



Town of Waynesville, NC

Town Council Regular Meeting

Town Hall, 9 South Main Street, Waynesville, NC 28786

Date: May 13th, 2025 Time: 6:00 p.m.

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(828) 452-2491 cpoolton@waynesvillenc.gov

A. CALL TO ORDER - Mayor Gary Caldwell

1. Welcome/Calendar/Announcements

B. PUBLIC COMMENT

C. ADDITIONS OR DELETIONS TO THE AGENDA

D. CONSENT AGENDA

All items below are routine by the Town Council and will be enacted by one motion. There will be no separate discussion on these items unless a Councilmember so requests. In which event, the item will be removed from the Consent Agenda and considered with other items listed in the Regular Agenda.

2.
 - a. April 22, 2025 Regular Meeting Minutes
 - b. Appointment of Jerry Jackson to the Downtown Waynesville Commission
 - c. Appointment of Sam Kearny to the Downtown Waynesville Commission
 - d. Power of Pink 5K Special Event Permit

Motion: To approve the consent agenda as presented.

E. PROCLAMATION

3. 65th Annual National Public Works Week
 - Mayor Gary Caldwell

F. NEW BUSINESS

TOWN OF WAYNESVILLE – REGULAR SESSION AGENDA

May 13, 2025

- 2 -

4. Resolution for Town to continue participation in the French Broad River Metropolitan Planning Organization.

- Elizabeth Teague, Planning Director

Motion: Adopt the attached Resolution.

5. Presentation of the 2025-2026 Budget

- Rob Hites, Town Manager

Motion: Accept the budget proposal for information and set a public hearing on the proposed budget for May 27, 2025 at 6:00pm at the regular scheduled Town Council meeting.

G. COMMUNICATION FROM STAFF

6. Manager's Report

- Town Manager, Rob Hites

7. Town Attorney's Report

- Town Attorney, Martha Bradley

H. COMMUNICATIONS FROM THE MAYOR AND COUNCIL

I. ADJOURN



TOWN OF WAYNESVILLE

PO Box 100
16 South Main Street
Waynesville, NC 28786
Phone (828) 452-2491 • Fax (828) 456-2000
www.waynesvillenc.gov

2025 CALENDAR

ALL COUNCIL MEETINGS TO START AT 6:00 PM IN THE BOARD ROOM LOCATED
AT
9 SOUTH MAIN STREET UNLESS OTHERWISE NOTED

2025	
Mon. May 26	Town Offices Closed-Memorial Day
Tues. May 27	Town Council Meeting – Regular Session
Sat. June 7	Meet Me at the Arch 6-9pm
Tues. June 10	Town Council Meeting – Regular Session
Tues. June 24	Town Council Meeting – Regular Session
Fri. June 27	Mountain Street Dance 6pm-9pm
Fri. July 4	Stars and Stripes Kids Parade Town Offices Closed
Tues. July 8	Town Council Meeting – Regular Session
Fri. July 18	Mountain Street Dance 6-9pm
Tues. July 22	Town Council Meeting – Regular Session
Fri August 8	Mountain Street Dance 6-9pm
Tues. August 12	Town Council Meeting – Regular Session
Tues, August 26	Town Council Meeting – Regular Session
Mon. September 1	Town Offices Closed-Labor Day
Tues, September 9	Town Council Meeting – Regular Session
Sat. September 13	Rec Center 5K
Tues. September 23	Town Council Meeting – Regular Session
Sat. October 11	Church Street Festival 10am-5pm
Tues. October 14	Town Council Meeting – Regular Session
Saturday, October 18	Apple Harvest Festival
Tues. October 28	Town Council Meeting – Regular Session
Tues. November 11	NO COUNCIL MEETING-Veterans Day
Tues. November 25	Town Council Meeting – Regular Session
Thurs and Fri Nov 27, 28	Town Offices Closed-Thanksgiving
Tues. December 9	Town Council Meeting – Regular Session
Wed-Fri, Dec 24, 25, 26	Town Offices Closed-Christmas

Board and Commission Meetings – May 2025

ABC Board	ABC Office – 52 Dayco Drive	May 20th 3 rd Tuesday 10:00 AM
Board of Adjustment	Town Hall – 9 S. Main Street	May 6th 1 st Tuesday 5:30 PM
Cemetery Commission	Public Services Building	January, March, July, and October 3 rd Tuesday 2:00 PM
Downtown Waynesville Commission	Town Hall – 9 South Main Street	May 20th 3 rd Tuesday 8:30 AM
Environmental Sustainability Board	Public Services-129 Legion Drive	May 8th-Special Called 1 st Thursday 4:30pm
Historic Preservation Commission	Town Hall – 9 S. Main Street	May 7th 1 st Wednesday 2:00 PM
Planning Board	Town Hall – 9 S. Main Street	May 19th 3 rd Mondays 5:30 PM
Public Art Commission	Town Hall – 9 S. Main Street	May 8th 2 nd Thursdays 4:00 PM
Recreation & Parks Advisory Commission	Rec Center Office – 550 Vance Street	May 19th 3 rd Monday 5:30 PM
Waynesville Housing Authority	Main Office-48 Chestnut Park Drive	May 28th 4 th Wednesday 9:00 AM

MINUTES OF THE TOWN OF WAYNESVILLE TOWN COUNCIL
Regular Meeting
April 22, 2025

THE WAYNESVILLE TOWN COUNCIL held a regular meeting on Tuesday, April 22, 2025, at 6:00pm in the Town Hall Board Room located at 9 South Main Street Waynesville, NC.

A. CALL TO ORDER

Mayor Gary Caldwell called the meeting to order at 6:02 pm with the following members present:

Mayor Gary Caldwell
Mayor Pro Tem Chuck Dickson
Councilmember Jon Feichter
Councilmember Julia Freeman
Councilmember Anthony Sutton

The following staff members were present:

Rob Hites, Town Manager
Jesse Fowler, Assistant Town Manager
Candace Poolton, Town Clerk
Olga Grooman, Assistant Development Services Director
Alex Mumby, Land Use Administrator
Tyler Anderson, Stormwater Management Coordinator

Members of the Media:

Paul Nielson, The Mountaineer

1. Welcome/Calendar/Announcements

Mayor Gary Caldwell welcomed everyone and reminded everyone that the Whole Bloomin Thing Festival is May 10th and the next Council meeting is May 13th.

B. PUBLIC COMMENT

No public comment.

C. ADDITIONS OR DELETIONS TO THE AGENDA

A motion was made by Councilmember Dickson, seconded by Councilmember Sutton, to approve the agenda as amended to add item "9. Analysis of Walnut Trail Bridge structure (Bridge to Waste Treatment Plant)". The motion passed unanimously.

D. CONSENT AGENDA

All items below are routine by the Town Council and will be enacted by one motion. There will be no separate discussion on these items unless a Councilmember so requests. In which event, the item will be removed from the Consent Agenda and considered with other items listed in the Regular Agenda.

2. a. Motion to approve the April 8, 2025 Planning Retreat Meeting Minutes

A motion was made by Councilmember Sutton, seconded by Councilmember Freeman, to approve the consent agenda as presented. The motion passed unanimously.

E. PROCLAMATION

3. 56th Annual Professional Municipal Clerks Week
 - Mayor Gary Caldwell

Mayor Gary Caldwell read the proclamation for the 56th Annual Professional Municipal Clerks Week the week of May 4th.

