

**MINUTES OF THE TOWN OF WAYNESVILLE BOARD OF ALDERMEN
REGULAR MEETING
March 26, 2019**

THE WAYNESVILLE BOARD OF ALDERMEN held its regular meeting on Tuesday, March 26, 2019, at 6:30 p.m. in the board room of Town Hall, 9 South Main Street, Waynesville, NC.

A. CALL TO ORDER

Mayor Gavin Brown called the meeting to order at 6:30 p.m. with the following members present:

Mayor Gavin Brown
Mayor Pro Tem Gary Caldwell
Alderman Jon Feichter
Alderman LeRoy Roberson
Alderman Julia Freeman

The following staff members were present:

Rob Hites, Town Manager
Amie Owens, Assistant Town Manager
Eddie Ward, Town Clerk
Bill Cannon, Town Attorney
Chief Bill Hollingsed
Lieutenant Tim O'Neill

The following media representatives were present:

Becky Johnson, Mountaineer

1. Welcome /Calendar/Announcements

Mayor Brown reminded the Board of the following calendar events:

Thursday, April 4 – 4:00 – 5:00 pm – Haywood Ramblings – Historic Preservation Comm.
Saturday, April 6 - 6:30 – 9:30 pm – Base Camp Spring Challenge – Downtown Waynesville

2. Adoption of Minutes

A motion was made by Alderman Gary Caldwell, seconded by Alderman LeRoy Roberson, to approve the minutes of the March 1, 2019 special meeting (Board Retreat), and the March 12, 2019 regular meeting as presented. The motion passed unanimously.

B. PRESENTATIONS

- Chief Bill Hollingsed

Resolution awarding badge and service sidearm to retiring Police Lieutenant Timothy O'Neill

Chief Hollingsed told the Board that Lieutenant Timothy O'Neill started his career with the Town of Waynesville Police Department on April 25, 1990, and has served in varying capacities beginning as a Patrol Officer and completing his career as a Lieutenant in March 2019. Chief Hollingsed said this was a bitter sweet moment in celebrating Tim's dedication and loyalty, and the department hates to see him go. He said Tim would always be family to the Police Department.

Mayor Brown read a Resolution honoring Lt. O'Neill and authorized the Police Chief to transfer his badge worn by him during his service, and his service sidearm. He congratulated Lt. O'Neill on the chapter of his life and wished him and his family well.

C. NEW BUSINESS

3. Request approval for Special Events – May through October 2019
 - Assistant Town Manager Amie Owens

Ms. Owens told the Board that she had received requests for twelve (12) upcoming events in the Town of Waynesville. She stated that the Special Events Committee has reviewed the applications, discussed any concerns noted and spoken with event organizers to seek out solutions.

On March 6, 2019, representatives from the majority of organizers for events held downtown met to discuss the responsibilities for each event and to be sure that everyone was familiar with the policies of the Town. A copy of the information that was shared has been included in these minutes.

- a. *Whole Bloomin' Thing Festival – Saturday, May 11*
- b. *Rockin' Block Party (2) – Saturday, May 25 and Saturday, September 14*
- c. *Mountain Street Dance (4) – Friday, June 28, July 12, July 26 and August 9, 2018*
- d. *Stars and Stripes Celebration – Thursday, July 4, 2019*
- e. *Power of Pink 5K – Saturday, September 28, 2019*
- f. *Church Street Art & Craft Show – Saturday, October 12, 2019*
- g. *Apple Harvest Festival – Saturday, October 19, 2019*
- h. *Treats on the Street – Thursday, October 31, 2019*

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Downtown Events – Event Sponsor Information

1. Special Event Application must be completed at least 60 days in advance of the event.

- a. If you require trashcans, they can be supplied by the Town – please request on the application (part IV of the application). The event sponsor must provide bags.
 - b. If you think you will require the services of the Civilian Police Volunteers – please ask for that on the application as well. (For established events, CPVs are already in place) (Part IV of the application)
2. All signs notifying traffic to vacate Main Street (and the parking area at Miller) should be placed by the Event Sponsor – this is not the Town nor the DWA’s responsibility. Signs should be on brightly colored paper (no blue or green as they match the poles), bungee corded to poles – NO TAPE (event sponsor must provide cords), easy to read and taken down immediately after the event.
 3. If there are vehicles on the street when an event is supposed to occur, the event sponsor should contact the Police Department (Dispatch 456-5363) to have the vehicle removed.
 4. NO PAINTED NUMBERS ON THE STREET OR SIDEWALKS - The only form of acceptable marking is hand held stick chalk. No aerosol cans of any kind. This includes use by any engineering firm that is assisting with the mapping of the event.
 5. Stages are the property of the DWA, not the Town. If you are requesting a stage for an event, please send an email to Buffy verifying that the stage is available for the event. The Town will handle setting up the stages.
 6. Bleachers should be requested as part of the Special Event Application. The Town will set up.
 7. There is no longer a ban on animals at festivals. The Town will no longer be stickering or counting animals; however, if there are any incidents, please inform a CPV or the police department as we will continue to monitor how this goes.
 8. If parking on Main Street is still allowed, multiple spaces cannot be blocked off or reserved with cones without permission from the Town.
 9. The onsite contact that is on file from the Application should remain on site for the event. If that person must leave, please inform the Police Department of the name and number of who will be responsible in the original contact’s absence.
 10. Porta-johns are the responsibility of the event sponsor.
 11. Please note that as the event sponsor, if the street is closed for your event, it becomes your space and your liability insurance will be the one that pays in the event of any accident.

