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## **AGENDA REGULAR MEETING**

**HISTORIC PRESERVATION COMMISSION  
MUNICIPAL BUILDING, 16 SOUTH MAIN STREET  
NOVEMBER 1, 2023  
WEDNESDAY – 2:00 PM**

### **A. CALL TO ORDER:**

1. Welcome/Announcements
2. Approval of September 13, 2023 Minutes

### **B. BUSINESS ITEMS:**

1. Preservation Plan
2. Historic Coloring Book Report
3. Historic Waynesville Tour Booklet

### **C. OTHER BUSINESS**

### **D. ADJOURN**



# TOWN OF WAYNESVILLE

## Historic Preservation Commission

9 South Main Street

Waynesville, NC 28786

Phone (828) 456-8647 • Fax (828) 452-1492

[www.waynesvillenc.gov](http://www.waynesvillenc.gov)

Development Services

Director

Elizabeth Teague

Alex McKay-Chairman  
Rodney Conard-Vice-Chair  
Clare Bass  
Judi Donovan  
Glenn Duerr  
Linda Ann Lee  
Anne Marie Miller  
Bill Revis  
Caroline Williamson

### Special Called Meeting

Municipal Building - 16 South Main Street, Waynesville, NC 28786

**Wednesday, September 13<sup>th</sup>, 2023, 2:00 PM**

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The **WAYNESVILLE HISTORIC PRESERVATION COMMISSION** held a regular meeting on Wednesday, September 13<sup>th</sup>, 2023, at 2:00 PM in the Conference Room of the Municipal Building.

#### **A. CALL TO ORDER**

Chairman Alex McKay welcomed everyone and called the meeting to order at 2:01 PM.

The following members were present:

Alex McKay  
Clare Bass  
Judi Donovan  
Glenn Duerr  
Linda Ann Lee  
Anne Marie Miller  
Bill Revis

The following members were absent:

Rodney Conard  
Caroline Williamson

The following emeritus members were present:

Sandra Owen

The following staff members were present:

Byron Hickox, Land Use Administrator  
Esther Coulter, Administrative Assistant

*A motion was made by Commission Member Glenn Duerr, seconded by Commission Member Bill Revis, to approve the minutes of the June 7<sup>th</sup>, 2023, meeting as presented. The motion passed unanimously.*

*A motion was made by Commission Member Glenn Duerr, seconded by Commission Member Judi Donovan, to approve the minutes of the August 9<sup>th</sup>, 2023, meeting as presented. The motion passed unanimously.*

Historic Preservation Commission Minutes  
Regular Meeting  
September 13<sup>th</sup>, 2023

## **B. BUSINESS ITEMS**

### **1. Discussion of Draft Preservation Plan**

Land Use Administrator Byron Hickox gave HPC members a draft copy of the Preservation Plan prepared by Senior Architectural Historian Annie McDonald. Members shared their thoughts on how well the plan was constructed and how much they liked her recommendations. Mr. Hickox explained that in the next few months he will be drafting an ordinance amendment incorporating the Preservation Plans recommendations and will present the Plan to the Town Council for their approval.

*A motion was made by Commission Member Glenn Duerr, seconded by Commission Member Bill Revis, to recommend to the Town Council the adoption of the Preservation Plan as presented, with minor modifications as made by staff. The motion passed unanimously.*

### **2. Historic Coloring Books**

Commission Member Glenn Duerr said that he had contacted all the Elementary Schools in Waynesville to get permission to distribute the Historic Coloring Books to all fourth graders. Possible dates were discussed and Mr. Duerr said that he would contact the schools, confirm the dates, and let the HPC members know.

## **C. OTHER BUSINESS**

Mr. Hickox reported to the HPC that \$6,000 have been placed in the budget for Historic Signage. He will meet with the historic sign subcommittee to continue with the design and confirm locations.

HPC members discussed Captain Fredrick M. Hall, a Vietnam War Veteran from Waynesville. On April 12, 1969, Captain Hall was the navigator on an F-4D Phantom II when his plane went down. Due to hostile activity in the area, his remains were not recovered until March 2021. A funeral is scheduled to take place in Waynesville on October 10, 2023.

*A motion was made by Commission Member Clare Bass, seconded by Commission Member Bill Revis, to present a Resolution to the Town Council to honor Mr. Hall the third week of October. The motion passed unanimously.*

## **D. ADJOURN**

*A motion was made by Commission Member Glenn Duerr, seconded by Commission Member Bill Revis to adjourn at 3:01pm. The motion carried unanimously.*

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Alex McKay, Chairman

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Esther Coulter, Administrative Assistant