F. RESOLUTION

4. Resolution for “Strive Week”
 - Councilmember Chuck Dickson

Land Use Administrator Alex Mumby reported that the town will be holding several events in town to promote walking, biking, taking transit, and carpooling. He said there will be a social bike ride will be held on May 23rd starting and ending in Frog Level along a user-friendly route to Hazelwood and the Richland Creek greenway, Haywood County Transit will be offering free transit from May 19th to May 23rd for all riders, and the First United Methodist Church is holding a children’s bike drive for those who lost their bikes in Hurricane Helene.

Councilmember Dickson read the resolution for Strive Week May 16th to May 24th to raise awareness of transportation resources other than single occupant automobiles.

A motion was made by Councilmember Dickson, seconded by Councilmember Feichter, to adopt the resolution for “Strive Week”. The motion passed unanimously.

G. OLD BUSINESS

5. Appointment to the Waynesville Housing Authority
 - Councilmembers Freeman and Feichter

A motion was made by Councilmember Feichter, seconded by Councilmember Freeman, to appoint Emilee Nidffer to the Waynesville Housing Authority. The motion passed unanimously.

H. NEW BUSINESS

6. Public Presentation on "No Mow May" Initiative to Support Local Pollinators

- Tyler Anderson, Stormwater Management Coordinator

Stormwater Management Coordinator Tyler Anderson presented the "No Mow May" initiative that would encourage Waynesville residents to refrain from mowing their lawns during May. She explained that not mowing during this time would help provide vital habitats and food sources for pollinators and other beneficial insects.

A motion was made by Councilmember Dickson, seconded by Councilmember Feichter, to approve the promotion of the "No Mow May" initiative and suspend grass-related code enforcement activities during the month of May. The motion passed unanimously.

7. Presentation on Stormwater Education Program with Local Elementary Schools

- Tyler Anderson, Stormwater Management Coordinator

Stormwater Management Coordinator Tyler Anderson reported that staff have been providing educational presentations at local elementary schools to raise awareness about the importance of stormwater management. She said that students are encouraged to express their understanding of stormwater through artwork, which will be used on the proposed educational banners on Main Street. Ms. Anderson said this initiative will meet the educational and outreach requirements outlined in the National Pollutant Discharge Elimination System (NPDES) Permit. She said banner brackets could be used for other promotional banners throughout the year as well. She said they will most likely order between ten and twenty banners. Ms. Grooman said that it will cost \$1500 from Stormwater Funds for the banners and brackets.

A motion was made by Councilmember Dickson, seconded by Councilmember Sutton, to allow staff to proceed with the purchase and installation of educational banners along Main Street. The motion passed unanimously.

8. Review and Approval of 2025-26 Capital Improvement Plan

- Rob Hites, Town Manager

Town Manager Rob Hites reported that the Town is applying for a grant that seeks funding for a project that does not appear in the 2023-24 CIP. As a part of the upcoming budget, Mr. Hites said staff have reviewed and updated the plan. He said the grant for which the town is applying involves the conversion to a low-pressure pump station from a gravity fed system to a low-pressure pump station. He said there is an issue at the junction box on the Little Champion property, and there is an open pit that has been periodically overflowing for 30 years. He said that NCDEQ is aware of it as well and said the overflow must cease. Mr. Hites said this grant will provide \$3 million to build a pump station and \$4.5 million to relocate part of the gravity line to connect the new box with the old gravity line. He added that the project would take four years to complete.

Mr. Hites said in order to apply for the grant, staff had to review and update the Capital Improvement Plan for the Sewer Fund. He said that staff went ahead and updated the CIP for all the funds for FY 24-25 for five years. Mr. Hites said that many of the projects have been pushed back a couple of years due to the budgetary impact of the hurricane and the revaluation. He emphasized that this plan is meant to be flexible and is subject to amendments.

A motion was made by Councilmember Dickson, seconded by Councilmember Freeman, to approve Resolution R-9-25 to adopt the 10-year Capital Improvement Plan. The motion passed unanimously.

A motion was made by Councilmember Dickson, seconded by Councilmember Freeman, to approve the Resolution R-8-25 authorizing the Town Manager to apply for the loan/grant from the state and arrange financing for the rest of the project as set forth in the resolution. The motion passed unanimously.

9. Analysis of Walnut Trail Bridge structure (Bridge to Waste Treatment Plant)
- Rob Hites, Town Manager

Town Manager Rob Hites reported that Council approved KCA Associates to conduct a study of the strength of the Walnut Trail Bridge and design improvements to increase the bridge's strength to 40 tons. Mr. Hites said the \$40,044.50 proposal involves the testing of the existing bridge under a \$13,500 subcontract and subsequent evaluation of the true strength of the bridge. He said that once KCA has determined the existing condition of the bridge, KCA will determine the scope of design services before proposing a phase II design.

A motion was made by Councilmember Sutton, seconded by Councilmember Dickson, to approve KCA's proposal of \$40,044.50. The motion passed unanimously.

I. COMMUNICATION FROM STAFF

10. Manager's Report
- Town Manager, Rob Hites

Nothing to report.

11. Town Attorney's Report
- Martha Bradley, Town Attorney

Nothing to report.

J. COMMUNICATIONS FROM THE MAYOR AND COUNCIL

Councilmember Dickson reported that the governor and staff seem to be working as hard as they can on recovery initiatives. He said they are hoping to hand out housing money by this summer. He said that he and four members of the ESB are going to the NC State Energy Conference, and he and Mr. Hites will be speaking.

Councilmember Feichter said he will be attending the NCLM CityVision is Greenville next week. He presented the updated paving schedule and emphasized that Boyd and Brown Avenues are problematic.

A motion was made by Councilmember Feichter, seconded by Councilmember Dickson, to adopt the updated paving list for the paving schedule for next fiscal year. The motion passed unanimously.

Mayor Caldwell reminded everyone that the Smoky Mountain Nine Ball Shootout starts Friday at the Armory.

Councilmember Feichter reminded everyone that the Town-wide litter pick up is May 3rd.

K. ADJOURN

A motion was made by Councilmember Sutton, seconded by Councilmember Freeman, to adjourn at 7:03pm. The motion passed unanimously.

ATTEST:

Gary Caldwell, Mayor

Robert W. Hites, Jr. Town Manager

Candace Poolton, Town Clerk

**TOWN OF WAYNESVILLE TOWN COUNCIL
REQUEST FOR COUNCIL ACTION
Meeting Date: May 13, 2025**

SUBJECT: Appointment of Jerry Jackson to the Downtown Waynesville Commission

AGENDA INFORMATION

Agenda Location: New Business
Item Number:
Department: Administration
Contact: Beth Gilmore, DWC Director
Presenter: Jesse Fowler, Assistant Town Manager

BRIEF SUMMARY

Jerry Jackson has applied to serve on the DWC in a “merchant” capacity. If appointed, his term would end on 6/30/26 because he would be finishing an incomplete term.

MOTIONS FOR CONSIDERATION

Motion to appoint Jerry Jackson to the DWC.

FUNDING SOURCE/IMPACT

N/A

MANAGER’S COMMENTS AND RECCOMENDATIONS

ATTACHMENTS:

**TOWN OF WAYNESVILLE TOWN COUNCIL
REQUEST FOR COUNCIL ACTION
Meeting Date: May 13, 2025**

SUBJECT: Appointment of Sam Kearny to the Downtown Waynesville Commission

AGENDA INFORMATION

Agenda Location: New Business
Item Number:
Department: Administration
Contact: Beth Gilmore, DWC Director
Presenter: Jesse Fowler, Assistant Town Manager

BRIEF SUMMARY

Sam Kearny has applied to serve on the DWC in a “At-Large” capacity. If appointed, her term would end on 6/30/28.

