

## TOWN OF WAYNESVILLE, NC

### Board of Aldermen – Regular Meeting

Town Hall, 9 South Main Street, Waynesville, NC 28786

Date: **June 24, 2014** Time: **7:00 p.m.**

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(828) 452-2491

[aowens@waynesvillenc.gov](mailto:aowens@waynesvillenc.gov)

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#### A. CALL TO ORDER - Mayor Gavin Brown

1. Welcome/Calendar/Announcements
2. Adoption of Minutes

**Motion:** To approve the minutes of June 6, 2014 (special called Budget Work Session) and June 10, 2014 (regular meeting), as presented [or as corrected].

#### B. NEW BUSINESS

3. Street Closure Request – Rolling Closure Miller to Eagle Nest and back
  - a. SOAR 5K Run – ~~October 18, 2014~~ (request of Andrea Wackerle, Soar Inc.)  
(October date TBA – to not conflict with existing festivals)

**Motion:** To approve a rolling street closure for the SOAR 5K race and Kid's Run on Saturday, October XX, 2014 beginning at 8:00 a.m.

#### C. PUBLIC HEARING

4. Public Hearing to consider Fiscal Year 2014/2015 Proposed Budget (continued from regular meeting of June 10, 2014)

**Motions:**

- 1) To re-open the public hearing.
- 2) To close [or continue] the public hearing.

[the board may adopt the FY14-15 budget following the close of the public hearing, or may continue the public hearing to a date certain, but must adopt a budget no later than July 1, 2014]

TOWN OF WAYNESVILLE – REGULAR SESSION AGENDA

June 24, 2014

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5. Adoption of FY14-15 Annual Operating Budget  
FY 14-15 Budget Ordinance # O-05-14

**Motion:** *To adopt Budget Ordinance #0-05-14 establishing the FY14-15 annual operating budget for the Town of Waynesville, as presented.*

6. Adoption of FY14-15 Financial Operating Plan for Two Internal Service Funds (#O- 06-14)

**Motion:** *To adopt the Resolution on Financial Operating Plan for Two Internal Service Funds (#06-14), Asset Services Management and Garage Operations, as presented.*

7. Adoption of FY14-15 Fee Schedule

**Motion:** *To adopt the FY14-15 Fee Schedule, as presented.*

8. Adoption of FY14-15 Special Appropriations Schedule

**Motion:** *To adopt the FY14-15 Special Appropriations Schedule, as presented.*

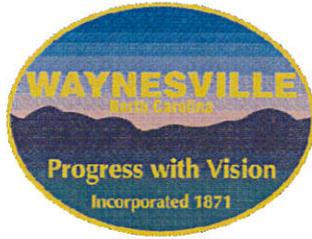
**D. COMMUNICATIONS FROM STAFF**

9. Town Manager – Marcy Onieal
- Employee Recognitions
    - Public Services EOM – April and May
    - Waste Water Treatment Staff Achievements
  - Project Updates
  - Legislative Updates
  - NCDOT Priority Funding Request
  - Request of Resolution of Support by Junaluska Sanitary District
10. Town Attorney – Woody Griffin

**E. COMMUNICATIONS FROM MAYOR & BOARD OF ALDERMEN**

**F. CALL ON THE AUDIENCE**

**G. ADJOURN**



# TOWN OF WAYNESVILLE

PO Box 100  
 16 South Main Street  
 Waynesville, NC 28786  
 Phone (828) 452-2491 • Fax (828) 456-2000  
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## CALENDAR June 24, 2014

| 2014   |  |
|--|--|
| <b>Mon, Jun 23</b><br>5:30 dinner/6:00 meeting<br>Maggie Valley Town Hall            | Haywood County Council of Governments<br>Town of Maggie Valley Hosting   |
| <b>Tue, Jun 24</b><br>8:00 – 9:00 AM<br>Fire Station #1                              | Health Insurance Orientation Meeting – all Town Subscribers  |
| <b>Tue, Jun 24</b><br>7:00 PM<br>Board Room, 9 S. Main                               | Board of Aldermen Meeting-Regular Session<br>(Budget Adoption)   |
| <b>Thur, Jun 26</b><br>4:30 – 8:30 PM<br>Folkmoot Building (old<br>Hazelwood School) | Open House and Visioning for future of Folkmoot Building and<br>Community Events   |
| <b>Fri, Jun 27</b><br>5:30 – 9:00 PM<br>Historic Courthouse Area                     | Friday Night Street Dance – sponsored by Downtown Waynesville<br>Association, Town Of Waynesville, Smoky Mountain Folk Festival<br>Street closure Depot Street to Justice Center |
| <b>Fri, Jul 4</b><br>11:00 AM – 3:00 PM<br>Main Street                               | Stars and Stripes Celebration – Kids on Main Parade at 11:00 a.m. –<br>Mayor to lead<br>Street closure at the top of Miller Street   |
| <b>Fri, Jul 4</b>  | Independence Day Holiday<br>Town Offices Closed  |
| <b>Fri, Jul 4</b>  | Boundary Street Block Party<br>Street Closure – Boundary and Walnut and Boundary and N. Main<br>Street and Mead Street   |
| <b>Tue, Jul 8</b><br>7:00 PM<br>Board Room, 9 S. Main                                | Board of Aldermen Meeting-Regular Session  |
| <b>Fri, Jul 11</b><br>5:30 – 9:00 PM<br>Historic Courthouse Area                     | Friday Night Street Dance – sponsored by Downtown Waynesville<br>Association, Town Of Waynesville, Smoky Mountain Folk Festival<br>Street closure Depot Street to Justice Center |
| <b>Sat, Jul 12</b><br>9:00 AM  | Litter Clean Up – Haywood County<br>Location TBD   |
| <b>Thu, Jul 17</b><br>Time TBA<br>248 N. Main Street                                 | Ribbon-cutting/Grand Opening – Wells Event Center  |
| <b>Sat, Jul 19</b><br>10:00 AM – 5:00 PM<br>Downtown Waynesville                     | ArtFest – sponsored by Haywood County Arts Council<br>Street closure from Pigeon to Justice Center to begin at 9:00 p.m.<br>Friday July 18 <sup>th</sup>                         |

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| Th-Su, Jul 17-27<br>Various venues  | Folkmoot Festival   |
| Tue, Jul 22<br>7:00 PM<br>Waynesville Rec Center  | Board of Aldermen Meeting-Joint Session:<br>Appreciation and Orientation Session for Boards and Commissions Members   |
| Fri, Jul 25<br>5:30 – 9:00 PM<br>Historic Courthouse Area                                     | Friday Night Street Dance – sponsored by Downtown Waynesville Association, Town Of Waynesville, Smoky Mountain Folk Festival<br>Street closure Depot Street to Justice Center           |
| Sat, Jul 26<br>10:00 AM – 1:00 PM<br>Downtown Waynesville                                     | Folkmoot Parade of Nations; elected officials to speak at 10:00 a.m. at on the Historic Courthouse steps<br>Street Closure from Justice Center to Academy Street                        |
| Mon, Jul 28<br>6:00 PM<br>Cherokee, Chestnut Tree Inn   | Southwestern Commission Annual Dinner   |
| Sat, Aug 2<br>9:00 AM – Noon<br>Downtown Waynesville  | Sarge's 9 <sup>th</sup> Annual Dog Walk<br>Street Closure from Justice Center to Church Street  |
| Sat, Aug 2<br>2:00 – 9:00 PM<br>(Sculpture Dedication at 5 PM)<br>Commerce Street, Frog Level | The First Annual Frog Hop Festival and WPAC Dedication of Chasing Tadpoles<br>2-4 pm Kids Rock Hop and Creek Raft<br>5 pm WPAC Artwork Dedication<br>6-9 pm Frog Hop Art and Music Fest |
| Fri, Aug 8<br>5:30 – 9:00 PM<br>Historic Courthouse Area                                      | Friday Night Street Dance – sponsored by Downtown Waynesville Association, Town Of Waynesville, Smoky Mountain Folk Festival<br>Street closure Depot Street to Justice Center           |
| Sat, Aug 9<br>9:00 AM   | Litter Clean Up – Town of Clyde<br>Location TBD   |
| Tue, Aug 12<br>7:00 PM<br>Board Room, 9 S. Main   | Board of Aldermen Meeting-Regular Session   |
| Sat, Aug 16<br>Lake Junaluska Gym   | Blue Ridge Breakaway<br>Chamber of Commerce   |
| Fri, Aug 22<br>5:00 – 10:00 PM<br>Main Street   | Main Street Mile – benefitting Shriners Hospital<br>Street Closure of Main Street   |
| Mon, Aug 25<br>5:30 dinner/6:00 meeting<br>Location TBA                                       | Haywood County Council of Governments<br>Haywood County Hosting   |
| Tue, Aug 26<br>7:00 PM<br>Board Room, 9 S. Main   | Board of Aldermen Meeting-Regular Session   |
| Sat, Aug 30<br>7:00 – 10:00 PM<br>Downtown Waynesville  | Block Party Street Dance – sponsored by Downtown Waynesville Association<br>Street Closure Main Street from Church Street to Justice Center   |

