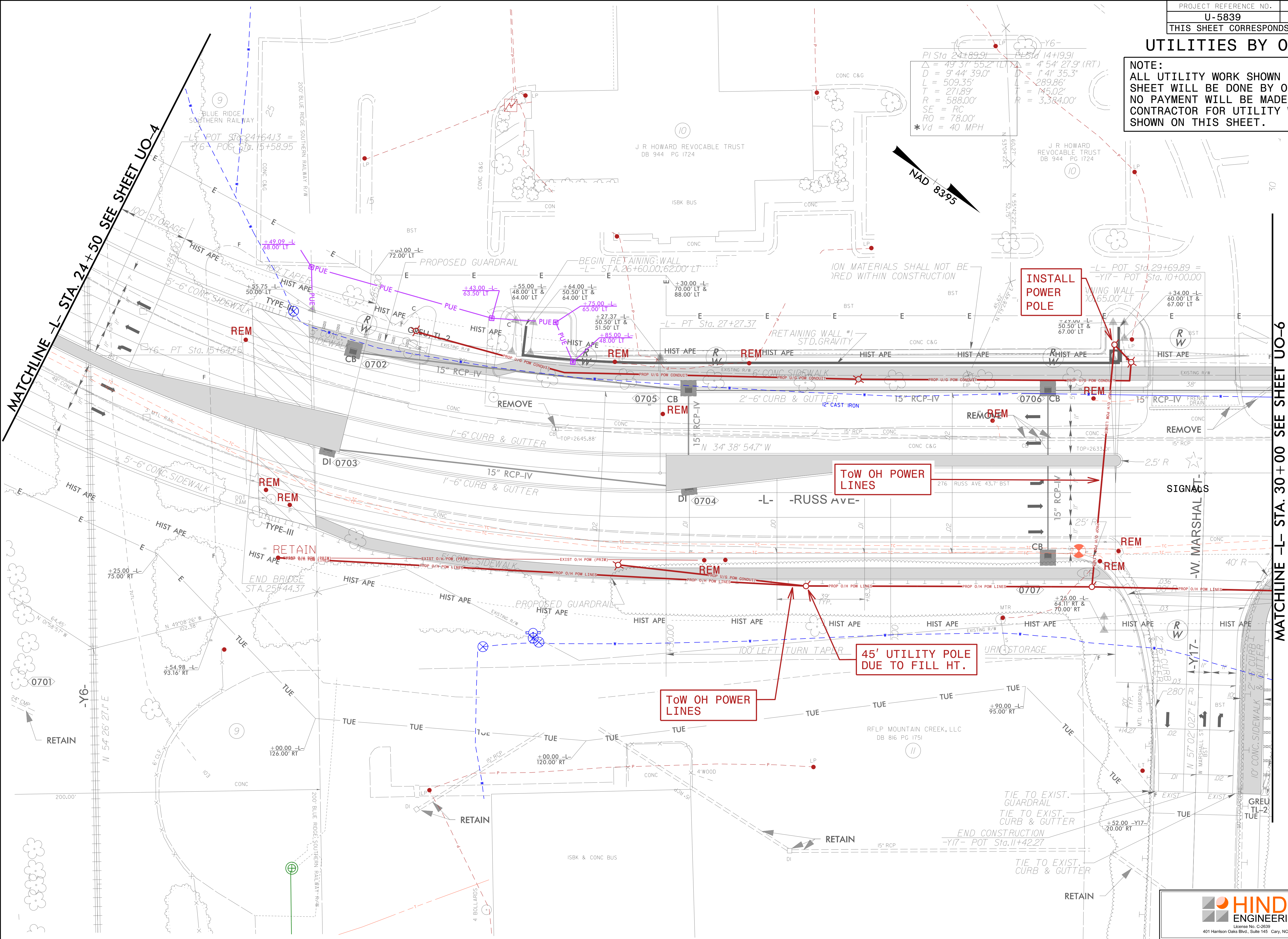


# UTILITIES BY OTHERS

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PI Sta. 24+89.91  
 $\Delta = 49^\circ 37' 55.2''$  (LT)  
 $D = 9^\circ 44' 39.0''$   
 $L = 509.35'$   
 $T = 271.89'$   
 $R = 588.00'$   
 $SE = RC$   
 $RO = 78.00'$   
 $*Vd = 40$  MPH

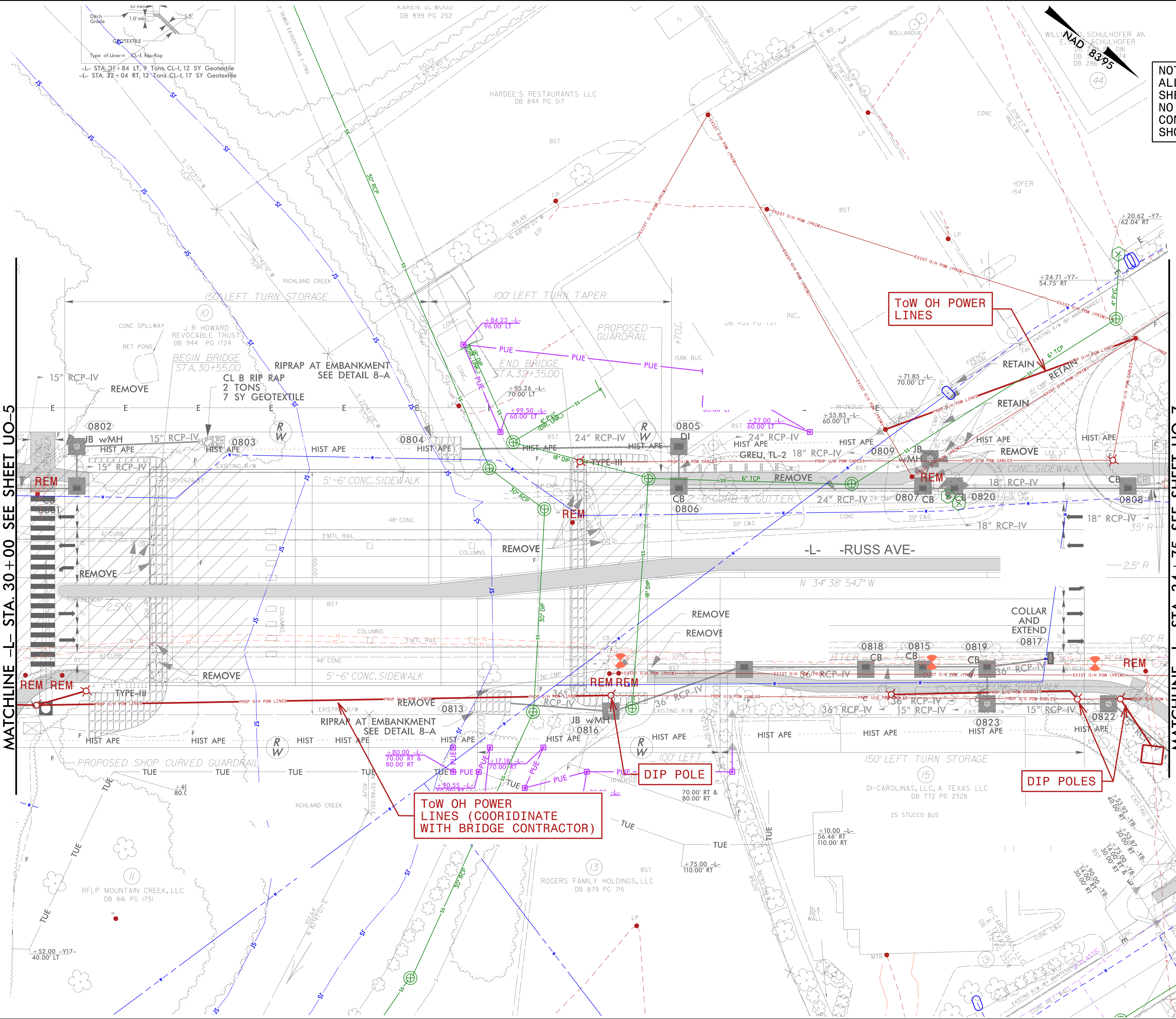
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 $L = 289.86'$   
 $T = 145.02'$   
 $R = 3,384.00'$





# UTILITIES BY OTHERS

NOTE:  
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MATCHLINE -L- STA. 30 + 00 SEE SHEET UO-5

MATCHLINE -L- STA. 34 + 75 SEE SHEET UO-7

TOW OH POWER LINES (COORDINATE WITH BRIDGE CONTRACTOR)

TOW OH POWER LINES

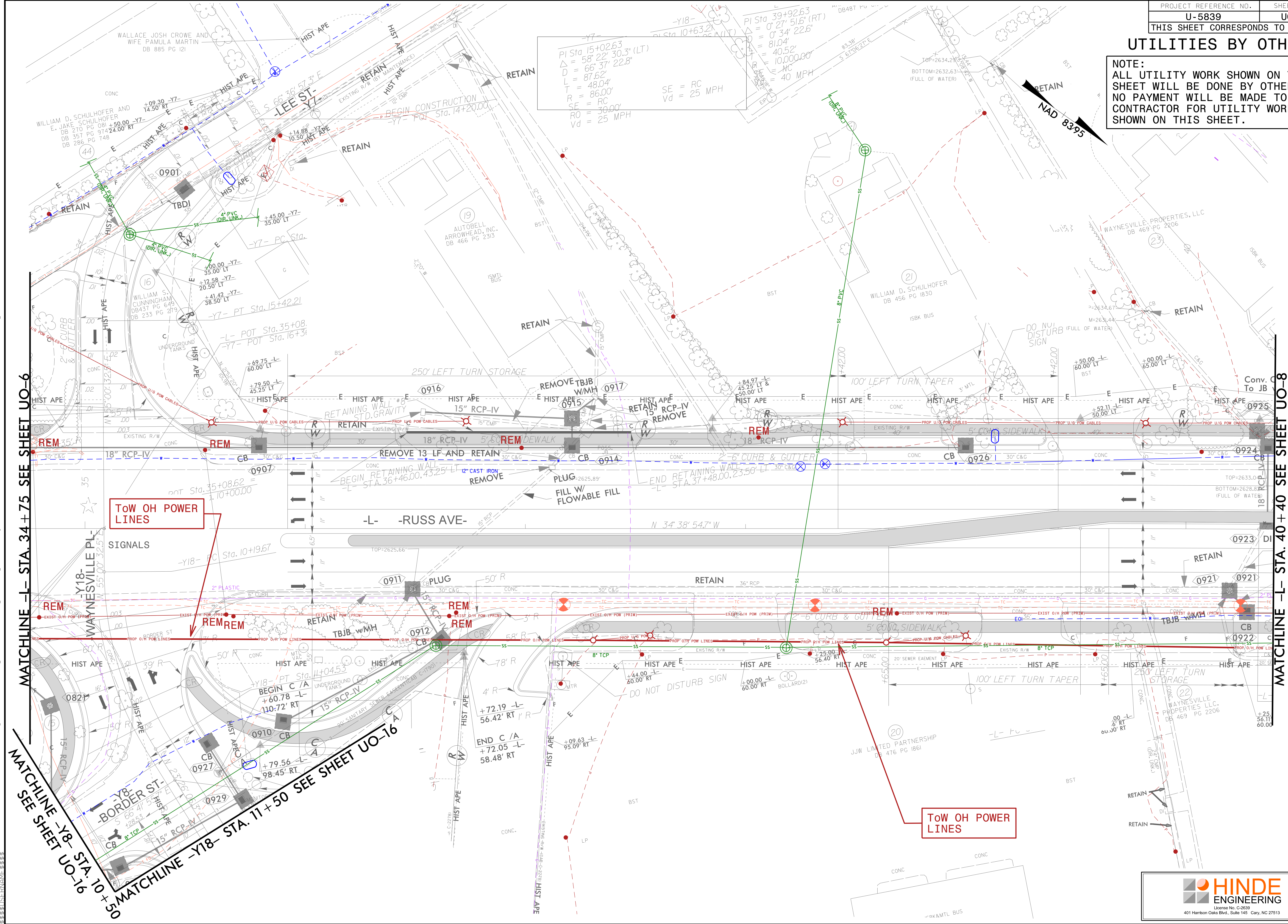
DIP POLE

DIP POLES



# UTILITIES BY OTHERS

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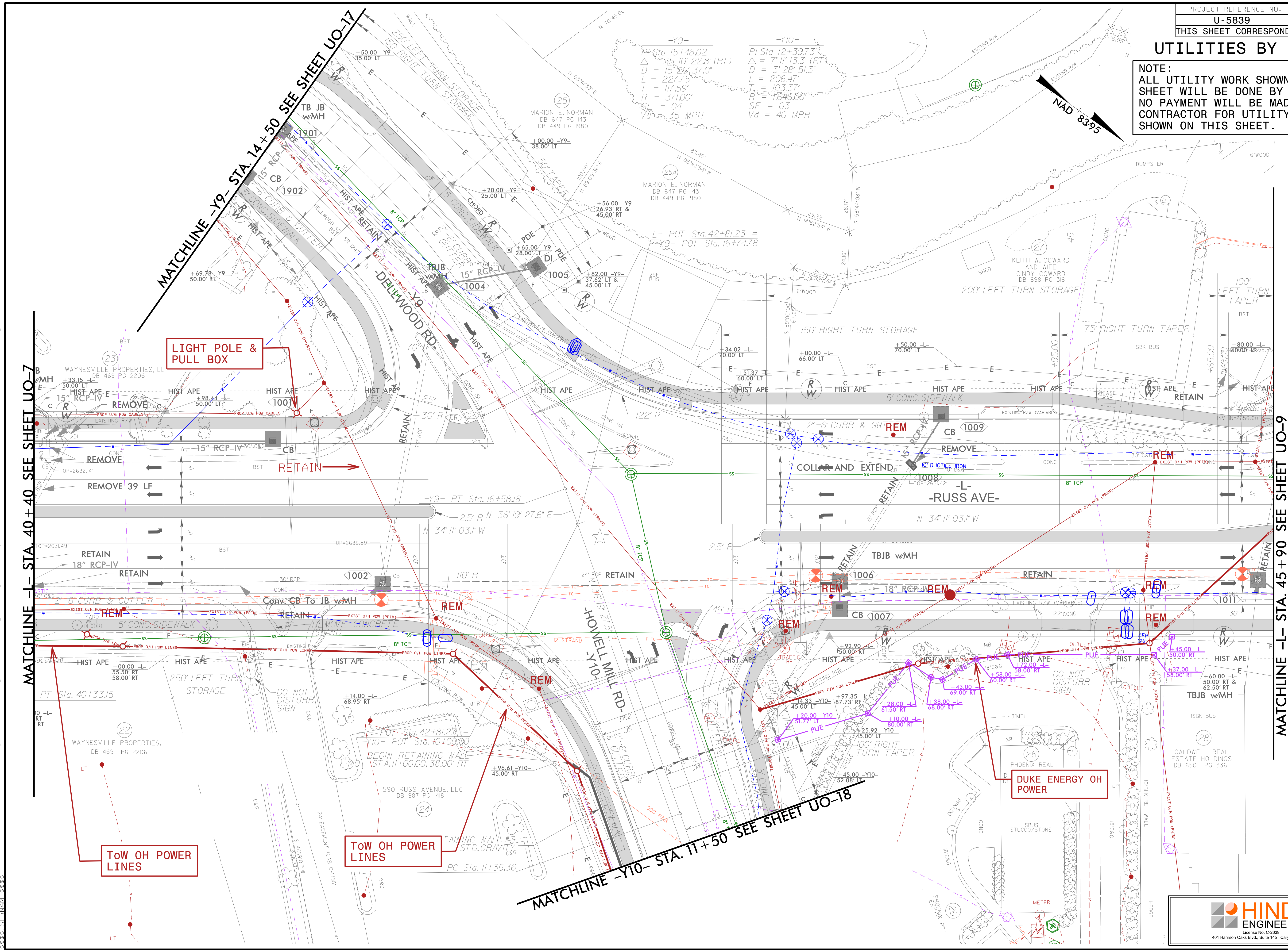


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# UTILITIES BY OTHERS

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TOW OH POWER LINES

TOW OH POWER LINES

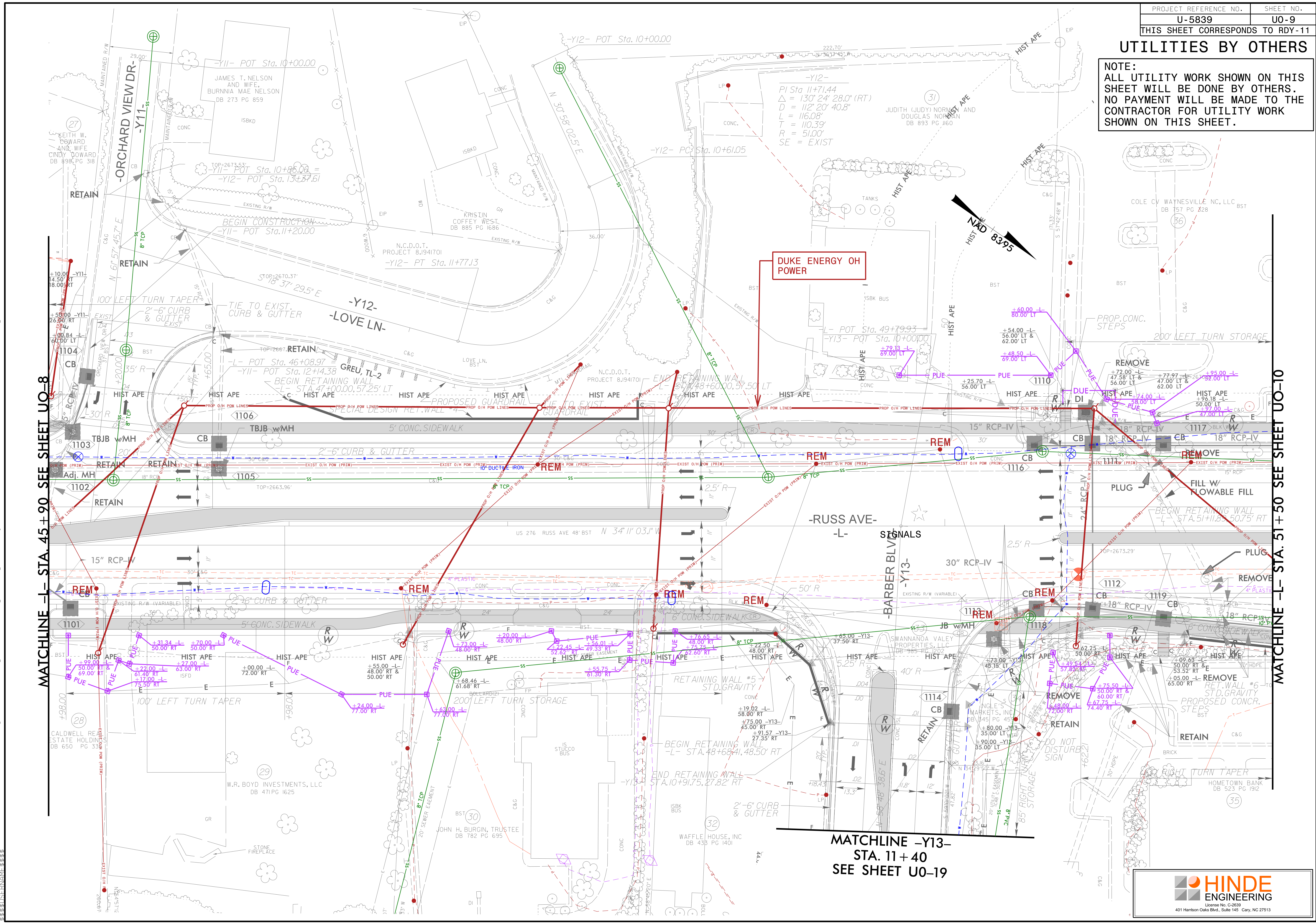
DUKE ENERGY OH POWER

LIGHT POLE & PULL BOX



## UTILITIES BY OTHERS

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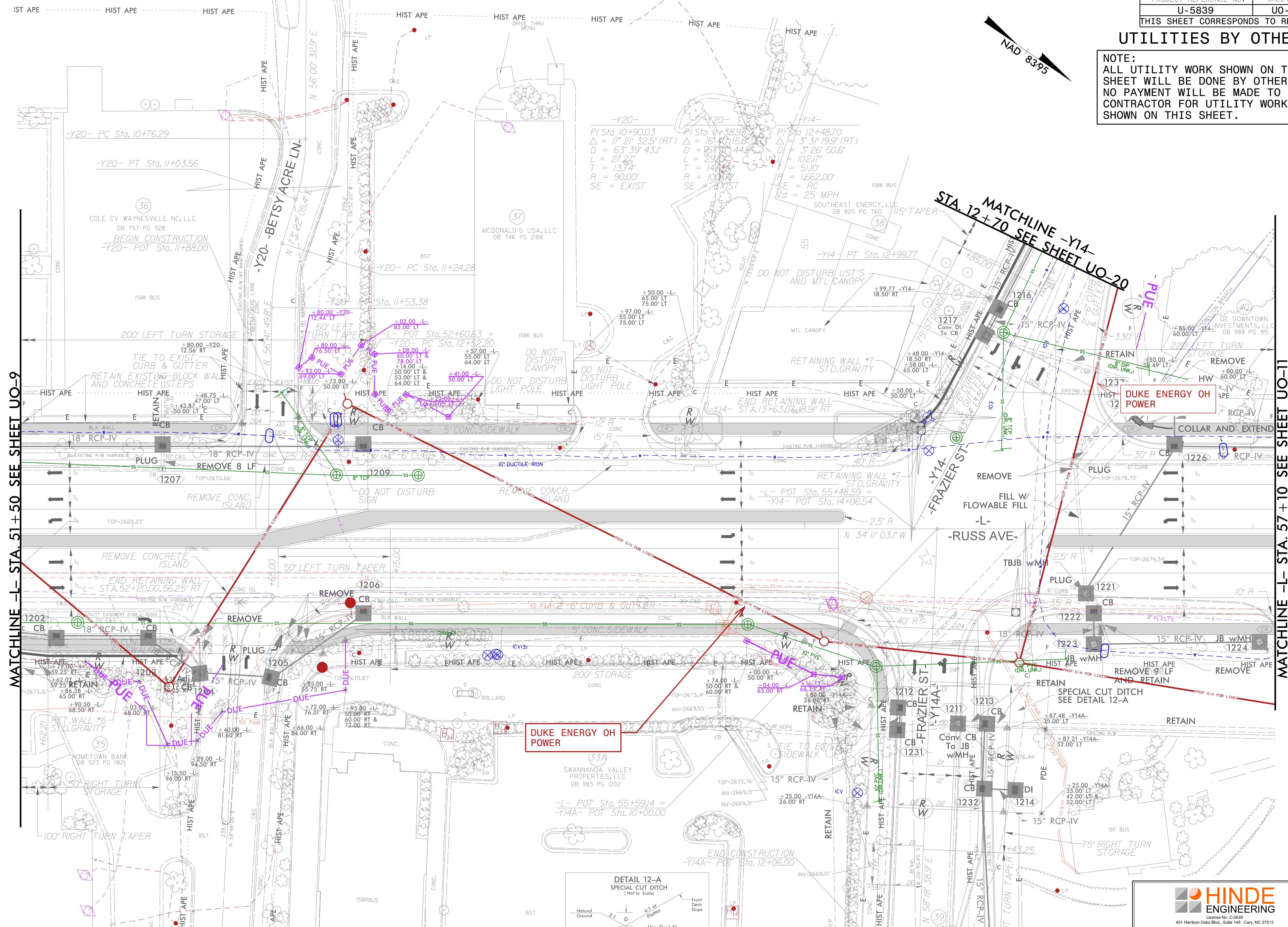




PROJECT REFERENCE NO.	SHEET NO.
U-5839	U0-10
THIS SHEET CORRESPONDS TO RDY-12	

### UTILITIES BY OTHERS

NOTE:  
ALL UTILITY WORK SHOWN ON THIS  
SHEET WILL BE DONE BY OTHERS.  
NO PAYMENT WILL BE MADE TO THE  
CONTRACTOR FOR UTILITY WORK  
SHOWN ON THIS SHEET.

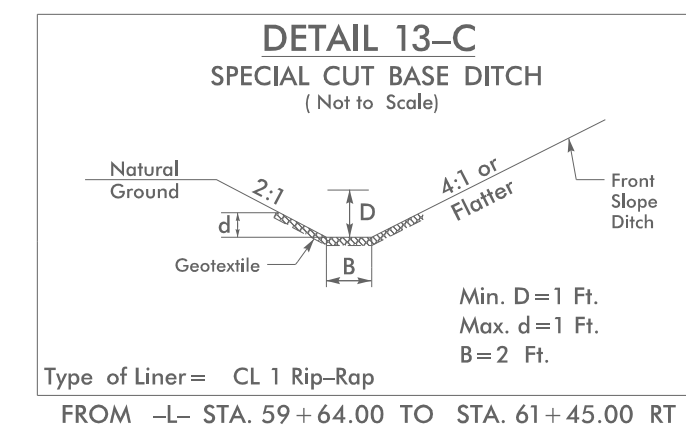
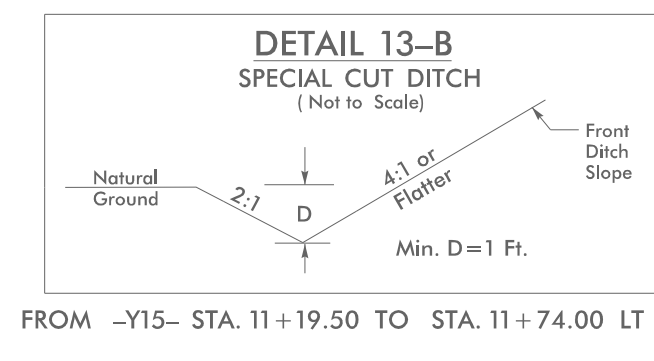
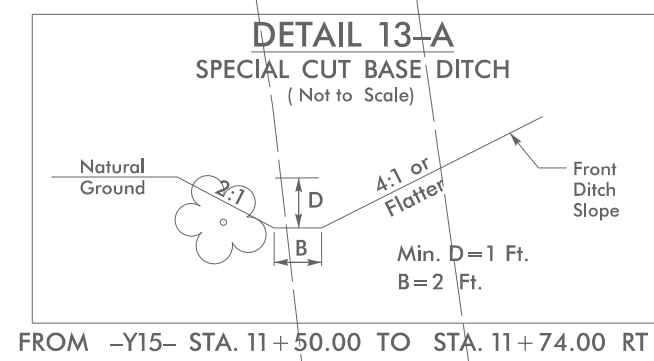
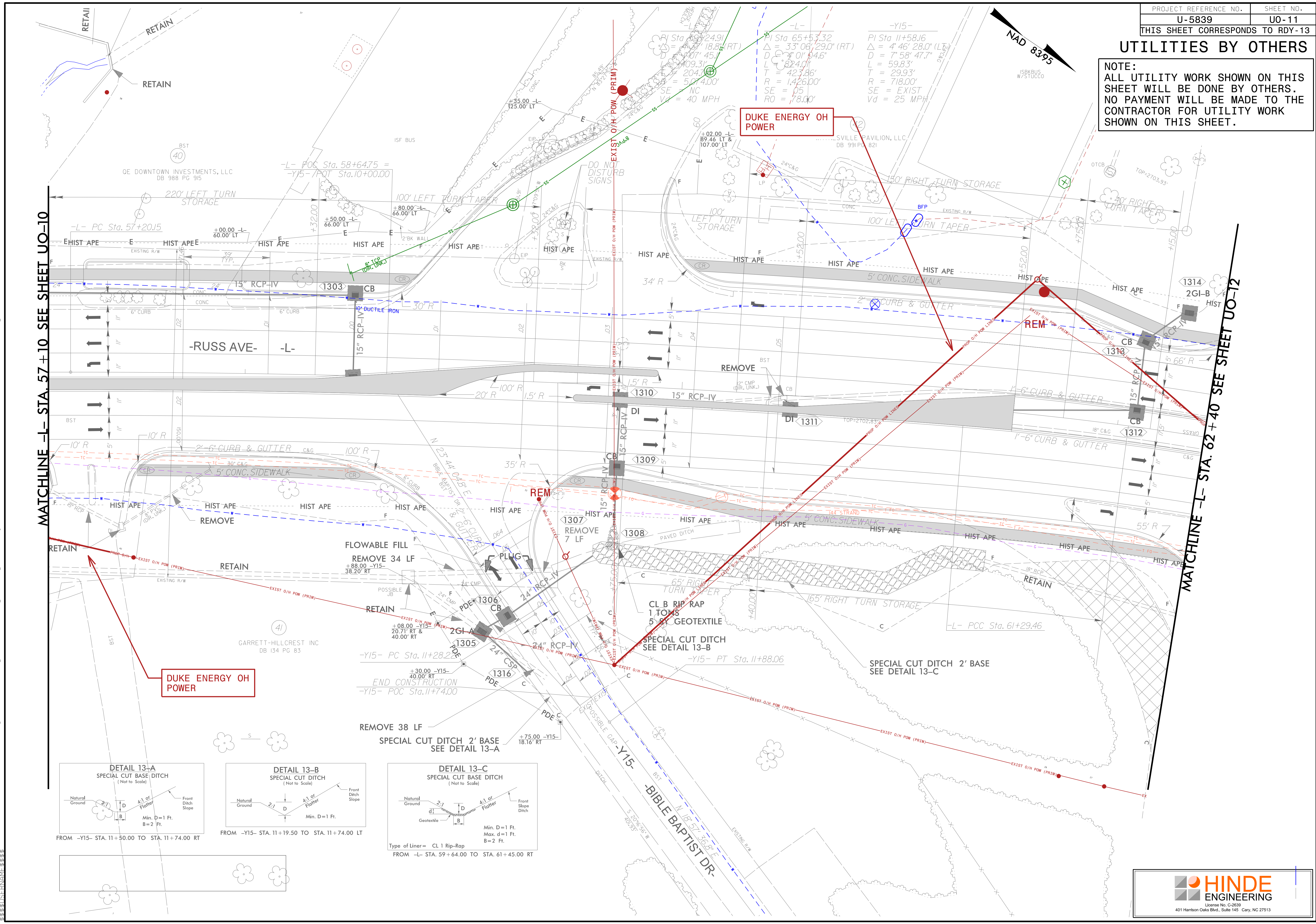


 **HINDE**  
ENGINEERING  
License No. C-2639  
401 Harrison Oaks Blvd., Suite 145 Cary, NC 27513



# UTILITIES BY OTHERS

NOTE:  
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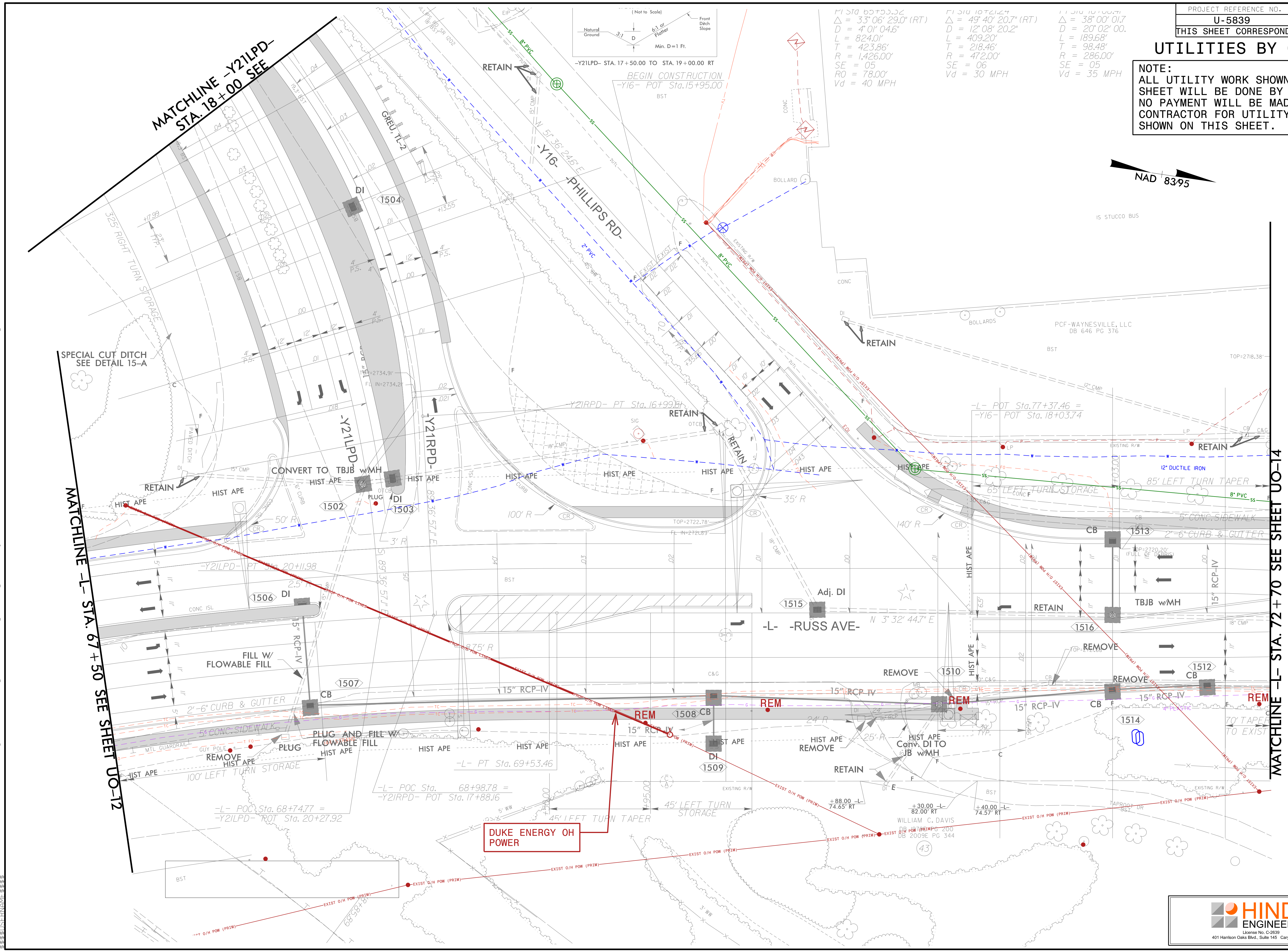
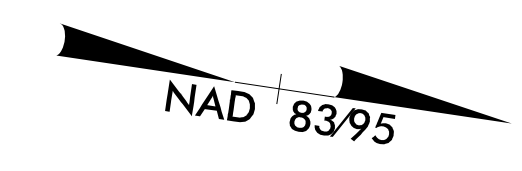