MOTIONS FOR CONSIDERATION

Motion to appoint Sam Kearny to the DWC.

FUNDING SOURCE/IMPACT

N/A

MANAGER’S COMMENTS AND RECCOMENDATIONS

ATTACHMENTS:



Application for Special Events Permit

I. General Information

EVENT NAME:	18 th Power of Pink 5K
EVENT DATE(S):	September 20, 2025
	Note: If event is more than three days in duration, and not in the public right-of-way, you will also need a temporary event permit. Contact the Waynesville Police Dept. at 828-456-5363 for more information.
LOCATION	Commerce Street in Frog Level
IF THIS EVENT IS A PARADE OR ROAD RACE	Please provide a full route description and map
SET-UP TIME (START/END):	5:30-8:00 AM
EVENT HOURS:	6:30-10:30 AM
DISMANTLE HOURS (START/END):	10:30 AM-11:30 AM
ESTIMATED ATTENDANCE:	350
BASIS ON WHICH THIS ESTIMATE IS MADE:	2022-24 attendance figures
COMPREHENSIVE GENERAL LIABILITY INSURANCE REQUIRED: \$1,000,000.	Please attach proof of insurance (or applicable rider).

II. Applicant and Sponsoring Organization Information

SPONSORING ORGANIZATION NAME:	Haywood Health Foundation						
ARE YOU A NON PROFIT CORPORATION?	No	X	Yes	If yes, are you	501c(3)	501c(6)	Place of Worship
APPLICANT NAME:	Greg Duff (Glory Hound Events) on behalf of the Haywood HealthCare Foundation						
ADDRESS:	262 Leroy George Dr		CITY :	Clyde	STATE:	NC	ZIP28721
PHONE:	828-452-8343		FAX#:		EMAIL:	Marge.Stiles@haymed.org	
ON-SITE CONTACT:	Greg Duff TITLE: Race Director for Glory Hound Events						
ADDRESS:	Glory Hound Events, PO Box 19256, Asheville, NC 28815						
PHONE #:	828-400-5868		CELL PHONE #:		EMAIL:	greg@gloryhoundevents.com	

III. Brief Description of Event
<p>The Power of Pink 5K is in its 18th year raising money to provide mammograms, follow-up testing and transportation for underserved women and men of Haywood County. This will be the seventh time the race is held in Frog Level event after having spent 11 years on the Haywood Regional Hospital campus. In 20245 we will use the course that was introduced in 2024, which was requested by Waynesville Police Department.</p>
IV. Street Closure Request (Attach map of the Street Closure)

List any street(s) (or lanes of streets) requiring temporary street closure as a result of this event.

Include street name(s) indicating beginning and endpoints of the closing, day, date and time of closing and reopening:

1. Commerce Street between Depot and Miller (9/20, 6AM-11:30 AM)

2.

3.

V. Event Details

YES NO

<input type="checkbox"/>	<input checked="" type="checkbox"/>	<p>Does the event involve the sale or use of alcoholic beverages?</p> <p>If yes, has the ABC permit been obtained? Yes <input type="checkbox"/> No <input type="checkbox"/> Please provide a graphic of the area where alcoholic beverages will be purchased or consumed (i.e. beer garden layout)</p>				
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<p>Does the event involve the sale of food? _____</p> <p>If "YES", has the health department been notified? _____ Have you applied for a temporary permit? _____</p>				
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<p>Does the event involve the sale of non-food items? If "YES" have you applied for a privilege license? _____</p>				
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<p>Will there be musical entertainment at your event? IF "YES" provide the following information:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 33%;">Number of Stages: _____</td> <td style="width: 33%;">Number of Band(s): _____</td> <td style="width: 34%;">Amplification? <u>Yes</u></td> </tr> </table> <p>Note: If amplification is used, you will be required to perform a pretest for compliance with the noise ordinance.</p>	Number of Stages: _____	Number of Band(s): _____	Amplification? <u>Yes</u>	
Number of Stages: _____	Number of Band(s): _____	Amplification? <u>Yes</u>				
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<p>Do you plan to use an existing occupied building? Address _____</p>				
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<p>Do you plan to use an existing vacant building? Address _____</p>				
<input type="checkbox"/>	<input type="checkbox"/>	<p>Will there be any tents or canopies in the proposed event site? Please provide the following information:</p> <p>Approx. Number of Tents: <u>10</u> Will any tent exceed 400 sq. feet in area? <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES</p>				
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<p>Does the event involve the use of pyrotechnics? Explain _____</p>				
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<p>Will you provide portable toilets for the general public attending your event? IF SO, how many and where will they be located?</p>	<p>4-Commerce Street Parking lot</p>			
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<p>Will you require electrical hookup for the event? Generators? <u>Yes</u></p>				
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<p>Will you require access to water for the event? Explain _____</p>				
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<p>Will admission fees be charged to attend this event? If "YES", provide the amount(s) of all tickets.</p>	<p>See Page 4</p>			
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<p>Will fees be charged to vendors to participate in this event? If "YES", please provide the amount(s).</p>				
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<p>Will signs and/or banners be displayed as part of the event? If "YES" have you applied for a sign permit? _____</p>				
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<p>Will inflatable parade balloons be used for the event? Provide details if necessary.</p>				

VI. Additional Questions

How will **parking** be accommodated for this event?

Participants will be directed to the parking deck and Haywood Builders Supply

Notes:

1. Parking and buildings involved may be examined for ADA compliance.
2. You may be required to provide a shuttle if the event places undue demands on surrounding parking areas.

How will **trash** be contained and removed during and after the event?

Receptacles collected by event staff/volunteers and taken back to HRMC

Volunteers: Will you require Civilian Police Volunteers for your event?

Possibly – At discretion of Waynesville PD

Apply for this permit at least 60 days prior to your special event. (30 days for a neighborhood street closing)

Return to:

Jesse Fowler, Assistant Town Manager
Town of Waynesville
16 S. Main Street, P.O. Box 100, Waynesville, NC 28786
Telephone: (828) 452-2491
Fax No. : (828) 456-2000
Email Address: jfowler@waynesvillenc.gov

VIII. Special Information for Applicants

- * Do not announce, advertise or promote your event until you have an approved and signed permit.
- * You will be required to notify property owners affected by the event at the time a special events permit is issued with a copy of any correspondence provided to the Town for the permit file.
- * **Only chalk may be used on streets – no permanent paint. No permanent alterations to the street will be permitted.**
- * The Town has an ordinance prohibiting the use of tobacco and e-cigarettes in the business districts and all parks of the Town. The Applicant is to communicate this information to all vendors and participants. Permanent signs are in place in these districts and parks.
- * The Town has an ordinance allowing animals at festivals. Any incidents should be reported to the Police Department.
- * The Applicant shall be responsible for hiring and paying off-duty law enforcement officers, or reimbursing the Town for the costs of providing on-duty law enforcement officers, to appropriately police street closures. For festivals, the Applicant shall be additionally responsible for hiring and paying off-duty law enforcement officers, or reimbursing the Town for the costs of providing city staff, including but not limited to: on-duty law enforcement officers, to provide internal festival security and for hiring and paying necessary emergency medical technicians.
- * The Assistant Town Manager, in consultation with the Waynesville Police Department, shall determine the number of officers needed to appropriately monitor street closures and for internal security, and with the Fire Department to determine the number of emergency medical technicians needed, and the time when such services shall commence and end.