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| Mon, Sep 1   | Labor Day Holiday<br>Town Offices Closed  |
| Tue, Sep 9<br>7:00 PM<br>Board Room, 9 S. Main                     | Board of Aldermen Meeting-Regular Session   |
| Sat, Sep 13<br>9:00 AM   | Litter Clean Up – Town of Maggie Valley<br>Location TBD   |
| Mon, Sep 22<br>7:00 PM<br>Cherokee, Chestnut Tree Inn              | Southwestern Commission Board Meeting   |
| Tue, Sep 23<br>7:00 PM<br>Board Room, 9 S. Main                    | Board of Aldermen Meeting-Regular Session   |
| Sat, Oct 11<br>10:00 AM – 5:00 PM<br>Downtown Waynesville          | Church Street Art & Craft Show - sponsored by Downtown Waynesville Association<br>Street closure from Pigeon Street to Justice Center to begin at 9:00 p.m. Friday Oct 10 <sup>th</sup>   |
| Tue, Oct 14<br>7:00 PM<br>Board Room, 9 S. Main                    | Board of Aldermen Meeting-Regular Session   |
| Sat, Oct 18<br>10:00 AM – 5:00 PM<br>Downtown Waynesville          | Haywood County Apple Festival – Co-sponsored by Haywood Cooperative Extension Svcs, Haywood Apple Growers, Chamber, DWA and TOW<br>Street closure from Pigeon Street to Justice Center to begin at 9:00 p.m. on Friday Oct 17 <sup>th</sup> |
| Mon, Oct 27<br>5:30 dinner/6:00 meeting<br>Municipal Bldg Mtg Room | Haywood County Council of Governments<br>Town of Waynesville Hosting  |
| Tue, Oct 28<br>7:00 PM<br>Board Room, 9 S. Main                    | Board of Aldermen Meeting-Regular Session   |
| Tue, Nov 11  | Veteran's Day Holiday<br>Town Office Closed   |
| Mon, Nov 24<br>7:00 PM<br>Cherokee, Chestnut Tree Inn              | Southwestern Commission Board Meeting   |
| Tue, Nov 25<br>7:00 PM<br>Board Room, 9 S. Main                    | Board of Aldermen Meeting-Regular Session   |
| Th-Fr, Nov 27-28   | Thanksgiving Day Holiday<br>Town Offices Closed   |
| Mon, Dec 8<br>6:00 PM<br>Downtown Waynesville                      | Waynesville Christmas Parade – sponsored by the Town of Waynesville, Waynesville Kiwanis Club and DWA<br>Rolling street closure from North Main & Walnut to Bogart's Restaurant   |

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| Tue, Dec 9<br>7:00 PM<br>Board Room, 9 S. Main        | Board of Aldermen Meeting-Regular Session   |
| Sat, Dec 13<br>6:00 – 9:00 PM<br>Downtown Waynesville | A Night Before Christmas – sponsored by Downtown Waynesville Association<br>Street closure Pigeon Street to Depot Street beginning at 5:00 p.m. |
| We-Fr, Dec 24-26                                      | Christmas Holiday<br>Town Offices Closed  |

### Board and Commission Meetings – July

|  |  |  |
|--|--|--|
| July 1<br>1st Tuesdays<br>5:30 PM                    | Board of Adjustment                    | Town Hall – 9 S. Main Street                       |
| July 2<br>1st Wednesdays<br>2:00 PM                  | Historic Preservation Commission       | Town Hall – 9 S. Main Street                       |
| July 2<br>1st Wednesdays<br>5:30 PM                  | Waynesville Housing Authority          | Waynesville Towers – 65 Church Street              |
| July 10<br>2nd Thursdays<br>4:00 PM                  | Public Art Commission                  | Town Hall – 9 S. Main Street                       |
| July 21<br>3rd Mondays<br>5:30 PM                    | Planning Board                         | Town Hall – 9 S. Main Street                       |
| Ju22<br>3rd Tuesdays<br>10:00 AM                     | ABC Board                              | ABC Office – 52 Dayco Drive                        |
| July 22<br>3rd Tuesdays<br>5:30 PM                   | Recreation & Parks Advisory Commission | Rec Center Office – 550 Vance Street               |
| Meets Quarterly;<br>no meeting scheduled<br>for June | Community Action Forum                 | Police Department Training Room – 9 S. Main Street |
| Meets as needed;<br>no meeting scheduled<br>for June | Firemen’s Relief Fund Board            | Fire Station 1 – 1022 N. Main Street               |

### BOARD/STAFF SCHEDULE

|                       |            |   |
|-----------------------|------------|---|
| Fr-Sa, Jul 25 – Aug 9 | Town Clerk | Vacation  |
| Su-We, Sep 14-17      | Manager    | ICMA 100 <sup>th</sup> Annual Conference<br>Charlotte, NC |

**MINUTES OF THE TOWN OF WAYNESVILLE BOARD OF ALDERMEN  
SPECIAL CALLED MEETING  
JUNE 6, 2014**

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**THE WAYNESVILLE BOARD OF ALDERMEN** held a special called meeting on Friday, June 6, 2014 at 9:00 a.m. in the conference room of the Municipal Building, 16 South Main Street, Waynesville, NC.

**A. CALL TO ORDER**

Mayor Brown called the meeting to order at 9:00 a.m. with the following members present:

Mayor Gavin Brown  
Alderman Gary Caldwell  
Alderman Julia Freeman  
Alderman J. Wells Greeley  
Alderman LeRoy Roberson

The following staff members were present:

Marcy Onieal, Town Manager  
Amie Owens, Town Clerk  
Eddie Caldwell, Finance Director  
James Robertson, Tax Collector  
David Foster, Public Services Director

Representing the Media:

Becky Johnson, Smoky Mountain News  
Mary Ann Enloe, The Mountaineer  
Holly Kays, Smoky Mountain News

The purpose of the special called meeting was to discuss the proposed FY 2014/2015 budget.

Call to Order and Announcements

Mayor Gavin Brown welcomed everyone to the meeting explained that this budget is a work in progress and that key considerations should be the balance between what the citizens of the Town expect and what is needed for continued future growth. He reminded members that if they had questions to please ask and be interactive in this session. Mayor Brown noted that the focus of this first meeting was revenues. He called on Manager Onieal for other announcements.

Manager Onieal made the following announcements:

- There is no break built in to the schedule for this meeting; members may move about as necessary
- Smoky Mountain News will be hosting an event from 5 – 7 p.m. to celebrate 15 years in business and the move to their new facility on Montgomery Street. The Mayor, Aldermen and Staff are invited to attend.
- Board packets are ready and should be acquired before leaving today.
- If any of the Board are having difficulty setting up their new emails on their tablets or phones – Ms. Onieal or Ms. Owens will be happy to assist and will come to offices or homes as necessary.

### Introduction

Manager Onieal began by explaining that this is an informal work session, focusing on critical topics related to revenues. She noted that the projections/estimates were difficult this year due to the climate of uncertainty. Manager Onieal noted four areas that have impacted the budget for the upcoming year including:

- Economic decline/7 year recession and no natural growth
- Loss of a series of revenues – ABC, County subsidies for Recreation and Solid Waste
- Legislative changes – business privilege license – no revenue after 2015
- Lake Junaluska – will take 2 years before revenues are available and if the merger is approved in this session, it will be a full year before the merger occurs

### Manager's Recommendations

Manager Onieal explained that the past years have been difficult, but the upcoming years will be more so. The main consideration is whether or not to proceed as is or do we consider additional cut backs? Manager Onieal recommended a 3¢ increase to the tax rate as cut backs have already been made. The General Fund is supported by the tax rate.

Manager Onieal noted that when she became manager, there were two goals that the Board set for her – the merger and the transition of the IT infrastructure. The merger with Lake Junaluska is now in the hands of the legislators, but a great deal of progress has been made. The IT transition is in process with completion this fall. She noted some of the other areas where improvements have been made including:

- Implementation of Wellness initiatives and wellness programming for staff which will impact health care costs.
- Succession planning including training and mentoring; all departments are developing plans
- Participation in a number of planning efforts including the Opt In and Grow WNC initiatives as well as the North and South Main Street development plan

Manager Onieal called attention to the goals set by the Board at their retreat in March. She noted that these priorities were considered for this budget process. These areas are incorporated by staff and used as a means for to apply priorities for resources.

### Key Elements to the Budget

Manager Onieal discussed fund comparisons between the FY 2104 budget and the proposed FY 2105 budget highlighting the various increases and decreases to the various funds. She called attention to the increase in the Asset Management Fund which is an internal service line. This fund captures functions shared by departments such as IT, purchasing, public services administration, etc...

Finance Director Caldwell explained that these shared services had not been allocated previously; however, the cost allocation formulas will allow for a more accurate reflection of the organization. Manager Onieal added that the comparison for FY 14 and FY15 would not be equivocal, but moving forward it will provide a more comprehensive financial picture and allow for better reporting and more accurate cost allocation than has previously been employed.

Manager Onieal then covered the fund balance appropriations. She noted that it is considered acceptable to use fund balance to balance the budget, or get over a short cash flow problem, spend for one-time capital projects or to exchange one longer-term asset for another, but that it was not good to

use this savings account to fund regular ongoing operational needs.. Ms. Onieal distributed information showing a history of the Fund Balance usage from 2007 through 2013. Manager Onieal added that Mr. Caldwell tries to maintain fund balance as close as possible to like-size towns which typically runs 35-40%. If the current budget is approved, the fund balance will be at approximately 25%. She indicated there is nothing inherently wrong with maintaining fund balance at the 25% level, but that if actually spent, the LGC would not look favorably upon such a dramatic decrease in a single year. She did note that budgeted fund balance in the General Fund was dropping from \$1.6 million in FY13-14 to \$1.2 million in the proposed budget.

Manager Onieal explained that there were no frivolous requests from departments, no capital projects and no vehicle or equipment purchases other than scheduled replacements. She added that one of the actions taken to save monies was to use lapsed salaries and hold vacant positions open as long as possible, although there is not a formal policy in place to freeze positions..

Manager Onieal moved to the revenue recommendations. She highlighted the proposed tax rate increase and noted that there had not been an increase in ten (10) years; the last adjustment was a fraction of one cent intended to keep the Town at a revenue neutral position upon County revaluation of properties. The Municipal Service District tax rate and Solid Waste and all other fees remain the same as in FY13-14. There are proposed increases in the water and sewer rates of 5% which is consistent with the 2006 Asset Management Plan and a \$1.00/month increase in residential base electric rates through August 1, 2014 to reach parity with Duke Progress rates.

Manager Onieal commented that most municipalities have had to increase the tax rates due to the economy in the last 2-3 years. The primary revenue sources that comprise the General Fund are fees and taxes, and municipalities are legally limited as to how they can raise additional funds for ongoing operations. She added that the merger with Lake Junaluska would allow for a little breathing room and flexibility in budget management in the General Fund, but until that happens or until debt begins to fall off, or until the economy improves significantly, the budget is quite constrained on the revenue side.

