



Town of Waynesville, NC Board of Aldermen – Regular Meeting

Town Hall, 9 South Main Street, Waynesville, NC 28786

Date: **August 26, 2014** Time: **7:00 p.m.**

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(828) 452-2491

gowens@waynesvillenc.gov

A. CALL TO ORDER - *Mayor Gavin Brown*

1. Welcome/Calendar/Announcements
2. Adoption of Minutes

Motion: To approve the minutes of July 22, 2014 (regular meeting), and August 12, 2014 (regular meeting/closed session) as presented [or as corrected].

B. PRESENTATION

3. Tarheel Challenge Academy – Jim Bright, Recruiter
4. Planning Board Annual Report
 - Patrick McDowall, Chair
 - Paul Benson, Planning Director

C. PUBLIC HEARINGS

5. Call for Public Hearing on Tuesday, September 9, 2014 for the purpose of hearing an appeal of rezoning decision by the Waynesville Planning Board for 668 and 746 North Main Street (PIN# 8615-59-3075 and 8615-59-6206) (*Appeal requested by Dorothy M. Harrell*)

D. NEW BUSINESS

6. Upset Bid for sale of decommissioned water tank site and relinquishment of easements/ rights-of-way and obligations for maintenance within the privately-owned parcel located at 31 Middleton Drive (PIN# 8614-16-2782) (*Bid was upset by John Swindell*)

Motion: To approve [or decline] the sale of Town-owned Property as outlined in NCGS § 160A-269, for the submitted \$200.00 bid, as presented.

TOWN OF WAYNESVILLE – REGULAR SESSION AGENDA

August 26, 2014

- 2 -

7. Rolling Street Closure – Prayer Walk request by Drugs In Our Midst
Sunday, October 5, 2014 at 2:00 p.m. beginning at Waynesville First Baptist Church
continuing down Main Street to Depot Street, then to Commerce Street, Miller Street
and South Haywood Street and end at the Waynesville First Methodist Church

Motion: To approve the rolling street closure for the Prayer Walk on Sunday, October 5,
2014 beginning at 2:00 p.m., as presented.

E. COMMUNICATIONS FROM STAFF

8. Town Manager – Marcy Onieal

- Request by US Cellular for Land Lease to build new tower
- Haywood Pathways Center – Project Plan
- Offer to Lease Lot(s) for Parking on Boundary and Depot Streets
- NCDOT – Transportation Priorities
- Hendrix Street – request to declare property surplus
- Mountain Song Subdivision
- NCLM Legislative Update

9. Town Attorney – Woody Griffin
Report from Municipal Attorney’s Conference

F. COMMUNICATIONS FROM MAYOR & BOARD OF ALDERMEN

- NC Main street Conference
- Haywood COG meeting
- Smoky Mountain Veteran Stand Down

G. CALL ON THE AUDIENCE

H. ADJOURN



TOWN OF WAYNESVILLE

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 16 South Main Street
 Waynesville, NC 28786
 Phone (828) 452-2491 • Fax (828) 456-2000
www.waynesvillenc.gov

CALENDAR August 26, 2014

2014	
Tue, Aug 26 7:00 PM reg. session Board Room, 9 S. Main	Board of Aldermen Meeting-Regular Session
Thur, Aug 28 5:00 – 9:30 PM Laurel Ridge Country Club	Haywood Helps 2014 Gala Event Fundraiser for the Old Hazelwood Prison Conversion Project
Sat, Aug 30 6:00 – 7:00 PM Downtown Waynesville	Kids on Main – sponsored by DWA Immediately prior to the Block Party Street Dance
Sat, Aug 30 7:00 – 10:00 PM Downtown Waynesville	Block Party Street Dance – sponsored by DWA Street Closure Main Street from Church Street to Justice Center
Mon, Sep 1	Labor Day Holiday Town Offices Closed
Sat, Sep 6 6:00 PM Lambuth Inn, Lake Junaluska	Emergency Services Appreciation Dinner – sponsored by Haywood County Board of Commissioners and Haywood Regional Medical Center
Tue, Sep 9 7:00 PM Board Room, 9 S. Main	Board of Aldermen Meeting-Regular Session
Sat, Sep 13 9:00 AM	CCC Litter Clean Up – Town of Maggie Valley Location TBD
Mon, Sep 22 6:30 dinner/7:00 meeting Location TBD	Southwestern Commission Board Meeting
Tue, Sep 23 7:00 PM Board Room, 9 S. Main	Board of Aldermen Meeting-Regular Session
Thur, Oct 2	Flu Shot Clinic – Town of Waynesville Employees
Sat, Oct 11 10:00 AM – 5:00 PM Downtown Waynesville	Church Street Art & Craft Show - sponsored by DWA Street closure from Pigeon Street to Justice Center to begin at 9:00 p.m. Friday Oct 10 th
Tue, Oct 14 7:00 PM Board Room, 9 S. Main	Board of Aldermen Meeting-Regular Session

Sat, Oct 18 10:00 AM – 5:00 PM Downtown Waynesville	Haywood County Apple Festival – Co-sponsored by Haywood Cooperative Extension Svcs, Haywood Apple Growers, Chamber, DWA and TOW Street closure from Pigeon Street to Justice Center to begin at 9:00 p.m. on Friday Oct 17 th
Su-Mo, Oct 19-20 Lake Junaluska Times/Locations TBD	211 th Military Policy Company Homecoming (from Afghanistan) Celebration
Sat, Oct 25 8:00 AM – Noon Waynesville Proper	SOAR 5K and Kids Run Rolling Closure from Montgomery Street to Eagles Nest and back
Mon, Oct 27 5:30 dinner/6:00 meeting Location TBD	Haywood County Council of Governments Town of Waynesville Hosting
Tue, Oct 28 7:00 PM Board Room, 9 S. Main	Board of Aldermen Meeting-Regular Session
Tue, Nov 11	Veteran's Day Holiday Town Office Closed
Mon, Nov 24 6:30 dinner/7:00 meeting Location TBD	Southwestern Commission Board Meeting
Tue, Nov 25 7:00 PM Board Room, 9 S. Main	Board of Aldermen Meeting-Regular Session
Th-Fr, Nov 27-28	Thanksgiving Day Holiday Town Offices Closed
Mon, Dec 8 6:00 PM Downtown Waynesville	Waynesville Christmas Parade – sponsored by the Town of Waynesville, Waynesville Kiwanis Club and DWA Rolling street closure from North Main & Walnut to Bogart's Restaurant
Tue, Dec 9 7:00 PM Board Room, 9 S. Main	Board of Aldermen Meeting-Regular Session
Sat, Dec 13 6:00 – 9:00 PM Downtown Waynesville	A Night Before Christmas – sponsored by Downtown Waynesville Association Street closure Pigeon Street to Depot Street beginning at 5:00 p.m.
We-Fr, Dec 24-26	Christmas Holiday Town Offices Closed

Board and Commission Meetings – September

September 2 1 st Tuesdays 5:30 PM	Board of Adjustment	Town Hall – 9 S. Main Street
September 3 1 st Wednesdays 2:00 PM	Historic Preservation Commission	Town Hall – 9 S. Main Street
September 3 1 st Wednesdays 5:30 PM	Waynesville Housing Authority	Waynesville Towers – 65 Church Street
September 11 2 nd Thursdays 4:00 PM	Public Art Commission	Town Hall – 9 S. Main Street
September 15 3 rd Mondays 5:30 PM	Planning Board	Town Hall – 9 S. Main Street
September 16 3 rd Tuesdays 10:00 AM	ABC Board	ABC Office – 52 Dayco Drive
September 16 3 rd Tuesdays 5:30 PM	Recreation & Parks Advisory Commission	Rec Center Office – 550 Vance Street
Meets Quarterly; no meeting scheduled for September	Community Action Forum	Police Department Training Room – 9 S. Main Street
Meets as needed; no meeting scheduled for September	Firemen’s Relief Fund Board	Fire Station 1 – 1022 N. Main Street

BOARD/STAFF SCHEDULE

Su-We, Sep 14-17	Manager	ICMA 100 th Annual Conference Charlotte, NC
Sa-Sa, Oct 18-25	Manager	Vacation
Tue, Sept 16 5:30p- 7:30p	Town Clerk	Leadership Haywood
Wed, Sept 17 8:00a - 5:00p	Town Clerk	Leadership Haywood
Tues, Oct 14 6:00p – 8:00p	Town Clerk	Leadership Haywood
Wed, Oct 15 8:00a – 5:00p	Town Clerk	Leadership Haywood
Wed, Nov 19 8:00a – 5:00p	Town Clerk	Leadership Haywood
Wed, Dec 17 8:00a – 5:00p	Town Clerk	Leadership Haywood
Wed, Jan 21, 2015 8:00a – 5:00p	Town Clerk	Leadership Haywood
Wed, Feb 18, 2015 8:00a – 5:00p	Town Clerk	Leadership Haywood
Wed, Mar 18, 2015 8:00a – 5:00p	Town Clerk	Leadership Haywood
Wed, Apr 15, 2015 8:00a – 5:00p	Town Clerk	Leadership Haywood
Wed, May 20, 2015 8:00a – 5:00p	Town Clerk	Leadership Haywood
June 2015 – Graduation LH TBA	Town Clerk	Leadership Haywood

**MINUTES OF THE TOWN OF WAYNESVILLE BOARD OF ALDERMEN
REGULAR MEETING
JULY 22, 2014**

THE WAYNESVILLE BOARD OF ALDERMEN held its regular meeting on Tuesday, July 22, 2014 at 7:00 p.m. in the board room of Town Hall, 9 South Main Street, Waynesville, NC.

A. CALL TO ORDER

Mayor Brown called the meeting to order at 6:58 p.m. with the following members present:

Mayor Gavin Brown
Alderman Gary Caldwell
Alderman Julia Freeman
Alderman J. Wells Greeley
Alderman LeRoy Roberson

The following staff members were present:

Marcy Onieal, Town Manager
Woodrow Griffin, Town Attorney
Amie Owens, Town Clerk

Representing the Media:

Mary Ann Enloe, The Mountaineer

1. Welcome /Calendar/Announcements

Mayor Gavin Brown welcomed everyone to the meeting and noted the following calendar events:

- July 25th Street Dance on Main Street
- July 26th Folkmoot Parade of Nations
- August 2nd Sarge's Dog Walk – downtown
- August 2nd Frog Hop and Chasing Tadpoles dedication – Commerce Street
- August 7th Grand Opening/Ribbon Cutting for the Wells Event Center
- August 24th Love Lane Celebration - the Mayor, Aldermen and Town leadership were invited to participate in this picnic for the oldest residential street in Waynesville.

Manager Onieal added one event to the calendar. The NC Department of Transportation has invited Haywood County elected officials to participate in a priority setting forum for future projects to be added to the state's transportation improvement program on August 21, from 9:00 a.m. to noon in the Haywood County Health and Human Services Training Room.

2. Adoption of Minutes

Alderman Greeley made a motion, seconded by Alderman Freeman, to approve the minutes of the June 17, 2014 (special called meeting) and the June 24, 2014 (regular meeting) as presented. The motion carried unanimously.

B. PRESENTATION

Invitations to the Love Lane Picnic were provided to the Mayor and Aldermen in advance of the meeting, which allowed for an adjustment to the agenda for Mr. Daniel Taylor representing the Haywood County Recreation Department/Senior Games to provide an update to the Board regarding certain activities.