FOR INTERNAL USE ONLY:

Application received:

Application approved:

Application denied:

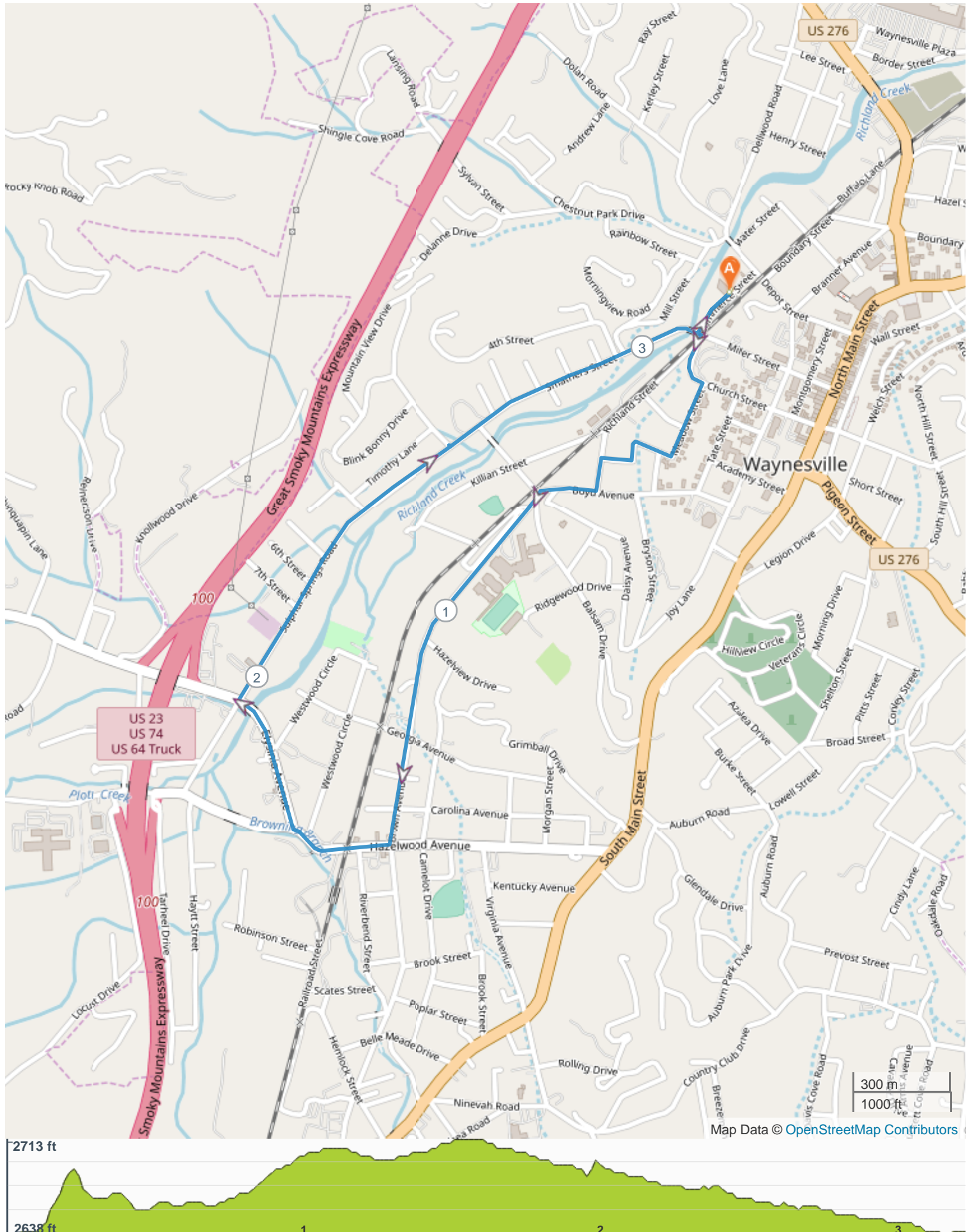
2025 Power of Pink 5K Entry Fees

Regular Entry (June 1-August 31) – \$30

Late entry (September 1-Race Day) – \$35

Groups of 5+ are encouraged and will get a discount on registration fees for the 5K. The group rate is \$25 per person

2024 POP 5K Course



ROUTE DIRECTIONS

No	Miles	Turn	Directions
1	0.000		Start on Commerce Street
2	0.096	←	Turn left onto Miller Street
3	0.103	↘	Turn sharp right onto Church Street
4	0.118		Keep left onto Church Street
5	0.212	→	Turn right onto Meadow Street
6	0.536	←	Turn left onto Richland Street
7	0.602	→	Turn right onto Boyd Avenue
8	0.714	↖	Turn slight left onto Brown Avenue
9	0.727		Keep right onto Brown Avenue
10	1.468	→	Turn right onto Hazelwood Avenue
11	1.668	→	Turn right onto Elysinia Avenue
12	1.941	→	Turn right onto Sulphur Springs Road
13	2.584	←	Turn left onto Blink Bonny Drive
14	2.589	←	Turn left onto Sulphur Springs Road
15	3.119	←	Turn left onto Commerce Street
16	3.221		FINISH

2025 POWER OF PINK 5K

TURN-BY-TURN DIRECTIONS

<u>Direction</u>	<u>Streets</u>
Start to West	Commerce Street in front of Panacea
Left	Commerce Street & Miller Street
Right	Miller Street & Church Street
Right	Church Street & Meadow Street
Left	Meadow Street & Richland Street
Right	Richland Street & Boyd Avenue (becomes Brown Ave @ Daisy Ave)
Right	Brown Avenue & Hazelwood Avenue
Right	Hazelwood Avenue & Elsynia Avenue
Right	Elsynia Avenue & Sulphur Springs Road
Left	Sulphur Springs Road & Commerce Street
Finish to East	Commerce Street in front of Panacea

**TOWN OF WAYNESVILLE COUNCIL MEMBERS
REQUEST FOR COUNCIL ACTION
Meeting Date: May 13, 2025**

SUBJECT: 65th Annual National Public Works Week

AGENDA INFORMATION:

Agenda Location: Proclamation
Item Number:
Department: Administration
Contact: Mayor Gary Caldwell
Presenter: Mayor Gary Caldwell

BRIEF SUMMARY: The week of May 18th will be the 65th Annual National Public Works Week.

MOTION FOR CONSIDERATION:

FUNDING SOURCE/IMPACT: N/A

ATTACHMENTS:

- 65th Annual National Public Works Week Proclamation

MANAGER'S COMMENTS AND RECOMMENDATIONS:



National Public Works Week Proclamation May 18-24, 2025

“People, Purpose, Presence”

WHEREAS, public works professionals serve in their communities every day meeting the needs of people is what gives public works its sense of purpose. Focusing on infrastructure, facilities and services that are of vital importance to sustainable and resilient communities and to the public health, high quality of life and well-being of the people of North Carolina; and,

WHEREAS, these infrastructure, facilities and services could not be provided without the dedicated efforts of public works professionals, who are engineers, managers, and employees at all levels of government and the private sector, who are responsible for rebuilding, improving, and protecting our nation’s transportation, water supply, water treatment and solid waste systems, public buildings, and other structures and facilities essential for our citizens; and,

WHEREAS, it is in the public interest for the citizens, civic leaders and children in North Carolina to gain knowledge of and to maintain an ongoing interest and understanding of the importance of public works and public works programs in their respective communities; and,

WHEREAS, the year 2025 marks the 65th annual National Public Works Week sponsored by the American Public Works Association/Canadian Public Works Association be it now,

NOW, THEREFORE, I, Gary Caldwell Mayor of Waynesville, do hereby proclaim the week the week May 18-24, 2025 as National Public Works Week; I urge all citizens to join with representatives of the American Public Works Association and government agencies in activities, events, and ceremonies designed to pay tribute to our public works professionals, engineers, managers, and employees and to recognize the substantial contributions they make to protecting our national health, safety, and quality of life.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the Town of Waynesville, in Waynesville, North Carolina this 13th day of May, 2025.