Mr. Caldwell explained that due to legislation enacted, that the electric franchise fee is disappearing but that new sales tax of 7% will be added for all customers, resulting in an increase to customers which must be passed through to customers by both public and private utilities.. There is a potential for 40% of this fee to be allocated back to municipalities, but this is discretionary and may not occur. Mr. Caldwell confirmed that this would mean that Waynesville customers will pay at least 4% more than they have been accustomed to paying.

Manager Onieal briefly discussed expenditure considerations and explained that the work session on June 17<sup>th</sup> would focus on expenditures.

Manager Onieal covered the final aspect of her budget message and explained that there have been multiple areas where cost increases or lost revenues have been absorbed by the Town. Three ways that the Town has been able to absorb these lost revenues is by:

1. Increasing operational efficiencies
2. Holding positions open and utilizing lapse salaries
3. Increased utilization of fund balance and utility transfers

Manager Onieal highlighted several areas where the General Fund has had to be used to make up for loss of revenues, totaling nearly \$1 million dollars over the last several years. Manager Onieal

acknowledged that the next few years would be financially tight but keeping the level of service high and maintaining the strategic vision of the organization are the ultimate goals.

Mr. Caldwell explained that unfortunately revenues are stagnant with no natural growth occurring. Both he and Manager Onieal are concerned that use of fund balance is occurring more than they are comfortable with and having an increase in the tax rate is the best way to replenish the General Fund for use in the future.

Manager Onieal asked Tax Collector, James Robertson, to provide information regarding the legislative action that eliminates the business privilege license tax and impacts to the Town. Mr. Robertson explained that for FY 14-15 there will be minimal impact, the only change will be that collections will be allowed only for those businesses physically within the town limits; revenue will be lost from those businesses such as contractors who work within the town limits, but their offices are outside of town limits. After July 1, 2015, the business license tax is repealed and the impact will be close to \$150,000 annually or almost 1.5¢ on the tax rate.

Manager Onieal expressed her thanks to Mr. Caldwell for his efforts with this budget and opened the floor up to the Board for questions or discussion.

#### Questions and Discussion

Mayor Brown asked if there was any way to restructure the debt via financing options to help recoup the loss of investment income. Mr. Caldwell explained that it may be possible and he would compile information for presentation to the Board at the next work session.

Mayor Brown asked about the loss of \$80,000 from Haywood County for solid waste costs to drive to White Oak. Manager Onieal responded that she had recently received confirmation from the County Manager stating that these funds were not included in the County's budget this year.

Mayor Brown inquired if the Tourism Development Authority proposed group marketing coordinator, who would be partially supported by funds from municipalities and county, had been included in this budget. Manager Onieal responded that although she had initially included it in the proposed budget, she removed it upon confirmation that the other jurisdictions did not include it in their budgets.

Discussion was held regarding the various economic development incentives for businesses on South Main Street and the timetables for when these incentives are to end. Mr. Caldwell explained that the packages varied and were being charged in accordance with agreements signed.

Manager Onieal inquired if the Board had specific topics that they wished to have information on for the next work session regarding expenditures.

Alderman Caldwell asked about the special appropriations for Folkmoot and HART. As they are already receiving funds from the Town, would it be best to have a total appropriation of \$25,000 for each and let the organization utilize the funds to their best benefit, and allow other agencies the opportunity to benefit from funding. The same question was posed related to the Chamber and EDC as they will be one unit beginning July 1, 2014.

Manager Onieal noted that the Public Hearing will be held on June 10, 2014 and if the board is not ready to approve the budget, they can open the public hearing and continue it to the next meeting, if

necessary. She reminded the board that there is also time to schedule additional workshops if that would be helpful but that the budget must by law be adopted no later than July 1, 2014.

**G. ADJOURN**

*There being no further business to discuss, Alderman Greeley made a motion, seconded by Alderman Caldwell, to adjourn the meeting at 11:17 a.m. The motion passed unanimously.*

ATTEST

\_\_\_\_\_  
Gavin A. Brown, Mayor

\_\_\_\_\_  
Marcia D. Onieal, Town Manager

\_\_\_\_\_  
Amanda W. Owens, Town Clerk

**MINUTES OF THE TOWN OF WAYNESVILLE BOARD OF ALDERMEN  
REGULAR MEETING  
JUNE 10, 2014**

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**THE WAYNESVILLE BOARD OF ALDERMEN** held their regular meeting on Tuesday, June 10, 2014 at 7:00 p.m. in the board room of Town Hall, 9 South Main Street, Waynesville, NC.

**A. CALL TO ORDER**

Mayor Brown called the meeting to order at 7:00 p.m. with the following members present:

Mayor Gavin Brown  
Alderman Gary Caldwell  
Alderman Julia Freeman  
Alderman J. Wells Greeley  
Alderman LeRoy Roberson

The following staff members were present:

Marcy Onieal, Town Manager  
Woodrow Griffin, Town Attorney  
Amie Owens, Town Clerk  
Eddie Caldwell, Finance Director

Representing the Media:

Mary Ann Enloe, The Mountaineer

1. Welcome /Calendar/Announcements

Mayor Gavin Brown welcomed everyone to the meeting and asked Manager Onieal to review the calendar events.

Manager Onieal explained that there were not any changes to the calendar and highlighted several dates including:

- June 14 – Appalachian Lifestyle Celebration
- June 17 – Budget Work Session at 5:30 p.m.; light supper will be served beginning at 5:00 p.m.
- June 19 – Chamber of Commerce Annual Banquet at 5:30 p.m.

Mayor Brown added that the first meeting of the newly modified Economic Development Commission has occurred and that this function will be under the Chamber of Commerce beginning July 1, 2014.

2. Adoption of Minutes

***Alderman Caldwell made a motion, seconded by Alderman Greeley, to approve the minutes of the May 27, 2014 (regular meeting session) as presented. The motion carried unanimously.***

**B. REPORTS & PRESENTATIONS**

3. Tuscola High School Air Force JROTC Presentation and Request for FY 2015 Funding

Four cadets, Lt. Col. Stefan Emsheimer, First Lt. Austin Cowan, Captain Makayla Moore and Technical Sergeant Joy Kelly, representing the Tuscola High School Air Force JROTC (AFJROTC) provided a presentation relating to their community service and various activities including various color guard flag training and ceremonial participation, as well as assistance within their school. Lt. Col. Emsheimer explained that due to the federal sequestration, Tuscola's AFJROTC has had diminished funding. He requested consideration for continued support of the program. Lt. Col. Emsheimer added that the funding would primarily support the sponsorship of the annual Veterans Day Luncheon.

Mayor Brown commented that AFJROTC and Pisgah High Schools Naval JROTC would be called upon to participate in the welcome home ceremony for the 211<sup>th</sup> either in August or November.

Alderman Roberson clarified that the program had been receiving funds from the federal government and now were not and asked how the program received funding. Lt. Col. Emsheimer explained that AFJROTC members held several fundraisers throughout the year to ensure that they could continue services such as the Veterans Day Luncheon.

Alderman Caldwell commended the AFJROTC representatives for what they do for the community.

Mayor Brown thanked the cadets for their presentation and added that he would not ask for a vote, but that this request is in the budget.

**C. NEW BUSINESS**

4. Street Closure Requests

a. Main Street Mile

Manager Onieal explained that a request had been received from Dr. Eric Yarrington related to street closure for the Main Street Mile. This is an annual event to raise funds for Shriner's Hospital and has previously been approved. The closure will affect portions of North and South Main Streets, including cross streets.

B. Boundary Street Block Party

A request was received via email from Sheila Mraz on behalf of the Boundary Street residents for a street closure for their annual 4<sup>th</sup> of July block party. This closure would be for two blocks of Boundary Street including Walnut and North Main entrances. This has been an annual event with Board approval for the past nine years.

***Alderman Greeley made a motion, seconded by Alderman Roberson to approve the street closures for the Main Street Mile and the Boundary Street Block Party as presented. The motion carried unanimously.***

5. Presentation and Public Hearing to consider Fiscal Year 2014/2015 Proposed Budget

Manager Onieal provided an overview of the proposed budget. She explained that the next few years would be difficult; the region is coming out of an economic decline slower than expected. There have been sources of revenue that have been removed by both state and county resources and not replaced. Manager Onieal commented that the Town has been fortunate in the previous years to accommodate the loss of revenues; however, looking ahead there is not much relief projected within the next couple of years.

Manager Onieal explained that operating costs were down slightly from \$30 million to \$29.7 million or a 1.2% decrease. She noted the commitment to holding the level of services constant with no new projects budgeted and holding the line on vehicle and other purchases. In order to meet next year's budget, there should be a revenue adjustment and Manager Onieal recommended a three-cent (3¢) tax increase per \$100 valuation. She added that there has not been a tax increase in over a decade. Manager Onieal indicated that each penny added to the tax rate generates approximately \$100,000.

Manager Onieal reported that all other general fund fees would remain the same with no changes. The water and sewer rates would increase by 5% in keeping with the 2006 asset management plan and electric rates would be increasing to reach parity with Duke Energy Progress customers. Manager Onieal reminded members that the electric rate will have to be reviewed again when considering and negotiating of the wholesale energy rates for contract renewal.

Manager Onieal touched on expenditures and noted that no new positions were added; however, due to new requirements in state and federal law, there is a request to convert two positions from part-time to full-time, one in Recreation and one in Public Services. She explained that these employees were working close to a full-time schedule already and that due to state and federal requirements, the Town was already required to provide these part-time employees health and retirement benefits.

Manager Onieal explained that operating costs were increasing slightly due to fuel costs, materials and supplies. She highlighted special appropriations which are customarily included in the budget as a means to support local non-profits who provide public services that the Town would have to undertake if not for these agencies. Manager Onieal noted the biggest increase in costs is related to health insurance. The annual renewal quote was 27% higher than in the current year and totaled approximately \$2.2 million, on an \$8 million payroll. Manager Onieal, Finance Director Caldwell and Human Resources Director Langston were able to negotiate with BCBS and will be moving to a different plan that is within the proposed budget projection and still provide equivalent benefits for employees and retirees.