Mr. Taylor thanked the Aldermen for their appropriation and provided some statistics about the most recent Senior Games including participation in the various categories. He also provided the Board with the financial report outlining revenues and expenses. Mr. Taylor noted that this is where the funding from the town was used. He added that there were additional sponsors such as AARP and Starbucks who assisted with various meals. Mr. Taylor included a results summary of surveys completed by participants for the board to review at their leisure.

Mayor Brown thanked Mr. Taylor for his report and for the continuation of the Senior Games program.

C. NEW BUSINESS

4a. Street Closure Request – Gibbs Family Reunion

Phillip Gibbs requested the closure of Belleview Road from Hillside Street to East Street on Friday, July 25, 2014 from 7:00 p.m. until Midnight for the Gibbs Family Reunion. The Gibbs' have held their family reunion in Waynesville multiple times during the past 36 years.

Manager Onieal noted that the Gibbs Family would be granted a noise permit if this street closure was approved so that they could play music. Mr. Gibbs has a copy of the noise ordinance.

Alderman Caldwell made a motion, seconded by Alderman Greeley to approve the street closure of Belleview Road for the Gibbs Family Reunion on Friday, July 25, 2014 from 7:00 p.m. to Midnight, as requested. The motion carried unanimously.

4d. Street Closure Request and Alcohol on Public Street - Building Bridges Mud Run

Ryan Jacobsen, on behalf of the Canton Lions Club, requested a partial street closure of Vance Street from the dugouts to the skate park. Mr. Jacobsen explained the concept of the mud run as a combination of an obstacle course with an endurance course or a 5K with mud. The start times would be staggered based on the level of the participant with the intermediate athletes beginning at 9:00 a.m., medium to follow and novice to begin last. The course begins and ends at the Waynesville Recreation Center and follows a route that will involve the Schulhofer property, then follow Happy Hill Road to the

Waynesville Police Association's firing range, then back to the Recreation Center for a slip and slide finish with Waynesville Soap Company taking care of the clean up (showers and soap) for participants.

Mr. Jacobsen explained the significance of the name Building Bridges in honor of Mr. Jim Bridges who was a long time and active member in the Canton Lions Club, as well as laughingly, there is bridge construction going on as part of the area closest to the race route. Mr. Jacobsen indicated that as a first year event, participation of approximately 250 is cautiously projected. Part of the culture of this type of event is to have beer at the conclusion of the race. Mr. Jacobsen indicated that the idea was to involve the local craft brewers.

Mr. Jacobsen concluded by explaining that this event involves all of the Lions Club members county-wide, law enforcement, EMS and Fire, Waynesville Recreation Center and all are supportive of this endeavor. The proceeds benefit the Leo Club Scholarships, blind fund, Haywood Christian Ministries, Canton Middle School needy fund and a portion will go to the Waynesville Police Association.

Manager Onieal explained that Mr. Jacobsen had presented to the Waynesville Recreation and Parks Advisory Commission and they were not in favor of allowing alcohol on Recreation Center property; however, the current code of ordinances will allow the Board to grant a waiver to sell on the street. The Recreation Center will be closed during the week of the event for annual cleaning and this event is not adjacent to any other activities at that time.

Mayor Brown commented that this was a fine opportunity to act in the spirit of cooperation with the Canton Lions Club to make this even happen.

Manager Onieal added that there would be two actual motions for this request – one for street closure and one for the sale of alcohol.

Alderman Greeley inquired about the resolution and the differences in the times noted. Manager Onieal noted that the event would run from 7:00 a.m. to 6:00 p.m.; however, alcohol sales (for which the resolution was required) would be from Noon until 6:00 p.m.

Alderman Caldwell motioned, seconded by Alderman Freeman to approve the closure of Vance Street just beyond the Recreation Park entrance to the skate park entrance from 7:00 a.m. to 6:00 p.m. on Saturday, September 13, 2014 and to allow the sale of alcohol within the indicated area on the street as requested and as permitted by Section 42-4 of the Town of Waynesville Code of Ordinances. The motion carried unanimously.

4b. Street Closure – Commerce Street - Waynesville Public Art Commission and Frog Level Merchant's Association

Manager Onieal explained that the Frog Hop Street Festival and Public Art Dedication of *Chasing Tadpoles* is on Saturday, August 2 from 4:00 p.m. to 9:00 p.m. The request is to close Commerce Street from Depot Street to Giles Chemical for this event beginning at 2:00 p.m. Manager Onieal added that if successful, the goal is to have this become an annual event for the Frog Level Community.

Alderman Greeley motioned, seconded by Alderman Roberson to approve the closure of Commerce Street on Saturday August 2, 2014 from 2:00 p.m. to 9:00 p.m. as requested. The motion carried unanimously.

4c. Street Closure - Feature Film Production

Manager Onieal explained that currently a production company is filming on Plott Creek will continue through the end of the month. On August 11, filming will occur on Maxima Lane and Welch Street requiring street closures; also Wall Street and the Wall Street Parking areas will need to be closed to allow for parking of necessary trailers and equipment. The projected time is from 3:00 a.m. – 10:00 p.m. Manager Onieal explained that the Downtown Waynesville Association is going to notify the vendors on main street and request that they use the parking deck on this day. Manager Onieal added that the filming has worked out well to this point with off duty police officers hired to assist relate to any intermittent closures as necessary. Even on August 1, local residents will have access to homes and emergency vehicles will have no difficulty getting to these areas.

Mayor Brown commented that there may have to be some parameters set in the future regarding the number of street closures, but at this time, all is going well and he is happy to see projects like this coming to Waynesville.

Alderman Greeley motioned, seconded by Alderman Roberson to approve the noted traffic control areas and closures of Maxima Road, Welch Street, Wall Street and the Wall Street Public Parking Lots on or about Monday, August 11 from 3:00 a.m. to 10:00 p.m. as presented. The motion carried unanimously.

5. Appointment of Hilliard Gibbs to Waynesville Housing Authority Board

Mayor Brown explained that while this was an appointment that could be made by him as Mayor, he requested input from all board members. Mr. Gibbs has been on the Waynesville Housing Authority (WHA) for many years but the term limitation was only put into place this year making him eligible to serve again. There were also additional vacancies on the WHA that were unknown at the time that appointments were done in June 2014.

Alderman Roberson motioned, seconded by Alderman Caldwell to approve the appointment of Hilliard Gibbs to the Waynesville Housing Authority Board for a 5-year term, ending June 30, 2019, as presented. The motion carried unanimously.

6. Negotiated Sale of decommissioned water tank site and relinquishment of easements/rights-of-way and obligations for maintenance within the privately-owned parcel located at 31 Middleton Drive (PIN # 8614-16-2782)

Manager Onieal explained that in 1963, a portion of Ms. Grace Middleton's land was used by the Town as a pumping station and contained a water tank. As part of the deed, there was representation that the Town maintain the driveway. She was approached by Tommy Cagle, on behalf of Ms. Middleton, who wants to sell her property but the Town still owns this very small piece of property. There is no access to the site and the request is to sell this portion of land back to Ms. Middleton for

\$1.00. Manager Onieal called attention to the aerial photo in the board packet for the location of the decommissioned water tank site.

Town Attorney Griffin added that there was no separate pin number for the property. This piece of property is not of much value and there is no access to it by the Town. Even though the price is minimal, because it is real property, it is subject to upset bidding rules. In the event someone chooses to upset the bid, it is the recommendation that the purchase be declined and alternatives reviewed.

Alderman Greeley motioned, seconded by Alderman Roberson to approve the sale of Town-owned property as outlined in NCGS § 160A-269, as presented.

7. Award of Shields and Service Weapons to Retiring Police Lieutenant Tim Brooks and Sergeant Sylvia Palmer

Manager Onieal shared that there were two individuals who would be retiring from the Waynesville Police Department. Both of them had 26 years of service. As permitted by general statute, the service weapons may be surplus and given to law enforcement who have greater than 25 years of service.

Alderman Roberson motioned, seconded by Alderman Freeman to award service shields and service weapons to Lieutenant Tim Brooks and Sergeant Sylvia Palmer, upon the occasion of their retirements on August 1, 2014, as is customary and in accordance with NCGS § 20-187.2. The motion carried unanimously.

An additional item was added to the agenda. As part of the transition to the new information technology system, the board approved in concept the surplus of old computers and change in use for employee education. Manager Onieal noted that the installation of the new thin client computers will begin next week. As the computers are public property, a formal resolution to change the use of the old computers is required.

Throughout the change of equipment, the 20 best computers will be installed as public kiosks in various buildings. The remainder, approximately 30 to 40 computers, would be made available for employees to use for educational purposes. Manager Onieal explained that these computers would be considered an Indefinite loan for educational purposes. The remaining computers that are not requested by employees will be donated to local non-profits. All information will be wiped from these machines prior to use by employees or donation to non-profits.

Alderman Roberson motioned, seconded by Alderman Freeman to approve the resolution authorizing the change in use of desktop computers to be used for educational purposes for Town of Waynesville staff as presented. The motion carried unanimously.

D. COMMUNICATIONS FROM STAFF

8. Town Manager – Marcy Onieal

Recognition of Water Treatment Plant – Area Wide Optimization Award for 2013

Manager Onieal reported that the Water Treatment Plant received the Area Wide Optimization Award for surpassing federal and state drinking water standards. There were only 38 water systems honored in the state. She noted that the Water Treatment Plant had received this award for the last seven years.

HR Updates

Public Services Reorganization

Manager Onieal reminded the board of the Public Services Reorganization effective 7/3/14 and provided an organizational chart for Public Services and the Recreation Center. She noted that no new positions were added, only shifted as necessary to meet staffing needs and plans.

Appointment of Water/Sewer Maintenance Superintendent

Manager Onieal explained that Jeff Stines had been named as the water/sewer maintenance superintendent. A nice write up was in the Mountaineer last week.

Public Services Employee of the Month - June

Manager Onieal reported the Public Services Employee of the Month for June was a shared honor for the entire Town of Waynesville Electric Division crew. They were acknowledged for their diligence and hard work repairing the Town's infrastructure and restoring electricity to the Balsam Drive area following the severe thunderstorms on June 10. The crew, consisting of Electric Services Supervisor James Rhinehart, Senior Line Technicians David Hyatt and Jay Entwistle, and Electric Groundsmen Josh Crawford, Travis Ledford, and Wesley Warren, worked overnight to reset the destroyed poles, string new wiring, and secure private cable and phone lines to keep the community safe.

FY 15 Salary Adjustments/Benefits Effective Dates

Manager Onieal noted that the 1% cost of living adjustment that was approved as part of the FY 14-15 budget had been received by employees. The career track increases would be recognized throughout the year as individuals would achieve certain requirements at differing times.

Revised Job Description – Planner to Development Services Director

Manager Onieal indicated that there was a need to revise the Planning Director job description to Development Services Director and would be more inclusive of economic development and community development in addition to planning requirements and responsibilities.

Manager's Annual Performance Review

Manager Onieal reminded the board that the time for the manager's annual performance review was at hand. Mayor Brown noted that this would be done at the next meeting.

Project Updates

Municipal Building Roof

Manager Onieal reported that there was a roof leak at Municipal building and repairs are being made. This was not a problem with the roof but rather with the HVAC units. Meetings that were scheduled in the Municipal building conference room have been moved until all of the repairs are completed.