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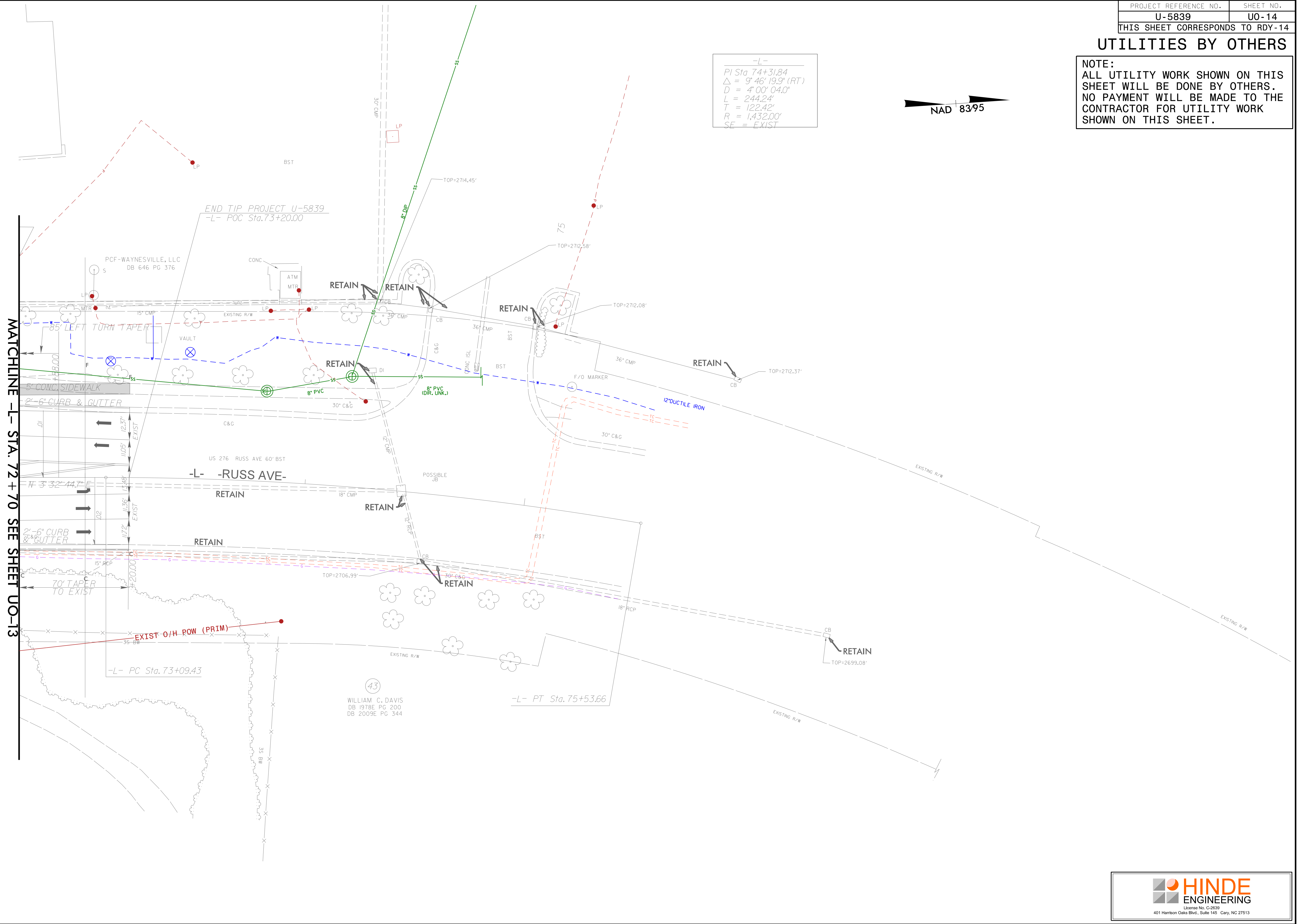


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3:58 PM



8/17/99  
20-APR-2020 14:37  
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\$\$\$\$\$

MATCHLINE -L- STA. 72 + 70 SEE SHEET UO-13



-L-  
PI Sta 74+31.84  
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 $D = 4^\circ 00' 04.0"$   
 $L = 244.24'$   
 $T = 122.42'$   
 $R = 1,432.00'$   
SE = EXIST

NAD 83/95

PROJECT REFERENCE NO.	SHEET NO.
U-5839	UO-14
THIS SHEET CORRESPONDS TO RDY-14	

### UTILITIES BY OTHERS

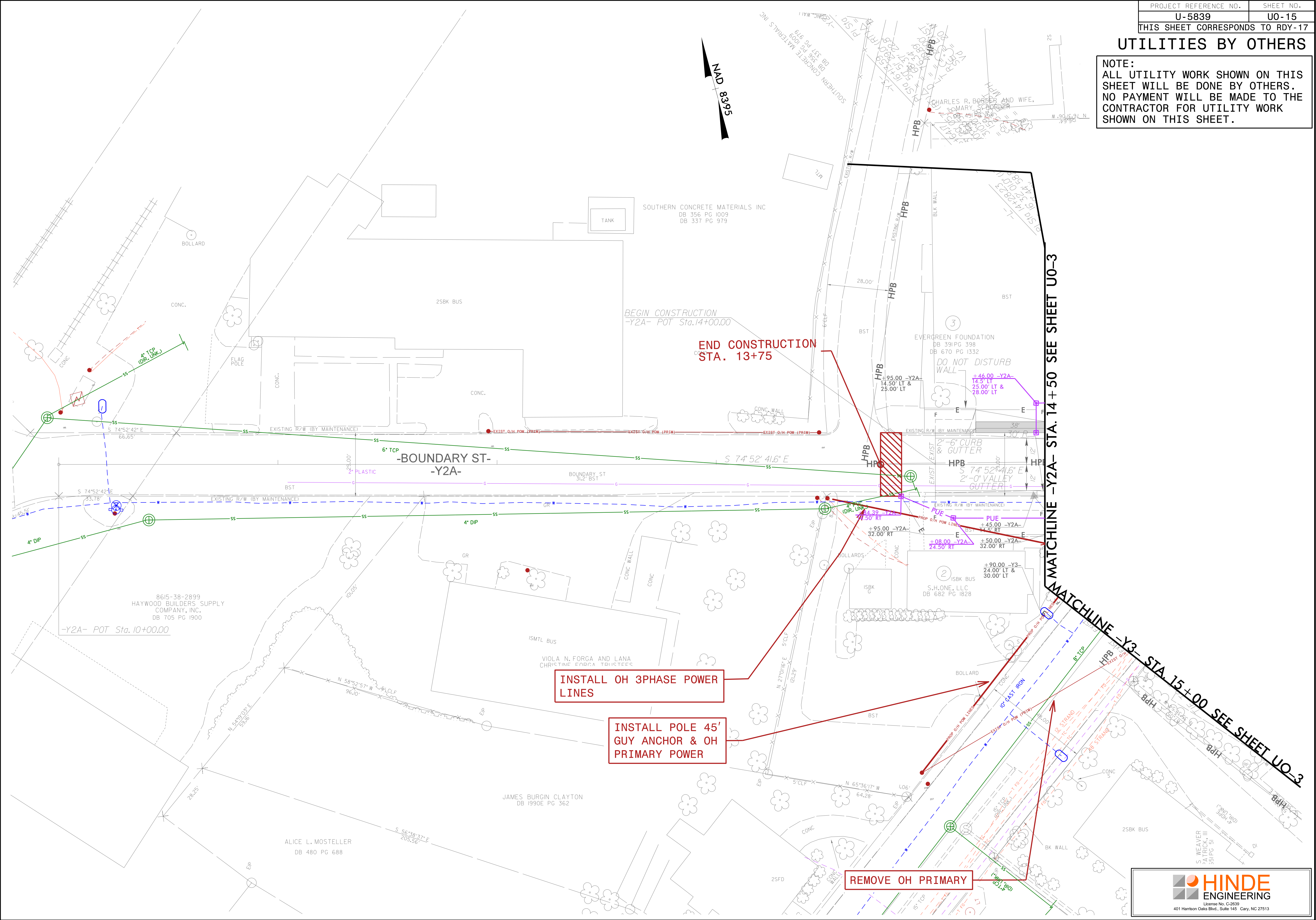
NOTE:  
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8/17/99  
20-APR-2020 14:37  
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8/17/99

PROJECT REFERENCE NO.	SHEET NO.
U-5839	U0-15
THIS SHEET CORRESPONDS TO RDY-17	

# UTILITIES BY OTHERS

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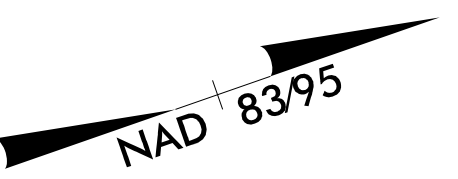




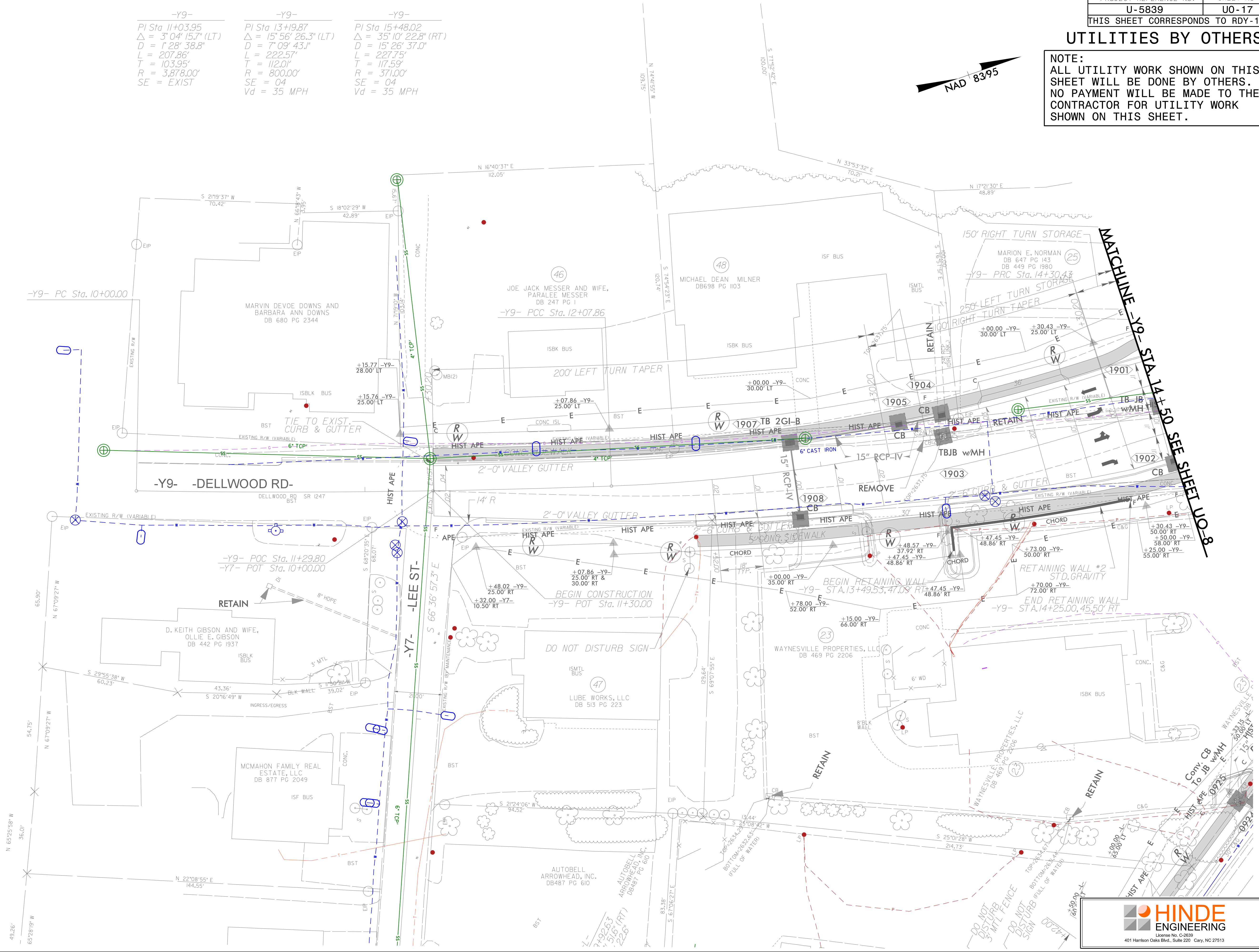


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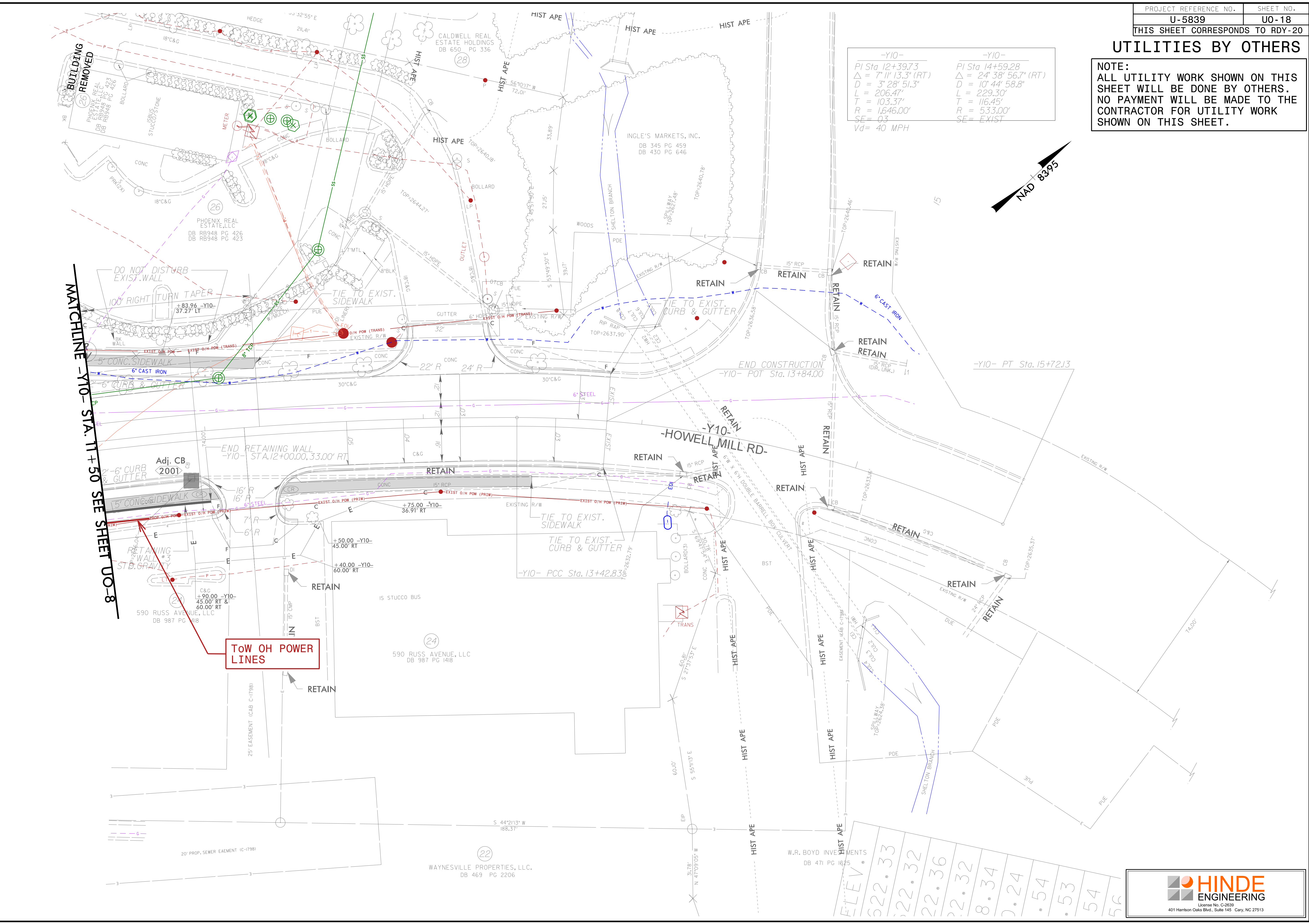


-Y9-	-Y9-	-Y9-
PI Sta 11+03.95	PI Sta 13+19.87	PI Sta 15+48.02
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D = 1'28'38.8"	D = 7'09'43.1"	D = 15'26'37.0"
L = 207.86'	L = 222.57'	L = 227.75'
T = 103.95'	T = 112.01'	T = 117.59'
R = 3,878.00'	R = 800.00'	R = 371.00'
SE = EXIST	SE = 04	SE = 04
	Vd = 35 MPH	Vd = 35 MPH





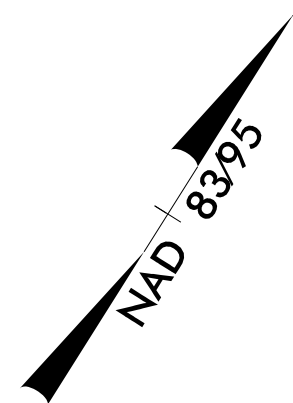
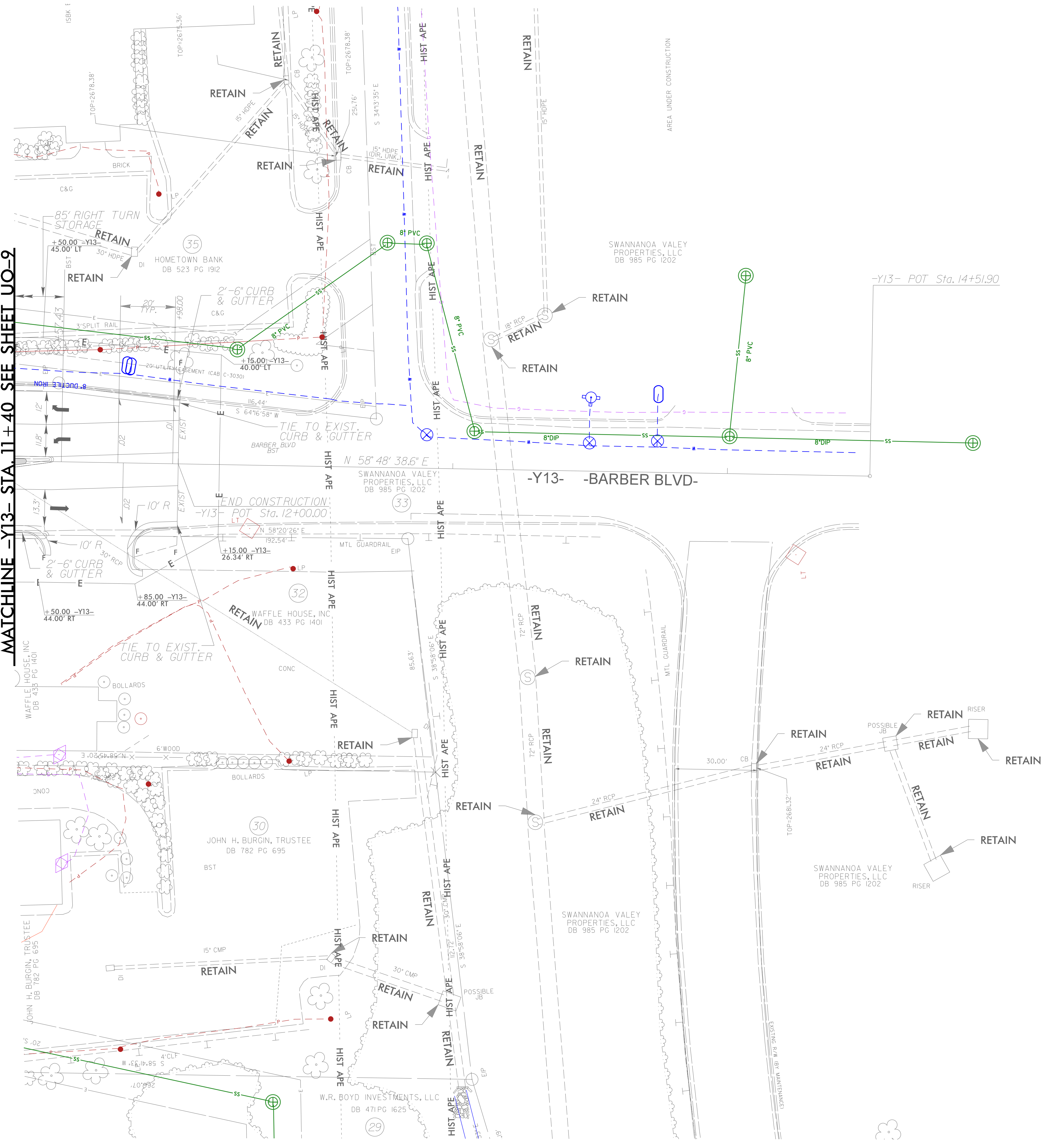
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8/17/99

MATCHLINE -Y13- STA. 11+40 SEE SHEET UO-9



PROJECT REFERENCE NO.	SHEET NO.
U-5839	UO-19
THIS SHEET CORRESPONDS TO RDY-21	

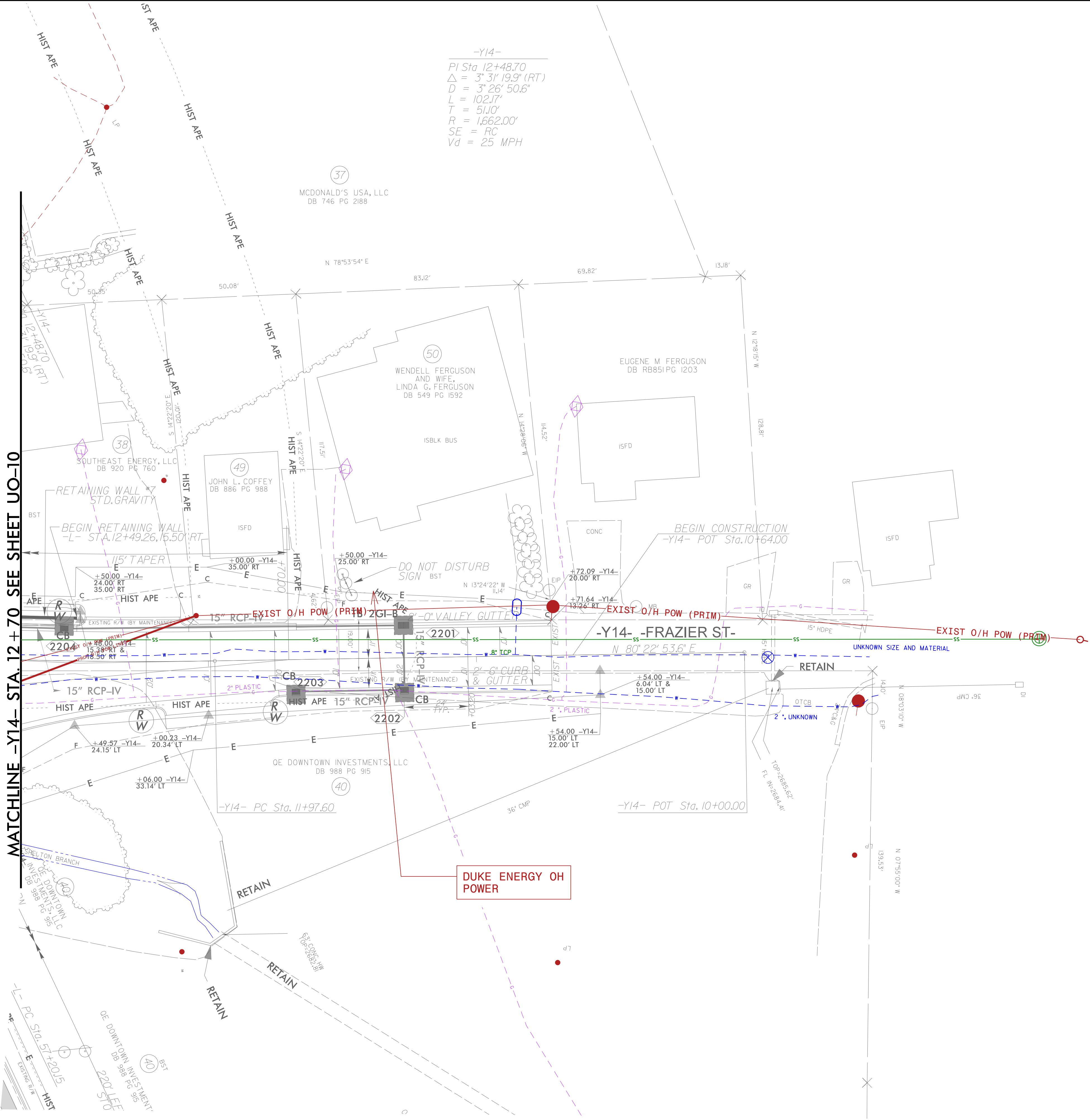
### UTILITIES BY OTHERS

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UTILITIES BY OTHERS

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NAD 83/95



-Y14-  
PI Sta 12+48.70  
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 $SE = RC$   
 $Vd = 25$  MPH

MATCHLINE -Y14- STA. 12 + 70 SEE SHEET UO-10

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\*\*\*\*\*

**UTILITY RELOCATION AGREEMENT**

**NCDOT HIGHWAY WBS ELEMENT NO.**

\_\_\_\_\_

**TRANSPORTATION IMPROVEMENT PROGRAM NO.**

\_\_\_\_\_

**COUNTY**

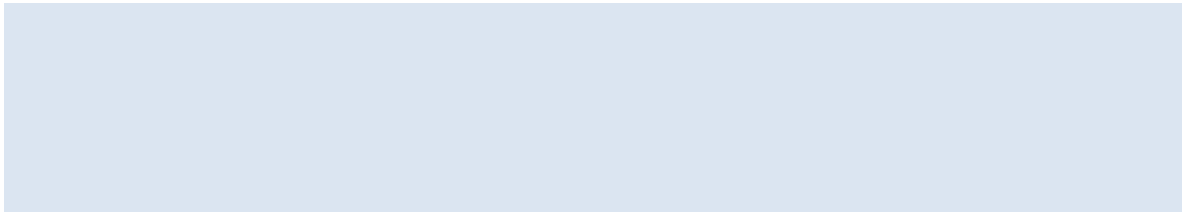
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\*\*\*\*\*

This agreement made this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, by  
and between the Department of Transportation, an agency of the State of North  
Carolina, hereinafter referred to as the DEPARTMENT, and  
\_\_\_\_\_ Inc. hereinafter referred to as the  
COMPANY:

**WITNESSETH:**

**THAT WHEREAS, the DEPARTMENT will submit a project for  
construction as follows:**



known as route \_\_\_\_\_ in \_\_\_\_\_ County,  
North Carolina to be designated as N.C. State Highway Project and/or WBS  
Element \_\_\_\_\_ and, WHEREAS, the construction of said project will  
require certain adjustments to be made to the existing facilities of the COMPANY;



**NOW, THEREFORE, in order to facilitate the orderly and expeditious relocation of the said facilities of COMPANY, the DEPARTMENT and the COMPANY have agreed as follows:**

**1. That the scope, description, and location of work to be undertaken by the COMPANY are as follows**

**2. That any work performed under this agreement shall comply with DEPARTMENT's "POLICIES AND PROCEDURES FOR ACCOMMODATING UTILITIES ON HIGHWAY RIGHTS OF WAY" dated January 1, 1975, and such amendments thereto as may be in effect at the date of this agreement. The work to be performed by the COMPANY shall conform with Federal Highway Administration's Federal-Aid Policy Guide, Subchapter G, Part 645, Subpart A hereinafter referred to as FAPG dated December 9, 1991, and such amendments thereto as may be in effect at the date of this agreement. The provisions of said FAPG and amendments thereto are incorporated in this agreement by reference as fully as if herein set out. Any work performed under this agreement not in compliance with FAPG shall constitute unauthorized work and the DEPARTMENT shall be relieved of participating in the costs of such unauthorized work unless such work is done pursuant to a supplemental agreement attached to and made a part hereof.**

**3. That the COMPANY will prepare an estimate, broken down as to estimated cost of labor, construction overhead, materials and supplies, handling charges, transportation and equipment, rights of way, preliminary engineering and construction engineering, including an itemization of appropriate credits for salvage and betterments, and accrued depreciation all in sufficient detail to provide the DEPARTMENT a reasonable basis for analysis. Unit costs, such as broad gauge units of property, may be used for estimating purposes where the COMPANY uses such units in its own operations. The COMPANY will also prepare plans, sketches or drawings showing their existing facilities, temporary and permanent changes to be made with reference to the DEPARTMENT's new right of way using appropriate nomenclature, symbols, legend, notes, color coding or the like. The before mentioned estimate and plans are attached hereto and made a part hereof. The DEPARTMENT will not reimburse the COMPANY for any utility relocations or changes not necessitated by the construction of the highway project, nor for changes made solely for the benefit or convenience of the COMPANY, its contractor, or a highway contractor.**

**4. That the DEPARTMENT's authority, obligation, or liability to pay for relocations as set forth in this agreement is based on the COMPANY having a right of occupancy in its existing location by reason of the fee, an easement or other real property interest, the damaging or taking of which is compensable in eminent domain.**

5. That payment for all work done hereunder shall be made in accordance with the requirements of FAPG unless payment is being made pursuant to a supplemental agreement attached to and made a part of this agreement.

6. That the construction work provided for in this agreement will be performed by the method or methods as specified below:

BY COMPANY'S REGULAR FORCE: The COMPANY proposes to use its regular construction or maintenance crews and personnel at its standard schedule of wages and working hours in accordance with the terms of its agreement with such employees.

BY EXISTING WRITTEN CONTINUING CONTRACT: The COMPANY proposes to use an existing written continuing contract under which certain work as shown by the COMPANY's estimate is regularly performed for the COMPANY and under which the lowest available costs are developed.

BY CONTRACT: The COMPANY does not have adequate staff or equipment to perform the necessary work with its own forces. The COMPANY proposes to award a contract to the lowest qualified bidder who submits a proposal in conformity with the requirements and specifications for the work to be performed as set forth in an appropriate solicitation for bids.

7. a. It is contemplated by the parties hereto that the construction of this State Highway Project will begin on or about the \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_.

b. Based on the best information available at the present time to the COMPANY, indicate applicable paragraph below:

Materials are available and it is expected that work will be complete prior to highway construction.

All work will take place during highway construction and arrangements for said work will be coordinated with highway construction operations at preconstruction conference.

Work will begin promptly upon notification by DEPARTMENT; however, it is not expected to be complete prior to highway construction. Any remaining work will be coordinated with highway construction operations at preconstruction conference.

Other (Specify)

8. That the method used by the COMPANY in developing the relocation costs shall be as indicated by Paragraph (a), (b), or (c) as follows:

- a. ☐ Actual direct and related indirect costs accumulated in accordance with a work order accounting procedure prescribed by the applicable Federal or State regulatory body.
- b. ☐ Actual direct and related indirect costs accumulated in accordance with an established accounting procedure developed by the COMPANY and approved by the DEPARTMENT.
- c. ☐ On a lump-sum basis where the estimated cost to the DEPARTMENT does not exceed \$100,000.00. Except where unit costs are used and approved, the estimate shall show such details as man-hours by class and rate; equipment charges by type, size, and rate; materials and supplies by items and price; and payroll additives and other overhead factors.

9. Indicate if (a) or (b) is applicable:

- a. ☐ That the replacement facility is not of greater functional capacity or capability than the one it replaces, and includes no COMPANY betterments.
- b. ☐ That the replacement facility involves COMPANY betterments, or is of greater functional capacity or capability than the one it replaces.