The Special Events Application has been revised to reflect the ordinance change related to animals at festivals.

A motion was made by Alderman LeRoy Roberson, seconded by Alderman Julia Freeman, to approve the special events permit applications and direct Town Manager to execute special events permits, as presented. The motion carried unanimously.

5. Request approval of appointment of Joey Fuseler, GM of Mast General Store

Assistant Manager Owens explained to the Board that Mr. Jose Gonzales, co-owner of J. Gabriel, has relocated to Cashiers and has resigned his seat on the 28785/86TDA 1% Zip Code Subcommittee. The 1% Subcommittee is scheduled to meet in April to make recommendations on the 1% Partnership Grants administered by the TDA, so it is critical that the position be filled as soon as possible. Mr. Fuseler would serve the remainder of the two-year term which expires December 31, 2019, but would be eligible to serve two additional two (2) year terms.

The 1% Subcommittee is a three (3) member Subcommittee that is charged with reviewing the 1% Partnership Funding application for the 19/20 budget year and making recommendations for funding to be submitted to the TDA for final approval and inclusion in the 19/20 TDA budget. Other members of this subcommittee are Amie Owens, Assistant Town Manager, Waynesville and Carolyn Brunk, Owner/Operator of the Oak Park Inn.

Lynn Collins, TDA Executive Director

Ms. Collins stated that she was very excited about the possibility of Mr. Fuseler coming on board with the TDA. She said Mr. Fuseler was very engaged in his position and was looking forward to working with the TDA on the 28786/28786 1% Zip Code Subcommittee.

A motion was made by Alderman LeRoy Roberson, seconded by Alderman Jon Feichter, to approve Joey Fuseler, General Manager of Mast General Store, to serve on the 28785/28786 1% Zip Code Subcommittee as a Town of Waynesville appointee to be confirmed by the Haywood County Board of County Commissioners. The motion passed unanimously.

E. COMMUNICATIONS FROM STAFF

6. Manager's Report

- Town Manager Rob Hites

Manager Hites gave a brief summary on schedules and meetings for the sewer and Waste Water Treatment Plant. He stated that there were two issues that needed immediate attention. The first was an issue with Giles Chemical and the amount of salt being deposited in the plant which caused excessive ammonia. Giles is working with the FDA to recycle as much of their salt as they can to keep it out of the Town's sewer system. The Town is now meeting the ammonia limits.

Another issue that has been brought to the Town's attention is infiltration and inflow caused by the amounts of rain that has fallen in the area. The Town agreed to smoke test the area behind the dam at Lake Junaluska towards the plant. This test will show breaks in the line that is bringing in the inflow. Flow meters will be installed for the major wholesale customers. These meters will measure the flows and the rain at the same time. This will indicate holes that are in the collection system. Manager Hites said that Junaluska Sanitary District has separate collection permits from DEQ, and they will be responsible for fixing their inflow.

Manager Hites said he had attended the Southwestern Commission meeting in Cherokee. At that meeting, Chief Sneed had explained that an unrecognized tribe of Catawba Indians in South Carolina had bought land in North Carolina, and this tribe has now submitted a proposal to the Bureau of Indian Affairs to allow a casino in Cleveland County. The Bureau of Indian Affairs rejected the proposal, but within a week Senator Graham from South Carolina introduced a bill permitting the Catawba Indian Tribe to build a casino in North Carolina. Chief Sneed has asked the Town of Waynesville to consider a resolution at the April 9, 2019 meeting opposing this action.

1. Attorney's Report
 - Town Attorney Bill Cannon

Attorney Cannon introduced Ms. Tiffany Yates, a new Attorney who joined his firm in December.

F. COMMUNICATIONS FROM THE MAYOR AND BOARD

Mayor Brown reminded the Board that at the April 9th meeting the Board would be choosing the Cemetery Committee. He stated that the Town Clerk had received 8 applications to date, and encouraged the Board to be thinking of their applicants to be appointed.

Alderman Roberson stated that he had heard positive comments about the efforts of the Rec Center concerning pickle ball.

G. CALL ON THE AUDIENCE

H. ADJOURN

There being no further business to discuss, Alderman Jon Feichter made a motion, seconded by Alderman LeRoy Roberson, to adjourn the meeting at 7:00 p.m. The motion carried unanimously.

ATTEST:

Gavin A. Brown, Mayor

Robert W. Hites, Jr., Town Manager

Eddie Ward, Town Clerk