Telephone Fraud

Manager Onieal explained that it was discovered that the main telephone number for the Town had been hijacked and the subject of fraud. Calls were made off shore and to different countries. This was discovered by AT&T and TSA (the Town's provider) and all phones for the Town are blocked from international calls. This monitoring is provided at no cost to the Town.

IT projects

Manager Onieal commented that pilot testing of the VOA has been completed with no issues and noted that all applications were working well. All of the new computers and monitors will be installed and old computers removed within the next two weeks with exception to the Police Department which will be done separately at a later date.

Junaluska Annexation

Manager Onieal reported that there is nothing new to report at this time but would issue a press release by close of general assembly. This has been identified to come back in the next session. Manager Onieal added that the plan is to continue to move forward will work with Junaluska to determine next steps and keep an ongoing dialogue.

Development Plans

Manager Onieal noted that there has been some movement in development plans including a meeting with Ingle's. Their conditional use permit expires at the end of August and the company is prepared to pulling building permit before it expires. Ms. Nina Harrell appeared before the planning board last night with a proposal; at the time of this meeting, Manager Onieal was not aware of the outcome. There is a potential development project on Russ Avenue; however, transmission lines that are at an odd angle may need to be re-routed in order to move forward. The town is attempting to negotiate movement of these lines.

Haywood Helps

Manager Onieal explained that the Haywood County Board of Commissioners approved the lease of the former prison facility at their meeting on July 21. The renovation project is still in the lead for Ty Pennington \$50K grant. Haywood Helps will hold a fundraising Gala on August 28 to include silent auction; the Town is sponsoring a table.

Clean vehicles

Manager Onieal reported that the propane tank station installation is almost completed at the garage. She added that 7 police vehicle conversions have been completed. Use of propane is costing approximately \$1.70 per gallon as opposed to \$3.60 per gallon for gasoline. Over time, the conversion will result in great deal of savings.

Mayor Brown asked if all of the vehicles could be up-fitted for propane. Manager Onieal explained that trash trucks or other equipment would be replaced rather than up-fitted but would be purchased with alternative fuel capabilities.

Manager Onieal continued by noting that Waynesville, working with Blossman Gas, is the first town in NC and possibly America that has up-fitted 2014 Dodge Chargers. Waynesville will be an example going forward and two vehicles were converted for free. These conversions result in spending half the amount on fuel as is currently expensed.

Issue Updates

Solid Waste Issues

Manager Onieal indicated that this was no longer a consideration. The County is remodeling the Hazelwood convenience center and wanted to move it during these renovations; however, this has become unnecessary. The site will utilize four (4) electric compactors rather than collection bins. The project should take approximately sixty (60) days.

Junaluska Sanitary District water grant request

Manager Onieal received word from the County Manager and Chairman of the Haywood County Commissioners that this request has been withdrawn with no further action at this time.

Cell Tower Requests

Manager Onieal has received multiple requests from Verizon and US Cellular regarding building or repositioning towers to ensure high speed connectivity. She explained that there are many ways to approach these requests and that staff are developing some alternatives for future presentation to the board. The concern is not to create more visual clutter. It may be necessary to engage a specialist/consultant and review the existing zoning ordinances.

Broadband committee

Manager Onieal explained that the County has initiated a committee discussion about broadband with all municipalities participating. Manager Onieal is representing the Town on this committee.

Tobacco-Use Ordinance

Manager Onieal noted that while this particular topic has never been addressed, she would like to seek the board's direction. Currently the Town of Canton is moving forward with an aggressive no tobacco use policy on their municipal properties. A request has been noted via Recreation related to smoking at picnic sheds and in the skate park. Alderman Caldwell commented that this would be worthwhile to pursue as there needs to be something in place about tobacco use on Town-owned property.

Potential Property Surplus – Hendrix Street

Manager Onieal reported that there is a parcel of land that the Town acquired in order to do maintenance to the bridge across Allen's Creek. Since the bridge is completed, there is no real purpose for the property and a neighboring property owner has expressed interest in purchasing. The individual has been mowing the property and keeping it neat for several years. Manager Onieal added that with

setback requirements it was not suitable for building. The consensus was to prepare for bidding and move forward.

9. Town Attorney - Woody Griffin

Attorney Griffin had no business to discuss.

E. COMMUNICATIONS FROM MAYOR AND BOARD OF ALDERMEN

Mayor Brown asked the Aldermen to consider reconsidering the annual donation to Folkmoot. He indicated that he was incorrect in his initial thinking that this was not the most beneficial use of funding. Mayor Brown apologized to the Board and community for his error and requested that the full \$10,000 annual contribution be provided. There is no budget amendment required for this action as the funds were available in the special appropriations line item. The board approved the donation increase by consensus. Manager Onieal will notify Finance Director Caldwell to modify the allocation.

Alderman Freeman explained that non-profit entities usually have a need for donations in the summer months as the state budget may or may not be approved. Non-profits are at-risk, and these allocations are important. Manager Onieal explained that the allocations to non-profits are usually done in July and January.

F. CALL ON THE AUDIENCE

No one addressed the Board.

G. ADJOURN

There being no further business to discuss, Alderman Caldwell made a motion, seconded by Alderman Greeley, to adjourn the meeting at 8:08 p.m. The motion passed unanimously.

ATTEST

Gavin A. Brown, Mayor

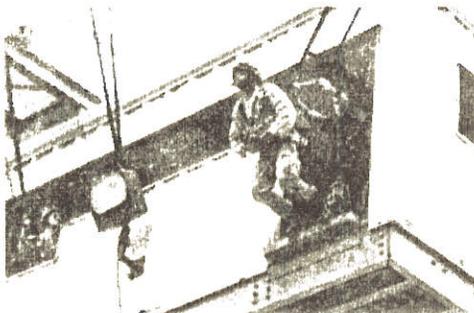
Marcia D. Onieal, Town Manager

Amanda W. Owens, Town Clerk

Tarheel ChalleNGe Activities

CHALLENGE is a 22-week, military oriented resident program for qualified young adults. Residence is followed by an intensive yearlong placement and mentoring phase to aid adjustment to the worlds of work and follow-on education. Here are some activities you will participate in during residential phase:

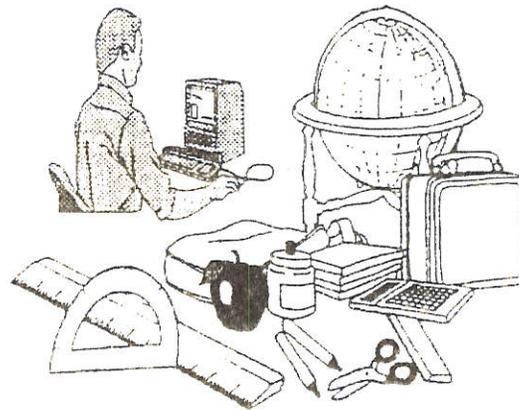
- High School Equivalency Academics
- Career Planning and Exploration with Local Employers
- Community Service Projects
- Military Skills, Drill and Ceremonies
- Outdoor Adventures
- Physical Fitness & Sports
- Life Skills Programs
- Group Discussions and Counseling
- Field Trips
- Citizenship Studies and Trips
- Small Unit Leadership and Discipline
- Computer Skills Projects



HOW TO APPLY

Your local Youth ChalleNGe recruiter has a packet of information, application and forms for you and your parent or guardian to complete. Recruiters are available to assist in preparation or to discuss your eligibility. Eligibility requirements are shown on the reverse side. Even if you are not eligible today, your recruiter can often suggest means to become eligible by the next cycle. Learn more at your local National Guard Armory or by calling the Youth ChalleNGe Program at:

1-800-573-9966



Tarheel ChalleNGe Program

PO Box 39

Salemburg, NC 28385

(910) 525-5520

www.ngycp.org/site/state/nc

A SECOND CHANCE...



**IT'S
YOUR
CHOICE**

**North Carolina National Guard
TARHEEL
CHALLENGE**

1-800-573-9966

***“Are You Up
To The
ChalleNGe?”***

PURPOSE AND OBJECTIVES

CHALLENGE is for young men and women who wish to make major changes in their lives and are willing to take responsibility for making them happen. Our program is called "CHALLENGE" for good reason. We offer you a unique path to self-improvement while helping you enhance some of the personal tools you will use in adult life. CHALLENGE is not easy, but it can be the time of your life. It grabs your interest, personal commitment and social life through five intensive months of resident activities. You will stretch and grow, both emotionally and physically. You will also acquire new skills and the self-confidence to make them count.

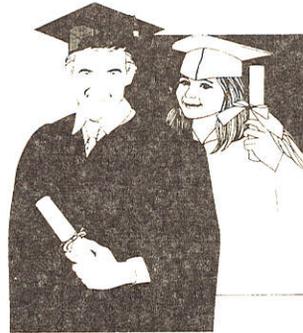
OUR COMMITMENT TO CHALLENGE

With the CHALLENGE program we have committed our military expertise and close community ties to helping youths acquire the skills and strengths needed to take more productive places in our communities.

CHALLENGE is not for everyone. But we have made it so varied and interesting that we know you will never be bored. You are encouraged to look into how Tarheel ChalleNGe can help you meet your life challenges.

WHAT YOU CAN GAIN

- GED Certificate
- Presidential Physical Fitness Awards
- Community Service Certificates
- Work Experience/Job Skills
- Physical Strength and Endurance
- Self Discipline/Self Control
- Leadership Skills
- Stipend for Further Education and Job Training
- Support Group of Grads and Mentors with on going 12-Month Program



Adding Value To North Carolina... One Student At A Time

- Federal Mission
- State Mission
- Community Service Mission

TCA ELIGIBILITY

- High School Dropout/Expelles
- 16-18 Years Old
- Volunteer
- U.S. citizen or legal resident
- Legal Resident of North Carolina
- Unemployed/Underemployed
- Drug Free
- No Pending Action, Parole or Sentence in Criminal Justice System
- Physically and Mentally Capable
- Community Leader Endorsement

MORE PRODUCTIVE CITIZENS

Sponsors:

State of North Carolina

North Carolina National Guard

**TOWN OF WAYNESVILLE BOARD OF ALDERMEN
REQUEST FOR BOARD ACTION
Meeting Date: August 26, 2014**

SUBJECT: Sale of property

AGENDA INFORMATION:

Agenda Location: New Business
Item Number: 6
Department: Administrative Services
Contact: Marcy Onieal, Town Manager
Presenter: Marcy Onieal, Town Manager

BRIEF SUMMARY: The Town of Waynesville had an abandoned pump house located on property surrounded by that of Grace Middleton. The pump house has been removed and the underground tank sealed. In an effort to allow the property to be sold as one unit, the Middleton family has requested to purchase the area where the pump house was located for \$1.00.

An initial mandatory ten day advertisement period with opportunity for upset bidding was completed with one bid received for \$200.00. Per upset bidding requirements, another ten day advertisement period was to be completed. No additional bids were received. The posting period closed on Monday, August 18 at 5:00 p.m.

The Town Clerk notified the Board of Aldermen and Town Manager of the advertisement expiration and the one bid received. Acceptance of the bid is now at the discretion of the Board of Aldermen. If the bid is accepted, the bidder (John Swindell) will be notified by the Town Clerk, and has 30 days to pay the balance of the bid.