Manager Onieal highlighted the proposed salary adjustments including a 1% Cost of Living Adjustment (COLA) and 2.5% for career track progression adjustments including training and tuition reimbursement. She noted the continuation of the Wellness Program and incentives.

Manager Onieal noted the amount of revenues lost in recent years and explained that based on the amount, this puts pressure on the General Fund. She highlighted some of the

areas where revenue has been lost including two county reimbursements for Recreation and Solid Waste; no ABC distributions due to the construction of their new facility; lost sweepstakes and business privilege license fees; the amount of sales tax still down by approximately \$200,000 and there is virtually no investment income.

Manager Onieal noted that there was some potential relief in sight, just several years away. As the economy rebounds this should provide some relief. Other areas that could make a difference in future years include: the merger with Lake Junaluska will allow for some economies of scale to take some of the pressure off; revaluation done by Haywood County in 2017; and roll off of debt in 2017/18.

Manager Onieal concluded by expressing that the Town either has to adjust revenues or discuss what cuts could be made to services, programs or could be done without.

### Public Hearing

Town Attorney Griffin opened the public hearing at 7:20 p.m.

Attorney Griffin explained the rules of procedure for those wishing to address the Board.

No one addressed the board.

Attorney Griffin closed the public hearing at 7:22 p.m.

Mayor Brown noted that there is much to consider and noted that the budget had to be approved by June 30. He added that the Board and staff will work diligently to make the best decisions for all.

### 6. Appointments to Boards and Commissions

Manager Onieal reported that vacancies for all boards and commissions were advertised, the applicants and chairpersons of each board or commission contacted related to these appointments.

Manager Onieal noted that the Board had agreed to the implementation of term limits for boards and commissions previously; however, no start date had been determined so there are candidates who may have served more than the requisite two consecutive three-year terms (total of 6 years). Mayor Brown polled the members and all were in agreement that this term limit requirement should begin with the appointments for July 1, 2014.

Manager Onieal asked Ms. Owens to announce the candidates and provide any recommendations received from the respective board or commission. All Board members utilized ballots for their selections. No formal motions are required only the reporting of the vote tallies. The ballots will remain on file for documentation purposes.

**ABC Board - (1) vacancy (3-yr term ending June 30, 2017)**

There were two (2) applicants – Jack Swanger and David Messer. There was a recommendation from the ABC Board Chair that Mr. Swanger be re-appointed since he was instrumental in getting the new ABC building completed.

From the ballot tally, Mr. Swanger received five (5) votes and is re-appointed to the ABC Board.

**Historic Preservation Commission – (4) vacancy (3-yr term ending June 30, 2017)**

There were four (4) applicants – Glenn Duerr, Peter Sterling, Ronald Sullivan, and Joanna Swanson. The recommendation from the Historic Preservation Commission Chair is to accept all applicants.

From the ballot tally all four applicants received five (5) votes. All applicants are appointed to this commission.

**Planning Board – (3) vacancies, (1) must represent ETJ (3-yr terms ending June 30, 2017)**

There were six (6) applicants – Lee Bouknight, Beth Dunaway, Charles John Gisler, Robert Herrmann, Patrick McDowell (ETJ Representative) and Dan Schultz.

From the ballot tally, Mr. McDowell received five (5) votes; Mr. Herrmann and Mr. Bouknight received four (4) votes. Both Mr. McDowell and Mr. Bouknight are re-appointed to the Planning Board and Mr. Herrmann is appointed for his initial term. Due to the fact that Mr. McDowell is representing the ETJ, his appointment must also be made by the Haywood County Board of County Commissioners.

**Public Art Commission – (3) vacancies (3-yr term ending June 30, 2017)**

There were three (3) applicants – RoAnne Barrett, Sarah Jane League and Charles Mills. The recommendation from the Public Art Commission Chair is to accept all applicants.

From the ballot tally, all three applicants received five (5) votes. All applicants are appointed to this commission.

**Recreation and Parks Advisory Board – (3) vacancies (3 yr-term ending June 30, 2017)**

There were seven (7) applicants – Michelle Claytor, Natalie Cowan, Megan Hauser, David Messer, Kenneth Mull, Dan Schultz and Kelly Vreeland.

From the ballot tally – Mr. Mull received five (5) votes; Ms. Claytor and Mr. Schultz received four (4) votes. Mr. Mull and Ms. Claytor are re-appointed to the Recreation and Parks Advisory Board and Mr. Schultz is appointed for his initial term.

**Waynesville Housing Authority – (1) vacancy (5-yr term ending June 30, 2019)**

There were two (2) applicants – Hilliard Gibbs and Joan Robb.

From the ballot tally, Ms. Robb received four (4) votes; Mr. Gibbs one (1) vote. Ms. Robb is appointed for her initial term to the Waynesville Housing Authority.

**Zoning Board of Adjustment - (2) vacancies (3-yr term ending June 30, 2017)**

There were two (2) applicants – Charles John Gisler and Robert Herrmann.

From the ballot tally, Mr. Gisler received five (5) votes. As Mr. Herrmann was appointed to the Planning Board, there could be a conflict of interest if he were to be on this board; therefore, only one of the positions for this board will be filled. The open position will be advertised again. Mr. Gisler is appointed as an alternate to the Zoning Board of Adjustment.

Ms. Owens will formally notify these individuals and the chairs of each board or commission of these appointments. Manager Onieal added that there will be an appreciation reception planned for July or August for all of the members of these volunteer boards. An orientation will be provided to all members at the time of the reception and a copy of the Boards and Commissions manual given to all.

**D. COMMUNICATIONS FROM STAFF**

**7. Town Manager – Marcy Onieal**

Manager Onieal reported that the IT project is moving forward. The Town has taken delivery of all computers and a pilot testing period of all the Town's applications in the VOA environment will begin next Wednesday with a small number of employees from each department.. Manager Onieal reminded the board to activate their new Town of Waynesville email addresses. She offered assistance as necessary.

Manager Onieal reminded the board that the staff are in need of press photos and would like to plan on doing them after the next meeting.

Manager Onieal provided an update regarding work with legislators on the potential for merger with Lake Junaluska. The process is moving forward and she has copies of letters and emails sent to legislators. This item is still not on the agenda with the finance committee. Manager Onieal did note that there is more communication occurring between Lake Junaluska residents and legislators during this session than was evident last year..

**8. Town Attorney - Woody Griffin**

Attorney Griffin had no business to discuss.

**E. COMMUNICATIONS FROM MAYOR AND BOARD OF ALDERMEN**

Mayor Brown explained that he and Alderman Greeley attended a strategic visioning session at Western Carolina University regarding the NC Rural Center. While there are no definitive plans regarding the future of the NC Rural Center, it is still a good resource and a good advocate for the Town.

**F. CALL ON THE AUDIENCE**

Lowell Coffin, representing the Civilian Police Volunteers (CPV), spoke to the Board in support of the Waynesville Police Department. He commended the Chief and Officers for having such a progressive department. Mr. Coffin alluded to the fact that the Chief Hollingsed encourages education of his officers and staff. Mr. Coffin noted that he was proud to be part of the CPV and noted his support the program.

**G. ADJOURN**

*There being no further business to discuss, Alderman Caldwell made a motion, seconded by Alderman Greeley, to adjourn the meeting at 7:49 p.m. The motion passed unanimously.*

ATTEST

\_\_\_\_\_  
Gavin A. Brown, Mayor

\_\_\_\_\_  
Marcia D. Onieal, Town Manager

\_\_\_\_\_  
Amanda W. Owens, Town Clerk

**TOWN OF WAYNESVILLE BOARD OF ALDERMEN  
REQUEST FOR BOARD ACTION  
Meeting Date: June 24, 2014**

**SUBJECT:** Rolling Street Closure for SOAR 5K and Kids Run, October 18, 2014 *(request of Andrea Wackerle on behalf of SOAR, Inc.)*

**AGENDA INFORMATION:**

**Agenda Location:** New Business  
**Item Number:** 3-B  
**Department:** Administrative Services  
**Contact:** Amie Owens, Town Clerk  
**Presenter:** Marcy Onieal, Town Manager

**BRIEF SUMMARY:** A request was received via email from Andrea Wackerle, Registrar, Admission Assistant, SOAR Inc., to hold a 5K race within the Town of Waynesville. This event is being initiated by SOAR for the first time, but is expected to be an annual event to bring awareness to SOAR's mission and October as national ADHD Awareness month.. Proposed date is Saturday, October 18<sup>th</sup> with registration at 7:30 a.m. and the race beginning at 8:00 a.m.

The proposed route for this race is beginning at Miller between Main St. and Montgomery St. This parking section will be blocked off to corral all runners. Runners will run down Montgomery to Depot St. Turn left on Depot St. and head down to Frog Level. They will take a second left onto Commerce St., turn right onto Smathers St., and run down to Eagle Nest St. before turning around and repeating the route in reverse. The runners will finish the route on Miller between Main and Montgomery again. This is an out and back course. Throughout the school year SOAR students have worked on the Huey Helicopter located in Frog Level and the route has been chosen to showcase this project.

**MOTION FOR CONSIDERATION:** To approve the rolling street closure for the SOAR 5K race on Saturday, October 18, 2014 beginning at 8:00 a.m.

**FUNDING SOURCE/IMPACT:** Will require Police Department assistance for rolling closure with possible Streets and Sanitation assistance.

**ATTACHMENTS:**

- Request letter and email content from Andrea Wackerle

**MANAGER'S COMMENTS AND RECOMMENDATIONS:** The requested date for this event conflicts with the Chamber of Commerce Annual Apple Festival. Staff has notified SOAR of the conflict and have suggested that because of the heavy traffic and parking associated with the Apple Festival that it would be difficult for the Town to accommodate both events at the same time. We anticipate SOAR will submit a revised date (another Saturday in October) to the board at the meeting on June 24.

