



## Town of Waynesville, NC

### Board of Aldermen Regular Meeting

Town Hall, 9 South Main Street, Waynesville, NC 28786

Date: **December 11, 2018** Time: **6:30 p.m.**

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#### A. CALL TO ORDER - Mayor Gavin Brown

1. Welcome/Calendar/Announcements
2. Adoption of Minutes

***Motion:*** To approve the minutes of the November 27, 2018 regular meeting as presented (or as corrected).

#### B. SPECIAL RECOGNITION

3. Retirement of Shannon Morgan, Assistant Fire Chief
  - Joey Webb, Fire Chief and Waynesville Fire staff
4. Proclamation for Eddie Caldwell, Finance Director on his Retirement
  - Mayor and Board of Aldermen

#### C. NEW BUSINESS

5. Budget Amendments
  - Eddie Caldwell, Finance Director
  - a. Amendment #5 to the Fiscal Year 2018-2019 Budget Ordinance for the purpose of a new reallocation plan

***Motion:*** To approve Amendment #5 to the Fiscal Year 2018-2019 Budget Ordinance for the purpose of reallocation of funds to eliminate transfers to the General Fund from Water and Sewer Funds.

- b. Amendment #6 to the Fiscal Year 2018-2019 Budget Ordinance for the purpose of allocating the annual employee appreciation bonuses

***Motion:*** To approve Amendment #6 to the Fiscal Year 2018-2019 Budget Ordinance for the purpose of allocating the annual employee appreciation bonuses.

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***Motion: To approve Amendment #3 to the 2018-2019 Financial Operating Plan for Internal Service Funds – employee appreciation bonuses.***

- c. Amendment #7 to the Fiscal Year 2018-2019 Budget Ordinance for the purpose of purchasing property located at 167 Veterans Circle.

***Motion: To approve Amendment #7 to the 2018-2019 Budget Ordinance for the purpose of purchasing property located at 167 Veterans Circle.***

6. Request Approval of meeting schedule for 2019

- Eddie Ward, Town Clerk

***Motion: To approve the regular meeting schedule for 2019***

**D. PRESENTATIONS**

7. IT Vendor Presentations

- a. Image Solutions - IS Technology Services
- David Gantt, Solutions Architect, IS Technology Services
- b. Sharp Business Systems
- Janet Sims, Account Manager
- c. Electronic Office
- Brett Yarrington, Executive Director of Client Services

***Motion: To approve a new vendor for IT services and instruct staff to move forward with negotiating a 65-month contract for such services***

**E. COMMUNICATIONS FROM STAFF**

8. Manager's Report

- Town Manager Rob Hites

9. Attorney's Report

- Town Attorney Bill Cannon

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**F. COMMUNICATIONS FROM THE MAYOR AND BOARD**

**G. CALL ON THE AUDIENCE**

**H. ADJOURN**