The Town Attorney will prepare the necessary deed and it will be executed accordingly.

MOTION FOR CONSIDERATION: *To approve [or decline] the sale of Town-owned Property as outlined in N.C.G.S.160A-269, for the submitted \$200.00 bid, as presented.*

FUNDING SOURCE/IMPACT: Increase in lot size may minimally impact tax value.

ATTACHMENTS:

- Copy of Bid from Mr. Swindell
- Copy of NCGS 160A-269

MANAGER'S COMMENTS AND RECOMMENDATIONS: Recommend approval of this sale.

TO: WAYNESVILLE TOWN CLERK - AMIE OWENS

I, JOHN F. SWINDELL, ON THIS DAY 4TH OF AUGUST 2014,
MAKE A 5% DEPOSIT WITH THE WAYNESVILLE TOWN
CLERK FOR THE PURPOSE OF UPSETTING THE BID
OF \$1⁰⁰ ON THE DECOMMISSIONED WATER TANK SITE
LOCATED WITHIN THE PROPERTY KNOWN AS REAL ESTATE
PARCEL # 8614-16-2782, (31 MIDDLETON DRIVE)

MY BID IS \$200.00 (TWO HUNDRED DOLLARS).

BY ACCEPTING MY 5% DEPOSIT (\$10.00) THE
WAYNESVILLE TOWN CLERK HEREBY ACKNOWLEDGES
THAT I, JOHN F. SWINDELL, HAS MET ALL THE
LEGAL REQUIREMENTS FOR MY OFFER TO UPSET THE
BID ON THE ABOVE REFERENCED PROPERTY,

PHONE # 904-247-8200
710-8066



JOHN F. SWINDELL
115 10TH AVE S
JACKSONVILLE BEACH, FL
32250

§ 160A-269. Negotiated offer, advertisement, and upset bids.

A city may receive, solicit, or negotiate an offer to purchase property and advertise it for upset bids. When an offer is made and the council proposes to accept it, the council shall require the offeror to deposit five percent (5%) of his bid with the city clerk, and shall publish a notice of the offer. The notice shall contain a general description of the property, the amount and terms of the offer, and a notice that within 10 days any person may raise the bid by not less than ten percent (10%) of the first one thousand dollars (\$1,000) and five percent (5%) of the remainder. When a bid is raised, the bidder shall deposit with the city clerk five percent (5%) of the increased bid, and the clerk shall readvertise the offer at the increased bid. This procedure shall be repeated until no further qualifying upset bids are received, at which time the council may accept the offer and sell the property to the highest bidder. The council may at any time reject any and all offers. (1971, c. 698, s. 1; 1979, 2nd Sess., c. 1247, s. 25.)

2013010758
 HAYWOOD CO. NC FHE 571 00
 12-09-2013 12:33:57 PM
 SHERIC INKERS
 2013-01-07 10:44

BK: MAP CAB
 PG: 6436-6438

Nancy L. Farmer
 DB 842 / Pg 753

Grace Middleton
 DB 159 / Pg 378
 PIN 8614-16-2615
 5.306 AC. Total
 4.668 AC. Remainder

Charles W. Messer
 DB 709 / Pg 2163

I, Richard M. Owens Jr., certify that this plat was drawn under my supervision from an actual survey made under my supervision (deed description recorded in Book 159, page 378); that the boundaries not surveyed are clearly indicated as drawn from information as shown on plat; that the ratio of precision as calculated is 1:10,000; that this plat was prepared in accordance with G.S. 47-30 as amended; Witness my original signature, registration number and seal this 28th day of October, A.D., 2013.



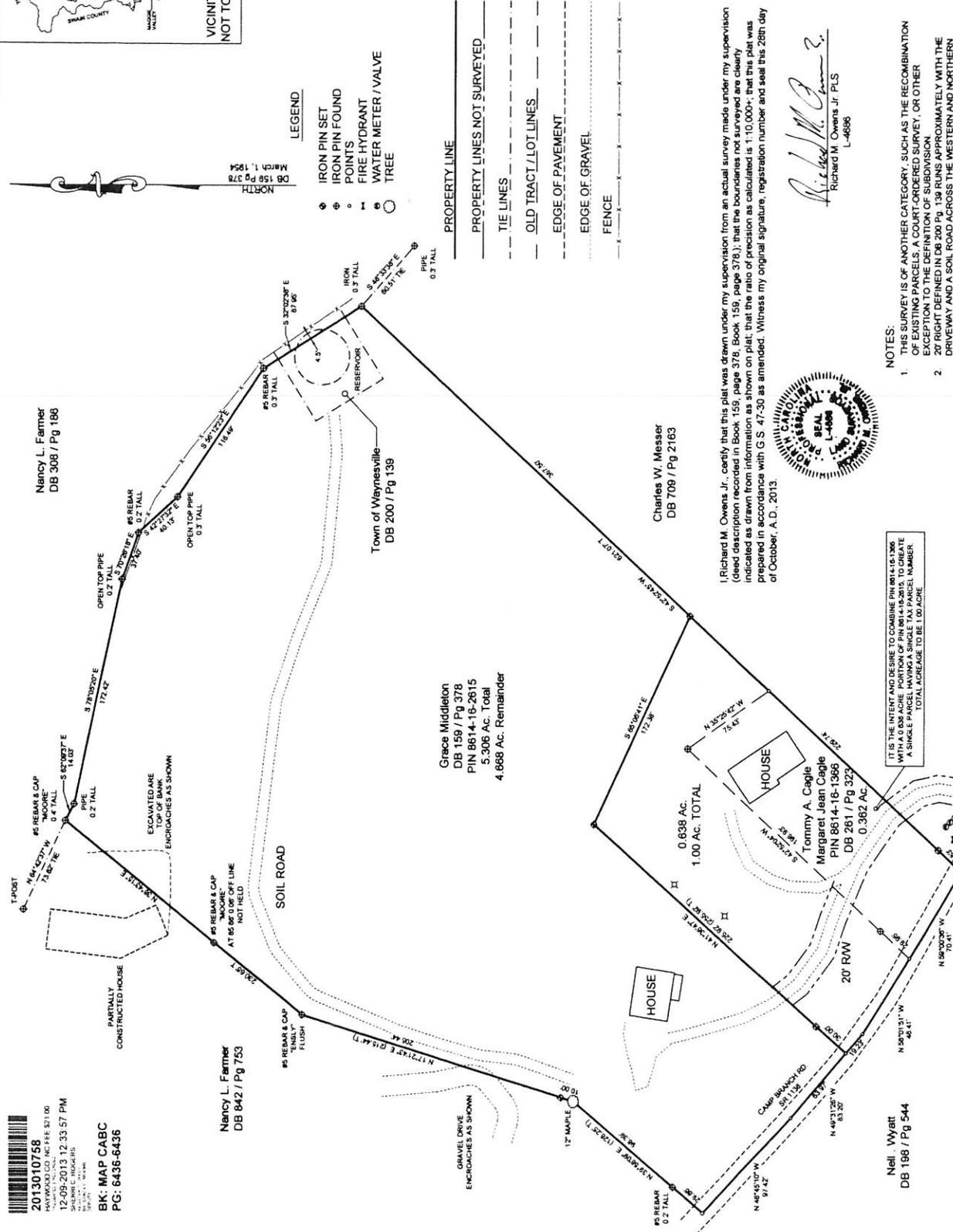
Richard M. Owens Jr.
 Richard M. Owens Jr. PLS
 L-4696

IT IS THE INTENT AND DESIRE TO COMBINE PARCELS 0.535 AC. WITH A 0.638 AC. PORTION OF PARCELS 0.8 TO FORM A SINGLE PARCEL HAVING A SINGLE TAX PARCEL NUMBER TOTAL ACREAGE TO BE 1.00 ACRE

Town of Waynesville Certificate of Approval
 I, hereby certify that this plat has been approved for recording in the Haywood County register of deeds
[Signature]
 Town Planner
 Date 12/19/13

State of North Carolina
 County of Haywood
 I, *[Signature]*, Review Officer of Haywood County, certify that the map or plat to which this certification is affixed meets all statutory requirements for recording for which the review officer has responsibility as provided by law
[Signature]
 Review Officer
 Date 12/19/13

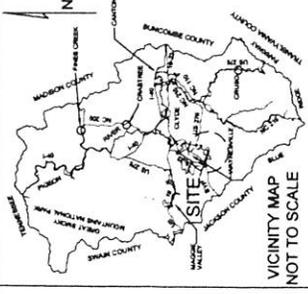
Neil Wyatt
 DB 186 / Pg 544



- LEGEND
- IRON PIN SET
 - IRON PIN FOUND
 - POINTS
 - ⊕ FIRE HYDRANT
 - ⊕ WATER METER / VALVE
 - TREE

- PROPERTY LINE
- - - PROPERTY LINES NOT SURVEYED
- - - TIE LINES
- - - OLD TRACT / LOT LINES
- - - EDGE OF PAVEMENT
- - - EDGE OF GRAVEL
- - - FENCE

VICINITY MAP
 NOT TO SCALE



Owens Surveying
 Richard M. Owens Jr. PLS
 326 Barber Hill Dr.
 Waynesville, North Carolina
 Telephone (828) 456-9500
 owenssurveying@gmail.com



DRAWN BY:	RMO
APPROVED BY:	RMO
SURVEY DATE:	10-25-2013
PROJECT NUMBER:	13-1-261

OWNER OF RECORD	Tommy A. Cagle Grace Middleton Tommy A. Cagle
PROPERTY DESIGNATION	PIN 8614-16-2615 PIN 8614-16-1366
SURVEY FOR	Joyce Fisher
Waynesville Township	Haywood County, NC

SHEET 1 OF 1



**TOWN OF WAYNESVILLE BOARD OF ALDERMEN
REQUEST FOR BOARD ACTION
Meeting Date: August 26, 2014**

SUBJECT: Rolling Street Closure for Prayer Walk, Sunday, October 04, 2014 *(request of Drugs in Our Midst)*

AGENDA INFORMATION:

Agenda Location: New Business
Item Number: 7
Department: Administrative Services
Contact: Marcy Onieal, Town Manager
Presenter: Marcy Onieal, Town Manager

BRIEF SUMMARY: A request was received via email from Jean Parris, Program Coordinator of Drugs in Our Midst, via the Waynesville Police Department, to hold a Prayer Walk . This event is being initiated by Drugs In Our Midst. The proposed date is Saturday, October 4th beginning at 2:00 p.m.

The proposed route for this race is beginning at the Waynesville First Baptist Church progressing down Main Street to Depot Street, then to Commerce Street, Miller Street, South Haywood Street and end at the Waynesville First Methodist Church. This would be a rolling street closure with Waynesville Police serving as escorts to the participants.

MOTION FOR CONSIDERATION: To approve the rolling street closure for the Drugs In Our Midst Prayer Walk on Saturday, October 4, 2014 beginning at 2:00 p.m.

FUNDING SOURCE/IMPACT: Will require Police Department assistance for rolling closure

ATTACHMENTS:

- Flyer for event
- Request email content from Diane Robinson

MANAGER'S COMMENTS AND RECOMMENDATIONS: The Manager recommends approval of this rolling street closure.