10. That the total estimated cost of the work proposed herein, including all cost to the DEPARTMENT and COMPANY less any credit for salvage, is estimated to be ----- \$-----

The estimated non-betterment cost to the DEPARTMENT, including all cost less any credits for salvage, betterments, accrued depreciation and additional work done by the COMPANY will be ----- \$-----

The estimated cost to the COMPANY including betterments, and any additional work done by the COMPANY will be ----- \$-----

*(The above costs shall be supported by attached estimate and plans)*

11. That in the event it is determined there are changes in the scope of work, extra work, or major changes from the statement of work covered by this agreement, reimbursement shall be limited to costs covered by a modification of this agreement or a written change or extra work order approved by the DEPARTMENT.



**12. Periodic progress billings of incurred costs may be made by COMPANY to the DEPARTMENT not to exceed monthly intervals; however, total progress billing payments shall not exceed 95% of the approved non-betterment estimate. Progress billing forms may be obtained from the Area Utility Agent.**

**13. One final and detailed complete billing of all cost shall be made by COMPANY to the DEPARTMENT at the earliest practicable date after completion of work and in any event within six months after completion of work. The statement of final billing shall follow as closely as possible the order of the items in the estimate portion of this agreement.**

**14. That the DEPARTMENT shall have the right to inspect all books, records, accounts and other documents of the COMPANY pertaining to the work performed by it under this agreement at any time after work begins and for a period of 3 years from the date final payment has been received by the COMPANY.**

**15. That the COMPANY obligates itself to erect, service and maintain the facilities to be retained and installed over and along the highway within the DEPARTMENT right of way limits in accordance with the mandate of the Statute and such other laws, rules, and regulations as have been or may be validly enacted or adopted, now or hereafter.**

**16. That if, in the future, it becomes necessary due to highway construction or improvement to adjust or relocate utilities covered in this agreement being relocated at DEPARTMENT expense that are crossing or otherwise occupying highway right of way, the non-betterment cost of same will be that of the DEPARTMENT.**

**17. That if, at any time, the DEPARTMENT shall require the relocation of or changes in the location of the encroaching facilities covered in this agreement being relocated at COMPANY expense, the COMPANY binds itself, its successors and assigns, to promptly relocate or alter the facilities, in order to conform to the said requirements, without any cost to the DEPARTMENT.**

**18. That the COMPANY agrees to relinquish their rights in that portion of right of way vacated by their existing facilities now absorbed within DEPARTMENT right of way.**

**19. Proper temporary and permanent measures shall be used to control erosion and sedimentation in accordance with all local, State and Federal regulations.**

**20. The COMPANY agrees to comply with the environmental rules and regulations of the State of North Carolina. Violation to the NC Sedimentation Pollution Control Act, Clean Water Act, NC Coastal Management Act, or other environmental commitment outlined in the project permits may result in work stoppage, penalties and/or construction delays.**

**21. The COMPANY agrees to comply with Buy America. United States Codes (USC) 313 and Code of Federal Regulations 23 CFR 635.410: Requires the use of domestic steel and iron in all federally funded construction projects.**

**IN WITNESS WHEREOF, the parties hereby have affixed their names by their duly authorized officers the day and year first above written.**

**DEPARTMENT OF TRANSPORTATION**

**BY:** \_\_\_\_\_

**TITLE:** \_\_\_\_\_

**ATTEST OR WITNESS**

\_\_\_\_\_  
**(NAME OF COMPANY)**

**BY:** \_\_\_\_\_

**BY:** \_\_\_\_\_

**TITLE:** \_\_\_\_\_

**TITLE:** \_\_\_\_\_

**N.C.G.S. § 133-32 and Executive Order 24 prohibit the offer to, or acceptance by, any State Employee of any gift from anyone with a contract with the State, or from any person seeking to do business with the State. By execution of any response in this procurement, you attest, for your entire organization and its employees or agents, that you are not aware that any such gift has been offered, accepted, or promised by any employees of your organization.**

<b>TOWN OF WAYNESVILLE</b>
<b>Project Name: U-5839 Russ Ave. Widening Project</b>
<b>WBS #50230.1.1</b>
<b>Estimate: Russ Ave. Power Relocation (L-Line Sta. 24+50 - 43+00)</b>
<b>Prepared By: Preston Gregg, PE</b>
<b>Date: 5-1-2020</b>



**PO NO.:**

**Remittance Address:**

Attn: Ben Turnmire  
280 Georgia Ave.  
Waynesville, NC 28786

LI #	Item Description	QTY	Unit	Unit Price	Material	Labor	Subcontracts	Total
1	<b>Materials:</b> poles, crossarms, insulators, hardware, disconnect switches, conduit, conductors, pullboxes, etc.	1	LS	\$85,000	\$85,000.00			\$85,000.00
2	2" Directional Boring	2000	Ft	\$15.00			\$30,000.00	\$30,000.00
3	Contract Electric UG Crew	27	2 Crew-Day	\$3,840.00			\$207,360.00	\$207,360.00
4	Contract Electric OH Line Crew	21	Crew-Day	\$3,840.00			\$80,640.00	\$80,640.00
5	Contract Electric OH Const. Crew	12	Crew-Day	\$4,282.05			\$51,384.60	\$51,384.60
6	TOW Electric Crew	20	Crew-Day	\$2,608.80		\$52,176.00		\$52,176.00
7	Roadway Lighting	12	Ea.	\$2,247.00	\$26,964.00			\$26,964.00
	<b>TOTAL:</b>				\$85,000.00	\$52,176.00	\$369,384.60	<b>\$533,524.60</b>

Gavin Brown, Mayor  
Gary Caldwell, Mayor Pro Tem  
Jon Feichter, Alderman  
Julia Freeman, Alderman  
LeRoy Roberson, Alderman



Rob Hites Jr., Town Manager  
Bill Cannon, Town Attorney

May 1, 2020

North Carolina Department of Transportation  
C/O: Todd Butner – Hinde Engineering  
1555 Mail Service Center  
Raleigh, NC 27699

RE: NCDOT WBS #: 50230.1.1  
TIP # U-5839  
County: Haywood  
Location: Waynesville, NC  
Project Requirements: Utility Relocation Agreement, Actual Cost Billing / Non-Betterment Work  
Project Description: Relocation of TOW Overhead Facilities to Out of the Conflict Of U-5839  
Widening Project (Russ Ave. and side streets only).

Dear Mr. Butner,

Attached are copies of our detailed estimate in the amount of \$533,524.60 and our relocation design drawings covering our proposed relocation of Town of Waynesville facilities in conflict with the proposed project along Russ Ave. from Walnut St. to Howell Mill Rd. This estimate is valid for 30 days and is based on the design as shown on the attached drawings. Estimates may be revised due to change in scope or if right of way is not obtained. The estimate may be updated if the authorization to proceed is received after the 30 day deadline.

If you find this estimate in order, please authorize us to proceed with the work and upon completion thereof, to bill the NCDOT per the project requirements located at the top of this letter. If you have any questions related to this agreement, plans, estimate or final invoice please contact Preston Gregg, Town Engineer at [pgregg@waynesvillenc.gov](mailto:pgregg@waynesvillenc.gov) or 828-456-4410.

Preston Gregg, PE  
Town Engineer

Ec: Jeff Stines, Interim Public Services Director  
Willie Smith, Electric Superintendent  
Rob Hites Jr., Town Manager

\*\*\*\*\*

**UTILITY RELOCATION AGREEMENT**

**NCDOT HIGHWAY WBS ELEMENT NO.**

\_\_\_\_\_

**TRANSPORTATION IMPROVEMENT PROGRAM NO.**

\_\_\_\_\_

**COUNTY**

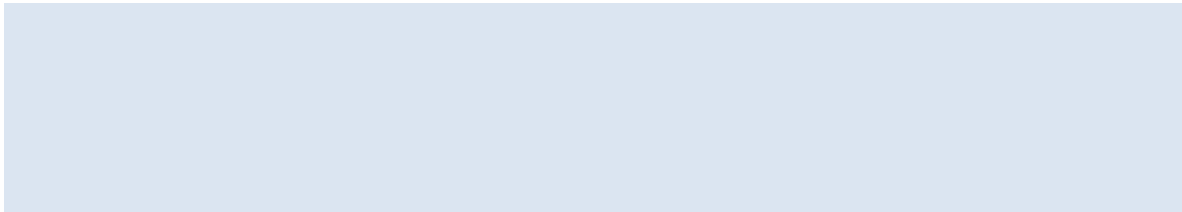
\_\_\_\_\_

\*\*\*\*\*

This agreement made this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, by  
and between the Department of Transportation, an agency of the State of North  
Carolina, hereinafter referred to as the DEPARTMENT, and  
\_\_\_\_\_ Inc. hereinafter referred to as the  
COMPANY:

**WITNESSETH:**

**THAT WHEREAS, the DEPARTMENT will submit a project for  
construction as follows:**



known as route \_\_\_\_\_ in \_\_\_\_\_ County,  
North Carolina to be designated as N.C. State Highway Project and/or WBS  
Element \_\_\_\_\_ and, WHEREAS, the construction of said project will  
require certain adjustments to be made to the existing facilities of the COMPANY;

**NOW, THEREFORE, in order to facilitate the orderly and expeditious relocation of the said facilities of COMPANY, the DEPARTMENT and the COMPANY have agreed as follows:**

**1. That the scope, description, and location of work to be undertaken by the COMPANY are as follows**

**2. That any work performed under this agreement shall comply with DEPARTMENT's "POLICIES AND PROCEDURES FOR ACCOMMODATING UTILITIES ON HIGHWAY RIGHTS OF WAY" dated January 1, 1975, and such amendments thereto as may be in effect at the date of this agreement. The work to be performed by the COMPANY shall conform with Federal Highway Administration's Federal-Aid Policy Guide, Subchapter G, Part 645, Subpart A hereinafter referred to as FAPG dated December 9, 1991, and such amendments thereto as may be in effect at the date of this agreement. The provisions of said FAPG and amendments thereto are incorporated in this agreement by reference as fully as if herein set out. Any work performed under this agreement not in compliance with FAPG shall constitute unauthorized work and the DEPARTMENT shall be relieved of participating in the costs of such unauthorized work unless such work is done pursuant to a supplemental agreement attached to and made a part hereof.**

**3. That the COMPANY will prepare an estimate, broken down as to estimated cost of labor, construction overhead, materials and supplies, handling charges, transportation and equipment, rights of way, preliminary engineering and construction engineering, including an itemization of appropriate credits for salvage and betterments, and accrued depreciation all in sufficient detail to provide the DEPARTMENT a reasonable basis for analysis. Unit costs, such as broad gauge units of property, may be used for estimating purposes where the COMPANY uses such units in its own operations. The COMPANY will also prepare plans, sketches or drawings showing their existing facilities, temporary and permanent changes to be made with reference to the DEPARTMENT's new right of way using appropriate nomenclature, symbols, legend, notes, color coding or the like. The before mentioned estimate and plans are attached hereto and made a part hereof. The DEPARTMENT will not reimburse the COMPANY for any utility relocations or changes not necessitated by the construction of the highway project, nor for changes made solely for the benefit or convenience of the COMPANY, its contractor, or a highway contractor.**

**4. That the DEPARTMENT's authority, obligation, or liability to pay for relocations as set forth in this agreement is based on the COMPANY having a right of occupancy in its existing location by reason of the fee, an easement or other real property interest, the damaging or taking of which is compensable in eminent domain.**

5. That payment for all work done hereunder shall be made in accordance with the requirements of FAPG unless payment is being made pursuant to a supplemental agreement attached to and made a part of this agreement.

6. That the construction work provided for in this agreement will be performed by the method or methods as specified below:

BY COMPANY'S REGULAR FORCE: The COMPANY proposes to use its regular construction or maintenance crews and personnel at its standard schedule of wages and working hours in accordance with the terms of its agreement with such employees.

BY EXISTING WRITTEN CONTINUING CONTRACT: The COMPANY proposes to use an existing written continuing contract under which certain work as shown by the COMPANY's estimate is regularly performed for the COMPANY and under which the lowest available costs are developed.

BY CONTRACT: The COMPANY does not have adequate staff or equipment to perform the necessary work with its own forces. The COMPANY proposes to award a contract to the lowest qualified bidder who submits a proposal in conformity with the requirements and specifications for the work to be performed as set forth in an appropriate solicitation for bids.

7. a. It is contemplated by the parties hereto that the construction of this State Highway Project will begin on or about the \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_.

b. Based on the best information available at the present time to the COMPANY, indicate applicable paragraph below:

\_\_\_ Materials are available and it is expected that work will be complete prior to highway construction.

\_\_\_ All work will take place during highway construction and arrangements for said work will be coordinated with highway construction operations at preconstruction conference.

\_\_\_ Work will begin promptly upon notification by DEPARTMENT; however, it is not expected to be complete prior to highway construction. Any remaining work will be coordinated with highway construction operations at preconstruction conference.

\_\_\_ Other (Specify)



8. That the method used by the COMPANY in developing the relocation costs shall be as indicated by Paragraph (a), (b), or (c) as follows:

- a. ☐ Actual direct and related indirect costs accumulated in accordance with a work order accounting procedure prescribed by the applicable Federal or State regulatory body.
- b. ☐ Actual direct and related indirect costs accumulated in accordance with an established accounting procedure developed by the COMPANY and approved by the DEPARTMENT.
- c. ☐ On a lump-sum basis where the estimated cost to the DEPARTMENT does not exceed \$100,000.00. Except where unit costs are used and approved, the estimate shall show such details as man-hours by class and rate; equipment charges by type, size, and rate; materials and supplies by items and price; and payroll additives and other overhead factors.

9. Indicate if (a) or (b) is applicable:

- a. ☐ That the replacement facility is not of greater functional capacity or capability than the one it replaces, and includes no COMPANY betterments.
- b. ☐ That the replacement facility involves COMPANY betterments, or is of greater functional capacity or capability than the one it replaces.

10. That the total estimated cost of the work proposed herein, including all cost to the DEPARTMENT and COMPANY less any credit for salvage, is estimated to be ----- \$-----

The estimated non-betterment cost to the DEPARTMENT, including all cost less any credits for salvage, betterments, accrued depreciation and additional work done by the COMPANY will be ----- \$-----

The estimated cost to the COMPANY including betterments, and any additional work done by the COMPANY will be ----- \$-----

*(The above costs shall be supported by attached estimate and plans)*

11. That in the event it is determined there are changes in the scope of work, extra work, or major changes from the statement of work covered by this agreement, reimbursement shall be limited to costs covered by a modification of this agreement or a written change or extra work order approved by the DEPARTMENT.

**12. Periodic progress billings of incurred costs may be made by COMPANY to the DEPARTMENT not to exceed monthly intervals; however, total progress billing payments shall not exceed 95% of the approved non-betterment estimate. Progress billing forms may be obtained from the Area Utility Agent.**

**13. One final and detailed complete billing of all cost shall be made by COMPANY to the DEPARTMENT at the earliest practicable date after completion of work and in any event within six months after completion of work. The statement of final billing shall follow as closely as possible the order of the items in the estimate portion of this agreement.**

**14. That the DEPARTMENT shall have the right to inspect all books, records, accounts and other documents of the COMPANY pertaining to the work performed by it under this agreement at any time after work begins and for a period of 3 years from the date final payment has been received by the COMPANY.**

**15. That the COMPANY obligates itself to erect, service and maintain the facilities to be retained and installed over and along the highway within the DEPARTMENT right of way limits in accordance with the mandate of the Statute and such other laws, rules, and regulations as have been or may be validly enacted or adopted, now or hereafter.**

**16. That if, in the future, it becomes necessary due to highway construction or improvement to adjust or relocate utilities covered in this agreement being relocated at DEPARTMENT expense that are crossing or otherwise occupying highway right of way, the non-betterment cost of same will be that of the DEPARTMENT.**

**17. That if, at any time, the DEPARTMENT shall require the relocation of or changes in the location of the encroaching facilities covered in this agreement being relocated at COMPANY expense, the COMPANY binds itself, its successors and assigns, to promptly relocate or alter the facilities, in order to conform to the said requirements, without any cost to the DEPARTMENT.**

**18. That the COMPANY agrees to relinquish their rights in that portion of right of way vacated by their existing facilities now absorbed within DEPARTMENT right of way.**

**19. Proper temporary and permanent measures shall be used to control erosion and sedimentation in accordance with all local, State and Federal regulations.**

**20. The COMPANY agrees to comply with the environmental rules and regulations of the State of North Carolina. Violation to the NC Sedimentation Pollution Control Act, Clean Water Act, NC Coastal Management Act, or other environmental commitment outlined in the project permits may result in work stoppage, penalties and/or construction delays.**

**21. The COMPANY agrees to comply with Buy America. United States Codes (USC) 313 and Code of Federal Regulations 23 CFR 635.410: Requires the use of domestic steel and iron in all federally funded construction projects.**

**IN WITNESS WHEREOF, the parties hereby have affixed their names by their duly authorized officers the day and year first above written.**

**DEPARTMENT OF TRANSPORTATION**

**BY:** \_\_\_\_\_

**TITLE:** \_\_\_\_\_

**ATTEST OR WITNESS**

\_\_\_\_\_  
**(NAME OF COMPANY)**

**BY:** \_\_\_\_\_

**BY:** \_\_\_\_\_

**TITLE:** \_\_\_\_\_

**TITLE:** \_\_\_\_\_

**N.C.G.S. § 133-32 and Executive Order 24 prohibit the offer to, or acceptance by, any State Employee of any gift from anyone with a contract with the State, or from any person seeking to do business with the State. By execution of any response in this procurement, you attest, for your entire organization and its employees or agents, that you are not aware that any such gift has been offered, accepted, or promised by any employees of your organization.**



**Town of  
Waynesville  
Annual Budget  
2020 - 2021**

Section 1

## Budget Message

Section 2

## Budget Highlights

Section 3

## Budget Summary and Budget Line Items

Section 4

## Capital Budget/ Debt Payments/ Special Appropriations

Section 5

## Fee Schedule



# BUDGET MESSAGE

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## 2020-2021

May 12, 2020

The Honorable Mayor and Members of the Board of Aldermen  
Town of Waynesville

Dear Mayor and Board Members:

In accordance with the provisions of the North Carolina General Statutes, your staff presents the proposed Municipal Operating and Capital Budget for Fiscal Year 2020-21.

In Fiscal Year 2020-21 the budget team has had to revise the original financial plans for the upcoming fiscal year and adjust the Town's finances to reflect a rapid downturn in revenues. The "Shelter in Place" policy and closing of non-essential businesses has severely damaged Waynesville's economy. Based on advice from NC League of Municipalities (NCLM) and attempting to adjust for additional losses to our tourist-based economy, we are projecting that revenues will experience a decrease from the previous year. This reduction in revenue could be equivocal to what the Town experienced during the FY 2008-2009. Waynesville has a fund balance of approximately \$5.8 million which is available for appropriation. Given this limited amount of available savings the budget team has had to cut all but essential spending.

The budget that we recommend is cut to the point that we would need to resort to employee layoffs in order to reduce it further. The presented budget assumes a 3% loss in overall revenue and a 7% loss in annualized sales tax revenue compared to the 2019-2020 budget. After stripping the budget of all but necessary spending, we must still resort to an appropriation of \$509,000 from the fund balance in order to balance the General Fund Budget. Given the state of Haywood County's economy we do not recommend any tax or fee adjustments within the General Fund. A 10% increase in sewer rates required to fund the first year of debt service for the plant renovation and the inflow/infiltration program and a 3% increase in water rates are recommended. If economic indicators and assumed trends do not meet expectations within the first half of fiscal year 2021, we will be forced to look at revenue increases (taxes or fees) or staff reductions.

The largest increases in expenditures comes from a 3% health insurance and a mandatory 1.2% increase in employer retirement contributions. Due to the loss of revenue a higher amount of General Fund Balance will be appropriated. We do not recommend any salary adjustments during the first six-months of the fiscal year. That includes cost-of-living adjustments (COLA) or career track until the mid-year numbers are known. We do recommend the Town fund its recently modified longevity program and the Christmas bonuses. These benefits amount to \$173,000. We are not recommending any capital spending or increases in General Fund staffing.

We recommend limited capital spending in the Water, Sewer and Electric Funds. The largest capital project is an inflow/infiltration program amounting to \$300,000. NC DENR is holding approval of the Town's grant/loan until we demonstrate significant progress in reducing infiltration and inflow in the wastewater collection system. We have conducted smoke-testing and are in the process of specifically locating sources of inflow/infiltration. In order to keep the project on schedule, we must speed-up the decade long process of locating and correcting ground and storm water intrusion into our sewer system.

The true and total impact of this unexpected and dramatic downturn in our local economy is impossible to predict at this point. We are depending on advice from economists at the NCLM and discussions with regional finance directors. Our goal is to continue with current levels of service while keeping the Town's savings above the minimum standard. Our current fund balance represents 41.78% of last year's expenditures. The statewide average for Electricities of our size retains an average of 45%. After we appropriate \$509,000 in 2020-21, that percentage will drop to roughly 32%. If we appropriate the same or close to same amount in 2021-22, we will very likely receive a letter from the State ordering Waynesville to increase its revenues to restore its fund balance to average levels in the 2022-23 budget year.

Our Winter retreat will be critical. By then, we will have collected most of our ad valorem taxes, received the Christmas allocation of sales tax and posted utility revenue that will have been withheld by customers during the Governor's Order. We will have a better idea of the depth of the downturn in our local economy, its impact on the budget, and a sense of the length of the recession.

If the local economy bounces back and we have a healthy leaf season we may be able to adjust the budget upward and award some of the employee COLA or career track increases. If we return to a healthier economic picture, we hope to finalize our pay and classification study and recommend that the Board fund the study's most critical recommendations. If the recession lingers, we will need to discuss increases in taxes and fees in the next 2021-22 budget year.



## Budget Outline

The Town Board serves as the Board of Directors of a Town that operates six separate businesses. The Finance Department keeps a separate set of books for each fund. We charge one fund for services delivered by another fund to ensure that we have a true account of their activities. For FY 20-21 we recommend a total for all funds of \$31,349,690 a (0.2%) decrease over 2019-20.

General Fund	\$ 14,909,070
Water Fund	\$ 3,401,970
Sewer Fund	\$ 3,405,995
Electric Fund	\$ <u>9,632,655</u>
Total	\$ 31,349,690

Asset Management Fund	\$ 1,688,050
Garage Fund	\$ <u>736,130</u>
Total	\$ 2,424,180

## Personnel

The largest General Fund expense for local governments is personnel. Over seventy percent of the General Fund Budget funds the Town's staff. General Fund employees spend most of their workdays performing services for citizens. The face-to-face nature of their work requires that the Town attract, train and retain a workforce that understands their jobs and provides service in a professional and personable manner. This is especially difficult to carry out in our area due to the high cost of living and low unemployment rate. The Board wisely supports an employee benefit program that rivals any local government in North Carolina. The challenge for the Town is to continue funding competitive salaries and benefits when the cost of living is rising faster than the Town's tax base.

In the upcoming year we are faced with two mandated costs that increase our personnel costs considerably, employee health insurance and an increase in NC Local Government Retirement contributions. The proposal that is before you include a 3% increase in employee health insurance premiums and a 1.2% increase in NCLGRS. In the General Fund alone the cost of retirement and health care adds \$109,000 to the General Fund. We recommend that a long vacant position in the Public Services Department be transferred to the Fire Department to be used as a Fire Inspector. The Town has fallen behind in its inspection program. We need a full-time position to carry out this State mandated program. This will be budgeted for half a year. We also recommend that the Police Department be permitted to reclassify a Police Lieutenant's position into that of a Captain. Chief Adams recommends that he create a Captain of Administration and a Captain of Patrol and CID.

Due to the loss of revenue from our response to the Covid-19 virus we can recommend only that the staff receive a Christmas and Longevity Bonus. Should we discover in February that our revenues are stronger than we estimated during this budget preparation, we may recommend a staff bonus or COLA for the final six months of the budget year.

### **Insurance**

The Town's medical loss ratio (premiums versus claims paid) decreased from a high of 147% in February 2019 to 76% in February 2020. BCBS requested a 12% increase in rates for the upcoming year. Through our broker, we negotiated with BCBS and were able to reduce their request to a 3% increase. This amounts to a town wide increase of \$207,000 in premiums for 2020-21. We will continue to offer a \$500 out of pocket deductible per employee and \$1,000 for family plans. The Town will continue to provide a \$4,500 health savings account to its employees and dependents.

### **Rates and Fees**

The proposal is balanced with a tax rate of \$.4957 per \$100 valuation. The combined collection rate is predicted to be 96.23%. One penny on the tax rate is estimated to yield \$116,510. Waynesville's tax base (real property, personal property and motor vehicle) is estimated to be \$1,210,786,275, an increase of \$12.04 million dollars compared to 2019-20 estimated actual. The growth in tax base is 1% higher than last year's estimate.

The assessed value of the Downtown Tax Service District is estimated to be \$51,079,230. We recommend continuing the current tax rate of \$.20 per \$100 valuation for FY2020-21. The rate is estimated to raise \$99,930 for the Downtown Service District at a collection rate of 97.82%. One penny on the tax rate is estimated to equal \$4,996.

### **Capacity Use Fees**

The Town adopted a new schedule of "capacity use fees" in FY 2018-19 based on a study mandated by the General Assembly (HB 436). We have reviewed our capital needs and weighed them against the Town's need to keep its cost of service affordable and do not recommend an increase for the 2020-21 fiscal year. As the Town moves into its renovation of the waste treatment plant and major outfall lines the staff will recalculate the Capacity Use Fees for sewer treatment to reflect the new debt that will be repaid over the next 20-40 years. Capacity Use is based on the premise that users of a waste treatment system purchase their portion of the plant's six-million-gallon capacity. The fees are based on a table of projected sewer use adopted by the Board. The fees that the Town Board adopted are below the "upper limit" of fees the Study indicates could be charged. The Capacity Use Fee Schedule that we recommend represent a "single fee system". In-Town and Out-of-Town Capacity Use Fees are the same.

## **General Fund**

We recommend a General Fund Budget of \$14,909,070, a 1.6% decrease from the previous year. The Budget Team does not recommend an increase in Ad Valorem Taxes for FY 2020-21. We recommend continuation of a \$15 Vehicle Fee. \$5 of that Fee will be targeted at funding the Police Department and \$10 will be used to fund Street Maintenance. The Vehicle Fee generates the equivalent of 1 cent on the Ad Valorem Tax Rate. The majority of the decrease in General Fund revenues are losses incurred in the Town's Sales Tax revenue. We anticipate that Sales Tax Revenue will decrease by approximately \$205,090 over the 2019-20 budgeted allotment.

As noted previously, the largest increase in General Fund expenditures are found in the Town's insurance line item and a mandated increase in retirement contributions. In order to reduce the budget to the full extent possible we have reduced the General Fund Operating budget to minimal levels along with a 91% decrease in Capital funding in the General Fund. Some departments may see specific line item decreases of more than 3-5%. We recommend that the Board reduce the Special Appropriations by 35% (\$40,000) from last year. We do not recommend any vehicles or equipment be purchased by the General Fund in order to appropriate as little General Fund Balance as possible.

## **Water Fund**

We recommend a budget of \$3,401,970 for the Water Fund. We recommend a rate increase of 3% for the upcoming year; this results in a \$0.68 per month increase in the average bill. Capital projects equal \$105,000 for distribution line replacements and \$60,000 to install gates and cameras at the entrance to the Water Treatment Plant.

## **Sewer Fund**

The Town has experienced a continuous stream of violations of its "National Permit Discharge Elimination System" (NPDES) permit over the past twelve months. The majority are related to overflows along the outfall and at the plant. Our analysis of the wastewater system concludes that on an average day 51% of the plant's flow is generated by inflow and infiltration into our collection system. We have conducted smoke testing of many of our lines, especially in Hazelwood, and have discovered many areas where stormwater is entering the wastewater collection system. The storm sewer system at the intersection of Hazelwood and Georgia Avenue is cross connected so much of Hazelwood's stormwater is flowing directly into the sewer plant. The staff is following up the smoke testing by inspecting the lines with cameras.

We are developing a priority list of major cracks and breaks in the collection lines near creeks. We plan to repair as many of these large breaks as we can in the coming year. You will find a \$240,000 capital allotment and two \$30,000 allotments (\$300,000 total) to fund the repairs. NC DENR has let us know they will not approve further work toward renovating the wastewater

treatment plant until the Town shows significant progress locating and repairing the collection system.

In order to fund the repairs to the collection system and create a revenue stream to finance the \$19,400,000 grant/loan offered by the State, we recommend a 10% increase in sewer fees. The Town must demonstrate that it has a rate structure that will pay the first year of debt service to qualify to the State Revolving Loan that has been awarded the Town. We have a request of both NC DENR and the LGC that they increase the amortization schedule to 30 years. NC DENR grant staff state that they will consider the Town's request after they approve the final "engineering report" (ER). That report is contingent on the Town making significant progress in eliminating its inflow/infiltration.

A 10% increase in sewer rates for 2020-21 will result in a \$2.46 per month increase in the average bill for a Waynesville customer. As the Town moves into the full debt service cycle it will need to increase rates several times over the next four years.

### **Electric Fund**

The Town experienced a mild winter and the Electric Fund revenues reflect that weather pattern. The Town's current revenue stream should be able to fund the department during 2020-21; however, without a "normal" winter or very hot summer in 2020-21 we will have to recommend an increase in 2021-22. We recommend a \$9,632,655 budget for the 2020-21 budget year.

We recommend the Town Board fund the following capital items for the Electric Department:

\$100,000 for overhang mitigation project

\$100,000 for Bi-Lo complex project

### **Asset Management Fund**

The Asset Management Fund is an internal service fund that charges out its services to the operating departments. We propose a budget of \$1,688,050 which represents a (4.3%) increase from the previous year.

### **Garage Fund**

The Garage Fund is another internal service fund whose budget is determined by the percentage of vehicles allocated to the operating departments. We recommend a budget of \$736,130 for 2020-21, a (9.3%) increase including capital. The additional employee and scheduling system have reduced repair times and the division is operating with less backup.

## Conclusion

The proposal that is before you is a “maintenance of service” budget meant to carry the Town through the first year of a multi-year downturn in the economy. It represents a “decrease” in spending due to a rapid and drastic drop in Sales Tax Revenue. We recommend a \$509,000 appropriation from the Town’s Fund Balance to permit the Town to continue its current level of service. By the Budget preparation next year, we should have a better idea of the extent and length of the downturn. The results of the revaluation and completion of some major capital projects should help us stabilize our finances though we do not foresee the Town’s finances improving over 2018-19. The Town will retain approximately \$5,000,000 in unappropriated fund balance after \$509,000 is appropriated in 2020-21. We will have to reduce the size of the staff in coming years if the Town does not bounce back from this economic blow.

I wish to thank Finance Director Ben Turnmire and Assistant Town Manager Amie Owens for their work on the budget. Mr. Turnmire has brought several new formatting ideas to our budget and has worked diligently to find new and innovative ways to share information with the public. He has reduced the length of this budget document while increasing its readability. Ms. Owens has an eagle eye for savings and contract negotiation and has saved the Town hundreds of thousands of dollars over the past three years. I also wish to thank the all of the Departments for submitting operating budgets that were equal to or less than last year’s requests. The staff of Waynesville is committed to providing a high level of service at a reasonable cost to its citizens.

We appreciate the time and consideration of the Board of Aldermen as they review the budget. We look forward to reviewing this budget with you and receiving your instruction.

Respectfully submitted:

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Amie Owens  
Assistant Town Manager

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Ben Turnmire  
Finance Director

---

Rob Hites  
Town Manager

# Section 2 - Budget Highlights

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## FY 2019 – 20 Budget Highlights

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### Governing Board

- Creation of Homelessness Task Force.
- 1.5% Career Track was funded.

### Administration

- Repairs and renovation of the Municipal Building continue. The project will be completed in early August.
- Maintained service levels despite healthcare and insurance costs increasing substantially.

### Finance

- Implementation of a new point of sale system. Credit Card implementation will be completed in early FY21.
- Successfully upgraded to Munis version 11.3.
- Submitted the FY2019 Audit on time and with no findings.
- Hired a fiscal analyst to increase operational support.
- Utility Billing upgrade will be complete in early FY21.

### Police

- Successful hiring of new Police Chief.
- Purchase of new K9.
- Maintained high level of service with substantial turnover.
- Continued successful response to the COVID-19 pandemic.

### Fire

- Various equipment additions.
- First Arriving software implementation.
- First Due software implementation.
- Continued implementation of the Hydraulic Modeling project.

### Parks

- Craven Street Park completion.
- Dectron unit install – will be completed early FY21.
- Kiwanis Playground Equipment upgrade.
- Completed various phases for CAPRA certification.

### Cemetery

- Update of the Cemetery Ordinance.
- Creation of Cemetery Committee.

### Water and Sewer Departments

- Big Cove and Chestnut Walk water tank rehabilitation.
- Continued progress on WWTP rehabilitation.
- Began camera and slip lining program.

