

**Development Services Department, Application Deadlines: Fiscal Year 2025-2026**

Deadlines are scheduled to meet notification requirements and are generally 18-25 days prior to the regular meeting. Special called hearings are scheduled on a case by case basis. For information, please contact the Development Services Office at (828) 456-8647.

**LDS Compliance, signs, administrative permits, occupancy or building permits:**

- No deadline to submit documents.
- Occupancy and Building Permits will not be issued without confirmation of LDS Compliance.

**Zoning Board of Adjustment: regular meeting is on the first Tuesday of every month  
(Appeals, Variances)**

<b>Meeting Date</b>	<b>Documents Submission Deadline</b>
July 7, 2026	June 18, 2026
August 4	July 17
September 1	August 14
October 6	September 18
November 3	October 16
December 1	November 13
January 5, 2027	December 18
February 2	January 15, 2027
March 2	February 12
April 6	March 19
May 4	April 16
June 1	May 14
July 6	June 18

**Planning Board: regular meeting is on the third Monday of every month  
(Special Use Permits, Major Site Plan Review, Major Subdivision Preliminary Plat, Text Amendments,  
Map Amendment/Rezoning, Conditional District).**

Advance meetings with staff and/or technical review are required prior to submittal deadline.

<b>Meeting Date</b>	<b>Documents Submission Deadline</b>
July 20, 2026	July 2, 2026
August 17	July 31
September 21	September 3
October 19	October 1
November 16	October 29
December 21	December 3
January 2027 -TBD	December- TBD
February 15	January 28, 2027
March 15	February 25
April 19	April 1
May 17	April 29
June 21	June 3
July 19	July 1

**Historic Commission: regular meeting is on the first Wednesday of every month  
(Certificate of Appropriateness, Designation of Historic Landmarks/Districts)**

<b>Meeting Date</b>	<b>Documents Submission Deadline</b>
July 1, 2026	June 12, 2026
August 5	July 17
September 2	August 14
October 7	September 12
November 4	October 16
December 2	November 12
January 6, 2027	December 17
February 3	January 15, 2027
March 3	February 12
April 7	March 19
May 5	April 16
June 2	May 14
July 7	June 18