Drugs In Our Midst

"See and Tell"

Dear Brothers and Sisters in Christ:

God always knows, doesn't He? He knew when He laid the foundations for the earth that we would be a people who stray from Him. That's why in the Scriptures He encouraged our return by saying,

"If my people who are called by My name will humble themselves and pray and seek My face and turn from their wicked ways, then I will hear from heaven and will forgive their sin and heal their land." (2 Chronicles 7:14)

Drugs In Our Midst and Long's Chapel United Methodist Church urge you to join together on Sunday, October 5, 2014, at 2:00 pm for a time of worship and a unified prayer walk through our county seat, Waynesville. We will start at Waynesville First Baptist on Main Street and continue through the central business district stopping at all churches in downtown for special prayer led by leaders from all denominations and ethnic communities. Special prayers will be held at the old Haywood County Court House and The Open Door food kitchen. The walk will end at First Methodist on Haywood Street. Bus transportation will be provided for those who wish to participate in the prayers but cannot walk all or part of the venue.

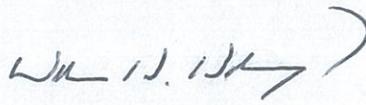
We humbly ask that you show Hands Up in praying for healing in our county, particularly for healing from the scourge of the drug epidemic that is destroying our young people and families. Pray together to show support for our towns, churches, schools, government, and all citizens of the place we call home.

Pastors, please encourage your membership, your community, and fellow churches to participate. If you are unable to attend, we still request your prayers. It is God's will that we step up to the plate and take back our community from the deadly, destructive, epidemic of drug abuse in this county. We need your help. Last year we had over 400 people participating, let's make that 600 this year. Youth groups are especially invited.

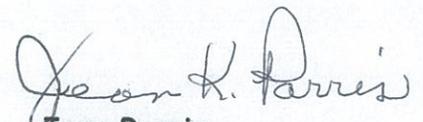
Looking forward to seeing you there. With God's Blessing,



Greg Christopher
Haywood County Sheriff



Bill Hollingsed
Waynesville Police Chief



Jean Parris
Program Coordinator
Drugs In Our Midst

"All it takes for evil to triumph is for good men to do nothing." Edmund Burke

Amie Owens

From: Diane Robinson
Sent: Wednesday, August 20, 2014 9:20 AM
To: Marcy Onieal
Cc: Amie Owens
Subject: FW: Prayer Walk Flyer
Attachments: Drugs in our Midst.pdf; ATT00001.htm

Good morning Ms. Onieal,

Please note the above flyer. The prayer walk will take place on Sunday, October 5th, 2014, at 2:00 P.M. and the Police will escort. This will require one lane of traffic to be closed during the walk.

It will begin at the Waynesville First Baptist Church (South Main Street) proceed to the Courthouse, down Depot Street to Commerce Street (Open Door), up Miller Street onto South Haywood Street and end at Waynesville First Methodist Church.

Let me know if this needs to be approved by the board and put on the agenda.

Thank you and have a great day.

Diane Robinson
Administrative Assistant to the Chief
Waynesville Police Department

HAYWOOD PATHWAYS CENTER
“Tear Down These Fences”
A project of Haywood Helps

A one-of-a-kind project in Western North Carolina looking to raise \$341,000 to remodel the old Hazelwood Department of Corrections into a Homeless Shelter, Halfway House, and Community Soup Kitchen.



TABLE OF CONTENTS

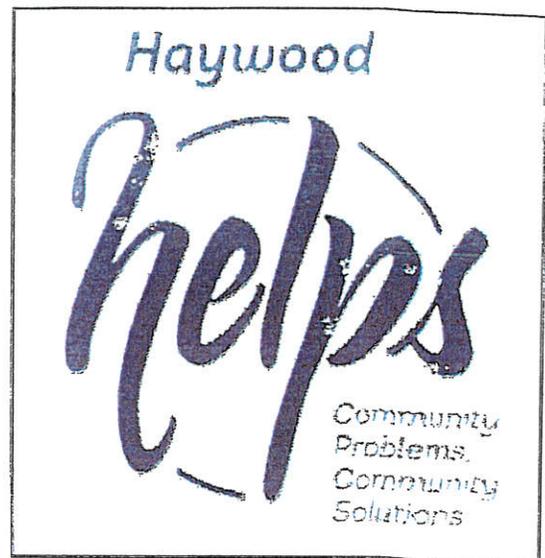
Haywood Pathways Center Project

- I. TABLE OF CONTENTS
- II. OUR MISSION
- III. PICTURE OF FACILITY
- IV. ARCHITECTURAL DRAWING
- V. LANDSCAPE DESIGN
- VI. POVERTY & HUNGER IN HAYWOOD COUNTY SCHOOLS
- VII. PROJECT DESCRIPTION
- VIII. PROJECT TRAINING & OTHER SUPPORT
- IX. PROJECT DETAILS
- X. CONVERSION PHASE I
- XI. CONVERSION PHASE I SPECIAL NOTES
- XII. CONVERSION PHASE II
- XIII. CONVERSION PHASE III
- XIV. FUNDING SUMMARY
- XV. ALLOCATED USE OF PROCEEDS
- XVI. PROJECT VOLUNTEER LABOR
- XVII. CONTACTS
- XVIII. MOUNTAIN PROJECTS 501C3 PAPERWORK
- XIX. GENERAL LIST OF NEEDS

Our Mission

Through Haywood Helps, individuals, nonprofits, the private sector, the faith community, educators and government leaders are united to address the underlying issues of poverty in our community.

Available community resources will be used to help those in poverty set goals, volunteer to gain work experience or find employment, including in the social enterprises that will be set up to provide sustained funding for the effort.



What is Haywood Helps?

Every community has its challenges. Some communities choose to ignore problems in their midst, while other communities collectively shrug their shoulders and decide there is little they can do about it. Still other communities look for outside help — state government, the federal government or others with deeper pockets than their own.

In Haywood, the community has made a stand. Sure we have problems within our midst, but they are ours to solve, and they are indeed solvable if everyone works on it together. That is exactly what is happening through Haywood Helps.

Who is involved in Haywood Helps?

The effort consists of individuals from the nonprofit, government and faith community. All are working together on committees to solve specific problems. The problems were identified in a community-wide meeting where about 125 individuals showed up.

Four standing committees were set up to address the needs identified by community residents. The committees include housing, technology, social enterprise and community needs.

How is Haywood Helps organized?

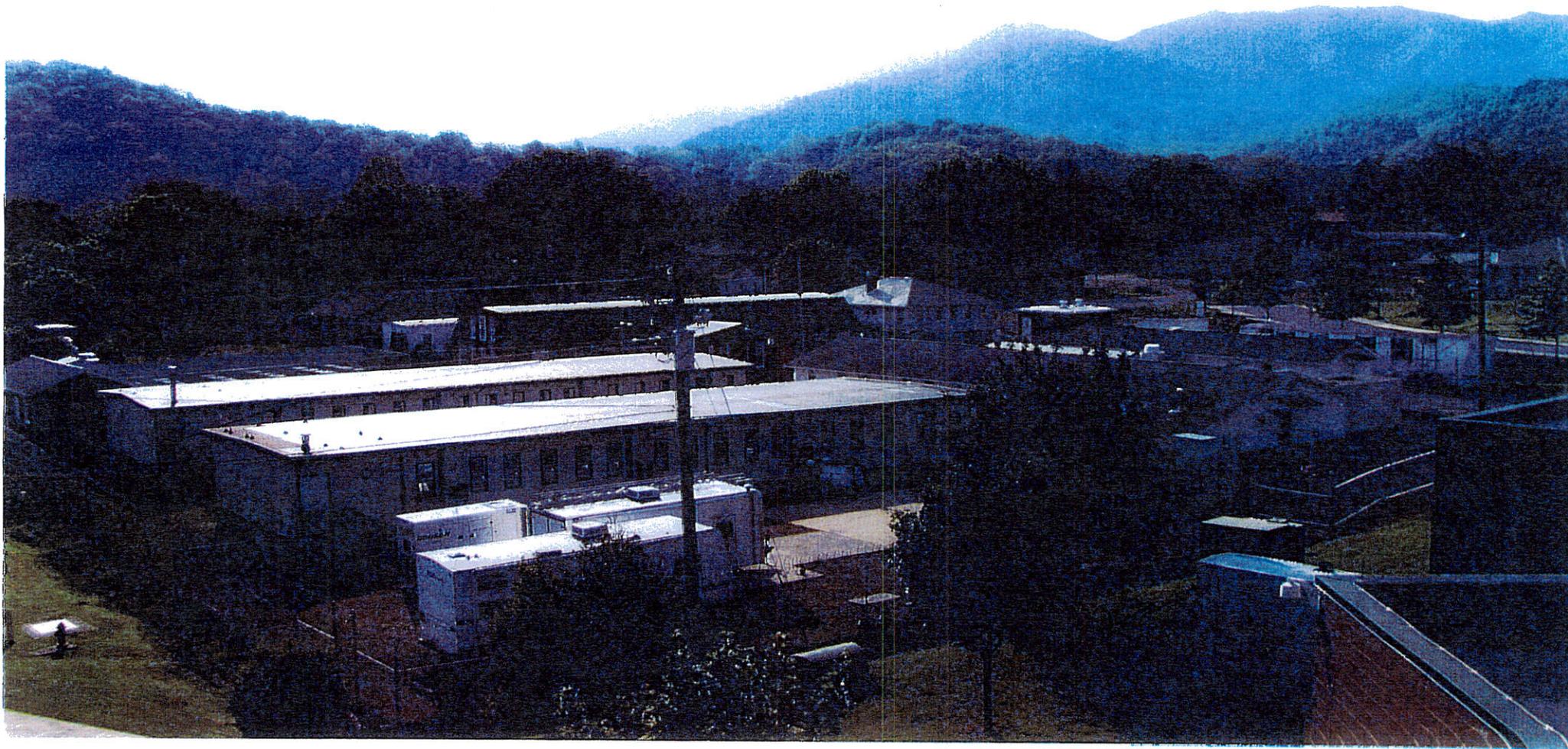
Haywood Helps has become part of Mountain Projects, a nonprofit 501-c-3 community action agency. Haywood Helps has a steering committee within that agency. Current members include Patsy Dowling, executive director of Mountain Projects; the Rev. Nick Honerkamp, chairman of the Haywood Emergency Christian Shelter; Perry Hines, executive director at the Open Door; Haywood County Sheriff Greg Christopher; Jason Ledford, Next Step Ministry and Vicki Hyatt, The Mountaineer.

How is Haywood Helps addressing the identified needs?

A project beneath the Haywood Helps umbrella that is at the forefront for now is the effort to turn the former Hazelwood prison into a halfway house, a community soup kitchen and a year-around emergency shelter.

The unique aspect of the prison renovation project is that it will operate under the philosophy of "a hand up, not a hand out."

Those who are part of the two housing programs will be lead through a goal-setting process and will be expected to attend classes, work or provide volunteer service as a condition of their continued stay at either the shelter or halfway house.



1 Office & Family Residence

- New Fire Alarm Panel to serve all (5) Open Door Buildings.
- New Toilet Room added on office side.
- New Signage out front.
- Upgrade sidewalks from parking area.
- Fresh paint and new flooring.
- New gutters and downspouts.
- Equip building with "Knox box."