<b>Electric</b>
<ul style="list-style-type: none"> <li>• Relocation of N. Main Roundabout lines.</li> <li>• Delivery and Install of Regulators.</li> <li>• Installation of Squirrel Guards.</li> </ul>
<b>Development Services</b>
<ul style="list-style-type: none"> <li>• Draft Comprehensive Plan completed.</li> <li>• Began implementation of Building Permit module.</li> <li>• Processed record number of development/construction permits.</li> </ul>
<b>Streets and Sanitation</b>
<ul style="list-style-type: none"> <li>• Ordered new Garbage Truck – waiting delivery.</li> <li>• Pavement Condition Study implementation.</li> <li>• Paved 4,983 linear feet of streets.</li> </ul>



# Section 3 - Budget Summary and Budget Line Items

## Budget Summary

### Operating Funds

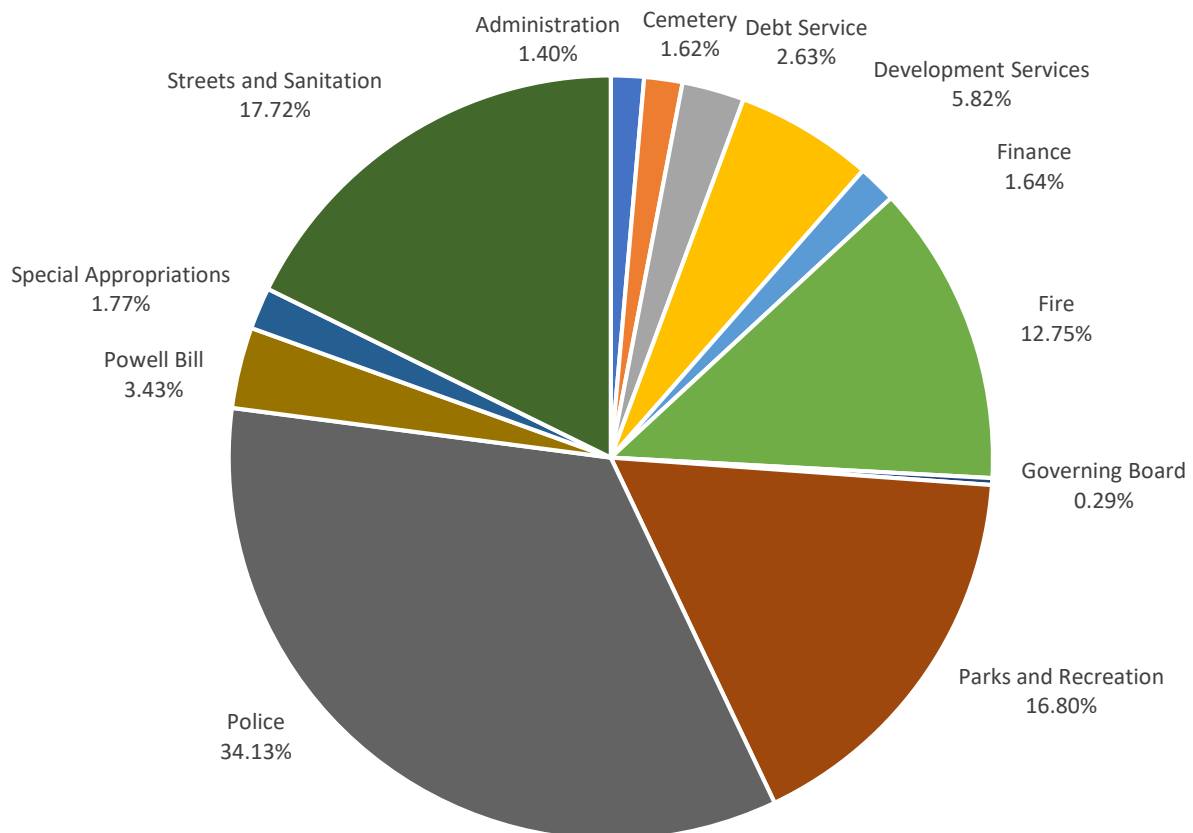
	2018-19 Budget	2018-19 Actual	2019-20 Estimate	2020-21 Budget
<b>Revenues</b>				
General Fund	\$15,249,290	\$14,858,809	\$15,000,295	\$14,909,070
Water Fund	\$3,944,850	\$3,277,874	\$3,376,685	\$3,401,970
Sewer Fund	\$3,301,840	\$2,915,178	\$3,126,568	\$3,405,995
Electric Fund	\$9,740,730	\$9,532,593	\$9,574,170	\$9,632,655
<b>Total</b>	<b>\$32,236,710</b>	<b>\$30,584,454</b>	<b>\$31,077,718</b>	<b>\$31,349,690</b>
<b>Expenditures</b>				
General Fund	\$15,249,290	\$13,957,832	\$15,230,090	\$14,909,070
Water Fund	\$3,944,850	\$3,215,663	\$3,665,105	\$3,401,970
Sewer Fund	\$3,301,840	\$2,966,922	\$3,150,435	\$3,405,995
Electric Fund	\$9,740,730	\$8,641,639	\$9,201,115	\$9,632,655
<b>Total</b>	<b>\$32,236,710</b>	<b>\$28,782,056</b>	<b>\$31,246,745</b>	<b>\$31,349,690</b>

### Internal Service Funds

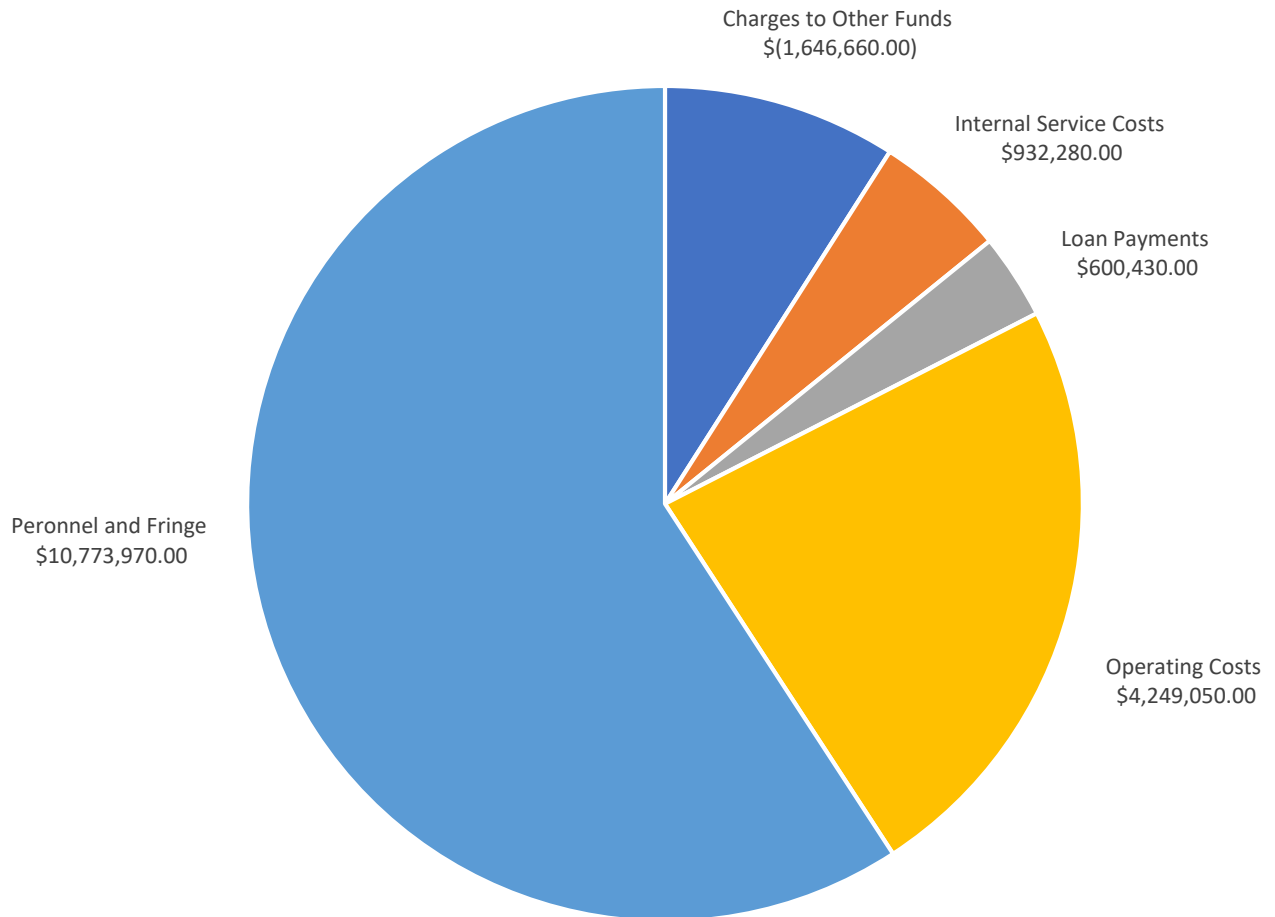
	2018-19 Budget	2018-19 Actual	2019-20 Estimate	2020-21 Budget
<b>Revenues</b>				
Asset Services	\$1,967,530	\$2,005,680	\$1,685,350	\$1,688,050
Garage	\$680,930	\$633,350	\$647,780	\$736,130
<b>Total</b>	<b>\$2,648,460</b>	<b>\$2,639,030</b>	<b>\$2,333,130</b>	<b>\$2,424,180</b>
<b>Expenditures</b>				
Asset Services	\$1,967,530	\$2,063,182	\$1,692,580	\$1,688,050
Garage	\$680,930	\$616,228	\$656,320	\$736,130
<b>Total</b>	<b>\$2,648,460</b>	<b>\$2,679,410</b>	<b>\$2,348,900</b>	<b>\$2,424,180</b>

## General Fund

Department	Amount	Percent of Total
Governing Board	\$43,170	0.29%
Administration	\$208,180	1.40%
Finance	\$244,295	1.64%
Police	\$5,088,355	34.13%
Fire	\$1,900,200	12.75%
Streets and Sanitation	\$2,642,375	17.72%
Powell Bill	\$511,500	3.43%
Cemetery	\$241,085	1.62%
Development Services	\$868,260	5.82%
Special Appropriations	\$263,750	1.77%
Parks and Recreation	\$2,505,200	16.80%
Debt Service	\$392,700	2.63%
<b>Total</b>	<b>\$14,909,070</b>	<b>100.00%</b>



Expenditure Type	Amount	Percent of Total
Personnel and Fringe	\$10,773,970	72.26%
Operating Costs	\$4,249,050	28.50%
Loan Payments	\$600,430	4.03%
Charges to Other Funds	\$(1,646,660)	-11.04%
Internal Service Costs	\$932,280	6.25%
<b>Total</b>	<b>\$14,909,070</b>	<b>100.00%</b>



<b>General Fund Revenues</b>	<b>FY19 Budget</b>	<b>FY19 Actual</b>	<b>FY20 Budget</b>	<b>FY21 Budget</b>
Taxes-Ad Valorem	(\$6,142,550)	(\$6,311,422)	(\$6,051,700)	(\$6,106,710)
Other Taxes and Licenses	(\$3,000,970)	(\$3,082,936)	(\$3,102,530)	(\$2,893,650)
Unrestricted Intergovernmental	(\$842,010)	(\$876,794)	(\$886,800)	(\$884,250)
Restricted Intergovernmental	(\$488,760)	(\$462,686)	(\$639,690)	(\$683,160)
Permits And Fees	(\$213,250)	(\$293,233)	(\$232,250)	(\$233,000)
Sales And Services	(\$2,061,610)	(\$2,034,797)	(\$2,027,500)	(\$2,008,300)
All Other Revenues	(\$128,940)	(\$153,098)	(\$130,890)	(\$134,000)
Investment Income	(\$34,210)	(\$80,545)	(\$58,850)	(\$50,000)
Other Financing Sources	(\$2,336,990)	(\$1,563,293)	(\$2,017,060)	(\$1,916,000)
<b>Total</b>	<b>(\$15,249,290)</b>	<b>(\$14,858,809)</b>	<b>(\$15,147,270)</b>	<b>(\$14,909,070)</b>

\*Note: Numbers in parentheses represent revenues or charges to other funds.

## Department Expenditures

Department Expenditures	FY18 Actual	FY19 Actual	FY20 Budget	FY21 Budget
<b>Governing Board</b>				
PERSONNEL & FRINGE	\$91,324	\$97,801	\$115,270	\$115,400
OPERATING	\$37,850	\$48,161	\$56,340	\$57,310
ADMIN. AND FINANCE	(\$77,134)	(\$111,200)	(\$126,570)	(\$129,540)
<b>Total</b>	<b>\$52,040</b>	<b>\$34,762</b>	<b>\$45,040</b>	<b>\$43,170</b>
<b>Administration</b>				
PERSONNEL & FRINGE	\$416,553	\$434,695	\$463,640	\$525,760
OPERATING	\$207,695	\$240,090	\$242,960	\$307,030
ADMIN. AND FINANCE	(\$373,645)	(\$519,070)	(\$521,210)	(\$624,610)
<b>Total</b>	<b>\$250,603</b>	<b>\$155,715</b>	<b>\$185,390</b>	<b>\$208,180</b>
<b>Finance</b>				
PERSONNEL & FRINGE	\$606,707	\$646,680	\$845,610	\$811,110
OPERATING	\$249,204	\$216,223	\$229,880	\$325,695
ADMIN. AND FINANCE	(\$529,232)	(\$705,900)	(\$832,950)	(\$892,510)
<b>Total</b>	<b>\$326,679</b>	<b>\$157,003</b>	<b>\$242,540</b>	<b>\$244,295</b>
<b>Police</b>				
PERSONNEL & FRINGE	\$3,373,392	\$3,572,153	\$3,993,060	\$4,133,060
OPERATING	\$527,080	\$611,377	\$679,940	\$693,615
CAPITAL OUTLAY	\$255,568	\$288,422	\$80,000	\$8,000
ADMIN. AND FINANCE	\$312,876	\$333,520	\$233,070	\$253,680
<b>Total</b>	<b>\$4,468,916</b>	<b>\$4,805,472</b>	<b>\$4,986,070</b>	<b>\$5,088,355</b>
<b>Fire</b>				
PERSONNEL & FRINGE	\$1,234,343	\$1,233,404	\$1,436,160	\$1,423,190
OPERATING	\$220,703	\$263,497	\$301,720	\$381,920
CAPITAL OUTLAY	\$116,219	\$166,319	\$94,230	\$ -
ADMIN. AND FINANCE	\$119,201	\$124,130	\$90,210	\$95,090
<b>Total</b>	<b>\$1,690,466</b>	<b>\$1,787,350</b>	<b>\$1,922,320</b>	<b>\$1,900,200</b>
<b>Streets and Sanitation</b>				
PERSONNEL & FRINGE	\$1,216,410	\$1,144,424	\$1,453,610	\$1,404,720
OPERATING	\$821,950	\$867,562	\$896,000	\$953,375
CAPITAL OUTLAY	\$63,040	\$228,193	\$228,810	\$ -
ADMIN. AND FINANCE	\$336,792	\$334,460	\$292,750	\$284,280
<b>Total</b>	<b>\$2,438,192</b>	<b>\$2,574,639</b>	<b>\$2,871,170</b>	<b>\$2,642,375</b>
<b>Powell Bill</b>				
OPERATING & CAPITAL	\$562,722	\$483,247	\$505,000	\$511,500
<b>Total</b>	<b>\$562,722</b>	<b>\$483,247</b>	<b>\$505,000</b>	<b>\$511,500</b>

<b>Cemetery</b>				
PERSONNEL & FRINGE	\$133,971	\$117,938	\$151,470	\$170,580
OPERATING	\$26,280	\$30,599	\$54,220	\$48,635
CAPITAL OUTLAY	\$0.00	\$107,024	\$10,000	\$ -
ADMIN. AND FINANCE	\$19,474	\$21,850	\$20,590	\$21,870
<b>Total</b>	<b>\$179,725</b>	<b>\$277,411</b>	<b>\$236,280</b>	<b>\$241,085</b>
<b>Development Services</b>				
PERSONNEL & FRINGE	\$428,514	\$500,827	\$569,960	\$572,200
OPERATING	\$108,109	\$214,830	\$193,330	\$252,440
CAPITAL OUTLAY	\$0.00	\$52,163	\$0.00	\$ -
ADMIN. AND FINANCE	\$40,092	\$55,130	\$37,720	\$43,620
<b>Total</b>	<b>\$576,715</b>	<b>\$822,950</b>	<b>\$801,010</b>	<b>\$868,260</b>
<b>Special Appropriations</b>				
OPERATING	\$229,103	\$227,032	\$273,750	\$263,750
<b>Total</b>	<b>\$229,103</b>	<b>\$227,032</b>	<b>\$273,750</b>	<b>\$263,750</b>
<b>Parks And Recreation</b>				
PERSONNEL & FRINGE	\$1,172,154	\$1,330,850	\$1,621,670	\$1,610,450
OPERATING	\$503,212	\$535,114	\$673,870	\$678,760
CAPITAL OUTLAY	\$510,450	\$216,570	\$266,850	\$90,000
ADMIN. AND FINANCE	\$168,162	\$157,060	\$125,110	\$125,990
<b>Total</b>	<b>\$2,353,978</b>	<b>\$2,239,594</b>	<b>\$2,687,500</b>	<b>\$2,505,200</b>
<b>Debt Service</b>				
CAPITAL OUTLAY	\$611,812	\$392,654	\$391,200	\$392,700
<b>Total</b>	<b>\$611,812</b>	<b>\$392,654</b>	<b>\$391,200</b>	<b>\$392,700</b>
<b>GRAND TOTAL</b>	<b>\$13,740,951</b>	<b>\$13,957,829</b>	<b>\$15,147,270</b>	<b>\$14,909,070</b>

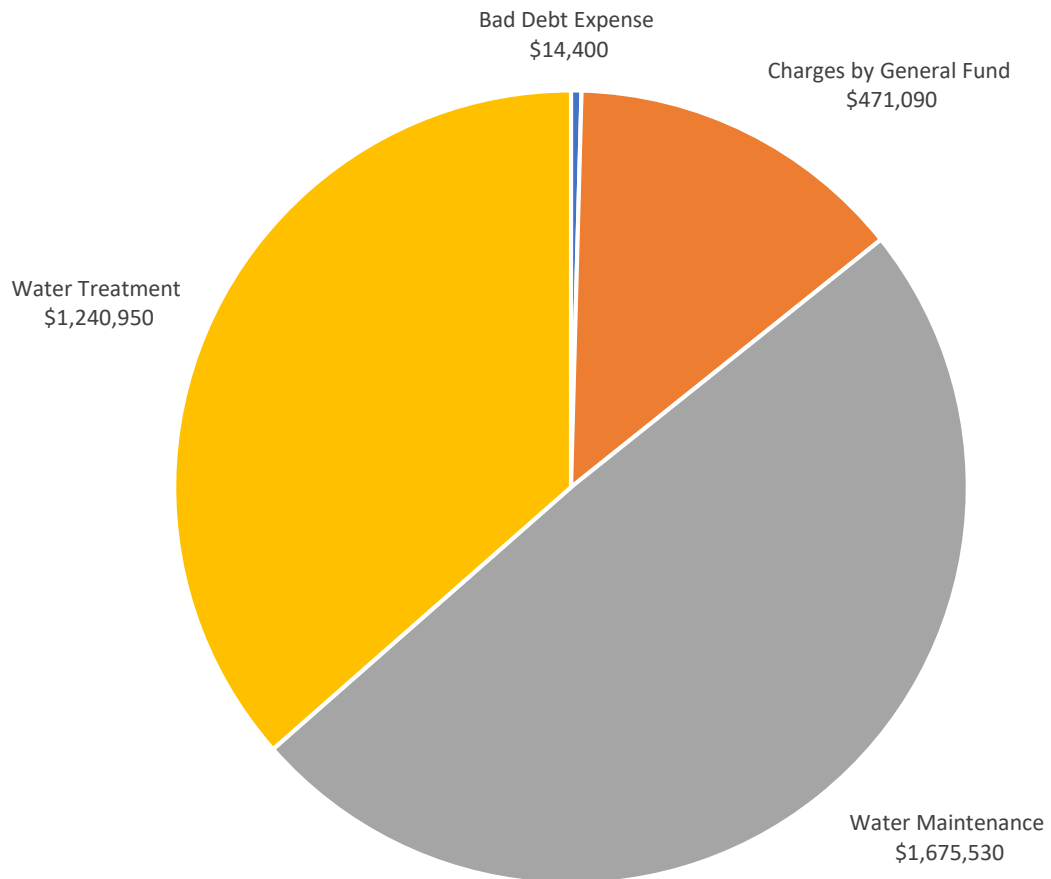


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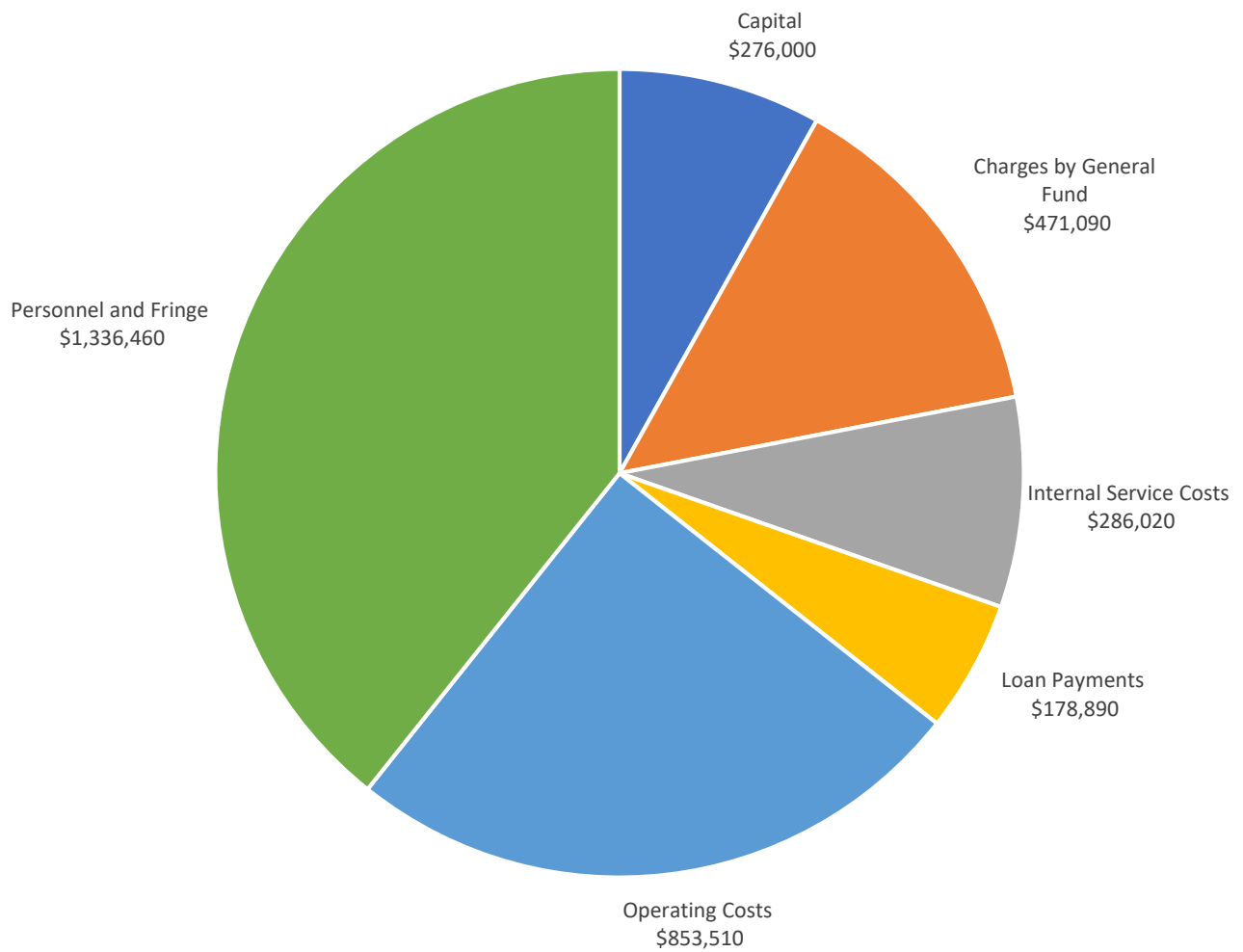
## Water Fund

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Department	Amount	Percent of Total
Water Maintenance	\$1,675,530	49.25%
Water Treatment	\$1,240,950	36.48%
Charges by General Fund	\$471,090	13.85%
Bad Debt Expense	\$14,400	0.42%
<b>Total</b>	<b>\$3,401,970</b>	<b>100%</b>



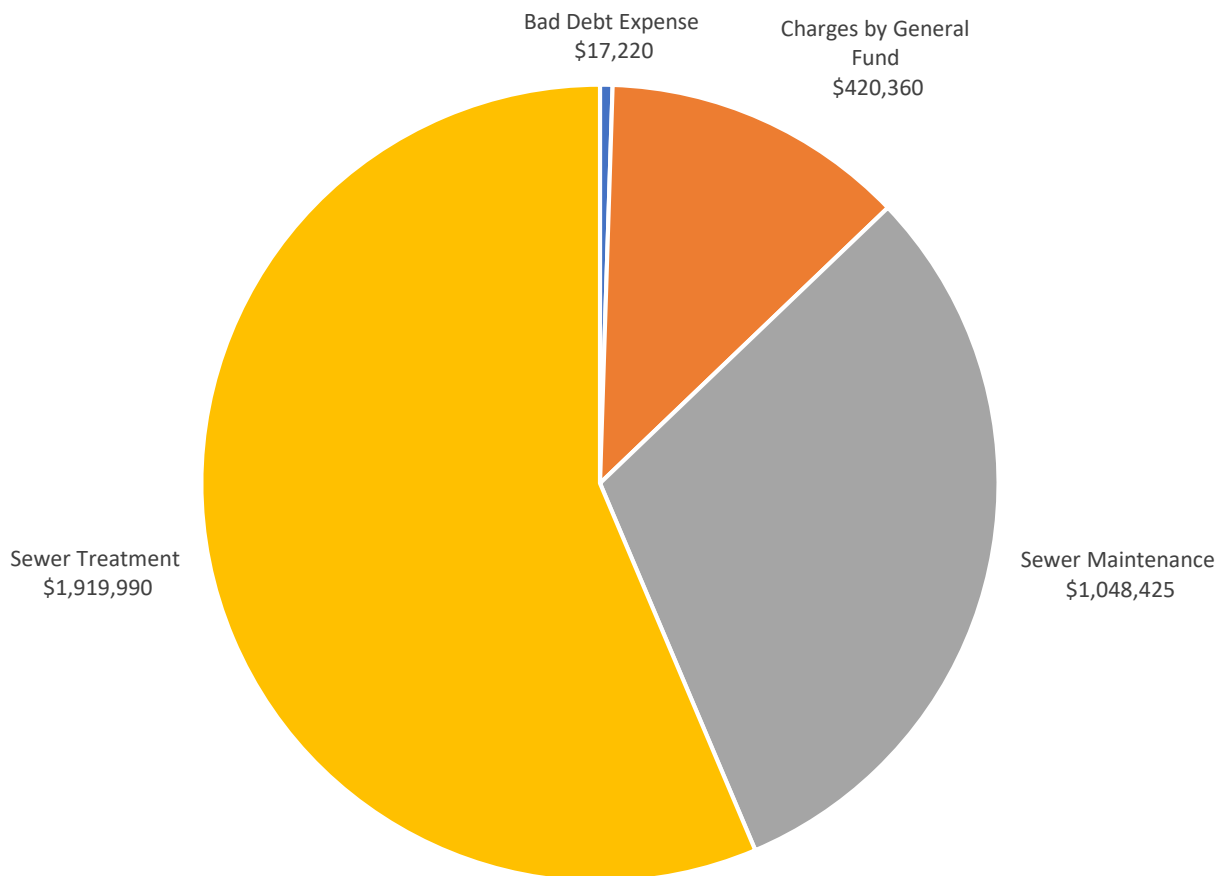
Expenditure Type	Amount	Percent of Total
Personnel and Fringe	\$1,336,460	39.28%
Operating Costs	\$853,510	25.09%
Loan Payments	\$178,890	5.26%
Capital	\$276,000	8.11%
Charges by General Fund	\$471,090	13.85%
Internal Service Costs	\$286,020	8.41%
<b>Total</b>	<b>\$3,401,970</b>	<b>100.00%</b>



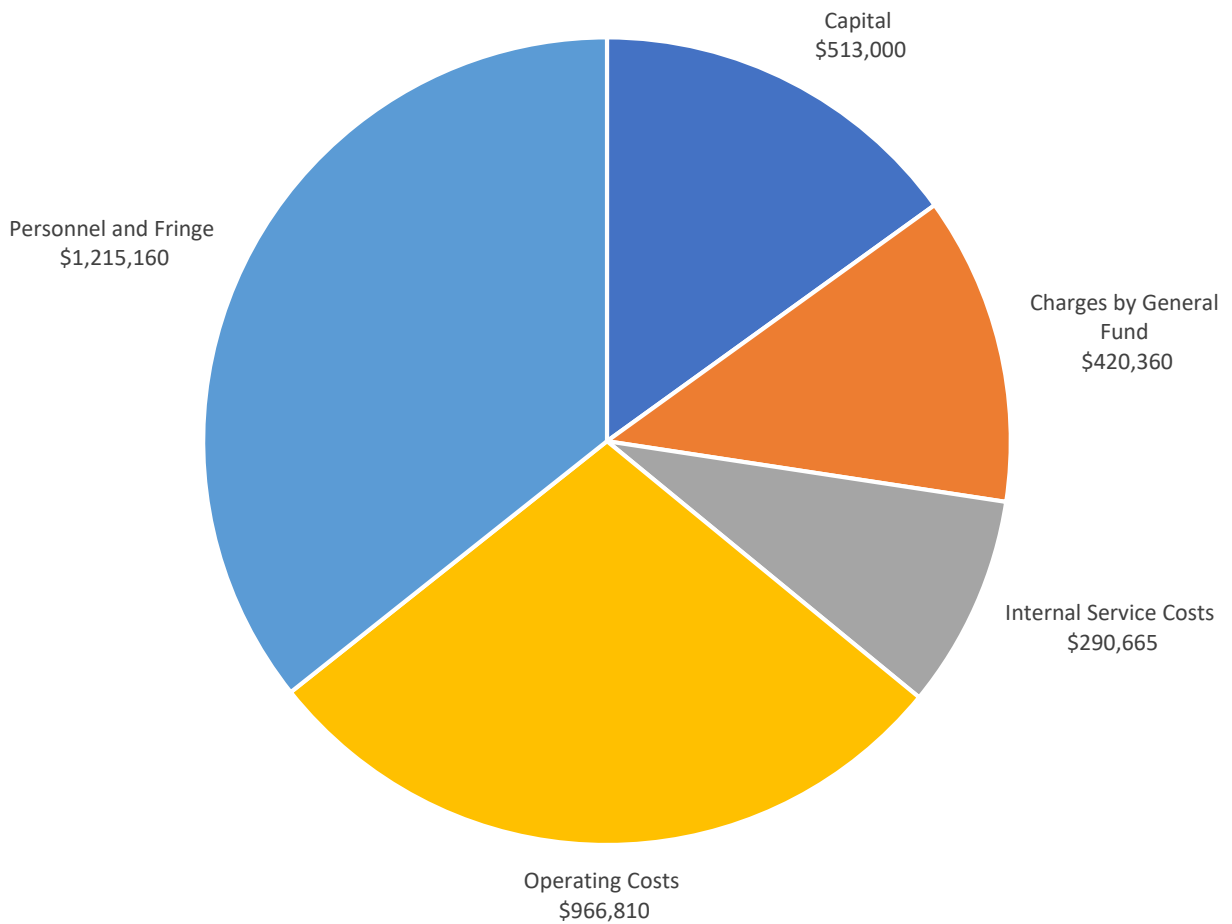
<b>Water Fund Revenues</b>	<b>FY19 Budget</b>	<b>FY19 Actual</b>	<b>FY20 Budget</b>	<b>FY21 Budget</b>
Customer Charges	(\$3,395,300)	(\$3,229,054)	(\$3,390,600)	(\$3,405,000)
All Other Revenue	(\$10,420)	(\$48,817)	(\$27,300)	(\$16,500)
Fund Balance Appropriation	(\$539,130)	(\$0.00)	\$69,240	\$19,530
<b>Total</b>	<b>(\$3,944,850)</b>	<b>(\$3,277,874)</b>	<b>(\$3,348,660)</b>	<b>(\$3,401,970)</b>

## Sewer Fund

Department	Amount	Percent of Total
Sewer Maintenance	\$1,048,425	30.78%
Sewer Treatment	\$1,919,990	56.37%
Charges by General Fund	\$420,360	12.34%
Bad Debt Expense	\$17,220	0.51%
<b>Total</b>	<b>\$3,405,995</b>	<b>100%</b>