Mayor Gary Caldwell

Attest: _____

Town Clerk

**TOWN OF WAYNESVILLE TOWN COUNCIL
REQUEST FOR COUNCIL ACTION
Meeting Date: May 13, 2025**

SUBJECT: Resolution for Town to continue participation in the French Broad River Metropolitan Planning Organization.

AGENDA INFORMATION:

Agenda Location: New Business
Item Number:
Department: Development Services
Contact: Elizabeth Teague, Planning Director
Presenter: Elizabeth Teague, Planning Director

BRIEF SUMMARY: The French Broad River Metropolitan Planning Organization (<https://frenchbroadrivermpo.org/>) is a partnership between local and state government that makes decisions about transportation planning and meets planning requirements established by federal authorizing legislation for transportation funding. The Town of Waynesville is a participating local government in the MPO. The MPO is updating its Memorandum of Understanding (“MOU”) among its participants in accordance with federal and state requirements, and is requesting each local government to adopt an updated resolution approving the MOU.

MOTION FOR CONSIDERATION:

1. Adoption of the Attached Resolution.

FUNDING SOURCE/IMPACT: The Town of Waynesville pays an annual membership fee of \$3,282.45, which represents the Town’s portion of the regional match for the MPO.

ATTACHMENTS:

1. Draft Resolution
2. MPO Memorandum of Understanding (MOU)

MANAGER’S COMMENTS AND RECOMMENDATIONS:

Resolution No. R-10-25

**A RESOLUTION OF THE WAYNESVILLE TOWN COUNCIL
TO ENTER INTO A MEMORANDUM OF UNDERSTANDING BETWEEN THE
LOCAL GOVERNMENTS OF THE FRENCH BROAD RIVER MPO AND THE
NORTH CAROLINA DEPARTMENT OF TRANSPORTATION**

RESOLUTION PASSED BY THE [MPO member governing body]

The following resolution was offered by _____ and seconded by _____
and upon being put to a vote was carried unanimously on the 13th of May, 2025

THAT WHEREAS, it is recognized that a proper transportation system to support movement within and through the French Broad River MPO planning area is highly desirable element of a comprehensive plan for the orderly growth and development of the area, and;

WHEREAS, there are a number of governmental jurisdictions within the French Broad River MPO planning area which have been authorized with implementation and regulatory responsibilities for transportation by North Carolina General Statutes, and;

WHEREAS, it is desirable that coordinated, comprehensive and cooperative transportation planning processes be maintained in the French Broad River MPO planning area to ensure that the transportation system is maintained on an efficient and economical basis commensurate with the public health, safety and welfare, and;

WHEREAS, a Memorandum of Understanding between the City/Town/Village/County of Asheville, Biltmore Forest, Black Mountain, Buncombe, Canton, Clyde, Flat Rock, Fletcher, Haywood, Henderson, Hendersonville, Laurel Park, Madison, Maggie Valley, Mars Hill, Mills River, Montreat, Waynesville, Weaverville, Woodfin, and the North Carolina Department of Transportation has been entered into that sets forth the responsibilities and working arrangements for maintaining a continuing, comprehensive and cooperative transportation planning process;

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN OF WAYNESVILLE, NORTH CAROLINA:

That the attached Memorandum of Understanding between the City/Town/Village/County of Asheville, Biltmore Forest, Black Mountain, Buncombe, Canton, Clyde, Flat Rock, Fletcher, Haywood, Henderson, Hendersonville, Laurel Park, Madison, Maggie Valley, Mars Hill, Mills River, Montreat, Waynesville, Weaverville, Woodfin, and the North Carolina Department of Transportation be approved and that the Mayor of the Town of Waynesville and the Waynesville Town Clerk are hereby directed to enter into and execute the Memorandum of Understanding.

Adopted by the Waynesville Town Council in regular session this thirteenth day of May, 2025.

TOWN OF WAYNESVILLE

ATTEST:

J. Gary Caldwell, Mayor

Candace Poolton, Town Clerk

APPROVED AS TO FORM:

Martha Sharpe Bradley, Town Attorney

**MPO MEMORANDUM OF UNDERSTANDING
FOR
CONTINUING, COOPERATIVE AND COMPREHENSIVE TRANSPORTATION
PLANNING**

Between

THE CITY/TOWN/VILLAGE/COUNTY OF ASHEVILLE, BILTMORE FOREST, BLACK
MOUNTAIN, BUNCOMBE, CANTON, CLYDE, FLAT ROCK, FLETCHER, HAYWOOD,
HENDERSON, HENDERSONVILLE, LAUREL PARK, MADISON, MAGGIE VALLEY,
MARS HILL, MILLS RIVER, MONTREAT, WAYNESVILLE, WEAVERVILLE, WOODFIN
AND THE NORTH CAROLINA DEPARTMENT OF TRANSPORTATION (hereinafter
collectively, "the parties"),
IN COOPERATION WITH THE UNITED STATES DEPARTMENT OF
TRANSPORTATION

WITNESSETH;

THAT WHEREAS, the parties desire to enter into a Memorandum of Understanding for Cooperative, Comprehensive, and Continuing Transportation Planning, regarding the French Broad River Metropolitan Planning Organization (MPO); and

WHEREAS, each MPO is required to develop a Metropolitan Transportation Plan in cooperation with NCDOT and in accordance with 23 U.S.C., Section 134, and a Comprehensive Transportation Plan as per Chapter 136, Article 3A, Section 136-66.2(a) of the General Statutes of North Carolina, and any subsequent applicable amendments to these statutes and any implementing regulations; and

WHEREAS, these transportation plans, once adopted by the MPO and NCDOT, shall be the basis for future transportation improvements within the MPO.

NOW THEREFORE, the following Memorandum of Understanding is made:

Section 1: Establishment of the French Broad River Metropolitan Planning Organization (MPO)

It is hereby agreed that the parties, in cooperation with the UNITED STATES DEPARTMENT OF TRANSPORTATION, will participate in a continuous planning process as related in the following paragraphs:

1. The area involved, the French Broad River Metropolitan Planning Area, will be the Asheville Urbanized Area as defined by the United States Department of Commerce, Bureau of the Census, including that area beyond the existing urbanized area boundary that is expected to become urban within a twenty year

planning period. This area is hereinafter referred to as the Metropolitan Planning Area (MPA).