To Whom it May Concern:

October is national ADHD awareness month. During this time local organizations work together to bring awareness and support to people living with ADHD. ADHD is not a disability or a disease but simply a different way of learning, interacting, and processing. Over 11% of school aged children are diagnosed with ADHD yearly. This astonishing statistic is on the climb and has averaged a 2% increase every four years. When listed as a percent, it is very easy to dismiss this statistic, however this same statistic means that 834 school aged children are living with ADHD in Haywood County alone. Can we afford to dismiss that many children's' difference in learning?

SOAR is a summer camp and boarding school for children with ADHD that has been tucked into Balsam for the last 37 years. Our mission is providing adventure based wilderness programs and experiential education services to school-aged youth in the community. We believe these students flourish when they are encouraged to focus on their strengths in an experiential setting as well as encourage our students to develop and utilize strategies which enable them to compensate for those challenging characteristics of LD and AD/HD.

SOAR's effort of raising awareness has been through many avenues. This year we will host our first annual 5K and kids run. The 5k and kids run will be hosted on Saturday October, 18th 2014. The race will begin at 8:00am with the Kids Run beginning 15 minutes before at 7:45am. We have mapped a few route options to make sure that we can meet the needs of everyone involved. SOAR chose this date to accompany the Apple Festival that is taking place the same weekend. This Plan will benefit both events as many spectators or runners will also have an opportunity to explore the beautiful downtown Waynesville after the race

This race has a participant expectation of 100 runners and is anticipated to bring in many outdoor and educational professionals from across the east coast. It will also bring publicity to the area as a segment on ADHD Awareness month will take place at the race.

We hope that the town of Waynesville will see this as a great opportunity to gain more community involvement and create a great partnership with SOAR for future years to come. Thank you for your time and consideration.

Sincerely,

Andrea Wackerle  
SOAR Inc.  
Registrar, Admission Assistant

Good Morning Amie,

SOAR is a local business that is now in its 38th year of operation. This year we plan to hold a local 5K race within the city of Waynesville. Waynesville have been a large part of SOAR with our campers and students throughout the years and we would like to display our local community at its best. Since we are a high adventure summer camp and outdoor academy a 5k is a perfect fit. Please find attached our request for a 5k on October 18th and the potential route.

I anticipate your response and future partnership.

Thank you,

Andrea Wackerle

SOAR Inc.

Registrar, Admission Assistant

[andrea@soarnc.org](mailto:andrea@soarnc.org)

828-456-3435

#### Course

**Start:** Beginning at Miller between Main St. and Montgomery St. This parking section will be blocked off to coral all runners. Runners will run down Montgomery to Depot St. Turn left on Depot St. and head down to Frog Level. They will take a second left onto Commerce St. Turn right onto Smathers and run down to Eagle Nest St. before turning around and repeating the route in reverse.

**Finish:** The runners will finish the route on Miller between Main and Montgomery again.

This is an out and back course. Throughout the school year our students have worked on the Huey Helicopter located in Frog Level; this is an important part of the race that we would like to run past or start at. We are open to suggestions about the race course.

**TOWN OF WAYNESVILLE BOARD OF ALDERMEN**  
**REQUEST FOR BOARD ACTION**  
**Meeting Date: June 24, 2014**

**SUBJECT:** Adoption of FY 14-15 Annual Operating Budget

**AGENDA INFORMATION:**

**Agenda Location:** Public Hearing/New Business  
**Item Number:** C-4/5/6/7/8  
**Department:** Administrative Svcs/Finance  
**Contact:** Marcy Onieal, Town Manager  
**Presenter:** Marcy Onieal, Town Manager  
Eddie Caldwell, Finance Director

**BRIEF SUMMARY:** Extensive staff work has been undertaken over the last six months to develop the manager's proposed budget for FY 2014-15 for the Town of Waynesville. The 2014-2015 Budget Ordinance covers four separate operating funds (General, Water, Sewer, and Electric) and two Internal Service Funds (Asset Management and Fleet/Garage), which cover cross-departmental internal service activities, primarily the maintenance and repair of the Town's buildings, grounds, IT infrastructure, vehicles and equipment. The proposed FY14-15 budget allocates funds as follows:

- General Fund \$13,805,890
- Water Fund 3,128,340
- Sewer Fund 2,612,410
- Electric Fund 10,153,780
- Total \$29,700,420
  
- Public Works \$ 2,038,070
- Garage 691,920

**Revenue Summary**

On the revenue side, the manager recommends an ad valorem tax rate of \$0.4382/\$100 valuation, or a 3-cent increase from FY13-14, and increases in water and sewer rates of 5% across the board, in keeping with the recommendations of the Town's adopted Water and Sewer Asset Management Plan. In addition, the proposed budget calls for periodic electric rate increases to maintain parity with Duke Energy Progress rates, which are expected to include \$1/month increases in the base residential rate through August, 2014. All other fees and charges for service are expected to remain unchanged in FY14-15. It should be noted that as part of the 2014 Omnibus Tax Bill, adopted by the NC General Assembly just last week, additional taxes and fees, levied by the State will be passed along to the Town's utility customers as required by law, but represent a wash for the Town's budget. The most notable changes in state tax law include: 1) a reduction in state sales tax from 5.75% to 4.75%, with an accompanying expansion of the goods, services and labor on which the tax is charged; 2) abolishment of the 3.22% gross receipts tax on electricity sales, with an accompanying addition of a 7% sales tax

on electricity sales, 3) an increase in sales tax on mobile and manufactured homes from 2% to 4.75% and removal of the \$300 per floor cap; and 4) abolishment of business privilege license fees, beginning January 1, 2015, which will not impact the Town budget significantly until FY2015, but which is expected to cost the Town approximately \$150,000 annually.

### **Expenditure Summary**

On the expenditure side, the manager's FY14-15 proposed budget represents a 1.2% decrease from FY13-14. The budget virtually eliminates capital expenditure in the General Fund and limits equipment/vehicle purchases and capital projects in the Utilities funds to routine annual maintenance and replacement schedules. The budget includes the first full year of the IT implementation and support (cloud computing / data storage / network build-out and support). The budget proposes a 1% cost of living adjustment for all employees and sets aside 2.5% of wages for Career Track Progression adjustments, tuition reimbursement stipends, and employee leadership development. The only new positions proposed are the conversion of two  $\frac{3}{4}$  time positions, for which the town is already providing benefits to full-time, in Recreation and Public Services, and the budget anticipates a COLA adjustment in elected officials' expense reimbursement beginning January, 2016. The budget does include planning funds for the development of a Recreation Master Plan, but otherwise holds the line at current levels with regard to services and programs. New initiatives will be undertaken only to the extent that they do not require additional expenditure of funds. Fund balance appropriation in the General Fund is reduced from approximately \$1.6 million in FY13-14 to \$1.2 million in FY14-15

The required public hearing on the proposed FY14-15 budget was opened on June 10, 2014 and continued by consensus of the board to June 24, 2014. The board may adopt the FY14-15 budget following the close of the public hearing, or may continue the public hearing to a date certain, but must adopt a budget no later than July 1, 2014.

### **MOTIONS FOR CONSIDERATION:**

- 1) *To open the public hearing*
- 2) *To close [or continue] the public hearing*
- 3) *To adopt Budget Ordinance #0-05-14 establishing the FY14-15 annual operating budget for the Town of Waynesville, as presented.*
- 4) *To adopt the Resolution on Financial Operating Plan for Two Internal Service Funds (#06-14), Asset Services Management and Garage Operations, as presented.*
- 5) *To adopt the FY14-15 Fee Schedule, as presented.*
- 6) *To adopt the FY14-15 Special Appropriations Schedule, as presented.*

**FUNDING SOURCE/IMPACT:** \$29,700, 420 total budget (with \$2,729,990 in internal service fund expenditures) supported primarily by taxes, fees and other revenues in the General Fund, and by utility fees for service in the Water, Sewer and Electric Funds

**ATTACHMENTS:** Complete Budget Book is available on Town Website at [www.waynesvillenc.gov](http://www.waynesvillenc.gov)

- Budget Ordinance #0-05-14
- Financial Operating Plan for Two Internal Service Funds #O-06-14
- FY14-15 Proposed Fee Schedule
- FY14-15 Proposed Special Appropriations Summary

**MANAGER'S COMMENTS AND RECOMMENDATIONS:** Approve as presented.

**ORDINANCE NO. 05-14**

**BUDGET ORDINANCE 2014-2015**

**SECTION I:** The following amounts are hereby appropriated for the operation of the Town of Waynesville and its activities for the fiscal year beginning July 1, 2014 and ending June 30, 2015 according to the following summary and schedules.

| <u>SUMMARY</u>      | <u>ESTIMATED REVENUES</u> | <u>APPROPRIATIONS</u> |
|---------------------|---------------------------|-----------------------|
| General Fund        | \$13,805,890              | \$13,805,890          |
| Water Fund          | 3,128,340                 | 3,128,340             |
| Sewer Fund          | 2,612,410                 | 2,612,410             |
| Electric Fund       | <u>10,153,780</u>         | <u>10,153,780</u>     |
| <b>TOTAL BUDGET</b> | <b>\$29,700,420</b>       | <b>\$29,700,420</b>   |

**SECTION II:** That for the said fiscal year there is hereby appropriated out of the General Fund the following:

| <u>GENERAL FUND - 10</u>                 | <u>CODE</u> | <u>AMOUNT</u>              |
|--|-------------|----------------------------|
| Governing Board                          | 4110-0000   | \$ 87,010                  |
| Administration                           | 4120-0000   | 471,730                    |
| Finance                                  | 4130-0000   | 387,800                    |
| Police                                   | 4310-0000   | 4,211,720                  |
| Police Grant Projects                    | 4315-0000   | 80,000                     |
| Fire & Emergency Responders              | 4340-0000   | 1,264,430                  |
| Streets and Sanitation                   | 4510-0000   | 2,823,730                  |
| Powell Bill                              | 4560-0000   | 459,500                    |
| Cemetery                                 | 4740-0000   | 160,060                    |
| Planning, Code Enforcement & Inspections | 4910-0000   | 541,480                    |
| Special Appropriations                   | 6000-0000   | 325,110                    |
| Parks & Recreation                       | 6120-0000   | 2,336,550                  |
| Recreation - Special Projects            | 6125-0000   | 33,000                     |
| Loan Payments Public Facilities          | 9100-0000   | <u>623,770</u>             |
| <b>TOTAL APPROPRIATIONS</b>              |             | <b><u>\$13,805,890</u></b> |