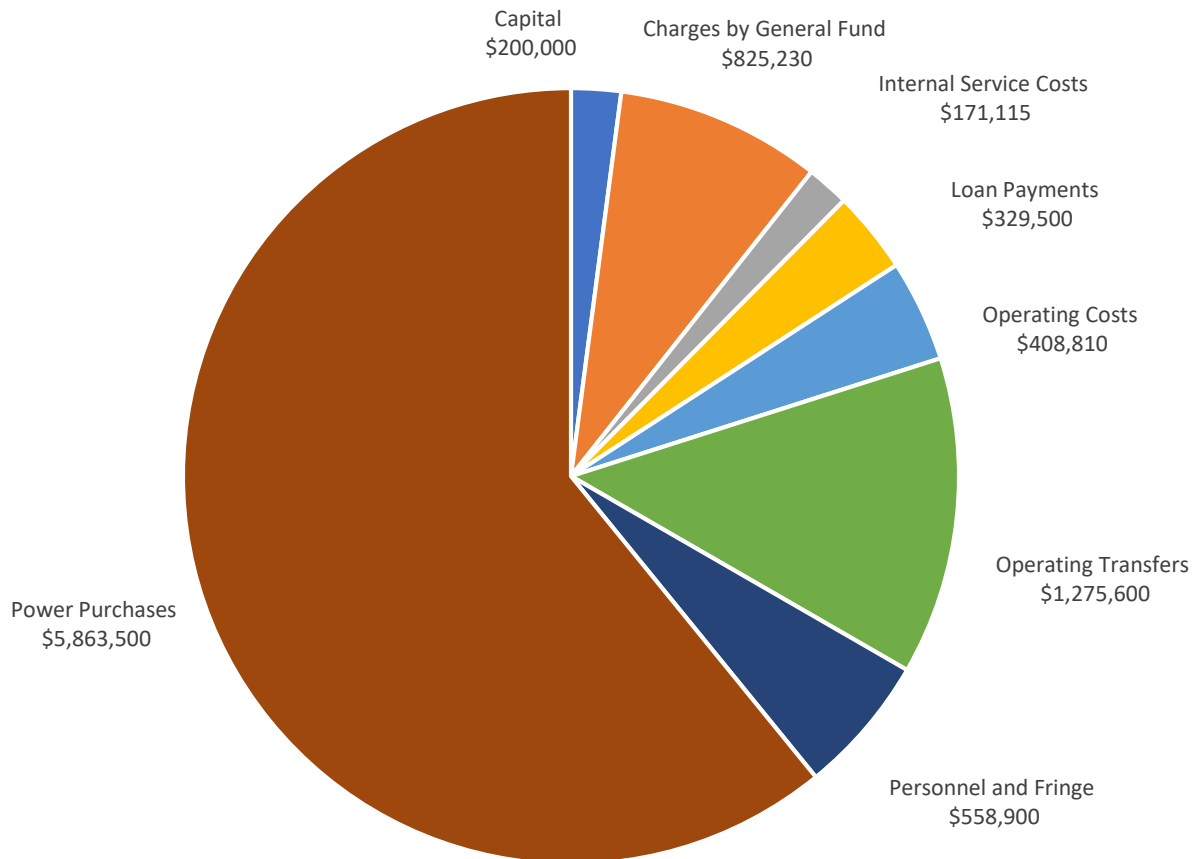
Expenditure Type	Amount	Percent of Total
Personnel and Fringe	\$1,215,160	35.68%
Operating Costs	\$966,810	28.39%
Capital	\$513,000	15.06%
Charges by General Fund	\$420,360	12.34%
Internal Service Costs	\$290,665	8.53%
<b>Total</b>	<b>\$3,405,995</b>	<b>100.00%</b>



<b>Sewer Fund Revenues</b>	<b>FY19 Budget</b>	<b>FY19 Actual</b>	<b>FY20 Budget</b>	<b>FY21 Budget</b>
Customer Charges	(\$2,793,300)	(\$2,853,156)	(\$3,192,400)	(\$3,313,600)
All Other Revenue	(\$10,520)	(\$62,022)	(\$23,660)	(\$14,400)
Fund Balance Appropriation	(\$498,020)	(\$0.00)	(\$137,250)	(\$77,995)
<b>Total</b>	<b>(\$3,301,840)</b>	<b>(\$2,915,178)</b>	<b>(\$3,353,310)</b>	<b>(\$3,405,995)</b>

## Electric Fund

Expenditure Type	Amount	Percent of Total
Personnel and Fringe	\$558,900	5.80%
Operating Costs	\$408,810	4.24%
Loan Payments	\$329,500	3.42%
Power Purchases	\$5,863,500	60.87%
Capital	\$200,000	2.08%
Charges by General Fund	\$825,230	8.57%
Operating Transfers	\$1,275,600	13.24%
Internal Service Costs	\$171,115	1.78%
<b>Total</b>	<b>\$9,632,655</b>	<b>100.00%</b>





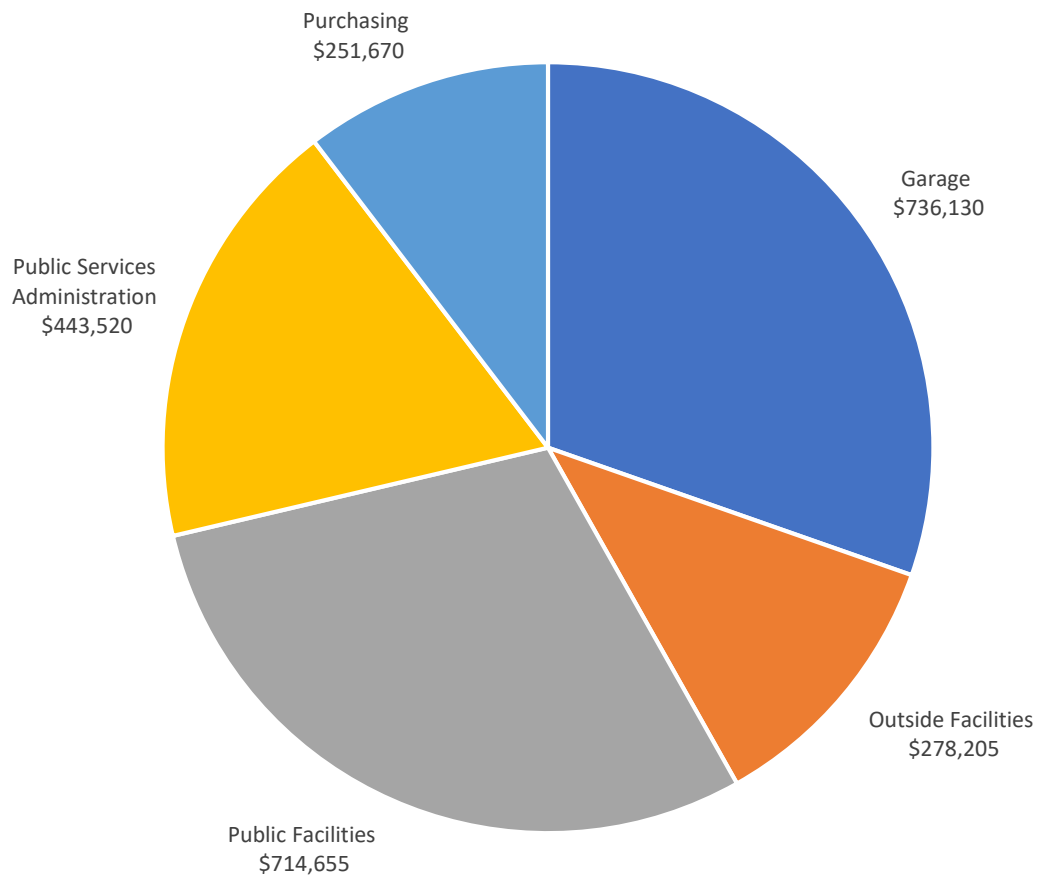
<b>Electric Fund Revenues</b>	<b>FY19 Budget</b>	<b>FY19 Actual</b>	<b>FY20 Budget</b>	<b>FY21 Budget</b>
Customer Charges	(\$9,582,840)	(\$9,501,062)	(\$9,495,190)	(\$9,530,450)
All Other Revenue	(\$12,690)	(\$31,530)	(\$25,270)	(\$17,000)
Fund Balance Appropriation	(\$145,200)	(\$0.00)	(\$48,470)	(\$85,205)
<b>Total</b>	<b>(\$9,740,730)</b>	<b>(\$9,532,592)</b>	<b>(\$9,568,930)</b>	<b>(\$9,632,655)</b>

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## Internal Service Funds

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Department	Amount	Percent of Total
Public Services Administration	\$443,520	18.30%
Public Facilities	\$714,655	29.48%
Outside Facilities	\$278,205	11.48%
Purchasing	\$251,670	10.38%
Garage	\$736,130	30.37%
<b>Total</b>	<b>\$2,424,180</b>	<b>100.00%</b>



Department Expenditures	FY18 Actual	FY19 Actual	FY20 Budget	FY21 Budget
<b>Public Services Admin.</b>				
PERSONNEL & FRINGE	\$366,548	\$395,605	\$400,570	\$398,770
OPERATING	\$34,428	\$33,708	\$43,160	\$44,750
<b>Total</b>	<b>\$400,976</b>	<b>\$429,313</b>	<b>\$443,730</b>	<b>\$443,520</b>
<b>Public Facilities</b>				
PERSONNEL & FRINGE	\$124,528	\$127,410	\$78,920	\$80,765
OPERATING	\$583,431	\$831,118	\$484,160	\$524,990
LOAN PAYMENTS	\$25,381	\$23,569	108,900	\$108,900
<b>Total</b>	<b>\$733,340</b>	<b>\$982,097</b>	<b>\$671,980</b>	<b>\$714,655</b>
<b>Outside Facilities</b>				
PERSONNEL & FRINGE	\$237,790	\$233,767	\$142,290	\$148,290
OPERATING	\$138,606	\$154,919	\$111,590	\$129,915
<b>Total</b>	<b>\$376,396</b>	<b>\$388,686</b>	<b>\$253,880</b>	<b>\$278,205</b>
<b>Purchasing</b>				
PERSONNEL & FRINGE	\$162,571	\$181,949	\$183,760	\$189,195
OPERATING	\$76,558	\$81,133	\$62,580	\$62,475
<b>Total</b>	<b>\$239,129</b>	<b>\$263,082</b>	<b>\$246,340</b>	<b>\$251,670</b>
<b>Garage</b>				
PERSONNEL & FRINGE	\$128,914	\$146,737	\$185,500	\$197,405
OPERATING	\$415,230	\$463,222	\$475,170	\$530,755
ADMIN. & FINANCE	\$5,322	\$6,270	\$7,000	\$7,970
<b>Total</b>	<b>\$549,466</b>	<b>\$616,229</b>	<b>\$667,670</b>	<b>\$736,130</b>
<b>GRAND TOTAL</b>	<b>\$2,299,307</b>	<b>\$2,679,410</b>	<b>\$2,283,600</b>	<b>\$2,424,180</b>

## Line Item Budgets – General Fund

### Revenues

Account Description	FY 18 Act	FY 19 Bud	FY 19 Act	FY 20 Bud	FY 21 Bud
<b>AD Valorem Taxes</b>					
AD Valorem Taxes	\$(5,265,198)	\$(5,388,050)	\$(5,585,653)	\$(5,389,810)	\$(5,431,680)
DWA Taxes	\$(101,332)	\$(111,060)	\$(104,347)	\$(113,930)	\$(112,430)
Motor Vehicle Tax	\$(436,503)	\$(435,440)	\$(455,604)	\$(444,460)	\$(461,300)
MV Rental Tax	\$(28,212)	\$(24,500)	\$(30,035)	\$(28,000)	\$(27,700)
Municipal Vehicle Tax	\$ -	\$(49,000)	\$(70,345)	\$(38,000)	\$(36,100)
MSD Vehicle TX	\$ -	\$ -	\$(56)	\$ -	\$ -
Ad Valorem Tax Refund	\$2,772	\$3,500	\$2,816	\$3,500	\$3,500
Abatements	\$ -	\$ -	\$ -	\$ -	\$ -
Penalties & Interest	\$(40,774)	\$(38,000)	\$(66,061)	\$(39,000)	\$(39,000)
Advertising	\$(1,519)	\$(2,000)	\$(2,138)	\$(2,000)	\$(2,000)
<b>Total</b>	<b>\$(5,870,765)</b>	<b>\$(6,044,550)</b>	<b>\$(6,311,423)</b>	<b>\$(6,051,700)</b>	<b>\$(6,106,710)</b>
<b>Other Taxes</b>					
Sales Tax	\$(2,791,549)	\$(2,883,230)	\$(2,971,870)	\$(2,989,240)	\$(2,784,150)
Privilege Lic. & Cab. TV	\$(118,143)	\$(117,740)	\$(111,067)	\$(113,290)	\$(109,500)
<b>Total</b>	<b>\$(2,909,692)</b>	<b>\$(3,000,970)</b>	<b>\$(3,082,937)</b>	<b>\$(3,102,530)</b>	<b>\$(2,893,650)</b>
<b>Unrestrict. Intergov.</b>					
Beer and Wine Tax	\$(43,594)	\$(42,640)	\$(43,805)	\$(44,580)	\$(45,600)
Court Facilities Fees	\$(1,994)	\$(2,250)	\$(1,815)	\$(2,250)	\$(2,250)
Franchise Tax	\$(825,631)	\$(797,120)	\$(831,175)	\$(839,970)	\$(836,400)
<b>Total</b>	<b>\$(871,220)</b>	<b>\$(842,010)</b>	<b>\$(876,794)</b>	<b>\$(886,800)</b>	<b>\$(884,250)</b>
<b>Restricted Intergov.</b>					
Powell Bill Revenue	\$(360,301)	\$(333,530)	\$(333,714)	\$(329,230)	\$(326,960)
Federal MPO Funds	\$ -	\$ -	\$ -	\$ -	\$(57,600)
Vehicle Tax-Streets	\$ -	\$(98,000)	\$(35,120)	\$(76,000)	\$(73,000)
Solid Waste Disposal	\$(6,687)	\$(6,890)	\$(7,532)	\$(6,990)	\$(7,100)
Investment-Powell Bill	\$(2,694)	\$(960)	\$(3,955)	\$(920)	\$(1,000)
Other Police Grants	\$(1,621)	\$(59,000)	\$(648)	\$(59,000)	\$(59,000)
Badge Program Pol.	\$ -	\$ -	\$(1,123)	\$ -	\$ -
Unauth.-Sub.-Tax.	\$ -	\$(21,000)	\$ -	\$(21,000)	\$(21,000)
Misc. Grant	\$(161,891)	\$(67,380)	\$(80,594)	\$(146,550)	\$(137,500)
<b>Total</b>	<b>\$(533,194)</b>	<b>\$(586,760)</b>	<b>\$(462,686)</b>	<b>\$(639,690)</b>	<b>\$(683,160)</b>
<b>Permits &amp; Fees</b>					

Building Permits	\$(101,525)	\$(105,000)	\$(131,466)	\$(110,000)	\$(115,000)
Planning & Rezoning	\$(4,360)	\$(4,000)	\$(8,380)	\$(9,000)	\$(6,000)
Homeowners Recovery	\$152	\$400	\$37	\$400	\$400
Occupancy Use Fees	\$(3,925)	\$(3,000)	\$(4,100)	\$(3,500)	\$(3,250)
Compliance Penal.	\$ -	\$ -	\$(19,900)	\$ -	\$ -
ABC Inspection	\$(400)	\$ -	\$(1,000)	\$(700)	\$(700)
Sign Permits	\$(5,176)	\$ -	\$(9,972)	\$(8,000)	\$(7,000)
Fire Inspections	\$(225)	\$ -	\$(300)	\$(300)	\$(300)
Civil Penalties	\$ -	\$(1,500)	\$(226)	\$(1,000)	\$(1,000)
Clean Up & Demo.	\$(1,750)	\$ -	\$ -	\$ -	\$ -
Connect & Reconnect	\$(65,080)	\$(75,000)	\$(92,566)	\$(75,000)	\$(75,000)
Late Payment Penalties	\$(30,968)	\$(25,000)	\$(25,360)	\$(25,000)	\$(25,000)
Street Performer	\$(25)	\$(150)	\$ -	\$(150)	\$(150)
<b>Total</b>	<b>\$(213,282)</b>	<b>\$(213,250)</b>	<b>\$(293,233)</b>	<b>\$(232,250)</b>	<b>\$(233,000)</b>
<b>Sales and Service</b>					
Police Contract Svs.	\$(72,077)	\$(117,000)	\$(95,927)	\$(121,500)	\$(120,000)
Fire Protection	\$(347,440)	\$(330,000)	\$(359,735)	\$(347,400)	\$(375,000)
Comm. Sanitation	\$(277,484)	\$(277,880)	\$(281,055)	\$(270,000)	\$(275,000)
Res. Sanitation	\$(482,660)	\$(485,000)	\$(492,880)	\$(475,000)	\$(475,000)
Leased Dumpsters	\$(24,850)	\$(25,100)	\$(24,917)	\$(24,000)	\$(24,000)
Cemetery Lot Sales	\$(13,800)	\$(20,000)	\$(23,500)	\$(20,000)	\$(20,000)
Cemetery Call Out	\$(200)	\$(600)	\$(400)	\$(600)	\$(600)
Columbarium Sales	\$(2,400)	\$(2,000)	\$ -	\$(2,000)	\$(2,000)
Cremation Space	\$(1,400)	\$(1,200)	\$(2,000)	\$(2,000)	\$(1,500)
Cremation Open/Close	\$(1,200)	\$(1,000)	\$(2,800)	\$(2,000)	\$(2,000)
REC. Memberships	\$(383,547)	\$(405,900)	\$(368,558)	\$(390,000)	\$(355,000)
Daily Passes – REC.	\$(127,704)	\$(137,500)	\$(129,503)	\$(130,000)	\$(125,000)
Recreation Rental	\$(50,319)	\$(59,230)	\$(55,536)	\$(52,000)	\$(50,000)
Adult & Child Programs	\$(150,621)	\$(175,000)	\$(178,930)	\$(170,000)	\$(165,000)
Armory-Adult/Child	\$(10,672)	\$(10,000)	\$(12,866)	\$(12,500)	\$(10,000)
Armory Rental	\$(3,667)	\$(9,200)	\$(3,868)	\$(5,000)	\$(5,000)
Child Care	\$(30)	\$ -	\$(18)	\$ -	\$ -
REC. Commissions	\$(2,514)	\$(3,000)	\$(1,533)	\$(2,000)	\$(2,000)
REC- Resale-Vending	\$(1,041)	\$(2,000)	\$(771)	\$(1,500)	\$(1,200)
<b>Total</b>	<b>\$(1,953,628)</b>	<b>\$(2,061,610)</b>	<b>\$(2,034,797)</b>	<b>\$(2,027,500)</b>	<b>\$(2,008,300)</b>
<b>All Other Revenues</b>					
Donations-Police	\$(2,277)	\$ -	\$(3,165)	\$ -	\$ -
Memorial – Cont.	\$ -	\$(20,000)	\$ -	\$(20,000)	\$(20,000)
Public Art Donations	\$(8,067)	\$(20,000)	\$(1,473)	\$(20,000)	\$(20,000)
TOW Public Art	\$(5,000)	\$(5,000)	\$(5,000)	\$(5,000)	\$(5,000)
Historic Preservation	\$(2,045)	\$ -	\$ -	\$ -	\$ -
Misc. Revenue	\$(5,576)	\$(7,000)	\$(7,212)	\$(7,000)	\$(7,000)

Rents	\$(67,742)	\$(67,740)	\$(68,895)	\$(68,890)	\$(68,800)
Sale of Materials	\$(27,273)	\$(7,000)	\$(64,717)	\$(7,000)	\$(10,000)
Parking Tickets	\$(140)	\$(100)	\$ -	\$(100)	\$(100)
Noise Violations	\$ -	\$(100)	\$ -	\$(100)	\$(100)
Cash Over (Short)	\$226	\$ -	\$548	\$ -	\$ -
Bad Check Charges	\$(4,350)	\$(2,000)	\$(3,184)	\$(2,800)	\$(3,000)
Investment Income	\$(33,610)	\$(34,210)	\$(80,546)	\$(58,850)	\$(50,000)
ABC Distribution	\$(99,606)	\$(121,650)	\$(187,694)	\$(129,750)	\$(131,400)
Transfer Water Fund	\$(120,800)	\$(131,430)	\$ -	\$ -	\$ -
Transfer Sewer Fund	\$(93,210)	\$(100,350)	\$ -	\$ -	\$ -
Transfer Elec Fund	\$(1,275,600)	\$(1,275,600)	\$(1,275,600)	\$(1,275,600)	\$(1,275,600)
Transfer Cem. Fund	\$ -	\$ -	\$(100,000)	\$ -	\$ -
Proceeds Capital Lease	\$ -	\$ -	\$ -	\$ -	\$ -
Fund Bal. Powell Bill	\$ -	\$(104,780)	\$ -	\$(88,720)	\$ -
Fund Bal Appropriated	\$ -	\$(603,180)	\$ -	\$(522,990)	\$(509,000)
<b>Total</b>	<b>\$(1,745,070)</b>	<b>\$(2,500,140)</b>	<b>\$(1,796,938)</b>	<b>\$(2,206,800)</b>	<b>\$(2,100,000)</b>
<b>Grand Total</b>	<b>\$(14,096,851)</b>	<b>\$(15,249,290)</b>	<b>\$(14,858,808)</b>	<b>\$(15,147,270)</b>	<b>\$(14,909,070)</b>

## Expenditures

Account Description	FY 18 Act	FY 19 Bud	FY 19 Act	FY 20 Bud	FY 21 Bud
<b>Governing Board</b>					
Regular Pay	\$42,925	\$44,220	\$44,213	\$46,170	\$47,300
FICA	\$2,804	\$3,380	\$2,625	\$3,500	\$3,700
Hospital Expense	\$34,009	\$35,710	\$40,830	\$52,700	\$52,000
Life Insurance	\$404	\$120	\$401	\$240	\$350
Dental Insurance	\$1,905	\$1,740	\$1,962	\$1,830	\$1,950
Health Reimburse - REG	\$8,226	\$7,790	\$6,904	\$9,790	\$9,000
Health Reimburse - RET	\$ -	\$ -	\$ -	\$ -	\$ -
Unemployment Ins.	\$24	\$70	\$4	\$70	\$100
Workers Comp.	\$1,025	\$1,110	\$863	\$970	\$1,000
Prof. Services	\$880	\$17,500	\$18,751	\$17,500	\$15,000
Materials And Supplies	\$4,823	\$3,000	\$712	\$1,000	\$4,000
Travel And Training	\$1,985	\$3,000	\$235	\$ 1,500	\$1,500
Telephone	\$81	\$100	\$ 7	\$100	\$100
Equipment R/M	\$ -	\$ -	\$ -	\$ -	\$ -
Election Services	\$ -	\$ -	\$ -	\$15,000	\$ -
Property and Liab. Ins.	\$2,764	\$2,830	\$2,769	\$ 3,240	\$4,000
Other Insurance Costs	\$6,534	\$7,300	\$5,728	\$ -	\$ -
Dues / Memberships	\$20,765	\$23,500	\$19,960	\$18,000	\$24,000
Charges to other funds	\$(87,864)	\$(104,030)	\$(121,590)	\$(135,090)	\$(129,540)
Internal Service Costs	\$10,729	\$10,010	\$10,390	\$8,520	\$8,710
<b>Total</b>	<b>\$52,022</b>	<b>\$57,350</b>	<b>\$34,762</b>	<b>\$45,040</b>	<b>\$43,170</b>
<b>Administration</b>					
Regular Pay	\$284,951	\$292,020	\$295,788	\$299,340	\$311,000
Overtime Pay	\$ -	\$ -	\$ -	\$ -	\$ -
Temporary and PT	\$3,470	\$10,000	\$36	\$2,000	\$2,000
FICA	\$21,017	\$23,090	\$21,724	\$23,000	\$24,050
Retirement Expense	\$21,680	\$22,930	\$23,167	\$27,090	\$32,050
401K	\$14,291	\$14,610	\$14,794	\$14,970	\$15,680
Hospital Expense	\$33,992	\$35,700	\$37,418	\$45,470	\$52,500
Retired Employee Ins.	\$5,341	\$5,610	\$5,666	\$7,150	\$7,370
Life Insurance Expense	\$603	\$740	\$569	\$1,560	\$1,570
Dental Insurance	\$1,618	\$1,400	\$1,424	\$1,470	\$1,520
Health Reimburse - REG	\$8,226	\$7,780	\$6,310	\$8,450	\$9,090
Health Reimburse - RET	\$1,289	\$1,220	\$962	\$1,330	\$1,280
Health and Wellness	\$12,889	\$25,000	\$20,942	\$25,000	\$25,750
Unemployment Ins.	\$161	\$480	\$25	\$480	\$500
Workers Comp.	\$7,024	\$7,550	\$5,871	\$6,330	\$6,400
Legal Fees	\$26,840	\$32,000	\$47,520	\$45,000	\$45,000

Deductibles & Med. Fees	\$41,418	\$30,000	\$43,391	\$35,000	\$35,000
Prof. Services	\$20,041	\$25,000	\$15,221	\$20,000	\$75,000
Gas	\$376	\$450	\$440	\$630	\$530
Tires	\$69	\$70	\$90	\$110	\$100
Vehicle R & M	\$513	\$620	\$576	\$750	\$1,000
Materials and Supplies	\$10,242	\$20,000	\$9,070	\$10,000	\$10,000
Travel and Training	\$5,551	\$20,000	\$6,719	\$10,000	\$10,000
Telephone	\$5,680	\$5,400	\$4,403	\$5,400	\$5,400
Postage	\$45,094	\$60,000	\$44,057	\$60,000	\$60,000
Equipment R & M	\$11,406	\$20,000	\$18,478	\$20,000	\$20,000
Other Advertising	\$8,015	\$10,000	\$12,956	\$9,000	\$9,000
Legal Notice	\$3,303	\$3,000	\$5,369	\$6,500	\$6,500
Equipment Rentals	\$1,260	\$2,000	\$1,310	\$2,000	\$2,000
Other Contractual Service	\$50	\$ -	\$106	\$ -	\$ -
Property and Liab. Ins.	\$2,211	\$2,260	\$2,215	\$2,600	\$2,600
Vehicle Insurance	\$1,774	\$1,870	\$1,859	\$970	\$970
Dues / Memberships	\$1,341	\$5,000	\$3,974	\$5,000	\$5,000
Miscellaneous	\$8,026	\$10,000	\$7,879	\$10,000	\$12,000
Loan Payments	\$14,456	\$14,460	\$14,456	\$ -	\$ -
Charges to other funds	\$(423,055)	\$(485,720)	\$(567,750)	\$(556,210)	\$(624,610)
Internal Service Costs	\$49,409	\$46,930	\$48,680	\$35,000	\$41,930
<b>Total</b>	<b>\$250,603</b>	<b>\$271,470</b>	<b>\$155,715</b>	<b>\$185,390</b>	<b>\$208,180</b>
<b>Finance</b>					
Regular Pay	\$417,304	\$470,760	\$441,153	\$497,040	\$486,000
Overtime Pay	\$11,531	\$10,300	\$19,121	\$11,000	\$6,500
Temporary & PT	\$ -	\$ -	\$11,210	\$50,000	\$10,000
FICA	\$32,043	\$36,790	\$35,003	\$42,600	\$38,550
Retirement Expense	\$32,483	\$37,770	\$33,478	\$45,980	\$51,500
401K	\$21,426	\$24,060	\$21,201	\$25,400	\$25,150
Hospital Expense	\$61,339	\$82,600	\$54,801	\$122,790	\$140,500
Retired Employee Ins.	\$ -	\$5,610	\$6,493	\$7,150	\$7,370
Life Insurance	\$1,139	\$1,220	\$1,089	\$2,590	\$2,590
Dental Insurance	\$3,713	\$3,830	\$3,379	\$4,400	\$4,550
Health Reimburse - REG	\$14,861	\$19,230	\$9,253	\$22,810	\$24,320
Health Reimburse - RET	\$ -	\$1,220	\$1,104	\$1,330	\$1,280
Unemployment Ins.	\$239	\$ 750	\$40	\$800	\$800
Workers Comp.	\$10,628	\$12,030	\$9,355	\$11,720	\$12,000
Accounting	\$49,981	\$51,000	\$51,390	\$54,000	\$54,000
County Tax Collection	\$15,530	\$17,450	\$17,401	\$17,450	\$17,800
Prof. Services	\$6,581	\$10,600	\$10,666	\$10,700	\$10,700
Uniform Expense	\$2,520	\$2,000	\$2,125	\$3,000	\$3,000
Gas	\$4,436	\$5,010	\$4,950	\$5,100	\$4,250



Tires	\$878	\$770	\$960	\$890	\$800
Vehicle R & M	\$6,180	\$6,920	\$6,400	\$6,010	\$8,160
Materials And Supplies	\$16,456	\$22,800	\$16,882	\$22,000	\$24,000
Travel And Training	\$1,884	\$4,000	\$2,284	\$3,500	\$5,000
Telephone	\$2,275	\$2,400	\$2,358	\$2,400	\$5,700
Equipment R & M	\$75,209	\$74,950	\$78,536	\$79,100	\$117,000
Other Advertising	\$2,780	\$3,090	\$3,744	\$3,090	\$3,800
Property and Liab. Ins.	\$6,070	\$6,210	\$6,081	\$7,130	\$7,400
Vehicle Insurance	\$926	\$1,250	\$1,243	\$650	\$675
Bonds	\$1,170	\$1,230	\$1,608	\$1,760	\$1,500
Dues / Memberships	\$1,272	\$1,300	\$1,351	\$1,300	\$800
Bad Debt Expense	\$7,494	\$1,500	\$8,245	\$1,800	\$4,000
Vehicles	\$ -	\$ -	\$ -	\$10,000	\$ -
Equipment	\$47,562	\$ -	\$ -	\$ -	\$ -
Charges to other funds	\$(594,957)	\$(631,540)	\$(768,800)	\$(886,120)	\$(892,510)
Internal Service Costs	\$65,725	\$60,580	\$62,900	\$53,170	\$57,110
<b>Total</b>	<b>\$326,679</b>	<b>\$347,690</b>	<b>\$157,003</b>	<b>\$242,540</b>	<b>\$244,295</b>
<b>Police</b>					
Regular Pay	\$2,033,348	\$2,173,140	\$2,132,739	\$2,221,290	\$2,280,000
Overtime Pay	\$117,688	\$135,000	\$114,378	\$135,000	\$125,000
Temporary and PT	\$ 79,192	\$100,000	\$125,790	\$100,000	\$105,000
Separation Pay	\$73,913	\$89,110	\$81,920	\$91,930	\$105,000
Police Contract Service	\$ -	\$15,000	\$ -	\$15,000	\$ -
FICA	\$167,503	\$192,170	\$178,038	\$196,050	\$200,700
Retirement Expense	\$178,463	\$201,380	\$191,965	\$235,590	\$274,000
401K	\$106,019	\$119,930	\$110,674	\$122,320	\$125,800
Hospital Expense	\$391,238	\$453,750	\$431,554	\$591,770	\$637,000
Retired Employee Ins.	\$35,591	\$49,070	\$45,278	\$64,350	\$80,990
Life Insurance	\$4,941	\$5,860	\$4,997	\$11,550	\$11,550
Dental Insurance	\$15,716	\$15,630	\$14,359	\$16,830	\$17,400
Health Reimburse - REG	\$94,775	\$ 98,950	\$72,917	\$109,930	\$100,500
Health Reimburse - RET	\$8,606	\$10,700	\$7,640	\$11,950	\$14,020
Unemployment Ins.	\$1,287	\$3,660	\$210	\$3,560	\$3,600
Workers Comp.	\$53,114	\$60,560	\$47,095	\$51,900	\$52,500
Laundry & Cleaning	\$12,000	\$12,600	\$12,600	\$14,040	\$14,500
Prof. Services	\$18,374	\$14,240	\$12,411	\$15,390	\$16,000
Uniform Expense	\$18,611	\$33,000	\$35,523	\$33,000	\$34,000
Gas	\$85,448	\$92,600	\$79,263	\$90,770	\$73,590
Tires	\$13,980	\$13,220	\$17,226	\$16,490	\$24,000
Vehicle R & M	\$98,650	\$119,300	\$112,183	\$110,740	\$141,135
Materials and Supplies	\$92,717	\$103,350	\$102,287	\$119,830	\$105,000
Travel and Training	\$18,716	\$28,000	\$23,406	\$28,000	\$25,000