2. The MPA will be periodically reassessed and revised in the light of new developments and basic data projections.
3. Transportation planning will be a continuing, comprehensive, and cooperative process and all planning discussions will be reflective of and responsive to the programs of the NCDOT, and to the comprehensive plans for growth and development of the City of Asheville, Town of Biltmore Forest, Town of Black Mountain, Buncombe County, Town of Canton, Town of Clyde, Village of Flat Rock, Town of Fletcher, Haywood County, Henderson County, City of Hendersonville, Henderson County, Town of Laurel Park, Madison County, Town of Maggie Valley, Town of Mars Hill, Town of Mills River, Town of Montreat, Town of Waynesville, Town of Weaverville, and Town of Woodfin.
4. The continuing transportation planning process will be in accordance with the intent, procedures, and programs of Title VI of the Civil Rights Act of 1964, as amended.
5. Transportation policy decisions within the planning area are the responsibility of the MPO in cooperation with the Asheville City Council, Town of Biltmore Forest Board of Commissioners, Black Mountain Town Council, Buncombe County Board of Commissioners, Canton Board of Aldermen, Clyde Board of Aldermen, Village of Flat Rock Council, Fletcher Town Council, Haywood County Board of Commissioners, Henderson County Board of Commissioners, Hendersonville City Council, Laurel Park Town Council, Madison County Board of Commissioners, Maggie Valley Board of Aldermen, Mars Hill Town Council, Mills River Town Council, Montreat Board of Commissioners, Waynesville Town Council, Weaverville Town Council, Woodfin Town Council, and the NCDOT.
6. Transportation plans and programs and land use policies and programs, for the MPA, having regional impacts will be coordinated with MPOs and RPOs that share a boundary with the MPO, and other municipalities and counties in the region.

Section 2: Establishment of a Governing Board

A French Broad River Metropolitan Planning Organization Governing Board, hereinafter referred to as the Board, is hereby established with the responsibility for serving as a forum for cooperative transportation planning decision making for the MPO. The Board

is the policy board of the MPO. By definition, in 23 U.S.C. §134(b)(2), the Board is the MPO.

1. The Board shall consist of representatives appointed by member Boards of Local Government and members of the North Carolina Board of Transportation (BOT). Each member Board of Local Government and the BOT may also, at its sole discretion, appoint an alternate member to serve in the member's absence. The Board representative and the alternate member appointed by Boards of Local Government must be an elected official of the appointing Board of Local Government.
2. Every voting Board member and alternate shall comply with the State Government Ethics Act as per Chapter 138A of the NC General Statutes and the Ethics provisions of Chapter 136-200.2 of the NC General Statutes.
3. The Board members shall have the responsibility for keeping their respective Boards of Local Government informed of the status and requirements of the transportation planning process; assisting in the dissemination and clarification of the decisions, inclinations, and policies of the boards; and ensuring meaningful public participation in the transportation planning process.
4. The Board, in cooperation with NCDOT, will be responsible for carrying out the provisions of 23 U.S.C. 134 and NC General Statutes, Chapter 136, including, but not limited to:
 - a. Review and approval of the MPO Unified Planning Work Program, which defines work tasks and responsibilities for the various agencies participating in the transportation planning process;
 - b. Review and approval of changes to the Urbanized Area Boundary and the Metropolitan Planning Area Boundary;
 - c. Review and approval of the MPO's Transportation Improvement Program (TIP) for multi-modal capital and operating expenditures and to ensure coordination between local and State capital and operating improvement programs;
 - d. Endorsement, review and approval of changes to the MPO's adopted Metropolitan Transportation Plan and Comprehensive Transportation Plan. As required by the North Carolina General Statutes Section 136-66.2(d), revisions to the Comprehensive Transportation Plan must be adopted by both the MPO and the NCDOT;

- e. Review and approval of the Public Participation Plan to ensure the public is given ample opportunity to participate in the transportation planning process.
 - f. Development and approval of the Congestion Management Process, the regionally-accepted approach for identifying and implementing strategies to manage congestion that meet State and local needs.
 - g. Endorsement, review and approval of changes to the Federal-Aid Functional Classification System and the Asheville adjusted urbanized area;
 - h. Establishment of goals and objectives for the transportation planning process;
 - i. Provide local input to North Carolina's transportation project prioritization process; and
 - j. Adoption of Bylaws for the purpose of establishing operating policies and procedures.
 - k. Any other NCDOT, State, and/or Federal required plans and/or documentation, including amendments or modifications to these documents
5. Board Members will vote on matters pursuant to the authority granted by their respective governmental body.

When any project is on an Interstate route, a limited-access highway, or is on a designated Strategic Highway Corridor, any member of the Board may call for a weighted vote regarding project-specific decisions related to the MTIP. The weighted vote must take place at a duly advertised meeting of the Board in which a quorum is present. In a weighed vote, votes of Board members from "directly impacted" jurisdictions will be weighted according to the following table:

Governmental Body	Voting Status	Number of Votes (unweighted)	Weighted votes
Buncombe County	Yes	2	6
Haywood County	Yes	2	6
Henderson County	Yes	2	6
Madison County	Yes	1	3
City of Asheville	Yes	2	6
Town of Biltmore Forest	Yes	1	3
Town of Black Mountain	Yes	1	3

Town of Canton	Yes	1	3
Town of Clyde	Yes	1	3
Town of Flat Rock	Yes	1	3
Town of Fletcher	Yes	1	3
City of Hendersonville	Yes	1	3
Town of Laurel Park	Yes	1	3
Town of Maggie Valley	Yes	1	3
Town of Mars Hill	Yes	1	3
Town of Mills River	Yes	1	3
Town of Montreat	Yes	1	3
Town of Waynesville	Yes	1	3
Town of Weaverville	Yes	1	3
Town of Woodfin	Yes	1	3
NCDOT Board of Transportation (Representative for Division 13)	Yes	1	1
NCDOT Board of Transportation (Representative for Division 14)	Yes	1	1
Rural Transit Representative	Yes	1	1
Urban Transit Representative	Yes	1	1
Total number of voting members		28	76*

*Weighted votes are subject to the weighted vote provisions and unlikely to include weighted votes for all voting members.

“Directly Impacted” Defined. “Directly impacted” jurisdictions shall include Municipalities where any portion of the project is within the Municipality’s corporate limits or sphere of influence, and shall include Counties where any portion of the project is within the County’s unincorporated area and outside the sphere of influence of any municipality. Sphere of influence shall include extraterritorial jurisdiction, pending annexation areas, or areas covered by a Resolution of Intent to annex.

Veto Power

When any project is on a road that does not carry an Interstate route designation, is not located on a limited-access highway, or is not a designated Strategic Highway Corridor, any member of the Board shall be allowed to call for a veto vote to determine whether a selected project will be excluded from the TIP. In a veto vote, members from jurisdictions that are “directly impacted” by the project may vote to exclude a project from the TIP, provided that every

Board members from the “directly impacted” jurisdictions must be present, and must unanimously vote for the veto. The call for a veto vote can only take place at a duly advertised meeting of the Board in which a quorum is present.

Representatives from each of the following bodies will serve as non-voting members of the Board:

Organization	Voting Status
Federal Highway Administration (FHWA) North Carolina Div.	No
Federal Transit Administration (FTA)	No

Appointment of Transit Representative Positions

The Urban and Rural Transit Representative positions will be appointed for two-year terms.

Urban Transit Representatives will appointed for two-year terms by jurisdictions eligible to receive FTA 5307 funding in the MPO Planning Area. Jurisdictions will rotate appointment responsibilities every two years.

Rural Transit Representatives will appointed for two-year terms by jurisdictions eligible to receive FTA 5311 funding in the MPO Planning Area. Jurisdictions will rotate appointment responsibilities every two years.

6. On the basis of majority vote, the Board may appoint a member of the Committee to act as Chairperson with the responsibility for coordination of the Committee's activities. A staff member of the French Broad River Metropolitan Planning Organization will serve as Secretary to the Committee. A member of any local elected board may serve as an alternate to the designated Board member for each member. The MPO staff shall be notified of changes in Board members and Board alternate members each year and/or as changes are made. As established in its Bylaws, the Board may create subcommittees to assist it in carrying out its responsibilities. Board will meet with the necessary regularity to ensure adequate performance of duties as described herein.

