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AGENDA SPECIAL CALLED MEETING

**HISTORIC PRESERVATION COMMISSION
MUNICIPAL BUILDING, 16 SOUTH MAIN STREET
AUGUST 10, 2022
WEDNESDAY – 2:00 PM**

A. CALL TO ORDER:

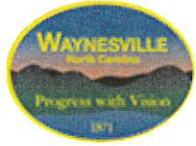
1. Welcome/Announcements
2. Adoption of the July 2022 Minutes (as presented or corrected)

B. BUSINESS ITEMS:

1. Discussion of Sulphur Springs Spring House Renovation
2. Green Hill Cemetery Tour Planning

C. OTHER BUSINESS

D. ADJOURN – *The next meeting of the HPC will be held on September 7, 2022.*



Alex McKay-Chairman
Rodney Conard-Vice-Chair
Clare Bass
Linda Ann Lee
Bill Revis
Caroline Williamson

TOWN OF WAYNESVILLE

Historic Preservation Commission

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Development Services
Director
Elizabeth Teague

Regular Meeting

Municipal Building - 16 South Main Street, Waynesville, NC 28786
Wednesday, July 6th, 2022, 2:00 PM

The **WAYNESVILLE HISTORIC PRESERVATION COMMISSION** held a regular meeting on Wednesday, July 6th, 2022, at 2:00 PM in the Conference Room of the Municipal Building.

A. CALL TO ORDER:

Mr. Alex McKay, Vice Chairman, welcomed everyone and called the meeting to order at 2:05 pm. He asked the new Commission Member Clare Bass to introduce herself and talk about her background.

The following members were present:

Alex McKay
Rodney Conard
Clare Bass
Ann Melton
Bill Revis

The following members were absent:

Caroline Williamson
Linda Ann Lee

The following staff members were present:

Byron Hickox, Land Use Administrator
Esther Coulter, Administrative Assistant

Vice Chairman Alex McKay asked for a motion to adopt the June 1st, 2022, minutes.

A motion was made by Commission Member Ann Melton, seconded by Commission Member Rodney Conard, to approve the minutes of the June 1st, 2022, meeting as presented. The motion passed unanimously.

B. BUSINESS ITEMS:

1. Election of Officers

Historic Preservation Commission Minutes
Regular Meeting
June 1st, 2022

Commission Member Ann Melton made a nomination for Alex McKay to be Chairman of the Historic Preservation Commission, Seconded by Commission Member Rodney Conard with no other nomination.

Commission Member Bill Revis made a nomination for Rodney Conard to be Vice Chairman of the Historic Preservation Commission, Seconded by Commission Member Alex McKay with no other nomination.

A motion was made by Commission Member Ann Melton, seconded by Commission Member Bill Revis, to elect Alex McKay as Chairman of the Historic Preservation Commission. The motion passed unanimously.

A motion was made by Commission Member Bill Revis, seconded by Commission Member Alex McKay, to elect Rodney Conard as Vice Chairman of the Historic Preservation Commission. The motion passed unanimously.

Commission Member Bill Revis invited Assistant Town Manager Jesse Fowler to share information regarding wayfinding signage within the town. Mr. Revis thought the signage that the Historic Preservation Commission is working on could be compatible with the town's signage. Chairman McKay talked with a professor at Western Carolina University about different types of signs and will present more information at a future meeting. Byron Hickox suggested that a sub-committee of Alex McKay, Rodney Conard and Bill Revis confirm the top 5 locations for historical signage, discuss size and design features, and identify possible sign companies to use for design and manufacture.

2. Green Hill Cemetery Tour

Gerald Ledford – Captain Perry (train conductor)
Jon Feichter – Veterans or Military section
Rodney Conard – J.K. Boone
Mike McLean – Alex will confirm
Lorna Sterling – History of Green Hill Cemetery

C. OTHER BUSINESS:

Chairman Alex McKay said that the town did not receive the TDA Grant for Sulphur Springs.

D. ADJOURN

With no further business, a motion was made by Commission Member Alex McKay, seconded by Commission Member Ann Melton, to adjourn at 3:43pm. The motion carried unanimously.