



# Rental Information



## Multipurpose Rooms

<u>Item</u>	<u>Res / Non-Res</u>	<u>Capacity</u>	<u>Location</u>
_____ One Multipurpose Room (B)	\$85 / \$105	58	WRC
_____ Kitchen plus Room A	\$165 / \$185	58	WRC
_____ Kitchen plus two rooms	\$240 / \$260	130	WRC
_____ Cafeteria	\$125 / \$175	125	Armory

Rentable for  
two hours at a time.

## Picnic Shelters

<u>Item</u>	<u>Location</u>	<u>Res / Non-Res</u>
East Street Shelter	East Street Park	\$100 / \$125
Vance Street Shelter	Vance Street Park	\$100 / \$125
Chestnut Park Shelter	Chestnut Park	\$100 / \$125
Obama-King Park Shelter	Obama-King Park	\$100 / \$125

Rentable for the following  
blocks of time:  
8 am to 12 noon / 1 to 5 pm

## Softball Fields

<u>Item</u>	<u>Cost for all day: Res / Non-Res</u>	<u>Cost per night only: Res / Non-Res</u>	<u>Location</u>
_____ Vance Street Field	\$225 / \$250	\$125 / \$150	Vance Street Park

## Gymnasium

<u>Item</u>	<u>Space</u>	<u>Res / Non-Res</u>	<u>Capacity</u>	<u>Location</u>
_____ WRC Gym	Half of gym	\$125 / \$150	354	WRC
_____ WRC Gym	Full gym	\$165 / \$220	709	WRC
_____ Custom Rental	Per Estimate	\$275 / \$325		WRC
_____ Old Armory Gym	Full gym	\$250 / \$275	300	Armory
(maximum for 24 hour period)				
_____ Table Rental		\$7 per table		

Rentable for the following blocks of time:  
10 am to 12 noon / 1 to 3 pm / 4 to 6 pm  
  
(applicable to the building operating hours  
for that day)

## Greenspace or Park (no shelter)

• Please indicate the location on the other side.		
• Advertising signs for the event are not permitted in the park.	0-50	<u>Res / Non—Res</u> \$150 / \$175
• Contract rental priced by activity	51-100	\$225 / \$250
	101+	\$275 / \$300

## Base Camp on the Go Festival Fees

- Up to 50 participants—\$150 per hour
- 51 to 100 participants—\$250 per hour
- 101 plus participants—\$300 per hour

2 hour minimum with a \$300 refundable damage deposit.  
Renter responsible for additional fees if crowd exceeds the anticipated number.

## Bleacher Rental

- 1-2 sets (5 rows for 24 hours) - Res: \$150 Non-Res: \$175
- 3-4 sets (5 rows for 24 hours) - Res: \$250 Non-Res: \$275

## Pool Parties

<u>Headcount</u>	<u>Res / Non-Res</u>
_____ Up to 20	\$140 / \$160
_____ 21-30	\$160 / \$180
_____ 31-40	\$180 / \$200
_____ 41+	\$200 / \$220

Rentable for the following blocks of time  
(does not include a room):  
11:30-1:30pm / 1:30-3:30pm / 3:30-5:30 pm  
  
(applicable to operating hours)

See additional information on back

Revised: 7.1.25

## **Cancellation Policy:**

**A \$50 surcharge is still applied with any cancellation.**

Date requested: \_\_\_\_\_ Time: \_\_\_\_ to \_\_\_\_ Place requested: \_\_\_\_\_  
Name (last): \_\_\_\_\_ (first): \_\_\_\_\_  
Total fee: \_\_\_\_\_ Deposit Fee: (this is non-refundable) \_\_\_\_\_ Remaining Amount: \_\_\_\_\_  
Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone # (day): \_\_\_\_\_ (evening): \_\_\_\_\_ email: \_\_\_\_\_  
Special Requirements: \_\_\_\_\_  
Total amount of people at the event: \_\_\_\_\_

### **Rules and Regulations**

- No alcohol beverages allowed.
- Please place all trash in trash cans.
- Your reservation time begins and ends at the times that you have scheduled. This includes set up time and clean up time. If more time is needed, then the time must be purchased.
- If you are paying for Multipurpose Room B then you do not have access to the kitchen.
- Rental of any part of Multipurpose Rooms A and / or B does not allow use of the rest of the center.
- Deposits will NOT be refunded unless weather was the factor in not having the event.
- Teacher / leaders are to monitor children and enforce rules of Center at ALL times.
- Room rentals does not include usage of the weight room, gym, pool or any other area of the Waynesville Recreation Center other than the rented room.

### **Pool Rules**

#### **Personnel on Duty**

- Lifeguards will be on duty with whistle, rescue tube and first aid kit.

#### **Diving Rules**

- All dives must be in a forward position
- No diving in shallow water. Diving only allowed in 8 feet deep section. No flips or back dives off the side of the pool.
- No diving or jumping from starting blocks.

#### **Pool Rules**

- All swimmers must wear a bathing suit.
- No one is allowed outside pool area in a bathing suit.
- Non-toilet trained children must wear a swim diaper.
- Patrons with children under 5 years old must be in the pool with the child.
- Snorkels are prohibited unless used by an adult.
- Water wings, US Coast Guard approved life jacket and suits with built in flotation devices are permitted in the large pool provided a parent is beside the child at all times.
- Water wings, life jackets and other flotation devices are allowed in the small pool.
- Running, dunking, pushing or horseplay are prohibited.

- Lifeguards will be on duty at all times, however, parents or care givers are responsible for the safe behavior of their children.
- No food, drink, gum, smoking or chewing tobacco permitted in the pool area.
- Improper conduct, profane language or gestures are prohibited.
- No swimming in and out of railings on the ramp.

#### **Water Slide Rules**

- Patrons must be 48" tall or able to pass a swim test in order to use the slide.
- Patrons must be lying on their back or sitting down in the feet first position.
- Only one person permitted on the slide at a time.
- Exit pool immediately after using the slide.
- Stopping, changing positions or forming chains are prohibited.
- No life jackets or other flotation devices are allowed.
- Patrons are not permitted to ride with children on their laps, nor can they catch their children at the bottom of the slide.

**Please note that the following signs are prohibited within the jurisdiction of the Town of Waynesville:**

1. Off-premise signs
2. Portable or movable signs
3. Signs attached to utility poles or other roadside appurtenances

I have read the rules and policies: \_\_\_\_\_

### **For office use only:**

Copies to:	_____ Programs Supervisor	Issued by: _____
_____ Chief of Police	_____ Administrative Supervisor	Title: _____
_____ Maintenance	_____ Front Desk	Date: _____
_____ Facility File	_____ Athletics Supervisor	
_____ Aquatics Supervisor	_____ Other: _____	