2 Shelter Residence Hall

- 48-person capacity (max)
- New automatic fire sprinklers w/ riser closet in NW corner.
- All existing plumbing fixtures upgraded.
- New toilet partitions.
- Fresh wall and ceiling paint
- New high-low drinking fountain.
- Existing Fire Alarm system to remain.
- New water meter.
- New gutters and downspouts.
- Equip building with "Knox box."
- (2) additional shower heads (6 total per shower room)
- New flooring and floor drains. See typ. Residence Floor Detail.

3 Communal Laundry

- Relocated existing "Leonard" building from the N.E. portion of the site.
- New water and plumbing hook-ups.

4 Shelter Residence Hall

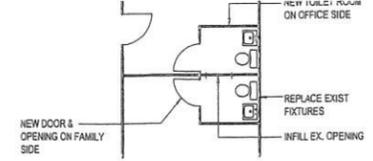
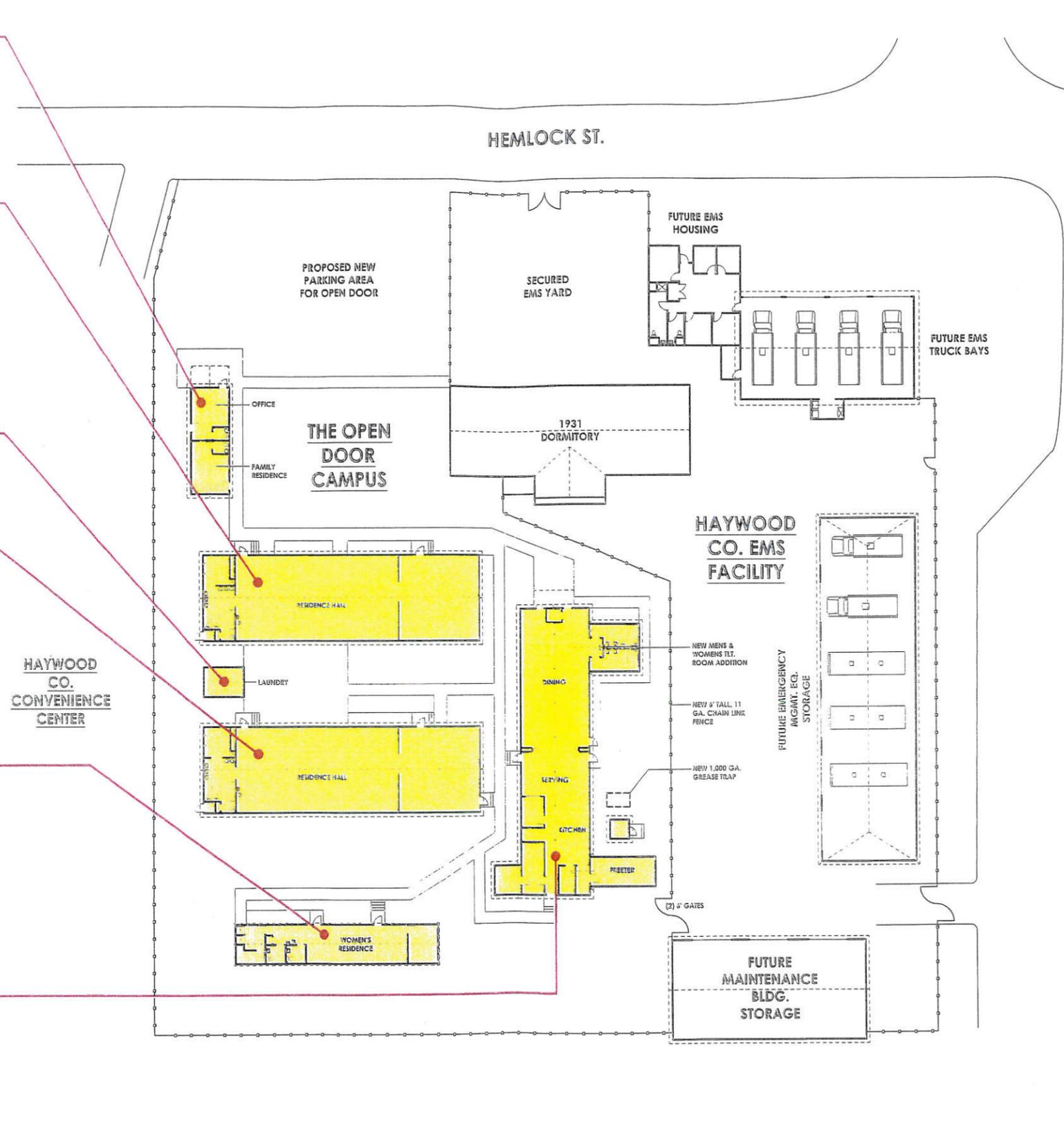
- 48-person capacity (max)
- New automatic fire sprinklers w/ riser closet in NW corner.
- All existing plumbing fixtures upgraded.
- New toilet partitions.
- Fresh wall and ceiling paint.
- New high-low drinking fountain.
- Existing Fire Alarm system to remain.
- New water meter.
- New gutters and downspouts.
- Equip building with "Knox box."
- (2) additional shower heads (6 total per shower room)
- New flooring and floor drains. See typ. Residence Floor Detail.

5 Women's Shelter Residence

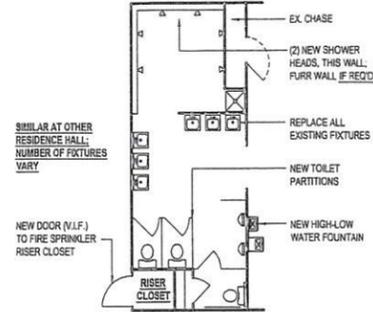
- This building is the former "Chapel" modular building relocated from the Eastern end of the property closest to Hemlock St.
- 14-person capacity (max)
- New automatic fire sprinklers w/ riser closet in NW corner.
- All existing plumbing fixtures upgraded.
- New high-low drinking fountain.
- (2) New Showers.
- New Fire Alarm system.
- New water meter.
- New gutters and downspouts.
- Equip building with "Knox box."
- Sidewalk upgrades as required.
- New flooring and floor drains. See typ. Residence Floor Detail.

6 Dining Hall & Kitchen

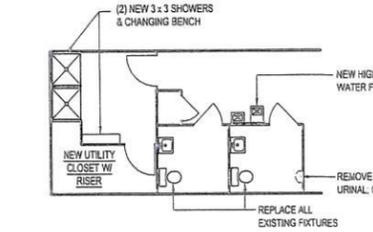
- 40-person capacity (max)
- (2) new Men's & Women's TLT facilities (foundation, walls, roof, etc.) - 345 S.F. building addition.
- New Hand Wash Sink in area outside new TLT Rooms.
- New 1,000 gallon grease trap.
- New Fire Alarm system.
- New water meter.
- New gutters and downspouts.
- New flooring in Dining.
- Equip building with "Knox box."
- Clean FRP on walls and existing kitchen tiles (to remain).



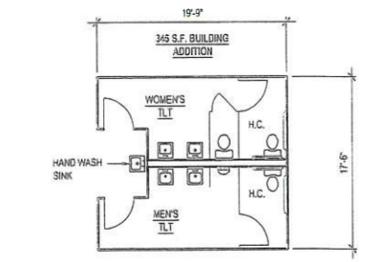
Office & Family Toilet



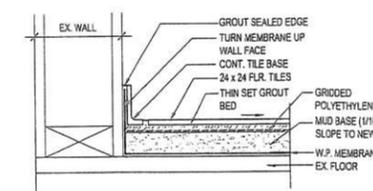
Residence Hall Toilets & Showers



Women's Residence Toilets & Showers



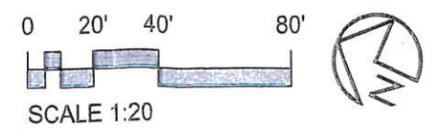
Dining Hall Mens & Womens Toilet Room Addition



TYP. RESIDENCE HALL FLOOR DETAIL

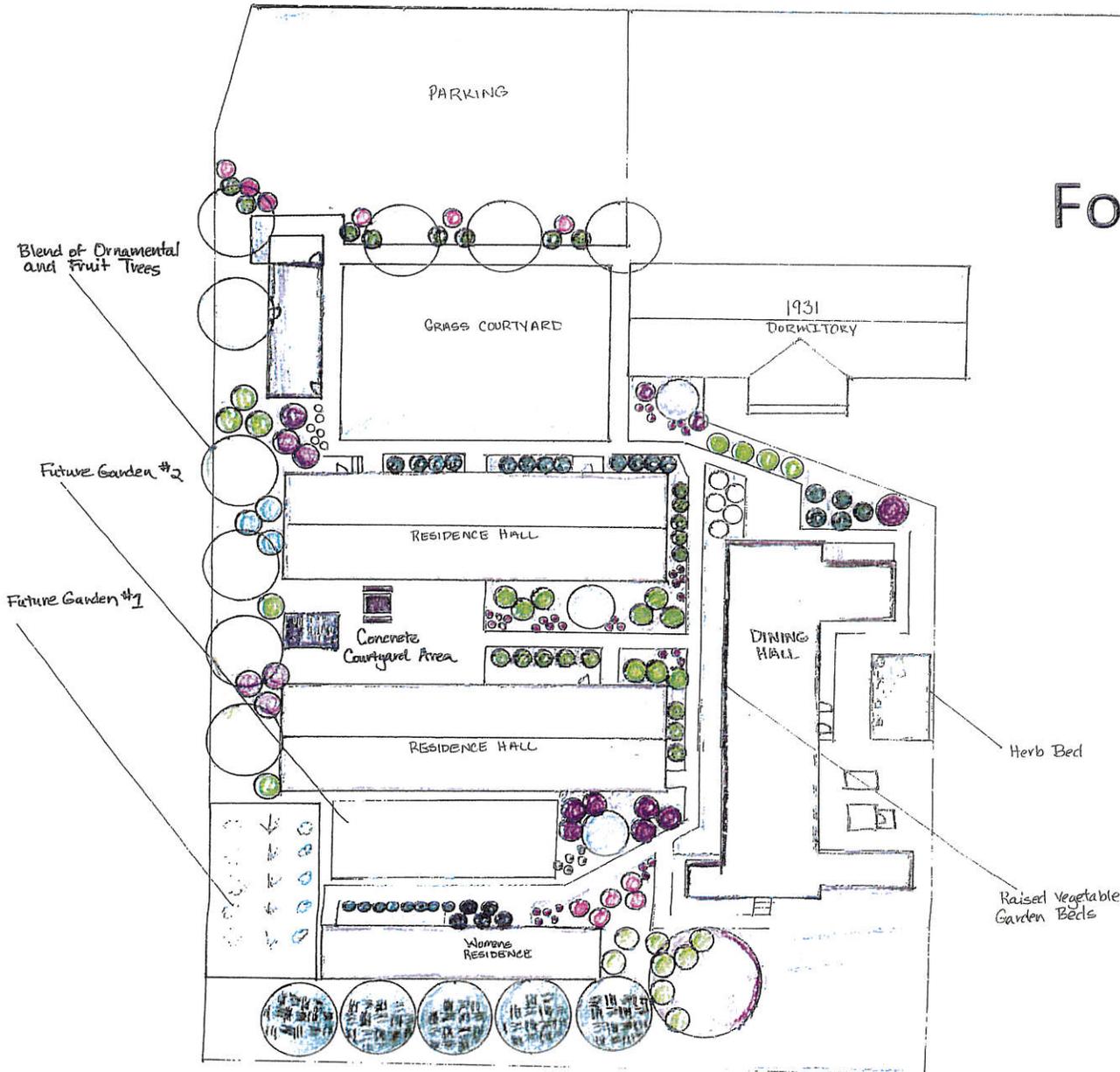
JUNE 5, 2014

HAYWOOD COUNTY FORMER NCDOT FACILITY



HEMLOCK STREET

Former DOC Facility



Design By:
Rebecca
Stanbery



6-20-14



FERN LEAF
— FARM

Scale 1:20

HAYWOOD PATHWAYS CENTER

Poverty & Hunger in Haywood County Schools

- 7,600 student in all Haywood County Schools
- 54.6% of all students receive free or reduced cost lunches
- 576 students receive “food backpacks” every Friday which gives them something to eat over the weekend
- 282 children are enrolled in “alternative” schools (Note: as a result of Haywood County’s alternative school program, dropout rate is only 1.4%)
- There are 4 schools with Pre-K programs teaching up to 72 students

“The economic/poverty situation in Haywood County makes it tough on the children. I can walk into a classroom and almost immediately determine the children that are hungry. There is little quantitative data, but without a doubt, hunger affects the learning process.” Anne G. Garrett, Ed., D., Superintendent, Haywood County Schools

- Ms. Garrett indicated that the proposed Kitchen on the campus of Haywood Pathways Center would have a dramatic positive impact for children during the summer and other school closers, especially if transportation was available.