Telephone	\$35,629	\$34,680	\$31,955	\$34,000	\$34,700
Electricity	\$1,112	\$1,000	\$788	\$1,000	\$1,020
Equipment R & M	\$60,014	\$67,500	\$99,070	\$67,500	\$67,500
Equipment Rentals	\$3,080	\$11,180	\$5,330	\$11,180	\$9,000
Property and Liab. Ins.	\$24,312	\$27,100	\$24,912	\$29,170	\$29,760
Vehicle Insurance	\$26,749	\$31,220	\$31,037	\$16,880	\$17,200
Other Insurance Costs	\$23,924	\$24,920	\$32,275	\$11,090	\$11,310
Dues / Memberships	\$4,143	\$6,000	\$3,064	\$6,000	\$5,000
Special Operations	\$ -	\$10,000	\$ -	\$10,000	\$6,000
Vehicles	\$ 41,082	\$ 76,800	\$73,936	\$ -	\$ -
Equipment	\$ -	\$50,000	\$ -	\$ -	\$8,000
Loan Payments	\$214,486	\$214,530	\$214,486	\$78,900	\$78,900
Internal Service Costs	\$312,876	\$322,110	\$333,520	\$233,070	\$253,680
Materials and Supplies	\$521	\$ -	\$648	\$ -	\$ -
Swat Team Training	\$1,100	\$ -	\$ -	\$ -	\$ -
Equipment	\$ -	\$80,000	\$ -	\$80,000	\$ -
<b>Total</b>	<b>\$4,468,916</b>	<b>\$5,097,260</b>	<b>\$4,805,472</b>	<b>\$4,986,070</b>	<b>\$5,088,355</b>
<b>Fire</b>					
Regular Pay	\$785,567	\$843,670	\$769,404	\$847,210	\$820,000
Overtime Pay	\$5,037	\$7,500	\$9,223	\$7,500	\$6,500
Temporary and PT	\$16,742	\$32,000	\$32,553	\$30,000	\$32,000
Volunteer Pay	\$17,812	\$35,000	\$18,906	\$27,000	\$26,000
FICA	\$58,468	\$70,220	\$58,657	\$69,700	\$67,900
Retirement Expense	\$62,972	\$71,250	\$63,377	\$81,090	\$87,900
401K	\$40,335	\$43,090	\$38,868	\$43,150	\$43,000
Hospital Expense	\$170,020	\$178,520	\$174,398	\$241,460	\$257,000
Retired Employee Ins.	\$ -	\$7,630	\$1,370	\$7,150	\$7,370
Life Insurance	\$2,068	\$2,150	\$1,934	\$2,140	\$2,150
Dental Insurance	\$6,358	\$6,260	\$5,370	\$6,590	\$6,800
Health Reimburse - REG	\$41,208	\$38,920	\$29,455	\$44,850	\$44,490
Health Reimburse - RET	\$ -	\$1,660	\$226	\$1,330	\$1,280
Unemployment Ins.	\$461	\$1,450	\$72	\$1,360	\$1,400
Workers Comp.	\$20,815	\$22,950	\$17,847	\$19,150	\$19,400
Laundry & Cleaning	\$6,480	\$6,480	\$6,120	\$6,480	\$6,500
Prof. Services	\$8,649	\$12,000	\$12,092	\$41,000	\$11,400
Uniform Expense	\$10,686	\$15,000	\$9,566	\$15,000	\$15,000
Gas	\$15,681	\$21,140	\$18,284	\$20,970	\$17,530
Tires	\$3,102	\$3,160	\$3,980	\$3,920	\$4,480
Vehicle R & M	\$21,869	\$28,520	\$26,620	\$26,300	\$34,740
Materials and Supplies	\$63,831	\$60,000	\$61,101	\$60,000	\$60,000
Travel and Training	\$8,674	\$12,000	\$13,063	\$12,000	\$13,000
Telephone	\$5,534	\$14,000	\$13,001	\$10,000	\$12,500

Electricity	\$16,154	\$16,500	\$18,180	\$15,000	\$15,000
Fuel Oil	\$ -	\$1,000	\$ -	\$1,000	\$1,000
Water	\$385	\$420	\$488	\$470	\$500
Sewer	\$450	\$480	\$583	\$580	\$650
Dumpster Fees	\$1,352	\$1,360	\$1,415	\$1,360	\$1,390
Building R & M	\$10,724	\$12,000	\$11,962	\$15,000	\$13,000
Equipment R & M	\$32,180	\$47,500	\$48,214	\$47,500	\$48,200
Equipment Rentals	\$1,000	\$1,000	\$2,250	\$1,250	\$1,250
Property and Liab. Ins.	\$9,950	\$10,170	\$9,969	\$21,150	\$21,400
Vehicle Insurance	\$6,473	\$7,530	\$7,486	\$3,910	\$4,500
Other Insurance Costs	\$423	\$480	\$484	\$760	\$850
Dues / Memberships	\$3,587	\$4,500	\$4,758	\$4,550	\$4,800
Vehicles	\$ -	\$32,500	\$32,500	\$ -	\$ -
Equipment	\$ -	\$17,600	\$17,600	\$ -	\$ -
Loan Payments	\$116,219	\$116,230	\$116,219	\$94,230	\$94,230
Internal Service Costs	\$119,201	\$119,840	\$124,130	\$90,210	\$95,090
Volunteer Pay	\$ -	\$ -	\$5,225	\$ -	\$ -
FICA	\$ -	\$ -	\$400	\$ -	\$ -
<b>Total</b>	<b>\$1,690,466</b>	<b>\$1,923,680</b>	<b>\$1,787,350</b>	<b>\$1,922,320</b>	<b>\$1,900,200</b>
<b>Streets / Sanitation</b>					
Regular Pay	\$738,593	\$826,370	\$706,660	\$835,140	\$766,000
Overtime Pay	\$21,388	\$25,000	\$21,676	\$25,000	\$25,000
Temporary and PT	\$10,581	\$33,000	\$8,265	\$25,000	\$20,000
FICA	\$55,911	\$67,630	\$53,496	\$67,700	\$62,300
Retirement Expense	\$57,684	\$66,840	\$56,818	\$77,840	\$83,000
401K	\$37,995	\$42,580	\$36,214	\$43,010	\$40,600
Hospital Expense	\$197,412	\$215,280	\$184,709	\$267,850	\$286,000
Retired Employee Ins.	\$15,132	\$22,440	\$15,393	\$26,240	\$36,850
Life Insurance	\$2,700	\$2,150	\$2,495	\$2,110	\$2,180
Dental Insurance	\$7,584	\$8,690	\$6,628	\$9,150	\$9,500
Health Reimburse - REG	\$47,805	\$46,930	\$31,210	\$49,760	\$46,370
Health Reimburse - RET	\$3,677	\$4,890	\$2,603	\$4,880	\$6,390
Unemployment Ins.	\$430	\$1,370	\$63	\$1,340	\$1,380
Workers Comp.	\$18,518	\$22,110	\$17,194	\$18,590	\$19,150
Prof. Services	\$55,319	\$50,000	\$78,531	\$40,000	\$50,000
Uniform Expense	\$14,090	\$20,000	\$10,159	\$15,000	\$12,000
Gas	\$66,307	\$87,670	\$74,028	\$86,870	\$73,220
Tires	\$13,616	\$13,260	\$16,680	\$16,410	\$18,000
Vehicle R & M	\$ 95,892	\$119,640	\$110,814	\$110,200	\$146,355
Materials and Supplies	\$179,538	\$175,000	\$188,014	\$165,000	\$168,000
Sidewalks under 1500	\$50,536	\$70,000	\$25,749	\$55,000	\$50,000
Travel and Training	\$3,530	\$7,000	\$1,589	\$7,000	\$5,500

Telephone	\$2,154	\$2,000	\$2,339	\$2,400	\$2,500
Electricity	\$196,515	\$225,500	\$201,546	\$220,000	\$215,000
Propane Gas	\$615	\$750	\$ -	\$750	\$750
Landfill Road Maint.	\$5,772	\$6,000	\$ -	\$6,000	\$6,000
Equipment R & M	\$19,349	\$17,500	\$13,359	\$17,500	\$18,000
Equipment Rentals	\$ 1,590	\$1,500	\$350	\$1,500	\$1,500
Grinding	\$32,250	\$40,000	\$46,535	\$55,000	\$48,000
Tipping Fees	\$49,700	\$65,000	\$59,340	\$60,000	\$64,000
Other Contracted Service	\$750	\$4,000	\$1,700	\$1,500	\$3,000
Property and Liab. Ins.	\$13,820	\$14,130	\$13,846	\$16,220	\$16,500
Vehicle Insurance	\$15,803	\$18,110	\$ 18,004	\$9,740	\$10,500
Other Insurance Costs	\$3,497	\$4,030	\$4,119	\$6,410	\$6,450
Dues / Memberships	\$1,306	\$1,500	\$860	\$1,500	\$1,500
Donations	\$1,000	\$2,000	\$1,000	\$2,000	\$2,000
Vehicles	\$28,546	\$160,000	\$149,016	\$180,000	\$ -
Equipment	\$ -	\$25,000	\$ -	\$ -	\$ -
Capital Improvements	\$ -	\$ -	\$44,683	\$14,280	\$ -
Loan Payments	\$34,495	\$34,530	\$34,495	\$34,530	\$34,600
Internal Service Costs	\$336,792	\$333,260	\$334,460	\$292,750	\$284,280
<b>Total</b>	<b>\$2,438,192</b>	<b>\$2,882,660</b>	<b>\$2,574,639</b>	<b>\$2,871,170</b>	<b>\$2,642,375</b>
<b>Powell Bill</b>					
Prof. Services	\$ -	\$10,000	\$4,000	\$10,000	\$10,000
R/R Crossing	\$139,663	\$20,000	\$2,280	\$20,000	\$15,000
Materials and Supplies	\$3,488	\$24,700	\$5,054	\$25,000	\$25,000
Paving/Improvements	\$347,956	\$385,000	\$432,548	\$385,000	\$380,000
Sidewalks - New	\$ -	\$50,000	\$ -	\$50,000	\$65,000
Other Contractual Service	\$7,530	\$15,300	\$22,063	\$15,000	\$16,500
Capital Improvements	\$64,084	\$ -	\$17,303	\$ -	\$ -
<b>Total</b>	<b>\$562,722</b>	<b>\$505,000</b>	<b>\$483,247</b>	<b>\$505,000</b>	<b>\$511,500</b>
<b>Cemetery</b>					
Regular Pay	\$78,857	\$91,060	\$73,791	\$92,940	\$92,500
Overtime Pay	\$787	\$ 1,000	\$569	\$1,000	\$1,000
Temporary and PT	\$8,735	\$7,500	\$4,351	\$7,500	\$7,000
FICA	\$6,648	\$7,600	\$5,946	\$7,760	\$7,720
Retirement Expense	\$6,037	\$7,230	\$5,814	\$8,510	\$10,300
401K	\$3,982	\$4,610	\$3,713	\$4,700	\$5,050
Hospital Expense	\$20,478	\$22,200	\$17,706	\$21,450	\$36,900
Life Insurance	\$306	\$230	\$275	\$240	\$250
Dental Insurance	\$987	\$1,050	\$831	\$1,110	\$1,170
Health Reimburse - REG	\$4,966	\$4,840	\$2,999	\$3,980	\$6,390
Unemployment Ins.	\$49	\$160	\$7	\$150	\$150
Workers Comp.	\$2,138	\$2,490	\$1,936	\$2,130	\$2,150

Prof. Services	\$4,950	\$7,500	\$6,208	\$7,500	\$6,500
Uniform Expense	\$1,256	\$2,100	\$965	\$2,100	\$2,100
Gas	\$1,637	\$2,180	\$2,160	\$2,400	\$2,000
Tires	\$324	\$330	\$780	\$420	\$900
Vehicle R & M	\$2,280	\$3,020	\$2,790	\$2,820	\$3,310
Materials And Supplies	\$5,439	\$10,000	\$8,825	\$15,000	\$15,000
Travel And Training	\$ -	\$1,000	\$684	\$1,000	\$1,000
Telephone	\$262	\$500	\$213	\$250	\$250
Electricity	\$959	\$1,200	\$1,532	\$2,000	\$2,000
Equipment R & M	\$3,216	\$2,000	\$2,812	\$2,000	\$2,400
Other Contracted Service	\$2,975	\$3,500	\$ -	\$15,000	\$9,000
Property and Liab. Ins.	\$1,106	\$1,700	\$1,662	\$1,950	\$2,000
Vehicle Insurance	\$1,242	\$1,250	\$1,243	\$650	\$875
Other Insurance Costs	\$636	\$710	\$727	\$1,130	\$1,300
Equipment	\$ -	\$12,000	\$10,979	\$ -	\$ -
Capital Improvements	\$ -	\$ -	\$96,045	\$10,000	\$ -
Internal Service Costs	\$19,475	\$21,750	\$21,850	\$20,590	\$21,870
<b>Total</b>	<b>\$179,725</b>	<b>\$220,710</b>	<b>\$277,411</b>	<b>\$236,280</b>	<b>\$241,085</b>
<b>Development Services</b>					
Regular Pay	\$286,840	\$349,430	\$340,517	\$366,100	\$362,000
Overtime Pay	\$458	\$2,000	\$219	\$1,000	\$1,500
Temporary and PT	\$ -	\$3,600	\$ -	\$3,000	\$2,500
FICA	\$20,868	\$27,130	\$24,449	\$28,230	\$28,100
Retirement Expense	\$21,760	\$27,600	\$26,594	\$33,230	\$37,500
401K	\$14,354	\$17,580	\$16,982	\$18,360	\$18,300
Hospital Expense	\$54,435	\$79,860	\$64,805	\$84,170	\$89,500
Retired Employee Ins.	\$5,341	\$5,610	\$5,666	\$7,150	\$7,370
Life Insurance	\$651	\$880	\$768	\$820	\$820
Dental Insurance	\$2,062	\$2,440	\$1,988	\$2,560	\$2,650
Health Reimburse - REG	\$13,193	\$17,410	\$10,950	\$15,640	\$12,230
Health Reimburse - RET	\$1,289	\$1,220	\$962	\$1,330	\$1,280
Unemployment Ins.	\$160	\$560	\$29	\$590	\$600
Workers Comp.	\$7,103	\$8,870	\$6,898	\$7,780	\$7,850
Legal Fees	\$12,251	\$12,500	\$67,857	\$45,000	\$25,000
Prof. Services	\$51,232	\$123,000	\$81,594	\$64,000	\$143,000
Uniform Expense	\$1,605	\$2,500	\$1,636	\$2,000	\$2,000
Gas	\$3,100	\$4,070	\$4,189	\$4,130	\$3,440
Tires	\$602	\$620	\$670	\$720	\$1,000
Vehicle R & M	\$4,249	\$5,620	\$5,200	\$4,860	\$6,260
Materials and Supplies	\$8,704	\$6,000	\$23,415	\$7,000	\$7,000
Travel and Training	\$4,516	\$5,500	\$10,101	\$7,000	\$8,000
Telephone	\$4,027	\$4,500	\$4,695	\$5,200	\$5,200

Equipment R & M	\$9,160	\$40,480	\$7,084	\$44,880	\$43,000
Property and Liab. Ins.	\$3,869	\$3,960	\$3,877	\$4,540	\$4,540
Vehicle Insurance	\$2,158	\$2,500	\$2,485	\$1,300	\$1,300
Dues / Memberships	\$3,581	\$3,000	\$2,026	\$2,700	\$2,700
Vehicles	\$ -	\$54,000	\$52,164	\$ -	\$ -
Internal Service Costs	\$40,092	\$53,590	\$55,130	\$37,720	\$43,620
<b>Total</b>	<b>\$576,715</b>	<b>\$866,030</b>	<b>\$822,950</b>	<b>\$801,010</b>	<b>\$868,260</b>
<b>Special Appropriations</b>					
Hospital Expense	\$4,006	\$5,610	\$5,666	\$8,250	\$6,960
Life Insurance	\$88	\$150	\$88	\$150	\$155
Dental Insurance	\$348	\$350	\$348	\$370	\$385
Health Reimburse - REG	\$986	\$ -	\$962	\$ -	\$ -
Donations/ Contributions	\$112,700	\$115,000	\$102,050	\$115,000	\$75,000
R. Economic Dev.	\$ -	\$25,000	\$ -	\$25,000	\$25,000
Transfer to Other. Org.	\$3,393	\$3,500	\$7,321	\$4,800	\$5,000
Taxes Transferred DWA	\$101,332	\$111,060	\$104,347	\$113,930	\$115,000
Inventory Reim. DWA	\$6,250	\$6,250	\$6,250	\$6,250	\$6,250
Pay Study Adjustments	\$ -	\$ -	\$ -	\$ -	\$30,000
<b>Total</b>	<b>\$229,103</b>	<b>\$266,920</b>	<b>\$227,032</b>	<b>\$273,750</b>	<b>\$263,750</b>
<b>Parks &amp; Rec.</b>					
Regular Pay	\$517,153	\$632,620	\$618,974	\$740,460	\$736,000
Overtime Pay	\$9,536	\$3,000	\$24,909	\$15,000	\$8,000
Temporary and PT	\$372,413	\$428,380	\$372,691	\$430,250	\$400,000
FICA	\$68,081	\$81,360	\$76,676	\$90,700	\$87,800
Retirement Expense	\$45,561	\$58,310	\$57,252	\$81,060	\$91,600
401K	\$26,038	\$31,790	\$30,989	\$37,780	\$42,200
Hospital Expense	\$82,119	\$119,380	\$103,821	\$163,180	\$181,000
Life Insurance	\$1,513	\$1,600	\$1,794	\$1,800	\$1,860
Dental Insurance	\$4,482	\$5,220	\$5,428	\$6,960	\$7,200
Health Reimburse - REG	\$19,903	\$26,030	\$17,543	\$28,390	\$28,090
Unemployment Ins.	\$502	\$1,680	\$87	\$1,190	\$1,200
Workers Comp.	\$22,853	\$26,600	\$20,685	\$24,900	\$25,500
Prof. Services	\$7,701	\$16,500	\$4,199	\$28,640	\$17,500
Uniform Expense	\$5,179	\$11,060	\$7,238	\$11,350	\$11,000
Gas	\$3,835	\$3,550	\$3,803	\$6,300	\$5,210
Tires	\$646	\$530	\$420	\$1,120	\$1,000
Vehicle R & M	\$5,752	\$4,820	\$4,525	\$7,490	\$10,180
Purchases for Resale	\$2,121	\$3,700	\$2,475	\$3,100	\$3,100
Treatment Chemicals	\$16,434	\$27,000	\$14,982	\$27,000	\$23,000
Materials And Supplies	\$91,149	\$109,530	\$106,095	\$134,810	\$120,000
Travel And Training	\$19,048	\$25,550	\$16,073	\$12,300	\$14,000
Telephone	\$6,918	\$18,000	\$5,900	\$18,000	\$15,000

Electricity	\$107,076	\$110,000	\$99,404	\$110,000	\$150,000
Propane Gas	\$40,211	\$45,000	\$36,478	\$46,000	\$43,000
Water	\$3,135	\$10,000	\$4,061	\$10,000	\$7,000
Sewer	\$3,819	\$11,000	\$4,841	\$11,000	\$8,500
Dumpster Fees	\$7,060	\$7,500	\$7,498	\$7,500	\$7,500
Building R & M	\$61,819	\$55,480	\$61,049	\$60,000	\$60,000
Equipment R & M	\$32,812	\$37,000	\$45,258	\$44,720	\$45,720
Other Advertising	\$50,559	\$53,000	\$52,958	\$53,000	\$55,000
Equipment Rentals	\$549	\$2,550	\$259	\$2,550	\$2,550
Property and Liab. Ins.	\$7,186	\$9,040	\$8,861	\$12,330	\$12,500
Vehicle Insurance	\$2,158	\$3,120	\$3,102	\$2,600	\$2,700
Other Insurance Costs	\$212	\$240	\$242	\$380	\$400
Dues / Memberships	\$6,339	\$5,340	\$5,153	\$5,180	\$5,400
Donations	\$2,000	\$3,500	\$ -	\$3,500	\$3,500
Vehicles	\$ -	\$ -	\$35,326	\$ -	\$ -
Equipment	\$ -	\$ -	\$ -	\$14,580	\$ -
Capital Improvements	\$147,325	\$58,000	\$ -	\$252,270	\$90,000
Loan Payments	\$363,126	\$181,570	\$181,244	\$ -	\$ -
Internal Service Costs	\$168,162	\$151,190	\$157,060	\$125,110	\$125,990
Playground Maint.	\$5,000	\$5,000	\$ -	\$10,000	\$10,000
Adult and Child Programs	\$10,333	\$18,000	\$16,088	\$15,000	\$15,000
Misc. Grants	\$6,160	\$15,000	\$24,152	\$30,000	\$30,000
<b>Total</b>	<b>\$2,353,978</b>	<b>\$2,417,740</b>	<b>\$2,239,594</b>	<b>\$2,687,500</b>	<b>\$2,505,200</b>
<b>Debt Service</b>					
<b>Loan Payments</b>	<b>\$611,812</b>	<b>\$392,780</b>	<b>\$392,654</b>	<b>\$391,200</b>	<b>\$392,700</b>
<b>Grand Total</b>	<b>\$13,740,951</b>	<b>\$15,249,290</b>	<b>\$13,957,829</b>	<b>\$15,147,270</b>	<b>\$14,909,070</b>



## Line Item Budgets – Water Fund

### Revenues

Account Description	FY 18 Act	FY 19 Bud	FY 19 Act	FY 20 Bud	FY 21 Bud
<b>Utility Revenue</b>					
Water Charges	\$(3,294,335)	\$(3,345,300)	\$(3,160,829)	\$(3,330,600)	\$(3,345,500)
Water Taps	\$(40,775)	\$(40,000)	\$(48,059)	\$(40,000)	\$(35,000)
Capacity Fees	\$(8,400)	\$(10,000)	\$(20,168)	\$(20,000)	\$(25,000)
Misc. Revenue	\$ -	\$(1,500)	\$(447)	\$(1,500)	\$(1,000)
Sale of Materials	\$(16,243)	\$ -	\$(18,225)	\$ -	\$ -
Investment Income	\$(10,852)	\$(8,920)	\$(30,146)	\$(25,800)	\$(15,000)
Fund Balance Appro.	\$ -	\$(539,130)	\$ -	\$69,240	\$19,530
<b>Grand Total</b>	<b>\$(3,370,605)</b>	<b>\$(3,944,850)</b>	<b>\$(3,277,874)</b>	<b>\$(3,348,660)</b>	<b>\$(3,401,970)</b>

### Expenditures

Account Description	FY 18 Act	FY 19 Bud	FY 19 Act	FY 20 Bud	FY 21 Bud
<b>Water Maintenance</b>					
Regular Pay	\$338,922	\$396,370	\$394,867	\$405,390	\$428,500
Overtime Pay	\$17,103	\$20,000	\$22,869	\$20,000	\$25,000
Temporary and PT	\$10,436	\$10,000	\$730	\$10,000	\$15,000
FICA	\$26,617	\$32,580	\$30,275	\$33,300	\$35,950
Retirement Expense	\$30,575	\$32,700	\$43,207	\$38,500	\$47,950
401K	\$17,788	\$20,830	\$20,830	\$21,270	\$23,450
Hospital Expense	\$73,502	\$88,250	\$91,909	\$109,240	\$116,000
Retired Employee Ins.	\$ -	\$3,760	\$5,341	\$ -	\$ -
Life Insurance	\$1,036	\$1,040	\$1,138	\$1,030	\$1,070
Dental Insurance	\$3,441	\$3,480	\$3,560	\$3,660	\$3,780
Health Reimburse - REG	\$17,818	\$19,240	\$12,478	\$20,290	\$20,080
Health Reimburse - RET	\$1,289	\$820	\$ -	\$ -	\$ -
Unemployment Ins.	\$205	\$640	\$36	\$650	\$700
Workers Comp.	\$8,561	\$10,660	\$8,290	\$9,150	\$9,250
Prof. Services	\$43,184	\$95,000	\$58,779	\$60,000	\$63,000
Uniform Expense	\$6,015	\$8,750	\$5,579	\$8,750	\$8,750
Gas	\$12,088	\$17,840	\$16,185	\$16,140	\$13,530



Tires	\$2,410	\$2,600	\$3,270	\$2,930	\$5,000
Vehicle R & M	\$16,970	\$23,450	\$21,770	\$19,650	\$24,310
Materials and Supplies	\$199,831	\$250,000	\$183,946	\$225,000	\$235,000
Travel and Training	\$8,416	\$10,000	\$3,453	\$8,000	\$9,000
Telephone	\$2,154	\$2,020	\$3,172	\$2,800	\$2,900
Electricity	\$40,936	\$46,860	\$44,324	\$46,000	\$47,000
Equipment R & M	\$12,559	\$26,500	\$11,237	\$20,000	\$20,000
Equipment Rentals	\$3,934	\$4,200	\$221	\$4,200	\$4,200
Other Contracted Service	\$2,557	\$20,000	\$3,849	\$20,000	\$18,000
Property and Liab. Ins.	\$5,528	\$5,650	\$5,538	\$6,490	\$6,600
Vehicle Insurance	\$5,331	\$6,240	\$6,203	\$2,600	\$2,750
Other Insurance Costs	\$1,908	\$2,140	\$2,181	\$3,400	\$3,500
Dues / Memberships	\$300	\$1,000	\$880	\$1,000	\$1,200
Vehicles	\$ -	\$ -	\$ -	\$65,000	\$ -
Equipment	\$ -	\$25,000	\$ -	\$13,000	\$ -
Capital Improvements	\$ -	\$520,000	\$ -	\$180,000	\$141,000
Loan Payments	\$19,652	\$180,940	\$23,099	\$179,940	\$178,890
Internal Service Costs	\$174,611	\$175,060	\$176,240	\$162,610	\$164,170
<b>Total</b>	<b>\$1,105,677</b>	<b>\$2,063,620</b>	<b>\$1,205,457</b>	<b>\$1,719,990</b>	<b>\$1,675,530</b>
<b>Water Treatment</b>					
Regular Pay	\$324,123	\$344,400	\$339,609	\$381,490	\$372,000
Overtime Pay	\$2,122	\$3,000	\$2,611	\$3,000	\$3,000
Temporary and PT	\$ -	\$4,000	\$ -	\$3,000	\$3,000
FICA	\$24,233	\$26,850	\$25,210	\$29,600	\$28,950
Retirement Expense	\$26,751	\$27,280	\$38,575	\$34,800	\$38,700
401K	\$16,309	\$17,380	\$17,080	\$19,230	\$18,900
Hospital Expense	\$58,045	\$60,950	\$79,257	\$98,470	\$105,000
Retired Employee Ins.	\$ -	\$ -	\$ -	\$4,790	\$7,370
Life Insurance	\$1,034	\$870	\$1,024	\$970	\$1,000
Dental Insurance	\$2,667	\$2,790	\$2,492	\$3,300	\$3,400
Health Reimburse - REG	\$14,065	\$13,290	\$10,752	\$18,290	\$18,180
Health Reimburse - RET	\$ -	\$ -	\$ -	\$890	\$1,280
Unemployment Ins.	\$182	\$550	\$29	\$610	\$650
Workers Comp.	\$7,580	\$8,780	\$6,828	\$8,140	\$8,300
Prof. Services	\$36,782	\$62,000	\$27,091	\$62,000	\$40,000
Uniform Expense	\$4,867	\$5,500	\$3,011	\$5,500	\$5,500
Gas	\$1,668	\$1,740	\$1,710	\$2,960	\$2,410
Tires	\$327	\$370	\$470	\$530	\$1,000
Vehicle R & M	\$2,301	\$3,340	\$3,090	\$3,580	\$4,340
Treatment Chemicals	\$116,532	\$141,000	\$103,493	\$141,000	\$141,000
Materials And Supplies	\$37,648	\$40,800	\$44,577	\$40,800	\$45,000
Travel and Training	\$2,419	\$3,500	\$782	\$3,500	\$3,500

Telephone	\$2,852	\$2,600	\$2,879	\$2,750	\$2,950
Electricity	\$16,551	\$21,500	\$19,125	\$21,500	\$21,500
Fuel Oil	\$549	\$1,500	\$616	\$1,500	\$1,500
Building R & M	\$5,634	\$10,000	\$7,166	\$10,000	\$10,000
Equipment R & M	\$18,325	\$23,000	\$15,876	\$23,000	\$23,000
Equipment Rentals	\$ -	\$ -	\$ -	\$20,000	\$ -
Other Contracted Service	\$43,430	\$80,000	\$49,991	\$80,000	\$60,000
Property and Liab. Ins.	\$4,422	\$4,520	\$4,431	\$5,190	\$5,250
Vehicle Insurance	\$1,774	\$1,870	\$1,859	\$970	\$1,000
Other Insurance Costs	\$212	\$240	\$242	\$380	\$420
Dues / Memberships	\$6,512	\$6,000	\$5,410	\$6,000	\$6,000
Vehicles	\$ -	\$14,000	\$ -	\$ -	\$ -
Equipment	\$ -	\$ -	\$ -	\$16,500	\$120,000
Capital Improvements	\$ -	\$375,000	\$ -	\$14,000	\$15,000
Internal Service Costs	\$150,368	\$154,260	\$154,980	\$111,760	\$121,850
<b>Total</b>	<b>\$930,284</b>	<b>\$1,462,880</b>	<b>\$970,265</b>	<b>\$1,180,000</b>	<b>\$1,240,950</b>
<b>Admin. &amp; Finance</b>					
Bad Debt Expense	\$17,501	\$12,000	\$8,178	\$14,400	\$14,400
Charges by General Fund	\$239,068	\$274,920	\$406,630	\$434,270	\$471,090
Depreciation	\$633,500	\$ -	\$625,133	\$ -	\$ -
Transfer to General Fund	\$120,800	\$131,430	\$ -	\$ -	\$ -
<b>Total</b>	<b>\$1,010,869</b>	<b>\$418,350</b>	<b>\$1,039,941</b>	<b>\$448,670</b>	<b>\$485,490</b>
<b>Grand Total</b>	<b>\$3,046,830</b>	<b>\$3,944,850</b>	<b>\$3,215,663</b>	<b>\$3,348,660</b>	<b>\$3,401,970</b>

## Line Item Budgets – Sewer Fund

### Revenues

Account Description	FY 18 Act	FY 19 Bud	FY 19 Act	FY 20 Bud	FY 21 Bud
<b>Utility Revenue</b>					
Sewer Charges	\$(2,649,952)	\$(2,755,800)	\$(2,819,240)	\$(3,084,400)	\$(3,266,100)
Sewer Taps	\$(7,375)	\$(20,000)	\$(19,250)	\$(20,000)	\$(20,000)
Capacity Fees	\$(9,750)	\$(15,000)	\$(14,666)	\$(85,500)	\$(25,000)
Misc. Revenue	\$ -	\$(2,900)	\$(23,000)	\$(2,900)	\$(2,900)
Sale of Materials	\$(93)	\$ -	\$(12,252)	\$ -	\$ -
Investment Income	\$(10,559)	\$(10,120)	\$(26,771)	\$(23,260)	\$(14,000)
Fund Balance Appro.	\$ -	\$(498,020)	\$ -	\$(137,250)	\$(77,995)
<b>Grand Total</b>	<b>\$(2,677,729)</b>	<b>\$(3,301,840)</b>	<b>\$(2,915,178)</b>	<b>\$(3,353,310)</b>	<b>\$(3,405,995)</b>

### Expenditures

Account Description	FY 18 Act	FY 19 Bud	FY 19 Act	FY 20 Bud	FY 21 Bud
<b>Sewer Maintenance</b>					
Regular Pay	\$233,466	\$229,020	\$221,716	\$231,860	\$238,000
Overtime Pay	\$13,296	\$22,500	\$9,729	\$20,000	\$20,000
Temporary and PT	\$4,381	\$15,000	\$17,603	\$15,000	\$15,000
FICA	\$18,580	\$20,360	\$18,462	\$20,400	\$20,950
Retirement Expense	\$19,511	\$19,750	\$24,196	\$22,800	\$27,950
401K	\$12,326	\$12,580	\$11,553	\$12,600	\$13,650
Hospital Expense	\$39,769	\$47,430	\$14,420	\$60,460	\$63,500
Retired Employee Ins.	\$ -	\$11,220	\$10,682	\$ -	\$ -
Life Insurance	\$860	\$630	\$797	\$590	\$620
Dental Insurance	\$2,626	\$2,440	\$2,136	\$2,570	\$2,650
Health Reimburse - REG	\$9,629	\$10,340	\$7,130	\$11,230	\$10,990
Health Reimburse - RET	\$2,578	\$2,450	\$ -	\$ -	\$ -
Unemployment Ins.	\$140	\$390	\$21	\$410	\$450
Workers Comp.	\$5,548	\$6,660	\$5,179	\$5,600	\$5,800
Prof. Services	\$37,930	\$80,000	\$52,334	\$80,000	\$80,000
Uniform Expense	\$3,310	\$6,500	\$3,583	\$6,500	\$6,600
Gas	\$10,921	\$14,110	\$12,520	\$16,200	\$13,650
Tires	\$2,238	\$2,150	\$2,700	\$3,010	\$5,000