Section 3: Establishment of a Technical Coordinating Committee

A Technical Coordinating Committee (TCC) shall be established with the responsibility of general review, guidance, and coordination of the transportation planning process for the planning area and with the responsibility for making recommendations to the respective local and State governmental agencies and the Board regarding any necessary actions relating to the continuing transportation planning process.

1. The TCC shall be responsible for development, review and recommendation for approval by the Board of the Unified Planning Work Program, Transportation Improvement Program, Metropolitan Planning Area Boundary, Metropolitan Transportation Plan, Comprehensive Transportation Plan, Public Participation Plan, and any other NCDOT, State, and/or Federal required plans and/or documentation, including amendments or modifications to these documents.
2. Membership of the TCC shall include technical representatives from all local and State governmental agencies directly related to and concerned with the transportation planning process for the planning area. The TCC shall be comprised of the following members:

TCC Member Organization	Voting Status	No. of Votes
City of Asheville	Yes	1
Town of Biltmore Forest	Yes	1
Town of Black Mountain	Yes	1
Buncombe County	Yes	1
Town of Canton	Yes	1
Town of Clyde	Yes	1
Village of Flat Rock	Yes	1
Town of Fletcher	Yes	1
Haywood County	Yes	1
Henderson County	Yes	1
City of Hendersonville	Yes	1
Town of Laurel Park	Yes	1
Madison County	Yes	1
Town of Maggie Valley	Yes	1
Town of Mars Hill	Yes	1
Town of Mills River	Yes	1
Town of Montreat	Yes	1
Town of Waynesville	Yes	1
Town of Weaverville	Yes	1
Town of Woodfin	Yes	1
NCDOT Division 13	Yes	1
NCDOT Division 14	Yes	1
NCDOT Transportation Planning Division	Yes	1
City of Asheville Public Transit	Yes	1
Henderson County Public Transit	Yes	1
Buncombe County Public Transit	Yes	1
Haywood County Public Transit	Yes	1
Land of Sky Rural Planning Organization	Yes	1
Total number of voting members		28

Representatives from each of the following bodies will serve as non-voting members of the Technical Coordinating Committee:

Organization	Voting Status
Federal Highways Administration (FHWA)	No
Federal Transit Administration (FTA)	No
Land of Sky Regional Council (LOSRC)	No
Asheville Regional Airport	No
WNC Regional Air Quality Agency	No
NCDOT Regional Safety Engineer	No
NCDOT Freight Representative	No
NCDOT Rail Representative	No
NCDOT Integrated Mobility Division	No
Regional Housing Representative	No
Vulnerable Road Users Representative	No

Appointment of FHWA, FTA, LOSRC, Asheville Regional Airport, WNC Regional Air Quality Agency, and NCDOT positions will be made by those agencies. Appointment of the Regional Housing Representative and Vulnerable Road Users Representative will be at-large appointments, subject to approval by the TCC and Board.

3. The TCC shall meet when it is deemed appropriate and advisable, but will meet with the necessary regularity to ensure adequate performance of duties as described herein. On the basis of majority vote of its membership, the TCC may appoint a member of the Committee to act as Chairperson with the responsibility of coordination of the Committee's activities. On the basis of majority vote of its membership, the TCC may also appoint a Vice-Chair to lead meetings in the absence of the Chair. Membership to the TCC may be altered on the basis of a majority vote of its membership, provided all agencies with Board membership are represented. TCC membership changes must be approved by the Board.

Section 4: MPO Meetings

The Board and TCC, as well as any established subcommittees, are responsible for carrying out the provisions of North Carolina General Statute Chapter 143, Article 33C regarding open meetings, and Chapter 132 regarding public records. In addition:

1. A quorum is required for transaction of all business, including conducting meetings or hearings, participating in deliberations, or voting upon or otherwise

transacting public business. A quorum consists of 51% of the active members of the Board or TCC, plus as many additional members as may be required to ensure that 51% of possible votes are present. Vacant seats will not count against the quorum.

2. Members or alternates should be identified by name on the meeting attendance log.
3. Per NCGS 143-318.13, regarding TCC and/or Board meetings that are held by use of conference telephone or other electronic means, the LPA shall provide a location and means whereby members of the public may listen to the meeting.
4. Electronic meetings and voting are allowed as long as proper public notice is given and meeting materials are available to the public upon request. Minutes of meetings at which remote participation occurs should reflect which members are physically present and which are not. They should also reflect when members are excused from voting or are excused to leave or rejoin the meeting, just as they would for members who are physically present.
5. Any member who does not attend two consecutive Board/TCC meetings will not be included as part of the membership needed to obtain a quorum after the second meeting. Membership, however, is immediately reinstated by the presence of the most recently appointed member (or his alternate) at any future meeting.

Section 5: Lead Planning Agency Responsibility

The Land of Sky Regional Council shall serve as the Lead Planning Agency and will provide the staff of the MPO, including a Secretary to the Board and the TCC. As such, Land of Sky Regional Council staff will maintain the official records of the MPO and all state and federal reporting and budgetary requirements in cooperation with the NCDOT staff. The Land of Sky Regional Council will further assist in the transportation planning process by providing planning assistance, data and inventories in accordance with the Unified Planning Work Program. Additionally, the Land of Sky Regional Council shall coordinate zoning and subdivision approvals within its jurisdiction in accordance with the adopted Comprehensive Transportation Plan.

The Land of Sky Regional Council will be responsible for initially expending locally derived funds and seeking reimbursement from NCDOT in accordance with the respective funding source.

The Land of Sky Regional Council will be responsible for the following functions:

1. Providing a secretary for the Board and the TCC
2. Arranging meetings and agenda
3. Maintaining minutes and records
4. Preparing a Prospectus and Unified Planning Work Program
5. Serving as custodian of all MPO plans and documents
6. Collecting from local governments minutes and resolutions that document transportation plan revisions, and submitting these for mutual adoption by the NCDOT
7. Monitoring the transportation planning process to ensure its execution is in accordance with the MPO goals and objectives
8. Performing other coordinating functions as assigned by the Board as needed
9. Lead responsibility for structuring public involvement in the transportation planning process
10. Preparation of the PL Expenditure Report and other grant/fund management.

The NCDOT will assist in the transportation planning process by providing planning assistance, data and inventories in accordance with the Unified Planning Work Program. The Transportation Planning Division will designate a French Broad River Metropolitan Planning Organization Coordinator to serve as Staff liaison and participant in the French Broad River Metropolitan Planning Organization planning process.

Section 6: Cost Sharing

Activities of the MPO, as set forth in the annually adopted Unified Planning Work Program, are funded with Federal Planning funds distributed through the North Carolina Department of Transportation. These funds require a twenty percent (20%) local match. Dues-paying local government members that are parties to the Memorandum of Understanding agree to fund the local match in an amount in direct proportion to their share of the total population contained in the approved Metropolitan Planning Area. Population figures for determination of local match contribution shall be determined based on the most recent Federal Decennial Census. This funding share shall be invoiced on a regular basis by the Land of Sky Regional Council, acting as Lead Planning Agency, and as recipient of the Federal Planning funds distributed by the North Carolina Department of Transportation. Annual local match funds are non-refundable.