HAYWOOD PATHWAYS CENTER

Project Description

- Haywood Pathways Center (HPC) seeks financing, grants and contributions to fund the conversion of the former Haywood County Department of Corrections facility to standalone homeless shelters for men and women (and children), separate halfway house for those with transitional needs and a commercial level community soup kitchen
- Once operational, the Project will implement training, day labor pool and other job creation strategies
- The ongoing goal is to address the issue of systemic poverty in Haywood County and its primary affect on families, particularly as it relates to the education of their children
- The umbrella objective will be to deal with poverty based on “stage” of individual and/or family need; for example, relief, rehabilitation or development

Haywood Pathways Center Training and “Other” Support

- It is important to note that training will be accomplished in three primary ways. These are:
 1. No-cost, on-site apprenticeship programs conducted by Goodwill’s Career-Connections group (extension of Haywood Community College)
 2. On-the-job as employees of Haywood Helps Social Enterprise Business Ventures
 3. Participating in on-the-job Day Labor opportunities
- The above job related opportunities are designed to focus on individual rehabilitation and/or development as appropriate
- Very importantly, HPC will work ongoing with Mountain Projects Inc. regarding family housing opportunities and with HC Department of Social Services to insure that all food, health-care or other treatment services are pursued as needed

HAYWOOD PATHWAYS CENTER

Project Details

- With regard to conversion of the former Department of Corrections facility, it is projected to cost a total of \$341,646.
- The current plan is to complete the total project in 3 phases. These are:
- Phase 1: target completion date is November 1, 2014
- Phase 2: target completion date is January, 2015
- Phase 3: target completion date is March 2015
- Note: details of each phase follow

HAYWOOD PATHWAYS CENTER

Conversion Phase 1

- Targeted completion date of November 1, 2014 (*note: homeless shelter needs to be operational before winter*)
- Description of work: complete all work required to convert two structures to homeless shelters that will accommodate men, women and children, as needed, to keep a single parent family intact. Concurrently complete build-out of the community soup kitchen. The community soup kitchen will be a satellite extension of the existing Open Door Kitchen in the downtown Waynesville area. Open Door has been in business for 14 years. 75% of its budget is generated by its thrift store.
- Funding required: \$178,426
- Note:
 - Remodel of the two homeless shelter structure cost projection is: \$93,867
 - Installation of the Community Soup Kitchen is: \$84,559

HAYWOOD PATHWAYS CENTER

SPECIAL NOTES: Conversion Phase 1

- **Importance of the HPC Homeless Shelter and Community Kitchen cannot be over-emphasized. Why?**
 - The former shelter, Camp New Life, located at the NCDA complex and only open in the winter, has been closed. Without HPC, the homeless in our community have no where to go! Camp New Life was open for six years. It operated on a \$40,000 per year budget and has a proven donor base. HPC will benefit from the supporters of the former homeless shelter and depend on continuing support for operational expenses.
 - As of May 16, 2014, 54.6% of school age children in Haywood County rely on the free or reduced cost lunch at school for their only meal of the day. The HPC satellite Open Door kitchen will allow many children to come for dinner as well. Not being hungry will undoubtedly enhance the child 's "next day" learning experience at school.

HAYWOOD PATHWAYS CENTER

CONVERSION PHASE 2

- Target completion date of early January, 2015
- Description of work: Completion of the HC Halfway House (Next Step Ministry), Campus Laundry facility, renovation of an on-campus apartment which will serve as a temporary, emergency family shelter
- Funding required: \$70,870

HAYWOOD PATHWAYS CENTER

CONVERSION PHASE 3

- Target completion date is March 1, 2015
- Description of work: renovate/construct an office for the Community Soup Kitchen and finalize all needs of the campus common area, ie. Tear down fencing, remove concrete picnic tables, pave the parking area, and landscape all grounds (plan completed).
- Funding required: \$92,350
- Note: A complete “re-use” diagram for the campus property is attached for your review. Also attached is a common area diagram for the fully converted property including final landscape recommendations
- Also attached for review is an item-by-item detail for each Conversion Phase

HAYWOOD PATHWAYS CENTER

FUNDING SUMMARY

- Funding status:
 - Total capital funding required \$341,646
 - Funds in the bank \$ 60,000
 - Funds committed, not in bank* \$ 35,000
 - Net capital need** \$246.646
- *HPC maintains an ongoing effort to fund its operations. For example, the HPC project is currently a second round finalist in the Ty Pennington national contest, the Ultimate Neighborhood Give Back Challenge, and presently leads all voting. The winner will receive a \$50,000 award.
- **The “net capital need” does not include any ongoing operational expenses

HAYWOOD PATHWAYS CENTER

ALLOCATED USE OF PROCEEDS

- Categorical Use of Proceeds:

• Material	\$187,556	% of total: 55%
• Labor	\$ 18,740	% of total: 05%
• Furniture, related items including kitchen equipment and utensils	\$ 56,100	% of total: 16%
• Other	\$ 79,250	% of total: 24%

- Note: The labor costs cited above does not include the labor associated with the provider of materials. Labor to install, repair, etc. is included in the *material cost projection*.

HAYWOOD PATHWAYS CENTER

PROJECT VOLUNTEER PLAN

- This project was conceived by the current Haywood County Sheriff, Mr. Greg Christopher whose offices are adjacent to the Department of Correction property. After the property was purchased by Haywood County Commissioners, the Sheriff and other leaders in the community approached the Commissioners with the idea of converting the property into a much needed halfway house, homeless shelter and community soup kitchen.
- Because the Haywood Pathways Center is adjacent to the Sheriff's offices, there are at least 50 low risk residents that can help with the property conversion.
- Community leaders like Patsy Dowling, Executive Director of Mountain Projects Inc. and Vicki Hyatt, Editor of the Mountaineer local newspaper can greatly influence community volunteerism.
- There is a contingent of churches in Haywood County led by Pastor Nick Honerkamp, Senior Pastor New Covenant Church in Clyde, NC who on any given day can rally significant volunteer labor.
- This community is very enthusiastic regarding this project and will support its completion with perhaps more volunteer labor than it needs.

CONTACT POINTS & OTHER RELEVANT INFORMATION

Haywood Pathways Center

Important note: Haywood Pathways Center operates under the 501c3 designated status of Mountain Projects, Inc. The Mountain Projects, Inc. Letter of Determination from the Internal Revenue Service is attached:

Contact Information:

Mountain Projects, Inc.

Ms. Patsy P. Dowling, Executive Director

2251 Old Balsam Road

Waynesville, N.C. 28786

828 452 1447 ext. 102

pdowling@mountainprojects.org

Mountaineer Publishing Company

Vicki Hyatt, Editor

220 Main St

P O Box 129

Waynesville, NC 28786

PH 828 452 0661

news@themountianeer.com

Haywood County Sheriff, Greg Christopher

1620 Brown Avenue

Waynesville, NC 28786

828 734 3679

gchristopher@haywoodnc.net

Next Step Ministries

Jason Ledford, Executive Director

P O Box 94

Waynesville, NC 28786

828 734 1215

jsledford412@gmail.com

Open Door Soup Kitchen

32 Commerce St

Waynesville, NC 28786

Perry Hines, Executive Director

PH 828 452-3846

Open_door@longschapel.com

Haywood Christian Emergency Shelter

Pastor Nick Honerkamp, President Haywood Christian Emergency Shelter

767 Lee Road

Clyde, NC 28721

PH 828 627 9000 ext. 105

nhonerkamp@newcovenantchurch.com

Internal Revenue Service
P.O. Box 2508
Cincinnati, OH 45201

Department of the Treasury

Date: October 31, 2013

MOUNTAIN PROJECTS INC
% SAUNOOK OFFICE BLDG
2251 OLD BALSAM RD
WAYNESVILLE NC 28786-7759

Person to Contact:
Mrs. Day #0110209
Toll Free Telephone Number:
877-829-5500
Employer Identification Number:
56-0849092

Dear Sir or Madam:

This is in response to your October 28, 2013 request for information regarding your tax-exempt status.

Our records indicate you were recognized as exempt under section 501(c)(3) of the Internal Revenue Code in a determination letter issued in May 1966.

Our records also indicate you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section 509(a)(1) and 170(b)(1)(A)(vi).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Please refer to our website www.irs.gov/charities for information regarding filing requirements. Specifically, note that section 6033(j) of the Code automatically revokes the tax-exemption of any organization that fails to satisfy its filing requirement for three consecutive years. The automatic revocation of exemption is effective as of the due date of the third required annual filing or notice. The IRS maintains a list of organizations whose tax-exempt status was automatically revoked at IRS.gov.

If you have any questions, please call the phone number in the heading of this letter.

Sincerely,



Kenneth Corbin
Acting Director,
Exempt Organizations

Internal Revenue Service

District
Director

Mountain Projects, Inc.
c/o Saunook Office Bldg.
Rt. 1, Box 732
Waynesville, N. C. 28786

Department of the Treasury

Room 710 Tech Staff
P. O. Box 1055
Atlanta, Georgia 30370

Person to Contact:
Norman J. LaVriha/eb
Telephone Number:
(704) 371-6175
Refer Reply to:
EO:7205 EIN: 56-0849092
Date:
JAN 19 1982

Dear Sir or Madam:

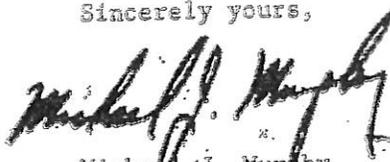
We are pleased to tell you that as a result of our examination of your Form 990 for the year ended September 30, 1978, we will continue to recognize your organization as tax-exempt. We have also determined that there is no change in your liability for the unrelated business income tax as provided by sections 511 through 515 of the Internal Revenue Code.

During the examination, it was noted that you did not include on your Form 990 a complete list of the names, addresses, and other information regarding your (officers, directors, and/or trustees) as required by Code section 6033 and the related Regulations. Failure to disclose this information on future returns may adversely affect your exempt status.