Vehicle R & M	\$15,763	\$19,370	\$17,910	\$20,220	\$25,160
Materials and Supplies	\$34,340	\$100,000	\$46,651	\$50,000	\$52,000
Travel and Training	\$ 3,474	\$4,500	\$508	\$4,000	\$4,200
Telephone	\$1,073	\$950	\$1,389	\$1,500	\$1,700
Equipment R & M	\$3,787	\$6,000	\$4,045	\$6,000	\$6,000
Equipment Rentals	\$4,870	\$5,000	\$2,638	\$5,000	\$5,000
Other Contracted Service	\$4,959	\$20,000	\$5,135	\$20,000	\$18,000
Property and Liab. Ins.	\$3,869	\$3,960	\$3,877	\$4,540	\$5,000
Vehicle Insurance	\$1,084	\$1,870	\$1,859	\$970	\$1,200
Other Insurance Costs	\$ -	\$ -	\$ -	\$190	\$270
Dues / Memberships	\$6,464	\$1,000	\$2,010	\$2,500	\$2,700
Vehicles	\$ -	\$45,000	\$ -	\$ -	\$ -
Equipment	\$ -	\$95,000	\$ -	\$52,000	\$ -
Capital Improvements	\$ -	\$270,000	\$ -	\$120,000	\$300,000
Internal Service Costs	\$88,317	\$127,100	\$126,200	\$82,780	\$102,385
<b>Total</b>	<b>\$585,111</b>	<b>\$1,203,280</b>	<b>\$626,982</b>	<b>\$878,930</b>	<b>\$1,048,425</b>
<b>Sewer Treatment</b>					
Regular Pay	\$414,959	\$480,590	\$410,490	\$462,820	\$438,000
Overtime Pay	\$9,111	\$8,000	\$20,877	\$20,000	\$25,000
Temporary and PT	\$26,869	\$22,000	\$18,610	\$10,000	\$15,000
FICA	\$32,930	\$39,050	\$32,812	\$37,600	\$36,700
Retirement Expense	\$40,483	\$38,370	\$42,554	\$43,700	\$48,900
401K	\$21,216	\$24,440	\$21,540	\$24,140	\$23,900
Hospital Expense	\$82,920	\$102,030	\$26,609	\$119,620	\$126,000
Retired Employee Ins.	\$ -	\$18,680	\$19,152	\$35,750	\$36,900
Life Insurance	\$1,197	\$1,230	\$1,101	\$1,170	\$1,190
Dental Insurance	\$3,743	\$3,830	\$3,355	\$4,030	\$4,160
Health Reimburse - REG	\$20,092	\$22,240	\$13,157	\$22,220	\$21,810
Health Reimburse - RET	\$4,625	\$4,070	\$ -	\$6,640	\$6,390
Unemployment Ins.	\$252	\$800	\$39	\$740	\$750
Workers Comp.	\$11,971	\$12,760	\$9,923	\$10,350	\$10,900
Prof. Services	\$25,650	\$100,000	\$132,903	\$100,000	\$100,000
Uniform Expense	\$10,436	\$11,500	\$10,329	\$11,500	\$11,700
Gas	\$2,301	\$2,560	\$2,547	\$2,630	\$2,190
Tires	\$443	\$390	\$490	\$460	\$500
Vehicle R & M	\$3,120	\$3,550	\$3,280	\$3,090	\$4,120
Treatment Chemicals	\$56,791	\$60,000	\$60,676	\$64,000	\$66,000
Materials and Supplies	\$50,242	\$50,000	\$51,744	\$50,000	\$52,000
Travel and Training	\$3,338	\$5,000	\$4,354	\$5,000	\$6,000
Telephone	\$2,275	\$2,600	\$2,212	\$2,600	\$2,600
Electricity	\$118,357	\$170,000	\$133,356	\$145,000	\$145,000
Fuel Oil	\$2,389	\$2,500	\$2,283	\$2,500	\$2,800

Propane Gas	\$30,969	\$26,000	\$29,387	\$27,000	\$24,000
Water	\$1,593	\$3,000	\$1,366	\$3,000	\$2,500
Building R & M	\$12,148	\$10,000	\$8,973	\$19,000	\$15,000
Equipment R & M	\$56,315	\$50,000	\$37,948	\$50,000	\$52,000
Operating Plant R & M	\$16,400	\$200,000	\$225,412	\$200,000	\$200,000
Tipping Fees	\$ -	\$ -	\$74	\$10,000	\$16,000
Other Contracted Service	\$465	\$ -	\$ -	\$ -	\$ -
Property and Liab. Ins.	\$6,081	\$6,220	\$6,092	\$7,140	\$7,200
Vehicle Insurance	\$1,774	\$1,870	\$1,859	\$970	\$1,500
Other Insurance Costs	\$1,060	\$1,190	\$1,211	\$1,890	\$2,000
Dues / Memberships	\$19,705	\$10,000	\$7,655	\$10,000	\$10,000
Vehicles	\$ -	\$ -	\$ -	\$32,000	\$ -
Equipment	\$ -	\$90,000	\$ -	\$133,900	\$213,000
Capital Improvements	\$ -	\$ -	\$ -	\$200,000	\$ -
Internal Service Costs	\$167,488	\$187,620	\$190,300	\$195,590	\$188,280
<b>Total</b>	<b>\$1,259,705</b>	<b>\$1,772,090</b>	<b>\$1,534,670</b>	<b>\$2,076,050</b>	<b>\$1,919,990</b>
<b>Admin. &amp; Finance</b>					
Bad Debt Expense	\$13,889	\$14,350	\$9,672	\$17,220	\$17,220
Charges by General Fund	\$186,180	\$211,770	\$360,510	\$381,110	\$420,360
Depreciation	\$422,266	\$ -	\$435,088	\$ -	\$ -
Transfer to General Fund	\$93,210	\$100,350	\$ -	\$ -	\$ -
<b>Total</b>	<b>\$715,545</b>	<b>\$326,470</b>	<b>\$805,270</b>	<b>\$398,330</b>	<b>\$437,580</b>
<b>Grand Total</b>	<b>\$2,560,361</b>	<b>\$3,301,840</b>	<b>\$2,966,922</b>	<b>\$3,353,310</b>	<b>\$3,405,995</b>

## Line Item Budgets – Electric Fund

### Revenues

Account Description	FY 18 Act	FY 19 Bud	FY 19 Act	FY 20 Bud	FY 21 Bud
<b>Utility Revenue</b>					
Electric Charges	\$(8,521,781)	\$(8,885,800)	\$(8,792,663)	\$(8,774,900)	\$(8,821,160)
Security Lights	\$(51,424)	\$(51,200)	\$(51,054)	\$(51,200)	\$(51,200)
Street Lights	\$(129,252)	\$(129,250)	\$(129,252)	\$(129,250)	\$(129,250)
Sales Tax Charges	\$(434,648)	\$(447,840)	\$(460,014)	\$(465,070)	\$(460,000)
Misc. Revenue	\$(86,237)	\$(71,750)	\$(70,294)	\$(77,770)	\$(71,800)
Sale of Materials	\$(13,431)	\$ -	\$(703)	\$ -	\$ -
Investment Income	\$(9,204)	\$(9,690)	\$(28,612)	\$(22,270)	\$(14,040)
Fund Balance Appro.	\$ -	\$(145,200)	\$ -	\$(48,470)	\$(85,205)
<b>Grand Total</b>	<b>\$(9,245,977)</b>	<b>\$(9,740,730)</b>	<b>\$(9,532,592)</b>	<b>\$(9,568,930)</b>	<b>\$(9,632,655)</b>

### Expenditures

Account Description	FY 18 Act	FY 19 Bud	FY 19 Act	FY 20 Bud	FY 21 Bud
<b>Electric Maintenance</b>					
Regular Pay	\$189,885	\$310,020	\$207,911	\$310,580	\$317,000
Overtime Pay	\$12,897	\$14,000	\$14,369	\$14,000	\$15,000
Temporary and PT	\$ -	\$10,000	\$ -	\$ -	\$ -
FICA	\$14,542	\$25,510	\$17,131	\$24,800	\$25,500
Retirement Expense	\$14,822	\$25,450	\$23,787	\$29,380	\$33,970
401K	\$10,125	\$16,210	\$11,102	\$16,230	\$16,600
Hospital Expense	\$44,839	\$85,210	\$50,336	\$98,140	\$104,500
Retired Employee Ins.	\$ -	\$5,610	\$5,341	\$14,300	\$14,800
Life Insurance Expense	\$460	\$810	\$518	\$790	\$800
Dental Insurance	\$1,524	\$2,440	\$1,382	\$2,570	\$2,660
Health Reimburse - REG	\$10,842	\$18,580	\$7,979	\$18,200	\$18,060
Health Reimburse - RET	\$1,289	\$1,220	\$ -	\$2,660	\$2,560
Unemployment Ins.	\$113	\$510	\$19	\$500	\$500
Workers Comp.	\$7,925	\$8,350	\$6,493	\$6,820	\$6,950
Prof. Services	\$53,004	\$80,000	\$35,112	\$80,000	\$65,000
Uniform Expense	\$7,687	\$16,000	\$13,198	\$12,000	\$14,000

Gas	\$7,219	\$9,220	\$8,216	\$10,510	\$8,880
Tires	\$1,481	\$1,400	\$1,770	\$1,980	\$3,000
Vehicle R & M	\$10,429	\$12,680	\$14,377	\$13,290	\$16,830
Materials and Supplies	\$98,454	\$150,000	\$128,730	\$125,000	\$127,000
Transformers	\$27,688	\$30,000	\$11,798	\$45,000	\$28,000
Travel and Training	\$1,473	\$10,000	\$4,900	\$10,000	\$7,000
Telephone	\$1,594	\$1,800	\$2,711	\$1,800	\$3,000
Equipment R & M	\$15,431	\$40,000	\$41,962	\$38,000	\$40,000
Equipment Rentals	\$581	\$5,000	\$ -	\$5,000	\$7,000
Other Contracted Service	\$1,025	\$25,000	\$16,795	\$25,000	\$30,000
Property and Liab. Ins.	\$3,890	\$3,980	\$3,898	\$4,560	\$4,650
Vehicle Insurance	\$3,773	\$4,370	\$4,344	\$2,270	\$2,500
Other Insurance Costs	\$1,377	\$1,550	\$1,576	\$2,460	\$2,550
Dues / Memberships	\$13,027	\$12,000	\$9,828	\$12,000	\$11,000
Equipment	\$ -	\$25,000	\$ -	\$ -	\$ -
Capital Improvements	\$ -	\$300,000	\$ -	\$160,000	\$200,000
Loan Payments	\$21,177	\$329,500	\$14,599	\$329,500	\$329,500
Internal Service Costs	\$189,176	\$198,580	\$199,490	\$160,050	\$171,115
<b>Total</b>	<b>\$767,748</b>	<b>\$1,780,000</b>	<b>\$859,673</b>	<b>\$1,577,390</b>	<b>\$1,629,925</b>
<b>Power Purchases</b>					
Wholesale Purch. Power	\$5,109,680	\$5,350,690	\$4,968,890	\$5,347,700	\$5,290,500
REPS - Renewable Energy	\$66,663	\$120,000	\$78,623	\$120,000	\$125,000
Sales Tax Paid	\$426,326	\$447,840	\$461,407	\$447,800	\$448,000
<b>Total</b>	<b>\$5,602,669</b>	<b>\$5,918,530</b>	<b>\$5,508,920</b>	<b>\$5,915,500</b>	<b>\$5,863,500</b>
<b>Admin. &amp; Finance</b>					
Bad Debt Expense	\$25,298	\$32,000	\$35,906	\$38,400	\$38,400
Charges by General Fund	\$680,627	\$734,600	\$691,000	\$762,040	\$825,230
Depreciation	\$275,679	\$ -	\$270,541	\$ -	\$ -
Transfer to General Fund	\$1,275,600	\$1,275,600	\$1,275,600	\$1,275,600	\$1,275,600
<b>Total</b>	<b>\$2,257,204</b>	<b>\$2,042,200</b>	<b>\$2,273,047</b>	<b>\$2,076,040</b>	<b>\$2,139,230</b>
<b>Grand Total</b>	<b>\$8,627,621</b>	<b>\$9,740,730</b>	<b>\$8,641,639</b>	<b>\$9,568,930</b>	<b>\$9,632,655</b>

## Line Item Budgets – Internal Service Funds

### Revenues

Account Description	FY 18 Act	FY 19 Bud	FY 19 Act	FY 20 Bud	FY 21 Bud
<b>Sales and Service – Asset Services</b>					
Charges to General	\$(1,122,462)	\$(1,118,260)	\$(1,148,120)	\$(896,140)	\$(932,280)
Charges to Water	\$(324,979)	\$(329,320)	\$(331,220)	\$(274,370)	\$(286,020)
Charges to Sewer	\$(255,805)	\$(314,720)	\$(316,500)	\$(278,370)	\$(290,665)
Charges to Electric	\$(189,176)	\$(198,580)	\$(199,490)	\$(160,050)	\$(171,115)
Charges to Garage	\$(5,322)	\$(6,650)	\$(6,270)	\$(7,000)	\$(7,970)
Investment Income	\$(1,999)	\$ -	\$(4,080)	\$ -	\$ -
Fund Balance Appr.	\$(67,827)	\$ -	\$ -	\$ -	\$ -
<b>Grand Total</b>	<b>\$(1,967,570)</b>	<b>\$(1,967,530)</b>	<b>\$(2,005,680)</b>	<b>\$(1,615,930)</b>	<b>\$(1,688,050)</b>

Account Description	FY 18 Act	FY 19 Bud	FY 19 Act	FY 20 Bud	FY 21 Bud
<b>Sales and Service – Garage</b>					
Charges to General	\$(442,195)	\$(537,090)	\$(487,950)	\$(526,420)	\$(581,190)
Charges to Water	\$(35,572)	\$(49,340)	\$(46,300)	\$(45,790)	\$(50,590)
Charges to Sewer	\$(34,674)	\$(42,130)	\$(39,430)	\$(45,610)	\$(50,620)
Charges to Electric	\$(19,087)	\$(23,300)	\$(21,610)	\$(25,780)	\$(28,710)
Charges to Asset Svs.	\$(16,313)	\$(19,070)	\$(17,290)	\$(13,360)	\$(14,660)
Misc. Revenue	\$(3,692)	\$(10,000)	\$(19,866)	\$(10,000)	\$(10,000)
Investment Income	\$(373)	\$ -	\$(1,065)	\$(710)	\$(360)
Fund Balance Appr.	\$(1,956)	\$ -	\$ -	\$ -	\$ -
<b>Grand Total</b>	<b>\$(553,862)</b>	<b>\$(680,930)</b>	<b>\$(633,350)</b>	<b>\$(667,670)</b>	<b>\$(736,130)</b>



## Expenditures

Account Description	FY 18 Act	FY 19 Bud	FY 19 Act	FY 20 Bud	FY 21 Bud
<b>Public Services Admin.</b>					
Regular Pay	\$257,265	\$268,020	\$266,675	\$271,420	\$257,000
Overtime Pay	\$136	\$300	\$8	\$300	\$500
Temporary and PT	\$6,750	\$8,000	\$4,699	\$7,000	\$7,000
FICA	\$19,177	\$21,130	\$19,292	\$21,300	\$20,300
Retirement Expense	\$21,998	\$21,080	\$26,529	\$24,590	\$27,100
401K	\$12,857	\$13,420	\$13,312	\$13,590	\$13,225
Hospital Expense	\$32,163	\$35,700	\$51,625	\$45,470	\$48,000
Retired Employee Ins.	\$ -	\$ -	\$ -	\$ -	\$7,380
Life Insurance	\$575	\$670	\$569	\$690	\$720
Dental Insurance	\$1,524	\$1,400	\$1,424	\$1,470	\$1,520
Health Reimburse - REG	\$7,772	\$7,780	\$6,083	\$8,450	\$8,310
Health Reimburse – RET	\$ -	\$ -	\$ -	\$ -	\$1,280
Unemployment Ins.	\$148	\$440	\$23	\$430	\$435
Workers Comp.	\$6,184	\$6,900	\$5,366	\$5,860	\$6,000
Legal Fees	\$2,790	\$ -	\$ -	\$5,000	\$5,000
Prof. Services	\$4,197	\$10,000	\$7,882	\$8,000	\$8,000
Uniform Expense	\$766	\$2,000	\$512	\$1,000	\$2,000
Gas	\$58	\$130	\$130	\$170	\$140
Tires	\$11	\$20	\$20	\$30	\$100
Vehicle R & M	\$81	\$180	\$170	\$200	\$190
Materials and Supplies	\$8,134	\$7,000	\$7,601	\$6,500	\$6,500
Travel and Training	\$2,209	\$3,700	\$2,998	\$10,000	\$10,000
Telephone	\$4,501	\$5,000	\$4,227	\$4,500	\$4,500
Electricity	\$83	\$ -	\$(83)	\$ -	\$ -
Equipment R & M	\$1,638	\$2,500	\$ -	\$1,000	\$1,000
Property and Liab. Ins.	\$2,211	\$2,260	\$2,215	\$2,600	\$2,750
Vehicle Insurance	\$1,616	\$1,870	\$1,859	\$970	\$1,150
Other Insurance Costs	\$ -	\$ -	\$ -	\$190	\$220
Depreciation	\$3,154	\$ -	\$3,154	\$ -	\$ -
Dues / Memberships	\$2,979	\$3,500	\$3,023	\$3,000	\$3,200
<b>Total</b>	<b>\$400,976</b>	<b>\$423,000</b>	<b>\$429,313</b>	<b>\$443,730</b>	<b>\$443,520</b>
<b>Public Facilities</b>					
Regular Pay	\$88,043	\$94,250	\$86,150	\$49,460	\$50,500
Overtime Pay	\$2,708	\$3,000	\$1,860	\$3,000	\$1,000
Temporary & PT	\$ -	\$ -	\$ -	\$ -	\$1,500
FICA	\$6,713	\$7,200	\$6,500	\$4,000	\$4,070
Retirement Expense	\$7,765	\$7,640	\$9,179	\$4,750	\$5,450

401K	\$4,537	\$4,880	\$4,360	\$2,630	\$2,650
Hospital Expense	\$9,430	\$13,760	\$14,807	\$7,150	\$7,400
Retired Employee Ins.	\$ -	\$ -	\$ -	\$4,150	\$4,290
Life Insurance	\$230	\$250	\$218	\$130	\$150
Dental Insurance	\$762	\$700	\$683	\$370	\$385
Health Reimburse - REG	\$2,275	\$3,000	\$1,754	\$1,330	\$1,280
Health Reimburse - RET	\$ -	\$ -	\$ -	\$770	\$740
Unemployment Ins.	\$51	\$150	\$8	\$80	\$150
Workers Comp.	\$2,014	\$2,430	\$1,890	\$1,100	\$1,200
Prof. Services	\$2,500	\$5,000	\$102	\$5,000	\$5,000
Uniform Expense	\$1,260	\$1,400	\$1,347	\$700	\$700
Gas	\$2,138	\$2,400	\$1,640	\$710	\$550
Tires	\$407	\$330	\$420	\$130	\$340
Vehicle R & M	\$2,865	\$3,000	\$2,770	\$900	\$1,000
Materials and Supplies	\$18,048	\$28,000	\$18,811	\$25,000	\$25,000
Materials and Supplies - PA	\$2,637	\$2,500	\$1,303	\$2,500	\$2,500
Travel and Training	\$480	\$1,500	\$700	\$1,000	\$1,000
Travel and Training - PA	\$ -	\$2,500	\$ -	\$2,500	\$2,500
Telephone	\$3,732	\$3,650	\$4,354	\$3,960	\$4,000
Electricity	\$50,535	\$58,500	\$57,957	\$58,500	\$58,500
Water	\$836	\$900	\$866	\$900	\$1,000
Sewer	\$805	\$1,000	\$1,023	\$1,000	\$1,100
Building R & M	\$26,951	\$45,000	\$23,433	\$35,000	\$35,000
Equipment R & M	\$699	\$1,000	\$13,948	\$1,000	\$1,000
Other Contracted Service	\$408,307	\$420,000	\$632,879	\$283,400	\$295,000
Property and Liab. Ins.	\$1,106	\$1,130	\$1,108	\$650	\$ -
Vehicle Insurance	\$1,084	\$1,250	\$1,243	\$320	\$ -
Other Insurance Costs	\$106	\$120	\$121	\$190	\$ -
Depreciation	\$58,260	\$ -	\$61,868	\$ -	\$ -
Dues / Memberships	\$675	\$1,200	\$617	\$800	\$800
Equipment	\$ -	\$25,500	\$4,609	\$ -	\$ -
Capital Improvements	\$ -	\$40,000	\$ -	\$40,000	\$70,000
Capital Improvements - PA	\$ -	\$20,000	\$ -	\$20,000	\$20,000
Loan Payments	\$25,381	\$110,750	\$23,570	\$108,900	\$108,900
<b>Total</b>	<b>\$733,340</b>	<b>\$913,890</b>	<b>\$982,097</b>	<b>\$671,980</b>	<b>\$714,655</b>
<b>Outside Facilities</b>					
Regular Pay	\$138,173	\$143,620	\$127,241	\$80,880	\$82,000
Overtime Pay	\$644	\$3,000	\$1,454	\$3,000	\$3,000
Temporary and PT	\$16,130	\$30,000	\$13,976	\$ -	\$1,500
FICA	\$11,488	\$13,500	\$10,600	\$6,400	\$6,650
Retirement Expense	\$11,829	\$11,520	\$13,981	\$7,590	\$8,600
401K	\$6,933	\$7,340	\$6,464	\$4,200	\$4,325

Hospital Expense	\$33,547	\$30,350	\$45,407	\$24,380	\$25,900
Retired Employee Ins.	\$ -	\$ -	\$ -	\$7,150	\$7,380
Life Insurance	\$460	\$370	\$436	\$200	\$350
Dental Insurance	\$1,524	\$1,400	\$1,335	\$740	\$765
Health Reimburse - REG	\$8,113	\$6,620	\$5,348	\$4,530	\$4,480
Health Reimburse - RET	\$ -	\$ -	\$ -	\$1,330	\$1,280
Unemployment Ins.	\$87	\$280	\$12	\$130	\$160
Workers Comp.	\$3,905	\$4,410	\$3,429	\$1,760	\$1,900
Prof. Services	\$2,000	\$2,000	\$1,752	\$2,000	\$4,000
Uniform Expense	\$3,830	\$4,500	\$3,919	\$2,250	\$2,250
Gas	\$4,166	\$5,230	\$4,690	\$4,710	\$3,880
Tires	\$819	\$780	\$980	\$850	\$1,000
Vehicle R & M	\$5,768	\$7,000	\$6,470	\$5,660	\$7,460
Materials and Supplies	\$44,633	\$50,000	\$48,213	\$37,500	\$50,000
Materials and Supplies - AB	\$1,335	\$ -	\$817	\$ -	\$ -
Travel and Training	\$2,742	\$2,800	\$901	\$2,800	\$3,500
Telephone	\$954	\$1,000	\$1,330	\$1,300	\$1,300
Propane Gas	\$383	\$2,000	\$ -	\$1,000	\$1,000
Equipment R & M	\$1,093	\$3,000	\$354	\$750	\$3,000
Lease Parking	\$18,237	\$21,210	\$18,264	\$18,500	\$23,125
Other Contracted Service	\$24,724	\$25,000	\$29,160	\$25,000	\$25,000
Property and Liab. Ins.	\$2,211	\$2,260	\$2,215	\$1,300	\$1,600
Vehicle Insurance	\$1,616	\$1,870	\$1,859	\$650	\$850
Other Insurance Costs	\$742	\$830	\$848	\$1,320	\$950
Depreciation	\$22,697	\$ -	\$31,883	\$ -	\$ -
Dues / Memberships	\$655	\$1,000	\$1,265	\$1,000	\$1,000
Playground Maint.	\$4,959	\$5,000	\$4,084	\$ -	\$ -
Equipment	\$ -	\$9,000	\$ -	\$ -	\$ -
Capital Improvements	\$ -	\$ -	\$ -	\$5,000	\$ -
<b>Total</b>	<b>\$376,396</b>	<b>\$396,890</b>	<b>\$388,686</b>	<b>\$253,880</b>	<b>\$278,205</b>
<b>Purchasing</b>					
Regular Pay	\$109,101	\$114,460	\$113,506	\$116,130	\$118,000
Overtime Pay	\$42	\$800	\$214	\$800	\$500
FICA	\$8,189	\$8,820	\$8,452	\$8,950	\$9,100
Retirement Expense	\$9,437	\$9,060	\$11,282	\$10,590	\$12,200
401K	\$5,456	\$5,770	\$5,674	\$5,850	\$5,925
Hospital Expense	\$21,134	\$22,200	\$35,040	\$31,530	\$33,500
Life Insurance	\$345	\$290	\$341	\$300	\$310
Dental Insurance	\$1,143	\$1,050	\$1,068	\$1,100	\$1,150
Health Reimburse - REG	\$5,118	\$4,840	\$4,131	\$5,860	\$5,800
Unemployment Ins.	\$61	\$180	\$10	\$190	\$210
Workers Comp.	\$2,544	\$2,870	\$2,232	\$2,460	\$2,500

Prof. Services	\$ -	\$ -	\$102	\$ -	\$ -
Uniform Expense	\$1,965	\$2,100	\$1,864	\$2,100	\$2,100
Gas	\$51	\$ -	\$ -	\$ -	\$ -
Materials and Supplies	\$9,182	\$13,000	\$7,774	\$13,000	\$13,000
Travel and Training	\$1,751	\$2,200	\$600	\$2,200	\$2,600
Telephone	\$2,373	\$2,380	\$2,409	\$2,380	\$2,550
Electricity	\$11,125	\$12,420	\$12,317	\$12,000	\$12,000
Propane Gas	\$10,162	\$12,000	\$12,247	\$12,500	\$12,500
Water	\$253	\$450	\$267	\$400	\$400
Sewer	\$279	\$500	\$312	\$500	\$500
Commercial Dumpster Fee	\$1,555	\$1,600	\$1,696	\$1,700	\$1,700
Building R & M	\$4,126	\$4,750	\$2,907	\$4,700	\$4,500
Equipment R & M	\$2,007	\$9,000	\$6,332	\$8,000	\$7,500
Property and Liab. Ins.	\$1,658	\$1,700	\$1,662	\$1,950	\$1,950
Vehicle Insurance	\$542	\$620	\$616	\$320	\$345
Other Insurance Costs	\$106	\$240	\$242	\$380	\$380
Depreciation	\$29,239	\$ -	\$29,239	\$ -	\$ -
Dues / Memberships	\$185	\$450	\$548	\$450	\$450
<b>Total</b>	<b>\$239,129</b>	<b>\$233,750</b>	<b>\$263,082</b>	<b>\$246,340</b>	<b>\$251,670</b>
<b>Garage</b>					
Regular Pay	\$83,375	\$106,580	\$100,232	\$119,440	\$126,000
Overtime Pay	\$1,090	\$2,000	\$1,149	\$2,000	\$2,000
Temporary and PT	\$2,961	\$ -	\$ -	\$ -	\$ -
FICA	\$6,384	\$8,300	\$7,347	\$9,290	\$9,850
Retirement Expense	\$7,111	\$8,540	\$11,253	\$10,990	\$13,400
401K	\$4,222	\$5,440	\$5,003	\$6,080	\$6,875
Hospital Expense	\$16,238	\$31,650	\$13,516	\$28,300	\$29,800
Retired Employee Ins.	\$(1)	\$5,610	\$2,671	\$ -	\$ -
Life Insurance	\$220	\$270	\$266	\$300	\$320
Dental Insurance	\$664	\$870	\$356	\$1,100	\$1,150
Health Reimburse - REG	\$3,943	\$6,900	\$2,830	\$5,260	\$5,160
Health Reimburse - RET	\$644	\$1,220	\$ -	\$ -	\$ -
Unemployment Ins.	\$49	\$170	\$9	\$190	\$200
Workers Comp.	\$2,014	\$2,710	\$2,107	\$2,550	\$2,650
Prof. Services	\$ -	\$ -	\$2,762	\$ -	\$ -
Uniform Expense	\$1,596	\$1,800	\$1,313	\$2,100	\$2,500
Oil	\$6,058	\$4,000	\$3,356	\$5,000	\$8,000
Gas	\$177,199	\$222,500	\$202,167	\$231,000	\$225,000
Tires	\$41,353	\$40,000	\$50,333	\$50,000	\$54,955
Materials and Supplies	\$123,799	\$120,000	\$151,872	\$130,000	\$149,380
Travel and Training	\$320	\$2,000	\$75	\$2,000	\$2,000
Telephone	\$285	\$900	\$1,741	\$2,000	\$2,000

Propane Gas	\$38,063	\$47,400	\$26,315	\$40,200	\$47,220
Equipment R & M	\$9,023	\$10,000	\$7,554	\$10,000	\$22,000
Property and Liab. Ins.	\$1,658	\$1,700	\$1,662	\$1,950	\$2,000
Vehicle Insurance	\$542	\$620	\$616	\$320	\$400
Depreciation	\$15,333	\$ -	\$14,827	\$ -	\$ -
Dues / Memberships	\$ -	\$600	\$ -	\$ 600	\$600
Equipment	\$ -	\$42,500	\$(1,370)	\$ -	\$14,700
Internal Service Costs	\$5,322	\$6,650	\$6,270	\$7,000	\$7,970
<b>Total</b>	<b>\$549,466</b>	<b>\$680,930</b>	<b>\$616,229</b>	<b>\$667,670</b>	<b>\$736,130</b>
<b>Grand Total</b>	<b>\$2,299,307</b>	<b>\$2,648,460</b>	<b>\$2,679,410</b>	<b>\$2,283,600</b>	<b>\$2,424,180</b>

Section 4 -  
Capital Budget,  
Debt Payments,  
Special  
Appropriations

## Capital Budget

Project	Request	Amount Funded
<b>General Fund</b>		
<b>Cemetery</b>		
Entrance Signage	\$8,000	\$ -
House Improvements	\$20,000	\$ -
Software Upgrade	\$25,000	\$ -
<b>Fire</b>		
Replace 1992 Tanker	\$ 325,000	\$ -
Replace 2001 SUV	\$40,000	\$ -
<b>Parks</b>		
All Abilities- Phase 2	\$175,000	\$ -
Amphitheater	\$150,000	\$ -
Cameras- Hazelwood Park/Armory	\$5,700	\$ -
Cameras- Rec Center	\$25,700	\$ -
Craven Street Playground	\$26,000	\$ -
Rebuild Tennis Courts	\$375,000	\$ -
Roof-Armory	\$40,000	\$ -
Spray Ground/Splash Pad	\$625,000	\$ -
Transfer to FY 21 - Restrooms Rec Park	\$90,000	\$90,000
<b>Planning</b>		
Vehicle	\$27,000	\$ -
<b>Police</b>		
Ballistic Vest Replacement	\$8,000	\$8,000
Body Cams	\$40,000	\$ -
SRT Room Expansion	\$80,000	\$ -
Tsunami Surveillance System	\$6,955	\$ -
Vehicles (4)	\$116,000	\$ -
<b>Powell Bill</b>		
One Ton Truck - Asphalt	\$60,000	\$ -
<b>Streets</b>		
Asphalt Hot Box	\$27,000	\$ -
Capital Slide Improvements	\$200,000	\$ -
Ditch Packers (2)	\$6,000	\$ -
Replace Dump Truck	\$135,000	\$ -
Sign Trailer	\$5,000	\$ -
<b>Total General Fund</b>	<b>\$2,641,355</b>	<b>\$98,000</b>
<b>Sewer Maintenance</b>		
Building at PW for equipment	\$25,000	\$ -
I&I project	\$120,000	\$240,000

Manhole Rehab	\$30,000	\$30,000
Misc. Line Replacement	\$30,000	\$30,000
Tag Along Air compressor	\$25,000	\$ -
<b>Sewer Treatment</b>		
10" Secondary return pump and motor	\$75,000	\$75,000
Belt Press Panel	\$30,000	\$30,000
Chlorine Room Electric Rehab	\$15,000	\$15,000
Diesel Portable Air Compressor	\$30,000	\$30,000
Dorr Oliver Sludge Pump	\$18,000	\$18,000
John Deere Gator	\$22,000	\$ -
Lime Equipment Heat Electric Panel	\$35,000	\$35,000
Sampler	\$10,000	\$10,000
Sludge Dump Truck	\$180,000	\$ -
<b>Total Sewer Fund</b>	<b>\$645,000</b>	<b>\$513,000</b>
<b>Water Maintenance</b>		
Excavator	\$130,000	\$ -
Hydrant/Valve Replace	\$60,000	\$60,000
Misc Line Replacement	\$45,000	\$45,000
New Pumps Browning Branch	\$36,000	\$36,000
<b>Water Treatment</b>		
Electric Gates/CCTV	\$60,000	\$60,000
Misc. Plant Repairs	\$15,000	\$15,000
Re paint Big Cove backwash tanks	\$230,000	\$ -
Replace Filter waste Valves	\$60,000	\$60,000
<b>Total Water Fund</b>	<b>\$636,000</b>	<b>\$276,000</b>
<b>Electric</b>		
210 Apartment Complex	\$100,000	\$100,000
High Overhang mitigation 110 ft bucket	\$100,000	\$100,000
<b>Total Electric Fund</b>	<b>\$200,000</b>	<b>\$200,000</b>
<b>Garage</b>		
Fuel Island	\$13,000	\$14,700
<b>Asset Services</b>		
<b>Outside Facilities</b>		
Misc.	\$5,000	\$ -
<b>Public Facilities</b>		
Waynesville Rec. – Roof Repairs	\$70,000	\$70,000
<b>Total All Funds</b>	<b>\$4,210,355</b>	<b>\$1,171,700</b>



## Debt Payments

Department	Description	Amount
<b>Police</b>		
	(10) Vehicles and Equipment	\$78,900
<b>Fire</b>		
	(2) Fire Trucks	\$94,230
<b>Streets</b>		
	Garbage Truck/Power Broom	\$34,600
<b>Debt Service</b>		
	Fire Station #1 & Police Dept	\$392,700
<b>Water Maintenance</b>		
	Water Meters	\$16,500
	Eagles Nest	\$26,090
	Vehicles and Dump Trucks	\$79,000
	Water Lines	\$57,300
<b>Electric</b>		
	Substation	\$298,250
	Bucket Truck	\$31,250
<b>Public Facilities</b>		
	Public Services Improvement	\$108,900
<b>TOTAL</b>		<b>\$1,217,720</b>