**SECTION III:** It is estimated that the following General Fund Revenues will be available during the fiscal year beginning July 1, 2014 and ending June 30, 2015 to meet the foregoing General Fund Appropriations:

| <u>ESTIMATED REVENUES - GENERAL FUND</u> | <u>CODE</u> | <u>AMOUNT</u>              |
|--|-------------|----------------------------|
| Ad Valorem Taxes - Current Year          | 3000        | \$4,898,130                |
| Ad Valorem Taxes - All Prior Years       | 3000        | 141,200                    |
| Tax Refunds                              | 3000        | (3,500)                    |
| Tax Penalties, Interests and Advertising | 3000        | 47,000                     |
| Motor Vehicle Rental Tax                 | 3000        | 20,000                     |
| 1 cent County Sales Tax                  | 3200        | 876,440                    |
| . half cents Local Sales Tax             | 3200        | 902,310                    |
| Additional ½ cent Sales Tax              | 3200        | 447,930                    |
| CATV Gross Receipts Tax                  | 3200        | 122,540                    |
| Privilege Licenses                       | 3200        | 138,000                    |
| Utilities Franchise Tax                  | 3300        | 651,600                    |
| Wine and Beer                            | 3300        | 40,700                     |
| Court Costs and Fees                     | 3300        | 2,400                      |
| Powell Bill & 80% Reimbursement          | 3350        | 334,720                    |
| Grants                                   | 3350        | 100,840                    |
| On Behalf Payments                       | 3350        | 15,000                     |
| Interest Earned                          | 3350-3850   | 1,000                      |
| Building Permits and Fees                | 3500        | 107,750                    |
| Reconnect Fees                           | 3500        | 70,000                     |
| Late Fees                                | 3500        | 24,000                     |
| Fire Protection                          | 3600        | 274,000                    |
| Cemetery Revenues                        | 3600        | 24,100                     |
| Recreation Department Revenues           | 3600        | 666,880                    |
| Police Contract Services                 | 3600        | 71,100                     |
| Garbage Sanitation Fees                  | 3600        | 995,000                    |
| Donations                                | 3800        | 35,000                     |
| Miscellaneous Income                     | 3800        | 40,940                     |
| Sale of Fixed Assets and Materials       | 3350-3800   | 7,000                      |
| Operating Transfer from Other Funds      | 3900        | 1,485,440                  |
| A B C Revenues                           | 3900        | 17,530                     |
| Fund Balance Appropriated/Powell Bill    | 3900        | 123,780                    |
| Fund Balance Appropriated                | 3900        | <u>1,127,060</u>           |
| <b>TOTAL ESTIMATED REVENUES</b>          |             | <b><u>\$13,805,890</u></b> |

**SECTION IV:** That for said fiscal year there is hereby appropriated out of the Water Fund the following:

| <u>WATER FUND - 61</u>             | <u>CODE</u> | <u>AMOUNT</u>             |
|------------------------------------|-------------|---------------------------|
| Water Maintenance                  | 7121        | \$1,528,500               |
| Water Treatment                    | 7122        | 1,275,690                 |
| Charges by General Fund & Bad Debt | 7125        | 212,130                   |
| Transfer to General Fund           | 9800        | <u>112,020</u>            |
| <b>TOTAL APPROPRIATIONS</b>        |             | <b><u>\$3,128,340</u></b> |

**SECTION V:** It is estimated that the following Water Fund Revenues will be available during the fiscal year beginning July 1, 2014 and ending June 30, 2015 to meet the foregoing Water Fund Appropriations:

| <u>ESTIMATED REVENUES - WATER FUND</u> | <u>CODE</u> | <u>AMOUNT</u>             |
|--|-------------|---------------------------|
| Utility Revenue                        | 3700        | \$2,747,000               |
| Taps and Connections                   | 3700        | 40,000                    |
| Capacity Fees                          | 3700        | 12,000                    |
| Miscellaneous                          | 3800        | 1,500                     |
| Contributed Capital                    | 3800        | 20,000                    |
| Fund Balance Appropriated              | 3900        | <u>307,840</u>            |
| <b>TOTAL ESTIMATED REVENUES:</b>       |             | <b><u>\$3,128,340</u></b> |

**SECTION VI:** That for said fiscal year there is hereby appropriated out of Sewer Fund the following:

| <u>SEWER FUND - 62</u>              | <u>CODE</u> | <u>AMOUNT</u>             |
|-------------------------------------|-------------|---------------------------|
| Maintenance                         | 7121        | \$1,022,890               |
| Treatment and Operations            | 7122        | 1,325,170                 |
| Charges by General Fund & Bad Debts | 7125        | 176,530                   |
| Transfer to General Fund            | 9200        | <u>87,820</u>             |
| <b>TOTAL APPROPRIATIONS:</b>        |             | <b><u>\$2,612,410</u></b> |

**SECTION VII:** It is estimated that the following Sewer Fund Revenues will be available during the fiscal year beginning July 1, 2014 and ending June 30, 2015 to meet the foregoing Sewer Fund Appropriations:

| <u>ESTIMATED REVENUES - SEWER FUND</u> | <u>CODE</u> | <u>AMOUNT</u>             |
|--|-------------|---------------------------|
| Utility Revenue                        | 3700        | \$2,152,500               |
| Taps and Connections                   | 3700        | 20,000                    |
| Industrial Discharge Permits           | 3700        | 500                       |
| Flow Letter                            | 3700        | 2,000                     |
| Capacity Fees                          | 3700        | 20,000                    |
| Miscellaneous Revenue                  | 3800        | 400                       |
| Contributed Capital                    | 3800        | 20,000                    |
| Fund Balance Appropriated              | 3900        | <u>397,010</u>            |
| <b>TOTAL ESTIMATED APPROPRIATED:</b>   |             | <b><u>\$2,612,410</u></b> |

**SECTION VIII:** That for said fiscal year there is hereby appropriated out of the Electric Fund the following:

| <u>ELECTRIC FUND - 63</u>           | <u>CODE</u> | <u>AMOUNT</u>              |
|-------------------------------------|-------------|----------------------------|
| Maintenance                         | 7121        | \$1,422,260                |
| Purchased Power                     | 7123        | 6,718,570                  |
| Charges by General Fund & Bad Debts | 7125        | 737,350                    |
| Transfers to General Fund           | 9800        | <u>1,275,600</u>           |
| <b>TOTAL APPROPRIATIONS:</b>        |             | <b><u>\$10,153,780</u></b> |

**SECTION IX:** It is estimated that the following Electric Fund Revenues will be available during the fiscal year beginning July 1, 2014 and ending June 30, 2015 to meet the foregoing Electric Fund Appropriations:

| <u>ESTIMATED REVENUES - ELECTRIC FUND</u>  | <u>CODE</u> | <u>AMOUNT</u>              |
|--|-------------|----------------------------|
| Utility Revenue                            | 3700        | \$ 8,750,730               |
| Security Lights                            | 3700        | 48,200                     |
| Street Lights                              | 3700        | 129,250                    |
| Sales Tax Collected                        | 3700        | 624,840                    |
| Electric Pole Rents                        | 3700        | 12,860                     |
| Miscellaneous Revenue/Sale of Fixed Assets | 3800        | 3,000                      |
| Fund Balance Appropriated                  | 3900        | <u>584,900</u>             |
| <b>TOTAL ESTIMATED REVENUES:</b>           |             | <b><u>\$10,153,780</u></b> |

**SECTION X:** Tax Rate Established

An Ad Valorem tax rate of 43.82 cents per \$100 evaluation on real and personal property billed by the town of \$1,078,473,350 and on motor vehicles billed by the North Carolina Department of Motor Vehicles of \$69,053,600 as of January 1, 2014 with an estimated rate of collection of 96.19 percent is hereby established for the Town of Waynesville and an estimated rate of collection of 84.52 percent is hereby established for motor vehicles collected by the state. A tax rate of \$.20 per \$100 evaluation of \$50,026,600 as of January 1, 2014, with an estimated rate of collection of 96.53 percent is hereby established for the Downtown Waynesville Association, a municipal service district within the Town of Waynesville.

**SECTION XI:** Special Authorization

Budget Officer

The Budget Officer shall be authorized to effect transfers within the same fund. Notation of such transfers shall be made to the Board on the next Financial Report.

**SECTION XII: Restrictions - Budget Officer**

- A. The transfer of monies between funds, except as noted in this document, shall be accomplished by Board authorization only.
- B. The utilization of any reserve or contingency appropriation shall be accomplished only with Board authorization.

**SECTION XII: Utilization of Budget and Budget Ordinance**

This Ordinance and the Budget Document shall be the basis of the financial plan for the Waynesville Municipal Government during the 2014-2015 fiscal year.

The Budget Officer shall administer the budget and ensure that departments are provided guidance and sufficient information to implement their appropriate portion of the budget. The Finance Department shall establish records which are in consonance with the budget and this ordinance and the appropriate statutes of the State of North Carolina.

Adopted this 24th day of June, 2014.

TOWN OF WAYNESVILLE:

ATTEST:

\_\_\_\_\_  
Gavin A. Brown, Mayor

\_\_\_\_\_  
Amanda W. Owens, Town Clerk

\_\_\_\_\_  
Marcia D. Onieal, Town Manager

APPROVED AS TO FORM:

\_\_\_\_\_  
Woodrow H. Griffin, Town Attorney

RESOLUTION NO. 06-14

Resolution on Financial Operating Plan for Two Internal Service Funds

WHEREAS, the Board of Aldermen of the Town of Waynesville, wishes to establish a financial operating plan for two Internal Service Funds.

