Consider the environment • Conserve resources • Print only when necessary

The Town of Waynesville provides accessible facilities, programs and services for all people, in compliance with the Americans with Disabilities Act (ADA). Should you need assistance or accommodation for this meeting, please contact the Deputy Clerk at: ***(828) 456-8647,*** *eward@waynesvillenc.gov.*

AGENDA
REGULAR MEETING

HISTORIC PRESERVATION COMMISSION
CONFERENCE ROOM 16 SOUTH MAIN STREET
APRIL 6, 2016
WEDNESDAY, 2 PM

A. CALL TO ORDER:

1. Welcome/Announcements
2. Adoption of Minutes
   - ***Motion:*** *March 2, 2016 meeting minutes as presented [or as corrected]*

B. BUSINESS ITEMS:

1. Report from WCU Capstone Projects related to Historic Preservation:
   a. Coley Bartholomew on economic impacts.
   b. Emily Sisler on study list and resources for property owners.

2. Report from Historic Commission Speaker Series Committee.
   - Preparation for April 7 event at Folkmoot Center

C. COMMUNICATIONS FROM STAFF

1. Tour of Francis Mill scheduled for May 4, 2:00pm. Meet at Municipal Building at 1:40 if you would like to ride in Town van.
2. CLG Training on April 15, 2016 Transylvania County Library in Brevard.

D. CALL ON THE AUDIENCE

E. ADJOURN – *The next Meeting is scheduled for May 4, 2015, 2:00pm at Francis Mill.*

TOWN OF WAYNESVILLE
Historic Preservation Commission

9 South Main Street
Waynesville, NC 28786
Phone (828) 456-8647 • Fax (828) 452-1492
www.waynesvillenc.gov

Chairman
Sandra Owen
Board Members
Ann Melton (Vice)
Joanna Swanson
Coley Bartholomew
Bette Sprecher
Peter Sterling
Glenn Duerr
Ronald Sullivan
Alex McKay

Development Services Director
Elizabeth Teague

REGULAR MEETING
HISTORIC PRESERVATION COMMISSION
TOWN OF WAYNESVILLE
MUNICIPAL BUILDING
16 SOUTH MAIN STREET
March 2, 2016

DRAFT

Members present:
Chairman Sandra Owen
Coley Bartholomew
Peter Sterling
Alex McKay
Ron Sullivan
JoAnna Swanson
Ann Melton
Glenn Duerr
Bette Sprecher

Also present:
Development Services Director, Elizabeth Teague
Deputy Clerk, Eddie Ward
Land Use Administrator, Byron Hickox

A. CALL TO ORDER:

1. Welcome and announcements

Chairman Owen called the meeting to order at 2:00 pm, and welcomed everyone. Ms. Elizabeth Teague, Development Services Director, advised the Commission that the historic Herron House Bed and Breakfast had been on the market for quite some time. Also, it was mentioned that the Oak Hill Inn had been sold, and the intention of the new owners is to keep the Inn as is, and possibly add some rooms in the future.

2. Adoption of Minutes

Chairman Sandra Owen noted a correction in the spelling of Glenn Duerr's name.

A motion was made by Commission Member JoAnna Swanson, seconded by Commission Member Glenn Duerr to approve the minutes of the February 3, 2016 as corrected. The motion passed unanimously.

BUSINESS ITEMS:

1. Report on National Register Nomination for Greenhill Cemetery project.

Chairman Owen asked Ms. Teague to give an update on the National Register Nomination for Greenhill Cemetery. Ms. Teague said Mr. Dan Pezzoni of Landmark Preservation Associates, has actively been at work, and has submitted the beginnings of a draft. Mr. Pezzoni's goal is to have a presentation to the Commission by May, and to present to the Board of Aldermen in the summer. The target is to get all reviews done through the State Office and a formal nomination ready for the State Nominating Committee in October 2016. Also, Ms. Teague asked Mr. Pezzoni to review Jones AME Chapel to see if the church might qualify for a nomination as well. Research and nomination of the church could possibly be a project in the future for the Commission.

2. Information on "Health Resorts of the South" book.

Chairman Owen brought everyone's attention to copies of excerpts from a book called "Health Resorts of the South" by George Chapin written in 1892. This book has a full chapter about the Town of Waynesville. These excerpts gave vivid descriptions of Waynesville and its buildings, landscapes, hotels and resorts from that era. Ms. Owen had used these excerpts in a presentation to the Board of Aldermen earlier. There was much discussion about the book, and how amazing it is that Waynesville was showcased in a book of this caliber in that year.

3. Report from Historic Commission Speaker Series Committee.

- Evaluation of Event

Chairman Owen asked Commission Member Peter Sterling for his evaluation of the event which was held on February 4. Mr. Sterling said there were 55 people in attendance. Areas for evaluation include:

1. Public Relations
   Mr. Sterling said the first Haywood Ramblings Flyer was excellent, and this was a very good start for the series. He felt there was a need for potential audience overflow seating.
2. Logistics
   The logistics for the first event was handled very well. Everyone just needs to keep in mind how much support is needed and spread the tasks around to different people.
3. Hospitality
   Mr. Sterling saw no immediate issues with hospitality. He felt Vicki Hyatt was a good choice for the first speaker. The Commission thanks HPC members Bette Sprecher and Joanna Swanson for their work on refreshments.
4. Introduction
   The introduction of the series was good, and included the purpose of the series, which is to make people aware of the Town's historic properties and stories of Waynesville.
5. Assessment
   The consensus of the Commission was that more advertising needs to be done in both newspapers. There was much discussion about places that would accommodate larger crowds if need be. Overall the first in the Haywood Ramblings Speaker Series was a success.