If you have any questions, please contact the person whose name and telephone number are shown above.

Thank you for your cooperation.

Sincerely yours,



Michael J. Murphy
District Director



U. S. TREASURY DEPARTMENT
INTERNAL REVENUE SERVICE

DISTRICT DIRECTOR
Greensboro, North Carolina
May 3, 1966

IN REPLY REFER TO
Form L-178
GER: EO: 1966-102
434-HRM

Mountain Projects, Inc.
Courthouse Building
Sylva, North Carolina 28779

PURPOSE Charitable & Educational	
ADDRESS INQUIRIES & FILE RETURNS WITH DISTRICT DIRECTOR OF INTERNAL REVENUE Greensboro, N. C.	
FORM 990-A RE- QUIRED	ACCOUNTING PERIOD ENDING
<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	June 30,

Gentlemen:

On the basis of your stated purposes and the understanding that your operations will continue as evidenced to date or will conform to those proposed in your ruling application, we have concluded that you are exempt from Federal income tax as an organization described in section 501(c)(3) of the Internal Revenue Code. Any changes in operation from those described, or in your character or purposes, must be reported immediately to your District Director for consideration of their effect upon your exempt status. You must also report any change in your name or address.

You are not required to file Federal income tax returns so long as you retain an exempt status, unless you are subject to the tax on unrelated business income imposed by section 511 of the Code, in which event you are required to file Form 990-T. Our determination as to your liability for filing the annual information return, Form 990-A, is set forth above. That return, if required, must be filed on or before the 15th day of the fifth month after the close of your annual accounting period indicated above.

Contributions made to you are deductible by donors as provided in section 170 of the Code. Bequests, legacies, devises, transfers or gifts to or for your use are deductible for Federal estate and gift tax purposes under the provisions of section 2055, 2106 and 2522 of the Code.

You are not liable for the taxes imposed under the Federal Insurance Contributions Act (social security taxes) unless you file a waiver of exemption certificate as provided in such act. You are not liable for the tax imposed under the Federal Unemployment Tax Act. Inquiries about the waiver of exemption certificate for social security taxes should be addressed to this office, as should any questions concerning excise, employment or other Federal taxes.

This is a determination letter.

Very truly yours,

J. E. Wall
J. E. Wall,
District Director

General List of Needs for Haywood Pathways Center

Office

Paint walls
New Fire Alarm Panels to serve all 5 buildings
New bathroom added (toilet, sink, lighting & plumbing)
New Flooring
New Gutter and Downspouts
Knox Box
Computer System (1)
Printer/FAX (1)
Desk (1)
Desk Chair (1)
2 Chairs
Copier
Phone System
Office Supplies
Window Unit Air Conditioner

Family Residence

Paint Walls
Add new bathroom with shower/tub (toilet, sink, lighting & plumbing)
New Flooring
New Gutter and Downspout
Water Heater
Beds (2 doubles)
2 Chairs

Bathrooms

2 new Men's and Women's toilet facilities (foundation, walls, roof, etc.) 345 square foot building addition.
2 sinks with mirror, 2 toilets and plumbing
Toilet Paper Dispensers (2)
Baby changing table
Flooring
Lighting
Hand wash sink (to be located outside bathrooms)
Trash Cans (3)
Paper Towel Dispensers (3)

Kitchen / Dining Room

Grease Trap (1,000 gallon unit)

Fire Alarm System

Water Meter

Gutters and Downspouts

Flooring in dining room

Knox Box

Clean FRP on walls and existing kitchen tiles

Paint existing walls

Walk-in Cooler Repairs (Evaporator Coil cleaned)

Walk-in Freezer Repairs (Refrigerant and needs further diagnosis)

Gas Stove (8 burners)

Electric Stove (commercial not necessary)

Stove Hood

Dishwasher / Sanitizer

Commercial Coffee Maker with 2 burners

Griddle

2 Serving/Drink carts

Washer / Dryer (for kitchen use)

Prep Tables (6 – approximately 8 feet per table)

Metal Racks (20 – 8 foot, to be used in freezer, cooler, pantry and storage of pots/pans, etc)

Various Plumbing Accessories (kitchen)

Microwave

Warming Unit

Water Heater

Tables (8)

Chairs (50)

Gas Furnace / HVAC

Cooking Utensils

Pots / Pans / Baking Sheets

All that pertains to prepping for a meal

All necessary eating utensils enough to feed 50 guests (plates, bowls, dessert plates, silverware, glassware, mugs, etc)

Garbage Cans / Recycling Bins (6 - 50 gal)

Cleaning Items to include: brooms (2), dustpan (2), mop and bucket, spray bottles (4), dish towels, and dish pans

Haywood Christian Emergency Shelter - MEN

48 Beds (or 24 bunk beds)
48 Pillows
48 Sets of Sheets
48 Blankets
4 couches
4 chairs
1 area rug
2 Tall standing lamps
1 Flat Screen TV
1 Desk for security
2 Desks for our guests
1 Phone system
3 desktop computers (1 for security & 2 for guests)
3 desk chairs
2 filing cabinets
1 -10-camera security system
2 Bookshelves
New gas water heater
Replace gutters
Paint exterior
Paint interior
Replace floor
Rebuild bathroom stalls
New water fountain
2 Trash Cans
3 Paper Towel Dispensers

Haywood Christian Emergency Shelter - WOMEN

Move Mobile unit
16 Beds (or 8 bunk beds)
16 pillows
16 sets of sheets
16 blankets
2 couches
2 chairs
1 desk
1 desktop computer
1 chair
1 flat screen TV
1 area rug
2 Tall standing lamps
1 Bookshelf
1 Phone system

- 2 Trash Cans
- 3 Paper Towel Dispensers

Next Step Ministries (Halfway house)

- 48 Beds (or 24 bunk beds)
- 48 Pillows
- 48 Sets of Sheets
- 48 Blankets
- 4 couches
- 4 chairs
- 1 area rug
- 2 Tall standing lamps
- 1 Flat Screen TV
- 1 Desk for security
- 2 Desks for our guests
- 1 Phone system
- 3 desktop computers (1 for security & 2 for guests)
- 3 desk chairs
- 2 filing cabinets
- 1 -10-camera security system
- 2 Bookshelves
- New gas water heater
- Replace gutters
- Paint exterior
- Paint interior
- Replace floor
- Rebuild bathroom stalls
- New water fountain
- 2 Trash Cans
- 3 Paper Towel Dispensers

Report For 8615-38-2147

COFFEY, ELEANOR

165 VALLEY VIEW TERR

WAYNESVILLE, NC 28786

Account Information:

PIN: 8615-38-2147

Deed: 396/1034

Site Information:

DEPOT ST

COMMERCIAL UNDEVELOPED

Heated Area: 0

Year Built: 0

Total Acreage: 0.253

Township: TOWN OF WAYNESVILLE

Site Value Information:

Land Value: \$54,500

Building Value: \$0

Market Value: \$54,500

Deferred Value: (\$0)

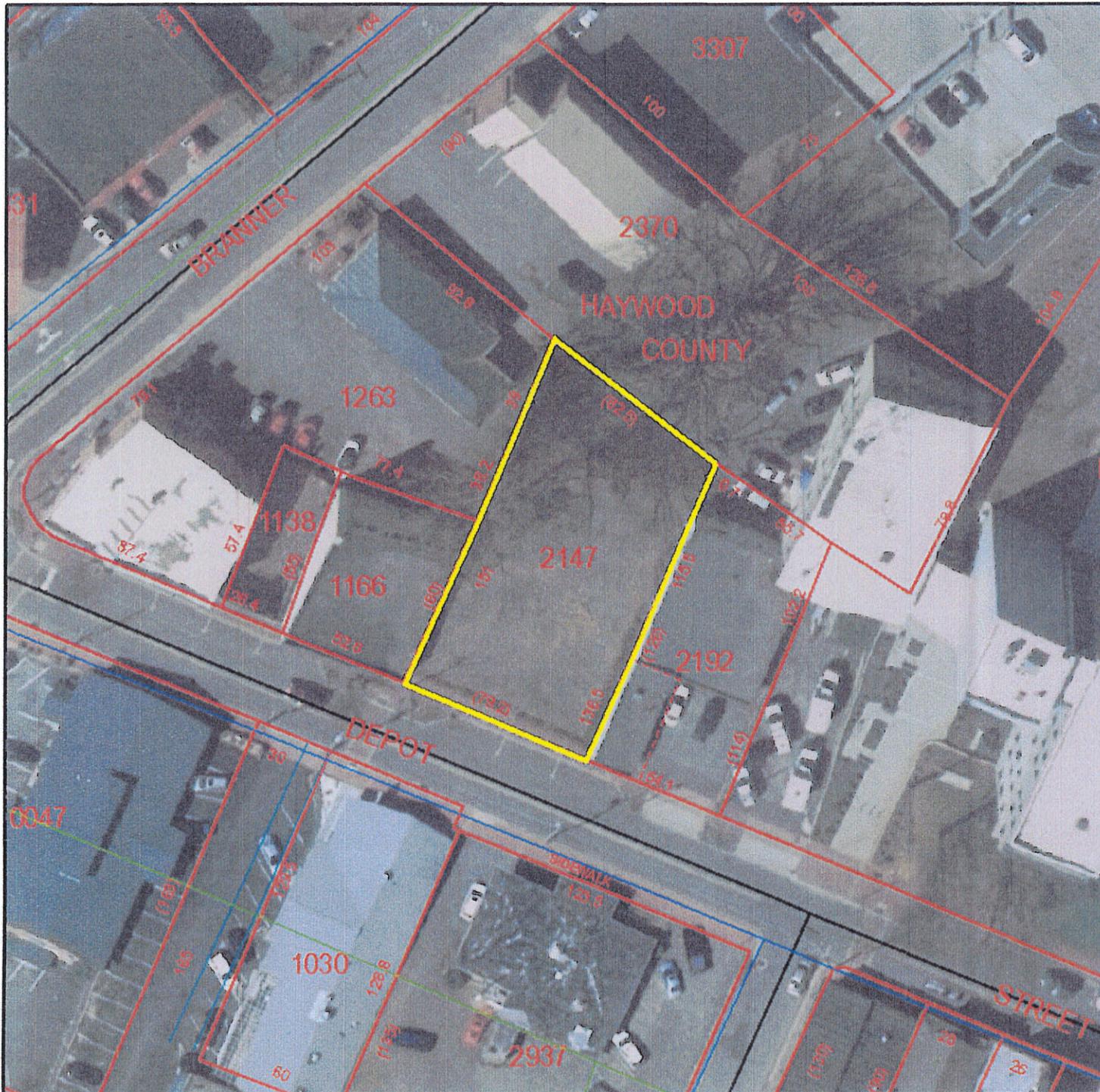
Assessed Value: \$54,500

Sale Price: \$0

Sale Date: 1/26/1989

Taxes 2012: \$295.01

Taxes 2011: \$295.01



1: 657

Disclaimer: The maps on this site are not surveys. They are prepared from the inventory of real property found within this jurisdiction and are compiled from recorded deeds, plats and other public records and data. Users of this site are hereby notified that the aforementioned public primary information sources should be consulted for verification of any information contained on these maps. Haywood county and the website provider assume no legal responsibility for the information contained on these maps.