NOW, THEREFORE, BE IT ORDAINED by the Board of Aldermen of the Town of Waynesville to adopt a financial operating plan for the 2014-15 year for two Internal Service Funds as follows:

Asset Services Management:

Estimated Revenues:

Charges to User Departments \$ 2,038,070

Total Estimated Revenues \$ 2,038,070

Appropriations:

Public Services Administration \$ 499,830

Public Facilities 1,137,630

Purchasing Operations 400,610

Total Asset Services Management \$ 2,038,070

Garage Operations:

Estimated Revenues:

Charges to User Departments \$ 686,920

Other Revenue 5,000

Total Estimated Revenues \$ 691,920

Appropriations:

Operations \$ 691,920

Adopted this 24th day of June 2014.

TOWN OF WAYNESVILLE

\_\_\_\_\_  
Gavin A. Brown  
Mayor

ATTEST:

\_\_\_\_\_  
Amanda W. Owens  
Town Clerk

\_\_\_\_\_  
Marcia D. Onieal  
Town Manager

APPROVED AS TO FORM:

\_\_\_\_\_  
Woodrow H. Griffin  
Town Attorney

## Town of Waynesville 2014 - 2015 Fee Schedule

Effective July 1, 2014 - June 30, 2015

| <b>GENERAL FUND</b>   |                                |
|---|--------------------------------|
| <b>Utility Accounts</b>   |                                |
| New Account Fee   | \$25.00                        |
| Reconnection Fee  | \$25.00                        |
| After Hours   | \$75.00                        |
| Return Check Fee (Insufficient Funds)   | \$25.00                        |
| Theft investigation charge (meter tampering)  | \$ 75.00 per occurrence        |
| Fire Protection Charges (per month, per meter)  |                                |
| Residential   | \$4.00                         |
| Commerical  | \$6.40                         |
| Mobile Home Parks   | \$4.00                         |
| Motels, Hotels, Cottages  | \$ 1.60 per unit, \$80 maximum |
| <p>Fire protection charges are billed to all water accounts located outside the city limits, unless the area has been designated as a fire district subject to a tax imposed by Haywood County. A fire district may contract for fire protection with the Town of Waynesville. Should a fire protection contract be executed with the Town of Waynesville, the tax collected by Haywood County will be remitted to the Town of Waynesville in lieu of the per month charges stated above.</p> |                                |
| <b>Miscellaneous</b>  |                                |
| Copies - Black and White, per page  | \$0.10                         |
| Copies - Color, per page  | \$0.20                         |
| 11x17 - Black and White, per page   | \$15.00                        |
| 11x17 - Color, per page   | \$20.00                        |
| Weed, Brush Removal, or Mowing  | \$150.00 for the first hour    |
| Each Additional Hour  | \$100.00/hour                  |
| <b>SANITATION &amp; SOLID WASTE COLLECTION (monthly fees)</b>   |                                |
| Residential Garbage (1 weekly pickup)   | \$9.00                         |
| Commercial Garbage (1 weekly pickup)  | \$22.97                        |
| <b><i>Dumpster Lease (requires Dumpster Collection Service)</i></b>   |                                |
| 4 yard  | \$17.00                        |
| 6 yard  | \$20.00                        |
| 8 yard  | \$22.50                        |
| <b><i>Dumpster Collection Service (requires Dumpster Lease)</i></b>   |                                |
| 4 yard (1 weekly pickup)  | \$88.68                        |
| 6 yard (1 weekly pickup)  | \$123.58                       |
| 8 yard (1 weekly pickup)  | \$158.47                       |
| 6 yard (1 pickup every 2 weeks)   | \$98.86                        |
| 8 yard (1 pickup every 2 weeks)   | \$123.58                       |
| <p>Example: A dumpster customer with an 8 yard dumpster requesting collection twice a week would pay a Lease Fee of \$22.50 plus 2 pickups at \$158.47 each. Monthly bill = \$339.44</p>  |                                |

| <b>CEMETERY</b>  |                  |
|--|------------------|
| Call Out (weekends, holidays, outside normal operating hours)  | \$200.00         |
| <b>John Taylor and Shook Survey Sections</b>   |                  |
| Traditional Burial Space   | \$1,500.00       |
| <b>(\$450 to perpetual care fund/\$450 to General Fund)</b>  |                  |
| <b>Columbarium Area</b>  |                  |
| Columbarium Niche  | \$1,500.00       |
| (\$450 to perpetual care fund/\$450 to General Fund, includes partial engraving of door.)  |                  |
| Opening/Closing of Columbarium Niche   | \$200.00         |
| (Includes completion of engraving of granite door, Town staff removing & replacing door.)  |                  |
| In Ground Space for Cremations   | \$1,000.00       |
| (\$125 to perpetual care fund/\$125 to General Fund/ \$200 for flat granite stone)   |                  |
| Columbarium in-ground inurnment includes excavating and filling burial space by Town personnel, supplying watertight container for urn and having year of death added to granite marker. |                  |
|  |                  |
| <b>POLICE DEPARTMENT</b>   |                  |
| Police Reports (per report)  | \$2.00           |
| Off Duty Security (4 hour minimum)   | \$25.00 per hour |
| <b>Parking Violations</b>  |                  |
| Overtime Parking   | \$5.00           |
| Parking in Restricted Area   | \$10.00          |
| Double Parking   | \$10.00          |
| Parking in Handicapped Space   | \$100.00         |
| Parking in Prohibited Area   | \$10.00          |
| Parking Too Close to Intersection  | \$10.00          |
| Parking in Wrong Direction   | \$10.00          |
| Parking in Alley Way   | \$10.00          |
| Obstructing Traffic Lane   | \$10.00          |
| Improper Parking   | \$10.00          |
| Parking in Loading Area  | \$10.00          |
| Parking in No Parking Zone   | \$10.00          |
| Parking in Fire Zone   | \$50.00          |
| Parking Too Close to Fire Hydrant  | \$10.00          |
| Parking Too Close to Stop Sign   | \$10.00          |
| Parking Across Lines   | \$10.00          |
| Parking in Crosswalk   | \$10.00          |
| Blocking Private Driveway  | \$10.00          |
| Persons violating parking regulations shall be subject to the above schedule of civil penalties to be recovered by the Town of Waynesville in civil action.                              |                  |
|  |                  |
|  |                  |
|  |                  |
|  |                  |

|  |  |
|--|--|
| <b>Business Licenses</b>   |  |
| Schedule A (Gross Receipts)  |  |
| \$0 - \$1,000,000  | \$25.00  |
| thereafter / no cap  | .50 cents per \$1,000  |
| Schedule B (State Regulated)   |  |
| Schedule C   | \$25.00  |
| Late Payment or Nonpayment Penalty   | \$5 or 5% of amount owed,<br>whichever is greater, per month |
| Maximum penalty is 25% of the privilege license tax due  |  |
| Penalties are automatic, and may be recovered using the same collection methods available for the collection of privilege license taxes. |  |

|   |                  |
|---|------------------|
| <b>PLANNING DEPARTMENT</b>                                  |                  |
| <b>Planning &amp; Zoning Permits</b>                        |                  |
| Certificate of LDS Compliance                               | No charge        |
| Temporary Use Permit  | No charge        |
| Grading Permit  | No charge        |
| Floodplain Development Permit                               | No charge        |
| <b>Minor Site Plan Review</b>                               |                  |
| Single family or duplex residence                           | No charge        |
| Multi-family with less than 8 units                         | \$100.00         |
| Non-residential development or expansion                    | \$100.00         |
| <b>Major Site Plan Review</b>                               |                  |
| Multi-family residential with 8 units or greater (per unit) | \$20/unit        |
| Non-residential development or expansion                    | \$200.00         |
| Subdivision (Minor)   | \$50 + \$10/lot  |
| Subdivision (Major)   | \$200 + \$10/lot |
| <b>Special Use Permits</b>                                  |                  |
| General Commercial - Greater than 100,000 sf                | \$750.00         |
| Monopole Wireless Communications Tower                      | \$1,000.00       |
| First Layer Parking Increase                                | \$500.00         |
| All Others, in addition to site plan review fees            | \$100.00         |
| <b>Historic Preservation Commission</b>                     |                  |
| Local Landmark Designation                                  | \$200.00         |
| Designation of Historic District                            | No charge        |
| Certificate of Appropriateness                              | No charge        |
| <b>Board of Adjustment</b>                                  |                  |
| Appeal of Administrative Decision                           | \$250.00         |
| Variance Request  | \$250.00         |

|   |                         |
|---|-------------------------|
| <b>Text Amendment</b>                       | \$500.00                |
| <b>Map Amendment (Rezoning)</b>             |                         |
| 1 acre or less                              | \$200.00                |
| Each additional acre                        | \$50.00                 |
| Conditional District - 1 acre or less       | \$400.00                |
| Each additional acre                        | \$100.00                |
| <b>Vested Right</b>                         | \$200.00                |
| <b>Sign Permits</b>                         | \$2/sq. ft. - \$20 min. |
| <b>Political Signs (refundable deposit)</b> | \$100.00                |
| <b>Voluntary Annexation</b>                 | \$200.00                |

| <b>Inspections</b>   |                             |
|--|-----------------------------|
| <b>New Single Family Dwelling (Crawl Space or Slab on Grade)</b> |                             |
| SQUARE FOOTAGE   |                             |
| 0 - 1000   | \$315.00                    |
| 1001 - 1500  | \$375.00                    |
| 1501 - 2000  | \$580.00                    |
| 2001 - 2500  | \$680.00                    |
| 2501 - 3000  | \$790.00                    |
| 3001-up  | \$790.00                    |
|  | + .25 per sq. ft. over 3000 |
| Unfinished Basement  | \$100.00                    |
| Attached Garage  | \$75.00                     |
| Homeowners Recovery Fund (per G.S. 87-15.6)                      | \$10.00                     |
| <b>Single Family Additions</b>                                   |                             |
| SQUARE FOOTAGE   |                             |
| 0 - 500  | \$260.00                    |
| 501 - 1000   | \$315.00                    |
| 1001 - 1500  | \$370.00                    |
| 1501 - 2000  | \$580.00                    |
| 2001 - 2500  | \$680.00                    |
| 2501 - 3000  | \$790.00                    |
| 3001-up  | \$790.00                    |
|  | + .25 per sq. ft. over 3000 |
| <b>Single Family Alterations</b>                                 |                             |
| SQUARE FOOTAGE   |                             |
| 0-1000   | \$185.00                    |
| 1001 - 1500  | \$220.00                    |
| 1501 - 2000  | \$275.00                    |
| 2001 - 2500  | \$370.00                    |
| 2501 - 3000  | \$480.00                    |
| 3001-up  | \$480.00                    |