- Changes to poster

Mr. Byron Hickox, Land Use Administrator, presented a new Haywood Ramblings flyer to the Commission. The flyer reflected changes made to the venue from the Board Room of the Town Hall, to the Old Hazelwood School for Mary Ann Enloe and her presentation of "The Nifty Fifties in Hazelwood." The next

change on the flyer was Ann Melton's presentation of "Waynesville's Early Hotels and Boarding Housing." This has been changed from "The Old Way: Dousing, Healing, and Knowing the Signs." Members were encouraged to distribute the new flyer around the Town.

4. Discussion of Historic Markers

Ms. Teague said there had been several requests for historic markers to be placed in Frog Level. There are no specific standards for markers in this area, and Ms. Teague asked the Commission if they would like for this to be a project in the coming year. Something that the Commission can consider are possible matching funds from the Town for the markers which would encourage participants in the project. One of the concerns brought up by the Commission was about how strict the standards would be for the placement of the markers. Ms. Teague suggested mailing letters to the National Registry building owners from the Commission and asking if they would be interested in obtaining markers for their buildings. This project will be discussed further at a future meeting.

Ms. Teague asked the Commission to dedicate the next regular meeting to a presentation by Commission Member Coley Bartholomew. Ms. Bartholomew and another Western Carolina student are doing a special project in the field of historic preservation in order to obtain their Master's degree. All Commission members were in agreement.

Commission Member Alex McKay said he had been approached by the Downtown Waynesville Association to display some of his historic collections at the Appalachian Lifestyle Festival to be held in June. Mr. McKay said he would like to display the Commission's Historic Waynesville books, and possibly posters featuring the speakers in the Haywood Rambling series and photographs from the Greenhill Cemetery tour. All members felt this would be good advertisement for the Historic Preservation Commission.

Commission Member Glenn Duerr spoke about a project that he thought would be a good idea for this Commission. He said in the City of Hendersonville the Historic Preservation Commission gives students a coloring book featuring landmarks in the city. The Commission discussed the possibility of creating a similar coloring book of Waynesville, and what could be included in the book. Mr. Duerr volunteered to contact the Historic Commission in Hendersonville and obtain the specifics of producing the book.

C. COMMUNICATIONS FROM STAFF

1. Tour of Francis Mill scheduled for May 4, 2016 at 2:00 p.m.

Ms. Teague reminded the Commissioners to keep the date of May 4, 2016 for the Francis Mill tour.

D. CALL ON THE AUDIENCE

No comments.

E. ADJOURN- The next meeting is scheduled for April 6, 2016, 2:00 p.m.

With no further business, a motion was made by Commission Member Bette Sprecher, seconded by Commission Member Alex McKay, to adjourn at 3:12 p.m. The motion passed unanimously.

Eddie Ward, Deputy Clerk

Sandra Owen, Chairman

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REGULAR MEETING
HISTORIC PRESERVATION COMMISSION
TOWN OF WAYNESVILLE
MUNICIPAL BUILDING
16 SOUTH MAIN STREET
March 2, 2016

Members present:
Chairman Sandra Owen
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Eddie Ward, Deputy Clerk

Sandra Owen, Chairman

HISTORIC PRESERVATION COMMISSION

Certified Local Government Training

9:30 AM – 4:00 PM

April 15, 2016

Transylvania County Library, Rogow Meeting Room

414 N. Main Street, Brevard, North Carolina

9:00-9:30 REGISTRATION

9:30 WELCOME and INTRODUCTION - County Commissioner and JHPC Chairman Ellen Harris

9:45 -10:30 Laurie Mitchell, Local Preservation Commissions Coordinator, North Carolina State Historic Preservation Office (HPO): Commission basics, including the importance of good design guidelines, education and outreach opportunities, roles and responsibilities in your community, and how to make a motion.

10:30-10:45 BREAK

10:45-11:30 Annie McDonald, Survey & National Register Coordinator, HPO: Annual planning for commissions, including grant opportunities and identifying priorities such as architectural survey and local designations.

11:30-12:00 Marcy Thompson, Local History Librarian and JHPC Secretary: Explore how the Heart of Brevard has changed and grown, as well as remained the same for over a hundred years. The presentation will also highlight the development of an outreach program with the modifications for different audiences.

12:00-1:30 LUNCH: On your own; a downtown map with restaurant options will be provided and a Food Truck is available across the street.

1:30-2:15 Jennifer Cathey, Restoration Specialist, HPO: Overview of the Secretary of the Interior's Standards, including weatherization and sustainability. The new 2016 state historic tax credit program will also be covered.

2:15 – 2:45 Amber Kidd, Environmental Review Specialist, HPO: Discussion on Section 106 and the Environmental Review process and how it relates to commission work.

2:45-4:00 pm Ellen Pratt Harris AIA: Historic Highlights of Brevard including two historic districts and Silvermont Mansion, the 1917 home of Brevard's leading industrialist. Phased rehabilitation efforts of the buildings and the grounds will be presented by Harris Architects and the Silvermont museum will be opened. Silvermont is located at 364 E. Main Street; either a ½ mile walk or ride. Silvermont history.

4:00 ADJOURN

After the training or during lunch visit the Rowell Bosse North Carolina Room at the Transylvania County Library to view hundreds of photographs of Brevard and Transylvania County, most from the early to mid-1900s. Over 200 photos of downtown Brevard can also be viewed online at DigitalNC.org.