SPECIAL APPROPRIATIONS CONTRIBUTIONS						
	FY 17	FY 18	FY 19	FY 20	FY 21	Score
<b>IN-KIND SERVICES</b>						
<b>UTILITY ASSISTANCE</b>						
Folkmoot - Utilities	\$ -	\$ -	\$ -	\$ -	\$5,000	16
KARE, Inc.	\$ -	\$ -	\$ -	\$ -	\$2,000	16
Museum of NC Handicrafts/Shelton House	\$2,500	\$2,500	\$2,500	\$2,500	\$7,500	16
Open Door Kitchen	\$2,500	\$2,500	\$ -	\$ -	\$ -	
Pigeon Community MDC	\$5,000	\$5,000	\$5,000	\$5,000	\$7,500	18
<b>CONTRIBUTIONS/PROGRAM FUNDING</b>						
30th Judicial District Domestic Violence	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	16
Alcohol Education			\$ -	\$ -		
American Red Cross	\$3,000	\$3,000	\$ -	\$ -	\$3,000	14
Arc of Haywood County	\$4,500	\$4,000	\$4,000	\$4,000	\$4,000	14
Big Brothers Big Sisters	\$1,500	\$1,500	\$1,500	\$1,500	\$2,000	14
Big Brother Boards - Skate Camp	\$ -	\$ -	\$ -	\$ -	\$3,000	18
Disabled American Veterans	\$1,000	\$1,000	\$1,000	\$500	\$ -	
Downtown Way Assoc - Events and Promotions	\$15,000	\$12,000	\$12,000	\$12,000	\$12,000	27
DWA-Christmas Parade	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	16
Folkmoot USA - annual festival support	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	16
Folkmoot USA - capital campaign	\$25,000	\$ -	\$ -	\$9,000	\$10,000	16
HART - annual season support	\$5,000	\$4,000	\$4,000	\$3,500	\$5,000	17
HART - capital campaign	\$ -	\$ -	\$ -	\$ -	\$ -	
Haywood Co. Arts Council	\$4,000	\$3,000	\$3,000	\$3,000	\$5,000	16
Haywood Co. Chamber of Commerce	\$ -	\$ -	\$ -	\$ -	\$10,000	22
Haywood Co. Fairgrounds, Inc. - fair sponsorship	\$ -	\$ -	\$ -	\$ -	\$ -	
Haywood Co. Fairgrounds, Inc. - capital request	\$ -	\$ -	\$ -	\$ -	\$ -	
Haywood Co. Meals on Wheels	\$3,000	\$3,000	\$3,000	\$3,000	\$6,000	17
Haywood County Toy Run	\$ -	\$ -	\$ -	\$ -	\$ -	

Haywood Healthcare Foundation	\$ -	\$ -	\$ -	\$ -	\$ -	
Haywood Pathways	\$ -	\$4,000	\$4,000	\$4,000	\$10,000	21
Historic Frog Level Merchant Association	\$4,500	\$4,000	\$5,000	\$ -	\$5,000	18
Historic Haywood Farmers Market	\$ -	\$ -	\$ -	\$ -	\$ -	
KARE	\$4,500	\$4,500	\$4,500	\$4,500	\$10,000	16
MLK Breakfast	\$500	\$500	\$500	\$ -	\$1,000	18
Maple Leaf Adult Respite	\$ -	\$ -	\$ -	\$ -	\$5,000	21
Mountain Mediation	\$2,500	\$2,000	\$2,000	\$2,000	\$6,000	16
Mountain Projects - Senior Resource Center	\$6,500	\$6,000	\$6,000	\$6,000	\$6,500	18
Mountain Projects - SHIIP Program	\$2,500	\$2,000	\$2,000	\$2,000	\$2,500	16
Mountain Projects - Relocation - capital request	\$ -	\$ -	\$ -	\$ -	\$ -	
Mountain Projects - Smoky Mtn Housing Partnership	\$ -	\$ -	\$ -	\$ -	\$10,000	24
Museum of NC Handicrafts/Shelton House - capital request	\$4,000	\$3,000	\$4,000	\$4,000	\$5,000	16
REACH	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	22
Salvation Army	\$5,000	\$5,000	\$5,000	\$5,000	\$10,000	20
Tuscola AFJROTC	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	14
United Way of Haywood County	\$500	\$500	\$500	\$500	\$500	16
Waynesville Civilian Police Volunteers	\$ -	\$ -	\$ -	\$5,000	\$5,000	23
Waynesville Historic Preservation Commission	\$ -	\$4,000	\$ -	\$4,000	\$8,000	23
Waynesville Public Art Commission	\$5,000	\$4,000	\$5,000	\$3,000	\$5,000	14
WOW - Women of Waynesville	\$ -	\$ -	\$ -	\$ -	\$3,000	14
Undesignated-Future Usage	\$10,000	\$5,000	\$14,500	\$15,000	\$15,000	
<b>CONTRIBUTIONS TOTAL</b>	<b>\$157,500</b>	<b>\$115,000</b>	<b>\$114,000</b>	<b>\$124,000</b>	<b>\$214,500</b>	
<b>CONTRIBUTIONS BY RECREATION</b>						
Mountaineer/Babe Ruth Little League	\$1,500	\$ -	\$ -	\$ -	\$ -	
Mountain Projects-Elderly Nutrition	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	16
<b>RECREATION TOTAL</b>	<b>\$3,500</b>	<b>\$2,000</b>	<b>\$2,000</b>	<b>\$2,000</b>	<b>\$2,000</b>	
<b>CONTRIBUTIONS BY STREET DEPT.</b>						
Commission for a Clean County	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	18
Trash Bags, Signs Etc.	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	
<b>STREET DEPARTMENT TOTAL</b>	<b>\$2,000</b>	<b>\$2,000</b>	<b>\$2,000</b>	<b>\$2,000</b>	<b>\$2,000</b>	
<b>GRAND TOTAL CONTRIBUTIONS</b>	<b>\$163,000</b>	<b>\$119,000</b>	<b>\$118,000</b>	<b>\$128,000</b>	<b>\$218,500</b>	

# Section 5 Fee Schedule

## Fee Schedule

### **Town of Waynesville 2020 - 2021 Fee Schedule - Proposed**

Effective July 1, 2020 - June 30, 2021

<b>GENERAL FUND</b>	
<b>Utility Accounts</b>	
New Account Fee	\$25.00
Reconnection Fee	\$50.00
After Hours	\$100.00
Return Check Fee (Insufficient Funds)	\$25.00
Theft investigation charge (meter tampering)	\$75.00 per occurrence
Fire Protection Charges (per month, per meter)	
Residential	\$8.00
Commercial	\$12.80
Mobile Home Parks	\$8.00
Motels, Hotels, Cottages	\$3.20 per unit/\$160 maximum
<p>Fire protection charges are billed to all water accounts located outside the city limits, unless the area has been designated as a fire district subject to a tax imposed by Haywood County. A fire district may contract for fire protection with the Town of Waynesville. Should a fire protection contract be executed with the Town of Waynesville, the tax collected by Haywood County will be remitted to the Town of Waynesville in lieu of the per month charges stated above.</p>	
<b>Miscellaneous</b>	
Copies - Black and White, per page	\$0.10
Copies - Color, per page	\$0.20
Copies- 24"-48"plot map copy - Black and White, per page	\$3.00
Copies- 24"-48" plot map - Color, per page	\$10.00
Weed, Brush Removal, or Mowing	\$150.00 for the first hour
Each Additional Hour	\$100.00/hour
<b>SANITATION &amp; SOLID WASTE COLLECTION (monthly fees)</b>	
Residential Garbage (1 weekly pickup)	\$9.00
Commercial Garbage (1 weekly pickup)	\$22.97

<b><i>Dumpster Lease (requires Dumpster Collection Service)</i></b>	
4 yard	\$17.00
6 yard	\$20.00
8 yard	\$22.50
<b><i>Dumpster Collection Service (requires Dumpster Lease)</i></b>	
4 yard (1 weekly pickup)	\$66.51
6 yard (1 weekly pickup)	\$92.69
8 yard (1 weekly pickup)	\$118.85
6 yard (1 pickup every 2 weeks)	\$74.15
8 yard (1 pickup every 2 weeks)	\$92.69
Example: A dumpster customer with an 8 yard dumpster requesting collection twice a week would pay a Lease Fee of \$22.50 plus 2 pickups at \$118.85 each. Monthly bill = \$260.20	

<b>CEMETERY</b>	
Call Out (weekends, holidays, outside normal operating hours)	\$200.00
<b><i>John Taylor and Shook Survey Sections</i></b>	
Traditional Burial Space	\$1,500.00
<b><i>(\$1,000 to perpetual care fund/\$500 to General Fund)</i></b>	
<b><i>Columbarium Area</i></b>	
Columbarium Niche	\$1,500.00
(\$1,000 to perpetual care fund/\$500 to General Fund, includes partial engraving of door.)	
Opening/Closing of Columbarium Niche	\$200.00
(Includes completion of engraving of granite door, Town staff removing & replacing door.)	
In Ground Space for Cremations (Urn Garden)	\$1,000.00
(\$600 to perpetual care fund/\$200 to General Fund/ \$200 for flat granite stone)	
Urn Garden (in-ground inurnment) includes excavating and filling burial space by Town personnel, placement and engraving of granite marker to include the addition of date of death.	
<b>POLICE DEPARTMENT</b>	
Police Reports (per report)	\$2.00
Off Duty Security (4 hour minimum)	\$25.00 per hour
<b><i>Parking Violations</i></b>	
Overtime Parking	\$5.00
Parking in Restricted Area	\$10.00
Double Parking	\$10.00
Parking in Handicapped Space	\$100.00
Parking in Prohibited Area	\$10.00
Parking Too Close to Intersection	\$10.00

Parking in Wrong Direction	\$10.00
Parking in Alley Way	\$10.00
Obstructing Traffic Lane	\$10.00
Improper Parking	\$10.00
Parking in Loading Area	\$10.00
Parking in No Parking Zone	\$10.00
Parking in Fire Zone	\$50.00
Parking Too Close to Fire Hydrant	\$10.00
Parking Too Close to Stop Sign	\$10.00
Parking Across Lines	\$10.00
Parking in Crosswalk	\$10.00
Blocking Private Driveway	\$10.00
Persons violating parking regulations shall be subject to the above schedule of civil penalties to be recovered by the Town of Waynesville in civil action.	
<b>Business Licenses</b>	
Schedule B (State Regulated)	
Maximum penalty is 25% of the privilege license tax due	
Penalties are automatic, and may be recovered using the same collection methods available for the collection of privilege license taxes.	
<b>PLANNING DEPARTMENT</b>	
<b>Planning &amp; Zoning Permits</b>	
All new development and redevelopment requires a Land Development (Zoning) Permit	No charge
Certificate of LDS Compliance Zoning Verification/Zoning Letter	\$25.00
Temporary Use Permit other than mobile food vendors	No charge
Temporary Use Permit for mobile food vendors	\$50.00
Land Disturbing Permit	\$25.00
Floodplain Development Permit	\$25.00
Operating without a Land Disturbance, Zoning or Occupancy Permit	\$200.00
<b>Minor Site Plan Review</b>	
Single family or duplex residence	\$25.00
Multi-family with less than 8 units	\$100.00
Non-residential development or expansion up to 1,000 sq ft	\$100.00
Bed and Breakfast or Inns	\$100.00
<b>Major Site Plan Review</b>	

Multi-family residential	\$100.00 for up to 8 units and \$20/unit greater than 8
Non-residential development or expansion over 1,000 sq ft	\$200.00
Hotel/Motel	\$400.00
Subdivision (Minor)	\$50 + \$10/lot
Subdivision (Major)	\$200 + \$10/lot
<b>Special Use Permits</b>	
General Commercial - Greater than 100,000 sf	\$750.00
Monopole Wireless Communications Tower	\$1,000.00
First Layer Parking Increase	\$500.00
All Others, in addition to site plan review fees	\$200.00
<b>Historic Preservation Commission</b>	
Local Landmark Designation	\$200.00
Designation of Historic District	No charge
Certificate of Appropriateness (Minor)	\$25.00
Certificate of Appropriateness (Major)	\$25.00
<b>Board of Adjustment</b>	
Appeal of Administrative Decision	\$250.00
Variance Request	\$250.00
<b>Text Amendment</b>	\$500.00
<b>Map Amendment (Rezoning)</b>	
1 acre or less	\$500.00
Each additional acre	\$50.00
Conditional District - 1 acre or less	\$500.00
Each additional acre	\$100.00
<b>Vested Right</b>	\$200.00
<b>Sign Permits</b>	\$4.00 per sq. ft. - \$40 min.
<b>Voluntary Annexation</b>	\$200.00

<b>Inspections</b>	
<b>New Single Family Dwelling/Single Family Additions (Crawl Space or Slab on Grade)</b>	
0 to 1,000 square feet	\$.40 per sq. ft.
1,001 to 1,500 square feet	\$.45 per sq. ft.
1,501 to 2,000 square feet	\$.50 per sq. ft.
Over 2,000 square feet	\$.50 per sq. ft. and \$50.00 for each increase of 500 sq. ft.
Minimum	\$75.00 per trade



Unfinished Basement	\$100.00
Attached Garage	\$75.00
Homeowners Recovery Fund (per G.S. 87-15.6)	\$10.00
<b>Single Family Alterations</b>	
SQUARE FOOTAGE	
0-1000	\$.25 per sq. ft. - minimum \$75.00
1001 - 1500	\$.25 per sq. ft.
1501 - 2000	\$.25 per sq. ft.
2001 - 2500	\$.25 per sq. ft.
2501 - 3000	\$.25 per sq. ft.
3001-up	\$.25 per sq. ft. and \$50.00 for each increase of 500 sq. ft.
<b>Deck Permit</b>	
Up to 36 sq. ft	No charge
Larger than 36 sq. ft.	\$25.00 + \$.20 per sq. ft.
Covered Deck larger than 36 sq. ft.	\$25.00 + \$.25 per sq. ft.
<b>Manufactured Homes</b>	
Single wide	\$150.00
Double wide	\$250.00
Triple wide	\$300.00
(Deck permit required over 35 sq. ft. of deck)	
<b>Accessory Building (does not include trades)</b>	
Includes Electric, Plumbing and A/C	\$50.00 each and \$.30 per sq. ft.
<b>Miscellaneous Residential &amp; Commercial</b>	
Service Change	\$75.00
Demolition permit	\$100.00
Furnace changeout	\$75.00
Gas Line	\$75.00
Retaining wall	\$100.00
Permit renewal fee	\$50.00
Plumbing, electric, and mechanical not covered elsewhere (\$75.00 minimum charge per trade)	\$75.00 per trade
<b>Other Permits and Fees</b>	
Day Care & Home Care	\$75.00
ABC Inspection	\$200.00

Starting construction without permit	Double the Permit Fee
Residential Re-roof	\$0.00
Commercial Re-roof	\$100.00
Occupancy use inspection	\$50.00
Plan Review - Commercial	\$.05 per sq ft
Special Events Permit	\$50.00
Tent Inspection	\$50.00
Additional / Re-Inspection (each) after first fail	\$50.00
Pre-permit inspection (walk through commercial)	\$50.00
<b>Commercial Building</b>	
	\$.50/sq. ft.
Minimum	\$75.00 per trade

RECREATION DEPARTMENT							
Recreation Center	Admission			Memberships			
Category	Daily	6 Visits	12 Visits	1 Month	3 Months	6 Months	Yearly
Family of 4**	\$20.00	\$87.00	\$161.00	\$79.00	\$195.00	\$376.00	\$726.00
(Additional family members are \$12.70 per month)							
Family of 2**	\$11.00	\$47.00	\$80.00	\$65.00	\$156.00	\$297.00	\$568.00
Individual Adult (18 - 59 yrs)	\$8.00	\$37.00	\$59.00	\$52.00	\$116.00	\$218.00	\$409.00
Individual Child (5 - 11 yrs)	\$4.00	\$19.00	\$24.00	\$34.00	\$64.00	\$112.00	\$198.00
Individual Youth (12 - 17 yrs)	\$ 6.00	\$24.00	\$34.00	\$39.00	\$76.00	\$139.00	\$251.00
OR Full-Time Student (College or High School) with valid ID) OR Special (Senior Citizen (60 + yrs) OR Handicapped)							
Individual Spectator (5-99 yrs)	\$ 2.00						
Children ( 0 - 4 yrs)	\$1.00						
<b>Corporate Membership Rate</b> (available to businesses with five (5) or more employees as members) If total Corporate Membership drops below the 5 employee minimum, a 30 day grace period is allowed to obtain a 5th member. Proof of business may be required to obtain this rate.							
Category	Daily	6 Visits	12 Visits	1 Month	3 Months	6 Months	Yearly
Family of 4**	N/A			\$64.00	\$156.00	\$301.00	\$576.00
(Additional family members are \$10.40 per month)							
Family of 2**	N/A			\$52.00	\$124.00	\$237.00	\$449.00
Individual Adult (18 - 59 yrs)	N/A			\$42.00	\$84.00	\$173.00	\$320.00

Individual Youth (12 - 17 yrs)	N/A	\$31.00	\$62.00	\$110.00	\$193.00
OR Full-Time Student (College or High School) with valid ID) OR Special (Senior Citizen (60 + yrs) OR Handicapped)					
Individual Spectator (5-99 yrs)	\$2.00				
Children ( 0 - 4 yrs)	FREE				
<b>Memberships (Regular and Corporate)</b>					
<p>1 Month memberships expire one month from date of purchase.</p> <p>1 and 3 Month memberships must be paid in full.</p> <p>Consecutive monthly payment options are available for 6 Month and 12 Month Memberships. If a member fails to make the required payments, any future memberships must be paid in full <b>or pay 1 month in full then can go back to regular payments.</b></p>					
<b>Admission Passes</b>					
<p>Daily, 6 Visit and 12 Visit passes are not considered memberships.</p> <p>12 visit passes expire one calendar year from date of purchase.</p> <p>6 visit passes expire 6 months from date of purchase.</p>					
<p><b>Family:</b> an individual, spouse, or dependent children that can be claimed on taxes. Step-children and adopted children qualify. Court documentation is required to include foster children on a family membership. Anyone age 25 or over (other than parents), engaged couples, couples living together, older siblings, aunts, cousins, or grandchildren DO NOT qualify for the family rate.</p>					

<b>Group Rate</b> (Daily visit for groups of 15 or more non-members. Available only with advance notice.)	
Individual Adult (18 - 59 yrs)	<b>\$7.00</b>
Individual Child (5 - 11 yrs)	<b>\$3.00</b>
Individual Youth (12 - 17 yrs)	<b>\$5.00</b>
<b>Recreation Center Rental Rates</b>	
<b>Groups visiting pool (12 - 2 pm; 2 - 4 pm; 4 - 6 pm on Saturdays) (1 - 3 pm; 3 - 5 pm on Sundays)</b>	
up to 20 participants	<b>\$55.00</b>
21-30 participants	<b>\$80.00</b>
31-40 participants	<b>\$100.00</b>
41-50 participants	<b>\$140.00</b>
<b>Private Pool Parties on Saturdays &amp; Sundays (6 - 8 pm)</b>	
Up to 50 participants	<b>\$175.00</b>
51 - 75 participants	<b>\$230.00</b>
76 - 100 participants	<b>\$300.00</b>
<b>Multi-purpose Rooms</b>	
<i>*Rates are Based on Two Hour Minimum</i>	

Kitchen	\$88.00
1 Room	\$52.00
2 Rooms	\$120.00
Kitchen + 1 Room	\$135.00
Kitchen + 2 Rooms	\$200.00
If utilizing for more than two hours (i.e. 3 hours or more) will be charged for an additional block of time.	
<b>Gymnasium (Capacity 709) (10 am - 12 noon; 1 - 3 pm; 4 - 6 pm) - applicable to operating hours</b>	
Entire Gym	\$140.00
1/2 of the Gym	\$70.00
Volleyball Setup	No Charge
<b>Athletic Programs</b>	
<b>Softball Field Rental</b>	
All day	\$115.00
Night only	\$55.00
<b>Other Fees and Charges</b>	
Bleacher Rental (5 row, for 24 hours)	\$40.00
Shelter Rental (8 am - 12 noon; 1 - 5 pm)	\$50.00
<b>Child Care</b>	
Members	No Charge
Non-Members	\$7.00 / hour
Rental of greenspace - no shelter	\$50.00 min or \$2.00 per person
<b>Old Armory</b>	
Daily Admission	\$2.00
Current Recreation Center members	No Charge
Individuals ages 17 and under, 60 and above, special needs, or involved with a program at the Armory	No Charge
<b>Gymnasium (10 am - 12 noon; 1 - 3 pm; 4 - 6 pm) - applicable to operating hours</b>	
(\$400 maximum for 24 hr period)	\$84.00
<b>Cafeteria (10 am - 12 noon; 1 - 3 pm; 4 - 6 pm) - applicable to operating hours</b>	
(\$265 maximum for 24 hr period)	\$56.00
<b>Base Camp on the Go Festival Fees (2 hour minimum)</b>	
Up to 50 participants	\$100 per hour
51 to 100 participants	\$200 per hour
101 plus participants	\$250 per hour

Refundable damage deposit	\$250.00
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<b>Water Fund (Proposed Rates effective 08-01-2020)</b>		
<b>Water Rates</b>		
	<b>Inside</b>	<b>Outside</b>
<b>Bulk Sales</b> (contract)	\$1.52/100 cf.	\$2.61/100 cf.
<b>Industrial Sales</b>	\$1.58/100 cf.	\$2.74/100 cf.
<b>Retail Sales</b> (Residential and Commercial)		
(Base Charge) 0-275 cubic foot	\$16.66	\$30.04
> 275 cubic foot	\$1.77/100 cf.	\$3.15/100 cf.
<b>Irrigation Only Meter</b>	<b>Inside</b>	<b>Outside</b>
(Base Charge) 0-275 cubic foot	\$16.66	\$30.04
> 275 cubic foot	\$2.66/100 cf.	\$3.91/100 cf.
<b>Pump Fee</b> ( <i>per pump</i> )	\$7.17	\$11.20
<b>Sales From Fire Hydrant</b>		\$.02331/gallon
<b>Illegal Hydrant Connection/Use</b>		\$75.00
<b>Barber's Orchard Water System</b>		
3/4" meter		\$5.00 + Town outside rate
1" meter		\$10.00 + Town outside rate
1 - 1/2" meter		\$50.00 + Town outside rate
<b>Maggie Valley Sanitary District (Rate effective 8-1-20)</b>		
0 - 10,000 gallons		\$2,791.20
All over 10,000 gallons (per 1,000 gal.)		\$11.41/1,000 gal.
<b>Fire Line Connection (monthly)</b>	<b>Inside</b>	<b>Outside</b>
<2 inch	\$2.70	\$6.08
<4 inch	\$10.80	\$24.30
<6 inch	\$21.66	\$48.71
>6 inch	\$37.92	\$85.28
	<b>Inside</b>	<b>Outside</b>
<b>Deposits</b> (tenant-occupied accounts only)	\$40.00	\$60.00
Refund, transfer and application of deposit policies are the same as for electric deposits.		
<b>Late Payment Penalty</b> (applied to any arrears balance)		1.0% per month

<b>Reconnection Fee</b>		\$50.00
<b>Reconnection Fee After 4 PM or on Weekends</b>		\$100.00
<b>Tampering Fee</b>		
First offense		\$200.00
Second offense (or if service is disconnected)		\$500.00
Third offense (meter will be removed)		Full cost of tap and connection fee
<b>Meter Testing Fee</b> (reimbursable if beyond 2.5% off)		\$75.00
<b>Meter Relocation Fee</b>		\$200.00 plus cost of specialized equipment, if nec
<b>Water Tap</b>		
Residential (5/8" x 3/4")		\$1,250.00
Special (3/4" x 3/4")		\$1,375.00
1"		\$1,562.00
1 1/2"		\$2,125.00
2"		\$3,125.00
Greater than 2"		\$1,300 + Costs
<b>Water Capacity Fees - effective July 1, 2018</b>		
Per gallon per day	\$2.62	(\$100,000 maximum for residential)
<p>It is the policy of the Town of Waynesville to establish a schedule of "System Development Fees in accordance with Article 8 of Chapter 162 of the North Carolina General Statutes. The fees are intended to defray the cost of the water and sewer infrastructure as calculated in a report by McGill Associates dated March, 2018 and titled "Cost-Justified Water and Wastewater System Development Fees Report".</p> <p>*Equivalent flow rates will be per the North Carolina Administrative Code 15A: NCAC 18C.0409 and NCAC 02T.0114 (Authority NCGS 130A-315; 103A-317)</p>		
<b>Sewer Fund (Proposed Rates effective 08-01-2020)</b>		
<b>Sewer Rates</b> (Based on water consumption unless separately metered)		
<b>Late Payment Penalty</b> (applied to any arrears balance)		1.0% per month
	<b>Inside</b>	<b>Outside</b>
<b>Bulk Sales</b> (Industrial, min. 5,000 gpd)	\$2.201/100 cf.	\$3.7485/100 cf.
<b>Industrial Waste Surcharges</b>		
	BOD	\$122.71/1,000 lbs.
	COD	\$61.35/1,000 lbs.
	TSS	\$61.35/1,000 lbs.
<b>Retail Sales</b> (Residential and Commercial)		

	Inside	Outside
(Base Charge) 0-275 cubic foot	\$21.44	\$38.74
>275 cubic foot	\$2.83/100 cf.	\$5.17/100 cf.
<b>Flat Rate</b>		
Full Time Resident		\$59.43
Part Time Resident		\$38.72
<b>Connection Fee</b>		\$25.00
<b>After Hours Connection Fee</b>		\$75.00
<b>Industrial User Permits</b>	<b>Inside</b>	<b>Outside</b>
Annual Fee	\$1,000.00	\$2,000.00
Application Fee	\$200.00	\$400.00
<b>Hauled Wastewater</b>		
Septic Tank (domestic only)		\$0.0282/gallon \$40.74 minimum
Industrial Waste (non-domestic)		\$0.0282/gallon \$81.84 minimum
Industrial Waste (out of county)		\$0.05704/gallon \$122.96 minimum
All unit prices are applied to tanker capacity without regard to fill percentage		
<b>Grease Blockage</b>		\$207.83/minimum on callout
<b>Sewer Tap</b>		
4"		\$1,250.00
6" and larger		\$1,562.00
<b>Sewer Capacity Fee - effective July 1, 2018</b>		
Per Gallon per Day		\$3.05
<p>In addition to the tap fee, new connections to the sewage system of the Town of Waynesville shall pay a sewer capacity fee based on wastewater design flow rate determined from the table of minimum allowable design daily flow in 15A NCAC, 02T.0114 of the Environmental Management regulations contained in the North Carolina Administrative Code.</p> <p>For the tributary sewer systems of Junaluska Sanitary District, Town of Clyde or Maggie Valley, wastewater flow allocation letters will be charged the sewer capacity fee at the outside rate. Lake Junaluska Assembly will be charged the sewer capacity fee for flow allocation letters at the inside rate (in consideration of their participation between 1942 and 1990 in the costs of sewer trunk and treatment plant facilities). The minimum flow rate is 240 GPD.</p>		

*It is the policy of the Town of Waynesville to establish a schedule of "System Development Fees in accordance with Article 8 of Chapter 162 of the North Carolina General Statutes. The fees are intended to defray the cost of the water and sewer infrastructure as calculated in a report by McGill Associates dated March 2018 and titled "Cost-Justified Water and Wastewater System Development Fees Report". \*Equivalent flow rates will be per the North Carolina Administrative Code 15A: NCAC 18C.0409 and NCAC 02T.0114 (Authority NCGS 130A-315; 103A-317)*

#### **Electric Fund (Proposed Rates effective 08-01-2020)**

##### **Electric Rates**

Waynesville's electric rates are reviewed and adjusted monthly based on power costs billed by town's supplier for wholesale rates. Monthly reviews will determine fuel adjustments to be added to based rates shown below. **All rates are effective August 1, 2020.**

All electric sales are subject to a 7% sales tax imposed by the State of North Carolina, except for electric sales to the State of North Carolina or United States government, which are exempt from the sales tax.

Residential & Commercial fuel adjustment added to base rate as of January 1, 2018 is \$ 0.00000 per kWh.

<b>Late Payment Penalty</b> (applied to any arrears balance)	1.0% per month
<b>Residential</b>	
Base Charge	\$13.20
All kWh(s)	\$0.106981/kWh
<b>Residential-Solar</b>	
Base Charge	\$38.22
All kWh(s)	\$0.06552/kWh
<b>Commercial, Single Phase (No Demand)</b>	
Base Charge	\$13.20
1 - 700 kWh	\$0.126195/kWh
701 - 4,000 kWh	\$0.101330/kWh
All over 4,000 kWh	\$0.096809/kWh
<b>Commercial, Three Phase (No Demand)</b>	
Base Charge	\$20.34
1 - 700 kWh	\$0.126195/kWh
701 - 4,000 kWh	\$0.101330/kWh
All over 4,000 kWh	\$0.096809/kWh



<b>Demand Accounts</b>		
<p>Demand meters are placed on all commercial accounts with an actual or anticipated 12-month average consumption of at least 5,000 kWh per month.</p> <p>Accounts will be removed from demand service rates when the calendar year average declines below a 5,000 kWh per month average or the nature of the operation is changed to the extent that the average consumption will be less than 5,000 kWh per month.</p>		
<b>Three Phase</b>		
	Base Charge	\$15.14
	Usage	\$0.074205/kWh
<b>Single Phase</b>		
	Base Charge	\$13.20
	Usage	\$0.07420505/kWh
In addition to the kilowatt hours charges, peak metered demand is billed at \$6.77 per kilowatt of peak demand per month.		
<b>Industrial Accounts</b>		
Industrial rates are used on all industrial accounts with an actual or anticipated 12 month average consumption of at least 1,500,000 kWh per month.		
Industrial fuel adjustment added to base rate as of January 1, 2018 is \$ 0.00000 per kWh.		
<b>Three Phase</b>		
	Base Charge	\$15.14
	Usage	\$0.054538/kWh
In addition to the kilowatt hours charges, peak metered demand is billed at \$14.45 per kilowatt of peak demand per month.		
<b>Renewable Energy and Efficiency Portfolio Standards (REPS)</b>		
<p>In 2007, the North Carolina General Assembly passed legislation that requires utility companies to develop an increasing supply of alternative energy resources, with 3% of their total supply coming from renewable by 2013 and 12% from renewable by 2021. Utility companies are charging their customers to recover the cost of the renewable energy they purchase. In turn the Town is passing along these costs to its customers. These charges (REPS) are set each December by our power supplier.</p>		
	Residential	\$0.56
	Commercial	\$4.50
	Industrial	\$35.00

<b>Deposits (tenant-occupied accounts only)</b>		
	Residential (with Electric Heat)	\$170.00
	Residential (without Electric Heat)	\$120.00
	Commercial	\$200.00
<p>Deposits may be refunded at customer request if the most recent twelve months of billings have been paid before a late-payment penalty has been added. Deposits available at termination of service are applied to unpaid utility balances and any excess deposit is refunded to customer.</p> <p>Deposits may be transferred to a new account when customer is moving if the current account is paid in full. The final bill at the current location will be transferred to the new location if not paid in full within thirty (30) days of billing.</p>		
<b>Area Lighting Fixture</b>		
	Sodium Vapor, 100w/ 9,500 lumen Semi-Enclosed	\$11.94
	Sodium Vapor, 150w/16,000 lumen Semi-Enclosed	\$14.11
	Sodium Vapor, 400w/50,000 lumen Enclosed	\$25.08
	Sodium Vapor, 400w/50,000 lumen Flood	\$28.08
	Metal Halide, 400w/40,000 lumen Flood	\$29.08
	Mercury, 175w/ 7,000 lumen Semi-Enclosed	\$9.99
<b>Special Area Lighting Pole</b>		
	If other than distribution pole, add monthly charge per pole	
	Wood	\$3.62
	Or, a one-time pole charge	\$181.00
<b>Underground service for area lighting</b>		
	Monthly	\$3.62
	Or a one-time charge	\$181.00
<b>Underground Service for New Homes (Up to 4/0 wire)</b>		
	0 - 100 feet of wire from pole to house	\$200.00
	All wire over 100 feet	\$2.00/ft.
<b>Underground Service for Existing Homes That Change from Overhead (Up to 4/0 wire)</b>		
	Opening and Closing of Ditch	\$70.00/hr
	All wire	\$2.00/ft.
<b>3 Phase Underground Service</b>		
	4/0 wire	\$2.00/ft.
	350 mcm	\$2.50/ft.
	500 mcm	\$3.95/ft.
	Opening and Closing of Ditch (if have existing overhead service)	\$70.00/hr

If a customer digs his own ditch, the ditch must meet electrical code before the Town will put wire into the ditch.

<b>Reconnection Fee</b>	\$50.00
<b>Reconnection Fee After 4 PM or on Weekends</b>	\$100.00
<b>Broken Seal on Electric Meter</b>	\$50.00
<b>Tampering Fee</b>	
First offense	\$200.00
Second offense (or if service is disconnected)	\$500.00
Third offense (meter will be removed)	Full cost of tap and connection fee
<b>Meter Testing Fee</b> (reimbursable if beyond 2.5% off)	\$75.00
<b>Meter Relocation Fee</b>	\$200.00 plus cost of specialized equipment