|  |                                |
|--|--------------------------------|
|  | + \$0.15 per sq. ft. over 3000 |
| <b>Deck Permit</b>                             |                                |
| 36 - 101 Sq. Ft.                               | \$60.00                        |
|  | \$80.00                        |
| 101 - up                                       | + \$.05 per sq. ft. over 100   |
| Covered Decks                                  | Additional \$50.00             |
| <b>Manufactured Homes</b>                      |                                |
| Single wide                                    | \$105.00                       |
| Double wide                                    | \$130.00                       |
| Triple wide                                    | \$210.00                       |
| (Deck permit required over 35 sq. ft. of deck) |                                |

|  |                                    |
|--|------------------------------------|
| <b>Accessory Building (does not include trades)</b>  |                                    |
| 145 - 300 sq. ft.  | \$55.00                            |
| 301 - 600 sq. ft.  | \$85.00                            |
| 601 - up   | \$85.00 + \$.10 per sq ft over 600 |
| <b>Miscellaneous Residential</b>   |                                    |
| Service Change   | \$75.00                            |
| Demolition permit  | \$100.00                           |
| Furnace changeout  | \$120.00                           |
| Gas Line   | \$75.00                            |
| Retaining wall   | \$100.00                           |
| Permit renewal fee   | \$50.00                            |
| Plumbing, electric, and mechanical not covered elsewhere<br>(\$50.00 minimum charge per trade) | \$.07 per sq ft, per trade         |
| <b>Other Permits and Fees</b>  |                                    |
| Day Care & Home Care   | \$75.00                            |
| ABC Inspection   | \$200.00                           |
| Starting without permit  | \$200.00                           |
| Re-inspection fee  | \$50.00                            |
| Temp. power on permanent wiring  | \$150.00                           |
| Occupancy use inspection   | \$50.00                            |
| Plan re-review<br>(\$50.00 minimum charge per trade)   | \$.05 per sq ft                    |
| Special Events Permit  | \$50.00                            |
| Additional / Re-Inspection (each)  | \$50.00                            |
| <b>Commercial Building</b>   |                                    |
| First 5,000 square feet  | \$.35/sq. ft.                      |
| second 5,000 square feet   | \$.30/sq. ft                       |
| Remainder (10,001 - up)  | \$.25/sq. ft                       |
| Minimum  | \$75.00 per trade                  |

## TOWN OF WAYNESVILLE

### SPECIAL APPROPRIATIONS CONTRIBUTIONS

|   | APPR<br>10/11  | APPR<br>11/12  | APPR<br>12/13  | APPR<br>13/14  | Requested<br>14/15 | Letter<br>Rec'd | Bd Rec<br>BUDGET |
|---|----------------|----------------|----------------|----------------|--------------------|-----------------|------------------|
| <b>CONTRIBUTIONS</b>  |                |                |                |                |                    |                 |                  |
| American Red Cross  | 3,000          | 3,000          | 3,000          | 3,000          | 3,000              | ✓               | 3,000            |
| Arc of Haywood County   | 4,000          | 4,000          | 4,000          | 4,000          | -                  | ✓               | 4,000            |
| Asheville Symphony-Haywood Co. Educ. Prog   |                |                |                |                | 5,000              | ✓               | -                |
| Big Brothers Big Sisters  | 1,500          | 1,500          | 1,500          | 1,500          | 1,500              | ✓               | 1,500            |
| Disabled American Veterans  | 500            | 500            | 500            | 500            | 500                | ✓               | 500              |
| DWA-events & promotions   | 12,000         | 12,000         | 12,000         | 12,000         | 10,000             | ✓               | 12,000           |
| DWA-holiday parade  | 2,000          | 2,000          | 2,000          | 2,000          | 2,000              | ✓               | 2,000            |
| Folkmoor USA-annual festival support  | 12,000         | 10,000         | 10,000         | 10,000         | 10,000             | ✓               | 10,000           |
| Folkmoor USA-Program Design Plan  |                |                |                |                | 5,000              | ✓               | 5,000            |
| Folkmoor USA-capital campaign   |                |                |                |                | TBD                | n/a             | -                |
| Good Samaritan Clinic   | 5,000          | 4,000          | 4,500          | 4,500          | 5,000              | ✓               | 4,500            |
| HART-capital campaign   |                |                |                |                | 25,000             | ✓               | 25,000           |
| HART-annual season support  | 4,500          | 4,500          | 4,000          | 4,000          | 4,000              | ✓               | -                |
| Haywood Co. Arts Council  | 4,500          | 3,500          | 4,000          | 4,000          | 4,500              | ✓               | 4,000            |
| Haywood Co. Chamber of Commerce   | 2,500          | 2,500          | 2,500          | 2,500          | 2,500              | ✓               | -                |
| Haywood Co. EDC   | 10,000         | 2,000          | 2,000          | -              | 5,000              | ✓               | -                |
| Haywood Co. Meals on Wheels   | 3,000          | 3,000          | 3,000          | 3,000          | 3,000              | ✓               | 3,000            |
| Haywood Co. Rescue Squad-Utilities  | 4,000          | 4,000          | 4,000          | 4,000          | -                  | NO              | 4,000            |
| Haywood Helps-Homeless Shelter  |                |                |                |                | TBD                | n/a             | -                |
| KARE  | 4,000          | 4,000          | 4,000          | 4,500          | 4,500              | ✓               | 4,500            |
| LCUMC-Open Door Soup Kitchen-Utilities  | 2,400          | 2,400          | 2,400          | 2,500          | 2,500              | ✓               | 2,500            |
| MLK Breakfast   | 500            | 500            | 500            | 500            | 500                | n/a             | 500              |
| Mountain Mediation  | 3,000          | 2,500          | 2,500          | 2,000          | 3,500              | ✓               | 2,500            |
| Mtn Projects-Elaine Kuhl Volunteer Center   | 3,500          | 2,500          | 2,500          | 2,500          | 5,000              | ✓               | 2,500            |
| Mtn Projects-Senior Resource Ctr  | 5,000          | 4,000          | 3,500          | 3,500          | 9,000              | ✓               | 3,500            |
| Museum of NC Handicrafts/Shelton House  | 4,000          | 3,000          | 3,000          | 3,000          | 5,000              | ✓               | 3,000            |
| NAMI Haywood  | 500            | 500            | 500            | -              | -                  | NO              | -                |
| Pigeon Community MDC-Utilities  | 5,000          | 4,000          | 4,000          | 4,000          | 5,000              | ✓               | 5,000            |
| REACH   | 9,000          | 8,000          | 8,000          | 8,000          | 12,000             | ✓               | -                |
| Salvation Army  | 5,000          | 5,000          | 5,000          | 5,000          | 5,000              | ✓               | 5,000            |
| Sarge's Animal Rescue Foundation  |                |                |                |                | 5,000              | ✓               | -                |
| 30th Judicial District DVSA   | 1,000          | 500            | 500            | 500            | 500                | ✓               | 500              |
| Tuscola AFJROTC   | 1,600          | 1,600          | 1,600          | 1,500          | 1,500              | direct appeal   | 1,500            |
| Waynesville Public Art Commission   | 7,500          | 5,000          | 5,000          | 5,000          | 5,000              | ✓               | 5,000            |
| Undesignated*   | -              | -              | -              | 2,500          | 45,000             | n/a             | 22,500           |
| * In FY14, \$2500 allocated to ASO; FY15 anticipates add'l capital requests from Haywood Helps and Folkmoor; as well as econ dev requests |                |                |                |                |                    |                 |                  |
| <b>CONTRIBUTIONS TOTAL</b>  | <b>120,500</b> | <b>100,000</b> | <b>100,000</b> | <b>100,000</b> | <b>195,000</b>     |                 | <b>137,000</b>   |

**TOWN OF WAYNESVILLE  
SPECIAL APPROPRIATIONS CONTRIBUTIONS**

| CONTRIBUTIONS BY RECREATION DEPT      | APPR 10/11     | APPR 11/12     | APPR 12/13     | APPR 13/14     | Requested 14/15 | Letter REC'D   |
|---------------------------------------|----------------|----------------|----------------|----------------|-----------------|----------------|
| Haywood Co. Senior Games              | 1,500          | 500            | 500            | 500            | 500             | ✓              |
| Mount/Babe Ruth Little League         | 2,000          | 1,500          | 1,500          | 1,500          | -               | NO             |
| Mtn Projects-Senior Nutrition Program | 3,000          | 2,000          | 2,000          | 2,000          | 5,000           | ✓              |
| Haywood Youth Football                | 1,000          | 1,000          | 1,000          | 1,000          | -               | NO             |
| <b>RECREATION TOTAL</b>               | <b>7,500</b>   | <b>5,000</b>   | <b>5,000</b>   | <b>5,000</b>   | <b>5,500</b>    |                |
| <b>CONTRIBUTIONS BY PUB SVCS DEPT</b> |                |                |                |                |                 |                |
| Commission for a Clean County         | 1,000          | 1,000          | 1,000          | 1,000          | 1,000           | ✓              |
| Trash Bags, Signs, etc...             | 1,000          | 1,000          | 1,000          | 1,000          | 1,000           | n/a            |
| <b>PUBLIC SERVICES TOTAL</b>          | <b>2,000</b>   | <b>2,000</b>   | <b>2,000</b>   | <b>2,000</b>   | <b>2,000</b>    |                |
| <b>GRAND TOTAL CONTRIBUTIONS</b>      | <b>130,000</b> | <b>107,000</b> | <b>107,000</b> | <b>107,000</b> | <b>202,500</b>  | <b>144,000</b> |