Dues-Paying Members and Responsibilities

Dues-Paying Member	Jurisdictions Included in Population Calculations
City of Asheville	City of Asheville
Buncombe County	Unincorporated Buncombe County (within the MPO Planning Area, Town of Biltmore Forest, Town of Black Mountain, Town of Montreat, Town of Weaverville, Town of Woodfin
Haywood County	Unincorporated Haywood County within the MPO Planning Area, Town of Canton, Town of Clyde, Town of Maggie Valley
Henderson County	Unincorporated Henderson County within the MPO Planning Area, Village of Flat Rock, Town of Fletcher, Town of Laurel Park, Town of Mills River
City of Hendersonville	City of Hendersonville
Madison County	Unincorporated Madison County within the MPO Planning Area, Town of Mars Hill
Town of Waynesville	Town of Waynesville

Any member jurisdiction of the MPO may request planning funds for special studies with local match provided from a single jurisdiction. Those items will be highlighted in the Board-approved UPWP and not be calculated as part of regular MPO dues.

Section 7: Withdrawal from the French Broad River Metropolitan Planning Organization

Parties to this Memorandum of Understanding may terminate their participation in the continuing transportation planning process by giving 180 days written notice to the other parties prior to the date of termination.

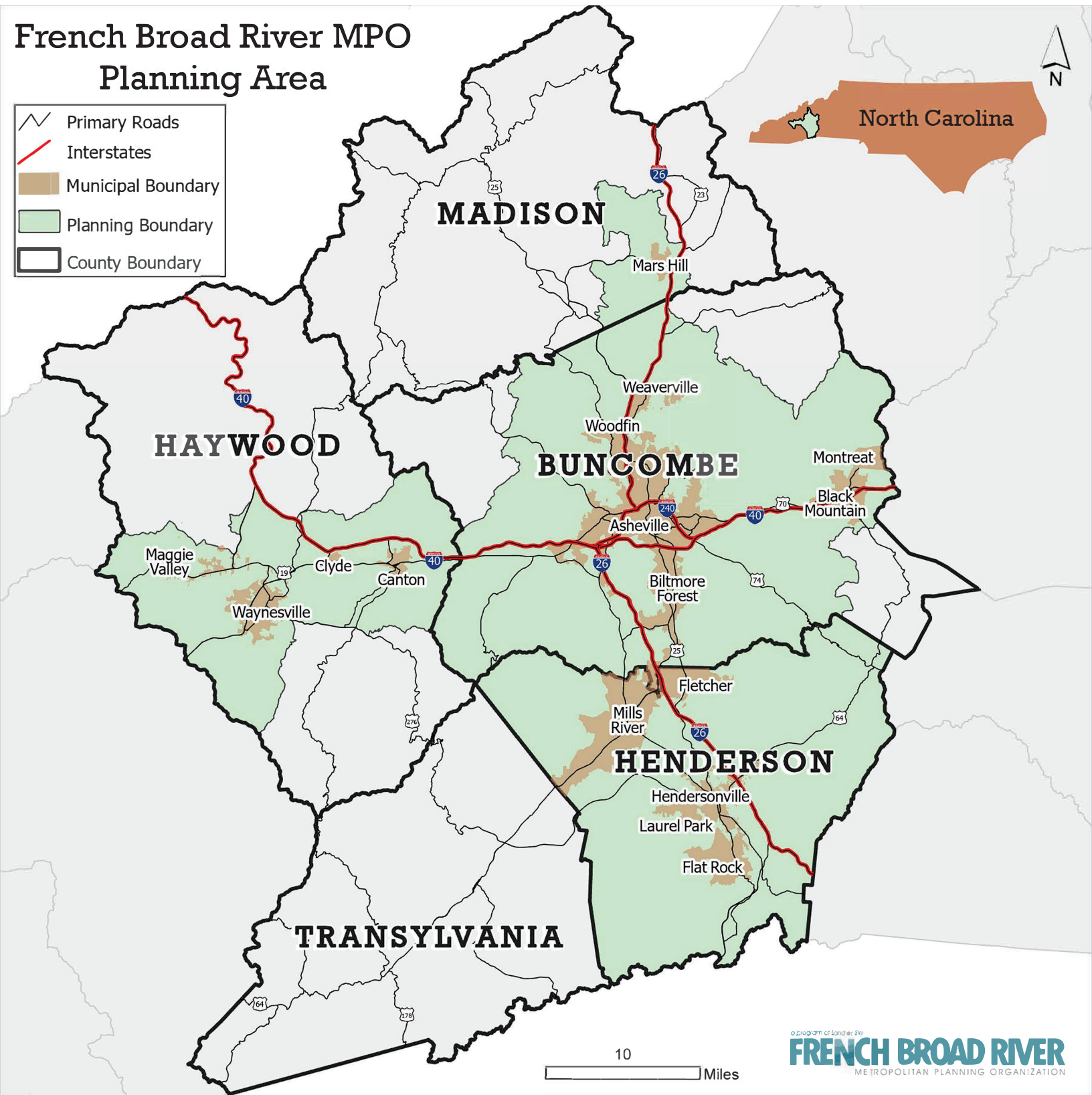
Section 8:

In witness whereof, the parties of this Memorandum of Understanding have been authorized by appropriate and proper resolutions to sign the same, the City of Asheville by its Mayor, The Town of Biltmore Forest by its Mayor, The Town of Black Mountain by its Mayor, the Town of Canton by its Mayor, the Town of Clyde by its Mayor, the Village of Flat Rock by its Mayor, the Town of Fletcher by its Mayor, the City of Hendersonville by its Mayor, the Town of Laurel Park by its Mayor, the Town of Maggie Valley by its Mayor, the Town of Mars Hill by its Mayor, the Town of Mills River by its Mayor, the Town of Montreat by its Mayor, the Town of Waynesville by its Mayor, the Town of Weaverville by its Mayor, the Town of Woodfin by its Mayor, Buncombe County by its Chairman of the Board of Commissioners, Haywood County by the Chairman of the Board of Commissioners, Henderson County by the Chairman of the Board of Commissioners, Madison County by the Chairman of the Board of Commissioners, and the North Carolina Department of Transportation by the Secretary of Transportation. This Memorandum of Understanding becomes effective as of the last day signed. The following pages comprise the signature pages from each party to this Memorandum.

APPENDIX A
MPO PLANNING AREA
ADOPTED (2023)

French Broad River MPO Planning Area

- Primary Roads
- Interstates
- Municipal Boundary
- Planning Boundary
- County Boundary



COUNCIL ACTION REQUEST
Meeting Date 5/13/25

SUBJECT: Presentation of 2025-26 Budget

AGENDA INFORMATION:

Agenda Location: New Business
Item Number:
Department: Administration
Contact: Rob Hites
Presenter: Rob Hites

BRIEF SUMMARY: Ian Barrett and I will present our proposal for the upcoming 2025-26 fiscal year. We will post the budget online as soon as we complete it and hand out printed copies at the meeting. We will not recommend an increase in ad valorem taxes, electric rates or water rates. We will recommend an increase in sewer rates as we face our first payment of the \$29 million dollar State Revolving Loan (SRF). We will recommend a 2.5% Career Track and a 1% COLA. There will be very little General Fund Capital spending, all coming from the fund balance.

MOTION FOR CONSIDERATION: Accept the budget proposal for information and set a public hearing on the proposed budget for May 27 at =6:00pm at the regular scheduled Town Council meeting

FUNDING SOURCE/IMPACT All funds

ATTACHMENTS: None

MANAGER'S COMMENTS: The Council provided the staff with direction during its winter retreat. Due to the lack of growth in the tax base and economy in general, we will have very little room to move until the revaluation in 2027. We are in for two pretty lean years. Thankfully, the Council has provided the staff with the resources to recruit and retain employees. Our recruiting and retention efforts have been fruitful, and we are near 100% in staffing levels. We could set a special meeting for a budget workshop or set aside ½ of a Council meeting as a work session.